CS113: Academic Strategies for the Business Professional
Designed to facilitate personal and professional success, this course introduces you to the purposes and processes of university education. An emphasis is placed on study, communication, and thinking skills that support academic achievement. You will also examine the relationship between learning and motivation.
Quarter Credit Hours: 5 | Prerequisite: None

CS113M1: Personal Management Tools and Study Strategies
Enhance learning through the use of personal management tools and study strategies.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M2: Reading Comprehension and Writing Skills
Increase academic effectiveness by improving reading comprehension, note-taking strategies, and writing skills.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M3: Critical Thinking and Researching Skills
Increase academic effectiveness by strengthening critical thinking and researching skills.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M4: Goal Setting, Networking, and Problem Solving
Increase academic and professional proficiency by using goal setting, networking, and problem-solving skills.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M5: Career Strategies
Prepare for professional success by utilizing career resources and career action planning.
Quarter Credit Hours: 1 | Prerequisite: None

CS126: Academic Strategies for the Military Professional
This course is designed to facilitate your personal and professional success. It allows you to practice with professional and academic communications formats while examining small group development, problem solving, time management, critical thinking, and decision-making. An emphasis is placed on integrating your professional military education and your civilian academic studies into a comprehensive career action plan.
Quarter Credit Hours: 5 | Prerequisite: None

CS204: Professionalism - Theory and Practice in the Global Workplace
This course focuses on the theory and practice of professionalism for lifelong career success in the global workplace. In this course you will explore multidisciplinary techniques and concepts pertinent to varied contexts of professional behavior and skill development. Concepts include communication skills, such as oral presentation and written communication skills, interpersonal relationship management, financial decision making, marketability, and managing professional identities through technology. Additionally, you will examine professionalism as a method for pursuing employment interests and career goals and develop a critical appreciation for organizational structures based on values and skills needed in your career.
Quarter Credit Hours: 3 | Prerequisite: None

CS204M1: Maintaining a Professional Presence
Identify techniques for maintaining a professional presence.
Quarter Credit Hours: 1 | Prerequisite: None

CS204M2: Professional Communication Skills and Online Presence
Apply oral communication skills for promoting a professional image.
Quarter Credit Hours: 1 | Prerequisite: None

CS204M3: Professional Culture and Career Marketability
Assess professional goals for present and future career marketability.
Quarter Credit Hours: 1 | Prerequisite: None

CS210: Career Development Strategies
This course introduces the student to the lifelong process of career planning and development. Emphasis is placed on identifying current skill sets needed in the student’s chosen profession. Self-assessment activities will enable students to identify their current qualifications and set goals to fill gaps that may exist. Students will prepare a career portfolio that contains job-search documents used to research companies, apply for jobs that match their qualifications, and track their progress toward educational and career goals.
Quarter Credit Hours: 2 | Prerequisite: Any College Composition I course

CS212: Communicating Professionalism
In this course, you will learn how to put principles of professionalism and communication into practice. Through practical application, you will find new ways to understand what it means to be a professional, develop new skills, and appreciate your personal and professional values and identities as you move forward in your professional career.
Quarter Credit Hours: 5 | Prerequisite: None

CS212M1: Communicating a Professional Image
Identify elements of professional presence within your field of study.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M2: Harnessing Social Media
Apply techniques for presenting professionalism through social media.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M3: Communicating Professionally
Demonstrate oral communication skills for promoting a professional image.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M4: Thinking Ethically and Critically
Apply logical reasoning to address issues in professionalism.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M5: Communicating in Teams
Identify effective strategies for promoting professionalism in teams.
Quarter Credit Hours: 1 | Prerequisite: None