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COVID-19 Response:
Purdue University Global Interim Catalog Policy

Purdue University Global is committed to your health, safety, and academic achievement. We recognize that we must respond swiftly to the ever-changing situation caused by the COVID-19 virus. Interim policies linked below are intended to support students until further notice and will supersede, unless otherwise noted, the Catalog policies they augment.

Purdue University Global Interim Policy (https://www.purdueglobal.edu/docs/catalog-interim-policy.pdf)

Purdue University Global, Inc., owns and operates Purdue University Global (Purdue Global). Purdue University Global, Inc., is an Indiana public benefit corporation controlled by its sole member, The Trustees of Purdue University, a statutory body corporate that manages and conducts Purdue University, the State of Indiana’s land-grant university. Purdue Global operates as a public postsecondary state educational institution affiliate pursuant to IC 21-7-13-26.5(a).

Purdue University Global, Inc., certifies that the information contained in the Catalog is current and correct, but is subject to change without notice, and does not constitute a binding agreement on the part of Purdue University Global, Inc. If changes are made to the information in this Catalog, a revised version will be provided.

If you are enrolled at a learning center, unless otherwise noted, you must adhere to Purdue Global online policies and procedures as stated in the University Catalog.

The University has the right, at its discretion, to make reasonable changes to policies and program content, materials, schedules, sequences of courses in programs, or locations in the interest of improving the student’s education, or where deemed necessary due to industry changes, academic scheduling, or professional requirements.

The University is required to make changes to programs or policies when ongoing federal, state, or accrediting changes affect students currently in attendance.
POLICY INFORMATION

The Policy Information section of the Catalog spans admissions requirements, term registration, prior learning assessment, student information and services, general academic policies, academic standards, and financial information. Students should also refer to the undergraduate, graduate, school, and program overview sections of the Catalog for additional policies and information.
University Information

In this section, you can find information on the University’s mission, purpose, and philosophy; history; and accreditation and memberships. A description of the University's library and assessment plan are also featured.

Purdue University Global Mission, Purpose, and Philosophy

University Mission

Purdue University Global delivers personalized online education tailored to the unique needs of adults who have work or life experience beyond the classroom, enabling them to develop essential academic and professional skills with the support and flexibility they need to achieve their career goals.

University Purposes

To accomplish its mission, Purdue Global has established the following purposes:

1. Provide academic programs for adult learners that have been developed and assessed by faculty, staff, and members of educational, professional, and business communities.
2. Provide intensive and comprehensive instruction using a principally online mode of delivery that strengthens student academic achievement.
3. Instill in its students the value of lifelong learning by stimulating intellectual curiosity, creative and critical thinking, and awareness of culture and diversity.
4. Plan and provide facilities and resources that respond to the needs of students, faculty, and staff.
5. Assist students in developing professional attitudes, values, skills, and strategies that foster success in their careers and in life.
6. Prepare students to advance their employment goals and opportunities and meet the ever-changing needs of their communities now and in the future.

University Philosophy

Purdue Global recognizes the worth and dignity of all people and is sensitive to the diversity of cultural and ethnic backgrounds represented in its student population. All students are encouraged to reach their potential within the framework of their individual needs, interests, and capabilities.

The University employs instructional methods based on adult learning theory and is committed to the development of each student’s intellectual, analytical, and critical thinking abilities. Teaching techniques encourage active student participation and may include group discussions and projects, laboratory work, simulations, demonstrations, field trips, guest speakers, and lectures. A strong emphasis is placed on ethics, accountability, professionalism, and the individual’s commitment to pursuing lifelong personal and professional development.

The University focuses on helping adult learners reach their education and career goals by providing them with the professional skills and competencies necessary to advance their employment opportunities and achieve personal fulfillment. The University offers courses that prepare them to successfully participate in society, equipping them with the business knowledge necessary to succeed in the “real world,” and encouraging them to become involved in professional organizations that will promote their learning and professional skills.

The University is committed to serving the public good. We engage in continuous efforts to increase college attainment of high-risk populations and help students achieve economic independence through higher education and employment. We address skill gaps that hinder economic development, help military personnel effectively transition to civilian life, reduce the cost of higher education for our students and society, incorporate public service in learning activities, and encourage and support faculty scholarship. We model public service to promote and encourage charitable activities and volunteerism among our faculty, staff, and students.

Purdue University Global History

We trace our roots to the American Institute of Commerce (AIC), a postsecondary school that opened its doors in 1937 in Davenport, Iowa, to provide training for underserved job seekers in a nation still reeling from the Great Depression. That long and proud legacy continues to this day at Purdue University Global.

AIC was purchased by Quest Education Corporation in November 1998 and in April of 2000 changed its name to Quest College. Quest Education Corporation was purchased in July 2000 by Kaplan, Inc. In November 2000, the name of the College was changed to Kaplan College, which soon began to offer degrees online with just 34 students and a handful of degree options. In 2004, Kaplan College expanded its academic offerings to include master’s-level programs and became Kaplan University.

In 2007, Hamilton College merged with KU, and its locations became branch campuses of the University. That same year, Concord Law School, the nation’s first wholly online law school, formally merged with Kaplan University.

In 2009, the Hagerstown campus, formerly a Kaplan College campus, became a branch campus of Kaplan University.

In 2010, Andover College merged with KU, and its locations became branch campuses of the University and, in 2013, we opened an additional Maine campus in Augusta.

In 2017, it was announced that Purdue University would acquire Kaplan University, and in early 2018 this transition was completed, forming a new institution called Purdue University Global.

Accreditation, Approvals, and Memberships

Purdue Global is accredited by The Higher Learning Commission (HLC). For more information, visit their website at hlccommission.org (http://hlcommission.org). Use the links under “Contact Us” to reach the Commission.

Professional Licensure

Important Note to Prospective Students: Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.
Each program page in this catalog outlines whether the program is designed to meet educational requirements for a specific state-regulated occupation. Unless otherwise specified, the program was not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements.

Please note that licensure for certain state-regulated occupations may rely on national certification or licensure exams. Passing a national exam is not a guarantee of a graduate's ability to obtain a state license. Purdue Global will work to disclose the most up-to-date information for prospective and current students. Students are highly encouraged to seek guidance from the appropriate licensing agency in their state of residence.

Students pursuing a professional licensure-track program who move to another state must contact a University representative within the first 30 days of moving to update their primary address and to discuss their licensure eligibility. See Address Verification (p. 15) for more information.

Program and School Accreditation and Approvals
Additional approvals and program and school accreditation are noted under each area of study.

Concord Law School
Concord's degree-granting authority in connection with its students qualifying to take the California Bar Examination and obtaining admission to the practice of law in California (Juris Doctor Program) is based on its accreditation with the Committee of Bar Examiners of the State Bar of California:

180 Howard Street
San Francisco, CA 94105
Tel: 415.538.2000
Website: www.calbar.ca.gov (http://www.calbar.ca.gov)

For detailed Juris Doctor (JD) information and disclosure language, see the Required Disclosures section on the JD program page (p. 493).

School of Business and Information Technology

ABET
Purdue Global's School of Business and Information Technology has received programmatic accreditation from the Computing Accreditation Commission (CAC) of ABET for the following programs:

• Bachelor of Science in Cybersecurity
• Bachelor of Science in Information Technology

With ABET accreditation, students, employers, and all those served by the University can be confident that a program meets the quality standards that produce graduates prepared to enter a global workforce.

ABET
415 North Charles Street
Baltimore, MD 21201
Tel: 410.347.7700
Website: www.abet.org/ (http://www.abet.org/)

Accreditation Council for Business Schools and Programs
Purdue Global's School of Business and Information Technology has received programmatic accreditation from the Accreditation Council for Business Schools and Programs (ACBSP) for the following programs:

• Associate of Applied Science in Accounting
• Associate of Applied Science in Business Administration
• Bachelor of Science in Accounting
• Bachelor of Science in Business Administration
• Bachelor of Science in Finance
• Master of Business Administration
• Master of Science in Accounting
• Master of Science in Management and Leadership

ACBSP promotes continuous improvement and recognizes excellence in the accreditation of business education programs around the world.

Accreditation Council for Business Schools and Programs
11520 West 119th Street
Overland Park, KS 66213
Tel: 913.339.9356
Fax: 913.339.6226
Website: www.acbsp.org/ (http://www.acbsp.org/)

Certified Financial Planner Board of Standards
Purdue Global's Master of Science in Finance with a concentration in financial planning is a CFP Board-Registered Program in financial planning education. The Master of Science in Finance with a concentration in financial planning meets the specific criteria for educating individuals who wish to fulfill the education component for obtaining CFP® certification.

Individuals who meet CFP Board's education requirement are eligible to sit for the CFP® Certification Examination. Successful completion of the education and examination components completes two of the core prerequisites to obtain CFP® certification.

Certified Financial Planner Board of Standards Inc. owns the certification marks CFP®, Certified Financial Planner™, and federally registered CFP (with flame design) in the U.S., which it awards to individuals who successfully complete CFP Board’s initial and ongoing certification requirements.

The Society for Human Resource Management
The Society for Human Resource Management (SHRM) has acknowledged that the following programs fully align with SHRM’s HR Curriculum Guidebook and Templates:

• Master of Science in Management and Leadership with a concentration in human resources
• Master of Business Administration with a concentration in human resources
• Bachelor of Science in Business Administration with a concentration in human resources

The HR Curriculum Guidebook and Templates were developed by SHRM to define the minimum HR content areas that should be studied by HR students at the undergraduate and graduate levels. The guidelines—created in 2006 and revalidated in 2010 and 2013—are part of SHRM’s academic initiative to define HR education standards taught in university
business schools and help universities develop degree programs that follow these standards.

**School of Health Sciences**

**American Health Information Management Association (AHIMA)**

The Purdue University Global Medical Billing and Coding Certificate program is approved by the AHIMA Professional Certificate Approval Program (PCAP). This designation acknowledges the coding program as having been evaluated by a peer-review process using a national minimum set of standards for entry-level coding professionals. This process allows academic institutions to be acknowledged as offering an AHIMA-approved coding certificate program.

A directory of AHIMA-approved programs, which includes Purdue Global’s certificate program, may be found at: [http://www.ahima.org/education/academic-affairs/PCAP/](http://www.ahima.org/education/academic-affairs/PCAP/).

**Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)**

The Bachelor of Science in Health Information Management program is in candidacy status, pending accreditation review by the Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM).

**Commission on Accreditation of Allied Health Education Programs**

Effective May 15, 2020, the Medical Assistant Certificate program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB).

Commission on Accreditation of Allied Health Education Programs
25400 US Highway 19 North, Suite 158
Clearwater, FL 33763
Tel: 727.210.2350
Website: www.caahep.org

Previously accredited ground locations in Cedar Rapids and Davenport, Iowa; Lewiston, Maine (with an additional location in Augusta); and Lincoln, Nebraska, voluntarily withdrew accreditation by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) for the Medical Assistant Certificate program in August 2018, and the Des Moines, Iowa, location voluntarily withdrew accreditation for the certificate program in August 2019. All students enrolled in the certificate program at the above locations prior to voluntary accreditation withdrawal graduated from a CAAHEP-accredited program.

**Healthcare Information and Management Systems Society (HIMSS)**

Purdue Global, which offers the Master of Health Informatics and Master of Health Information Management programs, is recognized by the Healthcare Information and Management Systems Society (HIMSS) as an Approved Education Partner (AEP). As a HIMSS AEP, Purdue Global has met HIMSS’s rigorous standards for delivering world-class, effective health care and health IT education. HIMSS-approved educational programs provide advanced knowledge in health information and technology or health care and prepare candidates to sit for the CAHIMS or CPHIMS exam.

A directory of HIMSS-approved programs, which includes the Purdue Global Master of Health Informatics and Master of Health Information Management, may be found at: [https://www.himss.org/get-involved/approved-education-partner/find-an-aep](https://www.himss.org/get-involved/approved-education-partner/find-an-aep/).

**School of Nursing**

**Commission on Collegiate Nursing Education (CCNE)**

The baccalaureate degree in nursing, master’s degree in nursing, Doctor of Nursing Practice program, and postgraduate APRN certificate programs at Purdue Global are accredited by the Commission on Collegiate Nursing Education.

655 K Street, NW, Suite 750
Washington, DC 20001
Tel: 202.887.6791

**College of Social and Behavioral Sciences**

**Behavior Analyst Certification Board**

The Association for Behavior Analysis International (ABAI) has verified the course sequence of the Bachelor of Science in Psychology in Applied Behavior Analysis and the Applied Behavior Analysis Postbaccalaureate Certificate as meeting the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® (BCaBA®) examination given by the Behavior Analyst Certification Board®, Inc. (BACB®).

ABAI has also verified the course sequence of the Master of Science in Psychology’s applied behavior analysis concentration and the Postgraduate Certificate in Applied Behavior Analysis as meeting the coursework requirements for eligibility to take the BACB’s Board Certified Behavior Analyst® (BCBA®) examination.

Applicants will have to meet additional requirements to qualify. Please refer to the BACB’s website for full eligibility requirements (www.bacb.com). Beginning January 1, 2023, applicants who live outside of the United States and other designated countries will no longer be accepted, per the Behavior Analyst Certification Board’s (BACB) Global Certification policies. Specific information regarding this policy can be found on the BACB’s website at [https://www.bacb.com/global-certification/](https://www.bacb.com/global-certification/).

The BACB can be contacted at:

The Behavior Analyst Certification Board
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

**Fire and Emergency Services Higher Education**

Purdue Global is recognized by the U.S. Fire Administration as an official Fire and Emergency Services Higher Education institution:

16825 South Seton Avenue
Emmitsburg, MD 21727
Tel: 301.447.1000
Fax: 301.447.1346
Website: www.usfa.fema.gov/ (http://www.usfa.fema.gov/)

**International Fire Service Accreditation Congress**

Purdue Global’s College of Social and Behavioral Sciences has received programmatic accreditation from the International Fire Service Accreditation Congress (IFSAC) for the following programs:
• Associate of Applied Science in Fire Science
• Bachelor of Science in Fire Science
• Bachelor of Science in Fire and Emergency Management

International Fire Service Accreditation Congress
IFSAC Administrative Office
1812 Tyler Avenue
Stillwater, OK 74078

National Addiction Studies Accreditation Commission
The online Bachelor of Science in Psychology in Addictions, the online Master of Science in Psychology with a concentration in addictions, and the online Graduate Certificate in Addictions are accredited by the National Addiction Studies Accreditation Commission (NASAC). The NASAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.562.0211
Website: nasacaccreditation.org (http://nasacaccreditation.org)

National Association of Legal Assistants (NALA)
NALA, the professional association for paralegals, recognizes the Associate of Applied Science in Legal Support and Services and the Bachelor of Science in Legal Support and Services as meeting the coursework criteria for eligibility to sit for the Certified Paralegal Examination.

NALA Headquarters
7666 East 61st Street, Suite 315
Tulsa, OK 74133
Email: nalanet@nala.org

U.S. State and Other Approvals

State Authorization
Purdue Global is an institutional participant in the National Council for State Authorization Reciprocity Agreements (SARA). A list of current, authorized SARA member states is available at www.nc-sara.org/content/sara-state-status (http://www.nc-sara.org/content/sara-state-status/). As a participating institution, Purdue Global adheres to a common set of standards for offering postsecondary distance education among member states, districts, and territories. The Agreement establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. Purdue Global can be found on the NC-SARA website under the SARA member state of Indiana.

Program and State Availability
Please refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for Purdue Global’s individual program approvals and restrictions by state. Purdue Global’s institutional state approvals are summarized as follows:

Alabama
As an approved SARA institution, Purdue Global is in compliance with Alabama regulations to offer programs to residents of the state.

Teaching Programs
SARA authorization to provide a program related to the preparation of teachers or other P-12 school/system personnel does not indicate eligibility for an Alabama teaching certificate. Applicants for an Alabama teaching certificate based on reciprocity must meet Alabama’s test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least 3 years of full-time employment as an administrator in a P-12 school system(s). For additional information, see www.alsde.edu (http://www.alsde.edu).

Alaska
As an approved SARA institution, Purdue Global is in compliance with Alaska regulations to offer programs to residents of the state.

Arizona
As an approved SARA institution, Purdue Global is in compliance with Arizona regulations to offer programs to residents of the state.

Arkansas
As an approved SARA institution, Purdue Global is in compliance with Arkansas regulations to offer programs to residents of the state.

Teaching Programs
Arkansas students enrolled in the Master of Science in Education must sign a disclosure statement prior to the start of their program.

California
Purdue Global offers distance education and does not maintain a physical presence in the state of California. Therefore, Purdue Global is not required to register with the Bureau for Private Postsecondary Education.

Colorado
As an approved SARA institution, Purdue Global is in compliance with Colorado regulations to offer programs to residents of the state.

Connecticut
As an approved SARA institution, Purdue Global is in compliance with Connecticut regulations to offer programs to residents of the state.

Delaware
As an approved SARA institution, Purdue Global is in compliance with Delaware regulations to offer programs to residents of the state.

District of Columbia
As an approved SARA institution, Purdue Global is in compliance with the District of Columbia regulations to offer programs to residents of the district.

Florida
Purdue Global is licensed by the Florida Commission for Independent Education. Additional information regarding the University may be obtained by contacting the Commission:

325 West Gaines Street, Suite 1414
Tallahassee, FL 32399-0400
Tel: 888.224.6684 (Toll Free)

Georgia
As an approved SARA institution, Purdue Global is in compliance with Georgia regulations to offer programs to residents of the state.
Hawaii
As an approved SARA institution, Purdue Global is in compliance with Hawaii regulations to offer programs to residents of the state.

Idaho
As an approved SARA institution, Purdue Global is in compliance with Idaho regulations to offer programs to residents of the state.

Illinois
Purdue Global has operating authority granted by the Illinois Board of Higher Education. Additional information regarding the University may be obtained by contacting the Board:
431 East Adams, 2nd Floor
Springfield, IL 62701
Tel: 217.782.2551

Purdue Global is approved by the Illinois Division of Vocational Rehabilitation.

Indiana
Purdue Global is regulated by the Indiana Commission for Higher Education:

Indiana Commission for Higher Education
101 West Ohio Street, Suite 670
Indianapolis, IN 46204
Tel: 800.227.5695 (Toll Free)
Tel: 317.232.1320

Iowa
Iowa College Student Aid Commission
Purdue Global is authorized by the Iowa College Student Aid Commission:

Iowa Board of Nursing
The Bachelor of Science in Nursing—RN-to-BSN and the Master of Science in Nursing programs offered online and the Associate of Science in Nursing program offered onsite in Cedar Rapids and Des Moines are approved by the Iowa Board of Nursing. The Doctor of Nursing Practice program offered online have received interim approval:

Iowa Board of Nursing
400 SW 8th Street, Suite B
Des Moines, IA 50309-4685
Tel: 515.281.3255

Kansas
As an approved SARA institution, Purdue Global is in compliance with Kansas regulations to offer programs to residents of the state.

Kentucky
As an approved SARA institution, Purdue Global is in compliance with Kentucky regulations to offer programs to residents of the state.

Teaching Programs
Note: The Master of Science in Higher Education degree is not recognized for rank change for K-12 teachers in Kentucky.

Louisiana
As an approved SARA institution, Purdue Global is in compliance with Louisiana regulations to offer programs to residents of the state.

Maine
Maine State Board of Nursing
The Associate of Science in Nursing and the Prelicensure Bachelor of Science in Nursing programs offered onsite in Augusta are granted initial approval by the Maine State Board of Nursing:

161 Capitol Street
158 State House Station
Augusta, ME 04333-0158
Tel: 207.287.1133

Maryland
As an approved SARA institution, Purdue Global is in compliance with Maryland regulations to offer programs to residents of the state.

Massachusetts
As an approved SARA institution, Purdue Global is in compliance with Massachusetts regulations to offer programs to residents of the state.

Michigan
As an approved SARA institution, Purdue Global is in compliance with Michigan regulations to offer programs to residents of the state.

Minnesota
As an approved SARA institution, Purdue Global is in compliance with Minnesota regulations to offer programs to residents of the state.

Mississippi
As an approved SARA institution, Purdue Global is in compliance with Mississippi regulations to offer programs to residents of the state.

Missouri
As an approved SARA institution, Purdue Global is in compliance with Missouri regulations to offer programs to residents of the state.

Montana
As an approved SARA institution, Purdue Global is in compliance with Montana regulations to offer programs to residents of the state.

Nebraska
Purdue Global is authorized by Nebraska's Coordinating Commission for Postsecondary Education. Additional information regarding the University may be obtained by contacting the Commission:

Nebraska Board of Nursing and the Nebraska Department of Health and Human Services
The Prelicensure Bachelor of Science in Nursing program and the Associate of Science in Nursing program offered onsite in Lincoln are approved by the Nebraska Board of Nursing and the Nebraska
Department of Health and Human Services. The Nebraska Department of Health and Human Services can be contacted at:

Nebraska Department of Health and Human Services Regulation and Licensure
P.O. Box 95007
Lincoln, NE 68509-5007

Nevada
As an approved SARA institution, Purdue Global is in compliance with Nevada regulations to offer programs to residents of the state.

New Hampshire
As an approved SARA institution, Purdue Global is in compliance with New Hampshire regulations to offer programs to residents of the state.

New Jersey
As an approved SARA institution, Purdue Global is in compliance with New Jersey regulations to offer programs to residents of the state.

New Mexico
As an approved SARA institution, Purdue Global is in compliance with New Mexico regulations to offer programs to residents of the state.

New York
As an approved SARA institution, Purdue Global is in compliance with New York regulations to offer programs to residents of the state.

North Carolina
As an approved SARA institution, Purdue Global is in compliance with North Carolina regulations to offer programs to residents of the state.

North Dakota
As an approved SARA institution, Purdue Global is in compliance with North Dakota regulations to offer programs to residents of the state.

Ohio
As an approved SARA institution, Purdue Global is in compliance with Ohio regulations to offer programs to residents of the state.

Oklahoma
As an approved SARA institution, Purdue Global is in compliance with Oklahoma regulations to offer programs to residents of the state.

Oregon
As an approved SARA institution, Purdue Global is in compliance with Oregon regulations to offer programs to residents of the state.

Pennsylvania
As an approved SARA institution, Purdue Global is in compliance with Pennsylvania regulations to offer programs to residents of the state.

Rhode Island
As an approved SARA institution, Purdue Global is in compliance with Rhode Island regulations to offer programs to residents of the state.

South Carolina
As an approved SARA institution, Purdue Global is in compliance with South Carolina regulations to offer programs to residents of the state.

South Dakota
As an approved SARA institution, Purdue Global is in compliance with South Dakota regulations to offer programs to residents of the state.

Tennessee
As an approved SARA institution, Purdue Global is in compliance with Tennessee regulations to offer programs to residents of the state.

Teaching Programs
Specific education master's degrees are not recognized for initial licensure in Tennessee and cannot be used to add endorsement areas to a Tennessee license. Prior to enrolling, you are strongly encouraged to confirm salary rating and license renewal policies with your school district and/or state department, when applicable.

Benefits for Tennessee K-12 teachers enrolled in the Master of Science in Education or the Master of Science in Education's educational leadership concentration include:

- Salary increase and/or licensure renewal
- Career advancement, i.e., those completing the educational leadership concentration may gain the necessary leadership knowledge and skills to be eligible for a department chair or other nonlicensure administrative role

Benefits for career changers enrolled in the Master of Arts in Teaching include:

- Increased confidence in the classroom while working with adolescents in current role
- Greater preparation for state pedagogy exams and state-approved certification programs
- Salary increase

Benefits of the Master of Science in Instructional Design and Technology include:

- Entry into a career as an instructional designer or instructional technologist
- Ability to fine-tune skills related to design, development, and evaluation of instructional programs, materials, and media

1 Please check with your school district and/or the Tennessee Department of Education prior to enrollment.

Texas
As an approved SARA institution, Purdue Global is in compliance with Texas regulations to offer programs to residents of the state.

Utah
Purdue Global does not maintain a physical presence in the state of Utah and has been granted exemption by the State of Utah Department of Commerce.

Vermont
As an approved SARA institution, Purdue Global is in compliance with Vermont regulations to offer programs to residents of the state.

Virginia
As an approved SARA institution, Purdue Global is in compliance with Virginia regulations to offer programs to residents of the state.
Washington
As an approved SARA institution, Purdue Global is in compliance with Washington regulations to offer programs to residents of the state.

West Virginia
As an approved SARA institution, Purdue Global is in compliance with West Virginia regulations to offer programs to residents of the state.

Wisconsin
As an approved SARA institution, Purdue Global is in compliance with Wisconsin regulations to offer programs to residents of the state.

Wyoming
As an approved SARA institution, Purdue Global is in compliance with Wyoming regulations to offer programs to residents of the state.

Other Approvals

Commonwealth of Puerto Rico
As an approved SARA institution, Purdue Global is in compliance with Puerto Rico regulations to offer programs to residents of the commonwealth.

Guam
Purdue Global offers distance education and does not maintain a physical presence in Guam. Therefore, Purdue Global is not required to register with the Guam Council on Post-secondary Institution Certification.

Sanctioned Countries
Purdue Global complies with U.S. trade embargo laws and regulations. Applications for admission and funding plans may be subject to additional review to ensure ongoing compliance with those requirements. Current students traveling or relocating outside of the U.S. may be unable to access the Purdue Global campus, services, and courses from countries or regions subject to economic and/or trade sanctions by the Office of Foreign Assets Control (OFAC) (https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx) or other authorities. Contact the Office of Student Relations for details.

Approach to Learning
Curricula for all Purdue Global programs are designed around career-oriented learning outcomes that prepare students to execute activities and projects to be successful in the workplace.

Learning Outcomes
Learning outcomes are written statements that describe the knowledge, skills, abilities, and behaviors you are expected to master upon completion of a course or program at Purdue Global. There are four types of learning outcomes:

**Program outcomes** describe the knowledge, skills, abilities, and behaviors you are expected to master upon completion of a program. Every program offered at Purdue Global contains several program outcomes. All other learning outcomes map to program outcomes.

**Course outcomes** describe the knowledge, skills, abilities, and behaviors you are expected to master upon completion of a course.

**General education literacies** describe the knowledge, skills, abilities, and behaviors you are expected to master to be literate in the general education areas of social sciences, math, professionalism and career development, communications, critical thinking, ethics, science, technology, arts and humanities, and research and information.

**Professional competencies** describe the knowledge, skills, abilities, and behaviors you are expected to master throughout a degree program to be competent in the professional areas of communication, teamwork,
leadership, problem solving and critical thinking, personal presentation, and multiculturalism and diversity.

Assessment

Course-Level Assessment

Throughout each course, faculty assess not only your performance on graded items according to scoring rubrics but also your mastery of the learning outcomes embedded in the course. This course-level assessment (CLA) details the extent to which you have mastered those learning outcomes on the following scale:

- Mastery (5)
- Proficient (4)
- Practiced (3)
- Emergent (2)
- Introductory (1)
- No Progress (0)

Competency Report

If you are enrolled in a Purdue Global degree program or certificate program, you receive a Competency Report that summarizes your progress toward mastery of learning outcomes contained in your program. When you complete a course, course-level assessment results are mapped and added to program outcome data in six categories:

1. Leadership and teamwork
2. Professionalism and ethics
3. Communication
4. Disciplinary knowledge and skills
5. Research and analysis
6. Critical thinking and problem solving

In your Competency Report, you see how well you are performing toward mastery of the program's learning outcomes across these six categories at that time in your studies. This report provides a fuller picture of your progress toward achieving knowledge, skills, abilities, and behaviors to be successful in the workplace. You can view your Competency Report in Purdue Global Campus.

Competency Reports are not created for Concord Law School students.

Course Types

The building blocks of Purdue Global's programs are courses. There are three types, traditional courses, module courses, and open courses, which provide you with options to meet your preferences regarding learning approach, schedule, and pace. Traditional courses and module courses, both credit-bearing, are delivered in:

- 10-week terms for undergraduate and graduate courses (A, B, and C academic calendars (p. 34))
- 6-week terms for select graduate courses (D academic calendar (p. 34))

Traditional Courses

Traditional courses allow for multiple learning outcomes, and their credit value varies. They provide instructor-led, step-by-step learning with a fixed weekly schedule. Each traditional course contains assigned readings, learning activities, graded assignments, and virtual scheduled meetings (seminars) with your instructor and peers each week throughout the term.

You also have the opportunity to work with your instructors outside of scheduled interaction through virtual office hours. Your instructor scores your performance on weekly learning activities, and your final course grade at the end of the term is the cumulative result of those scores.

Module Courses

Module courses are one-credit “pieces” of traditional courses built around a single learning outcome. They provide student-directed learning with ongoing instructor support over a variable schedule.

You begin the module course in the online classroom by taking a readiness check, a self-assessment whose results show how familiar you are with concepts in the module course. After reviewing the results of the readiness check, you determine how much time and effort to put into course readings and practice materials before you are ready to demonstrate mastery of course concepts in a summative assessment—a competency assessment. If you pass the assessment, the module course is complete, and you can begin work on the next module course in sequence on your schedule without having to wait for the end of a term. Your instructor is available throughout the module course via live “faculty connect” meetings, discussion board exchanges, and email to teach, coach, and support you. You can collaborate with classmates via the discussion board.

For information on the policies governing module courses, see the academic policy (p. 5) section of the Catalog.

Open Courses

Open courses, offered through the School of General Education, are available to the public at no cost. If you take one and wish to demonstrate mastery of the course concepts you have learned, you may take a corresponding Assessment of Skills and Knowledge (ASK) for a small fee. If you pass the assessment, you earn college credit to apply toward a Purdue Global degree program.

While open courses can be applied toward many Purdue Global programs, they are particularly useful for the Bachelor of Science in Professional Studies and Associate of Science in Professional Studies programs.

Relationship Between Traditional Courses and Module Courses

The icon appears in the title of traditional courses that are also available as a set of module courses.

As module courses are one-credit “pieces” of traditional courses, you can meet the same requirements by completing either a traditional course or a set of corresponding module courses.

Example: You can meet the CM107 College Composition I five-credit course requirement by passing either the traditional course or the equivalent five module courses.

- Traditional Course: CM107 College Composition I (worth five credits)
- Module Courses:
  - CM107M1 Understanding What You Read - A Pathway to Reading and Writing Success (worth one credit)
  - CM107M2 Using Language Appropriate to Audience and Writing Situation (worth one credit)
• CM107M3 Writing an Effective Academic Essay (worth one credit)
• CM107M4 Locating, Integrating, and Citing Reliable and Relevant Sources (worth one credit)
• CM107M5 Writing Effective Professional Documents (worth one credit)

Learning Paths
At Purdue Global, learning paths allow you to progress through your program in ways that align with your preferences in learning, schedule, pace, and degree of customization. There are three learning paths: GlobalTrack, ExcelTrack, and CustomTrack.

GlobalTrack
Programs on the GlobalTrack learning path are composed of traditional courses, while also allowing for the inclusion of module courses, when available for the specific program and term. This flexibility gives you opportunities to adjust your course load and pace along your path toward degree completion. All Purdue Global programs are offered on GlobalTrack except for the Bachelor of Science in Professional Studies and Associate of Science in Professional Studies, which are offered on the CustomTrack learning path. GlobalTrack students must take at least one traditional course each term.

ExcelTrack
Programs offered on the ExcelTrack learning path are composed of module courses, with only a select few traditional courses required. You must take all of your program’s courses as module courses, unless only a traditional course fulfills a particular requirement. ExcelTrack is designed to allow students with applicable skills, professional experience, and self-direction to accelerate their pace toward earning their degree, and it uses a term-based tuition model: the more courses you complete per term, the greater your cost savings. ExcelTrack is best suited for students who can commit to a heavy course load and rapid pace of learning every term and thereby achieve savings in cost and time toward degree completion. To determine if ExcelTrack is a good fit for you, speak to your University representative. For more information on the policies governing ExcelTrack, see the academic policy (p. 5) section of the Catalog. For programs offered on ExcelTrack, see Programs A-Z (p. 44). Note that ExcelTrack availability for some programs may also be limited to certain academic calendars.

CustomTrack
Programs offered on the CustomTrack learning path give you the opportunity to create a degree plan that focuses on your personal and professional knowledge and skills. Working with a faculty advisor, you design your degree by assembling credits earned through a unique combination of Purdue Global courses and assessments, a Purdue Global experiential learning portfolio, and/or transfer credits from other accredited institutions. There are two program options for CustomTrack, the School of General Education’s Bachelor of Science in Professional Studies and Associate of Science in Professional Studies. These programs are for students who bring extensive experience and education to achieve significant savings in cost and time toward degree completion.

To allow for maximum personalization and flexibility, CustomTrack programs are available in your choice of either an independent or a term-based collegiate model.

• The independent model is a degree-completion option that is highly flexible and utilizes a mostly self-paced format. This model supports your career and personal aspirations by providing the opportunity to progress at a pace that works with your lifestyle. The independent model also has flexible parameters that allow you to select from Purdue Global course options as well as providing you with the ability to earn credit from course partnerships that offer online open course opportunities during your program.
• The term-based model utilizes a format similar to GlobalTrack; the program is composed of traditional courses, and it also allows for the inclusion of module courses, when available. This flexibility gives you opportunities to adjust your course load and pace along your path toward degree completion and to select term-based courses that fit your professional goals and interests. Students choosing the term-based model for their CustomTrack program must take at least one traditional course each term.

Statement of Assessment
Assessment of your achievement is fundamental to the successful fulfillment of Purdue Global’s mission. The University’s comprehensive, outcomes-focused assessment plan is designed to ensure that you learn skills specific to your program of study, so that you may be successful in your chosen career, and develop knowledge in appropriate general education areas. In addition, the University is committed to assessing incoming students to ensure they possess the prerequisite foundational skills to be successful in their program of study. Data from the assessment of students’ success informs decision making throughout the University.

Library
As a student enrolled in one of the University’s educational delivery systems, you are assured access to educational resources and services. The Purdue Global Library maintains and develops information resources and services that support the education goals of students, faculty, and staff. Through the Purdue Global Library’s website, you will have access to a robust, multidisciplinary collection of e-books, periodicals, and other publications.

Because library and information research skills are an integral part of your academic achievement, guidance on the use of our research tools and resources is available to you through interactions with library staff, video demonstrations, and other instructional aids. The development of library skills is strengthened by research components built into the University’s curriculum. Professional librarians are available to assist you by email, live chat, and by appointment.

Visit the Purdue Global Library (http://library.purdueglobal.edu).
Admissions

In this section, you can find the University's general requirements for admission as well as requirements for international applicants. Information on entrance examinations and foundational coursework, conditional admission, first-term responsibilities, and technology requirements is also featured.

Admissions Requirements

These are the general requirements for applicants seeking admission. Visit the individual school sections for program-specific admissions requirements.

General Requirements

In order to present a complete application, you must:

1. Be at least 18 years of age. If you are at least 16 years of age and meet all other criteria, you may seek the approval of the Dean of the school you wish to enter.
2. Complete an Enrollment Agreement and any other documents required for your chosen program and submit monies as outlined on the Tuition and Fees Schedule. The Enrollment Agreement must be signed by a parent or legal guardian if you are under 18 years of age.
3. Complete an informational interview. We welcome your spouse or parents.
4. Speak, read, and write English fluently (see English Proficiency (p. 17)).
5. Complete financial arrangements prior to starting class, including any necessary financial aid documents.
6. Fulfill any program-specific and/or international admissions requirements (p. 16).
7. Consider a tour of the onsite location and/or online learning environment.
8. Attest to certain technological competencies (p. 18).
9. Resolve any balance you have at a prior Purdue Global location.

Deans or their designees reserve the right to approve all candidates for admission.

Address Verification

Upon signing your Enrollment Agreement, you are attesting to the accuracy of the current primary address you provided.

Should you relocate, you must contact a University representative within the first 30 days of moving to have your primary address updated. You must review your program page in this catalog in order to determine any applicable professional licensure requirements for your new primary address. Certain programs that are designed to meet professional licensure requirements in one state may have different requirements in another state.

Additional Requirements for Undergraduate Programs

In addition to the general admissions requirements, you must meet one of the following criteria:

1. Be a high school graduate
2. Possess a General Education Development (GED) certificate or state-specific equivalency diploma test
3. Possess a home study certificate or transcript from a home study program that is equivalent to high school level and recognized by your home state; you must also be beyond the age of compulsory attendance in that state
4. Be a high school senior eligible to apply and submit proof of high school graduation
5. Possess the foreign equivalent of a U.S. high school credential

You must attest to high school graduation or an approved equivalent. Acceptable attestation for the University may be the proof of graduation attestation included on an Enrollment Agreement, the Free Application for Federal Student Aid (FAFSA), or any other document deemed acceptable by the University. Holders of GED certificates, state-specific equivalency diploma tests, home study certificates or transcripts from a home study program, and foreign secondary education credentials have an additional requirement (see Exceptions to Standard Admissions below).

If, for any reason, your evidence or attestation of high school graduation or its equivalent is found to be false, untrue, or otherwise unacceptable, you will be subject to immediate dismissal from the University, all credits earned will be invalidated, and the University will take all other appropriate actions. All aid disbursed on your behalf will be refunded to the appropriate source, and you will be responsible for payment of these funds to the original source or to Purdue Global, as appropriate.

Criminal Background Check Requirements for Undergraduate Programs

If you are enrolling in a Purdue Global program that requires a criminal background check, before you are fully admitted into the program you must submit a request for a criminal background check to the Purdue Global-approved vendor prior to the first day of your first term. No funding will be processed until an approved background check is on file. If your background check is not approved by the end of the third week of your first term, your enrollment will be cancelled.

Additional Requirements for Graduate Programs

You must provide an unofficial copy of your transcript which shows completion of a bachelor's degree from an accredited institution. You must submit an official copy to the Office of the Registrar by the last day of the first term. Financial aid will not be awarded until official transcripts are received.

If you are applying to a graduate program in the School of Business and Information Technology or Health Sciences, or in the College of Social and Behavioral Sciences, you must have achieved a 2.5 grade point average or higher in your baccalaureate degree. If you do not possess a 2.5 CGPA, you may be considered for admission based on other evidence of academic potential.

Criminal Background Check Requirements for Graduate Programs

If you are enrolling in a Purdue Global program that requires a criminal background check, before you are fully admitted into the program you must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. No funding will be processed until an approved background check is on file.
Additional Requirements for ExcelTrack Programs

In addition to the general admissions requirements, in order to start classes you must:

1. Participate in any required orientation program.
2. If you are an undergraduate student, show evidence of having at least three courses that you expect will transfer to the University from other institutions.
3. Complete all financial arrangements.

Exceptions to Standard Admissions

1. All students possessing a General Education Development (GED) certificate, a state-specific equivalency diploma test, or a home study certificate or transcript from a home study program, must provide proof of secondary completion prior to enrollment.
2. All graduates of foreign high schools must provide proof of secondary completion prior to enrollment. If you reside in the United States but attended school in a foreign country and are unable to produce the required documents, evidence may include certification from other official sources.
3. The state of Indiana requires residents who are under the age of 21 during their term of enrollment in a bachelor's degree program to have graduated from high school completing an Indiana Core 40 curriculum or equivalent. If you are enrolling as an Indiana resident under the age of 21, a copy of an official high school transcript showing completion of the Core 40 or equivalent requirements, or comparable documentation for a nontraditional curriculum, is required prior to beginning class. If your high school curriculum does not meet the requirement of the Core 40 curriculum, you can also meet this admissions requirement by providing an official college transcript showing completion of at least 12 college-level semester credits (18 college-level quarter credits) with a grade of "C" or better.
4. The state of Maine requires all students born after 1956 and enrolled in an on-site degree program to provide proof of specific immunizations at the time of admission. If you are seeking admission to a Purdue Global location in Maine, you must submit proof of immunization against measles, mumps, rubella, diphtheria, and tetanus. Proof of immunization must detail the administration of the following:
   a. A DT booster within the last 10 years
   b. An adult MMR vaccination for individuals who previously received an MMR vaccination prior to their first birthday
   If you fail to submit documentation of the required immunizations, you will be denied admission to the University.
5. High school students may take individual courses at the University under special local and state programs. You will be enrolled as a nondegree-seeking student until you have graduated high school and are admitted to the University under the standard admissions requirements.

Acceptance to the University

Upon completion of all admissions requirements, Purdue Global administration will review the information and inform applicants in writing whether they have been accepted for enrollment.

If you are not accepted, you will have no financial obligation to the University beyond the application fee, which is nonrefundable. If you are a conditionally admitted student who fails to meet the admissions requirements, and you are enrolled in classes beyond the Purdue Global Commitment period, you become financially responsible for any charges that you incur on your student account. Questions regarding the admissions decision should be addressed to the Dean of the academic program to which you applied or the Center Director.

Returning Students

In order to reenter the University, you must meet all admissions requirements for the program you wish to enter, complete all standard admissions procedures, supply all required documents, and have a clear student account. If you have a history of conduct or behavior issues or a poor academic record, your reentry to the University may require additional approval by the Dean of the school you wish to enter or the Dean's designee.

In addition, you must be in good academic standing. If you are not, you may appeal to the Dean of the school you wish to enter. Your letter of appeal should explain the circumstances that caused you to fall below the satisfactory academic progress standards, what corrective actions you have taken to ensure success upon returning to your studies, and your desired start date.

If your appeal is approved, the approval will indicate the conditions of your return, including your status upon return and academic plan goals. If extenuating circumstances (e.g., death in the family, illness or injury, or other undue hardship) hindered your academic performance, then you may be approved to return academically eligible for financial aid if Financial Aid Warning (Academic Probation) status or Financial Aid Probation (Final Academic Probation) status. If you had not yet begun your Financial Aid Warning period in the last term of your most recent enrollment, you will be eligible to return on Financial Aid Warning for one term and continue on to Financial Aid Probation if you need more time to meet the academic standards and have met the term progress goals defined in your appeal approval. If you already began your Financial Aid Warning period, then you will return directly on Financial Aid Probation. If you did not experience extenuating circumstances, your appeal may still be approved if you have demonstrated that you have the academic potential to succeed upon return, but you may only be eligible to return in a financial aid ineligible status (Extended Enrollment). The Dean of the school will either confirm your desired start date or require additional time before you are allowed to reenter.

A denied appeal is considered final and binding. You may not reappeal unless new information is presented for consideration.

International Applicants

Purdue Global is authorized under federal law to enroll nonimmigrant, alien students.

If you are not one of the following, Purdue Global considers you an international applicant:
As an international applicant, you must meet the following requirements in addition to the general admissions requirements and applicable additional admissions requirements:

1. Be at least 18 years old
2. If applying to an onsite program, submit bank statement(s), with balance(s) converted into U.S. dollars, indicating that you or your parent/guardian has sufficient funds to cover the costs of tuition, fees, and/or living expenses for the entire program of study, or a certified government sponsor letter proving sufficient funds for the entire Purdue Global program can be submitted along with the Enrollment Agreement.
3. If applying to an onsite program, submit a tuition fee of $100.00 with the Enrollment Agreement, which will exempt you from paying administrative, application, and registration fees stated on the Tuition and Fees Schedule, if applicable. The application fee is fully refundable if you decide not to complete the enrollment process or are not accepted by the University.
4. If applying to an online program, submit a registration fee of $100.00. Upon receipt of the Enrollment Agreement, the University will issue the appropriate paperwork to apply for a student visa if you are attending a residential location.
5. If applying to an online program, submit a tuition deposit and/or application fee as stated on the Enrollment Agreement.
6. If enrolling in a program that includes a placement component, such as a clinical, practicum, or externship, ensure that the program of study complies with the terms of your visa.
7. If you are interested in enrolling in an online nursing, health science, or graduate education program, speak to your Admissions Advisor about eligibility requirements for international applicants. Not all programs are available for enrollment.

If you currently reside in a country or region subject to economic and/or trade sanctions by the Office of Foreign Assets Control (OFAC) (https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx) or other authorities, you are ineligible for admission. See Sanctioned Countries in the Accreditation, Approvals, and Memberships (p. 6) section of the Catalog for more details.

**English Proficiency Requirement**

You must be proficient in English (reading, writing, and speaking) appropriate to our academic environment and to your level of study.

If you completed high school in English, you are generally considered to have met this requirement. Completing high school in English means that you completed high school or its approved equivalent:

- In the U.S. (includes GEDs, etc.), or
- In a country where English is the language of instruction (see Countries/Principalities Using English as an Official Language and the Language of Instruction in Higher Education (https://catalog.purdueglobal.edu/policy-information/admissions/english-proficiency-requirement/English_Official_Language_of_Instruction_Countries_PG_ADA.pdf)), or
- At a “high school” where the primary language of instruction was English

If you do not meet one of these criteria, you may establish English proficiency by means of:

- A transcript indicating “C-” or higher in a college-level writing/composition course from either a regionally accredited U.S. college/university or an eligible college/university in a country on the list of countries of English instruction
- A degree from either a regionally accredited U.S. college/university or an eligible college/university in a country on the list of countries of English instruction
- KELPA
- Minimum score on an external exam (TOEFL, IELTS)

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</tr>
<tr>
<td>Graduate</td>
<td>6.5 (no band less than 5.5)</td>
</tr>
</tbody>
</table>

**Entrance Examinations and Foundational Coursework**

As a condition of your enrollment in an undergraduate program, you may be required to take an entrance assessment.

If you do not achieve a minimum score, you may not be permitted to continue with the enrollment process, or you may be required, as an additional component of your conditional admittance, to complete foundational coursework and earn a grade of satisfactory (“S”).

You may retake foundational coursework once. However, if on the second attempt, you do not earn a grade of “S”, you will not be permitted to reapply for admission to the University until a 1-year period has elapsed.

Onsite students are encouraged to register for one or two select first-term courses to accompany the foundational coursework. Please consult with your Student Advisor to determine available courses.

**First-Term Responsibilities**

**Purdue Global Commitment**

**Purdue Global Commitment Trial Period**

As a first-time undergraduate Purdue Global student, you may use the first 3 weeks of class as a trial period when you can decide if you are committed to pursuing your education at Purdue Global.

During the Purdue Global trial period the following rights/restrictions apply:
• You enjoy all the rights and resources of a fully admitted student.
• At any time during this trial period you may elect to opt out of classes with no financial obligation to the University beyond the nonrefundable application fee.
• You are obliged to uphold all of the University’s policies.
• You are ineligible to receive Title IV financial aid until the completion of the trial period and until all admissions requirements are met.

In addition, Purdue Global requires demonstration of your commitment through completion of academic activity during the third week of the term. If you are enrolled in an ExcelTrack program, you are required to complete academic activity prior to the end of the third week of your term. Activity must be completed in the first two weeks if you are an ExcelTrack student enrolled in a 6-week term. If you do not meet these requirements, your enrollment will be cancelled. Even after this, you may remain conditionally admitted due to outstanding admissions requirements. See the Conditional Admission policy (p. 18).

Students reapplying for admission will not be eligible for Purdue Global Commitment again.

If you purchased textbooks for an undergraduate program, you may return them without charge at this point. If you purchased textbooks for a graduate program, you will be subject to the return policy of the seller and are encouraged to closely review this policy.

Purdue Global Commitment may not be available to all students including, but not limited to, nondegree-seeking students, students enrolled in independent model programs within the School of General Education, students enrolled in the School of Aviation, returning students, and students enrolled in graduate programs.

Conditional Admission

Conditional Admission

If you are a first-term student at Purdue Global, you are considered conditionally admitted to the University and will not be fully admitted into your program until all documents required for admission to your program are received and approved. As a conditionally admitted student, you are considered nondegree-seeking until you are fully admitted to your program. Conditionally admitted students may, however, enjoy all the rights and resources of a fully admitted student and are obliged to uphold all of the University's policies; however, you are not eligible for Title IV federal financial aid while in this conditional status.

At the end of your first term if you are still missing any of the required documents for full admission, your conditional admittance will be revoked, you will not be fully admitted to your program, and you will be withdrawn from the University. If you decide to reapply for admission, all necessary documents must be on file before re-enrolling.

Required Documents

The following documents are required by the end of your first term if you are conditionally admitted or prior to re-enrollment if you are a returning student.

Financial Documents

For students applying for financial aid, all documents required for aid eligibility must be received and approved by the end of your first term. The documents that are required will be determined by the Financial Aid department.

Some students may be selected for verification by the Department of Education. If you have been selected for verification, you will be notified on the first page of your Student Aid Report (SAR). Being selected for verification means you will be required to submit additional information to ensure FAFSA accuracy. If selected, verification documents are required to be submitted 7 days prior to the end of the first term.

If a student has the ability to pay for their education without the need for federal funding (Title IV aid), any existing financial document requirement(s) related to federal funding will be waived and the student will be considered fully admitted. This ability must be demonstrated prior to the end of the student's first term.

Proof of Prior Degree

If your program of study requires a prior degree for admission, an official transcript showing proof of the degree conferred must be received by the end of your first term.

• If you are enrolled in the Bachelor of Science in Nursing—RN-to-BSN degree option, you must furnish an official transcript indicating an associate’s degree, diploma, or certificate in nursing with a minimum of 50 quarter credit hours of eligible credit with a focus in nursing.
• If you are enrolled in a graduate or postbaccalaureate program, you must supply an official transcript showing completion of a bachelor’s degree or higher credential, as required by your program of study.
• If you are enrolled in a postgraduate program, you must supply an official transcript showing completion of a master’s degree in the area of study defined in your program policies.
• Foreign credentials submitted for proof of degree must be evaluated by an approved third-party agency. Applicants presenting a 3-year bachelor’s degree will be reviewed on a case-by-case basis by the relevant Dean.

Other programs may require a proof of degree. Review the policies of your program to determine if a proof of degree is required.

Proof of High School Graduation

All graduates of foreign high schools must provide actual proof of secondary completion. If you reside in the United States but attended school in a foreign country and are unable to produce the required documents, evidence may include certification from other official sources.

Technology Requirements

As part of the admission process to Purdue Global, you are required to attest to certain competencies in the use of technology.

You must have the following skills:

1. Ability to use email to correspond with faculty, staff, and students
2. Ability to access, create, and save documents in Microsoft Office formats; at a minimum, you must be familiar with Microsoft Word
3. Ability to browse the web, including downloading and installing common plug-ins (listed below) and configuring common browser options
4. Ability to configure and run applications, including an antivirus application, to ensure that your system is secure and transmitted files are virus free

To enroll in classes online, you must have access to a computer and meet the hardware and software requirements (http://www.purdueglobal.edu/
Some of the requirements listed are applicable only to specific courses and are indicated accordingly.
Term Registration

In this section you can find information on registration, attendance, requesting a leave of absence or withdrawing from the University, and repeated courses.

Registration

You may register for your courses using available self-registration tools or by working with the Office of Student Support. While you should register for courses well in advance, you may make changes to your registration without penalty through the seventh day of the term. This is the add/drop period, after which course withdrawals will result in penalties. ExcelTrack students may add module courses through week six of a 10-week term or week three of a 6-week term.

If you are enrolled in a graduate program or prelicensure nursing program, the last day to withdraw from a course and receive a “W” grade is the day prior to the final 28 days of a term (21 days in 6-week terms) when individual course withdrawals are not permitted.

If you are enrolled in an undergraduate program (excluding prelicensure nursing programs), you may withdraw from a course at any time during a term. If you withdraw from a module course, you will receive a “W” grade, and if you withdraw from a traditional course, you will receive a temporary “IP” grade until the grade can be finalized at the end of the term. If you earn any points in the final two course units or earn an overall passing grade in the course, you will be awarded the grade determined by the grade scale. (See Academic Grades and Marks (p. 36).)

If you are a nondegree-seeking student or if you request a leave of absence (p. 21) from a graduate program or prelicensure nursing program, you may withdraw from a course at any time during the term and receive a “W” grade.

Requests to audit a course must be approved in advance of registration in the course. If you register to audit a course, you may not later in the term decide to take the course for credit.

Registration changes are subject to course availability. Registration changes at any point in the term can affect your financial aid eligibility and the time required to complete your degree. You should determine such impact before making any changes.

Registering for more than the maximum or less than the minimum number of credits per term, as follows, requires approval from the Dean:

- **Undergraduate**: Minimum 6 credits, maximum 18 credits
- **Graduate (Calendar D)**: Minimum 3 credits, maximum 10 credits
- **Graduate (Calendars A, B, and C)**: Minimum 4 credits, maximum 10 credits

Exceptions to these credit loads may result in changes to tuition charges and financial aid awards. Certain programs and enrollment agreements may have specific policies governing student course loads; refer to the individual school sections for more information.

Military Service Provision

If you must drop or withdraw from courses due to receipt of military orders or are placed on a special duty assignment and, as a result, are unable to attend class, you will not be responsible for any tuition or fees incurred for the term in which the military order takes effect. Receipt of orders may include deployment, mobilization, activation, training, or a commander letter for special duty assignments. You must notify your Student Advisor of receipt of orders and provide a copy of a valid order of duty. Any applicable waiver of expenses is only valid for the term(s) in which the military order takes effect. When this request is approved, the course(s) for that term will show an “MW” mark (p. 36). If you are also receiving federal financial aid, please see the applicable Refund Policy (p. 40).

Assessments of Skills and Knowledge

Certain course requirements can be fulfilled by achieving a passing score on an Assessment of Skills and Knowledge (ASK). For a complete list of available assessments for credit and to register to take one, contact your Student Advisor. You will have one attempt to take an assessment and cannot take one if you have already begun or failed the equivalent course. Grades on ASKs are final and do not qualify for the grade appeal process.

Note: these assessments are not available for all Purdue Global courses, and there is a fee for taking an ASK.

Nondegree-Seeking Course Enrollment

In addition to the above policies, please note the following if you are a nondegree-seeking student:

You must complete financial arrangements for each course before you will be permitted to register into it.

Not all courses are available for nondegree-seeking enrollment and some will require additional Dean-level approval before permission is given. The Dean may wish to examine your transcripts, work experience, or other evidence of preparedness for the course, especially in situations where the course has prerequisites.

You may not enroll in a course which is part of a program that has explicit entrance requirements unless you meet the requirements and have approval from the Dean of the school in which the course is housed (e.g., nursing, medical assisting, etc.).

Matriculation into a Degree Program

You are encouraged to consult with an Admissions Advisor to ascertain which courses taken as a nondegree-seeking student will apply to a program of study. Not all courses may be applicable toward a Purdue Global degree.

Attendance

Attendance is defined as attendance at a scheduled onsite course meeting or, in an online course, posting to a discussion board, virtual office, or drop box, attending a seminar, or participating in a quiz or other classroom activity.

You are encouraged to attend class every day and to be on time. It is your responsibility to learn the material covered while absent and to see that you make up missed work in compliance with Purdue Global’s guidelines. Hours of makeup work cannot be accepted as hours of class attendance,
and makeup work is not permitted for the purpose of receiving veterans’ educational training benefits.

If you travel to or relocate outside of the U.S. to countries or regions subject to economic and/or trade sanctions by the Office of Foreign Assets Control (OFAC) (https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx) or other authorities, you may be unable to access the Purdue Global campus, services, and courses. See Sanctioned Countries in the Accreditation, Approvals, and Memberships (p. 6) section of the Catalog for more details.

Refer to Withdrawal Due to Nonattendance (p. 21) policy for information about attendance policy violations.

Leave of Absence and Withdrawal

Leave of Absence—Long Term

If you have completed at least one term of your degree program at the University and can demonstrate extenuating circumstances beyond your control, you may request a leave of absence. A leave generally permits you to suspend studies and return to the version of the program that you left.

You must complete and sign a Leave of Absence Request Form and submit it through the Office of Student Support for approval. As appropriate, provide documentation to support your request. If you are seeking a leave of absence in the middle of a term, there may be impacts to your funding and/or loan deferment; therefore, you should speak with the Financial Aid Office prior to submitting the leave request.

You may request up to one period of leave per calendar year. A leave may be from four weeks to two terms in duration, though your return date will be dependent on course and term scheduling and availability.

If you request and receive approval for a leave of absence effective before the completion of a term, you will receive a “W” for each attended course at the start of the leave unless you are eligible for an “IP” grade. (See Registration (p. 20) for more information.) You are strongly encouraged to register for those courses again in your returning term. Module courses successfully completed before the leave will be recorded as such on the transcript.

If you are an active-duty servicemember, in the National Guard or Reserves, or are a military family member, you may take a military leave of absence at any point in your current enrollment for a period of up to 12 months. You may also have the option to renew this status one time for up to a total of 24 months of leave; however, if you exercise this option, you will return to the version of the degree program in effect at the time of your return.

If you do not return to class by the scheduled date and later choose to return to the University, you will need to return to the current version of the program. You are not eligible for financial aid while on leave. Please note that your lender entitles you to a 6-month grace period before entering repayment on your student loans. If you have already exhausted your student loan grace period, you will enter loan repayment immediately.

Leave of Absence—Short Term

If you are enrolled in an ExcelTrack program, are registered in only module courses in a term, have completed all of the term’s module courses, and due to extenuating circumstances must suspend your studies for the remainder of the term, you may apply for a short-term leave of absence. This short-term leave will enable you to return at the beginning of the next available term. Only one short-term leave is permitted in any 12-month period and may not exceed 100 calendar days.

A short-term leave of absence must be submitted and approved by the Dean (or designee) prior to the requested start date of the leave. Unforeseen circumstances can be submitted with appropriate documentation for review and approval.

The in-school grace period will apply while on an approved leave of absence. If you fail to return from an approved leave of absence, your financial aid grace period will be impacted.

Requesting to Withdraw from the University

Circumstances sometimes require that you withdraw from the University. If your situation warrants withdrawal, please first refer to the Refund Policy (p. 40) and then follow the steps below:

1. Meet with the Center Director (onsite) or a Student Advisor (online) via telephone, mail, or electronic notification to discuss your decision to withdraw. We will seek to make reasonable efforts to assist you in continuing your education.
2. Once you have officially notified the above indicated designee of your intent to withdraw, you should contact the Financial Aid Office only if you intend to withdraw in the middle of a term. The Financial Aid Office can answer questions regarding financial obligations to the University and student loan repayment responsibilities. Refer to the Refund Policy for specific calculation information.
3. If you are using Veterans education benefits and withdraw from the University, a notice of termination of enrollment will be sent to Veterans Affairs.
4. If you are enrolled in a graduate program or prelicensure nursing program, a request to withdraw from the University during a term will result in “W” grades for all attended courses, except during the final 28 days of a term (21 days in 6-week terms) when “IP” grades will be posted. If you are an undergraduate student (excluding prelicensure nursing programs), you will receive “W” grades for all in-progress module courses and temporary “IP” grades for all traditional courses until the grades can be finalized at the end of the term. (See Registration (p. 20) for more information.) All courses taken in a nondegree-seeking enrollment will receive “W” grades.
5. If you withdraw from the University and wish to return, you must apply for readmission and may not return sooner than the beginning of the next grading period/term. If you withdraw from and reenter a nursing or health science program, you may be required to demonstrate competency in clinical skills prior to beginning a clinical or externship.

Withdrawal Due to Nonattendance

Attendance has important effects on your enrollment status at the University.

- If you have not participated in any class for 21 consecutive calendar days (excluding scheduled breaks), you will be administratively withdrawn from your program. You may not exceed 14 days of nonattendance if you are enrolled in a 6-week term.
Repeated Courses

- If you fail to log attendance in any individual class within the first 21 days of the term, you will be dropped from the class or classes. Module courses are not subject to this course withdrawal.
- If you are a first-term or returning student enrolled in a non-ExcelTrack program and do not register attendance within any of the classes remaining in your schedule at the end of the add/drop period, your enrollment will be cancelled. If you are a first-term or returning student enrolled in an ExcelTrack program and do not complete academic activity prior to the end of the third week of a 10-week term or the second week of a 6-week term, your enrollment will be cancelled.
- If you are enrolled in a graduate program or prelicensure nursing program and are withdrawn due to nonattendance during a term, grades of “W” will be posted for your courses, except when the period of nonattendance occurs in the final 28 days of a term (21 days in 6-week terms) when “F” grades will be posted. If you are an undergraduate student (excluding prelicensure nursing programs), you will receive “W” grades for all in-progress module courses and temporary “IP” grades for all traditional courses until the grades can be finalized at the end of the term. (See Registration (p. 20) for more information.)
- Any incomplete courses at the time of withdrawal are subject to standard University withdrawal policies.
- If you are a nondegree-seeking student, while still strongly encouraged to attend classes frequently, you are not subject to course withdrawals due to nonattendance.
- If you are enrolled in an ExcelTrack program, are registered in only module courses in a term, have posted attendance in the term, and know that you must exceed 21 days of nonattendance (14 calendar days in a 6-week term) during the term, you may confirm your intent to return within the term in writing. The written confirmation must be submitted and approved by the Dean (or designee) prior to the planned, extended period of nonattendance. You may not exceed 45 days of nonattendance under this arrangement and must resume attending classes before the end of the term. Speak with your Student Advisor for assistance.

Repeated Courses

If you repeat a course, the grade received on the last repeat will replace all other grades for that course in the CGPA calculation. Previous grades earned for the repeated course will be marked on the transcript as indicated in the transcript legend. When you repeat a course, you will be charged the current tuition for the course and must assume responsibility for all associated fees. Traditional courses and associated module courses will be counted in combination in determining the number of times you have repeated a course.

A failing grade is defined as any grade below the grade required for graduation in your program of study.

If you request entry into a program that requires a course you have failed the maximum number of times, you must first successfully complete the failed course at another institution. It is your responsibility to ensure that both the institution and the course(s) taken there meet the University’s criteria for transferability.

If you choose to retake a previously passed course, you may only receive financial aid for one additional retake of that course.
Prior Learning Assessment

You are encouraged to submit to the Office of the Registrar all evidence of prior learning for evaluation. If you receive veterans benefits through Purdue Global, you must submit documentation of previous education for review.

All prior learning is reviewed on a case-by-case basis and credit is awarded ultimately at the discretion of the University.

General Guidelines

These are the general guidelines governing the application of prior learning credit. Visit the individual school sections for program-specific admissions requirements.

1. Credits earned in any combination of prior learning credit will not exceed 75 percent of the credits required or 50 percent of a graduate degree; however, in graduate programs, these courses must be completed by the time you enroll at Purdue Global. Program-specific exceptions may apply. Please refer to the individual school sections for more information.

2. You must provide evidence of prior learning prior to the first day of the course for which the credit is intended.

3. Transcripts from foreign institutions (defined as those not located in the United States or its territories and not accredited by a U.S. accrediting agency) must meet the same requirements as domestic institutions, and you must have them evaluated by an approved foreign credential evaluator before submitting them to the Office of the Registrar. If you are applying to a program that requires completion of a prior degree, a transcript-level evaluation (and translation, if applicable) is generally sufficient. If you wish to have individual courses evaluated for transfer, you will need to commission a course-level evaluation (and translation, as appropriate).

4. Courses must be relevant to the degree in which you are enrolled.

5. Unless by specific arrangement, only transfer credit may be applied toward graduate programs.

6. Prior information technology coursework must be consistent with the current knowledge and skills taught in an information technology course to be awarded transfer credit. In addition, coursework submitted for transfer credit evaluation should have been completed in the last 5 years. Students who seek credit for courses older than 5 years must submit a specific request for each course to be reviewed. Exceptions will be granted based on current and ongoing work experience and approval by the Dean or a designee.

7. Purdue Global does not guarantee the transferability of credits from other educational institutions or other sources of prior learning.

8. Purdue Global considers a semester credit hour to be equal to 1.5 quarter credit hours. Course-to-course transfers based on course objectives or outcomes can also be applied.

Types of Credit

Noted below are the types of prior learning for which the University may award credit.

Transfer Credit

If you attended other institutions in the past, you are encouraged to submit official transcripts to the Office of the Registrar.

In order for a course to be transferable, it must meet all of the following criteria:

1. It was completed at an accredited institution;
2. It is included on an official transcript;
3. It carries a grade of “C-” or better (undergraduate course), or “B” or better (graduate course); Purdue Global cannot consider marks of “Pass,” “Credit,” or similar;
4. It must be 100-level or higher and not otherwise designated as remedial, college-preparatory, or not at a college level;
5. It is relevant to your program of study and equivalent to the course requirements of your program (note that in some cases, we may ask you or your prior institution for a course syllabus or similar documentation to assist us in evaluating a particular course);
6. It must fit into your degree plan; and
7. It meets any additional program-specific requirements.

We strongly recommend that you provide your official transcripts to the Office of the Registrar by the last day of the first term. After this point, in certain cases, we may deny you the opportunity for a transfer credit evaluation due to course scheduling factors.

Credit by Examination

Purdue Global offers you several opportunities to earn credit by achieving passing scores on externally administered exams (CLEP, DANTES, AP, Excelsior, and others).

Official results of external tests must be received by the Office of the Registrar prior to the first day of your final term, and always prior to the first day of the course(s) the exams are intended to replace.

External Examinations

Purdue Global awards credit for passing scores on external exams such as DANTES Subject Standardized Tests (DSSTs), the College Level Examination Program (CLEP), the Advanced Placement Program (AP), Defense Language Proficiency Tests (DLPTs), and other similar exams.

Purdue Global awards credit based on the minimum scores recommended by Educational Testing Service (ETS) or the American Council on Education (ACE). Credit may be awarded for each test in which the recommended minimum score is earned and based on program guidelines and course outcomes.

Experiential Learning

The University recognizes three types of learning which, broadly speaking, fall into the category of experiential learning. All three types are reviewed on a case-by-case basis for relevance to your degree plan.

• Military Training: training gained during a period of military service that has been reviewed by the American Council on Education (ACE).
• Reviewed Professional Learning: transcribed learning from a professional or nonacademic environment that has been reviewed by ACE or the Office of the Registrar and the appropriate Dean using ACE guidelines.
• Academic Prior Learning Portfolio: a portfolio that demonstrates prior learning from work or other experience.

If you wish to submit a portfolio in consideration for experiential learning credit, you must first enroll in EL206 Academic Prior Learning Portfolio, LRC100 Pathway to College Credit - Portfolio Development, or
an approved alternative, and are strongly encouraged to take this course in your first two terms. Upon successful completion of EL206 Academic Prior Learning Portfolio or LRC100 Pathway to College Credit - Portfolio Development, you may submit a portfolio for up to 15 undergraduate traditional courses (or their module course equivalents), contingent on your particular program.

You may only submit one experiential learning portfolio during your time at Purdue Global.

Note: you will be charged a portfolio development course fee.

Advanced Start Credit in Bachelor’s Degrees

If you have earned an associate’s or bachelor’s degree from a regionally or nationally accredited college, you may be eligible to have designated lower-level courses waived from the bachelor’s degree requirements. You will be awarded credit from your prior degree for an equal number of credits as the credit value of the waived courses, giving you an advanced start in the bachelor’s degree. All credits from the prior degree beyond the advanced start credit value are evaluated individually for potential transfer toward the remaining degree requirements.

Associate’s and bachelor’s degrees and credits considered to be remedial, occupational, or specialized may not be eligible for advanced start. A degree must have a minimum of 90 quarter credits earned toward the degree and meet the standard prior learning assessment policies to be eligible for advanced start.

Not all bachelor’s degrees offer advanced start credit. Courses eligible for waiver with advanced start credit are indicated on the individual degree plan pages.
Student Information and Services

In this section, you will find the Student Bill of Rights and policies governing student conduct, disciplinary actions, and appeals. This section also covers the Family Educational Rights and Privacy Act, directory information, the University's nondiscrimination policy, and university services. For information about the Sexual Misconduct Policy, please refer to the Additional References (p. 552) section of the Catalog.

Student Bill of Rights

The responsibility to respect and protect the learning environment at the University is shared by all members of the academic community and administration. The freedom and effectiveness of the educational process at the University depends on maintaining an environment that is supportive of diversity and the uniqueness of ideas, cultures, and student characteristics. This diversity and uniqueness is the essence of academic freedom.

1. You have the right to clarity of information. This includes clarity about:
   a. The impartial, objective evaluation of your academic performance
   b. The method of evaluating progress toward, and achievement of, course goals and objectives, including the method by which the final grade is determined
   c. The requirements for completing your degree
   d. Fees and other financial obligations to the University
2. You have the right to freedom from unlawful discrimination on the basis of race, sex, religion, color, age, national origin or ancestry, disability, marital status, parental status, sexual orientation, genetic information, gender identity, gender expression, or status as a military veteran.
3. You have the right to due process. Disciplinary sanctions will not be imposed without proper regard for due process. Formal procedures have been instituted to ensure adequate notice and response for all students subjected to disciplinary proceedings.
4. You have the right to freedom of inquiry, freedom of thought, and freedom of expression. The University encourages the search for truth and knowledge and does not abridge searchers' rights to reveal their findings, by both spoken and written word, even if in so doing they might find themselves at variance with their peers, as well as the lay community. To dissent or to disagree with generally accepted truth and knowledge is acceptable and, in many ways, is essential to free debate and inquiry. Accordingly, you are responsible for learning the academic content of the course, but are free to discuss and express any view relevant to the subject matter presented by the instructor or other students. However, in exercising this freedom, you may not interfere with the academic process of the class by speaking to or behaving toward others in a manner constituting unwelcome, targeted conduct that is so severe, pervasive, and objectively offensive, and that so undermines and detracts from the educational experience of those to whom the speech or behavior is targeted, that the targeted person is effectively denied equal access to the University's resources and opportunities.
5. You have the right to participate in course and instructor evaluations to give constructive criticism regarding the instruction, learning environment, and curriculum, and regarding the services provided by the University.
6. You have the right to develop personally through opportunities such as formal education, work and volunteer experiences, extracurricular activities, and involvement with others.

Student Conduct

Code of Student Conduct

You are expected and required to abide by the laws of the United States and the rules and regulations of Purdue Global, to conduct your academic and scholarly pursuits with the highest levels of ethical and honest behavior, to conduct yourself in accordance with accepted standards of social behavior, to respect the rights of others, and to refrain from any conduct that tends to obstruct the work of the University or to be injurious to the welfare of the University. By violating these general standards of conduct you may be subject to informal actions. If the violation falls within one of the categories of conduct listed below, you may also be subject to disciplinary sanctions.

The following actions constitute conduct for which you may be subject to informal action or disciplinary sanctions:

1. Dishonesty in connection with any University activity. The expectation to uphold the standards of academic integrity and honesty is a responsibility of every member of the University community. Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty. Accordingly, the following behaviors will be considered violations of these standards and are subject to disciplinary action as set forth in these procedures.
   a. Cheating: You are expected to adhere to the guidelines provided by instructors for academic work so that you do not gain an unfair advantage. Using or attempting to use unauthorized materials, information, study aids, notes, or any other device in any academic exercise will not be tolerated. Unauthorized materials may include anything that or anyone who gives assistance that has not been approved by the instructor in advance.
   b. Plagiarism:
      i. Using another person's words, ideas, results, or images without giving appropriate credit to that person; giving the impression that it is your own work.
      ii. Copying work, written text, or images from another student, the Internet, or any document without giving due credit to the source of the information.
      iii. Purchasing or contracting another person or company to complete coursework, including obtaining a paper from the Internet, from a term paper company, or from another student, and submitting it as your original work.
   c. Fabrication: Intentional and/or unauthorized falsification or invention of any information or citation in any academic exercise. This includes but is not limited to:
      i. The changing and/or manipulation of research data, results, processes, or research record
      ii. The omission of results from the research record
      iii. The alteration and resubmission of a graded academic exercise, except as permitted by the Coursework Resubmission Policy (p. 26).
   d. Multiple Submissions: The submission of substantial portions of the same academic work for credit more than once without authorization from the instructor as described in the Coursework Resubmission Policy (p. 26).
e. Collusion: Intentionally or knowingly helping or attempting to help another to violate any regulation governing the standards of academic integrity described in these regulations. You may only collaborate on academic work within the limits prescribed by the instructor.

2. Theft of, attempted theft of, unauthorized use or possession of, unauthorized exertion of control over, or causing damage to property of any kind belonging to the University, a member of the University community, an onsite visitor, or a person or agency participating in a University activity.

3. Any conduct that substantially threatens or interferes with the maintenance of appropriate order and discipline in the operation of the University, or any conduct on University property or in connection with a University activity that invades the rights of others. Examples include, but are not limited to:
   - Inappropriate or profane behavior that causes a disruption of teaching, research, administration, disciplinary proceedings, or other Purdue Global activities
   - The use of tobacco/vaping/related products in University buildings, and eating or drinking in the classrooms or any location other than designated areas
   - Bringing animals on to Purdue Global property unless they are assisting the physically impaired or are being used as classroom subjects
   - Bringing children into Purdue Global teaching areas
   - Failure to comply with all emergency evacuation procedures, disregarding safety practices, tampering with fire protection equipment, or violation of any other health and safety rules or regulations
   - Disruptive use of mobile phones or other electronic devices; all personal electronic devices must be in the "off" position while in the classroom

4. Failure to conduct yourself in a professional manner with University staff and faculty, peers, or clients in an institutional, clinical, externship, or lab setting.

5. Failure to comply with directions of University officials acting in the performance of their duties including, but not limited to, failing to present identification upon request of University officials acting in the official capacity of their position.

6. Violation of any Purdue Global regulations. This includes, for example, regulations contained in official University publications or announced as administrative policy for a University official or other person authorized by the Chancellor of the University.

7. Physical abuse of any person or conduct that threatens or endangers the health or safety of any other person, whether or not such conduct occurs on University property. For information about the Sexual Misconduct Policy, please refer to the Additional References (p. 552) section of the Catalog.

8. Unauthorized entry or access to, or unauthorized use or occupancy of, any University property including, without limitation, lands, buildings, structures, telecommunications, computer or data processing equipment, programs, systems, software, or other facilities or services connected with a University activity. See Responsible Use of University Technology (p. 27) for further details on prohibited activities with respect to University technology.

9. The use, possession, sale, manufacturing, or distribution of alcohol, illegal drugs, or narcotic or prescription drugs, except as expressly permitted by law. Intentionally or recklessly inhaling or ingesting any substance (e.g., nitrous oxide, glue, paint, etc.) for the purpose or effect of altering your mental state also is prohibited.

10. The possession, use, or distribution of any explosives, guns, or other deadly or dangerous weapons reasonably calculated to cause bodily injury on University property or in connection with a University activity, unless specifically authorized by the University.

**University Violence Prevention**

Purdue Global views the health, safety, and security of its students, faculty, staff, campus community, and visitors as its highest priority. To foster an atmosphere that promotes Purdue Global's educational mission, the University is committed to maintaining a safe and healthy environment free of violence and threats of violence on campus, other work sites, and other places where members of the University community are engaged in University-sponsored activities.

Any behavior that is threatening, harassing, intimidating, or in any way dangerous or violent is strictly prohibited, will not be tolerated, and will result in swift remedial action. Any individual who is found to have engaged in such behavior will be subject to discipline, expulsion from Purdue Global, and/or referral to law enforcement authorities.

No individual will be subject to retaliation for making a good-faith report of real or perceived violence or threats of violence. All such behavior must be immediately reported to local law enforcement services and the Office of Student Relations via studentrelations@purdueglobal.edu.

**Coursework Resubmission Policy**

There are three approved means for reusing your academic work: resubmit, repurpose, and rework. See the definitions and conditions for each type of reuse below.

When resubmitting or repurposing an assignment, you must notify the instructor prior to submission and cite the original date of submission on the work itself. It is your responsibility to ensure that the previously submitted course materials meet current course requirements.

Citation Example: This assignment was originally submitted on [Give the date] for [Give the course and the instructor].

**Definitions**

**Resubmit:** You can only resubmit a paper when you retake a course after a failed attempt in the same Purdue Global traditional or module course. Resubmission is allowed without penalty and is not considered self-plagiarism. You must notify the instructor prior to submission and cite the original date of submission on the work itself.

**Repurpose:** You repurpose academic coursework when you submit parts of a previously submitted assignment for work in a subsequent traditional or module course belonging to a different class. Repurposing is allowed only with prior permission from the instructor, proper self-citations, and substantial revisions.

**Rework in Module Courses:** You rwork an assignment when you improve an unsuccessful competency assessment in a module course based on feedback from the instructor and resubmit the assignment in the same term to attempt a passing grade. You can also rwork ideas when you carry over an idea or part of an assignment from module course to module course in the same class as permitted by the instructions of a module course. Reworking is allowed and no prior instructor notification is required. This applies to current module courses only.
Responsible Use of University Technology

Purdue Global values freedom of expression and encourages diverse viewpoints endemic to an academic institution. At the same time, the University expects you to act in a responsible, ethical, and legal manner when using the University’s school facilities, equipment, websites, and systems (“Sites”). Sites include, but are not limited to, the online classroom, online seminars, virtual campus, discussion boards, and internal email system.

You are prohibited from circumventing any security measure of Purdue Global or another entity and intentionally using, distributing, or creating viruses, worms, malicious software, or keylogging techniques.

To facilitate social networking and to establish a sense of community, some Purdue Global Sites allow you to post your own content or communicate with others. When you use any Sites to post or transmit text, video, audio, or other material (“User Content”) for social networking purposes, you agree to accept sole responsibility for your User Content.

Purdue Global Sites are intended to be used for business and educational purposes only. You must agree that your User Content, which includes information posted or communicated that is not considered an educational record under the Family Educational Rights and Privacy Act of 1974 (FERPA) (p. 32), may not:

1. Infringe on the intellectual property, trade secret, privacy, or publicity rights of others or contain copyright-protected material without the written permission of the copyright owner
2. Contain any material that conflicts with any article of the Student Bill of Rights (p. 25) and/or Code of Student Conduct (p. 25)
3. Be posted in a false name or the name of another person, or include impersonations of any person, except where such impersonations are obvious and are included exclusively for the purpose of parody
4. Include illegal material or encourage, solicit, or glorify illegal activity
5. Contain false statements or misrepresentations
6. Include commercial advertisements or solicitations, except if the University has specifically authorized their inclusion
7. Include material that is otherwise objectionable to the University

The University does not have control over and cannot censor all User Content students submit to its Sites or prevent students from uploading or adding inappropriate User Content to its Sites. The University does, however, monitor its Sites to the best of its ability to ensure that students do not submit, upload, add, or exchange any inappropriate User Content to or on its Sites.

If you see or hear inappropriate User Content on Purdue Global Sites, you should promptly report it pursuant to the procedures set forth in the Problem Resolution and Grievance Procedures (p. 31) section.

All Purdue Global Sites and computer equipment, email accounts, facsimile equipment, Internet access, instant messaging, voicemail, and supplies, if provided, are done so exclusively to assist you in your educational activities. You should not expect that computer files, email, voicemail, Internet bookmarks, or any of your User Content are confidential or private, and, therefore, should have no expectation of privacy whatsoever related to your usage of these Sites, to the extent that the information is not considered an educational record under FERPA.

Even when content, such as a message or file, is erased, it may still be possible to recover the message or file. Therefore, the University cannot ensure the privacy of content that is not considered an educational record. Messages sent through the University’s email or instant messaging accounts and Purdue Global-owned facsimile equipment, the contents of the hard drives of any computer that is the property of the University, any User Content, and any voicemail messages saved on telephones that are the property of the University may be used in administrative, judicial, or other proceedings such as those resulting from student grievances, even where the information is considered an educational record.

In addition, the University licenses software to support its educational processes. Without express written consent of the University, you are not permitted to copy, remove, alter, or install software on any University equipment. By using the University’s computer equipment, software, and communication devices, you knowingly and voluntarily consent to your use of these systems being monitored and acknowledge the University’s right to conduct such monitoring.

Violations of the Code of Student Conduct

General

You are expected to conduct yourself as a committed member of the Purdue Global academic community, in compliance with both the spirit and letter of the rights and regulations of the institution. When each member of our community adheres to this commitment, the spirit of academic inquiry and discovery is best preserved for each and all.

A violation of the Code of Student Conduct (p. 25) may result in one or more sanctions including, but not limited to:

• Verbal warning
• Written warning
• Grade reduction
• Suspension
• Dismissal

The University’s administration will determine the action(s) to be taken based on the severity of the infraction and your prior disciplinary record.

General Code of Student Conduct Violation Procedures

Procedure for Filing General Code of Student Conduct Complaints

Any individual from inside or outside the University community may file a complaint against a student suspected of violating the Code of Student Conduct. The complaint should be submitted to the appropriate Dean or designee or to the Office of Student Relations (studentrelations@purdueglobal.edu). Complaints should be submitted as soon as possible after the event takes place.

Procedure for Investigation of General Code of Student Conduct Complaints

If you are the subject of an alleged Code of Student Conduct violation, the appropriate Dean/designee will investigate the complaint. You will receive notice of the allegation and will be able to make a statement in response. If you fail or refuse to respond, the Dean/designee may, after conducting any investigation deemed necessary, dismiss the allegation or impose a
disciplinary sanction. The Dean/designee may also request assistance from other University officials in review of an allegation.

After obtaining all relevant information and completing the investigation, the Dean/designee will make the determination as to whether it is more likely than not that you are responsible for the alleged violation(s). Within 5 University business days following the conclusion of the investigation, you will be notified in writing of any disciplinary sanctions or other actions that may result from the investigation.

The University reserves the right to take immediate disciplinary action if:

1. You have multiple or repeated violations, or
2. Your actions pose a threat to the safety, security, or well-being of members or guests of the University community, University property, or the ability of the University to maintain normal operations and carry on its programs, services, and activities free of disruption.

Dishonesty

Violations involving academic dishonesty may result in the following sanctions, though this order may not be adhered to, depending on the circumstances of the infraction:

- First offense: Failure of the assignment in which the action occurred
- Second offense: Failure of the class in which the action occurred
- Third offense: Suspension or permanent dismissal from the University

All charges are recorded in Purdue Global's database and remain there permanently. All offenses you accumulate while completing a program will be carried over to any subsequent program, if and when you reenroll.

Academic Dishonesty Violation Procedures

Procedures for processing an allegation of academic dishonesty are as follows:

1. The instructor notifies you of any charge of academic dishonesty brought against you.
2. The charge is submitted in writing by the instructor to the Office of the Provost.
3. The Office of the Provost sends you a copy of the Code of Student Conduct (p. 25) and notification of the charge.
4. The Office of the Provost, after a full review, sends you and the instructor notification of the findings with regard to the subject charge.
5. The Office of the Provost maintains a database of academic dishonesty charges.
6. Please see the University’s Academic Appeals Policy (p. 30) for information on how to appeal a charge of academic dishonesty.

Appeal of Disciplinary Sanction

You may submit a written appeal to the Office of Student Relations within 10 business days of receiving notification of the disciplinary action. All grade-related and plagiarism appeals are to be directed to the Academic Appeals Committee. All other violation appeals are to be directed to Student Relations. The appeal must include the appropriate form and sufficient information to permit fact-finding and investigation.

The Committee will hold a meeting, and you will be notified of the Committee's decision within 5 business days after the meeting.

Nondiscrimination Policy

It is Purdue Global's policy to maintain an academic environment in which all individuals are treated with respect and dignity. All individuals have the right to strive to reach their potential in an atmosphere free from discriminatory practices, including unlawful discrimination and/or harassment based on race, religion, color, sex, age, national origin or ancestry, disability, marital status, parental status, sexual orientation, gender identity and expression, veteran status, genetic information, or any other legally protected status under applicable federal, state, and local law. Sexual harassment is a prohibited aspect of sexual discrimination under this policy.

Applicable Laws and Regulations

The University's policies and practices are in accordance with all applicable laws and regulations including:

- Title VI of the Civil Rights Act of 1964, as amended, and the implementing regulations 34 CFR Parts 100 and 101 (barring discrimination on the basis of race, color, or national origin)
- Title IX of the Education Amendments of 1972 and the implementing regulations 34 CFR Part 105 (barring discrimination on the basis of sex)
- Section 504 of the Rehabilitation Act of 1973 and the implementing regulations 34 CFR Part 104 (barring discrimination on the basis of physical handicap)
- The Age Discrimination Act of 1975 and the implementing regulations 45 CFR Part 90

The University is committed to full compliance with these laws and has appointed compliance coordinators to assist those who have questions or concerns with respect to the University's compliance with these laws. The name, address, and telephone number of these staff members are available through the University.

The University has designated the following department to oversee accessibility services:

Student Accessibility Services
550 West Van Buren Street, 7th Floor
Chicago, IL 60607
Tel: 317.208.1686
Email: sas@purdueglobal.edu

Title IX Compliance

Title IX of the Education Amendments of 1972 prohibits discrimination based on gender in any educational program or activity that receives financial support from the Federal government. Under Title IX, discrimination based on gender includes sexual harassment and sexual violence. Title IX also prohibits retaliation against individuals who complain about or participate in an investigation regarding an alleged Title IX violation.

Any individual who has questions or concerns regarding possible gender discrimination should contact the Purdue Global Title IX Coordinator or the U.S. Department of Education Office for Civil Rights.
For information about the Sexual Misconduct Policy, please refer to the Additional References (p. 552) section of the Catalog.

Title IX Coordinator at Purdue Global
Title IX Coordinator
550 West Van Buren Street, 7th Floor
Chicago, IL 60607
Email: titleix@purdueglobal.edu
Tel: 312.777.6108

U.S. Department of Education Office for Civil Rights
Lyndon Baines Johnson Department of Education Building
400 Maryland Avenue, SW
Washington, DC 20202-1100
Tel: 800.421.3481 (Toll Free)
Fax: 202.453.6012
TDD: 877.521.2172 (Toll Free)

Accessibility Services
Pursuant to the Rehabilitation Act of 1973 (Section 504) and the 1990 Americans With Disabilities Act (ADA), the University will provide reasonable and individualized academic modifications for students who have provided proper documentation outlining their need for accommodations and have requested reasonable and appropriate accommodations. Because each student's accessibility needs may differ in degree and impact, reasonable accommodations will be made on an individual basis. However, if you have accessibility needs, it is your responsibility to seek available assistance and make your needs known at the time of enrollment or as the need arises. At the time of the request, you must provide the University with documentation to support your request for accessibility services. This information is voluntary and confidential. If this information is supplied, it will be used to overcome the effects of conditions that limit the participation of qualified students in learning activities.

Student Accessibility Services (SAS) is the primary office responsible for the coordination of these student services. If you are seeking reasonable and appropriate accommodations, you may make a request through your PG Campus Student Portal, Purdue Global representative, or may contact SAS directly.

SAS
Tel: 317-208-1686
Fax: 866-422-4773
Email: sas@purdueglobal.edu

Section 508 Electronic Information Technology Accessibility Policy
At Purdue Global we are working closely with our technology and compliance teams as well as external partners to ensure that we are continuously meeting the Web Content Accessibility Guidelines (WCAG), as set forth by the World Wide Web Consortium (W3C), to support the individual needs of all of our students. We are committed to empowering and engaging individuals in their pursuit of learning goals.

Discrimination Grievance Procedures
Federal law prohibits discrimination on the bases of age, race, color, national origin, sex, and disability in programs receiving federal financial assistance. Purdue Global encourages you to bring all complaints or grievances regarding such discrimination to its attention.

A discrimination grievance is any complaint regarding discrimination on the basis of age, race, color, national origin, sex, including sexual harassment, or disability by Purdue Global or any Purdue Global employee, student, or other third party. If you have a complaint, you may present a grievance through the following discrimination grievance procedures. Purdue Global will investigate all complaints or grievances fully and promptly.

1. You should first bring the grievance to the attention of the Discrimination Grievance Coordinator, whose name and contact information appears below, as soon as possible following the occurrence of the alleged discrimination.

   Melissa Prichard
   550 West Van Buren Street, 7th Floor
   Chicago, IL 60607
   Tel: 312.777.6108
   Email: studentrelations@purdueglobal.edu

   The grievance must be in writing and contain the following information:
   a. Your name and address;
   b. Description of and date of alleged violation;
   c. Names of persons responsible for the alleged violation (if known);
   d. Requested relief or corrective action, if applicable; and
   e. Any background information you believe to be relevant.

2. Upon the filing of a grievance, Purdue Global will conduct an investigation using a preponderance of the evidence evidentiary standard. If applicable, the University may take your statement and statements from witnesses. In cases of alleged sex discrimination, both the complainant and the alleged perpetrator will have the opportunity to present witnesses and evidence. Where appropriate, the University may impose interim measures upon the filing of the claim such as restrictions on contact; course-schedule or work-schedule alteration; leaves of absence; or increased monitoring of certain areas of the location. These interim measures are subject to review and revision throughout the grievance process.

3. Following receipt of the grievance, Purdue Global will complete its investigation within a reasonable time (generally 60 days) and provide written notice to you and all alleged responsible parties of the outcome of the investigation, the basis for its decision, and any remedies determined to be appropriate.

4. If Purdue Global determines that discrimination has occurred, it will take all appropriate steps to prevent the recurrence of the discrimination and to correct the effects felt by you and others, if appropriate. Potential sanctions for individuals determined to have committed acts of discrimination include a written warning concerning the misconduct and may result in disciplinary action up to and including immediate suspension and/or dismissal. Potential remedies may include disciplinary action against the perpetrator, requiring counseling for the perpetrator, remedies for the complainant and others, as well as changes to the school's overall services or policies.

5. You may also contact the U.S. Department of Education Office for Civil Rights at:

   Lyndon Baines Johnson Department of Education Building
   400 Maryland Avenue, SW
You may file a criminal complaint or a complaint with the Office for Civil Rights at any time before, during, or after the grievance process. You do not have to complete the Purdue Global grievance process before contacting the Office for Civil Rights.

Students who feel they may have been the victim of discrimination are encouraged to contact the Purdue Global Title IX Coordinator for sources of counseling, advocacy, and support.

**Jurisdiction**

This procedure applies to sexual or gender-based harassment that is committed by students, faculty, staff, or third parties that occurs on Purdue Global property, or off Purdue Global property, if the conduct was in connection with a University or University-recognized program or activity.

**Confidentiality for Title IX Gender Discrimination Complaints**

University staff that are aware of a Title IX gender discrimination complaint will take reasonable steps to protect the privacy of all involved. Once a complaint is filed, the Complainant, the Respondent, and any witnesses will be notified that disclosing information about the case may interfere with the investigation and they are expected to keep all information confidential. They also will be notified that University policy prohibits retaliation, and that school officials will not only take steps to prevent retaliation, but will also take strong responsive action if it occurs.

Upon filing a complaint, if the Complainant requests to remain anonymous, the Title IX Coordinator will determine how to proceed with the investigation while factoring in the University's obligation to provide a nondiscriminatory environment, and the Respondent's rights to have notice of any allegations. Anonymity may limit the effectiveness of an investigation, or may prevent it from moving forward. The Complainant will be informed of the Title IX Coordinator's determination in this situation.

Nothing in this procedure prohibits or limits your right to report complaints to any regulatory or legal enforcement body including the state or federal departments of education.

**Retaliation**

It is a violation of federal law and Purdue Global policy to retaliate against any person making a complaint of discrimination or against any person participating in the investigation of any such allegation. Retaliation should be reported promptly to the Title IX Coordinator. Retaliation is grounds for disciplinary action.

**Definitions**

**Sexual Harassment** is any unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University's education program or activity.

**Sexual Violence** is a form of sexual harassment and refers to physical sexual acts perpetrated against a person's will or where a person is incapable of giving consent (e.g., due to the student's age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

**Gender-based Harassment** is another form of sex-based harassment and refers to unwelcome conduct based on an individual's actual or perceived sex, including harassment based on gender identity or nonconformity with sex stereotypes, and not necessarily involving conduct of a sexual nature.

Purdue Global prohibits sex-based harassment by peers, employees, or third parties that is sufficiently serious to deny or limit a student's ability to participate in or benefit from the recipient's education programs and activities (i.e., creates a hostile environment).

Harassing conduct may take many forms, including verbal acts and name-calling, as well as nonverbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating. The more severe the conduct, the less need there is to show a repetitive series of incidents to prove a hostile environment, particularly if the conduct is physical. Indeed, a single or isolated incident of sexual violence may create a hostile environment.

**Academic Appeals Policy**

**Grading and Academic Dishonesty Appeals Procedures**

You must follow the below procedures to appeal a grade or an academic dishonesty charge. (See Concord Law School's Problem Resolution and Grievance Procedures (p. 483) for additional policies regarding academic dishonesty charges.)

**Step 1:** If you wish to appeal a grade or an academic dishonesty charge (e.g., plagiarism, cheating), you must first discuss the issue with your instructor within 10 days of receiving the grade or the academic dishonesty charge.

If you are appealing a grade you believe is unfair, a departure from the established grading policy, or a clear mistake by the School, you should provide your instructor with a clear explanation of why. Please review the course’s grading rubrics and late policies first, as these will often resolve confusion over how a grade was calculated.

If you are appealing an academic dishonesty charge, you should provide your instructor with a clear explanation of why. Please review Purdue Global’s Code of Student Conduct (p. 25) first, as it explains the types of actions that are academically dishonest. Concord Law School students should refer to Concord’s Code of Student Conduct (p. 478).

If the instructor decides that a change to the grade and/or the withdrawal of an academic dishonesty charge is the correct decision, the instructor will work with the Office of the Provost and the Office of the Registrar as required to resolve the issue.

**Step 2:** If the problem has not been resolved and you wish to pursue an appeal of the instructor’s decision, you must complete and send the Academic Appeal form to the Office of the Provost which will forward your appeal to the Academic Appeals Committee which will review your case and make a decision. The Academic Appeals Committee consists of faculty and one or more administrators.

**Step 3:** If you disagree with the Academic Appeals Committee’s decision, you must send a written letter of appeal to the Office of the Provost.
within 10 days of the Committee’s decision. The Office of the Provost will review the material presented and make a final ruling.

**Problem Resolution and Grievance Procedures**

**Office of Student Relations**

The Purdue University Global Office of Student Relations will serve as an impartial entity that is not directly involved in the issues of the complaint. Each institution in the Purdue system is unique. Purdue University Global addresses its students’ problems under its own Problem Resolution and Grievance Policy. A Purdue Global Student Relations representative will investigate the student complaint or grievance and provide a resolution. The Office of Student Relations will make every effort to complete the investigation and provide a response within 5 business days from the date assigned.

**General Procedures**

Many questions or concerns that you may have can be resolved simply through discussion. In seeking a resolution, you should observe the steps below.

Retaliation against any student using this complaint process is strictly prohibited. A complaint of retaliation will promptly be investigated, will constitute separate charges, and will be handled in the same manner as discrimination and other grievances complaints.

- **Step 1:** Discuss your issue with the appropriate instructor, staff member, or administrative manager.
- **Step 2:** If you are not satisfied with outcome of the discussion, you can request your complaint be filed with an ombudsperson, dean, or department-designated resolution person.
- **Step 3:** If you remain unsatisfied or the complaint remains unsolved, you can file a grievance with the University’s Office of Student Relations. Grievance forms may be obtained from an ombudsperson, center director, dean, or department-designated resolution person and emailed to the following email address: studentrelations@purdueglobal.edu.

Note: If you file a complaint through an outside agency or with a University executive, your complaint will be directed to the Office of Student Relations. External agencies generally expect you to have exhausted Purdue Global’s complaint resolution process first. If your complaint is the subject of a formal external inquiry or legal action, the application of steps 1 through 3 of Purdue Global's grievance/appeal process will be suspended until the external inquiry or action is completed.

There is a 2-year statute of limitations to file a grievance. A grievance will not be reviewed or investigated if it is filed more than 2 years after the student’s last day of attendance.

Purdue Global will maintain records of all grievances and their resolutions for a period of no less than 3 years.

Purdue Global is an institutional participant in the National Council for State Authorization Reciprocity Agreements (SARA). A list of current, authorized SARA member states is available at www.nc-sara.org/content/sara-state-status (http://www.nc-sara.org/content/sara-state-status/). As a participating institution, Purdue Global adheres to a common set of standards for offering postsecondary distance education among member states, districts, and territories. The Agreement establishes comparable national standards for interstate offering of postsecondary distance education courses and programs. Purdue Global can be found on the NC-SARA website under the SARA member state of Indiana.

In addition to the state-specific complaint procedures listed below, all students of Purdue Global, including Concord Law School, may file a complaint with the Indiana Commission for Higher Education.

Student Complaint Information - Indiana SARA Portal Agency (https://secure.in.gov/che/2744.htm)
Tel: 317.464.4400

All students of Purdue Global, including Concord Law School, may file a complaint with their respective state’s consumer protection office.

State Consumer Protection Offices (https://www.usa.gov/state-consumer/)

**State-Specific Procedures**

**Florida Residents**

If the complaint cannot be resolved after exhausting Purdue Global’s grievance procedures, you may file a complaint with the Florida Commission for Independent Education. The Commission may be contacted at the below address or telephone number:

Commission for Independent Education
Florida Department of Education
325 West Gaines Street
Suite 1414
Tallahassee, FL 32399-0400
888.224.6684

**Indiana Residents**

Indiana Commission for Higher Education
Student Complaint Information - Indiana SARA Portal Agency (https://secure.in.gov/che/2744.htm)
Tel: 317.464.4400

**Missouri Residents**


This web page contains information about the complaint process and includes instructions for how to file a formal complaint. Note that if you wish to file a complaint with the Department, the policy states that you must first exhaust all formal and informal avenues provided by the institution to resolve disputes.

**Nebraska Residents**

If the complaint cannot be resolved after exhausting Purdue Global’s grievance procedures, the State of Nebraska’s Coordinating Commission for Postsecondary Education provides a formal process by which you may have your complaint investigated. Details of this process may be found at: ccpe.nebraska.gov/student-complaints-against-postsecondary-institutions (https://ccpe.nebraska.gov/student-complaints-against-
postsecondary-institutions/). The State of Nebraska’s Coordinating Commission for Postsecondary Education may be contacted at:

Nebraska’s Coordinating Commission for Postsecondary Education
ATTN: Complaints
P.O. Box 95005
Lincoln, NE 68509-5005
Tel: 402.471.2886

Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords eligible students and their parents certain rights with respect to their education records, including those stated below. The rights afforded to, and consent required of, parents under this Act transfer from the parents to the student once the student becomes eligible.

1. Online student records are maintained for a minimum of 6 years from the end of the award year aid was last awarded or award year you last attended. Onsite student records are retained for a minimum of 5 years from the end of the award year aid was last awarded or award year you last attended. Academic transcripts are maintained indefinitely.

2. You have the right to inspect and review your education records during normal school hours with an appointment within 45 days of the day the Office of the Registrar receives a written, dated request for access. You are not permitted to inspect or review confidential student guidance notes maintained by the University, nor financial records, including any information those records contain, of your parents or guardians.

3. You have the right to request the amendment of education records that you believe are inaccurate, misleading, or a violation of privacy. To request amendment of an education record, submit a written, dated request to the Office of the Registrar, clearly identify the part of the record you want changed, and specify why it is inaccurate, misleading, or a violation of privacy. If the University decides not to amend the record, you will be notified of the decision and your right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided when you are notified of the right to a hearing.

4. You have the right to consent to disclosures of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without prior consent from the parents or the eligible student, as applicable. The University may neither release nor disclose personally identifiable information contained in your education records to outside employers, agencies, or individuals without first securing a written release from you or your parent, as applicable, unless permitted by the Act. If you consent to allow the disclosure of personally identifiable information contained in your education records, you may also revoke your consent, in writing, with respect to any actions occurring after such revocation. For more information about authorizing a chosen third party to access your education records, please contact your Student Advisor. One exception to the above student record release policy permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position, including law enforcement unit personnel and health staff, or a person or company with whom the University is affiliated or has contracted such as an attorney, auditor, or collection agent. The University can designate approved third parties as school officials. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill a professional responsibility. Upon request, the University discloses educational records without consent to officials of another school in which a student seeks or intends to enroll.

5. You have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

Directory Information Public Notice

You have the ability to enter or restrict the listing of personal directory information through an online user interface. Upon withdrawal from the University, student directory information will be removed, and upon graduation from the University, student directory information will become eligible for inclusion in an alumni directory.

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) (p. 32), Purdue Global maintains an online directory for the University community. Upon the first day of attendance at the University, your profile listing, including your name and user name, become available to the University community (students, faculty, and administrators). The online directory may also include information commonly referred to as "directory information." The University designates the following categories of student information as directory information:

• Name
• Address
• Telephone number
• Email address
• Photographic representations of students
• Field of study
• Grade level
• Enrollment status
• Dates of attendance at the University
• Degrees, honors, and awards received
• Participation in officially recognized activities

The University does not accept responsibility for information published by users in the directory and reserves the right to delete or modify information posted to the directory that is abusive, inflammatory, defamatory, infringing of intellectual property, or otherwise inappropriate in an academic environment. If you improperly use the directory or any information it contains, you may be subject to disciplinary action.

Additionally, the University may release directory information to third parties without your prior consent. Directory information may be disclosed by the University at its discretion for any purpose including, but not limited to, requests from law enforcement agencies and degree verification requests from prospective employers.

If currently enrolled, you may choose to withhold disclosure of your directory information by obtaining the Directory Information Withholding
Request Form from the Office of Student Support, completing the form, and returning it to the Office of the Registrar. The University will honor your request to withhold directory information; however, cannot assume responsibility for subsequently contacting you for permission to release information to prospective employers, relatives, or other persons. The absence of a specific request to withhold your directory information indicates your approval for disclosure. Additionally, your request to withhold directory information will not affect previous disclosures made by the University prior to receipt of the request.

University Services

Purdue Global offers students the services noted below.

Career Services

Career Services is a student-focused provider of career assistance and is available to degree-seeking students currently enrolled and to eligible graduates. You have access to additional resources online 24 hours a day, and experienced Career Services staff will collaborate with you to create and implement career plans by providing support and advice. Recognizing that career development is an ongoing, lifelong process, the Career Services team strives to help you understand the importance of self-assessment, occupational exploration, decision making, goal setting, networking, the job search, and developing productive connections in the workplace. Career Services offers a collaborative link between students, faculty, and prospective employers within the global employment community. Career Services fosters a welcoming, accessible environment where diversity is celebrated and the uniqueness of each individual is valued and respected.

The Career Services staff will assist in your job search. Many students choose to work on a part-time basis during their training to help with their education costs. If you require assistance in securing part-time employment while attending classes, Career Services will make reasonable efforts to assist in your search. Additional services include assistance with job search planning, resume and cover letter review, interview preparation, decision making, job offer negotiations, and various other job search and career-related issues.

Career services offered by the University are not an obligation or guarantee of employment. Although the University will assist you, finding a job is ultimately your responsibility. The University does not guarantee that you will be placed in any particular job, or at all. Some jobs may require additional training or certification.

No employee of the University is authorized to guarantee that a graduate will earn any specific amount. Your program of study, employer needs, current economic conditions, and other factors may affect wage levels.

Guidance Services

You may experience educational, personal, or financial problems during your enrollment. Purdue Global offers support services to students, as necessary, to assist them in meeting their educational goals. If you require other types of professional assistance, the University will refer counselors or agencies you may contact.

Student Activities and Interaction

Student interaction is considered to be an important component of the academic experience at Purdue Global. Class assignments include group work and cooperative learning activities. You are encouraged to contact your instructors or Student Advisor if you wish to join study or special interest groups.

Purdue Global offers a wide range of activities and organizations in which degree-seeking students can participate. Clubs and activities reflect students' interests.

Onsite Information

Information relevant to onsite students is noted below.

Crime Awareness and Campus Security

In keeping with the requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Purdue Global makes available to all current and prospective students and employees the University’s policies and procedures for maintaining campus security. This information provides details of measures for preventing crime, instructions for reporting crimes or suspected crimes, and a record of crimes that have occurred on each Purdue Global campus.

You may obtain the Campus Security and Drug-Free Campus/Workspace Reports (or a copy of the reports) by accessing the Annual Security Policy (https://www.purdueglobal.edu/security-policy/) or requesting a paper copy via Admissions or the Financial Aid Office. Prior to enrolling, you may contact the University’s Admissions Office to request a copy of the Crime Awareness and Campus Security Policies and Procedures, including crime statistics.

Drug and Alcohol Abuse Awareness and Prevention

In compliance with the Drug-Free Workplace Act of 1988 (Public Law 101-690) and the Drug-Free Schools and Communities Act Amendments (Public Law 101-266), Purdue Global provides you with a Drug-Free Schools and Workplaces information package on an annual basis. This includes descriptions of the legal sanctions under local, state, and federal law for unlawful possession, use, or distribution of illegal drugs and alcohol; a description of health risks associated with the use of illegal drugs and the abuse of alcohol; and a list of any available drug and alcohol counseling, treatment, and rehabilitation programs.

Personal Property

Purdue Global assumes no responsibility for loss or damage to your personal property or vehicle, including the contents of your vehicle.

Student Health Services

Purdue Global does not provide health services for students. In the event of a student medical emergency, an alerted staff member will dial 911 for medical services. If you require nonemergency medical care, you will be given information about medical services or agencies that you may contact. Any costs incurred for medical services will be your responsibility.
Academic Information

In this section, you can find information on the academic calendar, program changes, obtaining a transcript or certification of enrollment, and transferring Purdue Global credits. The University’s definition of a unit of credit and the attendance policy are also featured.

Academic Calendar

Select a calendar below to review important dates.

- Calendar A (http://www.purdueglobal.edu/Academic-Calendar-A.pdf)
- Calendar B (http://www.purdueglobal.edu/Academic-Calendar-B.pdf)
- Calendar C (http://www.purdueglobal.edu/Academic-Calendar-C.pdf)
- Calendar D (http://www.purdueglobal.edu/Academic-Calendar-D.pdf)

If you elect certain concentrations, you may need to move to an alternate academic calendar in order to complete the courses required. When this occurs, you may experience a delay of 2 weeks or more between the end of the term and the beginning of the next available term in the alternate calendar.

Course Numbering System

<table>
<thead>
<tr>
<th>Course Range</th>
<th>Course Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>000-099</td>
<td>Developmental Courses—No Credit Awarded</td>
</tr>
<tr>
<td>100-299</td>
<td>Undergraduate Lower-Division Courses</td>
</tr>
<tr>
<td>300-499</td>
<td>Undergraduate Upper-Division Courses</td>
</tr>
<tr>
<td>500-699</td>
<td>Graduate Courses</td>
</tr>
<tr>
<td>700 and above</td>
<td>Postgraduate Courses</td>
</tr>
</tbody>
</table>

Definition of a Unit of Credit

Purdue Global defines a credit hour in two ways:

1. As the reasonable equivalent of one hour of documented in-class activity (face-to-face classroom instruction and/or academically engaged activity in a virtual classroom) and two hours of documented out-of-class activity, combined to total three hours per week for ten weeks for one quarter hour of credit, including:
   a. Academically engaged and documented activity in a virtual classroom includes, but is not limited to, such examples as time spent in: seminars, discussion threads, exams/quizzes, and interactive simulations/exercises.
   b. Out-of-class documented activity includes, but is not limited to, such examples as time spent in: reading course-related material, writing, research, team work, study time, field trips, and tutoring.
2. As a measure that Purdue Global determines to be the reasonable equivalent to a credit hour of student work, as defined above, including such instances of awarding credit that includes, but is not limited to, the assessment of prior learning with proficiency shown via such examples as:
   a. CLEP or DANTES exam performance
   b. Evaluated programs of noncollegiate instruction such as ACE-recognized credit
   c. Experiential portfolio proficiency assessment
   d. Assessment of Skills and Knowledge

Not applicable to Concord Law School. See the Concord Law School (p. 473) section for Concord-specific credit hour definitions.

Program Changes

You may request to change your program of study (between most programs) by working with your Student Advisor.

Changing your program can substantially impact your financial aid eligibility and additional charges may be assessed.

All coursework from previous programs that is accepted toward the new program will be used in calculating satisfactory academic progress.

To initiate the change of program process, speak to your Student Advisor. He or she will advise you on the process as well as how to submit any documents required by the desired program of study. The Dean of the program will make the final determination of acceptance to the program.

Transferring into or out of an ExcelTrack program will require making a petition to the Dean and, like any program change, could result in changes to transfer credit award and graduation date, and some repetition of coursework. You are limited to a one-time transfer into or out of an ExcelTrack program.

Undergraduate

You must have at least a 2.0 CGPA and meet the admissions requirements of the desired program of study. If your CGPA is below 2.0, but your GPA in all nonmajor courses is at least a 2.0, you may change academic programs with the permission of the Dean of the desired program.

Graduate

You must have at least a 3.0 CGPA and meet the admissions requirements of the desired program of study.

Transcripts, Certifications, and Transfer of Purdue Global Credits

Transcripts and Certifications

Diplomas

You should receive your diploma approximately 6 weeks after the end of your final term, provided all academic requirements and financial obligations have been met. If you would like a duplicate or replacement diploma, simply contact the Office of the Registrar. A replacement fee may apply.

Transcripts

Students and former students whose records are not encumbered for any reason, upon application to the Office of the Registrar and payment of any prescribed charge, are entitled to receive a transcript of their complete record.

View the Transcript Key Supplement (https://catalog.purdueglobal.edu/policy-information/academic-information/transcripts-certifications-transfer-credits/Transcript_Key_Supplement_PG_ADA.pdf).
Certifications of Enrollment

You may obtain certification of your enrollment by submitting a request to the Office of the Registrar. Deferment or forbearance forms may also be submitted for certification, as needed. There is no charge associated with a certification.

Transfer of Purdue Global Credits to Other Schools

While Purdue Global credits are widely transferrable, it is at the sole discretion of a receiving institution to accept credits earned for transfer. The University cannot guarantee the transferability of any credits to other institutions.
**Academic Standards**

In this section, you can find information on academic grades and marks, honors and awards, and satisfactory academic progress.

**Academic Grades and Marks**

**Academic Grades**

**Undergraduate Courses**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Superior</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>Superior</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>Above Average</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Above Average</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>Above Average</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>Average</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td>Below Average</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td>Below Average</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Below Average</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**School of Nursing Undergraduate Programs**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numeric</th>
<th>Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>93-100</td>
<td>4.0</td>
<td>Superior</td>
</tr>
<tr>
<td>A-</td>
<td>90-92.99</td>
<td>3.7</td>
<td>Superior</td>
</tr>
<tr>
<td>B+</td>
<td>87-89.99</td>
<td>3.3</td>
<td>Above Average</td>
</tr>
<tr>
<td>B</td>
<td>83-86.99</td>
<td>3.0</td>
<td>Above Average</td>
</tr>
<tr>
<td>B-</td>
<td>80-82.99</td>
<td>2.7</td>
<td>Above Average</td>
</tr>
<tr>
<td>C+</td>
<td>77-79.99</td>
<td>2.3</td>
<td>Average</td>
</tr>
<tr>
<td>C</td>
<td>75-76.99</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>F</td>
<td>74.99-0</td>
<td>0.0</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**Module Courses**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Superior</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Above Average</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**Graduate Courses**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Superior</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Above Average</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**Academic Marks**

Academic marks, unlike academic grades, have no effect on your GPA, but might affect your academic standing by influencing your rate of completion calculation (p. 37).
Not Required
You may receive an “NR” if you are not obligated to enroll in a course to complete your degree requirements.

Pass, Satisfactory, or Unsatisfactory
Designated courses are graded on a pass/fail grading scale, as indicated in the course descriptions. A passing grade will be awarded for any numeric grade corresponding to a passing grade in the standard grade scale, unless otherwise noted in the course syllabus.

Transfer Credit
You receive a grade of “TC” when postsecondary coursework you completed at another institution is applied to your enrolled program at Purdue Global.

Withdrawal
You receive a “W” if you withdraw from a course or are administratively withdrawn from a course. If you are enrolled in a graduate program or prelicensure nursing program, you are only eligible for withdrawal grades before the final 28 days of classes of a 10-week course or the final 21 days of a 6-week course, except under the terms of the military service provision or Leave of Absence Policy (p. 21).

Military Withdrawal
You may be eligible to receive an “MW” when you are granted a midterm military leave of absence with approved supporting military documentation.

Honors and Awards

Undergraduate Term Honors
You may receive term honors if, in a given term, you completed at least 10 quarter credit hours and earned a GPA of 3.70 to 3.99 (Dean’s List) or 4.0 (Chancellor’s List) in an associate’s or bachelor’s degree program.

Undergraduate Degree Honors
Degree honors will be awarded if you graduate from either an associate’s or bachelor’s degree program with a qualifying CGPA:

- Summa Cum Laude: 4.0
- Magna Cum Laude: 3.80 to 3.99
- Cum Laude: 3.70 to 3.79

This honor will be included on your diploma and your transcript.

Satisfactory Academic Progress Standards
You will be evaluated at the end of every term for satisfactory academic progress according to both a qualitative and quantitative standard.

Maximum Time Frame
If you are enrolled in an undergraduate program, you may not attempt more than 150 percent of the published program length, as measured in credit hours. For example, if a program requires successful completion of 90 credit hours, you may not attempt more than 135 credits (90 x 1.5). Credit awarded for prior learning will affect the maximum time frame (see below).

If you are enrolled in a graduate program, you must complete the program in a 200 percent time frame. Additionally, you must complete the degree program no later than 7 years after completing the first class.

You will be immediately dismissed if the Office of the Registrar determines that it is ultimately impossible for you to complete all program requirements within the maximum time frame.

Evaluation Schedule
As a degree-seeking student, you will be evaluated at the end of every term for satisfactory academic progress according to both a qualitative and quantitative standard. Terms are equal to payment periods for financial aid purposes. The qualitative standard is defined as a minimum cumulative grade point average (CGPA) equal to the CGPA required for graduation. The quantitative standard is calculated by dividing the cumulative number of credits you have successfully completed by the cumulative number of credits you have attempted and is expressed as a percentage.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Minimum CGPA</th>
<th>Minimum Pace of Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td>2.0</td>
<td>66.6%</td>
</tr>
<tr>
<td>Associate’s/Bachelor’s-</td>
<td>2.5</td>
<td>66.6%</td>
</tr>
<tr>
<td>Level Nursing</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td>3.0</td>
<td>50.0%</td>
</tr>
</tbody>
</table>

If you do not meet the satisfactory academic progress standards, you could lose your eligibility for federal financial aid. Financial aid recipients should refer to the Academic Eligibility for Financial Aid (p. 39) section.

Academic Probation and Dismissal

Academic Probation
If you do not meet all satisfactory academic progress standards at the end of any given term, you will be placed on academic probation and notified of the status change. In addition, you are strongly encouraged to consult with your Student Advisor and employ resources to regain good academic standing.

At the end of the probation term, unless you have an approved satisfactory academic progress appeal on file, you will be dismissed from the University if you are unable to regain good academic standing by meeting all satisfactory academic progress standards.

Satisfactory Academic Progress Appeals
The University may determine you are making academic progress, even if you do not meet the satisfactory academic progress standards, if the University determines that your failure to meet those standards was due to unforeseeable, extenuating circumstances, including the death of a relative, illness, or injury, or other special circumstances.

If you are placed on academic probation, you may submit an appeal to be placed on final academic probation (see below). The written appeal should explain the extenuating circumstances that caused your inability to meet the satisfactory academic progress standards and explain the corrective actions you have taken to ensure academic success if the appeal is granted. You may begin the appeal process during the period of academic probation and are encouraged to include supporting documentation that could have a bearing on the University’s decision.
Satisfactory academic progress appeals will be reviewed by the Academic Dean’s Office, and you will be notified of the decision.

**Final Academic Probation**
If you do not meet the satisfactory academic progress standards at the end of the probation term, but are able to meet the minimum graduation requirements within the maximum time frame and have an approved satisfactory academic progress appeal on file, you will be placed on final academic probation. You will be notified of the status change if you are placed on final academic probation.

The University will make a determination to place you on final academic probation for a payment period or create a customized academic plan that will define the academic standards you must meet in order to comply with the satisfactory academic progress standards by a specific point in time.

**Academic Dismissal**
You will be academically dismissed from the University if:

- You are placed on academic probation and are not approved to continue through the satisfactory academic progress appeals process, and/or
- You are placed on final probation and either do not make satisfactory academic progress by the end of the term or do not meet the terms of your academic plan.

If you do not earn a cumulative GPA of 1.0 or higher at the end of your first term of enrollment with the University, you will be subject to immediate dismissal.

**Grades Affecting Academic Progress**
All credit hours attempted toward your current program of study will be considered when evaluating academic progress. Course withdrawals and repeated courses will be considered credit attempts for which no credit is earned. If an incomplete grade is granted, the course will be considered a credit attempt for which no credit is earned until a final grade is assigned. Developmental courses, audited courses, and military withdrawals will not affect satisfactory academic progress.

Any credits awarded for prior learning ("TC," "CC," and "EC") will be included in the pace of completion and maximum time frame calculations as both credits earned and credits attempted. If you are reentering or changing to a different program, only courses applicable to the new program will be considered when assessing academic progress.
Financial Information

In this section, you can find information on academic eligibility for financial aid, financial aid services, and scholarships. The University’s definition of an academic year and the refund policy are also featured.

Purdue Global offers different tuition rates for Indiana residents, military-related students, and certain employees of preselected corporations, institutions, and organizations engaged in an educational alliance. To view tuition and fee information, visit www.purdueglobal.edu/paying-school/tuition-fees.aspx. If you have a question about tuition rates, please contact your Student Advisor.

Enrollment Status and Definition of an Academic Year

Your enrollment status can impact financial aid eligibility.

The U.S. Department of Veterans Affairs may have different definitions for full-time and part-time status. You should consult the University’s Certifying Official if you are receiving veterans benefits.

Undergraduate

An academic year consists of three terms of instruction, during which a full-time student will complete at least 36 credit hours. Thus, enrollment status is defined as:

- Full-time: 12 credit hours per term
- Three-quarter-time: 9 credit hours per term
- Half-time: 6 credit hours per term

Graduate, Standard Programs (10-week schedules)

An academic year consists of 30 weeks, during which a full-time student will complete 24 credit hours. Thus, enrollment status is defined as:

- Full-time: 8 credit hours per term
- Three-quarter-time: 6 credit hours per term
- Half-time: 4 credit hours per term

Graduate, Nonstandard Programs (6-week schedules)

An academic year consists of 30 weeks, during which a student will complete 20 credit hours. Thus, enrollment status is defined as:

- Full-time: 4 credit hours per term
- Three-quarter-time: 3 credit hours per term
- Half-time: 2 credit hours per term

Academic Eligibility for Financial Aid

To remain eligible for federal financial aid, you are required to maintain satisfactory academic progress (p. 37) toward completion of your program.

Financial Aid Warning

If you are placed on academic probation, you will also be given a financial aid warning. You will have one payment period (one academic term) to regain good academic standing by meeting all satisfactory academic progress standards or you will lose academic eligibility for federal funding.

The University may restore your academic eligibility for financial aid, even if you do not meet the satisfactory academic progress standards, if the University determines that your failure to meet those standards was due to unforeseeable, extenuating circumstances, including the death of a relative, illness, or injury, or other special circumstances.

If you receive a financial aid warning, and have experienced extenuating circumstances, you should file a satisfactory academic progress appeal before the end of the payment period/term to be considered for financial aid probation and to avoid disruption to your enrollment.

Financial Aid Probation

After receiving a financial aid warning, you may submit an appeal to be placed on financial aid probation. The written appeal should explain the extenuating circumstances that caused the inability to meet the satisfactory academic progress standards and explain the corrective actions that have been taken to ensure academic success if the appeal is granted. You may begin the appeal process during the financial aid warning period and are encouraged to include supporting documentation that could have a bearing on the University’s decision. You will be notified in writing of the outcome of the appeal review.

When you are placed on financial aid probation, you may also receive an academic plan. The academic plan identifies the academic standards you must meet each term in order to comply with the satisfactory academic progress standards.

When you are placed on financial aid probation, you will be denied eligibility for financial aid and academically dismissed from the University at the end of the payment period, unless you make satisfactory academic progress or the University determines that you have met the terms of your academic plan.

Financial Aid Services

Prior to enrolling at Purdue Global, you are encouraged to explore all options available for financing your education including employer or military tuition assistance or reimbursement, veterans benefits, and financial aid funding through state and federal agencies. Financial aid information and application assistance is provided by the Financial Aid Office to help you understand your options.

If you receive loans to pay for your course of instruction, it is your responsibility to repay the full amount of the loan, plus interest, less the amount of any funds returned to the source. Defaulting on loans guaranteed or reinsured by the state or federal government could result in damage to credit ratings, loss of eligibility for future student loans and other forms of financial aid, loss of deferment and monthly payment options, withholding of state and federal income tax refunds, initiation of court action, and garnishment of wages.

Additional information on eligibility requirements, alternate financing, amounts available, interest rates, scholarships, and repayment schedules is available from the Financial Aid Office.
You may be eligible for third-party funding sources from outside agencies and are encouraged to seek out such funding and familiarize yourself with the policies of such agencies. Although the University will assist you in completing the necessary forms and will provide any required information to the agency, it is ultimately your responsibility to ensure the agency’s requirements are met.

Some alternative loans are only available to pay any direct tuition charges that are not covered by federal, state, or institutional funding. You are encouraged to take advantage of federal Title IV funding before applying to alternative loan programs. You and, when applicable, your parents have the right and ability to choose any lender you wish, and the University does not require that any loans be obtained from any particular lender or source.

The University is approved for the below loans and grants.

### Federal Grants (Undergraduate Only)
- Federal Pell Grant Program
- Federal Supplemental Educational Opportunity Grant Program
- Iraq and Afghanistan Services Grant (IASG)

### State Grants
- State of Iowa Gift Aid (Iowa residents)
- State of Indiana Gift Aid (Indiana residents)
- Nebraska State Grant (Nebraska residents)
- Pennsylvania Chafee Education and Training Grant Program (Pennsylvania residents)
- Vermont State Grant (Vermont residents)

### Loans (Available to All Students, Subject to Eligibility Requirements)
- Subsidized Federal Stafford Loan (Undergraduate Only)
- Unsubsidized Federal Stafford Loan
- Federal PLUS Loan and Graduate Federal PLUS Loan
- Alternative Loans

### Work Study
- Federal Work Study Program

### Other Agencies or Programs (Undergraduate and Graduate)
- Promise Jobs
- Veterans Administration Benefits
- Workforce Investment Act
- Division of Vocational Rehabilitation
- Defense Activity for Non-Traditional Education Support (DANTES)
- Canadian financial assistance may be available to those who qualify
- All other eligibility sources according to state and federal requirements

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1 The University may be eligible to be an approved training provider for Workforce Investment Act (WIA) student aid. You must contact your local WIA One-Stop Centers or your Local Workforce Investment Board to determine training program eligibility.

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### Disbursement Requirements
Disbursement of financial aid is a process in which fund sources (grants, scholarships, loans, etc.) are posted to your account. Federal aid is split into payments over the course of an academic year and/or final period of study, as indicated on your funding offer. As this process takes place, students may see changes to their anticipated aid and balance. After you have begun posting attendance in the term, timing of disbursements is contingent upon meeting all financial aid eligibility requirements and confirmation of attendance and enrollment status.

The following highlights the disbursement process and attendance requirements:

- Disbursements of financial aid funds will begin the week after add/drop period, as eligibility requirements are met. If you are participating in the Purdue Global Commitment program, disbursements will begin the week after the commitment period ends.
- Students who do not attend all registered courses may have their financial aid reduced or cancelled due to not meeting the minimum required hours for eligibility.
- Students must be enrolled at least half-time in courses that count toward their program to receive federal student loans. Be sure to contact the Financial Aid Office before you add or drop a course to understand the financial aid impact.

### Refund Policy
The following individuals shall be entitled to a refund of all monies paid, with the exception of the nonrefundable application fee:

- Applicants who are dismissed as a result of failing to meet the minimum entrance assessment score; or
- Undergraduate students who choose to withdraw by the end of week 3 of the first term (within the Purdue Global trial period). See First-Term Responsibilities (p. 17).

### Dropping Courses
You may drop a course prior to or during the first 7 calendar days of the course without any financial obligation. If you drop a course beyond the first 7 calendar days, you will incur 100 percent financial responsibility for the course.

### Notice to Students
**Return of Title IV Financial Aid**

If you withdraw or are dismissed from the University up through the 60 percent point in any payment period and received federal financial aid in the form of grants or loan funds, federal law requires that the University, and in some cases you, the student, return funds you did not earn to the U.S. Department of Education. In these situations, federal Title IV financial aid must be recalculated. Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV Funds formula:

1. To determine the percentage of the payment period or term completed, the number of days completed up to the last date of academic attendance is divided by the total days in the payment period or term. (Any break of 5 days or more is not counted as part of the days in the term.) This percentage is also the amount of Title IV financial aid earned.
Refunds are allocated in the following order:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loan
4. Federal Parent (FPLUS) Loan
5. Federal Pell Grant
6. Federal Supplemental Educational Opportunity Grant
7. Other Title IV assistance
8. Other state funds (unless otherwise mandated by the state)
9. Private and institutional aid
10. Student Aid

**Return of Unearned Tuition Assistance**

Military Tuition Assistance (TA) is awarded under the assumption that you will attend school for the entire period for which the assistance is awarded.

If you withdraw or are dismissed, you may no longer be eligible for the full amount of TA funds originally awarded. The University will return any unearned TA funds on a proportional basis through at least the 60 percent point of the period for which the funds were provided, with unearned funds returned based upon your last date of attendance (LDA).

If you stop attending due to a military service obligation, and notify the University of that obligation, the University will work with you to identify solutions that will not result in a debt balance for the returned portion.

**Calculation**

When you officially withdraw or are dismissed from a course, the LDA will be used as the date of withdrawal.

Failure to start a course or attend a course for 21 consecutive calendar days (not including breaks; 14 calendar days for 6-week terms) is considered an “unofficial” withdrawal. In this case, the University will determine the LDA by reviewing the last date of activity within a course.

For online courses, the LDA is the last date a student made a contribution to the class or submitted an assignment. For onsite courses, the University will reach out to the professor to determine the LDA.

Once LDA has been determined, the University will recalculate your TA eligibility based on days attended in accordance with the Military Students Using Tuition Assistance Refund Chart.

**Return of Funds**

Determining eligibility for TA is course specific. The start and end dates will be used for each course to determine eligibility. Using the Military Students Using Tuition Assistance Refund Chart below, the University will be required to return some or all of the TA awarded to you if you did not complete at least 60 percent of each course, possibly creating a debt balance on your Purdue Global ledger.

**Withdrawal After Commencement of Classes**

The effective withdrawal date shall be the date on which any of the following occur:

1. The date you notify the University of withdrawal or the date of withdrawal, whichever is earlier
2. The beginning date of any term in which you fail to start classes or request to withdraw within the first 7 calendar days

The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school may also charge you for any Title IV program funds that the school was required to return. Your school can also provide you with the requirements and procedures for officially withdrawing from school.

For loan funds that you must return, you (or your parent for a Direct PLUS Loan) repay in accordance with the terms of the promissory note. That is, you make scheduled payments to the holder of the loan over a period of time. Any amount of unearned grant funds that you must return is called an overpayment. The maximum amount of a grant overpayment that you must repay is half of the grant funds you received or were scheduled to receive. You do not have to repay a grant overpayment if the original amount of the overpayment is $50 or less. You must make arrangements with your school or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school may also charge you for any Title IV program funds that the school was required to return. Your school can also provide you with the requirements and procedures for officially withdrawing from school.

Refunds are allocated in the following order:

4. A portion of the excess funds equal to the lesser of:
   a. Title IV program funds that must be returned, your school must return
   b. If you receive (or your school or parent receive on your behalf) excess
      Title IV program funds that must be returned, you, the student borrower, may owe a debt balance to the institution. If you earned more aid than was disbursed to you, the institution would owe you a post-withdrawal disbursement, which must be paid within 180 days of your withdrawal.

There are some Title IV funds that you may have been scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements.

If you receive (or your school or parent receive on your behalf) excess Title IV program funds that must be returned, your school must return a portion of the excess funds to the institution. If you earned more aid than was disbursed to you, the institution would owe you a post-withdrawal disbursement, which must be paid within 180 days of your withdrawal.

If you plan to withdraw from the University, you should contact the Financial Aid or Business Office to determine the amount of funds that must be returned on your behalf, if applicable. All refunds due will be made within 45 days of your effective withdrawal date. The last date of actual attendance is used in calculating any refund amount.

The school must return this amount even if it did not keep this amount of your Title IV program funds. If your school is not required to return all of the excess funds, you must return the remaining amount.

For loan funds that you must return, you (or your parent for a Direct PLUS Loan) repay in accordance with the terms of the promissory note. That is, you make scheduled payments to the holder of the loan over a period of time. Any amount of unearned grant funds that you must return is called an overpayment. The maximum amount of a grant overpayment that you must repay is half of the grant funds you received or were scheduled to receive. You do not have to repay a grant overpayment if the original amount of the overpayment is $50 or less. You must make arrangements with your school or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school may also charge you for any Title IV program funds that the school was required to return. Your school can also provide you with the requirements and procedures for officially withdrawing from school.

Refunds are allocated in the following order:

4. A portion of the excess funds equal to the lesser of:
   a. Title IV program funds that must be returned, your school must return
   b. If you receive (or your school or parent receive on your behalf) excess
      Title IV program funds that must be returned, you, the student borrower, may owe a debt balance to the institution. If you earned more aid than was disbursed to you, the institution would owe you a post-withdrawal disbursement, which must be paid within 180 days of your withdrawal.

There are some Title IV funds that you may have been scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements.

If you receive (or your school or parent receive on your behalf) excess Title IV program funds that must be returned, your school must return a portion of the excess funds to the institution. If you earned more aid than was disbursed to you, the institution would owe you a post-withdrawal disbursement, which must be paid within 180 days of your withdrawal.

If you plan to withdraw from the University, you should contact the Financial Aid or Business Office to determine the amount of funds that must be returned on your behalf, if applicable. All refunds due will be made within 45 days of your effective withdrawal date. The last date of actual attendance is used in calculating any refund amount.

The school must return this amount even if it did not keep this amount of your Title IV program funds. If your school is not required to return all of the excess funds, you must return the remaining amount.

For loan funds that you must return, you (or your parent for a Direct PLUS Loan) repay in accordance with the terms of the promissory note. That is, you make scheduled payments to the holder of the loan over a period of time. Any amount of unearned grant funds that you must return is called an overpayment. The maximum amount of a grant overpayment that you must repay is half of the grant funds you received or were scheduled to receive. You do not have to repay a grant overpayment if the original amount of the overpayment is $50 or less. You must make arrangements with your school or the Department of Education to return the unearned grant funds.

The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school may also charge you for any Title IV program funds that the school was required to return. Your school can also provide you with the requirements and procedures for officially withdrawing from school.

Refunds are allocated in the following order:
3. The last date of attendance once you have accumulated any 21 consecutive calendar days of absences (not including breaks)
4. The last date of attendance prior to the date when the University terminates your enrollment
5. The date that you are scheduled to return from a leave of absence and fail to do so

All refunds due will be made within 45 days of your effective withdrawal date. The last date of attendance is used in calculating any refund amount.

Note: if you are participating in the Purdue Global Commitment and elect to continue beyond the first 3 weeks, you are responsible for the full tuition amount for that term.

**Tuition Refund Chart**

If you have completed the Purdue Global Commitment period or are a continuing student, you are subject to the Purdue Global Refund Policy and the Tuition Refund Chart.

This policy applies to all students, including military students using tuition assistance, with the exception of international students and deployed or mobilized servicemembers and their spouses with dependent children residing in Iowa. International students should refer to their International Enrollment Agreement. Iowa resident deployed or mobilized servicemembers and their spouses with dependent children should refer to the applicable policy below.

The institutional refund (tuition) is based on the same formula as the Title IV (R2T4) formula, which is based upon the actual daily percentage of the term attended: days completed (LDA) divided by the length (days) of the term. Days within the winter break are not counted toward the term period.

<table>
<thead>
<tr>
<th>Students Withdrawing</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the first day of the term</td>
<td>100% Tuition</td>
</tr>
<tr>
<td>During the first 7 calendar days of each term</td>
<td>100% Tuition</td>
</tr>
<tr>
<td>With attendance posted after the first 7 calendar days of the term</td>
<td>Tuition will be prorated/refunded based upon the number of calendar days attended in the term/total days in the term. Attendance greater than 60% is considered fully earned tuition for that term, and no refund will be given.</td>
</tr>
</tbody>
</table>


**For Iowa Servicemembers and Their Spouses With Dependent Children**

Any Purdue Global student residing in the state of Iowa who is a military servicemember (active duty, guard, or reservist) who gets deployed or mobilized, or is a spouse with a dependent child of a servicemember who gets deployed or mobilized, may request a full refund of tuition and fees for all classes attended in the term for which the deployment or mobilization occurred.

**Scholarships**

Purdue Global awards scholarships and discounts for a variety of reasons, including, but not limited to, merit, military service, need, and to assist in the acceleration of an academic program. Scholarships and awards have specific requirements that must be met. Not all scholarships and awards are available on a continuous basis or at all locations, or in all programs/offering, and all are subject to changes in criteria and funding. Purdue Global also offers grants and scholarships to employees of preselected corporations, institutions, and organizations engaged in an educational alliance.

**Online**

Contact your Admissions Advisor for additional information on scholarships.

Students enrolled in ExcelTrack programs are not eligible for Purdue Global scholarships.

**Onsite**

Contact an onsite representative for a full listing of scholarships, awards, and discounts offered at each location.
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- Associate of Applied Science in Accounting (p. 80)
- Associate of Applied Science in Business Administration (p. 82)
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- Associate of Applied Science in Small Group Management (p. 87)
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- Bachelor of Science in Analytics (p. 63)
- Bachelor of Science in Business Administration (p. 65)
- Bachelor of Science in Cloud Computing and Solutions (p. 69)
- Bachelor of Science in Communication (p. 140)
- Bachelor of Science in Corrections (p. 142)
- Bachelor of Science in Criminal Justice (p. 144)
- Bachelor of Science in Cybersecurity (p. 71)
- Bachelor of Science in Early Childhood Administration (p. 147)
- Bachelor of Science in Early Childhood Development (p. 149)
- Bachelor of Science in Environmental Policy and Management (p. 152)
- Bachelor of Science in Finance (p. 74)
- Bachelor of Science in Fire and Emergency Management (p. 154)
- Bachelor of Science in Fire Science (p. 156)
- Bachelor of Science in Health and Wellness (p. 98)
- Bachelor of Science in Health Care Administration (p. 100)
- Bachelor of Science in Health Information Management (p. 102)
- Bachelor of Science in Health Science (p. 104)
- Bachelor of Science in Human Services (p. 158)
- Bachelor of Science in Human Services in Youth/Family Services and Administration (p. 161)

C
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- Bachelor of Science in Legal Studies (p. 163)
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UNDERGRADUATE PROGRAMS

In this section, you can find general policies relevant to undergraduate students as well as policy and program information specific to the Schools of General Education, Business and Information Technology, Health Sciences, and Nursing, and the College of Social and Behavioral Sciences. Undergraduate courses offered by the University are also featured.
Policy Information
The below policy information applies to students enrolled in a Purdue Global undergraduate program.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified.

Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

In addition, a GED or high school diploma may be required to take state, national, or certification exams. Furthermore, states, employers, and various other agencies may require a criminal background check and/or drug check before you take professional licensing, certification, or registration exams. If you have a prior felony conviction or serious misdemeanor, you may be denied the opportunity to take professional licensing, certification, or registration exams. You may also be denied a license or certification to practice in some states, even if the exam is taken and successfully completed. Consequently, you may be denied admission to some programs.

Some Purdue Global programs have specific background check requirements on which enrollment is predicated; these are explained in detail, where applicable, in the individual school sections.

Externships and Clinical Experiences
In particular phases of study, some programs include an externship or clinical experience. The following guidelines are general; some programs have additional or different policies that are detailed in the individual school sections and supersede those listed below.

Although you are supervised by professionals at your externship or clinical site, you must continue to maintain contact with your program's Externship Coordinator on a regular basis.

In order to be eligible for an externship or clinical, you must meet the following academic requirements prior to starting the externship or clinical:

1. You must pass all required prerequisite courses, as indicated in this Catalog.
2. You may not have a grade of “F” for any major course, unless your academic record reflects that the course has been satisfactorily repeated.
3. You may not have an incomplete grade (“I”) for any major course.
4. You must have a 2.0 GPA for externships graded as pass/fail.

During the externship or clinical training, you are expected to perform in an ethical, safe, and professional manner, and to assist in all matters appropriate to the scope of practice. Failure to do so may result in course failure and dismissal from the program.

For many programs, externship and clinical hours are scheduled during the day and are typically Monday through Friday. Therefore, if you take night classes, you may need to complete externship and clinical hours during the day (please note that it may not be possible to locate a site that can provide externship or clinical hours at night, and you should take this into account when selecting a program). You should contact your program's Externship Coordinator for specific information on site availability and times. You may arrange the days or times of externship or clinical training only with written permission from Purdue Global. If you are absent from the externship or clinical training, you must inform both the site and the University.

All externship and clinical sites are carefully selected based on an evaluation of site personnel, facilities, geographic location, availability, and type of learning experience provided.

Graduation Requirements
To graduate, you must:

1. Successfully complete 100 percent of the required courses for your program of study and obtain the minimum cumulative GPA required
within the maximum time frame permitted (see the Satisfactory Academic Progress Standards (p. 37) section for further information).

2. Return all property belonging to Purdue Global.

3. Attend Career Services and Financial Aid exit interviews, if applicable.

4. Fulfill all financial obligations to the University prior to graduation unless previous satisfactory arrangements have been made. If satisfactory financial arrangements are not made, the graduation credential will be withheld.

Some programs may have additional requirements that must be met. If a program has additional graduation requirements, these can be found in the individual school sections.
The primary goal of general education requirements is to help ensure you are literate in each of the general education areas listed below. This means you understand and can apply the basic concepts of ethics, critical thinking, research, technology, arts and humanities, communication, mathematics, science, and social science. To help accomplish this goal, general education requirements include six courses within the bachelor’s degree programs in communication, mathematics, science, social science, and arts and humanities. A seventh course in professionalism and career development ensures you become a strong, career-focused professional. These courses are designed to introduce you to the basic concepts, terminology, and methodology of each area. Furthermore, each traditional course and each collection of module courses offered at Purdue Global includes a communications assignment and the use of technology, reinforcing the communications and technology literacies. Each traditional course and each collection of module courses also includes a unit of study based on one of the remaining seven literacies. These courses and units of study address practical issues and encourage you to reflect on your personal experience. Through repeated practice and study throughout your program, you will understand the interrelationship of broad fields of human inquiry and how they apply to your personal and professional life.

Refer to the individual program descriptions for more information.

**Arts and Humanities Literacy**

**Outcome**

Recognize human potential through a study of human expressions.

**Requirement**

One course in arts or humanities in bachelor’s degree programs. A quarter of the elective courses offered at the University will include a unit that applies art concepts to the content of the course.

1 Must be fulfilled by HU200 Arts and Humanities - Modern Creative Expressions, HU245 Ethics, HU250 Humanities and Culture, or their equivalent (via transfer credit).

**Communications Literacy**

**Outcome**

Demonstrate college-level communication through a variety of media.

**Requirement**

Two 100/200-level courses in communications in associate’s and bachelor’s degree programs. Each course offered at the University will also include a communications assignment that will be assessed using a common rubric.

2 Must be fulfilled by CM107 College Composition I and CM220 College Composition II or their equivalents (via transfer credit).

**Critical Thinking Literacy**

**Outcome**

Apply critical thinking to real-life situations.

**Requirement**

One-third of the required courses in each program will include a unit that teaches critical thinking and applies it to the content of the course.

**Ethics Literacy**

**Outcome**

Comprehend, apply, and evaluate ethical reasoning.

**Requirement**

One-third of the required courses in each program will include a unit that teaches ethics and applies them to the content of the course.

**Mathematics Literacy**

**Outcome**

Apply quantitative reasoning to real-world situations.

**Requirement**

One 100/200-level course in mathematics in associate’s and bachelor’s degree programs. A quarter of the elective courses offered at the University will include a mathematics unit that applies math concepts to the content of the course.

3 Must be fulfilled by MM150 Survey of Mathematics, MM207 Statistics, MM212 College Algebra, or their equivalent (via transfer credit).

**Professionalism and Career Development Literacy**

**Outcome**

Apply skills which support career and professional success.

**Requirement**

One course in professionalism and career development in bachelor’s degree programs, which includes an oral communication component.

4 Must be fulfilled by CS212 Communicating Professionalism or its equivalent (via transfer credit).

**Research and Information Literacy**

**Outcome**

Apply methods for finding, evaluating, and using resources to undertake research.

**Requirement**

One-third of the required courses in each program will include a unit that teaches research skills and applies them to the content of the course.

**Science Literacy**

**Outcome**

Analyze how scientific principles are applied in real-world contexts.

**Requirement**

One course in science in bachelor’s degree programs. A quarter of the elective courses offered at the University will include a science unit that applies science concepts to the content of the course.
Social Science Literacy

Outcome
Critically evaluate social or psychological issues that impact human behavior.

Requirement
One course in social science in bachelor’s degree programs. A quarter of the elective courses offered at the University will include a unit that applies social science concepts to the content of the course.

Technology Literacy

Outcome
Use information technology to solve real-world problems and communicate effectively.

Requirement
Technology is included in context throughout each program at the University, in a manner that reflects its use in your professional field of study.

Professional Competencies

At Purdue Global, we offer a wide array of programs designed to prepare you for success in your chosen career field. We believe that professionalism is the key to career success. Exhibiting professionalism allows you to engage in behaviors that contribute to a positive, productive, and cohesive work environment. In addition to understanding and applying the basic concepts of communication and problem solving and critical thinking, which are part of the general education literacies above, you will have the opportunity to develop competencies in the areas of teamwork, leadership, personal presentation, and multiculturalism and diversity. Through repeated practice and study throughout your academic program, you will understand and learn to exhibit professionalism in your chosen career. Each outcome will be present in one-quarter of all major requirement courses.

1. Teamwork: Work in teams to achieve collective goals.
2. Leadership: Demonstrate leadership knowledge, skills, and abilities to successfully lead teams within one’s profession.
3. Personal Presentation: Demonstrate professionalism in a variety of situations.
4. Multiculturalism and Diversity: Leverage the strengths of multiculturalism and diversity for the benefit of the organization and community.

GEM Partnership

General Education Mobile (GEM) Partnership

Certain courses offered by Purdue Global are available to approved GEM participants. You may enroll in a maximum of five courses and no more than two courses per term.

You may transfer coursework toward a degree at the Community College of the Air Force if the following requirements are met:

- You have successfully completed a course with a grade of “C” or better.
- The course is part of the Purdue Global-approved GEM Program course offerings.

You are under no obligation to enroll at Purdue Global upon completion.

Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM214</td>
<td>Public Speaking for the Professional</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>HU245</td>
<td>Ethics</td>
<td>5</td>
</tr>
<tr>
<td>HU250</td>
<td>Humanities and Culture</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
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<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
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<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
</tr>
<tr>
<td>SS230</td>
<td>Making History - The Founding Fathers</td>
<td>5</td>
</tr>
<tr>
<td>SS250</td>
<td>Technology and Society</td>
<td>5</td>
</tr>
<tr>
<td>SS270</td>
<td>Social Problems</td>
<td>5</td>
</tr>
</tbody>
</table>
School of Aviation

Mission Statement
The School of Aviation prepares the next generation of professional pilots and leaders in flight operations through high-quality, accessible, and innovative learning environments. Purdue Global offers an education in professional flight that provides a broad perspective of the aviation industry. Students will learn by flying in a state-of-the-art fleet and from aviation professionals with significant industry experience.

General Policies
Upon acceptance to the School of Aviation, you will receive the School of Aviation Handbook. This handbook outlines flight program policies and procedures, in addition to program policies.

Programs
Bachelor of Science in Professional Flight
The Bachelor of Science in Professional Flight provides a broad perspective of the aviation industry, from making decisions in the airline industry to understanding your aircraft.

View Program Details (p. 51)
Bachelor of Science in Professional Flight

Description and Outcomes
The Bachelor of Science in Professional Flight provides a broad perspective of the aviation industry, from making decisions in the airline industry to understanding your aircraft. If you do not already possess a commercial pilot certificate with airplane single-engine and multiengine ratings and a flight instructor certificate, you will complete the necessary flight hours with an affiliated Part 141 flight instruction program and simultaneously take courses to complete a bachelor’s degree.

Program Length
The Bachelor of Science in Professional Flight program consists of a minimum of 180 quarter credit hours including the requisite flight training and certifications. Upon successful completion of the program, you will be awarded a Bachelor of Science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Explore professional certification and career management as an aviation professional.
2. Develop a broad-based knowledge of the aviation industry as an integrated transportation system.
3. Use knowledge of aircraft performance and design, systems, operations, and maintenance to solve aviation problems.
4. Use knowledge of aviation safety and human factors to safely operate aviation equipment.
5. Analyze operations within the international airport, airspace, and air traffic management system.
6. Examine national and international aviation law, regulation, and labor issues.
7. Analyze meteorological and environmental issues.
8. Explore a number of flight-related occupational areas within the aerospace industry.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (p. 50) and the Policy Information (p. 5) section for general Purdue Global policies.

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

The Dean of the School of Aviation or a designee will determine if you may enroll. To apply, you must:

1. Provide proof for evaluation and approval by the Dean or designee of either:
   a. A minimum of a commercial pilot certificate with airplane single-engine and multiengine ratings and a flight instructor certificate, or
   b. Acceptance and simultaneous enrollment at a Purdue-Global-approved affiliated Part 141 flight instruction program.
2. Meet all Federal Transportation Security Administration and Federal Aviation Administration (FAA) requirements for flight training and provide evidence of such to the Dean or designee.
3. Secure a first-class medical certificate and provide evidence of such to the Dean or designee.
   Medical certificates may be obtained from an FAA-authorized aviation medical examiner (AME). A list of AMEs can be found on the FAA website (https://www.faa.gov/pilots/ameloctor/).

Progression Requirements
You must meet the following progression requirement in addition to Purdue Global’s general requirements.

If you do not possess a minimum of a commercial pilot certificate with airplane single-engine and multiengine ratings and a flight instructor certificate, you must complete all flight training requirements at a Purdue-Global-approved affiliated Part 141 flight instruction program.

If you must complete flight training requirements with an affiliated Part 141 flight instruction program to complete your program requirements:

1. You are expected to perform in an ethical, safe, and professional manner and to assist in all matters appropriate to the scope of practice. Failure to do so may result in course failure and dismissal from the program.
2. You are responsible for paying for your own transportation, housing, and availability to attend the flight instruction program.

Graduation Requirements
In addition to Purdue Global’s general graduation requirements (p. 46), in order to graduate from this program, you must complete the required flight instruction, earn a commercial pilot certificate with airplane single-engine and multiengine ratings and a flight instructor certificate, and provide evidence of such. If you reach the end of the required coursework for the program and have not provided this evidence, you will be dismissed from the program and will not graduate.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification
requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

#### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<td>CM107</td>
<td>College Composition I</td>
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<td>Interpersonal Communications</td>
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<td>CM220</td>
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<td>CS212</td>
<td>Communicating Professionalism</td>
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<td>SS238</td>
<td>Engagement - Civic- and Citizen-Driven Public Policy</td>
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<tr>
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<td>AV144</td>
<td>Private Pilot Lectures</td>
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<td>AV145</td>
<td>Private Pilot Flight</td>
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<td>AV203</td>
<td>Aviation Operations Management</td>
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<td>AV210</td>
<td>Ground Trainer</td>
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<td>AV243</td>
<td>Commercial Pilot Flight I</td>
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<td>AV248</td>
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<td>AV249</td>
<td>Instrument Flight Lectures</td>
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<td>Instrument Flight Training</td>
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<td>AV254</td>
<td>Commercial Flight Lectures</td>
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<td>AV298</td>
<td>Aviation Technology Practicum</td>
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<td>AV325</td>
<td>Advanced Aviation Meteorology</td>
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<td>AV327</td>
<td>Advanced Transport Flight Operations</td>
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<td>AV338</td>
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<td>AV340</td>
<td>Aerospace Business Statistics</td>
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<tr>
<td>AV346</td>
<td>Transport Category Aircraft Systems I</td>
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<td>AV351</td>
<td>Flight Instructor Flight</td>
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<td>AV352</td>
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<td>AV388</td>
<td>Large Aircraft Systems</td>
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<td>AV412</td>
<td>Aviation Finance</td>
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<td>AV421</td>
<td>Managerial Economics in Aviation</td>
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<td>AV438</td>
<td>Airline Operations</td>
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<tr>
<td>AV454</td>
<td>Human Factors in Aviation</td>
<td>5</td>
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<tr>
<td>AV475</td>
<td>Aviation Law</td>
<td>5</td>
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<tr>
<td>AV481</td>
<td>Aviation Safety Problems</td>
<td>5</td>
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<tr>
<td>AV498</td>
<td>Aviation Technology Capstone</td>
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</table>

**Open Elective Requirements**

| Open Elective | 10 |
| **Total Open Elective Requirements** | 10 |
| **TOTAL CREDITS** | 180 |

<sup>1</sup> For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
School of General Education

The icon appears in the title of traditional courses that are also available as a set of module courses.

Mission Statement

The School of General Education supports the academic, social, personal, and professional development of learners throughout their engagement with the University. It also provides a learning experience that is engaging, enjoyable, and applicable to students’ personal and professional lives while preparing students to meet expectations in chosen fields of study. Purdue Global is committed to professional and career preparation for all graduates. As an institution and an educational community, we commit to graduating “thinkers who can work and workers who can think.”

General Policies

During the first term of study (or first two months of study if enrolled in the independent model), you will develop an Individualized Learning Plan (ILP) under the guidance of a faculty advisor. The ILP contains a career goal statement and outlines the coursework you will complete as part of your degree plan. With the assistance of your faculty advisor, you will choose up to two focus areas that align with your professional and personal goals. You will be required to write a one-paragraph goal statement explaining your rationale for choosing the area(s) of focus and submit it to your faculty advisor for approval.

You may fulfill any program requirement, with the exception of the capstone course, via any combination of prior learning. You must complete a traditional, for-credit capstone course as the final element of your coursework.

Independent Model Policies

While enrolled in a CustomTrack (p. 12) program on the independent model, you will be held to all of Purdue Global’s policies as outlined in this Catalog, unless expressly stated otherwise in this section.

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you have completed prior collegiate-level coursework from an accredited institution, you must submit unofficial transcripts prior to enrollment. Prior to final approval of your Individualized Learning Plan, you must provide the University with an official copy of all unofficial transcripts presented to the University. The transcripts must show evidence of having at least two courses that you expect will transfer to the University from other institutions.

Progression Requirements

- You must complete four professional competency tutorials (PCTs). Upon completion of a PCT, the faculty member assesses your mastery of the associated Purdue Global professional competency and assigns a grade of pass or fail. You will be withdrawn from the program if unable to successfully complete the required PCTs.
- You may attempt an Assessment of Skills and Knowledge no more than two times. If you are unable to achieve a passing score on the second attempt, you may only receive credit for the course via transfer credit from an accredited institution or by taking the course at Purdue Global. Exceptions to this policy may be made only at the discretion of the Dean.
- You are not subject to the standard satisfactory academic progress standards. Instead, you must earn 10 quarter-hour credits every 12 months from your start date through any combination of Purdue Global courses, Assessments of Skills and Knowledge, experiential credit, or credits transferred in from an approved provider. You will be academically dismissed should you not meet this requirement. If you are academically dismissed, you may appeal directly to the Dean for readmission.

Graduation Requirements

In addition to Purdue Global’s general graduation requirements (p. 46), you must successfully complete 100 percent of the required courses for your program of study and obtain minimum cumulative GPA of 2.0.

Attendance

You are exempt from Purdue Global’s attendance policy unless enrolled in the capstone course in the final term of your program.

Academic Grades and Marks

Assessment credit (“AC”), transfer credit (“TC”), and experiential credit (“EC”) do not contribute to a grade point average (GPA). Therefore, as you progress through your academic program, you may not have a GPA. Only courses taught through Purdue Global will appear with letter grades and will contribute toward a GPA.

When withdrawing from an attended course during a term, the course will receive a “W” grade. You are ineligible for temporary “IP” grades while enrolled in an independent model program.

Leave of Absence

You may request a leave of absence if you have completed two full months of enrollment at the University and can demonstrate extenuating circumstances beyond your control. A leave of absence will begin on the last day of a month, and you will return to school on the first day of a month.

You may request up to five months of leave in a calendar year. Your request must be approved prior to the requested start date of the leave.

Programs

Bachelor of Science in Professional Studies

The Bachelor of Science in Professional Studies (BSP) is an excellent choice if you are a student with prior learning from an assortment of accredited sources such as transfer credit, portfolio credit, open course credit, credit by exam, or credit for military training or other experiential learning. The BSP is an interdisciplinary program that meets the needs of working professionals while addressing both academic rigor and flexibility.

View Program Details (p. 55)
Associate of Science in Professional Studies

The Associate of Science in Professional Studies (ASPr) degree is designed to create a customized foundation for future studies through pursuit of a higher degree. The ASPr is an interdisciplinary program that meets the needs of working professionals while addressing both academic rigor and flexibility.

View Program Details (p. 57)
Bachelor of Science in Professional Studies

Description and Outcomes

The Bachelor of Science in Professional Studies (BSPr) degree is an excellent choice if you are a student with prior learning from an assortment of accredited sources, such as transfer credit, portfolio credit, open course credit, credit by exam, or credit for military training or other experiential learning. The BSPr is an interdisciplinary program that meets the needs of working professionals while addressing both academic rigor and flexibility.

The BSPr is a CustomTrack program designed to offer you the opportunity to create a customized degree plan to meet your unique professional goals, both through your choice of either an independent or a term-based collegiate model for your program, and through your selection of electives with the guidance of your faculty advisor. (For more information on CustomTrack and its independent and term-based models, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.)

Upon completion of this degree, you may find career options available in a variety of fields based on the individual design of your program.

Concentration

A concentration in leadership is available within the BSPr and is designed to prepare you with knowledge and skills to lead others in diverse settings.

Program Length

The BSPr program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge and Skills: Demonstrate mastery of fundamental concepts in a professional field of interest.
2. Problem Solving: Evaluate information from multiple sources to provide solutions to problems in diverse professional contexts.
4. Continuous Improvement: Apply data-driven approaches to making decisions and improving professional practice.
5. Career Outcome: Chosen by faculty and student. Based on student’s area of study; student works with a Faculty Advisor to create a program-specific outcome matching the student’s professional area of interest.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to the school-specific policies (p. 53).

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
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<th>Credits</th>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Course</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Course</td>
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<td>100/200 Level</td>
<td>Science Course</td>
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<tr>
<td>100/200 Level</td>
<td>Speaking and Listening Course</td>
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</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Course</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Diversity and Culture Course</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Ethics Course</td>
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<td>Total Core Requirements</td>
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<td>45</td>
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</table>

Major Requirements
Bachelor of Science in Professional Studies

| 100/200/300/400 Communication Course Level | 5 |
| 100/200 Level Major Electives | 20 |
| 300/400 Level Major Electives | 42 |
| PR499 Bachelor’s Capstone in Professional Studies | 6 |
| **Total Major Requirements** | **73** |

**Open Elective Requirements**

| Open Electives | 62 |
| **Total Open Elective Requirements** | **62** |
| **TOTAL CREDITS** | **180** |

**Concentration Requirements**

Concentration courses are completed within the major electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

**Leadership**

<table>
<thead>
<tr>
<th>Code</th>
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<td>LI410</td>
<td>Leadership in Practice</td>
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<td>MT302</td>
<td>Organizational Behavior</td>
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<td>MT340</td>
<td>Conflict Management and Team Dynamics</td>
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</table>
Associate of Science in Professional Studies

Description and Outcomes
The Associate of Science in Professional Studies (ASPr) degree is designed to create a foundation for future studies through pursuit of a higher degree. The ASPr is an interdisciplinary program that meets the needs of working professionals while addressing both academic rigor and flexibility.

The ASPr is a CustomTrack program designed to offer you the opportunity to create a customized degree plan to meet your unique professional goals, both through your choice of either an independent or term-based collegiate model for your program, and through your selection of electives with the guidance of your faculty advisor. (For more information on CustomTrack and its independent and traditional models, see Learning Paths in the Approach to Learning (p. 12) section of the catalog.)

Upon completion of this degree, you may find career options available in a variety of fields based on the individual design of your program.

Program Length
The Associate of Science in Professional Studies program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Disciplinary Knowledge and Skills: Demonstrate mastery of fundamental concepts in a professional field of interest.
2. Critical Thinking and Problem Solving: Evaluate information from multiple sources to provide solutions to problems in diverse professional contexts.
4. Research and Analysis: Apply data-driven approaches to making decisions and improving professional practice.
5. Disciplinary Knowledge and Skills: Chosen by faculty and student. Based on student’s area of study, student works with a Faculty Advisor to create a program-specific outcome matching the student’s professional area of interest.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
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Degree Plan
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<td>Science Course</td>
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Open Elective Requirements
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</table>
School of Business and Information Technology

Mission Statement
We develop the competencies of career-focused students to empower them as ethical, insightful, and solution-oriented decision-makers, leaders, and lifelong learners in increasingly complex and diverse global environments. Faculty is supported as practitioners and scholars, committed to innovation in teaching and intellectual contribution.

General Policies
Progression Requirements
Prior learning credits and Purdue Global courses completed more than 5 years prior to the start of your information technology program are not eligible to satisfy information technology course requirements. You may be required to retake courses in order to ensure your knowledge is consistent with the current skills taught in these courses. You may request exceptions, based on relevant coursework and professional experience, from the Dean or a designee.

Programs
Bachelor of Science in Accounting
The Bachelor of Science in Accounting program is designed to prepare you for entry into the accounting profession. Students who complete the degree will be on their way to meeting the educational requirements to be eligible to sit for the Uniform CPA Examination.

Bachelor of Science in Analytics
This program equips you to master foundational and advanced concepts of data analytics. You will apply current technical and statistical tools and processes to analyze many types of data. You will use your analysis to identify current trends and predict possible future trends. Upon completion, you will be able to recognize best practices in the analysis of data and to evaluate data analysis tools and enterprise solutions using analytics.

Bachelor of Science in Business Administration
The objective of the Bachelor of Science in Business Administration program is to prepare you with the knowledge, technical skills, and work habits to pursue positions in a variety of business fields. The curriculum is designed to provide a solid foundation in management and helps you develop teamwork and leadership skills as well as the ability to motivate people and communicate effectively.

Bachelor of Science in Cybersecurity
This program will equip you to master the foundational goals of cybersecurity. You will apply current technical tools and methodologies to solve security problems. Upon completion, you will be able to evaluate security trends, recognize best practices, and understand IT security products and threats.

Bachelor of Science in Cloud Computing and Solutions
This program equips you to master the foundational goals of cloud computing. You will apply current technical tools and methodologies to create cloud solutions. Upon completion, you will be able to evaluate cloud computing trends, recognize best practices, and analyze and evaluate cloud providers and cloud solutions. The courses in this program enable you to pursue many critical cloud certifications. Whether your immediate educational goals are satisfied by the completion of a bachelor’s degree or you are planning to pursue study in the information technology field beyond the baccalaureate level, this degree program may be for you.

Bachelor of Science in Finance
The Bachelor of Science in Finance program focuses on helping students gain technical knowledge and skills in a range of financial areas. You should develop an understanding of the factors that influence financial decision making and are provided with opportunities to develop and implement your critical thinking skills to solve in-depth financial problems.

Bachelor of Science in Information Technology
The objective of the Bachelor of Science in Information Technology program is to help you prepare for career advancement in the information technology field by providing the technical knowledge, and communication, critical thinking, and creative skills relevant to the modern workplace. The degree program is designed to help you develop a working knowledge of information technology (IT) concepts, tools, and methods as well as the leading-edge technologies needed to design information systems.

Associate of Applied Science in Accounting
The objective of the Associate of Applied Science in Accounting program is to prepare you with knowledge of accounting theories and principles relevant to the application of accounting functions in business. Course content includes the application of accounting principles, payroll processing procedures, financial statement preparation, and tax preparation according to federal and state regulations.

Associate of Applied Science in Business Administration
The objective of the Associate of Applied Science in Business Administration program is to prepare you with the knowledge, technical
skills, and work habits to pursue positions in a variety of business fields. The curriculum is designed to provide a solid foundation in management and helps you develop teamwork and leadership skills as well as the ability to motivate people and communicate effectively.

View Program Details (p. 82)

**Associate of Applied Science in Information Technology**

The Associate of Applied Science in Information Technology program is designed to prepare you with the general education, applied knowledge, technical skills, and communication skills to pursue a wide range of entry-level positions in the information technology field including the areas of network administration, software programming, and web development. Courses help you develop the foundational skills to install and maintain computer networks, troubleshoot hardware and software problems, manage databases, and develop web pages.

View Program Detail (p. 85)

**Associate of Applied Science in Small Group Management**

If you are currently an active-duty servicemember or veteran of the U.S. Army, the Associate of Applied Science in Small Group Management could help further your educational and career goals. The curriculum focuses on the ability to effectively communicate with and manage others in a small group setting.

View Program Detail (p. 87)

**Cisco Networks Postbaccalaureate Certificate**

The objective of the Cisco Networks Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions working with Cisco networks. The certificate program is designed to provide foundational knowledge of key information technology areas including network administration, TCP/IP protocols, and network routers and switches.

View Program Detail (p. 89)

**Computer Forensics Postbaccalaureate Certificate**

The objective of the Computer Forensics Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of computer forensics. The certificate program is designed to provide foundational knowledge of key information technology areas including intrusion detection systems, incidence response strategies, computer forensics, and forensic techniques.

View Program Detail (p. 90)

**Human Resources Postbaccalaureate Certificate**

The objective of the Human Resources Postbaccalaureate Certificate program is to prepare you with the critical knowledge and skills to pursue entry-level positions in human resources. The certificate program is designed to provide foundational knowledge of key human resource areas including employee recruitment, employee training and development, compensation and reward systems, and employment law.

View Program Details (p. 91)

**Information Security Postbaccalaureate Certificate**

The objective of the Information Security Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of information security. The certificate program is designed to provide foundational knowledge of key information technology areas including network operating systems, network security, threat detection and response methods, disaster recovery planning, cryptography, and information security and risk management.

View Program Detail (p. 92)

**Microsoft Operating Systems Postbaccalaureate Certificate**

The objective of the Microsoft Operating Systems Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions working with Microsoft operating systems. The certificate program is designed to provide foundational knowledge of key information technology areas including PC configuration and maintenance, desktop administration, network administration, and Active Directory configuration.

View Program Detail (p. 93)

**Programming and Software Development Postbaccalaureate Certificate**

The objective of the Programming and Software Development Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of programming and software development. The certificate program is designed to provide foundational knowledge of key information technology areas including software development, advanced programming, and advanced database concepts; and advanced software development and design strategies.

View Program Detail (p. 94)
Bachelor of Science in Accounting

Description and Outcomes

The Bachelor of Science in Accounting program is designed to prepare you for entry into the accounting profession. Students who complete the degree will be on their way to meeting the educational requirements to be eligible to sit for the Uniform CPA Examination. Refer to the Certification, State Board, and National Board Exams (p. 61) section for important program disclosure information.

Concentrations

In addition to the required core and major courses, you can further specialize your degree by choosing one of four concentrations: public accountancy, managerial accountancy, tax accountancy, or auditing/forensic accountancy.

Program Length

The Bachelor of Science in Accounting program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. GAAP Application: Apply the conceptual framework of the Generally Accepted Accounting Principles to business applications.
3. Taxation: Categorize taxation of individuals and businesses.
5. Communication: Compose communications required for accounting professionals.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon graduation, you will be on your way to meeting the educational requirements for eligibility to sit for the Uniform CPA Examination. The exact requirements to take the CPA Exam vary by state and may change from time to time. To sit for the CPA Exam in most states, there is an educational requirement of 150 semester hours or 225 quarter credit hours. The Bachelor of Science in Accounting program is 180 quarter credit hours (120 semester hours). You may need to complete Purdue Global’s Master of Science in Accounting or its equivalent elsewhere to meet eligibility requirements. Thus, Purdue Global makes no representations or warranties as to whether the degree program or any individual courses meet specific state requirements. You are encouraged to research independently the requirements in any state where you intend to seek licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>BU224</td>
<td>Microeconomics</td>
<td>5</td>
</tr>
<tr>
<td>MM255</td>
<td>Business Math and Statistical Measures</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement 1</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Science Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Requirement 1</td>
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Major Requirements

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<tr>
<td>AC114</td>
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<td>AC116</td>
<td>Accounting II</td>
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<tr>
<td>AC239</td>
<td>Managerial Accounting</td>
<td>5</td>
</tr>
<tr>
<td>AC256</td>
<td>Federal Tax</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>MT217</td>
<td>Finance</td>
<td>5</td>
</tr>
<tr>
<td>Code</td>
<td>Title</td>
<td>Credits</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------</td>
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</tr>
<tr>
<td>MT219</td>
<td>Marketing</td>
<td>5</td>
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<tr>
<td>AC300</td>
<td>Intermediate Accounting I</td>
<td>6</td>
</tr>
<tr>
<td>AC301</td>
<td>Intermediate Accounting II</td>
<td>6</td>
</tr>
<tr>
<td>AC410</td>
<td>Auditing</td>
<td>6</td>
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<tr>
<td>LS311</td>
<td>Business Law</td>
<td>6</td>
</tr>
<tr>
<td>MT302</td>
<td>Organizational Behavior</td>
<td>6</td>
</tr>
<tr>
<td>300/400-Level</td>
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<td>18</td>
</tr>
<tr>
<td>AC490</td>
<td>Bachelor’s Internship in Accounting</td>
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</tr>
<tr>
<td>or AC499</td>
<td>Bachelor’s Capstone in Accounting</td>
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<tr>
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<td>TOTAL CREDITS</td>
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</table>

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

**Concentration Requirements**

Concentration courses are completed within the major electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

**Public Accountancy**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>AC302</td>
<td>Intermediate Accounting III</td>
<td>6</td>
</tr>
<tr>
<td>AC430</td>
<td>Advanced Tax - Corporate</td>
<td>6</td>
</tr>
<tr>
<td>AC465</td>
<td>Advanced Forensic Accounting</td>
<td>6</td>
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<td>TOTAL CREDITS</td>
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</table>

**Tax Accountancy**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC302</td>
<td>Intermediate Accounting III</td>
<td>6</td>
</tr>
<tr>
<td>AC430</td>
<td>Advanced Tax - Corporate</td>
<td>6</td>
</tr>
<tr>
<td>AC450</td>
<td>Advanced Accounting</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>18</td>
</tr>
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</table>

**Managerial Accountancy**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>AC302</td>
<td>Intermediate Accounting III</td>
<td>6</td>
</tr>
<tr>
<td>AC420</td>
<td>Cost Accounting</td>
<td>6</td>
</tr>
<tr>
<td>MT482</td>
<td>Financial Statement Analysis</td>
<td>6</td>
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<td>18</td>
</tr>
</tbody>
</table>

Students who do not possess prior learning credit comparable to MT217 Finance must complete the course to satisfy prerequisite requirements for MT482 Financial Statement Analysis.

**Auditing/Forensic Accountancy**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC302</td>
<td>Intermediate Accounting III</td>
<td>6</td>
</tr>
<tr>
<td>AC450</td>
<td>Advanced Accounting</td>
<td>6</td>
</tr>
</tbody>
</table>
Bachelor of Science in Analytics

Description and Outcomes

This program equips you to master foundational and advanced concepts of data analytics. You will apply current technical and statistical tools and processes to analyze many types of data. You will use your analysis to identify current trends and predict possible future trends. Upon completion, you will be able to recognize best practices in the analysis of data and to evaluate data analysis tools and enterprise solutions using analytics. The courses in this program enable you to pursue many industry recognized data analytics certifications. Whether your immediate educational goals are satisfied by the completion of a bachelor’s degree or you are planning to pursue study in the data analytics field beyond the baccalaureate level, this degree program may be for you.

The following educational objectives are approved by information technology faculty and the Advisory Board:

- Our graduates will be able to apply current industry-accepted practices and new and emerging practices when solving real-world information technology problems in the industry.
- Our graduates will be able to exhibit teamwork and effective communication skills.
- Our graduates will be able to ethically and appropriately apply knowledge of societal impacts of information technology in the course of career-related activities.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentration

You can personalize your degree in analytics by focusing electives on a concentration in supply chain management and logistics.

Program Length

The Bachelor of Science in Analytics program consists of a minimum of 180 quarter credit hours. The duration of the program depends on transfer credit. Any combination of prior learning credit will not exceed 75 percent of the credits required for the degree. You are responsible for providing the University with an official copy of all transcripts for prior college credit. Refer to the First-Term Responsibilities (p. 17) section for additional information. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Data Analysis Skills: Analyze a complex set of data and apply principles of analysis and other relevant disciplines to create requested reports.
2. Data Specifications: Design, implement, and evaluate an analytics-based solution to meet a given set of requirements in the context of the discipline.
3. Professional Communication: Communicate effectively in a variety of professional contexts.

4. Professional Development: Recognize professional responsibilities and make informed judgments in analyzing data based on legal and ethical principles.
5. Team Management: Function effectively as a member or leader of a team engaged in activities appropriate to the analysis of data.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 59) and the Policy Information (p. 5) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td></td>
<td><strong>Core Requirements</strong></td>
<td></td>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>SS290</td>
<td>Data in Our World - Introduction to Data Literacy</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td><strong>100/100 Level Arts and Humanities Requirement</strong>^1</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td><strong>100/200 Level Science Requirement</strong>^1</td>
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<tr>
<td></td>
<td><strong>100/200 Level Social Science Requirement</strong>^1</td>
<td>5</td>
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<tr>
<td></td>
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<tr>
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<td><strong>Major Requirements</strong></td>
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<tr>
<td>CM241</td>
<td>Foundations of Technical Communication</td>
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</tr>
<tr>
<td>IT153</td>
<td>Spreadsheet Applications</td>
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<tr>
<td>IT163</td>
<td>Database Concepts Using Microsoft Access</td>
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</tr>
<tr>
<td>IN200</td>
<td>Data Governance - Policy and Ethics</td>
<td>5</td>
</tr>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
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<tr>
<td>MM250</td>
<td>Discrete Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>IN300</td>
<td>Programming for Data Analysis (Python, R, and Java)</td>
<td>5</td>
</tr>
<tr>
<td>IN301</td>
<td>Securing Data</td>
<td>5</td>
</tr>
<tr>
<td>IN302</td>
<td>Reporting and Visualization</td>
<td>5</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IN400</td>
<td>Artificial Intelligence (AI) - Deep Learning and Machine Learning</td>
<td>6</td>
</tr>
<tr>
<td>IN401</td>
<td>Data Curation Concepts</td>
<td>6</td>
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<tr>
<td>IN402</td>
<td>Modeling and Predictive Analysis</td>
<td>6</td>
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<td>MM325</td>
<td>Statistical Data Analysis</td>
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<tr>
<td>IN498</td>
<td>Bachelor's Capstone in Analytics</td>
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<tr>
<td></td>
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</tr>
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</table>

^1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

Concentration courses are completed within the open electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

## Concentration Requirements

### Supply Chain Management and Logistics

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>MT302</td>
<td>Organizational Behavior</td>
<td>6</td>
</tr>
<tr>
<td>MT433</td>
<td>Global Supply Chain Management</td>
<td>6</td>
</tr>
<tr>
<td>MT434</td>
<td>Logistics and Distribution Management</td>
<td>6</td>
</tr>
<tr>
<td>MT435</td>
<td>Operations Management</td>
<td>6</td>
</tr>
<tr>
<td>MT436</td>
<td>Purchasing and Vendor Management</td>
<td>6</td>
</tr>
<tr>
<td>MT437</td>
<td>Strategic Warehouse Management</td>
<td>6</td>
</tr>
<tr>
<td>MT475</td>
<td>Quality Management</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
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</tr>
</tbody>
</table>
Bachelor of Science in Business Administration

Description and Outcomes
The objective of the Bachelor of Science in Business Administration program is to prepare you with the knowledge, technical skills, and work habits to pursue positions in a variety of business fields. The curriculum is designed to provide a solid foundation in management and helps you develop teamwork and leadership skills as well as the ability to motivate people and communicate effectively. Decision-making and problem-solving skills are also emphasized.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentrations
You can personalize your degree in business administration by focusing electives on a particular concentration. Concentrations consist of a minimum of four 300- or 400-level courses and allow you to concentrate on your career interests.

Accelerated MBA Option
If you are interested in earning both a bachelor’s and master’s degree in business administration, consider the accelerated MBA option. Refer to the Progression Requirements (p. 65) section for details.

Society for Human Resources Management
Acknowledgement
The Society for Human Resource Management (SHRM) has acknowledged that the Bachelor of Science in Business Administration with a concentration in human resources fully aligns with SHRM’s HR Curriculum Guidebook and Templates. The HR Curriculum Guidebook and Templates were developed by SHRM to define the minimum HR content areas that should be studied by HR students at the undergraduate and graduate levels. The guidelines—created in 2006 and revalidated in 2010 and 2013—are part of SHRM’s academic initiative to define HR education standards taught in university business schools and help universities develop degree programs that follow these standards.

Program Length
The Bachelor of Science in Business Administration program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Evaluate information management, planning, and control in business environments.
2. Analyze organizational processes and procedures in a variety of business settings.
3. Synthesize appropriate principles, concepts, and frameworks for making ethical decisions.

4. Assess the roles that structure, management, and leadership play in organizational performance.
5. Evaluate how economics, government, and law affect value creation in the global context.
6. Evaluate career skills in the field of business and management.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

Accelerated MBA Option
If you are enrolled in the Bachelor of Science in Business Administration program and are interested in continuing on to pursue a Purdue Global Master of Business Administration (MBA), you may matriculate into a shortened version of the graduate program.

Upon successful completion of the Bachelor of Science in Business Administration program, and if you meet the below criteria, you may apply for entry to the University’s MBA program. If accepted, you will have the following MBA courses waived:

<table>
<thead>
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<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
<td>4</td>
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<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
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<tr>
<td>GB530</td>
<td>Marketing Management</td>
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<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>GB550</td>
<td>Financial Management</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated MBA option, you must meet the following criteria:

1. Complete your undergraduate coursework in the Bachelor of Science in Business Administration program with a minimum cumulative GPA of 3.2.
2. Present a resume indicating at least 2 years of applicable work experience.
3. Complete the following courses and obtain a grade of “B” or better in each course:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC116</td>
<td>Accounting II</td>
<td>5</td>
</tr>
<tr>
<td>AC301</td>
<td>Intermediate Accounting II</td>
<td>6</td>
</tr>
<tr>
<td>BU204</td>
<td>Macroeconomics</td>
<td>5</td>
</tr>
<tr>
<td>HR485</td>
<td>Strategic Human Resource Management</td>
<td>6</td>
</tr>
<tr>
<td>MT217</td>
<td>Finance</td>
<td>5</td>
</tr>
</tbody>
</table>
MT445  Managerial Economics  6
MT450  Marketing Management  5
MT480  Corporate Finance  6
or MT482  Financial Statement Analysis  6

If you have not completed AC116  Accounting I, BU204  Macroeconomics, or MT217  Finance as part of your undergraduate program, but meet all other criteria, your acceptance to the accelerated option is at the discretion of the Dean of the School of Business and Information Technology.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
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<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
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<tr>
<td>BU224</td>
<td>Microeconomics</td>
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<tr>
<td>MM255</td>
<td>Business Math and Statistical Measures</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement</td>
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<td>100/200 Level</td>
<td>Science Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Social Science Requirement</td>
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</table>

TOTAL CREDITS 180

1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

Accelerated MBA Option

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>AC301</td>
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<tr>
<td>HR485</td>
<td>Strategic Human Resource Management</td>
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</tr>
<tr>
<td>MT445</td>
<td>Managerial Economics</td>
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<tr>
<td>MT450</td>
<td>Marketing Management</td>
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<td>MT480</td>
<td>Corporate Finance</td>
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<tr>
<td>or MT482</td>
<td>Financial Statement Analysis</td>
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</table>

TOTAL CREDITS 30

Students who do not possess prior learning credit comparable to AC300 Intermediate Accounting II will need to complete the course beyond the minimum degree requirements.
<table>
<thead>
<tr>
<th>Financial Analysis</th>
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<tr>
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<td>MT480</td>
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<td>Corporate Finance</td>
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<td>MT481</td>
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<td>Financial Markets</td>
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<td>MT482</td>
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<td>Financial Statement Analysis</td>
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<td>TOTAL CREDITS</td>
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<th>Human Resources</th>
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<tbody>
<tr>
<td>HR400</td>
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<td>Employment and Staffing</td>
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</tr>
<tr>
<td>HR410</td>
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<td>Employee Training and Development</td>
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</tr>
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<td>HR420</td>
<td></td>
<td>Employment Law</td>
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<td>HR435</td>
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<td>Compensation</td>
<td>6</td>
</tr>
<tr>
<td>or HR485</td>
<td></td>
<td>Strategic Human Resource Management</td>
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<tr>
<td>TOTAL CREDITS</td>
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This program is fully aligned with the HR Curriculum Guidebook and Templates of the Society for Human Resource Management.

<table>
<thead>
<tr>
<th>Information System Management</th>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
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<tr>
<td>IT402</td>
<td>IT Consulting Skills</td>
<td>6</td>
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<tr>
<td>MT300</td>
<td>Management of Information Systems</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>MT451</td>
<td>Managing Technological Innovation</td>
<td>6</td>
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<table>
<thead>
<tr>
<th>Management</th>
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<tbody>
<tr>
<td>HR400</td>
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<td>Employment and Staffing</td>
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<tr>
<td>MT340</td>
<td>Conflict Management and Team Dynamics</td>
<td>6</td>
<td></td>
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<tr>
<td>MT355</td>
<td>Marketing Research</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>or MT450</td>
<td>Marketing Management</td>
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<td></td>
</tr>
<tr>
<td>MT400</td>
<td>Business Process Management</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>or MT435</td>
<td>Operations Management</td>
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<tbody>
<tr>
<td>MT330</td>
<td>International Marketing</td>
<td>6</td>
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<tr>
<td>MT359</td>
<td>Advertising, Promotion, PR - Integrated Marketing Communication Strategies</td>
<td>6</td>
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<tr>
<td>MT459</td>
<td>Consumer Behavior</td>
<td>6</td>
<td></td>
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<tr>
<td>MT355 or MT450</td>
<td>Marketing Research</td>
<td>6</td>
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<table>
<thead>
<tr>
<th>New Media/Internet Marketing</th>
<th>Code</th>
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<tbody>
<tr>
<td>MT357</td>
<td>Digital Marketing</td>
<td>6</td>
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<tr>
<td>MT358</td>
<td>Social Media Marketing</td>
<td>6</td>
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<tr>
<td>MT359</td>
<td>Advertising, Promotion, PR - Integrated Marketing Communication Strategies</td>
<td>6</td>
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</tr>
<tr>
<td>MT450</td>
<td>Marketing Management</td>
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<tr>
<th>Procurement</th>
<th>Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>MT300</td>
<td>Management of Information Systems</td>
<td>6</td>
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<tr>
<td>MT435</td>
<td>Operations Management</td>
<td>6</td>
<td></td>
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<tr>
<td>MT475</td>
<td>Quality Management</td>
<td>6</td>
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<tr>
<td>MT482</td>
<td>Financial Statement Analysis</td>
<td>6</td>
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<table>
<thead>
<tr>
<th>Project Management</th>
<th>Code</th>
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<th>Credits</th>
</tr>
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<tbody>
<tr>
<td>IT301</td>
<td>Project Management I</td>
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<tr>
<td>IT401</td>
<td>Project Management II</td>
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<tr>
<td>MT400</td>
<td>Business Process Management</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>MT475</td>
<td>Quality Management</td>
<td>6</td>
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<td>TOTAL CREDITS</td>
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<table>
<thead>
<tr>
<th>Real Estate</th>
<th>Code</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>MT361</td>
<td>Foundations of Real Estate Practice</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>MT431</td>
<td>Real Estate Finance and Ethics</td>
<td>6</td>
<td></td>
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<tr>
<td>MT432</td>
<td>Real Estate Law</td>
<td>6</td>
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<tr>
<td>MT453</td>
<td>Professional Selling</td>
<td>6</td>
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<tr>
<td>TOTAL CREDITS</td>
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<table>
<thead>
<tr>
<th>Sales Management</th>
<th>Code</th>
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<tbody>
<tr>
<td>MT355</td>
<td>Marketing Research</td>
<td>6</td>
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<tr>
<td>MT453</td>
<td>Professional Selling</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>MT455</td>
<td>Sales Force Management</td>
<td>6</td>
<td></td>
</tr>
<tr>
<td>MT459</td>
<td>Consumer Behavior</td>
<td>6</td>
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<tr>
<td>TOTAL CREDITS</td>
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<table>
<thead>
<tr>
<th>Sport Entertainment Management</th>
<th>Code</th>
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<tbody>
<tr>
<td>MT240</td>
<td>Sport in Society</td>
<td>5</td>
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<tr>
<td>MT241</td>
<td>Sport Analytics</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>MT242</td>
<td>Managing Amateur Sport Programs</td>
<td>5</td>
<td></td>
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<tr>
<td>MT243</td>
<td>Sport Sponsorships and Sales</td>
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<tr>
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# Supply Chain Management and Logistics

<table>
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<tr>
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<th>Title</th>
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</thead>
<tbody>
<tr>
<td>MT433</td>
<td>Global Supply Chain Management</td>
<td>6</td>
</tr>
<tr>
<td>MT434</td>
<td>Logistics and Distribution Management</td>
<td>6</td>
</tr>
<tr>
<td>MT435</td>
<td>Operations Management</td>
<td>6</td>
</tr>
<tr>
<td>MT436</td>
<td>Purchasing and Vendor Management</td>
<td>6</td>
</tr>
<tr>
<td>MT437</td>
<td>Strategic Warehouse Management</td>
<td>6</td>
</tr>
<tr>
<td>MT437</td>
<td>Quality Management</td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
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</table>

# Wealth Management and Financial Planning

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT421</td>
<td>Financial Planning</td>
<td>6</td>
</tr>
<tr>
<td>MT422</td>
<td>Portfolio Management</td>
<td>6</td>
</tr>
<tr>
<td>MT423</td>
<td>Asset Allocation and Risk Management</td>
<td>6</td>
</tr>
<tr>
<td>MT483</td>
<td>Investments</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>24</strong></td>
</tr>
</tbody>
</table>
Bachelor of Science in Cloud Computing and Solutions

Description and Outcomes
This program equips you to master the foundational goals of cloud computing. You will apply current technical tools and methodologies to create cloud solutions. Upon completion, you will be able to evaluate cloud computing trends, recognize best practices, and analyze and evaluate cloud providers and cloud solutions. The courses in this program enable you to pursue many critical cloud certifications. Whether your immediate educational goals are satisfied by the completion of a bachelor’s degree or you are planning to pursue study in the information technology field beyond the baccalaureate level, this degree program may be for you.

The following educational objectives are approved by information technology faculty and the Advisory Board:

1. Our graduates will be able to apply current industry-accepted practices and new and emerging practices when solving real-world information technology problems in the industry.
2. Our graduates will be able to exhibit teamwork and effective communication skills.
3. Our graduates will be able to apply knowledge of societal impacts of information technology in the course of career-related activities.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Program Length
The Bachelor of Science in Cloud Computing and Solutions program consists of a minimum of 180 quarter credit hours. The duration of the program depends on transfer credit. Any combination of prior learning credit will not exceed 75 percent of the credits required for the degree. You are responsible for providing the University with an official copy of all transcripts for prior college credit. Refer to the First-Term Responsibilities (p. 17) section for additional information. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Technology Skills: Apply current technical tools and methodologies to create cloud solutions.
2. Client Specifications: Analyze users’ cloud requirements.
3. System Specifications: Design secure cloud information systems.
5. Cloud Analysis: Evaluate the potential impact of cloud-based information systems and technology on business processes.
6. Project Management: Apply project management practices, tools, and methods to cloud solutions.
7. Professional Development: Recognize the ethical considerations for IT professionals locally and globally as they develop in their careers.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (p. 59) and the Policy Information (p. 5) section for general Purdue Global policies.

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# Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

## Program Requirements

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<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<td>CS212</td>
<td>Communicating Professionalism</td>
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<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>MM250</td>
<td>Discrete Mathematics</td>
<td>5</td>
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<tr>
<td>100/200 Level Arts and Humanities Requirement</td>
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<td>100/200 Level Science Requirement</td>
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<td>100/200 Level Social Science Requirement</td>
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<td>100/200 Level General Education Elective</td>
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<tr>
<td>CM241</td>
<td>Foundations of Technical Communication</td>
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<tr>
<td>IT104</td>
<td>Introduction to Cybersecurity</td>
<td>5</td>
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<tr>
<td>IT213</td>
<td>Software Development Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT222</td>
<td>Introduction to Cloud Computing</td>
<td>5</td>
</tr>
<tr>
<td>IT227</td>
<td>Cloud Infrastructure Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT273</td>
<td>Networking Concepts</td>
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<td>IT275</td>
<td>Linux System Administration</td>
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<td>IT278</td>
<td>Network Administration</td>
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<td>Network Security Concepts</td>
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<tr>
<td>MT140</td>
<td>Introduction to Management</td>
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<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT303</td>
<td>Virtualization and Cloud Security</td>
<td>6</td>
</tr>
<tr>
<td>IT304</td>
<td>Application Development and Scripting in the Cloud</td>
<td>6</td>
</tr>
<tr>
<td>IT306</td>
<td>Cloud Services Management</td>
<td>6</td>
</tr>
<tr>
<td>IT332</td>
<td>Principles of Information Systems Architecture</td>
<td>6</td>
</tr>
<tr>
<td>IT374</td>
<td>Linux Security</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT388</td>
<td>Routing and Switching I</td>
<td>6</td>
</tr>
<tr>
<td>IT403</td>
<td>Advanced Cloud Security</td>
<td>6</td>
</tr>
<tr>
<td>IT404</td>
<td>Security Testing for Cloud Applications</td>
<td>6</td>
</tr>
<tr>
<td>IT413</td>
<td>Migrating Data and Applications to the Cloud</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT473</td>
<td>Bachelor's Capstone in Cloud Computing and Solutions</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total Major Requirements</strong></td>
<td>130</td>
<td></td>
</tr>
</tbody>
</table>

### Open Elective Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Open Elective</td>
<td>5</td>
</tr>
<tr>
<td><strong>Total Open Elective Requirements</strong></td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td>180</td>
<td></td>
</tr>
</tbody>
</table>

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
Bachelor of Science in Cybersecurity

Description and Outcomes

This program will equip you to master the foundational goals of cybersecurity. You will apply current technical tools and methodologies to solve security problems. Upon completion, you will be able to evaluate security trends, recognize best practices, and understand IT security products and threats.

You will explore the depth and breadth of materials to enable you to pursue many of the critical certifications recognized by the information assurance community and for Department of Defense (DoD) personnel, as mandated by DoD Directive 8570.1.

The following educational objectives are approved by information technology faculty and the Advisory Board:

- Our graduates demonstrate leadership skills and take on the challenge of emerging roles in the ever-changing landscape of the field of cybersecurity.
- Our graduates become thought leaders in the cybersecurity industry and develop innovative policies, services, and products.
- Our graduates continue to pursue additional academic and professional credentials with higher degree levels and industry certifications in the cybersecurity field.
- Our graduates remain current in the cybersecurity field and share their knowledge with the community and other aspiring professionals in the industry.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Accelerated Master of Science in Information Technology and Master of Science in Cybersecurity Management Options

If you are interested in earning both a bachelor’s degree and a master’s degree, consider the accelerated options for either the Master of Science in Information Technology or Master of Science in Cybersecurity Management. Refer to the Policies (p. 71) section for details.

Program Length

The Bachelor of Science in Cybersecurity program consists of a minimum of 180 quarter credit hours. The duration of the program depends on transfer credit. Any combination of prior learning credit will not exceed 75 percent of the credits required for the degree. You are responsible for providing the University with an official copy of all transcripts for prior college credit. Refer to the First-Term Responsibilities (p. 17) section for additional information. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Technology Skills: Analyze a complex computing problem to apply principles of computing and other relevant disciplines to identify solutions.
2. System Specifications: Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program’s discipline.
3. Professional Communication: Communicate effectively in a variety of professional contexts.
4. Professional Development: Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.
5. Team Management: Function effectively as a member or leader of a team engaged in activities appropriate to the program’s discipline.
6. Security Analysis: Apply security principles and practices to maintain operations in the presence of risks and threats.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the following admission requirement in addition to the Purdue Global general requirements (p. 15).

You must provide an official high school transcript or documentation of a high school diploma equivalent prior to beginning classes. If you are unable to provide an appropriate high school transcript or diploma equivalent, you must submit alternative documentation and a written appeal to the program’s Academic Dean to be considered for admission.

Accelerated Master of Science in Cybersecurity Management Option

If you are enrolled in the University’s Bachelor of Science in Cybersecurity program and are interested in continuing on to pursue the University’s Master of Science in Cybersecurity Management, you may matriculate into a shortened version of the graduate program.

Upon successful completion of the Bachelor of Science in Cybersecurity program, you may apply for entry to the University’s Master of Science in Cybersecurity Management program. If accepted and you meet the requirements for the accelerated Master of Science in Cybersecurity Management option, you may have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT530</td>
<td>[Icon] Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT537</td>
<td>Introduction to Cybersecurity</td>
<td>4</td>
</tr>
</tbody>
</table>
In order to qualify for the accelerated Master of Science in Information Technology option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.

2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
</tbody>
</table>

**Accelerated Master of Science in Information Technology Option**

If you are enrolled in the University’s Bachelor of Science in Information Technology program and are interested in continuing on to pursue the University’s Master of Science in Information Technology, you may apply for entry to the University’s Master of Science in Information Technology program. If accepted and you meet the requirements for the accelerated Master of Science in Information Technology option, you may have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT510</td>
<td>System Analysis and Design</td>
<td>4</td>
</tr>
<tr>
<td>IT511</td>
<td>Information Systems Project Management</td>
<td>4</td>
</tr>
<tr>
<td>IT526</td>
<td>SQL Query Design</td>
<td>4</td>
</tr>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT550</td>
<td>Computer Forensics and Investigations</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated Master of Science in Information Technology option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.

2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
</tbody>
</table>

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified.

Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>MM250</td>
<td>Discrete Mathematics</td>
<td>5</td>
</tr>
<tr>
<td><strong>100/200 Level Arts and Humanities Requirement</strong></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td><strong>100/200 Level Science Requirement</strong></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td><strong>100/200 Level Social Science Requirement</strong></td>
<td></td>
<td>5</td>
</tr>
<tr>
<td><strong>Total Core Requirements</strong></td>
<td></td>
<td>45</td>
</tr>
<tr>
<td><strong>Major Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CM241</td>
<td>Foundations of Technical Communication</td>
<td>2</td>
</tr>
<tr>
<td>IT104</td>
<td>Introduction to Cybersecurity</td>
<td>5</td>
</tr>
<tr>
<td>IT244</td>
<td>Python Programming</td>
<td>3</td>
</tr>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT273</td>
<td>Networking Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT275</td>
<td>Linux System Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT277</td>
<td>Certified Information Systems Security Professional I</td>
<td>5</td>
</tr>
<tr>
<td>IT279</td>
<td>Certified Information Systems Security Professional II</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>IT374</td>
<td>Linux Security</td>
<td>6</td>
</tr>
<tr>
<td>IT388</td>
<td>Routing and Switching I</td>
<td>6</td>
</tr>
<tr>
<td>IT390</td>
<td>Intrusion Detection and Incident Response</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT400</td>
<td>Ethics in Cybersecurity</td>
<td>6</td>
</tr>
<tr>
<td>IT410</td>
<td>Certified Information Systems Security Professional III</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
<tr>
<td>IT479</td>
<td>Bachelor's-Level Cybersecurity Internship</td>
<td>6</td>
</tr>
<tr>
<td>or IT497 Bachelor's Capstone in Cybersecurity</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Major Requirements</strong></td>
<td></td>
<td>110</td>
</tr>
<tr>
<td><strong>Open Elective Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Open Electives</td>
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<td>25</td>
</tr>
<tr>
<td><strong>Total Open Elective Requirements</strong></td>
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<td>25</td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td>180</td>
</tr>
</tbody>
</table>

1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
Description and Outcomes

The Bachelor of Science in Finance program focuses on helping students gain technical knowledge and skills in a range of financial areas. You should develop an understanding of the factors that influence financial decision making and are provided with opportunities to develop and implement your critical thinking skills to solve in-depth financial problems.

The general program is designed to aid you in the development of specific skills in the areas of financial planning, corporate finance, banking, real estate, financial markets, and investment management. You have the option to select from one of the five concentrations. Completion of this program may be especially beneficial if you wish to pursue opportunities in corporate finance or a variety of financial service sector occupations.

Concentrations

This program includes four concentrations: general finance, real estate, wealth management and financial planning, and an accelerated Master of Science in Finance (MSF) option. Refer to the Progression Requirements section for details.

If you have not completed AC116 Accounting II, BU204 Macroeconomics, or MT217 Finance as part of your undergraduate program, but meet all other criteria, your acceptance to the accelerated option is at the discretion of the Dean of the School of Business and Information Technology.

Program Length

The Bachelor of Science in Finance program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Perform financial analysis using quantitative concepts and techniques.
2. Interpret financial statements and ratios.
3. Examine investment and financial risk.
4. Analyze financial theory and practices.
5. Apply legislation, regulations, and principles of practice to financial scenarios.
6. Communicate professionally through writing and presentations with stakeholders.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

Accelerated Master of Science in Finance (MSF) Option

If you are enrolled in the Bachelor of Science in Finance program and are interested in continuing on to pursue a Purdue Global Master of Science in Finance (MSF), you may matriculate into a shortened version of the graduate program.

Upon successful completion of the Bachelor of Science in Finance program, and if you meet the below criteria, you may apply for entry to the University's MSF program and will have the following MSF courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GF510</td>
<td>Risk Analysis and Management</td>
<td>4</td>
</tr>
<tr>
<td>GF570</td>
<td>Portfolio Management</td>
<td>4</td>
</tr>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated MSF option, you must meet the following criteria:

1. Complete your undergraduate coursework in the Bachelor of Science in Finance program with a minimum cumulative GPA of 3.20.
2. Complete the following courses and obtain a grade of “B” or better in each course:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC114</td>
<td>Accounting I</td>
<td>5</td>
</tr>
<tr>
<td>AC116</td>
<td>Accounting II</td>
<td>5</td>
</tr>
<tr>
<td>BU204</td>
<td>Macroeconomics</td>
<td>5</td>
</tr>
<tr>
<td>BU224</td>
<td>Microeconomics</td>
<td>5</td>
</tr>
<tr>
<td>MT217</td>
<td>Finance</td>
<td>5</td>
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<td>MT480</td>
<td>Corporate Finance</td>
<td>6</td>
</tr>
<tr>
<td>MT481</td>
<td>Financial Markets</td>
<td>6</td>
</tr>
<tr>
<td>MT482</td>
<td>Financial Statement Analysis</td>
<td>6</td>
</tr>
</tbody>
</table>

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

#### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>BU224</td>
<td>Microeconomics</td>
<td>5</td>
</tr>
<tr>
<td>MM255</td>
<td>Business Math and Statistical Measures</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level Mathematics Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>100/200 Level Arts and Humanities Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>100/200 Level Science Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>100/200 Level Social Science Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td>45</td>
<td></td>
</tr>
</tbody>
</table>

#### Core Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC114</td>
<td>Accounting I</td>
<td>5</td>
</tr>
<tr>
<td>AC116</td>
<td>Accounting II</td>
<td>5</td>
</tr>
<tr>
<td>BU204</td>
<td>Macroeconomics</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>MT217</td>
<td>Finance</td>
<td>5</td>
</tr>
<tr>
<td>MT219</td>
<td>Marketing</td>
<td>5</td>
</tr>
<tr>
<td>LS311</td>
<td>Business Law</td>
<td>6</td>
</tr>
<tr>
<td>MM305</td>
<td>Business Statistics and Quantitative Analysis</td>
<td>6</td>
</tr>
<tr>
<td>MT302</td>
<td>Organizational Behavior</td>
<td>6</td>
</tr>
<tr>
<td>MT480</td>
<td>Corporate Finance</td>
<td>6</td>
</tr>
<tr>
<td>MT481</td>
<td>Financial Markets</td>
<td>6</td>
</tr>
<tr>
<td>MT482</td>
<td>Financial Statement Analysis</td>
<td>6</td>
</tr>
<tr>
<td>MT483</td>
<td>Investments</td>
<td>6</td>
</tr>
<tr>
<td>300/400 Level Major Electives (see below)</td>
<td>18</td>
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<tr>
<td>FI499</td>
<td>Bachelor’s Capstone in Finance</td>
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<tr>
<td>Total Major Requirements</td>
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</table>

#### Open Elective Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Electives</td>
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</table>

#### Total Credits

<table>
<thead>
<tr>
<th>300/400 Level Open Electives</th>
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<tbody>
<tr>
<td>Total Open Elective Requirements</td>
<td>39</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>180</td>
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</tbody>
</table>

---

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

### Concentration Requirements

Concentration courses are completed within the major electives requirement of the degree plan.

#### Accelerated Master of Science in Finance Option

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT422</td>
<td>Portfolio Management</td>
<td>6</td>
</tr>
<tr>
<td>MT423</td>
<td>Asset Allocation and Risk Management</td>
<td>6</td>
</tr>
<tr>
<td>MT445</td>
<td>Managerial Economics</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

#### General Finance

Select three of the following:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT361</td>
<td>Foundations of Real Estate Practice</td>
<td>6</td>
</tr>
<tr>
<td>MT421</td>
<td>Financial Planning</td>
<td>6</td>
</tr>
<tr>
<td>MT422</td>
<td>Portfolio Management</td>
<td>6</td>
</tr>
<tr>
<td>MT423</td>
<td>Asset Allocation and Risk Management</td>
<td>6</td>
</tr>
<tr>
<td>MT431</td>
<td>Real Estate Finance and Ethics</td>
<td>6</td>
</tr>
<tr>
<td>MT432</td>
<td>Real Estate Law</td>
<td>6</td>
</tr>
<tr>
<td>MT445</td>
<td>Managerial Economics</td>
<td>6</td>
</tr>
<tr>
<td>MT453</td>
<td>Professional Selling</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

#### Real Estate

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT361</td>
<td>Foundations of Real Estate Practice</td>
<td>6</td>
</tr>
<tr>
<td>MT431</td>
<td>Real Estate Finance and Ethics</td>
<td>6</td>
</tr>
<tr>
<td>MT432</td>
<td>Real Estate Law</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>

#### Wealth Management and Financial Planning

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT421</td>
<td>Financial Planning</td>
<td>6</td>
</tr>
<tr>
<td>MT422</td>
<td>Portfolio Management</td>
<td>6</td>
</tr>
<tr>
<td>MT423</td>
<td>Asset Allocation and Risk Management</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>18</td>
<td></td>
</tr>
</tbody>
</table>
Bachelor of Science in Information Technology

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes

The objective of the Bachelor of Science in Information Technology program is to help you prepare for career advancement in the information technology field by providing the technical knowledge, and communication, critical thinking, and creative skills relevant to the modern workplace. The degree program is designed to help you develop a working knowledge of information technology (IT) concepts, tools, and methods as well as the leading-edge technologies needed to design information systems. In addition, courses teach you how to apply technical competencies to solve business problems. Whether your immediate educational goals are satisfied by the completion of a bachelor's degree or you are planning to pursue study in the information technology field beyond the baccalaureate level, this degree program may be for you.

The following program educational objectives are approved by information technology faculty and the Advisory Board:

- Our graduates will be able to evaluate and apply current IT best practices when solving real-world problems in complex IT environments.
- Our graduates will be able to demonstrate their ability to work within diverse teams, and to use effective written and oral communication skills when analyzing and designing IT solutions.
- Our graduates will be able to assess the impact of information technology on business processes and apply effective and ethically sound solutions locally and globally.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentrations

You can personalize your degree in IT by focusing electives on a particular concentration. Concentrations generally consist of three or more courses and allow you to concentrate on your individual career interests. When enrolling in the Bachelor of Science in Information Technology, you must select from the following concentrations: IT management, network administration, information security and assurance, programming and software development, or supply chain management and logistics.

Accelerated Master of Science in Information Technology and Master of Science in Cybersecurity Management Options

If you are interested in earning both a bachelor's degree and a master's degree, consider the accelerated options for either the Master of Science in Information Technology or Master of Science in Cybersecurity Management. Refer to the Policies (p. 76) section for details.

Program Length

The Bachelor of Science in Information Technology program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Technology Skills: Analyze a complex computing problem and apply principles of computing and other relevant disciplines to identify solutions.
2. System Specifications: Design, implement, and evaluate a computing-based solution to meet a given set of computing requirements in the context of the program's discipline.
3. Professional Communication: Communicate effectively in a variety of professional contexts.
4. Professional Development: Recognize professional responsibilities and make informed judgments in computing practice based on legal and ethical principles.
5. Team Management: Function effectively as a member or leader of a team engaged in activities appropriate to the program's discipline.
6. Client Specifications: Identify and analyze user needs to take them into account in the selection, creation, integration, evaluation, and administration of computing-based systems.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purduglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 59) and the Policy Information (p. 5) section for general Purdue Global policies.

Admissions Requirements

Upon enrollment in the Bachelor of Science in Information Technology, you are required to select a concentration.

Accelerated Master of Science in Cybersecurity Management Option

If you are enrolled in the University's Bachelor of Science in Information Technology program and are interested in continuing on to pursue the University's Master of Science in Cybersecurity Management, you may matriculate into a shortened version of the graduate program.

Upon successful completion of the Bachelor of Science in Information Technology program, you may apply for entry to the University's Master of Science in Cybersecurity Management program. If accepted and you meet the requirements for the accelerated Master of Science in Cybersecurity Management option, you may have the following courses waived:

The icon appears in the title of traditional courses that are also available as a set of module courses.
In order to qualify for the accelerated Master of Science in Information Technology program, you may apply for entry to the University’s Master of Science in Information Technology program. If accepted and you meet the requirements of those occupations, vocations, or professions, nor the program or the University itself having appropriate accreditation or licensure.

In order to qualify for the accelerated Master of Science in Cybersecurity Management option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.
2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT537</td>
<td>Introduction to Cybersecurity</td>
<td>4</td>
</tr>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT550</td>
<td>Computer Forensics and Investigations</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated MSIT option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.
2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT316</td>
<td>Computer Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
</tbody>
</table>

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.
# Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>MM250</td>
<td>Discrete Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level Art and Humanities Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>100/200 Level Science Requirement</td>
<td>5</td>
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<tr>
<td>100/200 Level Social Science Requirement</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>100/200 Level General Education Elective</td>
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<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
<td><strong>Major Requirements</strong></td>
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<td></td>
</tr>
<tr>
<td>CM241</td>
<td>Foundations of Technical Communication</td>
<td>2</td>
</tr>
<tr>
<td>IT117</td>
<td>Website Development</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
<tr>
<td>IT163</td>
<td>Database Concepts Using Microsoft Access</td>
<td>5</td>
</tr>
<tr>
<td>IT190</td>
<td>Information Technology Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT213</td>
<td>Software Development Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT232</td>
<td>Software Design and Development Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT273</td>
<td>Networking Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT302</td>
<td>Human Computer Interaction</td>
<td>6</td>
</tr>
<tr>
<td>IT331</td>
<td>Technology Infrastructure</td>
<td>6</td>
</tr>
<tr>
<td>IT332</td>
<td>Principles of Information Systems Architecture</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT402</td>
<td>IT Consulting Skills</td>
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</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
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</tr>
<tr>
<td>IT489</td>
<td>Bachelor’s-Level Information Technology Internship</td>
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</tr>
<tr>
<td>or IT499</td>
<td>Bachelor’s Capstone in Information Technology</td>
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<tr>
<td>Total Major Requirements</td>
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</table>

## Open Elective Requirements

<table>
<thead>
<tr>
<th>Open Elective Requirements</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Electives (see below)</td>
<td>35</td>
</tr>
</tbody>
</table>

## Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

### Information Security and Assurance

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT316</td>
<td>Computer Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT390</td>
<td>Intrusion Detection and Incident Response</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>34</td>
<td></td>
</tr>
</tbody>
</table>

### IT Management

Select four of the following:

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<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>2-24</td>
</tr>
<tr>
<td>IT277</td>
<td>Certified Information Systems Security Professional I</td>
<td></td>
</tr>
<tr>
<td>IT279</td>
<td>Certified Information Systems Security Professional II</td>
<td></td>
</tr>
<tr>
<td>IT303</td>
<td>Virtualization and Cloud Security</td>
<td>6</td>
</tr>
<tr>
<td>IT374</td>
<td>Linux Security</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT390</td>
<td>Intrusion Detection and Incident Response</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT410</td>
<td>Certified Information Systems Security Professional III</td>
<td></td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT471</td>
<td>Routing and Switching II</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>21-24</td>
<td></td>
</tr>
</tbody>
</table>

### Network Administration

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT388</td>
<td>Routing and Switching I</td>
<td>6</td>
</tr>
<tr>
<td>IT471</td>
<td>Routing and Switching II</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>28</td>
<td></td>
</tr>
</tbody>
</table>

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
### Programming and Software Development

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT391</td>
<td>Advanced Software Development Including Web and Mobility</td>
<td>6</td>
</tr>
<tr>
<td>IT481</td>
<td>Advanced Software Development</td>
<td>6</td>
</tr>
<tr>
<td>IT488</td>
<td>Software Product Development Using Agile</td>
<td>6</td>
</tr>
</tbody>
</table>

**TOTAL CREDITS** 18

### Supply Chain Management and Logistics

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MT302</td>
<td>Organizational Behavior</td>
<td>6</td>
</tr>
<tr>
<td>MT433</td>
<td>Global Supply Chain Management</td>
<td>6</td>
</tr>
<tr>
<td>MT434</td>
<td>Logistics and Distribution Management</td>
<td>6</td>
</tr>
<tr>
<td>MT435</td>
<td>Operations Management</td>
<td>6</td>
</tr>
<tr>
<td>MT436</td>
<td>Purchasing and Vendor Management</td>
<td>6</td>
</tr>
<tr>
<td>MT437</td>
<td>Strategic Warehouse Management</td>
<td>6</td>
</tr>
<tr>
<td>MT475</td>
<td>Quality Management</td>
<td>6</td>
</tr>
</tbody>
</table>

**TOTAL CREDITS** 42
### Associate of Applied Science in Accounting

#### Description and Outcomes

The objective of the Associate of Applied Science in Accounting program is to prepare you with knowledge of accounting theories and principles relevant to the application of accounting functions in business. You will have the opportunity to gain the necessary knowledge and skills to help you enter the field of accounting and pursue career advancement.

Course content includes the application of accounting principles, payroll processing procedures, financial statement preparation, and tax preparation according to federal and state regulations. Computer software relevant to the accounting field is emphasized throughout the program. The curriculum teaches you to utilize accounting software applications, and analyze, record, and interpret accounting information based upon industry guidelines.

#### Program Length

The Associate of Applied Science in Accounting program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

#### Program Outcomes

##### Discipline-Specific Outcomes

1. Regulations: Recognize the impact of state and federal laws and regulations on business.
2. Management: Define the various tasks and responsibilities of managers in the organization.
3. Control: Recognize basic financial and accounting data that influence business activities.
4. Finance: Analyze financial data and demonstrate the ability to make informed financial decisions.
5. Accounting Solutions: Identify solutions to various accounting business demands by applying Generally Accepted Accounting Principles (GAAP).
6. Technology: Use technology and software applications appropriate to the business environment.

##### General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

#### Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

#### Policies

Please refer to school-specific policies (p. 59) and the Policy Information (p. 5) section for general Purdue Global policies.

### Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The ( icon appears in the title of traditional courses that are also available as a set of module types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td>HU200</td>
<td>Arts and Humanities - Modern Creative Expressions</td>
<td></td>
</tr>
<tr>
<td>HU245</td>
<td>Ethics</td>
<td></td>
</tr>
<tr>
<td>HU250</td>
<td>Humanities and Culture</td>
<td></td>
</tr>
<tr>
<td>SS236</td>
<td>American Government</td>
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<tr>
<td>SS238</td>
<td>Engagement - Civic- and Citizen-Driven Public Policy</td>
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<tr>
<td>SS250</td>
<td>Technology and Society</td>
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Total Core Requirements: 20

#### Major Requirements

<table>
<thead>
<tr>
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<tr>
<td>AC114</td>
<td>Accounting I</td>
<td>5</td>
</tr>
<tr>
<td>AC116</td>
<td>Accounting II</td>
<td>5</td>
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<tr>
<td>AC239</td>
<td>Managerial Accounting</td>
<td>5</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Credits</td>
</tr>
<tr>
<td>------------</td>
<td>------------------------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>AC256</td>
<td>Federal Tax</td>
<td>5</td>
</tr>
<tr>
<td>BU224</td>
<td>Microeconomics</td>
<td>5</td>
</tr>
<tr>
<td>CS113</td>
<td>Academic Strategies for the Business Professional</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
<tr>
<td>MM255</td>
<td>Business Math and Statistical Measures</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
</tr>
<tr>
<td>MT217</td>
<td>Finance</td>
<td>5</td>
</tr>
<tr>
<td>MT219</td>
<td>Marketing</td>
<td>5</td>
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<tr>
<td>AC298</td>
<td>Associate’s Capstone in Accounting</td>
<td>5</td>
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</table>

**Total Major Requirements** 60

**Open Elective Requirements**

- Open Electives 10
- Total Open Elective Requirements 10

**TOTAL CREDITS** 90
**Associate of Applied Science in Business Administration**

**Description and Outcomes**

The objective of the Associate of Applied Science in Business Administration program is to prepare you with the knowledge, technical skills, and work habits to pursue positions in a variety of business fields. The curriculum is designed to provide a solid foundation in management and helps you develop teamwork and leadership skills as well as the ability to motivate people and communicate effectively. Decision-making and problem solving skills are also emphasized.

**Concentrations**

You can personalize your degree in business administration by choosing a concentration. Concentrations consist of four 100- or 200-level courses and allow you to concentrate on your career interests.

**Program Length**

The Associate of Applied Science in Business Administration program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

**Program Outcomes**

**Discipline-Specific Outcomes**

1. Regulations: Recognize the impact of state and federal laws and regulations on business.
2. Management: Define the various tasks and responsibilities of managers in organizations.
3. Marketing: Discuss marketing principles used in business strategies.
4. Technology: Use technology and software applications appropriate to business environments.
5. Business Principles: Apply basic economic, finance, and accounting principles to organizational environments.
6. Career Skills: Analyze career skills in the field of business and management.

**General Education Literacies and Professional Competencies**

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

**Program Availability**

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

**Policies**

**Admissions Requirements**

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Upon enrollment in the Associate of Applied Science in Business Administration, you are required to select a concentration. If you are interested in completing a custom concentration, you may be required to complete the Concentration Application prior to enrollment. You may only enroll in the custom concentration option if you have previously completed a specific set of courses approved by the Dean of the School of Business and Information Technology through an articulation arrangement.

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Program Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
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<tr>
<td></td>
<td><strong>Total Core Requirements</strong></td>
<td><strong>15</strong></td>
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<tr>
<td>AC114</td>
<td>Accounting I</td>
<td>5</td>
</tr>
<tr>
<td>AC116</td>
<td>Accounting II</td>
<td>5</td>
</tr>
<tr>
<td>BU224</td>
<td>Microeconomics</td>
<td>5</td>
</tr>
<tr>
<td>CS113</td>
<td>Academic Strategies for the Business</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Professional</td>
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</tr>
<tr>
<td>MM255</td>
<td>Business Math and Statistical Measures</td>
<td>5</td>
</tr>
</tbody>
</table>
MT140  Introduction to Management  5  
MT217  Finance  5  
MT219  Marketing  5  
100/200 Level  Concentration Courses (see below)  20  
MT299  Associate's Capstone in Management  5  
Total Major Requirements  65  

Open Elective Requirements  
Open Electives  10  
TOTAL CREDITS  90  

Concentration Requirements  
Concentration courses are completed within the major electives requirement of the degree plan.  

Business  
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<tr>
<td>BU204</td>
<td>Macroeconomics</td>
<td>5</td>
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<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
</tbody>
</table>
| MT209 | Small Business Management  | 5  
| or MT220 | Global Business  | 5  |
TOTAL CREDITS  20  

Customer Service  
<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>5</td>
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<tr>
<td>CM214</td>
<td>Public Speaking for the Professional</td>
<td>5</td>
</tr>
<tr>
<td>MT202</td>
<td>Building Customer Sales and Loyalty</td>
<td>5</td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
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</tbody>
</table>
TOTAL CREDITS  20  

Entrepreneurship  
<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>MT202</td>
<td>Building Customer Sales and Loyalty</td>
<td>5</td>
</tr>
<tr>
<td>MT207</td>
<td>Starting a Business</td>
<td>5</td>
</tr>
<tr>
<td>MT209</td>
<td>Small Business Management</td>
<td>5</td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
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</table>
TOTAL CREDITS  20  

Health Club Operations  
<table>
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<th>Code</th>
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<tbody>
<tr>
<td>EF205</td>
<td>Scientific Foundations of Exercise and Fitness</td>
<td>5</td>
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<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
</tr>
<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
<td>5</td>
</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
<td>5</td>
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</table>
TOTAL CREDITS  20  

Hospitality Management  
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<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>TH117</td>
<td>Global Hospitality</td>
<td>5</td>
</tr>
<tr>
<td>TH206</td>
<td>Hotel Management and Operations</td>
<td>5</td>
</tr>
<tr>
<td>TH213</td>
<td>Food and Beverage Management</td>
<td>5</td>
</tr>
<tr>
<td>TH223</td>
<td>Meeting and Convention Management and Operations</td>
<td>5</td>
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</table>
TOTAL CREDITS  20  

Information Processing  
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM115</td>
<td>Communication - Concepts and Skills</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
<tr>
<td>IT153</td>
<td>Spreadsheet Applications</td>
<td>5</td>
</tr>
<tr>
<td>IT163</td>
<td>Database Concepts Using Microsoft Access</td>
<td>5</td>
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</tbody>
</table>
TOTAL CREDITS  20  

Meeting and Event Planning  
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>TH213</td>
<td>Food and Beverage Management</td>
<td>5</td>
</tr>
<tr>
<td>TH223</td>
<td>Meeting and Convention Management and Operations</td>
<td>5</td>
</tr>
<tr>
<td>TH230</td>
<td>Foundations of Conference and Event Planning</td>
<td>5</td>
</tr>
<tr>
<td>TH270</td>
<td>Advanced Meeting Planning</td>
<td>5</td>
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</table>
TOTAL CREDITS  20  

Office Management  
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
</tr>
<tr>
<td>TH230</td>
<td>Foundations of Conference and Event Planning</td>
<td>5</td>
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TOTAL CREDITS  20  

Retail Management  
<table>
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<tr>
<td>MT102</td>
<td>Principles of Retailing</td>
<td>5</td>
</tr>
<tr>
<td>MT202</td>
<td>Building Customer Sales and Loyalty</td>
<td>5</td>
</tr>
<tr>
<td>MT209</td>
<td>Small Business Management</td>
<td>5</td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
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</table>
TOTAL CREDITS  20  

Sales  
<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>5</td>
</tr>
<tr>
<td>CM214</td>
<td>Public Speaking for the Professional</td>
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</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
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<tr>
<td>Code</td>
<td>Title</td>
<td>Credits</td>
</tr>
<tr>
<td>--------</td>
<td>--------------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
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<tr>
<td>TOTAL CREDITS</td>
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### Small Business Management

<table>
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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>AC122</td>
<td>Payroll Accounting</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
<td>5</td>
</tr>
<tr>
<td>MT209</td>
<td>Small Business Management</td>
<td>5</td>
</tr>
<tr>
<td>or MT220</td>
<td>Global Business</td>
<td></td>
</tr>
<tr>
<td>MT221</td>
<td>Customer Service</td>
<td>5</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td></td>
<td>20</td>
</tr>
</tbody>
</table>
Associate of Applied Science in Information Technology

Description and Outcomes
The Associate of Applied Science in Information Technology program is designed to prepare you with the general education, applied knowledge, technical skills, and communication skills to pursue a wide range of entry-level positions in the information technology field including the areas of general IT, programming and software development, and networking. Courses help you develop the foundational skills to install and maintain computer networks, troubleshoot hardware and software problems, manage databases, and develop web pages.

Program Length
The Associate of Applied Science in Information Technology program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes
Discipline-Specific Outcomes
1. Technical Skills: Use technical skills and methods to solve problems.
2. Client Specifications: Explore users’ technical needs.
3. Application: Construct information technology solutions.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Upon enrollment in the Associate of Applied Science in Information Technology, you are required to select a concentration.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan
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Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>CS204</td>
<td>Professionalism - Theory and Practice in the</td>
<td>3</td>
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<tr>
<td></td>
<td>Global Workplace</td>
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<tr>
<td>MM212</td>
<td>College Algebra</td>
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<td></td>
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<td><strong>Total Major Requirements</strong></td>
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<td>IT296</td>
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<tr>
<td></td>
<td>Internship</td>
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<tr>
<td>or IT299</td>
<td>Associate’s Capstone in Information Technology</td>
<td></td>
</tr>
<tr>
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<td><strong>Total Major Requirements</strong></td>
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<tr>
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<td><strong>Open Elective Requirements</strong></td>
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<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
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Concentration Requirements
Concentration courses are completed within the open electives requirement of the degree plan.

IT Generalist

<table>
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<td>Credits</td>
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<tr>
<td>IT117</td>
<td>Website Development</td>
<td>5</td>
</tr>
<tr>
<td>IT163</td>
<td>Database Concepts Using Microsoft Access</td>
<td>5</td>
</tr>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
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</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
<td>5</td>
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<td><strong>TOTAL CREDITS</strong></td>
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### Programming and Software Development

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td><strong>27</strong></td>
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### Networking

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT117</td>
<td>Website Development</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT388</td>
<td>Routing and Switching I</td>
<td>6</td>
</tr>
<tr>
<td>IT471</td>
<td>Routing and Switching II</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td><strong>32</strong></td>
</tr>
</tbody>
</table>
Associate of Applied Science in Small Group Management

Description and Outcomes

If you are currently an active-duty servicemember or veteran, the Associate of Applied Science in Small Group Management could help further your educational and career goals. The curriculum focuses on the ability to effectively communicate with and manage others in a small group setting. This program builds in your prior military training to help you achieve an associate’s degree.

The program provides a focus on small group management skills including: communication skills within small groups, managing conflict, risk management, ethical decision-making and problem solving, employee development, team synergy, and effective goal setting. The program includes a capstone experience designed to prepare you to effectively manage small groups within the military and could help you meet educational requirements for advancement in the military.

Program Length

The Associate of Applied Science in Small Group Management consists of a minimum of 90 quarter credit hours. You must complete a specific number of credit hours at Purdue Global. Refer to the Progression Requirements (p. 87) section for details. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Use communication skills effectively to achieve small group goals.
2. Apply conflict resolution strategies to conflicts within small groups to achieve group cohesion and collaboration.
3. Apply risk management, ethical decision-making, and problem solving management skills to achieve small group goals.
4. Apply employee development, team synergy-building, and goal-setting skills to achieve small group management goals and create teams.
5. Use small group management strategies to achieve group and organizational goals.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Enrollment in the Associate of Applied Science in Small Group Management is limited to U.S. active-duty servicemembers and veterans.

Progression Requirements

Prior to attempting your capstone course, you must have a military transcript on file that shows successful completion of military learning reviewed by Purdue Global and approved as small group management electives.

Graduation Requirements

Please refer to the general requirements (p. 46).

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
</table>
| Core Requirements
| CM107    | College Composition I                    | 5       |
| CM220    | College Composition II                   | 5       |
| Mathematics (select one of the following):
| MM150    | Survey of Mathematics                    | 5       |
| MM212    | College Algebra                          |         |
| CM206    | Interpersonal Communications             | 5       |
| or HU245 | Ethics                                   |         |
| Total Core Requirements |                           | 20       |
| Major Requirements |                           |         |
### Associate of Applied Science in Small Group Management

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tr>
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<td>Academic Strategies for the Military Professional</td>
<td>5</td>
</tr>
<tr>
<td>MT140</td>
<td>Introduction to Management</td>
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</tr>
<tr>
<td>100/200 Level</td>
<td>Business/Management Elective</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Small Group Management Electives</td>
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<td>MT297</td>
<td>Associate’s Capstone in Small Group Management</td>
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### Open Elective Requirements

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<td><strong>Total Open Elective Requirements</strong></td>
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</table>

**TOTAL CREDITS**

90
Cisco Networks Postbaccalaureate Certificate

Description and Outcomes

The objective of the Cisco Networks Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions working with Cisco networks. The certificate program is designed to provide foundational knowledge of key information technology areas including network administration, TCP/IP protocols, and network routers and switches. You will configure and troubleshoot network routers and switches using live and simulated labs.

This certificate program could also help you prepare for the Cisco Certified Network Associate (CCNA) certification exam. Refer to the Certification, State Board, and National Board Exams (p. 89) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Cisco Networks Postbaccalaureate Certificate program consists of a minimum of 27 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Technology Skills: Apply current technical tools and methodologies to solve problems.
5. Business Analysis: Evaluate the potential impact of information systems and technology on business processes.
6. Project Management: Apply project management practices, tools, and methods.
7. Professional Development: Demonstrate an understanding of the importance of professional development in the IT field.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take the Cisco Certified Network Associate (CCNA) certification exam.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>IT273</td>
<td>Networking Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT388</td>
<td>Routing and Switching I</td>
<td>6</td>
</tr>
<tr>
<td>IT471</td>
<td>Routing and Switching II</td>
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</tr>
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<td></td>
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<td>27</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>27</td>
</tr>
</tbody>
</table>
Computer Forensics Postbaccalaureate Certificate

Description and Outcomes

The objective of the Computer Forensics Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of computer forensics. The certificate program is designed to provide foundational knowledge of key information technology areas including intrusion detection systems, incident response strategies, computer forensics, and forensic techniques. You will explore computer forensic software and study to gain proficiency in these programs.

This certificate program could also help you prepare for the CompTIA Network+, CompTIA Security+, and the EnCase Certified Examiner (EnCE) certification exams. Refer to the Certification, State Board, and National Board Exams (p. 90) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Computer Forensics Postbaccalaureate Certificate program consists of a minimum of 28 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Technology Skills: Apply current technical tools and methodologies to solve problems.
5. Business Analysis: Evaluate the potential impact of information systems and technology on business processes.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take the CompTIA Network+, CompTIA Security+, and EnCase Certified Examiner (EnCE) certification exams.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>IT273</td>
<td>Networking Concepts</td>
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<td>IT286</td>
<td>Network Security Concepts</td>
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<td>IT316</td>
<td>Computer Forensics</td>
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<td>IT390</td>
<td>Intrusion Detection and Incident Response</td>
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<tr>
<td>IT411</td>
<td>Digital Forensics</td>
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<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>28</td>
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</table>
Human Resources Postbaccalaureate Certificate

Description and Outcomes
The objective of the Human Resources Postbaccalaureate Certificate program is to prepare you with the critical knowledge and skills to pursue entry-level positions in human resources. The certificate program is designed to provide foundational knowledge of key human resource areas including employee recruitment, employee training and development, compensation and reward systems, and employment law.

Program Length
The Human Resources Postbaccalaureate Certificate program consists of a minimum of 30 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Assess employee recruitment and hiring strategies.
2. Formulate a strategic training and development process.
3. Analyze an employer’s responsibility for compliance with federal and state laws.
4. Explain methods for developing a total compensation strategy.
5. Explain a strategic approach to human resources.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
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<th>Code</th>
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<th>Credits</th>
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<td>HR400</td>
<td>Employment and Staffing</td>
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<tr>
<td>HR410</td>
<td>Employee Training and Development</td>
<td>6</td>
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<tr>
<td>HR420</td>
<td>Employment Law</td>
<td>6</td>
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<td>HR435</td>
<td>Compensation</td>
<td>6</td>
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<td>HR485</td>
<td>Strategic Human Resource Management</td>
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<tr>
<td>Total Core Requirements</td>
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<td>30</td>
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</tbody>
</table>

TOTAL CREDITS 30

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.
Information Security Postbaccalaureate Certificate

Description and Outcomes
The objective of the Information Security Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of information security. The certificate program is designed to provide foundational knowledge of key information technology areas including network operating systems, network security, threat detection and response methods, disaster recovery planning, cryptography, and information security and risk management.

This certificate program could also help you prepare for the CompTIA Network+, CompTIA Security+, and Certified Information Systems Security Professional (CISSP) certification exams. Refer to the Certification, State Board, and National Board Exams (p. 92) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length
The Information Security Postbaccalaureate Certificate program consists of a minimum of 21 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Technology Skills: Apply current technical tools and methodologies to solve problems.
5. Business Analysis: Evaluate the potential impact of information systems and technology on business processes.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take the CompTIA Network+, CompTIA Security+, and Certified Information Systems Security Professional (CISSP) certification exams.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>IT273</td>
<td>Networking Concepts</td>
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</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
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</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>21</td>
</tr>
</tbody>
</table>
Microsoft Operating Systems Postbaccalaureate Certificate

Description and Outcomes
The objective of the Microsoft Operating Systems Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions working with Microsoft operating systems. The certificate program is designed to provide foundational knowledge of key information technology areas including PC configuration and maintenance, desktop administration, network administration, and Active Directory configuration. You will explore Microsoft operating systems and study to gain proficiency in these systems.

This certificate program could also help you prepare for various Microsoft certification exams. Refer to the Certification, State Board, and National Board Exams (p. 93) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length
The Microsoft Operating Systems Postbaccalaureate Certificate program consists of a minimum of 21 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Technology Skills: Apply current technical tools and methodologies to solve problems.
2. System Specifications: Design information systems.
5. Project Management: Apply project management practices, tools, and methods.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take various Microsoft certification exams.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>IT190</td>
<td>Information Technology Concepts</td>
<td>5</td>
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<tr>
<td>IT273</td>
<td>Networking Concepts</td>
<td>5</td>
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<tr>
<td>IT278</td>
<td>Network Administration</td>
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<td>IT375</td>
<td>Windows Enterprise Administration</td>
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<tr>
<td>TOTAL CREDITS</td>
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Programming and Software Development Postbaccalaureate Certificate

Description and Outcomes
The objective of the Programming and Software Development Postbaccalaureate Certificate program is to prepare you with the critical knowledge and technical skills to pursue entry-level positions in the field of programming and software development. The certificate program is designed to provide foundational knowledge of key information technology areas including software development, advanced programming, and advanced database concepts; and advanced software development and design strategies. You will explore various types of programming languages and study to gain proficiency.

This certificate program could also help you prepare for the CIW Associate Design Specialist certification exam.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length
The Programming and Software Development Postbaccalaureate Certificate program consists of a minimum of 34 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Client and System Specifications: Use software development skills to create solutions that meet the needs of users and organizations.
2. Technology and Business Analysis: Evaluate IT trends and current best practices in software development to recommend the best product for each business process.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements
If you are enrolled in the Programming and Software Development Postbaccalaureate Certificate, you will have the prerequisites of IT117 📘 Website Development, IT234 📘 Database Concepts, and IT302 📘 Human Computer Interaction waived.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take the CIW Web Foundation Series of Certifications.

Degree Plan
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Program Requirements

<table>
<thead>
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<th>Code</th>
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</thead>
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<td>IT213</td>
<td>📘 Software Development Concepts</td>
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</tr>
<tr>
<td>IT232</td>
<td>📘 Software Design and Development Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT350</td>
<td>📘 Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT391</td>
<td>📘 Advanced Software Development Including Web and Mobility</td>
<td>6</td>
</tr>
<tr>
<td>IT481</td>
<td>📘 Advanced Software Development</td>
<td>6</td>
</tr>
<tr>
<td>IT488</td>
<td>📘 Software Product Development Using Agile</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>Total Major Requirements</strong></td>
<td><strong>34</strong></td>
</tr>
</tbody>
</table>

TOTAL CREDITS: 34
School of Health Sciences

The icon appears in the title of traditional courses that are also available as a set of module courses.

Mission Statement

The School of Health Sciences is committed to preparing our students to become contributing members of the rapidly evolving health professions and the communities they serve. The knowledge, skills, and abilities gained through the health sciences programs prepare students to become effective and professional communicators, analytical problem solvers, and to embrace the challenges of a diverse community. The curriculum combines these skills with industry-specific standards that enable graduates to excel in this honorable field of service.

General Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

International Students

If you are an international student, you cannot enroll in a School of Health Sciences program that requires a clinical placement without prior approval of the Dean. In addition, you must have an approved criminal background check on file with the University prior to the first day of your first term. You will also be required to take a second criminal background check prior to placement at a clinical, externship, professional practice experience (PPE), or practicum site. You are responsible for the cost of the criminal background check.

Programs With a Required Clinical, Externship, Practicum, or Professional Practice Experience (PPE)

If you are unable to pass a criminal background check, you are not eligible to be fully enrolled in a School of Health Sciences program that requires a clinical placement without prior approval of the Dean. In addition, you must have an approved criminal background check on file with the University prior to the first day of your first term. You will also be required to take a second criminal background check prior to placement at a clinical, externship, professional practice experience (PPE), or practicum site. You are responsible for the cost of the criminal background check.

Programs With a Required Clinical, Externship, Practicum, or Professional Practice Experience (PPE)

The University may require you to submit to a drug/chemical substance test at any time during the course of the program if there is evidence of impaired behavior that may pose a risk to patients, other students, or the education program. The requirement to submit to a drug/chemical substance test is based on an assessment of behavior that reflects possible drug use and/or impairment, and you will be required to cover all expenses incurred unless you live in the state of North Dakota, in which case, the University will cover the expenses. If applicable, you must provide a valid, verifiable, current prescription and evidence of appropriate medical supervision for medications that may affect your academic or clinical performance during your educational program.

The University may require you to submit to a drug/chemical substance test at any time during the course of the program if there is evidence of impaired behavior that may pose a risk to patients, other students, or the education program. The requirement to submit to a drug/chemical substance test is based on an assessment of behavior that reflects possible drug use and/or impairment, and you will be required to cover all expenses incurred unless you live in the state of North Dakota, in which case, the University will cover the expenses. If applicable, you must provide a valid, verifiable, current prescription and evidence of appropriate medical supervision for medications that may affect your academic or clinical performance during your educational program.

You will not be allowed to return to the externship site or participate in onsite clinical courses until drug testing results are presented to, reviewed, and approved by the program chair. If you refuse the test, the University will assume you are using drugs/alcohol, which is considered a conduct violation and subject to disciplinary action identified in the Student Conduct (p. 25) section. A positive drug test for a nonprescribed substance will lead to dismissal from a program that includes a clinical component.

Progression Requirements

General progression requirements for programs in the School of Health Sciences are noted below.

1. Transfer credit applied toward major School of Health Sciences courses must have been completed within 10 years of the start of your School of Health Sciences program. This provision may be waived at the discretion of the Dean of the program based on a review of submitted coursework or professional experience.

2. You must achieve a minimum grade of “S” (satisfactory) for the clinical components of courses.

3. You must provide required documentation for the clinical course, practicum, PPE, and externship placement including, but not limited to, health assessments and an application for clinical placement. Specific policies and procedures for submitting required documentation can be found in the appropriate Student Clinical Handbook. Failure to submit appropriate documentation by the deadline may result in a delay in placement for the clinical course, practicum, PPE, or externship and/or dismissal from the University.

4. In the event that you fail to meet preclinical placement requirements, a one-term clinical leave of absence may be granted. The Clinical Placement Team must approve the request for a clinical leave of absence.

5. At the discretion of the University, externship, PPE, practicum, or clinical sites may be secured outside of your immediate residential area. You will be responsible for costs associated with transportation to the externship, PPE, practicum, or clinical site.

6. The Clinical Placement Team must approve the request for a clinical leave of absence.

Oregon Health Professions Requirements

Effective July 1, 2014, students completing certain types of clinical training in the state of Oregon are required to complete a standardized set of administrative requirements prior to beginning the clinical experience. These requirements include, but are not limited to, immunizations, screenings, and trainings listed by the Oregon Health Authority. Students are responsible for the costs associated with completion of these requirements. Additional information can be found on the Oregon Health Authority website. Health sciences and nursing students should work with the Clinical Placement Team to determine what requirements will need to be completed.
**Accelerated Master’s Degree Options**

If you are enrolled in a School of Health Sciences bachelor’s degree program and wish to continue on to pursue a School of Health Sciences master’s degree program, you may be eligible to take up to five graduate-level courses in place of open or major electives.

In order to qualify for an accelerated master’s degree option, you must meet the following criteria:

1. Have completed a minimum of 90 quarter credit hours in a School of Health Sciences bachelor’s degree program, including any credits received for prior learning.
2. Possess a minimum cumulative GPA of 3.0.
3. Obtain a grade of “B” or better in each of the master’s-level courses and maintain a minimum cumulative GPA of 3.0 while completing the master’s-level courses; failure to meet this requirement will result in removal from the accelerated master’s degree option.

Upon successful completion of the bachelor’s degree program, you may apply for entry to the relevant Purdue Global master’s degree program. If accepted, you will transfer in the graduate courses completed as part of your undergraduate program and matriculate into a shortened version of the master’s degree program.

Consult with your Student Advisor for additional information, to ensure that you are eligible for this option, and to apply for entry. You should also discuss any financial aid implications with the Financial Aid Office.

You may be required to take additional courses to fulfill the requisite 180 credits necessary to complete a Purdue Global bachelor’s degree.

**Block Transfer Option for EMS Program Graduates**

If you are a graduate of a Commission on Accreditation of Allied Health Education Programs (CAAHEP) accredited emergency medical services (EMS) program, you may receive credit for your credential. Students enrolled in the Medical Assistant Certificate, Medical Billing and Coding Certificate, Medical Office Administration Certificate, and all School of Health Sciences bachelor’s degree programs are eligible to receive credit for the following courses, when required by or applicable to the program:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HS111</td>
<td>Medical Terminology</td>
<td>5</td>
</tr>
<tr>
<td>HS140</td>
<td>Pharmacology</td>
<td>5</td>
</tr>
<tr>
<td>HS200</td>
<td>Diseases of the Human Body</td>
<td>5</td>
</tr>
<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
<td>5</td>
</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
<td>5</td>
</tr>
</tbody>
</table>

To receive credit, by the end of the first term an official transcript must be received from the CAAHEP-accredited granting institution. Transcripts received after the end of the first term may be denied eligibility for an official transfer credit evaluation.

**Graduation Requirements**

You must meet the below graduation requirements in addition to Purdue Global’s general requirements (p. 46).

1. Complete with a passing grade all requirements for your program of study, within the maximum time frame permitted, and attain a minimum cumulative GPA of 2.0.
2. Comply with all applicable policies and requirements related to the clinical educational experiences.

**Programs**

**Bachelor of Science in Health and Wellness**

The Bachelor of Science in Health and Wellness program is designed to prepare you to pursue a variety of career opportunities in health care and health and wellness-related industries. The program’s curriculum focuses on building content knowledge and skills in the broad areas of health care and health and wellness.

View Program Details (p. 98)

**Bachelor of Science in Health Care Administration**

The Bachelor of Science in Health Care Administration program is designed to address the growing need for well-prepared, entry-level health care administrators. The objective of the program is to provide you with the foundation to work within the health care industry as well as prepare you to pursue entry-level supervisory roles in health care organizations.

View Program Details (p. 100)

**Bachelor of Science in Health Information Management**

The Bachelor of Science in Health Information Management supports the development of innovative and adaptive critical thinkers and problem solvers who are capable of using available services and technologies to support operations, management, and decision-making initiatives within the health information field.

View Program Details (p. 102)

**Bachelor of Science in Health Science**

The Bachelor of Science in Health Science program focuses on building content knowledge and skills in the broad areas of health science and health care. Coursework highlights foundational knowledge and skills as well as overall concepts, values, research methods, and applications that could prepare you to pursue a career in health care or health science.

View Program Details (p. 104)

**Bachelor of Science in Nutrition**

The Bachelor of Science in Nutrition program focuses on building content knowledge and skills in the broad areas of nutrition science and health care. The program’s curriculum highlights foundational knowledge and skills as well as overall concepts, values, research methods, and applications that could prepare you to pursue a variety of career opportunities in health care and nutrition science-related industries.

View Program Details (p. 106)

**Associate of Applied Science in Health Science**

If you are a military student who has already received military training for medical and health science occupational specialties, the Associate of Applied Science in Health Science offers you a military-friendly path to achieve advancement in your military or civilian career. The program...
awards maximum credit for prior military medical and health science training with a focus on speed to degree and military career progression. The degree plan includes general education and discipline-specific health science courses that build upon your military training and experience to best prepare you for advancement in the military or civilian life.

View Program Details (p. 109)

**Associate of Applied Science in Medical Office Management**
*(Not Accepting Enrollments, Effective November 11, 2015)*

The objective of the Associate of Applied Science in Medical Office Management program is to prepare you with the knowledge, technical skills, and work habits to pursue entry-level positions in medical offices. The program concentrates on helping you develop skills to submit medical claims for reimbursement, process bills, and develop a working knowledge of various insurance plans as well as administrative procedures.

View Program Details (p. 111)

**Associate of Science in Health Science**

If you have received military training for medical and health science occupational specialties and want to earn an associate's degree and then continue your studies to earn a bachelor's degree, the Associate of Science in Health Science is a military-friendly path that can help you reach your educational and career goals.

View Program Details (p. 113)

**Health Care Quality and Patient Safety Certificate**

The Health Care Quality and Patient Safety Certificate is designed to expand upon the knowledge and skills of pharmacy technicians in the areas of quality improvement and patient safety. Coursework highlights patient safety theory, the scope of medication errors, cultural competence, and ethical decision-making. The program provides a solid overview of emerging trends in a rapidly changing health care system.

View Program Details (p. 115)

**Medical Assistant Certificate**

The objective of the Medical Assistant Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue an entry-level position in the ambulatory medical field. The Medical Assistant Certificate program is designed to prepare competent entry-level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains.

View Program Details (p. 116)

**Medical Billing/Coding Certificate**

The objective of the Medical Billing/Coding Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue an entry-level position as a billing and insurance specialist in either a physician's office or institutional setting, or as a patient referral specialist, coder, or medical receptionist. The curriculum concentrates on helping you acquire the basic skills and knowledge necessary to submit medical claims for reimbursement, process bills, operate computerized billing systems, and gain a working knowledge of various insurance plans.

View Program Details (p. 118)

**Medical Office Administration Certificate**

The objective of the Medical Office Administration Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue entry-level positions in medical offices. The program concentrates on helping you develop skills to submit medical claims for reimbursement, process bills, and develop a working knowledge of various insurance plans as well as administrative procedures.

View Program Details (p. 120)
Bachelor of Science in Health and Wellness

Description and Outcomes

The Bachelor of Science in Health and Wellness program is designed to prepare you to pursue a variety of career opportunities in health care and wellness-related industries. Additionally, it provides you with a solid undergraduate foundation to pursue further graduate study or first professional programs. The program’s curriculum focuses on building content knowledge and skills in the broad areas of health care and wellness. It also highlights overall concepts, values, research methods, and applications that could prepare you to pursue a career in health care or health and wellness.

A defining feature of the curriculum is the exploration of diverse approaches to health and wellness including the integration of mind, body, and spirit. Courses teach you to critically evaluate the current scientific literature and research in wellness, prevention, and complementary health care practices. The program is designed to help you apply principles of healthy living to the education of individuals and communities, and focuses on foundational knowledge and skills upon which to build additional competencies. It also encourages the development of administrative, ethical, and professional skills that may enable you to pursue leadership positions in the increasingly diverse health care field.

Accelerated Master's Degree Options

If you are interested in earning both a bachelor’s and master’s degree in the health sciences, consider an accelerated master’s degree option. Refer to the general Progression Requirements (p. 95) section for details.

Program Length

The Bachelor of Science in Health and Wellness program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Demonstrate familiarity with the major concepts, theoretical perspectives, and historical trends in nutrition, exercise science, health psychology, stress management, and complementary and alternative medicine.
2. Application: Apply the concepts, principles, and methods of nutrition, exercise science, health psychology, stress management, and complementary and alternative medicine to designing health and wellness promotion programs.
3. Research Methods: Critically evaluate current research in nutrition, exercise science, health psychology, stress management, and complementary and alternative medicine.
5. Global Awareness: Demonstrate an understanding of multicultural literacy in the fields of health care and wellness promotion.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 95) and the Policy Information (p. 5) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement 1</td>
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</tr>
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<td>100/200 Level</td>
<td>Science Requirement 1</td>
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<td>Social Science Requirement 1</td>
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<td>HW310 Complementary and Integrative Medicine</td>
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<tr>
<td>HW315 Models for Health and Wellness</td>
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<tr>
<td>HW320 Contemporary Diet and Nutrition</td>
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<td>HW410 Stress - Critical Issues in Management and Prevention</td>
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<td>HW420 Creating Wellness - Psychological and Spiritual Aspects of Healing</td>
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<td>HW425 Health and Wellness Programming - Design and Administration</td>
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<td>100/200/300/400 Level Major Electives</td>
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<td>HW499 Bachelor's Capstone in Health and Wellness</td>
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<tr>
<td><strong>Total Open Elective Requirements</strong></td>
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<td></td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td>180</td>
<td></td>
</tr>
</tbody>
</table>

1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

2 Eligible students who choose to complete the accelerated master's degree option will take up to five graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Health Care Administration

Description and Outcomes

The Bachelor of Science in Health Care Administration program is designed to address the growing need for well-prepared, entry-level health care administrators. The objective of the program is to provide you with the foundation to work within the health care industry as well as prepare you to pursue entry-level supervisory roles in health care organizations. The curriculum is designed to help you gain a strong foundation in the core disciplines of health care administration, including content knowledge and skills in the areas of administration and management, and understand important concepts and processes. Coursework teaches foundational knowledge and skills as well as overall concepts, values, research methods, and applications that could prepare you to pursue a leadership career in health administration in the public sector or private industry. The program is taught by faculty with real-world knowledge and experience and helps you develop expertise in core health areas.

If you are interested in pursuing entry-level management positions in health care administration, you may be an ideal candidate for the Bachelor of Science in Health Care Administration program. Upon graduation, you could pursue administrative positions within the health care industry in organizations such as: insurance companies, hospitals, long-term care facilities, public health agencies, outpatient facilities, physician offices, mental health organizations, and other types of health organizations. The Bachelor of Science in Health Care Administration program could also provide an educational foundation if you plan on pursuing a master’s degree in order to apply for executive health care positions.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Accelerated Master’s Degree Options

If you are interested in earning both a bachelor’s and master's degree in the health sciences, consider an accelerated master’s degree option. Refer to the general Progression Requirements (p. 95) section for details.

Program Length

The Bachelor of Science in Health Care Administration degree program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Demonstrate a sound foundational knowledge and understanding of principles and practice in health care regarding administration, management, law, economics, and policy.

2. Research Methods and Critical Thinking Skills: Demonstrate competency in industry-specific knowledge and skills related to research methods, critical thinking, and problem solving in health care settings.

3. Interdisciplinary Integration: Apply principles of management needed to work in teams, build cross-functional teams, and facilitate collaborative decision making.

4. Operations: Apply best practices in decision making within the functional areas of health care management.

5. Health Care Administration: Demonstrate an understanding of the forces impacting health delivery systems and the effective and efficient management of health care.

6. Ethics and Professionalism: Analyze the professional, ethical, and legal standards of health care administrative practice.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

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Policies

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# Degree Plan

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## Program Requirements

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<tr>
<th>Code</th>
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</thead>
<tbody>
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<td></td>
<td></td>
</tr>
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<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement &lt;sub&gt;1&lt;/sub&gt;</td>
<td>5</td>
</tr>
<tr>
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<td>Arts and Humanities Requirement &lt;sub&gt;1&lt;/sub&gt;</td>
<td>5</td>
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<sup>1</sup> For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

<sup>2</sup> Eligible students who choose to complete the accelerated master's degree option will take up to five graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Health Information Management

Description and Outcomes

The Bachelor of Science in Health Information Management supports the development of innovative and adaptive critical thinkers and problem solvers who are capable of using available services and technologies to support operations, management, and decision-making initiatives within the health information field. In addition, the curriculum encourages lifelong learning and addresses the evolving professional skills of baccalaureate degree students.

Upon graduation, you may pursue positions that require you to perform either technical or management duties within the health information field. Typical duties may include overall department management; generation and analysis of health care data; implementation of quality improvement processes, risk management techniques, compliance strategies, and reimbursement procedures; research; and evaluation of legal issues. Employment opportunities may exist within hospitals, long-term care facilities, physicians’ offices, health maintenance organizations, insurance companies, home health care, consulting companies, computer software companies, and government agencies.

If you have already completed an associate’s or bachelor’s degree from an accredited institution (see Admissions Requirements (p. 102) below for additional restrictions), you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Mission Statement

The mission of the Bachelor of Science in Health Information Management program is to prepare you with the knowledge, technical skills, and work habits to be an innovative and adaptable critical thinker and problem solver in order to pursue a career in the health care industry.

PPE/Externship Experience

This program blends online coursework with on-ground experience. You must complete a 120-hour professional practice experience (PPE)/externship in a hospital or other health care facility to complete the course of study. Refer to the General Policies (p. 95) section for criminal background check information.

Program Length

The Bachelor of Science in Health Information Management program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will receive a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Demonstrate foundational knowledge of the principles of planning, designing, managing, and evaluating electronic information systems.
2. Research Methods and Critical Thinking Skills: Apply research skills and critical thinking to create solutions for health care issues.
3. Health Care Administration: Demonstrate knowledge of the forces affecting health care delivery and health information systems.
5. Ethics and Professionalism: Employ the professional, ethical, and legal standards of health information management.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

If you are enrolling in the Bachelor of Science in Health Information Management program, please refer to the school-specific policies (p. 95) and the Policy Information (p. 5) section for general Purdue Global policies.

To be eligible for advanced start credit in the Bachelor of Science in Health Information Management program, you must have successfully completed a Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)-approved Associate of Applied Science in Health Information Technology program.

Progression Requirements

You will be withdrawn from the program if you are unable to successfully complete HI/499 Bachelor’s Capstone in Health Information Management on the second attempt.

As an online student, you must:

1. Provide notice of intent to enroll in clinical courses and externships 3 months prior to the beginning of the term in which you wish to enroll. Notification must be submitted to the Health Sciences Clinical Placement Department using the appropriate application form.
2. Complete a clinical orientation workshop and pass a criminal background check prior to placement at a clinical, practicum, or externship site.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The 🗒️ icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<td><strong>Core Requirements</strong></td>
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<td>🗒️ College Composition II</td>
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<td>SC121</td>
<td>Human Anatomy and Physiology I 📝</td>
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<td>🗒️ Legal Aspects of Health Information 📝</td>
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<td>HS140</td>
<td>Pharmacology 📪</td>
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</table>

1 These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See program policies and Advanced Start Credit in Bachelor's Degrees in the Prior Learning Assessment section for details.

2 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
Bachelor of Science in Health Science

Description and Outcomes

The Bachelor of Science in Health Science program focuses on building content knowledge and skills in the broad areas of health science and health care. Coursework highlights foundational knowledge and skills as well as overall concepts, values, research methods, and applications that could prepare you to pursue a career in health care or health science. Courses teach you to apply principles of healthy living to the education of individuals and communities, and focus on foundational knowledge and skills upon which to build additional competencies. The program also encourages the development of administrative, ethical, and professional skills that are relevant to leadership positions in the increasingly diverse health care field.

The Bachelor of Science in Health Science program is designed to prepare you to pursue a variety of career opportunities in health care and health science-related industries. Additionally, it provides you with a solid undergraduate foundation to pursue further graduate study and/or professional degrees.

Accelerated Master's Degree Options

If you are interested in earning both a bachelor's and master's degree in the health sciences, consider an accelerated master’s degree option. Refer to the general Progression Requirements (p. 95) section for details.

Program Length

The Bachelor of Science in Health Science program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Demonstrate sound foundational knowledge and an understanding of the principles of biology, chemistry, human anatomy, physiology, and disease processes as they relate to health outcomes.
2. Research Methods and Critical Thinking Skills: Demonstrate competency in medical research and inquiry using scientific methods and laboratory skills for critical thinking and problem solving in health care settings.
3. Interdisciplinary Integration: Apply principles of healthy living at the individual and community level to protect and promote optimal physical and mental health.
4. Public Health and Education: Integrate basic knowledge of the core disciplines within public health and deliver educational programs that promote public health.
5. Health Care Administration: Demonstrate an understanding of the forces impacting health delivery systems and the effective management of health care administration.
6. Ethics and Professionalism: Employ the professional, ethical, and legal standards of health care practice and interdisciplinary collaboration through leadership and community stewardship.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 95) and the Policy Information (p. 5) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<td>HS315 Practices in Public Health</td>
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<td>HS320 Microbiology</td>
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1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

2 Eligible students who choose to complete the accelerated master's degree option will take up to five graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Nutrition

Description and Outcomes

The Bachelor of Science in Nutrition program focuses on building content knowledge and skills in the broad areas of nutrition science and health care. The program’s curriculum highlights foundational knowledge and skills as well as overall concepts, values, research methods, and applications that could prepare you to pursue a variety of career opportunities in health care and nutrition science-related industries. Courses teach you to apply principles of healthy living to the education of individuals and communities, and develop administrative, ethical, and professional skills that are relevant to leadership positions in the increasingly diverse health care field.

Refer to the Certification, State Board, and National Board Exams (p. 106) section for important program disclosure information.

Accelerated Master’s Degree Options

If you are interested in earning both a bachelor’s and master’s degree in the health sciences, consider an accelerated master’s degree option. Refer to the general Progression Requirements (p. 95) section for details.

Program Length

The Bachelor of Science in Nutrition program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

2. Application: Evaluate an individual’s nutritional status using appropriate clinical assessment strategies and interpret food science information appropriate to consumer needs.
3. Critical Thinking Skills: Assess diets, prepare foods, and promote consumption of foods to meet the nutritional needs of healthy people throughout the life cycle.
4. Clinical Skills: Plan and implement individualized, appropriate nutrition therapy for clients.
5. Analytical Skills: Analyze the impact of cultural and economic issues on client needs and dietetic practice.
6. Communication: Plan, implement, and evaluate nutrition education programs for specific audiences.
7. Ethics and Professionalism: Advocate for the provision of food and nutrition services in public policy development.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Bachelor of Science in Nutrition program is designed to prepare you academically to pursue a variety of nutrition-oriented careers and advanced education. The Bachelor of Science in Nutrition is an approved holistic nutrition education program through the National Association of Nutrition Professionals (NANP). However, Purdue Global’s Bachelor of Science in Nutrition program is not accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND), and does not qualify an individual to sit for the examination to become a Registered Dietitian (RD). In addition, some states will not permit individuals to become licensed in nutrition and/or dietetics if they do not possess the RD credential. If you are interested in becoming licensed in your state, it is vital that you understand your state’s requirements for licensing prior to enrollment.

The following states do not regulate the practice of nutrition:

- Alaska
- Arizona
- Arkansas
- California
- Colorado
- Connecticut
- Hawaii
- Idaho
- Indiana
- Kentucky
- Louisiana
- Maine
- Massachusetts
- Michigan
• Minnesota
• Nevada
• New Hampshire
• New Jersey
• New Mexico
• New York
• North Carolina
• Oklahoma
• Oregon
• Pennsylvania
• Rhode Island
• South Carolina
• Texas
• Utah
• Vermont
• Virginia
• Washington
• West Virginia
• Wisconsin

Purdue Global’s Bachelor of Science in Nutrition does not meet the state licensure requirements in the following states/commonwealth/territory:

• Alabama
• Delaware
• District of Columbia
• Florida
• Georgia
• Guam
• Illinois
• Iowa
• Kansas
• Maryland
• Mississippi
• Missouri
• Montana
• Nebraska
• North Dakota
• Ohio
• Puerto Rico
• South Dakota
• Tennessee
• Washington

In order to pursue examinations and/or preprofessional experiences, you may be required to present documentation of a health assessment/physical examination, immunization records, drug screening results, and/or a background check. It is your responsibility to ensure that you have met all requirements prior to beginning examinations and/or preprofessional coursework/externships.

Upon completion of the program, you may be eligible for the following certifications and credentials. Please refer to the sponsor organization for specific eligibility requirements as there may be additional requirements beyond the degree program itself. Requirements vary by state.

• Board Certified in Holistic Nutrition sponsored by the National Association of Nutrition Professionals (http://www.nanp.org/)
• Certified Clinical Nutritionist (CCN) offered by the Clinical Nutrition Certification Board (http://www.cncb.org)
• Certified Dietary Manager (CDM) offered by the Association of Nutrition and Food Service Professionals (http://www.anfponline.org/index.php); to qualify take:

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<td>Food Safety</td>
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<td>NS313</td>
<td>Foodservice Management - Principles and Practices</td>
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<tr>
<td>NS415</td>
<td>Food Science With Lab</td>
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• ServSafe offered through the National Restaurant Association (http://www.servsafe.com/home); to qualify take:

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<td>NS305</td>
<td>Food Safety</td>
<td>6</td>
</tr>
</tbody>
</table>

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Program Requirements**

**Core Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td></td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement 1</td>
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</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Science Requirement 1</td>
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</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Requirement 1</td>
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<tr>
<td>100/200 Level</td>
<td>General Education Electives</td>
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</table>

**Major Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>NS305</td>
<td>Food Safety</td>
<td>6</td>
</tr>
<tr>
<td>NS310</td>
<td>Nutritional Analysis and Assessment</td>
<td>6</td>
</tr>
<tr>
<td>NS321</td>
<td>Nutrition Planning and Management</td>
<td>6</td>
</tr>
<tr>
<td>NS325</td>
<td>Nutrition Across the Human Life Cycle</td>
<td>6</td>
</tr>
<tr>
<td>NS335</td>
<td>Nutrition for Special Populations</td>
<td>6</td>
</tr>
<tr>
<td>NS415</td>
<td>Food Science With Lab</td>
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</tr>
<tr>
<td>NS420</td>
<td>Nutritional Counseling</td>
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**Open Elective Requirements**

<table>
<thead>
<tr>
<th>Open Electives</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>75</td>
</tr>
</tbody>
</table>
Total Open Elective Requirements 75
TOTAL CREDITS 180

1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

2 Eligible students who choose to complete the accelerated master’s degree option will take up to five graduate-level courses in addition to selected undergraduate electives.
Associate of Applied Science in Health Science

Description and Outcomes
If you are a military student who has already received military training for medical and health science occupational specialties, the Associate of Applied Science in Health Science offers you a military-friendly path to achieve advancement in your military or civilian career. The program awards maximum credit for prior military medical and health science training with a focus on speed to degree and military career progression. The degree plan includes general education and discipline-specific health science courses that build upon your military training and experience to best prepare you for advancement in the military or civilian life.

The program includes a capstone experience designed to integrate your military training and experience with the academic work in the program. Earning your Associate of Applied Science in Health Science could help you meet educational requirements for advancement in the military as well as prepare you to pursue entry-level careers in allied health science should you return to civilian life.

Refer to the Admissions Requirements (p. 113) section for details on program eligibility.

Concentration
In addition to the required core and major courses, you can further specialize your degree by choosing a preprofessional concentration that could prepare you to fulfill requirements for professional programs.

Program Length
The Associate of Applied Science in Health Science program consists of a minimum of 90 quarter credit hours. You must complete a specific number of credit hours at Purdue Global. Refer to the Progression Requirements (p. 113) section for details. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes
Disp...
Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td>SC200</td>
<td>Discovering Science - Current Issues in a Changing World</td>
<td>5</td>
</tr>
<tr>
<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
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<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<tr>
<td>SC250</td>
<td>Fundamentals of Science</td>
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<tr>
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Major Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
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<td>HS290</td>
<td>Associate’s Capstone in Health Science</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Major Electives (see below)</td>
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<tr>
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Open Elective Requirements

<table>
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<tr>
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<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td></td>
<td>Open Electives</td>
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<td></td>
<td>Total Open Elective Requirements</td>
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<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>90</td>
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</table>

Concentration Requirements

Concentration courses are completed within the major electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

Preprofessional

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>10</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td></td>
</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
<td></td>
</tr>
<tr>
<td>SC115</td>
<td>Principles of Nutrition</td>
<td></td>
</tr>
<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
<td></td>
</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
<td></td>
</tr>
<tr>
<td>SC156</td>
<td>Principles of Chemistry</td>
<td></td>
</tr>
<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td></td>
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<tr>
<td>SS144</td>
<td>Sociology</td>
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<tr>
<td></td>
<td>Select two of the following:</td>
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<tr>
<td>HS305</td>
<td>Research Methods for Health Sciences</td>
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</tr>
<tr>
<td>HS311</td>
<td>Epidemiology and Biostatistics I</td>
<td></td>
</tr>
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</table>
Associate of Applied Science in Medical Office Management

(Currently Not Accepting Enrollments)

Description and Outcomes
As of November 11, 2015, this program will no longer be accepting enrollments.

The objective of the Associate of Applied Science in Medical Office Management program is to prepare you with the knowledge, technical skills, and work habits to pursue entry-level positions in medical offices. The program concentrates on helping you develop skills to submit medical claims for reimbursement, process bills, and develop a working knowledge of various insurance plans as well as administrative procedures. The associate’s degree program provides a broad education to help you develop advanced technical and communication skills.

Upon graduation, you may be eligible to take the examination given by the American Medical Technologists to become a Certified Medical Administrative Specialist (CMAS) and the Certified Coding Associate (CCA) examination sponsored by the American Health Information Management Association (AHIMA). Refer to the Certification, State Board, and National Board Exams (p. 111) section for important program disclosure information.

Workplace duties may include appointment management and scheduling, medical records management, insurance processing, insurance coding and billing, and fundamentals of financial management. Competence in the field also requires that a medical office assistant display professionalism, communicate professionally, and provide instruction to patients.

Externship Experience
This program blends online coursework with an on-ground experience. If you enroll in the online program, you will need to complete a minimum 90-hour supervised externship in a physician’s office or clinic to complete the course of study. Refer to the General Policies (p. 95) section for criminal background check information and the Progression Requirements (p. 111) section for additional requirements.

Program Length
The Associate of Applied Science in Medical Office Management program consists of a minimum of 91 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes
Discipline-Specific Outcomes
1. Administration: Exhibit proficiency in clerical and administrative functions required of a medical office manager.
3. Foundational Knowledge of Allied Health Sciences: Integrate knowledge from behavioral and biological sciences as a basis for allied health practices.
4. Professionalism: Embody professional behaviors as defined by the disciplines of allied health.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Progression Requirements
1. You will be withdrawn from the program if you are unable to successfully complete MO290 Medical Office Administration Externship and Evaluation on the second attempt.
2. Prior to beginning the first clinical experience, you must provide documentation of completion of an approved health care provider CPR training course. Approved courses include: American Heart Association (Basic Life Support for the Healthcare Provider, Heartsaver CPR and AED, Healthcare Provider), American Red Cross (Adult and Child CPR with AED), CPR/AED for the Professional Rescuer, CPR/AED for the Professional Rescuer and Healthcare Provider; BLS/CPR for Healthcare Public Safety; and BLS for Healthcare Providers), and ProCPR (ProFirst Aid blended course for health care providers).
3. As an online student, you must:
   a. Provide notice of intent to enroll in clinical courses and externships 3 months prior to the beginning of the term in which you wish to enroll. Notification must be submitted to the Health Sciences Clinical Placement Department using the appropriate application form.
   b. Complete a clinical orientation workshop and pass a criminal background check prior to placement at a clinical, practicum, or externship site.
   c. Enroll in EL206 Academic Prior Learning Portfolio in your second term if you are interested in pursuing credit for experiential learning. You must complete the portfolio development and assessment process by the end of the third term or by the time you have accumulated 30 credits within your program.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.
You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Associate of Applied Science in Medical Office Management program is designed to prepare you with the administrative skills to provide outstanding patient care. The program is structured to provide appropriate academic preparation if you are interested in pursuing national certification as a medical administrative specialist. After completion of the program, you may be eligible to take the Certified Medical Administrative Specialist examination given by the American Medical Technologists and the Certified Coding Associate (CCA) examination sponsored by the American Health Information Management Association (AHIMA).

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>Mathematics (select one of the following):</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td></td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
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<td>HI215</td>
<td>Reimbursement Methodologies</td>
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<tr>
<td>HI252</td>
<td>Medical Coding I</td>
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<tr>
<td>HI255</td>
<td>Medical Coding II</td>
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<tr>
<td>HS100</td>
<td>Introduction to Health Science</td>
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<tr>
<td>HS101</td>
<td>Medical Law and Bioethics</td>
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<tr>
<td>HS111</td>
<td>Medical Terminology</td>
<td>5</td>
</tr>
<tr>
<td>HS200</td>
<td>Diseases of the Human Body</td>
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</tr>
<tr>
<td>HS210</td>
<td>Medical Office Management</td>
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<tr>
<td>HS240</td>
<td>Medical Office Accounting</td>
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<td>MO250</td>
<td>Medical Records Management</td>
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</tr>
<tr>
<td>MO270</td>
<td>Advanced Medical Office Management</td>
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<td>MO260</td>
<td>Medical Office Applications</td>
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<tr>
<td>SC121</td>
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</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
<td>5</td>
</tr>
<tr>
<td>MO290</td>
<td>Medical Office Administration Externship and Evaluation</td>
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### Open Elective Requirements

<table>
<thead>
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</thead>
<tbody>
<tr>
<td><strong>Total Open Elective Requirements</strong></td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td>91</td>
</tr>
</tbody>
</table>
Associate of Science in Health Science

Description and Outcomes
If you have received military training for medical and health science occupational specialties and want to earn an associate’s degree and then continue your studies to earn a bachelor’s degree, the Associate of Science in Health Science is a military-friendly path that can help you reach your educational and career goals.

Your prior military training is applied as transfer credit toward degree requirements. Combined with required general education courses that broaden your knowledge and skills, and health science courses that build upon your military training, the Associate of Science in Health Science can help put you in the best position to continue on to bachelor’s-level health science programs and later graduate professional programs such as physician assistant, physical therapist, medical doctor, etc.

The program includes a capstone experience designed to integrate the academic work completed as part of the program with your prior military training and experience. Earning your Associate of Science in Health Science could help you meet educational requirements for advancement in the military, prepare you to pursue entry-level careers in allied health science should you return to civilian life, and provide you with a solid foundation for pursuing your bachelor’s degree and beyond.

Refer to the Admissions Requirements (p. 113) section for details on program eligibility.

Concentration
In addition to the required core and major courses, you can further specialize your degree by choosing a preprofessional concentration that could prepare you to fulfill requirements for professional programs.

Program Length
The Associate of Science in Health Science program consists of a minimum of 90 quarter credit hours. You must complete a specific number of credit hours at Purdue Global. Refer to the Progression Requirements (p. 113) section for details. Upon successful completion of the program, you will be awarded an associate of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Integrate knowledge from behavioral and biological sciences as a basis for allied health practice.
2. Use current technology in a variety of health care roles.
3. Demonstrate competencies relevant to a career focus area within health sciences.
4. Exhibit administration skills and management processes within the interdisciplinary health care field.
5. Exhibit behavior consistent with the professional, ethical, and legal standards of allied health practice.
6. Demonstrate integration of discipline-specific and general education competencies.
7. Demonstrate sufficient academic acumen to go on to pursue a bachelor’s program upon graduation from the program.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 46) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements
You must meet the following admission requirement in addition to the Purdue Global general requirements (p. 15).

Enrollment in the Associate of Science in Health Science is limited to active-duty servicemembers of the U.S. military, members of the Reserve or National Guard, and veterans of the U.S. military who have completed one of the articulated military occupation training courses. A list of currently articulated occupations can be obtained by contacting Purdue Global Military Admissions.

Progression Requirements
You must meet the following progression requirement in addition to Purdue Global’s general requirements.

You must have a military transcript on file that shows successful completion of one of the articulated military occupational specialties or training course. You may fulfill all of the major requirements, with the exception of the capstone course, via any combination of prior learning.

Graduation Requirements
In addition to Purdue Global’s general requirements (p. 46), you must also have a military transcript on file that shows successful completion of an occupational specialty.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare
you to take various optional certification exams, Purdue Global cannot
guarantee you will be eligible to take these exams or become certified.
Your eligibility may depend on your work experience, completion of
education and/or degree requirements, not having a criminal record,
meeting other certification requirements, or the program or the University
itself having appropriate accreditation or licensure.

Degree Plans

The icon appears in the title of traditional courses that are also available as a set of module
courses. Module course availability may be limited to certain academic calendars. See Course
Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Core Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level Mathematics Requirement ¹</td>
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<tr>
<td>100/200 Level Arts and Humanities Requirement ¹</td>
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<td>100/200 Level Science Requirement ¹</td>
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<td>100/200 Level Social Science Requirement ¹</td>
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<tr>
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<tr>
<td>Total Core Requirements</td>
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<tr>
<td></td>
<td><strong>Major Requirements</strong></td>
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</tr>
<tr>
<td>HS290</td>
<td>Associate's Capstone in Health Science</td>
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</tr>
<tr>
<td>Major Electives (see below) ²</td>
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<td></td>
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</tr>
<tr>
<td>TOTAL CREDITS</td>
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<td></td>
</tr>
</tbody>
</table>

¹ For options to fulfill this requirement, see the corresponding literacy in General Education
and Professional Competency Requirements (p. 48).
² Students in the Preprofessional concentration area will complete 22 credits of Major
Electives and 18 credits of Open Electives.

### Concentration Requirements

Concentration courses are completed within the major electives
requirement of the degree plan.

Students in this program are not required to select a concentration area.

### Preprofessional

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Select two of the following:</strong></td>
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</tr>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td></td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td></td>
</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
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</tr>
<tr>
<td>SC115</td>
<td>Principles of Nutrition</td>
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<td>Human Anatomy and Physiology I</td>
<td></td>
</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
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<td>SC156</td>
<td>Principles of Chemistry</td>
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<td>Fundamentals of Microbiology</td>
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<td>SS144</td>
<td>Sociology</td>
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<td>HS305</td>
<td>Research Methods for Health Sciences</td>
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<td>HS311</td>
<td>Epidemiology and Biostatistics</td>
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<tr>
<td>HS315</td>
<td>Practices in Public Health</td>
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<td>HS320</td>
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<td>HS415</td>
<td>Environmental Health</td>
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<tr>
<td>HW310</td>
<td>Complementary and Integrative Medicine</td>
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<tr>
<td>SC335</td>
<td>Biochemistry</td>
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<tr>
<td>SC435</td>
<td>Genetics</td>
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</table>

TOTAL CREDITS 22
Health Care Quality and Patient Safety Certificate

Description and Outcomes
The Health Care Quality and Patient Safety Certificate is designed to expand upon the knowledge and skills of pharmacy technicians in the areas of quality improvement and patient safety. Coursework highlights patient safety theory, the scope of medication errors, cultural competence, and ethical decision-making. The program provides a solid overview of emerging trends in a rapidly changing health care system.

The Health Care Quality and Patient Safety Certificate will help prepare you to pursue a variety of career opportunities in health care-related industries while helping to advance your organization in providing safe and value-driven health services. Additionally, it provides you with a solid foundation to pursue further undergraduate or graduate study and/or professional degrees.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Program Length
The Health Care Quality and Patient Safety Certificate program consists of a minimum of 20 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

Discipline-Specific Outcomes
1. Employ best practices related to reducing medication errors to maximize patient safety.
2. Implement the principles of cultural competence in a health care context.
3. Integrate knowledge of ethical decision-making to promote a quality health care environment.
4. Assess the impacts of emerging health care trends and current topics related to a pharmacy setting.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements
In addition to meeting the Purdue Global general admissions requirements (p. 15), you must be an employee of a corporate partner to enroll in the Health Care Quality and Patient Safety Certificate. A list of current corporate partners can be obtained by contacting Purdue Global Enterprise Learning Solutions.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<tr>
<td>HS155</td>
<td>Fundamentals of Patient Safety</td>
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<tr>
<td>HS165</td>
<td>Cultural Competence and Communication for Health Professionals</td>
<td>5</td>
</tr>
<tr>
<td>HS175</td>
<td>Special Topics in Retail Pharmacy Practice</td>
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<tr>
<td>HS185</td>
<td>Emerging Trends in the Pharmaceutical Industry</td>
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Total Major Requirements 20

TOTAL CREDITS 20
Medical Assistant Certificate

Description and Outcomes

The objective of the Medical Assistant Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue an entry-level position in the ambulatory medical field. The Medical Assistant Certificate program is designed to prepare competent entry-level medical assistants in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains. This program concentrates on helping you acquire knowledge and develop skills in performing laboratory, clinical, and medical office procedures in a physician’s office or ambulatory care clinic.

Prior to or upon graduation from the program, you may be eligible to take the Certified Medical Assistant (CMA) examination given by the American Association of Medical Assistants, the Registered Medical Assistant (RMA) examination given by the American Medical Technologists, the National Certified Medical Assistant (NCMA) examination given by the National Center for Competency Testing (NCCT), the Certified Clinical Medical Assistant (CCMA) examination given by the National Healthcareer Association (NHA), and the Clinical Medical Assistant Certification (CMAC) examination given by the American Medical Certification Association (AMCA). A choice of one of these national credentialing exams is included as part of your program and expected to be completed during MA295 Medical Assisting Externship and Evaluation. Refer to the Certification, State Board, and National Board Exams (p. 116) section for important program disclosure information.

Workplace duties may include performing CLIA-waived tests, venipuncture, urinalysis, and electrocardiograms. You may also assist the physician in patient preparation and patient relations.

Clinical Experiences

The program blends online coursework with on-ground experiences. You will need to complete clinical experiences at an approved clinical site for MA280 Clinical Competencies III. You must also complete an unpaid externship (160 hours) in a physician’s office or clinic to complete the course of study. Refer to the General Policies (p. 95) section for criminal background check information and the Progression Requirements (p. 116) section for additional requirements.

Program Length

The Medical Assistant Certificate program consists of a minimum of 58 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes

1. Clinical: Demonstrate the core competencies of medical assisting clinical practice.
2. Administrative: Perform clerical and administrative functions required of a medical assistant.
4. Professionalism: Exhibit professional behavior as defined by the health care industry.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

1. Prior to beginning the first clinical experience, you must provide documentation of completion of an approved health care provider CPR training course. Approved courses include: American Heart Association (Basic Life Support for the Healthcare Provider, Heathsaver CPR and AED, Healthcare Provider), American Red Cross (Adult and Child CPR with AED, CPR/AED for the Professional Rescuer, CPR/ AED for the Professional Rescuer and Healthcare Provider; BLS/CPR for Healthcare Public Safety; and BLS for Healthcare Providers), and ProCPR (ProFirst Aid blended course for health care providers).
2. Prior to the first clinical experience, you are required to submit a health clearance form signed by a MD, DO, nurse practitioner, or physician’s assistant. You will also be required to provide evidence of two MMR vaccines or a positive blood titer; tetanus vaccination within the last 10 years; varicella vaccination, a positive titer, or documentation of disease; negative tuberculin test within the last year; and three Hepatitis B vaccines, a positive titer, or a written waiver opting out of vaccination. If you fail to submit the required immunizations and health clearance, you will be removed from the course prior to the start of the term.
3. You will be withdrawn from the program if you are unable to successfully complete the following courses on the second attempt:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>MA280</td>
<td>Clinical Competencies III</td>
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</tr>
<tr>
<td>MA295</td>
<td>Medical Assisting Externship and Evaluation</td>
<td>5</td>
</tr>
</tbody>
</table>

4. If you are a medical assisting student and drop, are dismissed, or take a leave of absence longer than 6 months after beginning and prior to completing clinical coursework (MA250 Professionalism in Health Care, MA265 Clinical Competencies I, MA275 Clinical Competencies II, MA280 Clinical Competencies III, and MA295 Medical Assisting Externship and Evaluation), you will be required to retake one or more of these courses to ensure currency of skills.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation. Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.
You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a national record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Certification Examinations
The Medical Assisting Certificate program is designed to prepare you with clinical and administrative skills to provide outstanding patient care. The program is structured to provide appropriate academic preparation in pursuing national certification as a medical assistant. Prior to or upon graduation from the program, you may be eligible to take the Certified Medical Assistant (CMA) examination given by the American Association of Medical Assistants, the Registered Medical Assistant (RMA) examination given by the American Medical Technologists, the National Certified Medical Assistant (NCMA) exam given by the National Center for Competency Testing (NCCT), the Certified Clinical Medical Assistant (CCMA) exam given by the National Healthcareer Association (NHA), and the Clinical Medical Assistant Certification (CMAC) examination given by the American Medical Certification Association (AMCA). A choice of one of these national credentialing exams is included as part of your program and expected to be completed during MA295 Medical Assisting Externship and Evaluation.

Washington Students
The state of Washington requires all medical assistants to be certified or registered. Eligibility for certification requires graduation from a postsecondary school or college accredited by a regional or national accrediting agency approved by the U.S. Department of Education, which includes a minimum of 720 clock hours of training in medical assisting skills, including a clinical externship of no less than 160 hours.

In addition, graduates must successfully pass, within 5 years before submitting an initial application for certification, a certification examination issued by the AAMA, AMT, NHA, or NCCT. Students who have completed all requirements except for passage of the examination may obtain interim certification, which will allow them to provide the Medical Assistant—Certified’s full scope of practice. This interim certification expires when the graduate obtains the Medical Assistant—Certified credential or after 1 year and cannot be renewed.

Washington students also may obtain a Medical Assistant—Registered credential if they obtain an endorsement from a health care practitioner, clinic, or group practice. Medical Assistant—Registered individuals may perform only the medical tasks listed in their current attestation of endorsement and cannot transfer the registration to another health care practitioner, clinic, or group practice.

For more information, please visit https://www.sdsma.us/scope-of-practice-c113q/.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
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<td>HS140</td>
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<td>HS200</td>
<td>Diseases of the Human Body</td>
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<tr>
<td>HS210</td>
<td>Medical Office Management</td>
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<td>HS220</td>
<td>Medical Coding and Insurance</td>
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<tr>
<td>MA102</td>
<td>Introduction to Medical Assisting</td>
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<td>MA250</td>
<td>Professionalism in Health Care</td>
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<tr>
<td>MA265</td>
<td>Clinical Competencies I</td>
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<td>MA275</td>
<td>Clinical Competencies II</td>
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<td>MA280</td>
<td>Clinical Competencies III</td>
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<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
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<tr>
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<tr>
<td>MA295</td>
<td>Medical Assisting Externship and Evaluation</td>
<td>5</td>
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Total Major Requirements 58

TOTAL CREDITS 58

Nebraska Medication Aide Registry for Medical Assistants
Medical assisting students completing an externship in the state of Nebraska will be required to complete a Medication Aide application with competency validation by an approved Nebraska licensed provider prior to the externship. In addition, you will be required to provide any associated required documentation to the Nebraska Department of Health and Human Services that may include certified copies of court documents for criminal convictions.

South Dakota Students
Medical assistants in South Dakota must meet requirements to practice and must register with the South Dakota Board of Medical and Osteopathic Examiners in order to practice.

Requirements for registration include:
1. Proof of graduation from a medical assistant program approved by the boards;
2. Proof of good moral character;
3. Proof the applicant has graduated from high school or passed a standard equivalency test;
4. Documentation showing the applicant is at least 18 years of age; and
5. Proof of having passed a national certifying exam approved by the boards.

For more information, please visit https://www.sdsma.us/scope-of-practice-c113q/.
Medical Billing/Coding Certificate

Description and Outcomes

The objective of the Medical Billing/Coding Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue an entry-level position as a billing and insurance specialist in either a physician’s office or institutional setting, or as a patient referral specialist, coder, or medical receptionist. The certificate program is approved by the AHIMA Professional Certificate Approval Program (PCAP), and the curriculum concentrates on helping you acquire the basic skills and knowledge necessary to submit medical claims for reimbursement, process bills, operate computerized billing systems, and gain a working knowledge of various insurance plans. Emphasis is placed on quality of coding for reimbursement and statistical reporting. You will gain additional hours of practical experience in both a virtual lab and onsite practicum location. You will complete a virtually proctored knowledge-based certification exam during your final term through the American Medical Certification Association (AMCA).

Upon graduation, workplace duties may include evaluating medical records in order to appropriately assign ICD-10 and CPT codes related to medical diagnoses and procedures, submitting insurance claims for reimbursement, and evaluating rejected claims for resubmission. You may use computerized billing programs and complete the HCFA claim form. In addition, you may develop a working knowledge of various insurance plans, including their associated regulations and guidelines, in order to efficiently and accurately refer patients to various health care providers.

Practicum Experience

Prior to graduation, you will be required to complete a 40-hour practicum experience during HS292 Billing and Coding Practicum. You will select the facility where you will complete the experience. Detailed guidelines for selection of a facility will be provided during HS215 Medical Insurance and Billing.

Program Length

The Medical Billing/Coding Certificate program consists of 44 quarter credit hours. Upon completion of the program, you will be awarded a certificate.

Program Outcomes

1. Administration: Perform administrative functions of medical billing and coding.
2. Technical: Apply computer literacy skills in managing electronic medical claims.
3. Foundational Knowledge: Demonstrate knowledge of coding and billing guidelines and requirements in the process of medical claims management.
5. Critical Thinking: Apply problem-solving skills to real and simulated health care scenarios.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

You will take a billing and coding certification exam sponsored by the American Medical Certification Association (AMCA) during your capstone course. It is a virtually proctored exam and is designed to provide you with a knowledge-based credential at the time of graduation. Upon completion of the program, you may be eligible to take the Certified Billing and Coding Specialist (CBCS) certification exam sponsored by the National Healthcareer Association (NHA), the Certified Coding Associate (CCA) certification exam sponsored by the American Health Information Management Association (AHIMA), the Certified Coding Specialist–Physician-based (CCS-P®) and Certified Coding Specialist (CCS®) exams offered by the American Health Information Management Association (AHIMA), and the Insurance and Coding Specialist (NCICS) certification exam sponsored by the National Center for Competency Testing (NCCT). You may be eligible for additional certifications once you attain professional experience.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
# Program Requirements

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<td>Medical Coding I</td>
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<td>HS140</td>
<td>Pharmacology</td>
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<td>Diseases of the Human Body</td>
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<td>HS292</td>
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</table>
Medical Office Administration Certificate

Description and Outcomes
The objective of the Medical Office Administration Certificate program is to prepare you with the knowledge, technical skills, and work habits to pursue entry-level positions in medical offices. The program concentrates on helping you develop skills to submit medical claims for reimbursement, process bills, and develop a working knowledge of various insurance plans as well as administrative procedures. The certificate program provides a broad education to help you develop advanced technical and communication skills.

Upon graduation, you may be eligible to take the examination given by the American Medical Technologists to become a Certified Medical Administrative Specialist (CMAS), the Certified Coding Associate (CCA) examination sponsored by the American Health Information Management Association (AHIMA), and the National Certified Medical Office Assistant (NCMOA) examination given by the National Center for Competency Testing. Refer to the Certification, State Board, and National Board Exams (p. 120) section for important program disclosure information.

Workplace duties may include appointment management and scheduling, medical records management, insurance processing, insurance coding and billing, and fundamentals of financial management. Competence in the field also requires that a medical office assistant display professionalism, communicate professionally, and provide instruction to patients.

Externship Experience
This program blends online coursework with an on-ground experience. If you enroll in the online program, you will need to complete a minimum 160-hour supervised externship in a physician's office or clinic to complete the course of study. Refer to the General Policies (p. 95) section for criminal background check information and the Progression Requirements (p. 120) section for additional requirements.

Program Length
The Medical Office Administration Certificate program consists of a minimum of 57 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate in medical office administration.

Program Outcomes

Discipline-Specific Outcomes
1. Administration: Exhibit proficiency in clerical and administrative functions required of medical office staff.
3. Foundational Knowledge of Allied Health Sciences: Integrate knowledge from behavioral and biological sciences as a basis for allied health practices.
4. Professionalism: Embody professional behaviors as defined by the disciplines of allied health.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Progression Requirements
1. You will be withdrawn from the program if you are unable to successfully complete MO290 Medical Office Administration Externship and Evaluation on the second attempt.
2. Prior to beginning the first clinical experience, you must provide documentation of completion of an approved Health Care Provider CPR training course. Approved courses include: American Heart Association (Basic Life Support for the Healthcare Provider; Heartsaver CPR; and AED, Healthcare Provider), American Red Cross (Adult and Child CPR w/AED; CPR/AED for the Professional Rescuer; CPR/AED for the Professional Rescuer and Healthcare Provider; BLS/CPR for Healthcare and Public Safety; and BLS for Healthcare Providers), and ProCPR (ProFirst Aid blended course for Healthcare Providers).
3. As an online student, you must:
   a. Provide notice of intent to enroll in clinical courses and externships 3 months prior to the beginning of the term in which you wish to enroll. Notification must be submitted to the Health Sciences Clinical Placement Department using the appropriate application form.
   b. Complete a clinical orientation workshop and pass a criminal background check prior to placement at a clinical, practicum, or externship site.
   c. Enroll in EL206 Academic Prior Learning Portfolio in your second term if you are interested in pursuing credit for experiential learning. You must complete the portfolio development and assessment process by the end of the third term or by the time you have accumulated 30 credits within your program.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record.
meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Medical Office Administration Certificate program is designed to prepare you with the administrative skills to provide outstanding patient care. The program is structured to provide appropriate academic preparation if you are interested in pursuing national certification as a medical administrative specialist. After completion of the program, you may be eligible to take the Certified Medical Administrative Specialist examination given by the American Medical Technologists and the Certified Coding Associate (CCA) examination sponsored by the American Health Information Management Association (AHIMA).

**Degree Plan**

*The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.*

**Program Requirements**

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<td>HI215</td>
<td>Reimbursement Methodologies</td>
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<td>HS101</td>
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<td>HS200</td>
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<td>Medical Coding and Insurance</td>
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<td>Medical Office Accounting</td>
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<td>IT133</td>
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<td>MO250</td>
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<td>MO270</td>
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School of Nursing
Mission Statement
The Purdue Global School of Nursing provides personalized nursing education to launch and enhance nursing careers that meet changing health care needs in local and national settings.

General Policies
Upon acceptance to a nursing program, you will receive the School of Nursing Handbook. This handbook outlines policies and procedures specific to the nursing programs, in addition to the below.

Admissions Requirements
In addition to Purdue Global’s general requirements, you must complete a criminal background check, as required by applicable federal and/or state regulatory agencies. See the Criminal Background Check Policy below for more information.

Progression Requirements
The University requires you to submit a drug/chemical substance test at any time during the course of the program if there is evidence of impaired behavior that may pose a risk to patients, other students, or the education program. The requirement to submit to a drug/chemical substance test is based on an assessment of behavior that reflects possible drug use and/or impairment. You must provide a valid, verifiable, current prescription and evidence of appropriate medical supervision for medications that may affect your academic or clinical performance during the nursing program. If you refuse the test, the University will assume you are using drugs/alcohol, which is considered a conduct violation.

State laws may permit the use of marijuana for medicinal or recreational use; however, federal laws prohibit the use, possession, and/or cultivation of marijuana at educational institutions that are recipients of federal funds. You will be required to undergo drug testing according to the Purdue Global School of Nursing Drug Screening Policy. Any student testing positive for marijuana or derivatives will not be allowed continued enrollment in the nursing program.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record,
meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Programs

Prelicensure Bachelor of Science in Nursing

(Not Accepting Enrollments, Effective December 4, 2019)

The Prelicensure Bachelor of Science in Nursing program offers a dynamic curriculum designed to organize and integrate content, skills, and procedures, increase your knowledge and competence, and provide the foundation for progressively higher levels of nursing practice. The program emphasizes professional growth and continuous learning, and features a capstone course and a professional development plan that includes career planning.

View Program Details (p. 124)

Bachelor of Science in Nursing—RN-to-BSN

If you are a registered nurse, the Bachelor of Science in Nursing—RN-to-BSN program could provide you with the education to enhance your skills, better meet the complex demands of health care, and pursue employment in numerous nursing and management specialties. Additionally, the program is designed as a foundation to help you pursue graduate nursing studies.

View Program Details (p. 127)

Associate of Science in Nursing

The Associate of Science in Nursing program is a prelicensure nursing education program. The program offers a dynamic curriculum designed to organize and integrate content, skills, and procedures, increase your knowledge and competence, and provide the foundation for progressively higher levels of nursing practice.

View Program Details (p. 131)
Prelicensure Bachelor of Science in Nursing

(Currently Not Accepting Enrollments)

The Prelicensure BSN program option provides a comprehensive foundation for the development of nurses who are safe, effective practitioners. Program outcomes align with professional nursing standards and guidelines. Using courses in the arts, sciences, and humanities as a foundation, the curriculum integrates several learning modes, including theory, lab, clinical, and simulation experiences that incorporate the knowledge, skills, and values essential for professional nursing practice. The core courses cover in-depth physical assessment, evidence-based practice, interprofessional collaboration, information technology, leadership, and public health nursing. Also, you may choose nursing electives, which can serve as precertification preparation for subspecialty areas of nursing, including hospice/palliative care nursing, transcultural nursing, faith community nursing, and holistic nursing.

Delivery of the content is through distance and onsite learning. Graduates are prepared to provide care across the lifespan, manage various health conditions along the wellness/illness continuum, and possess a foundation for progressively higher levels of nursing practice.

Program Length

The Prelicensure BSN option of the Bachelor of Science in Nursing program consists of a minimum of 182 quarter credit hours. Upon successful completion of the Prelicensure BSN program option, you will receive a Bachelor of Science in Nursing (BSN) degree.

Description and Outcomes

Effective December 4, 2019, this program will no longer be accepting enrollments.

The Prelicensure Bachelor of Science in Nursing program offers a dynamic curriculum designed to organize and integrate content, skills, and procedures, increase your knowledge and competence, and provide the foundation for progressively higher levels of nursing practice.

A Bachelor of Science in Nursing degree is considered essential for registered nurses seeking broader professional responsibilities and career opportunities. Baccalaureate-level nurses are typically generalists that provide direct and indirect patient care. The program emphasizes professional growth and continuous learning, and features a capstone course and a professional development plan that includes career planning.

Upon successful completion of the required plan of study and all other graduation requirements, you may be academically prepared to apply to take the licensing examination for registered nurses (NCLEX-RN®). Refer to the Certification, State Board, and National Board Exams (p. 125) section for important program disclosure information.

A Bachelor of Science in Nursing degree prepares members of the nursing profession who are effective in the integration of evidence as a foundation for practice. The program emphasizes professional growth and lifelong learning by building upon a foundation of the arts, sciences, and humanities. Program outcomes promote leadership in a culturally diverse and global health care system that is rapidly changing. Graduates are prepared to provide direct and indirect care for individuals, families, communities and populations.

The Prelicensure BSN program option provides a comprehensive foundation for the development of nurses who are safe, effective practitioners. Program outcomes align with professional nursing standards and guidelines. Using courses in the arts, sciences, and humanities as a foundation, the curriculum integrates several learning modes, including theory, lab, clinical, and simulation experiences that incorporate the knowledge, skills, and values essential for professional nursing practice. The core courses cover in-depth physical assessment, evidence-based practice, interprofessional collaboration, information technology, leadership, and public health nursing. Also, you may choose nursing electives, which can serve as precertification preparation for subspecialty areas of nursing, including hospice/palliative care nursing, transcultural nursing, faith community nursing, and holistic nursing.

Delivery of the content is through distance and onsite learning. Graduates are prepared to provide care across the lifespan, manage various health conditions along the wellness/illness continuum, and possess a foundation for progressively higher levels of nursing practice.

Program Length

The Prelicensure BSN option of the Bachelor of Science in Nursing program consists of a minimum of 182 quarter credit hours. Upon successful completion of the Prelicensure BSN program option, you will receive a Bachelor of Science in Nursing (BSN) degree.

Discipline-Specific Outcomes

1. Integrate theoretical and empirical knowledge from the arts, sciences, and humanities to support nursing practice.
2. Apply organizational and systems leadership concepts in providing safe, cost-effective, and quality nursing care.
3. Integrate evidence in planning, implementing, and evaluating outcomes of care.
4. Implement safe and appropriate use of informatics and emerging health care technologies in the delivery of nursing care.
5. Analyze the influence of power, politics, policy, finance, and regulatory guidelines on health systems and nursing practice.
6. Employ interprofessional communication to lead collaborative teams in delivering patient centered care.
7. Incorporate health promotion, prevention, and risk-reduction strategies to provide population-focused care.
8. Demonstrate clinical reasoning that reflects ethical and professional nursing values.
9. Deliver nursing care to individuals, families, groups, communities, and populations to achieve positive outcomes in a variety of health care settings.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purduglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you have held prior health care licensure or certification, it may be subject to additional review during the admissions process. Past disciplinary action may be grounds for denial of admission to the program.

If applying for admission, you must:

1. Be at least 18 years old at the program's start date.
2. Complete an informational interview with an admissions representative.
3. Submit proof of evidence of high school graduation or a GED certificate and official transcripts from all other colleges and universities.
4. Achieve a passing score on the standardized admission examination that evaluates basic academic skills. Additional information about the exam is available through the School of Nursing.
Progression Requirements

1. You must achieve a minimum grade of "C" in each of the required courses for the program and attain a minimum cumulative GPA of 2.5.
2. You will be withdrawn from the program if unable to successfully complete a course on the second attempt.
3. Prior to beginning any nursing major course, you must successfully complete the following courses with a minimum grade of "B":

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
<td>5</td>
</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
<td>5</td>
</tr>
<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
</tbody>
</table>

If you are applying for transfer credit for any of the courses listed above, the prior course must have a grade of "B" or better to transfer. You will have one opportunity to repeat a course. If you fail to achieve a "B" on the second attempt, you will be dismissed from the program.

4. In order to remain enrolled in the program, you must submit proof of a negative result on drug/chemical substance testing by the deadline specified by the location where you are enrolled. You must provide a valid, verifiable, current prescription and evidence of appropriate medical supervision for medications that may affect your academic or clinical performance during the nursing program. If you test positive and do not have a prescription as described above, you will not be permitted to start the program or re-enroll at a later date.

5. Prior to the start of the sequence of clinical courses, you will be required to submit the following:
   a. Proof of a physical exam no more than 1 year old. The exam must be signed by a medical doctor, physician assistant, doctor of osteopathy, or nurse practitioner.
   b. Documentation of required health examinations, tests, and immunizations.
   c. Current American Heart Association CPR certification (also called BLS) at the health care provider level; online and American Red Cross will not be accepted. Certification must be valid during your full tenure in the program. You may be required to pass a second criminal background check prior to beginning certain courses that require clinical experiences.

6. Some facilities may require additional documentation, as necessary, to comply with specific federal and/or state requirements for student nurse candidates. Failure to submit appropriate documentation to participate in clinical experiences by the deadline will result in dismissal from the University.

7. If you are enrolled in the Prelicensure Bachelor of Science in Nursing at the Lincoln location, you are required to complete your clinical experiences at various sites throughout the state of Nebraska and Southeast Iowa. If you are enrolled in the Prelicensure Bachelor of Science in Nursing at the Augusta location, you are required to complete your clinical experiences at various sites throughout the state of Maine. Faculty will assign you to a clinical site, and you will be supervised by a faculty clinical instructor. You are responsible for arranging and paying for your own transportation, housing, and availability to attend clinical experiences. Clinical locations may change at any time. You are required to complete all clinical activities assigned. Failure to meet clinical attendance requirements will result in failure of the course.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Prelicensure Bachelor of Science in Nursing program is designed to help you become academically and clinically qualified to provide outstanding patient care. Upon successful completion of the program of study, you may be academically prepared to apply to take the national licensure examination for registered nurses (NCLEX-RN®). This program meets the educational requirements to obtain licensure in the states of Maine and Nebraska. Graduates of this program should not expect to obtain initial licensure in other states. For more information on additional eligibility requirements, please visit:

- Maine Board of Nursing: http://www.maine.gov/boardofnursing/licensing/index.html
- Nebraska Board of Nursing: http://dhhs.ne.gov/licensure/Pages/Nurse-Licensing.aspx

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
**Program Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td><strong>Core Requirements</strong></td>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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<tr>
<td>CS204</td>
<td>Professionalism - Theory and Practice in the Global Workplace</td>
<td>3</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td>5</td>
</tr>
<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td>5</td>
</tr>
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<td>HU200</td>
<td>Arts and Humanities - Modern Creative Expressions</td>
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<tr>
<td>HU245</td>
<td>Ethics</td>
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<td>HU250</td>
<td>Humanities and Culture</td>
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<td>SS236</td>
<td>American Government</td>
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<tr>
<td>SS250</td>
<td>Technology and Society</td>
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<td><strong>Total Core Requirements</strong></td>
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<td><strong>Major Requirements</strong></td>
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<tr>
<td>MM207</td>
<td>Statistics</td>
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<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
<td>5</td>
</tr>
<tr>
<td>SC115</td>
<td>Principles of Nutrition</td>
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<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology I</td>
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</tr>
<tr>
<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
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</tr>
<tr>
<td>SC156</td>
<td>Principles of Chemistry ¹</td>
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<tr>
<td></td>
<td>or SS144 Sociology</td>
<td></td>
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<tr>
<td>SC435</td>
<td>Genetics</td>
<td>6</td>
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<td><strong>Total Major Requirements</strong></td>
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<td><strong>Open Elective Requirements</strong></td>
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<td><strong>Total Open Elective Requirements</strong></td>
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<tr>
<td><strong>Nursing Major Requirements</strong></td>
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<tr>
<td>NU301</td>
<td>Fundamentals of Nursing Care</td>
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<tr>
<td>NU301ME</td>
<td>Fundamentals of Nursing Care Clinical</td>
<td>4</td>
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<tr>
<td>NU305</td>
<td>Clinical Pharmacology</td>
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<tr>
<td>NU307</td>
<td>Physical Assessment</td>
<td>5</td>
</tr>
<tr>
<td>NU309</td>
<td>Pathophysiology for Nursing</td>
<td>4</td>
</tr>
<tr>
<td>NU310</td>
<td>Research Guided Evidence-Based Nursing Practice</td>
<td>6</td>
</tr>
<tr>
<td>NU311</td>
<td>Nursing Care of Adults I</td>
<td>5</td>
</tr>
<tr>
<td>NU311ME</td>
<td>Nursing Care of Adults I Clinical</td>
<td>5</td>
</tr>
<tr>
<td>NU321</td>
<td>Nursing Care of Childbearing Families</td>
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<tr>
<td>NU321ME</td>
<td>Nursing Care of Childbearing Families Clinical</td>
<td>3</td>
</tr>
<tr>
<td>NU327</td>
<td>Nursing Care of Children, Adolescents, and Families</td>
<td>4</td>
</tr>
<tr>
<td>NU327ME</td>
<td>Nursing Care of Children, Adolescents, and Families Clinical</td>
<td>3</td>
</tr>
<tr>
<td>NU330</td>
<td>Nursing Care of the Mental Health Patient and Family</td>
<td>4</td>
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</tbody>
</table>

¹ Students enrolled at a Maine location will take SS144 (https://catalog.purdueglobal.edu/search/?P=SS144) Sociology; students enrolled at the Lincoln location will take SC156 (https://catalog.purdueglobal.edu/search/?P=SC156) Principles of Chemistry.
Bachelor of Science in Nursing—RN-to-BSN

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes
A Bachelor of Science in Nursing degree prepares members of the nursing profession who are effective in the integration of evidence as a foundation for practice. The program emphasizes professional growth and lifelong learning by building upon a foundation of the arts, sciences, and humanities. Program outcomes promote leadership in a culturally diverse and global health care system that is rapidly changing. Graduates are prepared to provide direct and indirect care for individuals, families, communities, and populations.

The RN-to-BSN program option provides registered nurses with the education to enhance their skills, better meet the complex demands of health care, and pursue employment in numerous nursing management and practice specialties. Program outcomes align with professional nursing standards and guidelines. The core courses cover in-depth physical assessment, evidence-based practice, and chronicity throughout the lifespan, interprofessional collaboration, information technology, leadership, case management, and public health nursing. Near the end of the program, you will create a professional development plan, a curriculum vitae (CV), and an ePortfolio displaying your coursework, which can be shared with future employers. Finally, the program is designed as a foundation to support registered nurses interested in pursuing graduate nursing studies.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Tracks of Study
The RN-to-BSN program option features two tracks of study: the advanced start track and standard track. You will enroll in the track relevant to your previously completed nursing program. If you enroll in the standard track, you will be provided with an individualized plan of study that will allow you to complete required coursework intended to provide a solid foundation for the bachelor's degree curriculum.

Nursing Electives
You will complete nursing elective courses as part of your degree requirements, available in the following areas:
- Case management across the continuum of care
- Faith community nursing
- Holistic professional nursing practice
- Hospice and palliative care
- Independent study
- Primary care in the ambulatory setting
- Transcultural nursing

Some of the nursing elective courses may also prepare you for certifications recognized by the Magnet Recognition Program®. Please see the Certification, State Board, and National Board Exams (p. 129) section for more information. You may also speak to your Student Advisor for more information on the nursing elective courses.

Accelerated Master of Science in Nursing Option
If you are interested in earning both a bachelor’s and master’s degree in nursing, consider the Accelerated Master of Science in Nursing option. Refer to the Progression Requirements (p. 128) section for details.

Program Length
The RN-to-BSN program option of the Bachelor of Science in Nursing program consists of a minimum of 180 quarter credit hours including the requisite associate’s degree, diploma, or certificate in nursing. In addition, you must also complete all prerequisites for the bachelor’s degree courses. Thus, you may need to complete more than the minimum number of credits required for the bachelor’s degree. Upon successful completion of the program, you will receive a Bachelor of Science in Nursing (BSN) degree.

Program Outcomes

Discipline-Specific Outcomes
1. Integrate theoretical and empirical knowledge from the arts, sciences, and humanities to support nursing practice.
2. Apply organizational and systems leadership concepts in providing safe, cost-effective, and quality nursing care.
3. Integrate evidence in planning, implementing, and evaluating outcomes of care.
4. Implement safe and appropriate use of informatics and emerging health care technologies in the delivery of nursing care.
5. Analyze the influence of power, politics, policy, finance, and regulatory guidelines on health systems and nursing practice.
6. Employ interprofessional communication to lead collaborative teams in delivering patient centered care.
7. Incorporate health promotion, prevention, and risk-reduction strategies to provide population-focused care.
8. Demonstrate clinical reasoning that reflects ethical and professional nursing values.
9. Deliver nursing care to individuals, families, groups, communities, and populations to achieve positive outcomes in a variety of health care settings.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).
If applying for admission, you must:

1. Provide documentation of a current, unencumbered license to practice as a registered nurse in at least one U.S. state or provide evidence of a nursing license comparable to a U.S. registered nurse license from the nation, province, or region where you are employed as a nurse. Proof of foreign licensure must be submitted at the time of enrollment. The University will verify the authenticity of all submitted foreign nursing licenses. If you are a recent graduate of an Associate of Science in Nursing program and have not yet passed the NCLEX-RN® exam, you may apply for admission through the prelicensure contingency enrollment procedures set forth below.

2. Possess an associate’s degree, diploma, or certificate in nursing with a minimum of 50 quarter credit hours of eligible credit with a focus in nursing.

3. Have a cumulative GPA of 2.5 (out of 4.0) reflected on the transcript for the applicant’s nursing degree or apply for admission through the alternative admissions procedures set forth below.

**Alternative Admissions Options**

If you have a GPA between 2.0 and 2.5 from an accredited institution, you may apply for admission to the program by completing an Alternative Admissions Dean’s Evaluation.

The Dean of the School of Nursing or a designee will review your work history, transcripts, and resume and determine whether admission is appropriate. If you have a cumulative GPA below 2.5 and have not completed an Alternative Admissions Dean’s Evaluation, you will not be admitted to the program.

**Prelicensure Contingency Enrollment**

If you have graduated within the past 3 months from an Associate of Science in Nursing program, but have not yet taken or passed the NCLEX-RN® exam, you may apply for admission to the Bachelor of Science in Nursing program by completing a Contingency Enrollment Dean’s Evaluation.

In addition to meeting the stated admissions requirements, the following documentation will be required at the time of application:

1. An unofficial transcript indicating a completed associate’s degree in nursing and a cumulative GPA of 3.0 or higher from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

2. A letter of recommendation submitted directly from the Director of Nursing/Dean or equivalent at the previous institution verifying your aptitude to undertake the NCLEX-RN exam and enroll in the Bachelor of Science in Nursing—RN-to-BSN program.

The Dean of the School of Nursing or a designee will determine if you may enroll.

If you are accepted under the terms of prelicensure contingency enrollment, you will be considered conditionally admitted and will also be required to:

1. Submit a request for a criminal background check (p. 15) to the Purdue Global-approved vendor prior to the first day of your first term. If your background check is not approved by the end of the third week of your first term, your enrollment will be cancelled.

2. Submit proof of a current, unencumbered license to practice as a registered nurse in at least one U.S. state by the end of the second term. This will indicate that you have successfully passed the NCLEX-RN exam.

If the proof of RN licensure is not submitted by the end of the second term, you will be blocked from classes until such documentation is provided. If, for any reason, you do not furnish proof of RN licensure by the end of the second term, or if the documentation submitted is found to be false, you will be subject to immediate dismissal from the University and the University will take all other appropriate actions. If you furnish valid proof of RN licensure after your dismissal, and all other requirements are met, you may be fully accepted into the Bachelor of Science in Nursing—RN-to-BSN and will only then be able to receive credit for all coursework completed. You must re-enroll through the Office of Returning Students.

**Requirements for Graduates of Foreign Nursing Programs**

If you graduated from a foreign nursing program, you must submit an official course-by-course evaluation of your nursing program to a foreign credential evaluation service. The University will accept an unofficial copy of the foreign transcript evaluation submitted at the time of licensure in the U.S. or the equivalent educational verification that was required at the time of licensure in a foreign nation, province, or region. The official foreign credential evaluation must be received by the Office of the Registrar prior to the end of the first term.

The evaluation must be completed by an approved agency listed by the National Association of Credential Evaluation Services at [http://www.naces.org/members.htm](http://www.naces.org/members.htm) or by another service approved by the University.

Due to the variation in structure of foreign nursing programs, it is not always possible to identify equivalent nursing courses in U.S. certificate, diploma, or associate’s degree programs. If, at the time of enrollment, you meet the following requirements, you may be approved for admission to the Bachelor of Science in Nursing—RN-to-BSN program:

- You are licensed as a registered nurse in at least one U.S. state or in the U.S. military or provide evidence of a nursing license comparable to a U.S. registered nurse license from a foreign nation, province, or region
- Your transcript evaluation reflects a minimum of 50 quarter credit hours of eligible credit with a focus in nursing

The School of Nursing will admit applicants on a case-by-case basis.

**Progression Requirements**

1. You must achieve a minimum grade of “C” in each of the required courses for the program and attain a minimum cumulative GPA of 2.5.

2. You will be withdrawn from the program if you fail the same course or its equivalent three times.

3. The Bachelor of Science in Nursing—RN-to-BSN program has an articulation plan that allows you to obtain higher education academic credit and reduce repetition of previous coursework. The articulation options are determined using your state of residency and original transcripts from the certificate, diploma, or degree-granting institution. Your transcripts will be evaluated in their entirety for possible transfer of prior academic credits.

4. By the end of the first term, you must submit official transcripts indicating a completed associate’s degree, diploma, or certificate in
nursing. This same transcript must also show a cumulative GPA of 2.5 or higher from all previous coursework. Refer to the First-Term Responsibilities (p. 17) section for additional information.

**Accelerated Master of Science in Nursing Option**

If you choose to complete the Accelerated Master of Science in Nursing option, you will have the opportunity to complete up to three graduate courses (listed below) in place of open elective requirements.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN501</td>
<td>Advanced Nursing Roles</td>
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</tr>
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<td>MN502</td>
<td>Theoretical Foundations of Advanced Practice Nursing</td>
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</tr>
<tr>
<td>MN504</td>
<td>Scientific and Analytic Approaches to Advanced Practice</td>
<td>5</td>
</tr>
</tbody>
</table>

If you choose this option, you will be subject to the graduate-level grading scale (p. 36) while enrolled in the graduate-level courses. Upon subsequent enrollment in the Master of Science in Nursing, the final grades from these courses will be applied to the Master of Science in Nursing degree plan and will count in the evaluation for satisfactory academic progress (p. 37).

**Criminal Background Check**

Before you are fully admitted into the program you must submit a request for a criminal background check (p. 15) to the Purdue Global-approved vendor prior to the first day of your first term. If your background check is not approved by the end of the third week of your first term, your enrollment will be cancelled.

**Graduation Requirements**

In addition to Purdue Global’s general graduation requirements (p. 46), you must achieve a minimum grade of “C” in each of the major and core requirements for the program.

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

#### Program Requirements

**RN-to-BSN - Advanced Start Track**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Prior Degree Requirements</td>
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</tr>
<tr>
<td></td>
<td>Prior Degree or Diploma in Nursing</td>
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<tr>
<td>CS212</td>
<td>Communicating Professional</td>
<td>5</td>
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<tr>
<td>MM207</td>
<td>Statistics</td>
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<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td>5</td>
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<td>NU300</td>
<td>Professional Leadership Transitions</td>
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<tr>
<td>NU310</td>
<td>Research Guided Evidence-Based Nursing Practice</td>
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<tr>
<td>NU333</td>
<td>Health Assessment for the Nursing Professional</td>
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</tr>
<tr>
<td>NU416</td>
<td>Chronicity Within Nursing Care Across the Life Span</td>
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<tr>
<td>NU420</td>
<td>Leadership and Management in the Changing Health Care Environment</td>
<td>6</td>
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<tr>
<td>NU450</td>
<td>Public Health Nursing - Population-Centered Health Care in the Community</td>
<td>6</td>
</tr>
<tr>
<td>NU499</td>
<td>Bachelor’s Capstone in Nursing</td>
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<td>Open Electives ³</td>
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</table>

1. Students who have not met prerequisite requirements may need to complete more than the required 180 quarter credit hours to fulfill degree plan requirements.
2. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
3. Students who are interested in continuing on to pursue Purdue Global’s Master of Science in Nursing should consider the Accelerated Master of Science in Nursing option where students can take graduate-level courses in place of open electives.
### RN-to-BSN - Standard Track

<table>
<thead>
<tr>
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<td><strong>Core Requirements</strong></td>
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<tr>
<td>CM107</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
<td>5</td>
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<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level Mathematics Requirement&lt;sup&gt;2&lt;/sup&gt;</td>
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<tr>
<td>100/200 Level Arts and Humanities Requirement&lt;sup&gt;2&lt;/sup&gt;</td>
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<td>5</td>
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<td>100/200 Level Social Science Requirement&lt;sup&gt;2&lt;/sup&gt;</td>
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</tr>
<tr>
<td>NU310</td>
<td>Research Guided Evidence-Based Nursing Practice</td>
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<td>NU333</td>
<td>Health Assessment for the Nursing Professional</td>
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<tr>
<td>NU499</td>
<td>Bachelor’s Capstone in Nursing</td>
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<tr>
<td>Total Major Requirements</td>
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<tr>
<td><strong>Open Elective Requirements</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>300/400 Level Nursing Electives</td>
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</tr>
<tr>
<td>Open Electives&lt;sup&gt;3&lt;/sup&gt;</td>
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<tr>
<td>Total Open Elective Requirements</td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td>180</td>
</tr>
</tbody>
</table>

<sup>1</sup> Students who have not met prerequisite requirements may need to complete more than the required 180 quarter credit hours to fulfill degree plan requirements.

<sup>2</sup> For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

<sup>3</sup> Students who are interested in continuing on to pursue Purdue Global’s Master of Science in Nursing should consider the Accelerated Master of Science in Nursing option where students can take graduate-level courses in place of open electives.
Associate of Science in Nursing

The Associate of Science in Nursing program is a prelicensure nursing education program. The program offers a dynamic curriculum designed to organize and integrate content, skills, and procedures, increase your knowledge and competence, and provide the foundation for progressively higher levels of nursing practice.

Upon successful completion of the required plan of study and all other graduation requirements, you may be academically prepared to apply to take the licensing examination for registered nurses (NCLEX-RN®). Refer to the Certification, State Board, and National Board Exams (p. 132) section for important program disclosure information. If you complete the associate's degree and successfully pass the NCLEX-RN, you will be eligible to enter the Purdue Global Bachelor of Science in Nursing degree-completion program.

The Associate of Science in Nursing program admits students who have no prior health care experience as well as individuals who have completed a practical nursing program.

Clinical Experiences
The program blends online coursework with on-ground, facility-based clinical experiences. Refer to the Progression Requirements (p. 131) section and the Clinical Experiences (p. 122) section for details.

Program Length
The Associate of Science in Nursing program consists of a minimum of 116 quarter credit hours. Upon successful completion of the program, you will receive an associate of science degree.

Program Availability
Enrollment in the program is limited. Contact an Admissions Advisor for details.

Program Outcomes

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

General Education Literacies and Professional Competencies

8. Professional Development Plan: Analyze one's own professional growth and progress toward the achievement of self-initiated goals.

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you have held prior health care licensure or certification, it may be subject to additional review during the admissions process. Past disciplinary action may be grounds for denial of admission to the program.

If you have passed the NCLEX-PN® and hold an active PN license, you must possess an active, unencumbered LPN license in the states in which you hold licensure. If you are a graduate of the University's Practical Nursing Diploma program, you must be in good academic standing and have no Code of Conduct violations (p. 25).

Two weeks prior to the beginning of any course with a clinical component, you may be required to submit current American Heart Association CPR Certification (also called BLS) at the Healthcare Provider Level; online and the American Red Cross will not be accepted. Certification must be valid during your full tenure in the program.

Prior to enrollment, you must:
1. Be at least 18 years old at the program's start date.
2. Complete an informational interview with an admissions representative.
3. Achieve the minimum required scores on the entrance assessment tests, as required by the School of Nursing.
4. Complete enrollment activities including the Student Expectations Acknowledgment Form.
5. Pay all applicable application fees.
6. Submit a request for a criminal background check (p. 15) to the Purdue Global-approved vendor prior to the first day of your first term. If your criminal background check is not approved by the end of the third week of your first term, your enrollment will be cancelled.

Progression Requirements

1. You must achieve a minimum grade of "C" in each of the required courses for the program and attain a minimum cumulative GPA of 2.5.
2. Prior to beginning any nursing major course, you must successfully complete the following courses with a minimum grade of "B-":

Discipline-Specific Outcomes

1. Foundational Nursing Skills: Integrate the nursing process into caring for clients at different levels along the health–wellness continuum.
2. Professional Roles: Integrate knowledge from nursing and other disciplines into the delivery of competent, culturally sensitive, and developmentally appropriate care.
3. Leadership: Utilize leadership and management skills within the scope of identified roles for the associate's degree graduate.
5. Health Care Technology: Demonstrate safe and appropriate performance of nursing skills including using various technologies within the health care delivery system.
6. Values: Integrate ethical decision making and legal considerations into professional practice.
7. Communication: Apply effective communication skills within the professional role.

The icon appears in the title of traditional courses that are also available as a set of module courses.
If you are applying for transfer credit for any of the courses listed above, the prior course must have a grade of "B-" or better to transfer. You will have one opportunity to repeat a course. If you fail to achieve a "B-" on the second attempt, you will be dismissed from the program.

3. You will be withdrawn from the program if unable to successfully complete a course on the second attempt.

4. For each didactic and clinical course pair, you must successfully meet all requirements of both the didactic and clinical courses to earn passing grades. Failure of either the didactic or clinical course leads to a failure of both courses, and both courses must be retaken.

5. You must complete your clinical experiences in Polk or the surrounding counties for the Des Moines, Iowa, location. If you are enrolled in the program at the Lincoln, Nebraska location, you must complete your clinical experiences in Lancaster or the surrounding counties. During clinical experiences, you will be supervised by a faculty clinical instructor. If you are enrolled in the program at the Augusta, Maine, location, you are required to complete your clinical experiences at various sites throughout the state of Maine. Faculty will assign you to a clinical site, and you will be supervised by a faculty clinical instructor. You are responsible for arranging and paying for your own transportation, housing, and availability to attend clinical experiences. Clinical locations may change at any time. You are required to complete all clinical activities assigned. Failure to meet clinical attendance requirements will result in a failure of the course.

6. After enrollment, you must complete and/or submit the following prior to starting coursework:
   - Evidence of high school graduation or a GED certificate
   - Official transcripts from all other colleges, universities, and/or vocational schools attended, if applicable
   - Admissions interview conducted by the Academic Chair or a designee

7. In order to remain enrolled in the program, proof of the following is required:
   - Negative result on drug/chemical substance testing. You must provide a valid, verifiable, current prescription for medications you are presently taking. If you test positive and do not have a prescription as described above, you will not be permitted to start the program or re-enroll at a later date.

Graduation Requirements
You must meet the following graduation requirements in addition to Purdue Global’s general requirements (p. 46):

1. Achieve a minimum grade of “C” in each of the major and core requirements for the program.
2. Comply with all applicable policies and requirements related to the clinical educational experiences.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Associate of Science in Nursing program is designed to help you become academically and clinically qualified to provide outstanding patient care. Upon successful completion of the program of study, you may be academically prepared to apply to take the national licensure examination for registered nurses (NCLEX-RN®). This program is approved by the state Boards of Nursing and meets the educational requirements to obtain licensure in the states of Iowa, Maine, and Nebraska. Graduates of this program should not expect to obtain initial licensure in other states. For more information on additional eligibility requirements, please visit:

- Iowa Board of Nursing: https://nursing.iowa.gov/ibon-online-services
- Maine Board of Nursing: https://www.maine.gov/boardofnursing/licensing/index.html
- Nebraska Board of Nursing: http://dhhs.ne.gov/licensure/Pages/Nurse-Licensing.aspx

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
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<td>SC131</td>
<td>Human Anatomy and Physiology II</td>
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<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<tr>
<td>MM212</td>
<td>College Algebra</td>
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**Graduation Requirements**

**Certification, State Board, and National Board Exams**

**Program Requirements**
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<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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**Major Requirements**

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<td>NU140</td>
<td>Nursing Fundamentals</td>
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</table>

**TOTAL CREDITS**

1 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

The number of additional electives required will be based on the number of credits needed to meet individual state education requirements for nursing students.
College of Social and Behavioral Sciences

Mission Statement
The College of Social and Behavioral Sciences prepares undergraduate and graduate students to become professionals, leaders, and change agents in their chosen fields and communities. We offer a variety of academic programs that support career paths that make a difference in response to human societal causes, issues, and needs. Program offerings focus on the knowledge required within these fields as well as ethics, decision making, communication, and critical thinking skills.

General Policies
Please refer to the individual program pages for program-specific policies and the Policy Information (p. 46) section for general Purdue Global policies.

Notice to Students
If you cannot pass a background check, you will likely experience limitations and/or restrictions on employment opportunities.

Before you are fully admitted into one of the following programs, you must submit a request for a criminal background check (p. 15) to the Purdue Global-approved vendor prior to the first day of your first term. If your criminal background check is not approved by the end of the third week of your first term, your enrollment will be cancelled.

- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Associate of Applied Science in Criminal Justice
- Associate of Applied Science in Criminal Justice and Criminology
- Associate of Applied Science in Fire Science
- Associate of Applied Science in Public Safety and Security
- Corrections Certificate
- Crime Scene Technician Certificate
- Management and Supervision Certificate in Criminal Justice
- Private Security Certificate

Onsite Students
If you are a continuing onsite student admitted prior to April 15, 2009, and enrolled in one of the programs noted above, you will be required to complete a national criminal background check prior to participating in firearms training activities. You will not be permitted to participate in any firearms training or simulation activities if information reveals a felony conviction or other issue that the College of Social and Behavioral Sciences deems unacceptable.

Progression Requirements

Accelerated Master’s Degree Options
If you are enrolled in an eligible bachelor’s degree program and wish to continue on to pursue a Purdue Global Master of Public Administration, Master of Science in Educational Psychology, Master of Science in Human Services, Master of Science in Legal Studies, or Master of Science in Psychology, you may be eligible to complete one of the below accelerated master’s degree options.

Eligible Degree Programs
Eligible degree programs include:

- Bachelor of Science in Communication
- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Early Childhood Administration
- Bachelor of Science in Early Childhood Development
- Bachelor of Science in Environmental Policy and Management
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Bachelor of Science in Human Services
- Bachelor of Science in Human Services in Youth/Family Services and Administration
- Bachelor of Science in Legal Studies
- Bachelor of Science in Legal Support and Services
- Bachelor of Science in Liberal Studies
- Bachelor of Science in Paralegal Studies
- Bachelor of Science in Psychology
- Bachelor of Science in Psychology in Addictions
- Bachelor of Science in Psychology in Applied Behavior Analysis
- Bachelor of Science in Psychology in Industrial/Organizational Psychology

Accelerated Master’s Degree Qualifications
In order to qualify for an accelerated master’s degree option, you must meet the following criteria:

- Possess and maintain a minimum cumulative GPA of 3.0
- Obtain a grade of "B" or above in each of the master’s-level courses
- Have at least 15 or 20 credits of open electives available in your degree plan, depending on master’s degree selected
- Have completed between 30 and 100 quarter credit hours in your bachelor’s degree program including any credits received for prior learning
- Submit an essay providing detailed career goals and associated reasons for enrolling in the appropriate master’s degree program

Please refer to the individual sections below for additional requirements.

Upon successful completion of the bachelor's degree program, you may apply for entry to the relevant Purdue Global master's degree program. If accepted, you will transfer in the graduate courses completed as part of your undergraduate program and matriculate into a shortened version of the master's degree program.

You should consult with your Student Advisor to ensure that you are eligible for an accelerated master's degree option and discuss any financial aid implications with the Financial Aid Office.

You may be required to take additional courses to fulfill the requisite 180 credits necessary to complete a Purdue Global bachelor's degree.
Accelerated Master of Public Administration Option

If you are interested in continuing on to pursue a Purdue Global Master of Public Administration, you may be eligible to take the following graduate-level courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PP500</td>
<td>Public Administration and Management</td>
<td>5</td>
</tr>
<tr>
<td>PP510</td>
<td>Leadership in the Public Sector</td>
<td>5</td>
</tr>
<tr>
<td>PP520</td>
<td>Finance and the Administration of Public Funds</td>
<td>5</td>
</tr>
<tr>
<td>PP530</td>
<td>Human Resource Management in the Public Sector</td>
<td>5</td>
</tr>
</tbody>
</table>

Accelerated Master of Science in Educational Psychology Option

If you are interested in continuing on to pursue a Purdue Global Master of Science in Educational Psychology, you may be eligible to take the following graduate-level psychology courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
<tr>
<td>PS508</td>
<td>Ethics for Addictions Professionals</td>
<td>5</td>
</tr>
</tbody>
</table>

Accelerated Master of Science in Human Services Option

If you are interested in continuing on to pursue a Purdue Global Master of Science in Human Services, you may be eligible to take the following graduate-level human services courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN501</td>
<td>Foundations of Human Services</td>
<td>5</td>
</tr>
<tr>
<td>HN502</td>
<td>History, Multiculturalism, and Diversity in</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>Human Services</td>
<td></td>
</tr>
<tr>
<td>HN510</td>
<td>Professional Ethics and Personal Values</td>
<td>5</td>
</tr>
</tbody>
</table>

Accelerated Master of Science in Legal Studies Option

If you are interested in continuing on to pursue a Purdue Global Master of Science in Legal Studies, you may be eligible to take the following graduate-level courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS500</td>
<td>Legal Methods and Process</td>
<td>5</td>
</tr>
<tr>
<td>LS501</td>
<td>Ethics and the Professional</td>
<td>5</td>
</tr>
<tr>
<td>LS502</td>
<td>Legal Research, Analysis, and Writing</td>
<td>5</td>
</tr>
<tr>
<td>LS503</td>
<td>Jurisprudence and Legal History</td>
<td>5</td>
</tr>
</tbody>
</table>

Accelerated Master of Science in Psychology Option

If you are interested in continuing on to pursue a Purdue Global Master of Science in Psychology with a concentration in addictions, you may be eligible to take the following graduate-level psychology courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
<tr>
<td>PS508</td>
<td>Ethics for Addictions Professionals</td>
<td>5</td>
</tr>
</tbody>
</table>

If you are enrolled in the Bachelor of Science in Psychology in Applied Behavior Analysis program and wish to continue on to pursue a Purdue Global Master of Science in Psychology with a concentration in applied behavior analysis, you may be eligible to take the following graduate-level psychology courses in place of open electives:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS505</td>
<td>Testing, Measurement, and Assessment</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
</tbody>
</table>

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Programs

Bachelor of Science in Communication

The Bachelor of Science in Communication program is designed to provide you with the skills to become an effective communicator in today's competitive, global workplace. The interdisciplinary approach combines both theory and application, enabling you to gain a critical
understanding of social issues, new media, and effective writing and speaking skills.

Bachelor of Science in Corrections

The Bachelor of Science in Corrections program is designed to offer a level of academic study that provides you with a solid foundation in criminal justice and specialized knowledge in the field of corrections. The baccalaureate program focuses on the correctional professional, performing research, and utilizing analytical skills; characteristics that are much sought after by today's correctional staff and administrators.

Bachelor of Science in Criminal Justice

The Bachelor of Science in Criminal Justice program is designed to offer a level of academic study that provides you with a solid foundation in criminal justice and a broad liberal arts knowledge base. The baccalaureate program combines the professional skills of various specialized areas of criminal justice with research and analytical skills.

Bachelor of Science in Early Childhood Administration

The Bachelor of Science in Early Childhood Administration builds on the foundations of early childhood development best practices while preparing you to administer early childhood programs focusing on children from birth through age 8. Foundation coursework concentrates on growth and development, applied theory, health and nutrition, lesson planning, business administration, program leadership and advocacy, current issues and trends, ethics and professionalism, and strategies for building family and community relationships in a diverse society in the early childhood field.

Bachelor of Science in Early Childhood Development

(Not Accepting Enrollments, Effective November 11, 2015)

The Bachelor of Science in Early Childhood Development program is a nonlicensure program designed to prepare you to work in early childhood settings with children from birth through age 8. Foundation coursework concentrates on growth and development, applied theory, ethics and professionalism, children in the inclusive classroom, health and nutrition, and lesson planning and implementation.

Bachelor of Science in Environmental Policy and Management

The Bachelor of Science in Environmental Policy and Management program offers an interdisciplinary opportunity to study environmental issues and policy from a perspective that explores the interrelationship between public and private sectors and society, economics, and the environment. The program focuses on the environment in conjunction with a set of core courses in science, economics, and policy.

Bachelor of Science in Fire and Emergency Management

The Bachelor of Science in Fire and Emergency Management program is designed for emergency services personnel and addresses the new challenges in technology, human resource management, and fiscal responsibility. This bachelor's degree is designed to empower you to pursue leadership roles that include managing all aspects of modern fire, EMS, and emergency preparedness agencies.

Bachelor of Science in Fire Science

The Bachelor of Science in Fire Science is designed to provide you with foundational skills in firefighter safety, building codes, fire prevention, code inspection, and firefighting strategy and tactics. In addition, the program explores technical, legal, and social aspects of arson, the application of technology to firefighting, and the psychological effects of fire dynamics.

Bachelor of Science in Human Services

(Not Accepting Enrollments, Effective October 19, 2016)

The Bachelor of Science in Human Services program draws from multiple disciplines, such as health services, psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges of the twenty-first century in the growing field of human services. The program is designed to help you gain the skills, knowledge, attitudes, and experience to assess, intervene, and evaluate the situations of the most vulnerable in our society in order to provide services that respond to the needs of clients.

Bachelor of Science in Human Services in Youth/Family Services and Administration

The Bachelor of Science in Human Services in Youth/Family Services and Administration program draws from multiple disciplines, such as developmental psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges in the growing field of human services. You will be prepared to enter careers in family and youth services, social services and administration, juvenile and family law, program planning, case management, and community advocacy.

Bachelor of Science in Legal Studies

(Not Accepting Enrollments, Effective October 19, 2016)

The Bachelor of Science in Legal Studies program is designed to provide you with an education that incorporates the study of law (and related disciplines) with the development of both practical and analytical skills.
Bachelor of Science in Legal Support and Services

The Bachelor of Science in Legal Support and Services program is designed to offer a broad-based foundation in the knowledge of the law and other related practical study areas, in conjunction with the practical and technical skills and competencies required of various professions in the legal field. Comprehensive study in areas such as legal research and writing, American justice system, legal ethics, legal philosophy, and various legal disciplines help prepare you for diverse career opportunities.

Bachelor of Science in Liberal Studies

(Not Accepting Enrollments, Effective November 11, 2020) Students interested in a similar program may consider the Bachelor of Science in Professional Studies (p. 55).

If you have prior learning credit and are interested in creating a program to meet personal and professional interests, consider the Bachelor of Science in Liberal Studies program. The degree-completion program allows you to receive credit for eligible prior learning, which may include transfer credit from a regionally or nationally accredited institution, military training, or other experiential learning.

Bachelor of Science in Paralegal Studies

(Not Accepting Enrollments, Effective November 11, 2015)

The Bachelor of Science in Paralegal Studies program is designed to prepare you to pursue a career as a paralegal as well as for advancement if you are already working in the field. The baccalaureate program is designed to combine the technical skills of various specialized areas of law with research, practical, technological, and analytical skills.

Bachelor of Science in Political Science

(Currently Not Accepting Enrollments)

The Bachelor of Science in Political Science program is designed to help you develop an understanding of the interconnected issues and challenges that confront governing bodies and society locally, regionally, nationally, and globally. The study of politics and political science is broad and interdisciplinary; therefore, the program focuses on the historical, global, current, and future approaches to political theories and the application of those theories to the creation of political institutions and policy.

Bachelor of Science in Psychology

(Not Accepting Enrollments, Effective November 11, 2015)

The program’s curriculum is designed to provide you with content knowledge of the major concepts, values, theories, psychological studies, research methods, and historical trends in psychology as they apply to human behavior, learning, and development. Courses are designed to help you develop and use psychological skills, critical thinking, and the scientific approach to problem solving to evaluate behavior and mental processes while applying psychological principles to personal, social, and organizational issues.

Bachelor of Science in Psychology in Addictions

The Bachelor of Science in Psychology in Addictions provides you with content knowledge of the major concepts, values, theories, psychological studies, research methods, and historical trends in psychology as they apply to the many aspects of addiction science, assessment, prevention, intervention, treatment, and case management.

Bachelor of Science in Psychology in Applied Behavior Analysis

The Bachelor of Science in Psychology in Applied Behavior Analysis (ABA) degree provides you with the knowledge, skills, and abilities necessary to prepare for graduate study or to work effectively with individuals in a variety of settings. This program provides an examination of the design, analysis, and application of learning theories and behavioral principles.

Bachelor of Science in Psychology in Industrial/Organizational Psychology

The Bachelor of Science in Psychology in Industrial/Organizational Psychology program provides foundational preparation for a variety of roles in business, government, and nonprofit organizations utilizing rigor and methods of psychology as applied to issues of critical relevance and to organizational effectiveness: talent management, coaching, assessment, selection, training, organizational development, performance (i.e., improvement, management), and work-life balance.

Associate of Applied Science in Criminal Justice

(Not Accepting Enrollments, With the Exception of Military Servicemembers and Veterans, Effective November 11, 2015)

The Associate of Applied Science in Criminal Justice program is designed to prepare you with applied knowledge, technical skills, communication abilities, and general knowledge to pursue a wide range of entry-level positions in the field of criminal justice. Upon graduation, you may pursue employment opportunities in various criminal justice environments such as law enforcement, courts, adult and juvenile corrections, corporate security, public safety, loss prevention, private protective services or investigations, or community-based programs and services.
Associate of Applied Science in Criminal Justice and Criminology

The Associate of Applied Science in Criminal Justice and Criminology program provides a foundation in criminological, sociological, and psychological theories. Applied knowledge, technical skills, and communication abilities gained within this program offers you the ability to pursue or advance your career in a wide range of positions in the field of criminal justice, including law enforcement, criminological research, crime analysis, the courts, adult and juvenile justice, and public safety.

View Program Details (p. 184)

Associate of Applied Science in Early Childhood Development

The Associate of Applied Science in Early Childhood Development program is designed to provide you with the introductory knowledge and skills to work with young children (birth through age 8) and families in early childhood settings. Specific emphasis is placed on the young child's growth and development, working with children in the inclusive classroom, health and nutrition needs, and lesson planning and implementation.

View Program Details (p. 186)

Associate of Applied Science in Fire Science

The Associate of Applied Science in Fire Science is designed to provide you with foundational skills in firefighter safety, building codes, fire prevention, code inspection, and firefighting strategy and tactics. In addition, the program explores technical, legal, and social aspects of arson, the application of technology to firefighting, and the psychological effects of fire dynamics.

View Program Details (p. 188)

Associate of Applied Science in Human Services

The Associate of Applied Science in Human Services program draws from multiple disciplines, such as health services, psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges of the twenty-first century in the growing field of human services. The program is designed to help you gain introspective skills, knowledge, and attitudes to assess the situations of the most vulnerable in our society in order to provide services that respond to the needs of clients.

View Program Details (p. 190)

Associate of Applied Science in Legal Support and Services

The Associate of Applied Science in Legal Support and Services program is designed to offer a broad-based foundation in the knowledge of the law and other related practical study areas, in conjunction with the practical and technical skills and competencies required of various professions in the legal field. Comprehensive study in areas such as legal research and writing, civil litigation, legal ethics, torts, and various legal disciplines help prepare you for diverse career opportunities.

View Program Details (p. 201)

Associate of Applied Science in Paralegal Studies

(Not Accepting Enrollments, Effective November 11, 2015)

The Associate of Applied Science in Paralegal Studies program is designed to offer a level of training that provides you with knowledge of the law and paralegal studies, in conjunction with the practical and technical skills and competencies required of the profession. Comprehensive study in areas such as legal research and writing, litigation, contracts, legal ethics, torts, and various legal disciplines help prepare you for diverse career opportunities.

View Program Details (p. 192)

Associate of Applied Science in Public Safety and Security

The Associate of Applied Science in Public Safety and Security is created around a variety of public service disciplines including emergency management, law enforcement, corporate security, loss prevention, private investigations, and security. This program is designed to provide you with the foundational skills, knowledge, and communication abilities needed in today's fast-paced world of public safety at the private and governmental levels.

View Program Details (p. 194)

Applied Behavior Analysis Postbaccalaureate Certificate

If you are interested in expanding your knowledge of applied behavior analysis in order to meet the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® Examination, consider the Applied Behavior Analysis Postbaccalaureate Certificate program.

View Program Details (p. 198)

Autism Spectrum Disorders (ASDs) Postbaccalaureate Certificate

The Autism Spectrum Disorders (ASDs) Postbaccalaureate Certificate program is designed for practicing educators who work with children from birth to age 8 and are interested in developing additional competencies for working with young children with ASDs.

View Program Details (p. 200)

Corrections Certificate

The Corrections Certificate program is designed to prepare you to pursue entry-level and supervisory positions in today's complex corrections environment. The field of corrections provides a variety of job opportunities, and correctional officers perform a variety of law enforcement roles in supervising and maintaining security in correctional facilities.

View Program Details (p. 201)
Crime Scene Technician Certificate
The Crime Scene Technician Certificate program is designed to provide you with a foundational understanding of the analytical procedures used by crime scene technicians, as well as the documentation, collection, and preservation processes employed to handle evidence. Program coursework will cover evidentiary procedures in a criminal investigation, such as locating, collecting, and analyzing crime scene evidence, handling and processing physical evidence, identifying the boundaries of a crime scene, managing a crime scene, and searching the crime scene for specific types of evidence that can be used in a criminal prosecution.

View Program Details (p. 202)

Human Services Certificate in Child and Family Services
The Human Services Certificate in Child and Family Services is designed for individuals who want to secure a position or potential promotion in the field of human services. The curriculum will introduce you to child and family services and provide basic skills and general knowledge.

View Program Details (p. 204)

Human Services Certificate in Elder Care Services
The Human Services Certificate in Elder Care Services is designed for individuals who wish to enter the field of gerontology with a basic foundation centered on working with the older adult population. The curriculum will introduce you to elder care services and provide basic skills and general knowledge.

View Program Details (p. 205)

Legal Secretary Certificate
The Legal Secretary Certificate program is designed to provide you with an introduction to legal secretarial skills and enhance your abilities on the job. Coursework focuses on the role of the paralegal in the civil litigation process and helps you develop the skills necessary for effective legal writing, document processing, and use of software applications.

View Program Details (p. 206)

Management and Supervision Certificate in Criminal Justice
If you are currently a professional in the criminal justice field, the Management and Supervision Certificate in Criminal Justice could help increase your knowledge of supervision and management. You will study supervisory practices in criminal justice organizations, management theory and how to manage in a criminal justice organization, organizational behavior, employment law, and human resource development.

View Program Details (p. 207)

Pathway to Paralegal Postbaccalaureate Certificate
If you already possess a bachelor’s degree from an accredited institution and want to enter the paralegal profession, consider the Pathway to Paralegal Postbaccalaureate Certificate program. Courses teach you how to communicate effectively in a legal environment, conduct legal research, and evaluate legal sources.

View Program Details (p. 208)

Private Security Certificate
If you are currently a professional in the criminal justice field, the Private Security Certificate program could help increase your knowledge of private security. The program offers 10 courses designed to introduce you to the field of private and corporate security, examine the range of security responsibilities, and teach you how to provide asset protection to a myriad of clients.

View Program Details (p. 209)
Bachelor of Science in Communication

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes
The Bachelor of Science in Communication program is designed to provide you with the skills to become an effective communicator in today's competitive, global workplace. The interdisciplinary approach combines both theory and application, enabling you to gain a critical understanding of social issues, new media, and effective writing and speaking skills. These critical skills, research abilities, and knowledge of social change are intended to prepare you to pursue positions in a broad range of fields including public administration, advertising, public relations, human resources, law, criminal justice, politics, ministry, social services, technical communication, opinion and market research, fundraising, civil service, international business, management, marketing, and publishing.

Program Length
The Bachelor of Science in Communication program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master's Degree Options
If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

**Discipline-Specific Outcomes**
1. Theory: Understand communication theory and how its basic elements and principles apply to various types of communication environments.
2. Essential Communication Skills: Use contemporary tools, transmissions, and processes to communicate effectively in both oral and written contexts in diverse social interactions and professional settings.
3. Technologies: Understand and use appropriately emerging communication technologies.
4. Research Methods: Acquire, interpret, and present knowledge gained through diverse and appropriate methods of inquiry to arrive at reasoned decisions.
5. Relational: Interact ethically in interpersonal and group communication.

**General Education Literacies and Professional Competencies**
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

**Progression Requirements**
You must achieve a minimum grade of "C" or better in both CM107 College Composition I and CM220 College Composition II.

**Certification, State Board, and National Board Exams**
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CM240</td>
<td>Technical Communication ¹</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology ¹</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement ²</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement ²</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Science Requirement ²</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Requirement ²</td>
<td>5</td>
</tr>
</tbody>
</table>
### Total Core Requirements

**45**

### Major Requirements

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM111</td>
<td>Communication Program and Profession</td>
<td>5</td>
</tr>
<tr>
<td>CM115</td>
<td>Communication - Concepts and Skills</td>
<td>5</td>
</tr>
<tr>
<td>CM202</td>
<td>Mass Media and Broadcasting</td>
<td>5</td>
</tr>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>5</td>
</tr>
<tr>
<td>CM208</td>
<td>Communication Research Skills</td>
<td>5</td>
</tr>
<tr>
<td>CM214</td>
<td>Public Speaking for the Professional</td>
<td>5</td>
</tr>
<tr>
<td>CM305</td>
<td>Communicating in a Diverse Society</td>
<td>6</td>
</tr>
<tr>
<td>CM310</td>
<td>Communication and Conflict</td>
<td>6</td>
</tr>
<tr>
<td>CM313</td>
<td>Digital Tools and Society</td>
<td>6</td>
</tr>
<tr>
<td>CM315</td>
<td>Group Dynamics and Team Building</td>
<td>6</td>
</tr>
<tr>
<td>CM405</td>
<td>Communicating Persuasively</td>
<td>6</td>
</tr>
<tr>
<td>CM410</td>
<td>Organizational Communication</td>
<td>6</td>
</tr>
<tr>
<td>CM460</td>
<td>Strategic Communication</td>
<td>6</td>
</tr>
<tr>
<td>CM499</td>
<td>Bachelor's Capstone in Communication</td>
<td>6</td>
</tr>
</tbody>
</table>

**Total Major Requirements: 78**

### Open Elective Requirements

| Open Electives | 57 |

**Total Open Elective Requirements: 57**

**TOTAL CREDITS: 180**

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1. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor's Degrees in the Prior Learning Assessment section for details.

2. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

3. Eligible students who choose to complete an accelerated master's degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Corrections

Description and Outcomes

The Bachelor of Science in Corrections program is designed to offer a level of academic study that provides you with a solid foundation in criminal justice and specialized knowledge in the field of corrections. The baccalaureate program focuses on the correctional professional, performing research, and utilizing analytical skills; characteristics that are much sought after by today's correctional staff and administrators.

The Bachelor of Science in Corrections is a practice-based program designed to enhance your current qualifications and aid you in pursuing an entry-level or supervisory position upon graduation.

If you seek a practice-based program, the Bachelor of Science in Corrections is designed to enhance your qualifications to help you pursue more challenging responsibilities in criminal justice agencies and corporations. Upon graduation, you may seek employment opportunities in various correctional and criminal justice environments such as courts, adult or juvenile corrections facilities, or community-based organizations. It should be noted that some positions may require additional academy training and experience.

Program Length

The Bachelor of Science in Corrections program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master's Degree Options

If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes

2. Law: Apply principles of law to correctional practice and the civil liabilities of correctional agencies and practitioners.
3. Research Methods: Demonstrate the ability to apply scientific methods of inquiry to arrive at reasoned decisions regarding professional practice within correctional settings.
4. Leadership: Analyze the roles of organizational culture, behavioral theory, planning, ethics, and front line or supervisory roles in correctional leadership strategies and practice.
5. Operations: Examine how correctional staff utilizes information and resources to make effective and ethical operational decisions in correctional settings.
6. Technology: Evaluate the impact of emerging technologies on the punishment of crime, as a tool for criminal enterprise, and on the operations of correctional agencies.
7. Treatment: Evaluate community-based correctional alternatives, including treatment programs and standards of care.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

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Certification, State Board, and National Board Exams

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Degree Plan

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Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
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<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement ¹</td>
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<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement ¹</td>
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<td>100/200 Level</td>
<td>Science Requirement ¹</td>
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<td>100/200 Level</td>
<td>Social Science Requirement ¹</td>
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### 100/200 Level

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<tr>
<th>General Education Electives</th>
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### Total Core Requirements

<table>
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<tr>
<th>Core Requirements</th>
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</thead>
</table>

### Major Requirements

| CJ100 | Preparing for a Career in Public Safety | 5 |
|       | Introduction to the Criminal Justice System | 5 |
| CJ102 | Criminology I | 5 |
| CJ126 | American Prison System | 5 |
| CJ130 | Introduction to Corrections | 5 |
| CJ156 | Correctional Law for the Correctional Officer | 5 |
| CJ227 | Criminal Procedure | 5 |
| CJ255 | History of Corrections | 5 |
| CJ340 | Applied Criminal Justice Ethics | 6 |
| CJ352 | Corrections in the Twenty-First Century | 6 |
| CJ420 | Juvenile Justice | 6 |
| CJ433 | Probation and Parole | 6 |
| CJ435 | Correctional Alternatives | 6 |
| CJ455 | Correctional Administration | 6 |
| CJ490 | Research Methods in Criminal Justice | 6 |
| CJ492 | Bachelor’s Capstone in Corrections | 6 |

| Total Major Requirements | 88 |

### Open Elective Requirements

| Open Electives | 47 |

| Total Open Elective Requirements | 47 |

| TOTAL CREDITS | 180 |

---

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

2. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

3. Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Criminal Justice

Description and Outcomes

The Bachelor of Science in Criminal Justice program is designed to offer a level of academic study that provides you with a solid foundation in criminal justice and a broad liberal arts knowledge base. The baccalaureate program combines the professional skills of various specialized areas of criminal justice with research and analytical skills.

If you seek a practice-based program, the Bachelor of Science in Criminal Justice is designed to enhance your qualifications to help you pursue more challenging responsibilities in criminal justice agencies and corporations. Upon graduation, you may seek employment opportunities in various criminal justice environments such as law enforcement, courts, adult and juvenile corrections, corporate security, public safety, loss prevention, private protective services or investigations, or community-based programs and services. It should be noted that some positions may require additional academy training and experience.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentrations

The bachelor’s degree program offers you the opportunity to personalize a degree with a concentration in law enforcement, forensic psychology, crime scene investigation, homeland security, or juvenile justice.

Program Length

The Bachelor of Science in Criminal Justice program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master’s Degree Options

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes

1. Criminological Theory: Use biological, sociological, and psychological criminological theories to understand the reasons individuals commit criminal acts.
2. Law: Apply the principles of criminal law and civil liabilities to keep officers and agencies from committing criminal acts and violating civil liabilities.
3. Research Methods: Use scientific methods to make professional and logical decisions.
4. Leadership: Build relationships within the community by understanding organizational culture, community relations, and theories of behavior.
5. Operations: Use available resources to make sound operational decisions for the criminal justice agency.
6. Technology: Apply new technology to improve the operations within a criminal justice agency.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

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## Degree Plan

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### Program Requirements

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<thead>
<tr>
<th>Code</th>
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<td><strong>Core Requirements</strong></td>
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<td>CM107</td>
<td>College Composition I</td>
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<td>CM220</td>
<td>College Composition II</td>
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<td>CS212</td>
<td>Communicating Professionalness</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement 1</td>
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<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement 1</td>
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<tr>
<td>100/200 Level</td>
<td>Science Requirement 1</td>
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<tr>
<td>100/200 Level</td>
<td>Social Science Requirement 1</td>
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<td><strong>Major Requirements</strong></td>
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<td>CJ100</td>
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<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
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<tr>
<td>CJ102</td>
<td>Criminology I ²</td>
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<tr>
<td>CJ210</td>
<td>Criminal Investigation</td>
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<tr>
<td>CJ212</td>
<td>Crime Prevention ²</td>
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<tr>
<td>or CJ233</td>
<td>Introduction to Forensic Psychology</td>
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<tr>
<td>CJ216</td>
<td>Computers, Technology, and Criminal Justice Information Systems ²</td>
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<tr>
<td>CJ227</td>
<td>Criminal Procedure</td>
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</tr>
<tr>
<td>CJ230</td>
<td>Criminal Law for Criminal Justice ²</td>
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</tr>
<tr>
<td>CJ340</td>
<td>Applied Criminal Justice Ethics</td>
<td>6</td>
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<tr>
<td>CJ345</td>
<td>Supervisory Practices in Criminal Justice</td>
<td>6</td>
</tr>
<tr>
<td>or CJ444</td>
<td>Managing Criminal Justice Organizations</td>
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</tr>
<tr>
<td>CJ346</td>
<td>Diversity and Inclusivity in Public Safety</td>
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<tr>
<td>CJ490</td>
<td>Research Methods in Criminal Justice</td>
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<tr>
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<tr>
<td>CJ499</td>
<td>Bachelor’s Capstone in Criminal Justice</td>
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<td><strong>TOTAL CREDITS</strong></td>
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</table>

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### Concentration Requirements

Concentration courses are completed within the major electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

#### Law Enforcement

<table>
<thead>
<tr>
<th>Code</th>
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</thead>
<tbody>
<tr>
<td>CJ333</td>
<td>Family and Domestic Violence</td>
<td>6</td>
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<tr>
<td>CJ355</td>
<td>Homeland Security</td>
<td>6</td>
</tr>
<tr>
<td>CJ370</td>
<td>Crime Scene Investigation II</td>
<td>6</td>
</tr>
<tr>
<td>CJ411</td>
<td>Drugs and Alcohol in the Criminal Justice System</td>
<td>6</td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
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<td>24</td>
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</table>

#### Forensic Psychology

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CJ325</td>
<td>Psychology for Law Enforcement</td>
<td>6</td>
</tr>
<tr>
<td>CJ440</td>
<td>Crisis Intervention</td>
<td>6</td>
</tr>
<tr>
<td>PS440</td>
<td>Abnormal Psychology</td>
<td>6</td>
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<tr>
<td>300/400 Level</td>
<td>Criminal Justice Elective</td>
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<tr>
<td><strong>TOTAL CREDITS</strong></td>
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#### Crime Scene Investigation

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>CJ328</td>
<td>Forensic Fingerprint Analysis</td>
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</tr>
<tr>
<td>CJ345</td>
<td>Supervisory Practices in Criminal Justice</td>
<td>6</td>
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<tr>
<td>CJ370</td>
<td>Crime Scene Investigation II</td>
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</tr>
<tr>
<td>CJ385</td>
<td>Forensic Chemistry and Trace Evidence Analysis</td>
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#### Juvenile Justice

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<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>CJ150</td>
<td>Juvenile Delinquency</td>
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<tr>
<td>CJ333</td>
<td>Family and Domestic Violence</td>
<td>6</td>
</tr>
<tr>
<td>CJ420</td>
<td>Juvenile Justice</td>
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<tr>
<td>CJ445</td>
<td>Case Management</td>
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<td>PS440</td>
<td>Abnormal Psychology</td>
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<td><strong>TOTAL CREDITS</strong></td>
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</tbody>
</table>

Students will take CJ150 Juvenile Delinquency in place of an open elective. CJ150 is eligible for waiver for students with advanced start credit.

#### Homeland Security

<table>
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<th>Code</th>
<th>Title</th>
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<tr>
<td>CJ307</td>
<td>Crisis Management in Terrorist Attacks and Disasters</td>
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<tr>
<td>CJ355</td>
<td>Homeland Security</td>
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<tr>
<td>CJ407</td>
<td>Crisis Negotiation</td>
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</table>

**TOTAL CREDITS** | 145

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<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>FS320</td>
<td>Recovery Practices in Emergency Management</td>
<td>6</td>
</tr>
</tbody>
</table>

**TOTAL CREDITS**: 24
Bachelor of Science in Early Childhood Administration

Description and Outcomes

The Bachelor of Science in Early Childhood Administration builds on the foundations of early childhood development best practices while preparing you to administer early childhood programs focusing on children from birth through age 8. Foundation coursework concentrates on growth and development, applied theory, health and nutrition, lesson planning, business administration, program leadership and advocacy, current issues and trends, ethics and professionalism, and strategies for building family and community relationships in a diverse society in the early childhood field.

The course curriculum blends theory and practice, and provides a general education foundation in ethics, critical thinking, and communication skills to support leadership roles and responsibilities in diverse environments.

A field experience component will require students to spend time working on project-based learning assignments in an early childhood setting (preschool, home childcare setting, or childcare center). Students may be required to show proof of a background check, immunizations, and additional site-specific requirements as part of securing the site for the field experience component.

This program is intended for students who wish to advance their career by assuming a leadership or administrative role in an early childhood development setting. This program is not intended for individuals who are pursuing a license to teach early childhood education in a public or accredited private elementary school.

Program Length

The Bachelor of Science in Early Childhood Administration program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master’s Degree Options

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Apply knowledge through active participation in coursework and review of current practices in child development, learning theory, program administration, leadership competencies, and financial management in early childhood programs.


3. Observation and Assessment: Evaluate developmentally appropriate observation and assessment techniques to administer and inform instructional planning for children and their families.

4. Learning Environments: Evaluate developmentally appropriate principles, tools, and practices to create effective learning environments for young children.

5. Ethics and Professionalism: Demonstrate use of professional standards, ethical values, critical inquiry, and advocacy practices of the early childhood field through the review of case study scenarios.

6. Individuality and Cultural Diversity: Illustrate the importance of individuality and cultural diversity of children and their families to learning and development.

General Education Literacies and Professional Competencies

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<td>CS212</td>
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<td>PS124</td>
<td>Introduction to Psychology</td>
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<td>PS220</td>
<td>Child and Adolescent Psychology</td>
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<td>100/200 Level Mathematics Requirement</td>
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<td>CE100</td>
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<td>CE101</td>
<td>Introduction to Early Childhood Education</td>
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<td>CE114</td>
<td>Early Childhood Development</td>
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<td>CE215</td>
<td>Early Childhood Curriculum Planning</td>
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<td>CE220</td>
<td>Child Safety, Nutrition, and Health</td>
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<td>CE240</td>
<td>Young Children With Special Needs</td>
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<td>CM206</td>
<td>Interpersonal Communications</td>
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<td>MT203</td>
<td>Human Resource Management</td>
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<td>CE300</td>
<td>Observation and Assessment in Early Childhood</td>
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<td>CE370</td>
<td>Funding Development and Financial Planning in Early Childhood Programs</td>
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<td>CE371</td>
<td>Early Childhood Administration</td>
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<td>Current Issues and Trends in Early Childhood</td>
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1 These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

2 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

3 Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Early Childhood Development

(Currently Not Accepting Enrollments)

Description and Outcomes
Effective November 11, 2015, this program will no longer be accepting enrollments or reentries. An alternative program may be available/recommended. Check with an Admissions Advisor.

The Bachelor of Science in Early Childhood Development program is a nonlicense program designed to prepare you to work in early childhood settings with children from birth through age 8. Foundation coursework concentrates on growth and development, applied theory, ethics and professionalism, children in the inclusive classroom, health and nutrition, and lesson planning and implementation.

The course curriculum blends theory and practice, and provides a general education foundation in ethics, critical thinking, and communication skills to support roles and responsibilities in diverse learning environments.

Program Length
The Bachelor of Science in Early Childhood Development program consists of a minimum of 180 quarter credit hours. If you are enrolled at a Maine location and choose the student teaching option, you may be required to complete up to 192 quarter credit hours, which includes 18 quarter credit hours of student teaching. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master’s Degree Options
If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes
1. Knowledge Base: Demonstrate the ability to apply knowledge of child development and learning theory in early childhood settings.
3. Observation and Assessment: Evaluate developmentally appropriate observation and assessment to inform instructional planning for children and their families.
4. Learning Environments: Evaluate developmentally appropriate principles, tools, and practices to create effective learning environments for young children.
5. Ethics and Professionalism: Demonstrate use of professional standards, ethical values, critical inquiry, and advocacy practices of the early childhood field.
6. Individuality and Cultural Diversity: Demonstrate an understanding of the importance of individuality and cultural diversity of children and their families to learning and development.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you enroll in the Bachelor of Science in Early Childhood Development program at a location in the state of Maine, you must pass a background check by the end of the first term. If you do not pass a background check or fail to complete a background check by the end of the first term of enrollment, you will be withdrawn from the program and will not owe any financial obligation to the University except for the application fee, which is nonrefundable. In addition to the background check conducted during the first term, if you choose to be placed at a student teaching site, you will be subject to a second background check prior to that placement.

Progression Requirements
In addition to the background check identified in the admissions requirements for the Bachelor of Science in Early Childhood Development, if you are enrolled in the program at a location in the state of Maine and wish to complete the student teaching option, you must complete an additional criminal background check prior to placement at a student teaching site. If you are unable to pass a criminal background check prior to placement at a student teaching site, you will be dismissed from the program.

In addition, if you choose to complete the student teaching option, you must successfully pass specified professional competency exams prior to being eligible for placement at a student teaching site.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified.
Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

If you are enrolled in the Bachelor of Science in Early Childhood Development program at a Maine location and are interested in seeking state of Maine early childhood and/or special education teacher certifications, you must successfully complete any required student teaching hours and additional specified electives to meet state certification eligibility requirements. Some certification options require an additional term of full-time student teaching for eligibility.

Contact the Purdue Global, Maine Department Chair if you are interested in pursuing certifications in the state of Maine. For additional information on certification options and requirements, contact the State of Maine Department of Education:

State of Maine Department of Education
23 State House Station
Augusta, ME 04333
Tel: 207.624.6603
Email: cert.doe@maine.gov
Website: http://www.maine.gov/education/cert (http://www.maine.gov/education/cert/)

Kentucky Students
Please be advised that this program is NOT accredited in Kentucky by the Education Professional Standards Board and is NOT recognized for initial, additional, or renewal of certification or salary enhancement (rank change) for P-12 educators in Kentucky. For more information, please visit the Education Professional Standards Board’s website at http://www.epsb.ky.gov.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<th>Standard Track</th>
<th>Code</th>
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<td>HU245</td>
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<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
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<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<td>SC250</td>
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<td>American Government</td>
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<td>Technology and Society</td>
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<td>PS124</td>
<td>Introduction to Psychology</td>
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<td>or SS144</td>
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<td>CE114</td>
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<td>Early Childhood Curriculum Planning</td>
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Maine Student Teaching Option

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<td>Ethics</td>
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<td>Discovering Science - Current Issues in a Changing World</td>
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Bachelor of Science in Environmental Policy and Management

Description and Outcomes
The Bachelor of Science in Environmental Policy and Management program offers an interdisciplinary opportunity to study environmental issues and policy from a perspective that explores the interrelationship between public and private sectors and society, economics, and the environment. The program focuses on the environment in conjunction with a set of core courses in science, economics, and policy. You will delve into concepts of economics, ethics and values, environmental politics, business, law, culture, and property rights, in addition to studying the science of the environment and sustainability. You will study how institutions in society, including government, business, and nonprofits, all participate in devising solutions to environmental issues.

This interdisciplinary program draws courses and faculty from disciplines across Purdue Global including business, arts and sciences, health sciences, and legal studies. The program has been designed to immerse you in the real problems and issues concerning the environment. In addition, you are presented with opportunities for critical thinking and problem solving as you apply concepts and methods to solve issues at the local, national, and global levels.

If you have already completed an associate's or bachelor's degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor's Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master's Degree Options
If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length
The Bachelor of Science in Environmental Policy and Management program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Research Methods: Apply methods and tools to retrieve, analyze, and utilize primary and secondary sources of information and data.
2. Socially Responsible Leadership: Apply principles of social responsibility to decision-making actions and interactions.
3. Environmental Management: Apply concepts, theories, and principles of environmental management to evaluate and recommend solutions to managing the environment.
5. Global Environmental Issues: Analyze issues of the environment within the context of the global arena.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

This program is subject to minimum enrollments. If minimum enrollments are not met, you will be asked to enroll in a subsequent term.

Policies
Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<td>SC225</td>
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**Major Requirements**

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<td>Introduction to Environmental Policy and Management</td>
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<tr>
<td>EM205</td>
<td>The Politics of Managing the Environment ²</td>
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<td>PP110</td>
<td>Ethics and Public Administration ²</td>
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<td>Socially Responsible Leadership ²</td>
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<td>EM305</td>
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<td>EM410</td>
<td>The Global Environment</td>
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<td>EM430</td>
<td>Environmental Policy Analysis</td>
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<td>Administrative Law</td>
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<td>Finance and Budgeting in the Public Sector</td>
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<td>Private and Public Sector Partnerships</td>
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<td>EM499</td>
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**Open Elective Requirements**

<table>
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<tr>
<th>Course</th>
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<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>180</td>
</tr>
</tbody>
</table>

¹ For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

² These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

³ Eligible students who choose to complete the accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Fire and Emergency Management

Description and Outcomes

The Bachelor of Science in Fire and Emergency Management program is designed for emergency services personnel and addresses the new challenges in technology, human resource management, and fiscal responsibility. The general public and government appointees are demanding higher levels of training and education for those who lead our nation's first response teams during catastrophic disasters, terrorist incidents, and typical emergencies. This bachelor’s degree is designed to empower you to pursue leadership roles that include managing all aspects of modern fire, EMS, and emergency preparedness agencies. Additionally, this program could help increase your administrative and management knowledge as well as occupational and life safety awareness.

Purdue Global is recognized by the U.S. Fire Administration as an official Fire and Emergency Services Higher Education (FESHE) institution. Since 1999, FESHE leaders labored to produce, through consensus, a standardized undergraduate curriculum that is national in scope, content, and outcome. Fire-related and EMS management courses were developed for colleges and universities to use as a model when developing curriculum. All the courses share common titles, catalog descriptions, outlines, and content, which provide a national core of knowledge and competencies as suggested by FESHE. This degree program closely follows the FESHE model.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master's Degree Options

If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Fire and Emergency Management program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Ethics: Evaluate ethical, social, civic, cultural, and political issues as they relate to the management of emergency services, safety, and survival.
2. Global Awareness: Analyze the social, cultural, behavioral, and economic characteristics of global emergency and disaster planning.
3. Knowledge Base: Develop a comprehensive program for operational and strategic emergency management decisions and materials management.
4. Operations: Apply project management strategies that illustrate the design and management of disaster and fire defense planning.

5. Psychology: Appraise issues that deal with the psychological effects of emergency services, safety, and survival.
6. Research Methods: Demonstrate critical thinking to perform research about the management of disaster and fire defense planning using commonly accepted quantitative and qualitative analytical tools to understand and evaluate fire and emergency situations and scenarios.
7. Technology: Evaluate the use of technology to inform and enhance operational and strategic emergency management decisions.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.
# Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
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<td>CM107</td>
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<td>Science Requirement</td>
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<td>Fire Prevention Practices</td>
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<td>FS120</td>
<td>Introduction to Emergency Management</td>
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<td>Principles of Emergency Services</td>
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<td>FS205</td>
<td>Ethics for the Fire and Emergency Services</td>
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<td>Legal Aspects of Emergency Services</td>
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<td>FS220</td>
<td>Preparedness and Planning for Emergency Management</td>
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<td>Crisis Management in Terrorist Attacks and Disasters</td>
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<td>FS304</td>
<td>Community Risk Reduction for Fire and EMS</td>
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<td>FS320</td>
<td>Recovery Practices in Emergency Management</td>
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<tr>
<td>FS401</td>
<td>Fire Prevention Organization and Management</td>
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<tr>
<td>FS402</td>
<td>Political, Ethical, and Legal Foundations of Emergency Services</td>
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<td>FS403</td>
<td>Leadership and Management</td>
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<td>FS414</td>
<td>Personnel Management for Fire and EMS</td>
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<td>FS420</td>
<td>Mitigation and Risk Assessment in Emergency Management</td>
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<tr>
<td>FS425</td>
<td>Disaster Policy in Emergency Management</td>
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<td><strong>TOTAL CREDITS</strong></td>
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<td>180</td>
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</table>

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.
3. Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Fire Science

Description and Outcomes

Purdue Global is recognized by the U.S. Fire Administration as an official Fire and Emergency Services Higher Education (FESHE) institution. The Bachelor of Science in Fire Science closely follows the FESHE model and is designed to provide you with foundational skills in firefighter safety, building codes, fire prevention, code inspection, and firefighting strategy and tactics. In addition, the program explores technical, legal, and social aspects of arson, the application of technology to firefighting, and the psychological effects of fire dynamics. The program serves fire service professionals seeking enhanced skills and a broad spectrum of knowledge in the field of fire science. The curriculum includes analytical approaches to fire protection and investigation, disaster and fire defense planning, hazardous materials management, fire protection structure and system design, and the role of the fire service within the community.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master’s Degree Options

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Fire Science program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, graduates will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Fire Foundations: Demonstrate an understanding of building construction as it relates to firefighter safety, building codes, fire prevention, code inspection, and firefighting strategy and tactics.
3. Psychology: Analyze the issues that deal with the psychological effects of fire dynamics.
4. Research Methods: Apply scientific methods of inquiry to arrive at reasoned decisions regarding fire science.
5. Technology: Analyze methods that integrate the use of technology to inform operational and strategic decisions that will enhance firefighting strategy and tactics.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

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Certification, State Board, and National Board Exams

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CM107</td>
<td>&lt;i&gt;College Composition I&lt;/i&gt;</td>
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<tr>
<td>CM220</td>
<td>&lt;i&gt;College Composition II&lt;/i&gt;</td>
<td>5</td>
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<tr>
<td>CS212</td>
<td>&lt;i&gt;Communicating Professionalism&lt;/i&gt;</td>
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<td>SS270</td>
<td>Social Problems</td>
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Major Requirements

Please refer to School-Specific Policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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<td>FS100</td>
<td>Introduction to Fire and Emergency Services</td>
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</tr>
<tr>
<td>FS101</td>
<td>Fire Behavior and Combustion</td>
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</tr>
<tr>
<td>FS102</td>
<td>Building Construction for Fire Protection</td>
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</tr>
<tr>
<td>FS103</td>
<td>Fire Protection Hydraulics and Water Supply</td>
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</tr>
<tr>
<td>FS104</td>
<td>Fire Protection Systems</td>
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<tr>
<td>FS105</td>
<td>Fire Prevention Practices</td>
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<tr>
<td>FS201</td>
<td>Strategy and Tactics</td>
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<tr>
<td>FS202</td>
<td>Principles of Emergency Services</td>
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</tr>
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<td>FS204</td>
<td>Occupational Safety and Health for Emergency Services</td>
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<tr>
<td>FS208</td>
<td>Legal Aspects of Emergency Services</td>
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<tr>
<td>FS301</td>
<td>Fire Investigation and Analysis</td>
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<td>FS302</td>
<td>Advanced Principles of Firefighter Safety and Survival</td>
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<td>FS304</td>
<td>Community Risk Reduction for Fire and EMS</td>
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<td>FS401</td>
<td>Fire Prevention Organization and Management</td>
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<td>FS402</td>
<td>Political, Ethical, and Legal Foundations of Emergency Services</td>
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<td>FS403</td>
<td>Leadership and Management</td>
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<td>FS412</td>
<td>Safety Risk Management for Fire and EMS</td>
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<td>FS413</td>
<td>Research Analysis for Fire Emergency Services</td>
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<td>FS414</td>
<td>Personnel Management for Fire and EMS</td>
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<td>FS498</td>
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**Open Elective Requirements**

| Open Electives | 3 | 25 |

**Total Open Elective Requirements**

| Total Electives | 25 |

| TOTAL CREDITS | 180 |

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1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.
3. Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
The Bachelor of Science in Human Services program draws from multiple disciplines, such as health services, psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges of the twenty-first century in the growing field of human services.

The program is designed to help you gain the skills, knowledge, attitudes, and experience to assess, intervene, and evaluate the situations of the most vulnerable in our society in order to provide services that respond to the needs of clients. Blending theory and practice, the curriculum teaches you how to critically evaluate your social world as you explore the public and private policies that drive the day-to-day operations of human service agencies in this country and how you can best intervene on behalf of the clients you will serve. The program is designed to provide a broad understanding and the practical skills to help you discern how to be most helpful to clients and a proactive participant in the agency where you may work, which may include areas such as mental health, social services, education, rehabilitation, group and community work, and workplaces including nursing homes, hospitals, and clinics.

This program adheres to the curriculum standards of the Council of Standards in Human Service Education; however, it is not accredited by this agency. Refer to the Certification, State Board, and National Board Exams (p. 158) section for important program disclosure information.

The program is designed to prepare you academically to pursue a variety of careers in the field or in related fields and to pursue advanced education. The coursework in this program fulfills the requirements to sit for the exam to become a Human Services—Board Certified Practitioner (HS-BCP™). Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

If you have already completed an associate's or bachelor's degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Concentrations
Three concentrations are available within the Bachelor of Science in Human Services program: human services administration, gerontology, and child and family welfare.

The human services administration concentration is designed to prepare you with the knowledge and skills to work with diverse funding sources, influence policy, supervise staff, and intervene on behalf of those most vulnerable in our society in situations involving other agencies and players in the human services industry.

The gerontology concentration focuses on the physical, mental, and psychosocial development of humans during the aging process. Choose this concentration if you have an interest in working directly with the growing aging population and as an advocate for seniors in our society.

The child and family welfare concentration focuses on the complexities of the issues and forces that bear down on children and families in our society. Upon graduation, you may assess, evaluate, intervene, and re-evaluate social structures, such as adoption, foster care, child protection, and reunification, as you work with children and families.

Program Length
The Bachelor of Science in Human Services program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master’s Degree Options
If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes
1. Knowledge and Skill Base: Demonstrate foundational knowledge of the theoretical bases, best practices, and historical and current trends related to the human services profession.
2. Planning and Evaluation Skills: Apply theory and skills to identify, plan, implement, and evaluate interventions involving client needs and delivery systems in the human services profession.
3. Values and Ethics: Use the professional, ethical, and legal values, standards, and practices of the human services profession.
4. Information and Systems Management: Apply the information and skills necessary to manage and deliver human services.
5. Diversity and Global Awareness: Demonstrate an understanding of the importance of culture, gender, diversity, and global perspectives in the delivery of human services.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
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Policies

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The Bachelor of Science in Human Services program is a member of the Council for Standards in Human Service Education (CSHSE); however, it is not accredited by this agency.

The program is designed to prepare you academically to pursue a variety of careers in the field or in related fields and to pursue advanced education. The coursework in this program fulfills the requirements to sit for the exam to become a Human Services—Board Certified Practitioner (HS-BCP™). Please note that you must meet post-degree experience requirements of those occupations, vocations, or professions, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Center for Credentialing & Education can be contacted at:

3 Terrace Way
Greensboro, NC 27403-3660
Tel: 336.482.2856

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<td>Core Requirements</td>
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<td>CM107</td>
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<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<td>SC250</td>
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<tr>
<td>SS236</td>
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<td>SS250</td>
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<td>CM206</td>
<td>Interpersonal Communications</td>
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<td>HN115</td>
<td>Human Services Program and Profession</td>
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<td>Human Behavior and the Environment</td>
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<td>Applied Skills for Human Services</td>
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<tr>
<td>MM207</td>
<td>Statistics</td>
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<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
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<tr>
<td>HN300</td>
<td>Human Services and Social Policy</td>
<td>6</td>
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<td>HN330</td>
<td>Case Management in Human Services</td>
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<td>Human Services Delivery</td>
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<td>HN499</td>
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**Concentration Requirements**

Concentration courses are completed within the major electives requirement of the degree plan.

**Human Service Administration**

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>HN345</td>
<td>Public Relations in Not-For-Profit Organizations</td>
<td>6</td>
</tr>
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<td>HN347</td>
<td>Public Personnel Administration</td>
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<tr>
<td>HN400</td>
<td>Proposal Designs for Human Services</td>
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<td>Legal and Ethical Issues in Human Services</td>
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**Gerontology**

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<td>HN360</td>
<td>The Aging Population and Society</td>
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</tr>
<tr>
<td>HN365</td>
<td>Psychology of Aging</td>
<td>6</td>
</tr>
<tr>
<td>HN420</td>
<td>Social and Health Care Issues in Aging</td>
<td>6</td>
</tr>
<tr>
<td>Code</td>
<td>Title</td>
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<tr>
<td>HN450</td>
<td>Legal and Ethical Issues in Human Services</td>
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**Child and Family Welfare**

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<td>HN377</td>
<td>Studies in Child and Adolescent Development</td>
<td>6</td>
</tr>
<tr>
<td>HN430</td>
<td>Advocacy for Families and Youth</td>
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<td>HN450</td>
<td>Legal and Ethical Issues in Human Services</td>
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</table>
Bachelor of Science in Human Services in Youth/Family Services and Administration

Description and Outcomes
The Bachelor of Science in Human Services in Youth/Family Services and Administration program draws from multiple disciplines, such as developmental psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges in the growing field of human services. You will be prepared to enter careers in family and youth services, social services and administration, juvenile justice, program planning, case management, and community advocacy.

The program is designed to help you gain the skills, knowledge, attitudes, and experience to assess and evaluate programs that meet the needs of people in contemporary society. In addition, the program will prepare you with the knowledge and skills to work with diverse funding sources, influence policy, and intervene on behalf of those in need. The program will provide a broad understanding and the practical skills to help you discern how to be most helpful to clients and a proactive participant in the agency where you may work.

Blending theory and practice, the curriculum teaches you how to critically evaluate your social world as you explore the public and private policies that drive the day-to-day operations of human service agencies. Coursework will provide opportunities for practical application of evidence-based interventions used to serve youth and families.

This program is a member of the Council for Standards in Human Service Education (CSHSE) and adheres to their curriculum standards. Refer to the Certification, State Board, and National Board Exams (p. 161) section for important program disclosure information.

The program is designed to prepare you academically to pursue a variety of careers in the field or in related fields and to pursue advanced education. The coursework in this program fulfills the requirements to sit for the Human Services–Board Certified Practitioner (HS-BCP™) exam offered by the Center for Credentialing & Education. Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

For additional information on the HS-BCP, the Center for Credentialing & Education can be contacted at:

3 Terrace Way
Greensboro, NC 27403-3660
Tel: 336.482.2856

If you have already completed an associate's or bachelor's degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor's Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master's Degree Options
If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length
The Bachelor of Science in in Human Services in Youth/Family Services and Administration program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes
Discipline-Specific Outcomes
1. Knowledge and Skill Base: Identify foundational and theoretical knowledge, best practices, and historical and current trends related to the human services field.
2. Planning and Evaluation Skills: Apply theory and skills to identify, plan, implement, evaluate, manage, and administer interventions involving youth and family services.
3. Values and Ethics: Examine the professional, ethical, and legal values, standards, and practices of the human services profession.
4. Information and Systems Management: Apply the information and skills necessary to manage and administer human services to youth and families in the community.
5. Diversity and Global Awareness: Evaluate the importance of culture, gender, diversity, and global perspectives in the administration and delivery of human services.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot...
guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

This program does not lead to certification or licensure as a social worker or counselor in any state.

The coursework in this program fulfills the requirements to sit for the Human Services—Board Certified Practitioner (HS-BCP) exam offered by the Center for Credentialing & Education. Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

For additional information on the HS-BCP, the Center for Credentialing & Education can be contacted at:

3 Terrace Way
Greensboro, NC 27403-3660
Tel: 336.482.2856

Degree Plan

The | icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Core Requirements</strong></td>
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</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>HN200</td>
<td>Survey of Social Problems</td>
<td>5</td>
</tr>
<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Science Requirement</td>
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<td>100/200 Level</td>
<td>Social Science Requirement</td>
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<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
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<tr>
<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
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<td>HN115</td>
<td>Human Services Program and Profession</td>
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<td>HN144</td>
<td>Human Behavior and the Environment</td>
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<td>HN205</td>
<td>Applied Skills for Human Services</td>
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<td>HN220</td>
<td>Prevention and Crisis Intervention</td>
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<td>CJ333</td>
<td>Family and Domestic Violence</td>
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<td>CJ420</td>
<td>Juvenile Justice</td>
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<td>HN330</td>
<td>Case Management in Human Services</td>
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<td>HN347</td>
<td>Public Personnel Administration</td>
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<td>HN370</td>
<td>Child Welfare and Family</td>
<td>6</td>
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<td>HN377</td>
<td>Studies in Child and Adolescent Development</td>
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<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td>180</td>
</tr>
</tbody>
</table>

1 These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

2 For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).

3 Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Legal Studies
(CURRENTLY NOT ACCEPTING ENROLLMENTS)

Description and Outcomes
Effective October 19, 2016, this program will no longer be accepting enrollments or reentries. An alternative program may be available/recommended. Check with an Admissions Advisor.

The Bachelor of Science in Legal Studies program is designed to provide you with an education that incorporates the study of law (and related disciplines) with the development of both practical and analytical skills. In addition, if you plan on continuing your course of study at the law school level, the program’s solid educational foundation could prepare you for the rigors of advanced study of the law or other areas of graduate study.

The program focuses on the knowledge, skills, and values required of competent and ethical professionals working in the legal services industry. Courses provide a well-rounded academic foundation that emphasizes analytical thinking, reading comprehension, and communication skills while helping you develop the practical skills to successfully enter the job market. You will have the opportunity to develop strong interpersonal skills, self-discipline, and ethical principles.

The legal education and training provided in the Bachelor of Science in Legal Studies program may prove useful if you are interested in continuing on to law school or a graduate education program or pursuing many other occupations including: arbitrator, mediator, patent agent, title examiner, legislative assistant, lobbyist, political office holder, corporate executive, journalist, abstractor, claims examiner, compliance and enforcement inspector, occupational and safety health worker, legal psychology expert, and jury consultant.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master’s Degree Options
If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length
The Bachelor of Science in Legal Studies program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Theory and Principles: Define the basic theories, elements, and principles of law.
2. Research: Find relevant primary and secondary legal sources in electronic and print media and apply them to specific fact scenarios using prescribed analysis and argument.
3. Investigation: Apply investigative techniques to support the development of a legal argument.
4. Communications: Produce communications using theoretical and practical concepts from specialized areas of law.
5. Critical Thinking: Evaluate the role of legal theory and practice in the practice of societal institutions.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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# Program Requirements

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<tr>
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<tr>
<td><strong>Core Requirements</strong></td>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<td>CS204</td>
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<td>HU200</td>
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<td>HU245</td>
<td>Ethics</td>
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<td>HU250</td>
<td>Humanities and Culture</td>
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<td><strong>Science (select one of the following):</strong></td>
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<td>Discovering Science - Current Issues in a Changing World</td>
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<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
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<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<td>SS236</td>
<td>American Government</td>
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<tr>
<td>IT133</td>
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<td>Introduction to Legal Technology</td>
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<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
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<td>PA165</td>
<td>Introduction to Torts</td>
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<tr>
<td>PA201</td>
<td>Introduction to Legal Research</td>
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<tr>
<td>PA205</td>
<td>Introduction to Legal Analysis and Writing</td>
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<td>PA253</td>
<td>Legal Ethics ^2</td>
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<td>LS305</td>
<td>Constitutional Law</td>
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<td>LS308</td>
<td>Law and Society</td>
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<td>LS490</td>
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<tr>
<td><strong>TOTAL CREDITS</strong></td>
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</tbody>
</table>

^1 Online students will take PA230 Introduction to Legal Technology.

^2 These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

^3 Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Legal Support and Services

Description and Outcomes

The Bachelor of Science in Legal Support and Services program is designed to offer a broad-based foundation in the knowledge of the law and other related practical study areas, in conjunction with the practical and technical skills and competencies required of various professions in the legal field. Comprehensive study in areas such as legal research and writing, American justice system, legal ethics, legal philosophy, and various legal disciplines help prepare you for diverse career opportunities.

If you are interested in pursuing occupational advancement or seeking employment in legal support environments, including private law firms, corporations, and government agencies, consider this program. Duties may include providing support during legal proceedings, investigation, preparing various documents, managing technology, and researching and assessing legal issues.

Concentration

The bachelor’s degree program offers you the opportunity to personalize a degree with a concentration in the paralegal profession.

Accelerated Master’s Degree Options

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider this program. Duties may include providing support during legal proceedings, investigation, preparing various documents, managing technology, and researching and assessing legal issues.

Program Length

The Bachelor of Science in Legal Support and Services program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Theory and Principles: Explain the elements of specific areas of law.
2. Research: Apply relevant primary and secondary legal sources to specific fact scenarios.
3. Investigation: Investigate using exploratory techniques in the legal profession.
4. Communications: Draft communications using legal sources from specific areas of law.
5. Critical Thinking: Argue legal theories and the practices of various societal institutions.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

Standard Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Science Requirement</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Requirement</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>General Education Electives</td>
<td>10</td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td></td>
<td>45</td>
</tr>
</tbody>
</table>

Major Requirements
Bachelor of Science in Legal Support and Services

CM206  Interpersonal Communications  5
IT133  Microsoft Office Applications on Demand  5
or PA230  Introduction to Legal Technology
LS100  Introduction to the Law and Legal Profession  5
LS185  Introduction to American Jurisprudence  5
LS204  Legal Research and Writing  5
LS244  Advanced Legal Research and Writing  5
PA253  Legal Ethics  5
100/200 Level  Major Elective  5
LS308  Law and Society  6
LS311  Business Law  6
LS312  Ethics and the Legal Environment  6
LS490  Legal Philosophy  6
PA412  Alternative Dispute Resolution  6
300/400 Level  Major Electives (see below)  12
LS495  Bachelor of Science in Legal Support and Services Capstone  6
Total Major Requirements  93

Open Elective Requirements
Open Electives  47
Total Open Elective Requirements  47
TOTAL CREDITS  180

1  For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2  Online students will take PA230 Introduction to Legal Technology.
3  These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.
4  Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.

Concentration Track

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<tr>
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<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
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</tr>
<tr>
<td>CM220</td>
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<td>5</td>
</tr>
<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Mathematics Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement 1</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Science Requirement 1</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Social Science Requirement 1</td>
<td>5</td>
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<tr>
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<td>45</td>
</tr>
<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
<td>5</td>
</tr>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand 2,3</td>
<td>5</td>
</tr>
<tr>
<td>or PA230</td>
<td>Introduction to Legal Technology</td>
<td></td>
</tr>
<tr>
<td>LS100</td>
<td>Introduction to the Law and Legal Profession 3</td>
<td>5</td>
</tr>
<tr>
<td>LS185</td>
<td>Introduction to American Jurisprudence 3</td>
<td>5</td>
</tr>
<tr>
<td>LS204</td>
<td>Legal Research and Writing</td>
<td>5</td>
</tr>
<tr>
<td>LS244</td>
<td>Advanced Legal Research and Writing</td>
<td>5</td>
</tr>
<tr>
<td>PA253</td>
<td>Legal Ethics</td>
<td>5</td>
</tr>
<tr>
<td>LS308</td>
<td>Law and Society</td>
<td>6</td>
</tr>
<tr>
<td>LS311</td>
<td>Business Law</td>
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<td>Major Electives (see below)</td>
<td>10</td>
</tr>
<tr>
<td>300/400 Level</td>
<td>Major Electives (see below)</td>
<td>12</td>
</tr>
<tr>
<td>LS495</td>
<td>Bachelor of Science in Legal Support and Services Capstone</td>
<td>6</td>
</tr>
<tr>
<td>Total Major Requirements</td>
<td></td>
<td>93</td>
</tr>
</tbody>
</table>

Open Elective Requirements
Open Electives  47
Total Open Elective Requirements  47
TOTAL CREDITS  180

Paralegal Concentration courses are completed within the major electives requirement of the degree plan.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA110</td>
<td>Civil Litigation</td>
<td>5</td>
</tr>
<tr>
<td>PA260</td>
<td>Criminal Law</td>
<td>5</td>
</tr>
<tr>
<td>PA301</td>
<td>Administrative Law</td>
<td>6</td>
</tr>
<tr>
<td>PA305</td>
<td>Law Office Management</td>
<td>6</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td></td>
<td>22</td>
</tr>
</tbody>
</table>

1  For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2  Online students will take PA230 Introduction to Legal Technology.
3  These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.
4  Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Liberal Studies

(Originally Not Accepting Enrollments)

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes

Effective November 11, 2020, this program will no longer be accepting enrollments. Students interested in a similar program may consider the Bachelor of Science in Professional Studies (p. 55).

If you have prior learning credit and are interested in creating a program to meet personal and professional interests, consider the Bachelor of Science in Liberal Studies program. The degree-completion program allows you to receive credit for eligible prior learning, which may include transfer credit from a regionally or nationally accredited institution, military training, or other experiential learning.

During the first term of study, you will develop an Individualized Learning Plan under the guidance of a faculty advisor. The Individualized Learning Plan contains a career goal statement and outlines the coursework you will complete as part of your degree plan. With the assistance of your faculty advisor, you will choose up to two focus areas that align with your professional and personal goals. You will be required to write a one-paragraph goal statement explaining your rationale for choosing the area(s) of focus and submit it to your faculty advisor for approval.

You will complete the core and major requirements outlined in the degree plan and may choose elective courses that support the educational goals developed in your Individualized Learning Plan.

Upon graduation, you may find career opportunities in a variety of fields based on the individualized design of the program.

If you have already completed an associate's or bachelor's degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor's Degrees (p. 24) in the Prior Learning Assessment section for details.

Concentration

A concentration in leadership is also available within the Bachelor of Science in Liberal Studies and is designed to prepare you with knowledge and skills to lead others in diverse settings.

Program Length

The Bachelor of Science in Liberal Studies program consists of a minimum of 180 quarter credit hours, including the standard general education requirements. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Accelerated Master's Degree Options

If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Outcomes

Discipline-Specific Outcomes

1. Occupational Specialization: Apply program-specific interests and general education knowledge to the development of an approved individualized degree plan designed for a specific career or professional occupation.
2. Interdisciplinary Core: Use the interdisciplinary approach to learning to successfully complete a student-selected, focused sequence of elective coursework.
3. Professional Competencies: Use critical thinking and effective communications in locating, presenting, and analyzing information.
4. Cultural and Diversity Awareness: Demonstrate an understanding of individual and cultural differences and effective collaboration with colleagues of diverse backgrounds.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to the Policy Information (p. 46) section for general Purdue Global policies.

Progression Requirements

If you enroll in the Bachelor of Science in Liberal Studies leadership specialization, you will have the prerequisite for MT302 Organizational Behavior waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Core Requirements</strong></td>
<td></td>
</tr>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>CS204</td>
<td>Professionalism - Theory and Practice in the Global Workplace</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td><strong>Mathematics (select one of the following):</strong></td>
<td></td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Arts and Humanities (select one of the following):</strong></td>
<td></td>
</tr>
<tr>
<td>HU200</td>
<td>Arts and Humanities - Modern Creative Expressions</td>
<td></td>
</tr>
<tr>
<td>HU245</td>
<td>Ethics</td>
<td></td>
</tr>
<tr>
<td>HU250</td>
<td>Humanities and Culture</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Science (select one of the following):</strong></td>
<td></td>
</tr>
<tr>
<td>SC200</td>
<td>Discovering Science - Current Issues in a Changing World</td>
<td></td>
</tr>
<tr>
<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
<td></td>
</tr>
<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
<td></td>
</tr>
<tr>
<td>SC250</td>
<td>Fundamentals of Science</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Social Science (select one of the following):</strong></td>
<td></td>
</tr>
<tr>
<td>SS236</td>
<td>American Government</td>
<td></td>
</tr>
<tr>
<td>SS250</td>
<td>Technology and Society</td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Total Core Requirements</strong></td>
<td>33</td>
</tr>
</tbody>
</table>

|       | **Bachelor of Science in Liberal Studies**                          |         |
|       | **Major Requirements**                                              |         |
| CM115 | Communication - Concepts and Skills                                  | 5       |
| HU245 | Ethics                                                               | 1       |
| MM207 | Statistics                                                           | 1       |
| PS124 | Introduction to Psychology                                          | 1       |
| SC115 | Principles of Nutrition                                             | 1       |
| 100/200 Level | Major Electives 1 | 15 |
| CM310 | Communication and Conflict                                          | 6       |
| HU345 | Critical Thinking                                                   | 6       |
| SS360 | American Women                                                       | 6       |
| 300/400 Level | Major Electives (see below) | 24 |
| LI499 | Bachelor's Capstone in Liberal Studies                              | 6       |
|       | **Total Major Requirements**                                        | 88      |

|       | **Open Elective Requirements**                                       |         |
|       | Open Electives                                                       | 59      |

<table>
<thead>
<tr>
<th>Total Open Elective Requirements</th>
<th>59</th>
</tr>
</thead>
<tbody>
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<td>TOTAL CREDITS</td>
<td>180</td>
</tr>
</tbody>
</table>

1. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.

2. Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.

Concentration Requirements

Concentration courses are completed within the major electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

<table>
<thead>
<tr>
<th>Leadership Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM460</td>
<td>Strategic Communication</td>
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</tr>
<tr>
<td>LI410</td>
<td>Leadership in Practice</td>
<td>6</td>
</tr>
<tr>
<td>MT302</td>
<td>Organizational Behavior</td>
<td>6</td>
</tr>
<tr>
<td>MT340</td>
<td>Conflict Management and Team Dynamics</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td>24</td>
</tr>
</tbody>
</table>
Bachelor of Science in Paralegal Studies

(Currently Not Accepting Enrollments)

Description and Outcomes

Effective November 11, 2015, this program will no longer be accepting enrollments or reentries. An alternative program may be available/recommended. Check with an Admissions Advisor.

The Bachelor of Science in Paralegal Studies program is designed to prepare you to pursue a career as a paralegal as well as for advancement if you are already working in the field. The program provides you with a broad knowledge base and a strong foundation in law and paralegal skills. The baccalaureate program is designed to combine the technical skills of various specialized areas of law with research, practical, technological, and analytical skills. In addition to the areas covered in the associate’s-level program, the bachelor’s degree covers the fields of real estate law, family law, tort law, and advanced legal writing, and includes paralegal electives and general education requirements at the 300/400-level.

Upon graduation, you may pursue occupational advancement or seek employment in legal environments including private law firms, corporations, and government agencies. A paralegal's duties may include providing support during courtroom proceedings, interviewing and investigating, preparing documents, managing technology, and researching legal issues.

Accelerated Master’s Degree Options

If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Paralegal Studies program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Assist Clients: Analyze data to ethically assist clients throughout the legal process.
2. Perform Legal Research: Locate and analyze relevant primary and secondary legal sources in electronic and print media.
3. Perform Investigative Functions: Use investigative techniques to gather information from a variety of sources.
4. Perform Communications Functions: Communicate with participants throughout the legal process.
5. Implement Legal Procedures: Manage electronic and print information.
6. Assist in Litigation Preparation: Draft and organize information for trial purposes.
7. Prepare Legal Documents for Clients.

General Education Literacies and Professional Competencies

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<td>MM150</td>
<td>Survey of Mathematics</td>
<td>5</td>
</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
<td></td>
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</tbody>
</table>
Arts and Humanities (select one of the following): 5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>HU200</td>
<td>Arts and Humanities - Modern Creative Expressions</td>
</tr>
<tr>
<td>HU245</td>
<td>Ethics</td>
</tr>
<tr>
<td>HU250</td>
<td>Humanities and Culture</td>
</tr>
</tbody>
</table>

Science (select one of the following): 5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SC200</td>
<td>Discovering Science - Current Issues in a Changing World</td>
</tr>
<tr>
<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
</tr>
<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
</tr>
<tr>
<td>SC250</td>
<td>Fundamentals of Science</td>
</tr>
</tbody>
</table>

Social Science (select one of the following): 5

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>SS236</td>
<td>American Government</td>
</tr>
<tr>
<td>SS250</td>
<td>Technology and Society</td>
</tr>
</tbody>
</table>

Total Core Requirements 33

**Major Requirements**

**IT133** or **PA230**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT133</td>
<td>Microsoft Office Applications on Demand</td>
</tr>
<tr>
<td>PA230</td>
<td>Introduction to Legal Technology</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA110</td>
<td>Civil Litigation</td>
</tr>
<tr>
<td>PA201</td>
<td>Introduction to Legal Research</td>
</tr>
<tr>
<td>PA205</td>
<td>Introduction to Legal Analysis and Writing</td>
</tr>
<tr>
<td>PA253</td>
<td>Legal Ethics</td>
</tr>
<tr>
<td>100/200 Level Major Elective</td>
<td>10</td>
</tr>
<tr>
<td>PA300</td>
<td>Real Estate Law</td>
</tr>
<tr>
<td>PA310</td>
<td>Tort Law</td>
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<tr>
<td>PA401</td>
<td>Advanced Legal Writing</td>
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<tr>
<td>PA499</td>
<td>Bachelor’s Capstone in Paralegal Studies</td>
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</table>

Total Major Requirements 88

**Open Elective Requirements**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>Open Electives</td>
<td></td>
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</tbody>
</table>

Total Open Elective Requirements 59

**TOTAL CREDITS** 180

---

1 Online students will take PA230 Introduction to Legal Technology.

2 Students who do not possess prior learning credit comparable to PA165 Introduction to Torts must take the course in place of an open elective to satisfy the prerequisite requirements for PA310 Tort Law.

3 Eligible students who choose to complete an accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Political Science
(CURRENTLY NOT ACCEPTING ENROLLMENTS)

Description and Outcomes

Effective April 16, 2014, this program will no longer be accepting enrollments or reentries. An alternative program may be available/recommended. Check with an Admissions Advisor.

The Bachelor of Science in Political Science program is designed to help you develop an understanding of the interconnected issues and challenges that confront governing bodies and society locally, regionally, nationally, and globally. The study of politics and political science is broad and interdisciplinary; therefore, the program focuses on the historical, global, current, and future approaches to political theories and the application of those theories to the creation of political institutions and policy. In addition, the program emphasizes dimensions of politics, governance, the relationships between law and political institutions, economic and political power, and cultural and political identity.

The program's curriculum bridges to other disciplines including economics, law/legal studies, and social science. This melding of perspectives and the connection of disciplines creates a program rich in analysis of how various facets of political, legal, governmental, and economic structures interact. In addition, the program helps you develop skills and understand methods of applying these facets to the study of leadership in the political arena.

The Bachelor of Science in Political Science program is designed to prepare you to be an active and involved citizen in a democratic political system founded on principles of representative government as well as a multitiered system involving the federal, state, and local levels. This program provides you with the tools to participate in the multifaceted political structure within a rapidly developing culture where global lines, institutions, cultures, and economies are blurred. The Bachelor of Science in Political Science program teaches you to think about politics and helps prepare you to be a critical and informed participant in an increasingly complex world.

Accelerated Master's Degree Options
If you are interested in earning both a bachelor's and master's degree in legal studies, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length
The Bachelor of Science in Political Science program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes
1. The Structure and Organization of Government: Assess the organization and structure of governmental organizations in the context of legislative and administrative processes.
2. Leadership and Advocacy: Apply techniques to access the political system in order to effectively advocate for social and political change.
3. Societal Relationships and Influence: Analyze relationships between law and political institutions, economic and political power, and culture and political identity.
4. Political Theory and Process: Analyze political, administrative, and policy theories and assess their impact on political processes and policy development.
5. Ethics: Apply ethical principles to decision making, actions, and interactions within the political process.
6. Comparative Global Politics: Evaluate the political process, public decision making, and implementation globally.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.
# Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
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<td><strong>Core Requirements</strong></td>
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<tr>
<td>100/200 Level</td>
<td>Communication Course</td>
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<tr>
<td>100/200 Level</td>
<td>Mathematics Course</td>
<td>5</td>
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<tr>
<td>200 Level</td>
<td>Communication Course</td>
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<tr>
<td>300/400 Level</td>
<td>Arts and Humanities Course</td>
<td>6</td>
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<td>300/400 Level</td>
<td>Physical Science Course</td>
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<tr>
<td>300/400 Level</td>
<td>Social Science Course</td>
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<tr>
<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
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<td>BU204</td>
<td>Macroeconomics</td>
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<tr>
<td>LS102</td>
<td>Introduction to Law</td>
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<td>MM207</td>
<td>Statistics</td>
<td>5</td>
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<tr>
<td>PO101</td>
<td>Introduction to Political Science</td>
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</tr>
<tr>
<td>PP205</td>
<td>Introduction to Administrative Law</td>
<td>5</td>
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<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
</tr>
<tr>
<td>SS230</td>
<td>Making History - The Founding Fathers</td>
<td>5</td>
</tr>
<tr>
<td>SS236</td>
<td>American Government</td>
<td>5</td>
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<tr>
<td>LS305</td>
<td>Constitutional Law</td>
<td>6</td>
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<tr>
<td>PO300</td>
<td>Political Theory</td>
<td>6</td>
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<tr>
<td>PO400</td>
<td>International Relations</td>
<td>6</td>
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<tr>
<td>300/400 Level</td>
<td>Major Electives</td>
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<td>PO499</td>
<td>Bachelor's Capstone in Political Science</td>
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<td>Open Electives</td>
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<td></td>
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<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
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</table>
Bachelor of Science in Psychology

(Currently Not Accepting Enrollments)

Description and Outcomes

Effective November 11, 2015, this program will no longer be accepting enrollments or reentries. An alternative program may be available/recommended. Check with an Admissions Advisor.

A Bachelor of Science in Psychology may prepare you to pursue career opportunities in various fields where you may implement your psychological knowledge, skills, and values. In addition, the program may prepare you for graduate work to pursue more specialized careers. The program’s curriculum is designed to provide you with content knowledge of the major concepts, values, theories, psychological studies, research methods, and historical trends in psychology as they apply to human behavior, learning, and development. You will study how psychology relates to your everyday life and the importance of culture and diversity. Courses are designed to help you develop and use psychological skills, critical thinking, and the scientific approach to problem solving to evaluate behavior and mental processes while applying psychological principles to personal, social, and organizational issues.

Emphasis Areas

Four emphasis area options are available within the Bachelor of Science in Psychology program. The child development emphasis area provides exploration of behavioral development from birth to adolescence and is designed to prepare you to pursue a career in early childhood education, human services, and community work. The applied behavior analysis emphasis area provides an examination of the design, analysis, and application of learning theories and behavioral principles, and is designed to prepare you to pursue careers working with children and adults in schools and other organizational settings. The industrial/organizational psychology emphasis area helps prepare you to become skilled in the psychology of behavior and attitudes, and is designed to help you pursue a career working to improve the performance, satisfaction, and well-being of employees by applying psychology-related strategies in various work settings. Finally, the addictions emphasis area provides an investigation of the design, analysis, and application of learning theories and behavioral principles to personal, social, and organizational issues.

Accelerated Master's Degree Option

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Psychology program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Demonstrate knowledge of the major concepts, theoretical perspectives, enduring conflicts, empirical findings, and historical trends in psychology.

2. Research Methods: Apply basic methodology in psychology including research design, data analysis, and the interpretation and evaluation of findings.

3. Critical Thinking Skills: Use analytical thinking, skeptical inquiry, and the scientific approach in solving problems related to behavior and mental processes.

4. Application: Apply the appropriate psychological principles, theories, and concepts to personal, social, and organizational issues and problems.

5. Values in Psychology: Demonstrate an understanding of the underlying ethical standards, values, and considerations in theory and practice in the disciplines of psychology.

6. Information and Technological Skills: Use contemporary tools and technologies to communicate psychological principles and concepts effectively in diverse social and professional settings.

7. Global Awareness: Demonstrate an understanding of how academic and applied psychology can improve interpersonal relationships across cultural and national boundaries.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

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meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Behavior Analyst Certification Board® (BACB®) has verified the Purdue Global course sequence as meeting the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® Examination.

To become certified, you will need to obtain the necessary number of hours of field experience under an appropriate supervisor, as required by the BACB, meet additional degree and practicum requirements, and must also pass the comprehensive exam.

The Behavior Analyst Certification Board can be contacted at:
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Bachelor of Science in Psychology program do not guarantee or prepare graduates for state licensure.

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
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<td>CM107</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<td>CS204</td>
<td>Professionalism - Theory and Practice in the Global Workplace</td>
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<td>MM212</td>
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<tr>
<td>HU200</td>
<td>Arts and Humanities - Modern Creative Expressions</td>
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<tr>
<td>HU245</td>
<td>Ethics</td>
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<tr>
<td>HU250</td>
<td>Humanities and Culture</td>
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<td>Science (select one of the following):</td>
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<td>SC200</td>
<td>Discovering Science - Current Issues in a Changing World</td>
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<td>SC235</td>
<td>General Biology I - Human Perspectives</td>
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<tr>
<td>SC246</td>
<td>Fundamentals of Microbiology</td>
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<td>SC250</td>
<td>Fundamentals of Science</td>
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<td>Social Science (select one of the following):</td>
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<td>SS250</td>
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<td><strong>Major Requirements</strong></td>
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<tr>
<td><strong>Addictions</strong></td>
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<td></td>
</tr>
<tr>
<td>Code</td>
<td>Title</td>
<td>Credits</td>
</tr>
<tr>
<td>PS370</td>
<td>Health Psychology</td>
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</tr>
<tr>
<td>PS375</td>
<td>Psychology of Addiction</td>
<td>6</td>
</tr>
<tr>
<td>PS450</td>
<td>Case Management in Clinical Settings</td>
<td>6</td>
</tr>
<tr>
<td>PS452</td>
<td>Psychopharmacology of Alcohol and Drugs</td>
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<td><strong>Total Major Requirements</strong></td>
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</table>

**Emphasis Area Requirements**

Emphasis area courses are completed within the major requirements of the degree plan.

**Addictions**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tr>
<td>PS410</td>
<td>Screening and Assessment</td>
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<tr>
<td>PS340</td>
<td>Exceptional Needs Children</td>
<td>6</td>
</tr>
<tr>
<td>PS360</td>
<td>Applied Behavior Analysis I</td>
<td>6</td>
</tr>
<tr>
<td>PS365</td>
<td>Applied Behavior Analysis II</td>
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</tr>
<tr>
<td>PS430</td>
<td>Program Design and Evaluation</td>
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**Applied Behavior Analysis**

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<th>Title</th>
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<tr>
<td>PS340</td>
<td>Exceptional Needs Children</td>
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</tr>
<tr>
<td>PS345</td>
<td>Language and Speech Development and Disorders</td>
<td>6</td>
</tr>
<tr>
<td>PS350</td>
<td>Working With Children in a Diverse World</td>
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**Child Development**

<table>
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<tbody>
<tr>
<td>PS340</td>
<td>Exceptional Needs Children</td>
<td>6</td>
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</tbody>
</table>

1 Eligible students who choose to complete the accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
PS420  Social Relationships in Childhood  6

TOTAL CREDITS  24

**Industrial/Organizational Psychology**

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<th>Code</th>
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<tr>
<td>PS390</td>
<td>Introduction to Industrial/Organizational Psychology</td>
<td>6</td>
</tr>
<tr>
<td>PS391</td>
<td>Psychology of Leadership</td>
<td>6</td>
</tr>
<tr>
<td>PS392</td>
<td>Attitudes and Motivation in the Workplace</td>
<td>6</td>
</tr>
<tr>
<td>PS451</td>
<td>Selection and Assessment in Organizations</td>
<td>6</td>
</tr>
</tbody>
</table>

TOTAL CREDITS  24

Emphasis area is not available in Tennessee.
Bachelor of Science in Psychology in Addictions

Description and Outcomes

The Bachelor of Science in Psychology in Addictions provides you with content knowledge of the major concepts, values, theories, psychological studies, research methods, and historical trends in psychology as they apply to the many aspects of addiction science, assessment, prevention, intervention, treatment, and case management. Courses are designed to help you understand the nature of addiction and clinical disorders to help in your professional work with clients. Courses focus on using the scientific approach to problem solving to evaluate behavior and mental processes while applying psychological principles to personal, social, and organizational issues.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master’s Degree Option

If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Psychology in Addictions program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Discuss the major concepts, theoretical perspectives, enduring conflicts, empirical findings, and historical trends in psychology.
2. Research Methods: Explore basic methodology in psychology including research design, data analysis, and the interpretation and evaluation of findings.
3. Critical Thinking Skills: Assess problems related to behavior and mental processes using analytical thinking, skeptical inquiry, and/or the scientific approach.
4. Application: Apply the appropriate psychological principles, theories, and concepts to personal, social, and organizational issues and problems.
5. Values in Psychology: Examine the underlying ethical standards, values, and considerations in theory and practice in the disciplines of psychology.
7. Global Awareness: Explain how academic and applied psychology can improve interpersonal relationships across cultural boundaries in a variety of treatment settings.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 46) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

You may not use transfer credit to replace the following courses:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>PS215</td>
<td>Neuroscience</td>
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</tr>
<tr>
<td>PS311</td>
<td>Ethical Practice in a Diverse World</td>
<td>6</td>
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<tr>
<td>PS370</td>
<td>Health Psychology</td>
<td>6</td>
</tr>
<tr>
<td>PS375</td>
<td>Psychology of Addiction</td>
<td>6</td>
</tr>
<tr>
<td>PS380</td>
<td>Clinical Psychology</td>
<td>6</td>
</tr>
<tr>
<td>PS450</td>
<td>Case Management in Clinical Settings</td>
<td>6</td>
</tr>
<tr>
<td>PS452</td>
<td>Psychopharmacology of Alcohol and Drugs</td>
<td>6</td>
</tr>
<tr>
<td>PS497</td>
<td>Bachelor’s Capstone in Addiction</td>
<td>6</td>
</tr>
</tbody>
</table>

You must complete these courses at the University.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Bachelor of Science in
Psychology in Addictions program do not guarantee or prepare you for state licensure in any state upon graduation.

The online Bachelor of Science in Psychology in Addictions is accredited by the National Addiction Studies Accreditation Commission (NASAC). The NASAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.562.0211
Website: [http://nasacaccreditation.org](http://nasacaccreditation.org)

The NAADAC (Association for Addiction Professionals) has designated Purdue Global as an Approved Education Provider for meeting nationally approved standards of education for the alcoholism and drug abuse counseling field. Students who complete the Bachelor of Science in Psychology in Addictions will meet the coursework requirements to take the NCAC Level I and II certification exams.

Note that additional requirements must also be completed to take the NCAC Level I and II examinations, including degree, field experience, and licensure requirements. Refer to [http://www.naadac.org/ncc-ap/](http://www.naadac.org/ncc-ap/) for full eligibility requirements.

The NAADAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.741.7686
Website: [http://naadac.org](http://naadac.org)

### Degree Plan

The [icon](#) appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td><strong>Core Requirements</strong></td>
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<tr>
<td>CM107</td>
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<td>CM220</td>
<td>College Composition II</td>
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<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
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<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
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<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
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<td>Arts and Humanities Requirement</td>
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<td>Science Requirement</td>
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<td><strong>Major Requirements</strong></td>
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<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
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<td>CM206</td>
<td>Interpersonal Communications</td>
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</tr>
<tr>
<td>HN144</td>
<td>Human Behavior and the Environment</td>
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<td>HN200</td>
<td>Survey of Social Problems</td>
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<td>PS115</td>
<td>Psychology Program and Profession</td>
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<td>PS200</td>
<td>Introduction to Cognitive Psychology</td>
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<td>PS215</td>
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<td>PS220</td>
<td>Child and Adolescent Psychology</td>
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<tr>
<td>SC121</td>
<td>Human Anatomy and Physiology</td>
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<tr>
<td>HW410</td>
<td>Stress - Critical Issues in Management and Prevention</td>
<td>6</td>
</tr>
<tr>
<td>PS300</td>
<td>Research Methods I</td>
<td>6</td>
</tr>
<tr>
<td>PS311</td>
<td>Ethical Practice in a Diverse World</td>
<td>6</td>
</tr>
<tr>
<td>PS330</td>
<td>Personality Development</td>
<td>6</td>
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<tr>
<td>PS370</td>
<td>Health Psychology</td>
<td>6</td>
</tr>
<tr>
<td>PS375</td>
<td>Psychology of Addiction</td>
<td>6</td>
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<tr>
<td>PS380</td>
<td>Clinical Psychology</td>
<td>6</td>
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<tr>
<td>PS440</td>
<td>Abnormal Psychology</td>
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</tr>
<tr>
<td>PS450</td>
<td>Case Management in Clinical Settings</td>
<td>6</td>
</tr>
<tr>
<td>PS452</td>
<td>Psychopharmacology of Alcohol and Drugs</td>
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<td>PS497</td>
<td>Bachelor's Capstone in Addiction</td>
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</table>

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor’s Degrees in the Prior Learning Assessment section for details.
3. Eligible students who choose to complete the accelerated master’s degree option will take four graduate-level courses in addition to selected undergraduate electives.
Bachelor of Science in Psychology in Applied Behavior Analysis

Description and Outcomes
The Bachelor of Science in Psychology in Applied Behavior Analysis (ABA) degree provides you with the knowledge, skills, and abilities necessary to prepare for graduate study or to work effectively with individuals in a variety of settings. This program provides an examination of the design, analysis, and application of learning theories and behavioral principles. It is designed to prepare you to pursue careers working with children and adults struggling with behaviors ranging from difficulty with everyday social interactions to various disorders including autism spectrum disorders, and other mental health challenges.

If you have already completed an associate’s or bachelor’s degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor’s Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master’s Degree Option
If you are interested in earning a master’s degree in human services, legal studies, psychology, or public administration, consider an accelerated master’s degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length
The Bachelor of Science in Psychology in Applied Behavior Analysis program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Disciplinary Knowledge and Skills: Draw upon foundational principles in the field of psychology, including applied behavior analysis, including historical considerations, fundamental principles, and current trends in the field to design effective treatment.

2. Research and Analysis: Utilize basic methodology in psychology including research design, data analysis, and the interpretation and evaluation of findings to determine effective client services.

3. Critical Thinking and Problem Solving: Use analytical thinking, skeptical inquiry, and the scientific approach in solving problems related to behavior and mental health as they relate to the DSM-5 diagnostic categories to design individualized treatment plans.

4. Disciplinary Knowledge and Skills: Apply conceptual knowledge of principles of applied behavior analysis to case examples and scenarios that reflect everyday problems within individuals, families, and organizations with regard to functional assessments, behavior intervention plans, and the evaluation of effectiveness of treatment.

5. Professionalism and Ethics: Demonstrate competent and ethical practice in the field of applied behavior analysis through the conduct of functional behavior assessments that inform function-based behavior intervention plans that address socially significant behaviors.

6. Communication: Explain treatment approaches in terms that clients, their families, and organizations can understand to gain informed consent.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements
You may not use transfer credit to replace the following courses:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS225</td>
<td>Ethics in Applied Behavior Analysis</td>
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<tr>
<td>PS340</td>
<td>Exceptional Needs Children</td>
<td>6</td>
</tr>
<tr>
<td>PS360</td>
<td>Applied Behavior Analysis I</td>
<td>6</td>
</tr>
<tr>
<td>PS365</td>
<td>Applied Behavior Analysis II</td>
<td>6</td>
</tr>
<tr>
<td>PS410</td>
<td>Screening and Assessment</td>
<td>6</td>
</tr>
<tr>
<td>PS430</td>
<td>Program Design and Evaluation</td>
<td>6</td>
</tr>
</tbody>
</table>

You must complete these courses at the University.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.
The Association for Behavior Analysis International (ABAI) has verified the Purdue Global course sequence as meeting the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® (BCaBA®) examination given by the Behavior Analyst Certification Board®, Inc. (BACB®).

The Bachelor of Science in Psychology in Applied Behavior Analysis meets certification requirements for the BCaBA examination in the commonwealth of Puerto Rico, the territory of Guam, and all states except the following:

- Kentucky
- New York

Beginning January 1, 2023, applications for BCaBA or BCBA certification from candidates who live outside of the United States and other designated countries will no longer be accepted, per the Behavior Analyst Certification Board’s (BACB®) Global Certification policies. Specific information regarding this policy can be found on the BACB’s website at https://www.bacb.com/global-certification/.

Students who enroll in this program beginning July 31, 2019, will complete coursework that aligns to the ABAI Verified Course Sequence for the BCBA/BCaBA Task List (5th ed.).

Applicants will have to meet additional requirements to qualify. Please refer to the BACB’s website for full eligibility requirements (www.bacb.com (https://www.bacb.com/)).

The BACB can be contacted at:

Behavior Analyst Certification Board
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Bachelor of Science in Psychology in Applied Behavior Analysis program do not guarantee or prepare you for state licensure in any state upon graduation.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
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<tr>
<td>CS212</td>
<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
<td>5</td>
</tr>
<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Science Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Social Science Requirement</td>
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</tr>
<tr>
<td>100/200 Level</td>
<td>General Education Elective</td>
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</tr>
</tbody>
</table>
Bachelor of Science in Psychology in Industrial/Organizational Psychology

Description and Outcomes

The Bachelor of Science in Psychology in Industrial/Organizational Psychology program provides foundational preparation for a variety of roles in business, government, and nonprofit organizations utilizing rigor and methods of psychology as applied to issues of critical relevance and to organizational effectiveness: talent management, coaching, assessment, selection, training, organizational development, performance (i.e., improvement, management), and work-life balance.

If you have already completed an associate's or bachelor's degree from an accredited institution, you may be eligible for degree requirements to be waived and replaced with advanced start credit. Refer to Advanced Start Credit in Bachelor's Degrees (p. 24) in the Prior Learning Assessment section for details.

Accelerated Master's Degree Option

If you are interested in earning a master's degree in human services, legal studies, psychology, or public administration, consider an accelerated master's degree option. Refer to the Progression Requirements (p. 134) section for details.

Program Length

The Bachelor of Science in Psychology in Industrial/Organizational Psychology program consists of a minimum of 180 quarter credit hours. Upon successful completion of the program, you will be awarded a bachelor of science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Knowledge Base: Apply the appropriate psychological principles, theories, and concepts to personal, social, and organizational issues and problems.

2. Critical Thinking Skills: Demonstrate critical thinking skills as applied to analytical thinking, skeptical inquiry, and the scientific approach in solving problems related to behavior and mental processes.

3. Application: Differentiate the major concepts, theoretical perspectives, enduring conflicts, empirical findings, and historical trends in Industrial/Organizational Psychology.

4. Research Methods: Distinguish the correct research methods utilized to apply basic methodology in Industrial/Organizational Psychology including research design, data analysis, and the interpretation and evaluation of findings.

5. Values in Psychology: Integrate underpinning ethical standards and values with considerations in theory and practice to Industrial/Organizational Psychology.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<td>Communicating Professionalism</td>
<td>5</td>
</tr>
<tr>
<td>MM207</td>
<td>Statistics</td>
<td>5</td>
</tr>
<tr>
<td>PS114</td>
<td>Introduction to Psychology</td>
<td>5</td>
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<tr>
<td>100/200 Level</td>
<td>Arts and Humanities Requirement</td>
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<td>100/200 Level</td>
<td>Science Requirement</td>
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<tr>
<td>100/200 Level</td>
<td>Social Science Requirement</td>
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<td>100/200 Level</td>
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Major Requirements

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<td>MT140</td>
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<td>MT220</td>
<td>Global Business</td>
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<td>PS115</td>
<td>Psychology Program and Profession</td>
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<td>PS200</td>
<td>Introduction to Cognitive Psychology</td>
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<td>PS210</td>
<td>History of Psychology</td>
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<td>CM350</td>
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<td>CM460</td>
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<td>Organizational Behavior</td>
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<tr>
<td>PS300</td>
<td>Research Methods I</td>
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</tr>
<tr>
<td>PS330</td>
<td>Personality Development</td>
<td>6</td>
</tr>
<tr>
<td>PS390</td>
<td>Introduction to Industrial/Organizational Psychology</td>
<td>6</td>
</tr>
<tr>
<td>PS391</td>
<td>Psychology of Leadership</td>
<td>6</td>
</tr>
<tr>
<td>PS392</td>
<td>Attitudes and Motivation in the Workplace</td>
<td>6</td>
</tr>
<tr>
<td>PS451</td>
<td>Selection and Assessment in Organizations</td>
<td>6</td>
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<tr>
<td>PS496</td>
<td>Bachelor's Capstone in Industrial Organizational Psychology</td>
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Total Major Requirements: 107

Open Elective Requirements

Open Electives: 28

Total Open Elective Requirements: 28

TOTAL CREDITS: 180

1. For options to fulfill this requirement, see the corresponding literacy in General Education and Professional Competency Requirements (p. 48).
2. These degree requirements can be waived for students who are eligible for advanced start credit with a prior degree. See Advanced Start Credit in Bachelor's Degrees in the Prior Learning Assessment section for details.
3. Eligible students who choose to complete the accelerated master's degree option will take four graduate-level courses in addition to selected undergraduate electives.
Associate of Applied Science in Criminal Justice

(Formerly Not Accepting Enrollments)

Description and Outcomes

As of November 11, 2015, this program will no longer be accepting enrollments or reentries, with the exception of military servicemembers and veterans and residents of predetermined states, who may enroll through the term starting December 9, 2015. After the term starting December 9, 2015, enrollment in this program is open only to military servicemembers/veterans. An alternative program may be available/recommended. Check with an Admissions Advisor.

The Associate of Applied Science in Criminal Justice program is designed to prepare you with applied knowledge, technical skills, communication abilities, and general knowledge to pursue a wide range of entry-level positions in the field of criminal justice. Upon graduation, you may pursue employment opportunities in various criminal justice environments such as law enforcement, courts, adult and juvenile corrections, corporate security, public safety, loss prevention, private protective services or investigations, or community-based programs and services. Some positions may require additional academy training and experience.

Program Length

The Associate of Applied Science in Criminal Justice program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

2. Law: Demonstrate the ability to apply principles of criminal law to criminal justice practice and understand the civil liabilities of criminal justice agencies and practitioners.
3. Program-Specific Competencies: Demonstrate the ability to apply program-specific competencies to entry-level criminal justice practice.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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Degree Plan

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<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
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<td>MM212</td>
<td>College Algebra</td>
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<tr>
<td>CJ100</td>
<td>Preparing for a Career in Public Safety</td>
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<tr>
<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
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</tr>
<tr>
<td>CJ210</td>
<td>Criminal Investigation</td>
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<tr>
<td>CJ227</td>
<td>Criminal Procedure</td>
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<td>CJ299</td>
<td>Associate’s Capstone in Criminal Justice</td>
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<tr>
<td>TOTAL CREDITS</td>
<td>90</td>
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</tr>
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</table>
Associate of Applied Science in Criminal Justice and Criminology

Description and Outcomes
The Associate of Applied Science in Criminal Justice and Criminology program provides a foundation in criminological, sociological, and psychological theories. Applied knowledge, technical skills, and communication abilities gained within this program offers you the ability to pursue or advance your career in a wide range of positions in the field of criminal justice, including law enforcement, criminological research, crime analysis, the courts, adult and juvenile justice, and public safety.

If you seek a practice-based program, the Associate of Applied Science in Criminal Justice and Criminology is designed to enhance your qualifications to help you pursue more challenging responsibilities in criminal justice agencies and corporations. Upon graduation, you may seek employment opportunities in various criminal justice environments such as law enforcement, courts, adult and juvenile corrections, corporate security, public safety, loss prevention, private protective services or investigations, or community-based programs and services. It should be noted that some positions may require additional academic training and experience.

Program Length
The Associate of Applied Science in Criminal Justice and Criminology program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes


2. Research Methods: Demonstrate an understanding of the scientific method and social research designs used in criminological research.

3. Policy and Procedure: Examine the interdisciplinary (psychological, sociological, and biological) foundations of criminological theory as applied to criminal justice practice, policy, and procedure.

4. Law: Apply principles of criminal law to criminal justice practice and understand the civil liabilities of criminal justice agencies and practitioners.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan
The icon appears in the title of courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
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<td>MM212</td>
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Major Requirements

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<th>Code</th>
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<tr>
<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
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<tr>
<td>CJ102</td>
<td>Criminology I</td>
<td>5</td>
</tr>
<tr>
<td>CJ110</td>
<td>Introduction to Crime Analysis</td>
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<td>CJ140</td>
<td>Introduction to Constitutional Law</td>
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<tr>
<td>CJ200</td>
<td>Fundamentals of Psychological Profiling</td>
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</tr>
<tr>
<td>CJ233</td>
<td>Introduction to Forensic Psychology</td>
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</tr>
<tr>
<td>Course</td>
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<td>----------</td>
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<td>---------</td>
</tr>
<tr>
<td>CJ266</td>
<td>Deviance and Violence</td>
<td>5</td>
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<tr>
<td>SS144</td>
<td>Sociology</td>
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<td>CJ289</td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td><strong>90</strong></td>
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</tbody>
</table>
Associate of Applied Science in Early Childhood Development

Description and Outcomes

The Associate of Applied Science in Early Childhood Development program is designed to provide you with the introductory knowledge and skills to work with young children (birth through age 8) and families in early childhood settings. Specific emphasis is placed on the young child’s growth and development, working with children in the inclusive classroom, health and nutrition needs, and lesson planning and implementation.

The program's curriculum links applied theory to practice, ethics, and professionalism, and provides a foundation in critical thinking and communication skills to support the roles and responsibilities of early childcare professionals in diverse learning environments.

Program Length

The Associate of Applied Science in Early Childhood Development program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

2. Child, Family, and Community Relationships: Explain the development and implementation of strategies for building family and community relationships.
3. Observation and Assessment: Identify developmentally appropriate observational and assessment techniques for informing instructional planning for children and their families.
4. Learning Environments: Use developmentally appropriate principles, tools, and practices to create effective learning environments for young children.
5. Ethics and Professionalism: Apply early childhood professional standards, ethical values, critical inquiry, and advocacy practices in early childhood settings.
6. Individuality and Cultural Diversity: Examine the importance of individuality and cultural diversity of children and their families to learning and development.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Certification, State Board, and National Board Exams

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Kentucky Students

Please be advised that this program is NOT accredited in Kentucky by the Education Professional Standards Board and is NOT recognized for initial, additional, or renewal of certification or salary enhancement (rank change) for P-12 educators in Kentucky. For more information, please visit the Education Professional Standards Board’s website at www.epsb.ky.gov (http://www.epsb.ky.gov).

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
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</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
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</tr>
<tr>
<td></td>
<td>Total Core Requirements</td>
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</tr>
<tr>
<td>CE100</td>
<td>Preparing for a Career in Early Childhood Development</td>
<td>5</td>
</tr>
<tr>
<td>CE101</td>
<td>Introduction to Early Childhood Education</td>
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</tr>
<tr>
<td>CE114</td>
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<tr>
<td>CE215</td>
<td>Early Childhood Curriculum Planning</td>
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<td>CE220</td>
<td>Child Safety, Nutrition, and Health</td>
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<tr>
<td>CE230</td>
<td>Creative Activities for Young Children</td>
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</tr>
<tr>
<td>CE240</td>
<td>Young Children With Special Needs</td>
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<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
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</tr>
<tr>
<td>PS124</td>
<td>Introduction to Psychology</td>
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<tr>
<td>CE299</td>
<td>Associate's Capstone for Early Childhood Development</td>
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Total Major Requirements 50

Open Elective Requirements

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<tr>
<th>Description</th>
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<tr>
<td>Open Electives</td>
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Total Open Elective Requirements 25

TOTAL CREDITS 90
Associate of Applied Science in Fire Science

Description and Outcomes

Purdue Global is recognized by the U.S. Fire Administration as an official Fire and Emergency Services Higher Education (FESHE) institution. The Associate of Applied Science in Fire Science closely follows the FESHE model and is designed to provide you with foundational skills in firefighter safety, building codes, fire prevention, code inspection, and firefighting strategy and tactics. In addition, the program explores technical, legal, and social aspects of arson, the application of technology to firefighting, and the psychological effects of fire dynamics. The program serves fire service professionals seeking enhanced skills and a broad spectrum of knowledge in the field of fire science. The curriculum includes analytical approaches to fire protection and investigation, disaster and fire defense planning, hazardous materials management, and the role of the fire service within the community.

Program Length

The Associate of Applied Science in Fire Science program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Foundational Firefighter Skills: Discuss the importance of building construction as it relates to firefighter safety, building codes, and fire prevention.
2. Knowledge Base: Describe the difference between fire resistance and flame spread and the testing procedures used to establish ratings for each.
3. Psychology: Discuss the issues that deal with the psychological effects of fire dynamics.
4. Research Methods: Apply scientific methods of inquiry to arrive at reasoned decisions regarding fire science.
5. Technology: Discuss the use of computer technology to inform and enhance firefighting strategy and tactics.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

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Policies

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Degree Plan

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Program Requirements

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<tr>
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<tr>
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<td>College Composition II</td>
<td>5</td>
</tr>
<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
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</tr>
<tr>
<td>MM212</td>
<td>College Algebra</td>
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</tr>
<tr>
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<td>Total Core Requirements</td>
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</tr>
<tr>
<td>FS100</td>
<td>Introduction to Fire and Emergency Services</td>
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<tr>
<td>FS101</td>
<td>Fire Behavior and Combustion</td>
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</tr>
<tr>
<td>FS102</td>
<td>Building Construction for Fire Protection</td>
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<tr>
<td>FS103</td>
<td>Fire Protection Hydraulics and Water Supply</td>
<td>5</td>
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<tr>
<td>FS104</td>
<td>Fire Protection Systems</td>
<td>5</td>
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<tr>
<td>FS105</td>
<td>Fire Prevention Practices</td>
<td>5</td>
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<tr>
<td>FS201</td>
<td>Strategy and Tactics</td>
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<tr>
<td>FS202</td>
<td>Principles of Emergency Services</td>
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<td>FS204</td>
<td>Occupational Safety and Health for Emergency Services</td>
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<td>FS208</td>
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<td>SS270</td>
<td>Social Problems</td>
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<td>FS299</td>
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<tr>
<td><strong>Total Major Requirements</strong></td>
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**Open Elective Requirements**

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<tr>
<th>Open Electives</th>
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<tbody>
<tr>
<td><strong>Total Open Elective Requirements</strong></td>
</tr>
</tbody>
</table>

**TOTAL CREDITS** 90
Associate of Applied Science in Human Services

Description and Outcomes
The Associate of Applied Science in Human Services program draws from multiple disciplines, such as health services, psychology, sociology, law, and criminal justice, to help prepare you to meet the complex challenges of the twenty-first century in the growing field of human services.

The program is designed to help you gain the introductory skills, knowledge, and attitudes to assess the situations of the most vulnerable in our society in order to provide services that respond to the needs of clients. Blending theory and practice, the curriculum teaches you how to critically evaluate your social world as you explore the public and private policies that drive the day-to-day operations of human service agencies in this country, and how you can best intervene on behalf of the clients you will serve. The program is designed to provide a solid foundation in human services principles that can be applied in areas such as mental health, social services, education, rehabilitation, and group and community work, and workplaces including nursing homes, hospitals, and clinics.

This program is a member of the Council for Standards in Human Service Education (CSHSE) and adheres to their curriculum standards. Refer to the Certification, State Board, and National Board Exams (p. 190) section for important program disclosure information.

Program Length
The Associate of Applied Science in Human Services program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes
1. Knowledge and Skill Base: Identify foundational knowledge of the theoretical bases, best practices, and historical and current trends related to the human services profession.
2. Planning and Evaluation Skills: Apply theory and skills to identify, plan, and implement interventions involving client needs and delivery systems in the human services profession.
3. Values and Ethics: Explore the professional, ethical, and legal values, standards, and practices of the human services profession.
4. Information and Systems Management: Apply information and skills appropriate to the delivery of human services to individuals in the community.
5. Diversity and Global Awareness: Discuss the importance of culture, gender, diversity, and global perspectives in the delivery of human services.

General Education Literacies and Professional Competencies
In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability
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The program is designed to prepare you academically to pursue a variety of careers in the field or in related fields and to pursue advanced education. The coursework in this program fulfills the requirements to sit for the exam to become a Human Services—Board Certified Practitioner (HS-BCP™). Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

The Center for Credentialing & Education can be contacted at:
3 Terrace Way
Greensboro, NC 27403-3660
Tel: 336.482.2856

Degree Plan
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<tr>
<td>CM220</td>
<td>College Composition II</td>
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<td>Course</td>
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<tr>
<td>MM150</td>
<td>Survey of Mathematics</td>
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<tr>
<td>MM212</td>
<td>College Algebra</td>
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<td></td>
<td><strong>Major Requirements</strong></td>
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<tr>
<td>CM206</td>
<td>Interpersonal Communications</td>
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<tr>
<td>HN115</td>
<td>Human Services Program and Profession</td>
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</tr>
<tr>
<td>HN144</td>
<td>Human Behavior and the Environment</td>
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<tr>
<td>HN200</td>
<td>Survey of Social Problems</td>
<td>5</td>
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<tr>
<td>HN205</td>
<td>Applied Skills for Human Services</td>
<td>5</td>
</tr>
<tr>
<td>HN220</td>
<td>Prevention and Crisis Intervention</td>
<td>5</td>
</tr>
<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
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<tr>
<td>HN299</td>
<td>Associate’s Capstone for Human Services</td>
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<td>Open Electives</td>
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<td><strong>Total Open Elective Requirements</strong></td>
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</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td>90</td>
</tr>
</tbody>
</table>
Associate of Applied Science in Legal Support and Services

Description and Outcomes

The Associate of Applied Science in Legal Support and Services program is designed to offer a broad-based foundation in the knowledge of the law and other related practical study areas, in conjunction with the practical and technical skills and competencies required of various professions in the legal field. Comprehensive study in areas such as legal research and writing, civil litigation, legal ethics, torts, and various legal disciplines help prepare you for diverse career opportunities.

If you are interested in pursuing occupational advancement or seeking employment in legal environments, including private law firms, corporations, and government agencies, consider this program. Duties may include providing support during legal proceedings, investigation, preparing various documents, managing technology, and researching legal issues.

Program Length

The Associate of Applied Science in Legal Support and Services program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Theory and Principles: Define the basic elements of specific areas of law
2. Research: Find relevant primary and secondary legal sources to apply to specific fact scenarios.
3. Investigation: Describe the exploratory techniques used in the legal profession.
4. Communications: Draft communications using practical concepts from specific areas of law.
5. Critical Thinking: Assess the legal practices of various societal institutions.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 134) and the Policy Information (p. 46) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
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<td>CM206</td>
<td>Interpersonal Communications</td>
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<td>CM220</td>
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<tr>
<td>MM150</td>
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<td>MM212</td>
<td>College Algebra</td>
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<tr>
<td>SS236</td>
<td>American Government</td>
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<td>SS250</td>
<td>Technology and Society</td>
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Major Requirements

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<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
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</tr>
<tr>
<td>LS185</td>
<td>Introduction to American Jurisprudence</td>
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<tr>
<td>LS204</td>
<td>Legal Research and Writing</td>
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<tr>
<td>PA110</td>
<td>Civil Litigation</td>
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<tr>
<td>PA165</td>
<td>Introduction to Torts</td>
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<td>PA230</td>
<td>Introduction to Legal Technology</td>
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<td>or IT133</td>
<td>Microsoft Office Applications on Demand</td>
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<tr>
<td>PA250</td>
<td>Family Law</td>
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<tr>
<td>PA253</td>
<td>Legal Ethics</td>
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</table>

1 Online students will take PA230 Introduction to Legal Technology.
Associate of Applied Science in Paralegal Studies

(Immediately Not Accepting Enrollments)

Description and Outcomes

The Associate of Applied Science in Paralegal Studies program is designed to offer a level of training that provides you with knowledge of the law and paralegal studies, in conjunction with the practical and technical skills and competencies required of the profession. Comprehensive study in areas such as legal research and writing, litigation, contracts, legal ethics, torts, and various legal disciplines help prepare you for diverse career opportunities.

If you are interested in pursuing occupational advancement or seeking employment in legal environments, including private law firms, corporations, and government agencies, consider this program. A paralegal’s duties may include providing support during courtroom proceedings, interviewing and investigation, preparing documents, managing technology, and researching legal issues.

Program Length

The Associate of Applied Science in Paralegal Studies program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Assist Clients: Analyze data to ethically assist clients throughout the legal process.
2. Perform Legal Research: Locate and analyze relevant primary and secondary legal sources in electronic and print media.
3. Perform Investigative Functions: Use investigative techniques to gather information from a variety of sources.
4. Perform Communications Functions: Communicate with participants throughout the legal process.
5. Implement Legal Procedures: Manage electronic and print information.
6. Assist in Litigation Preparation: Draft and organize information for trial purposes.
7. Prepare Legal Documents for Clients.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

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Certification, State Board, and National Board Exams

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Degree Plan

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Program Requirements

<table>
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<th>Code</th>
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Major Requirements

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<td>Legal Terminology and Transcription</td>
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<td>PA110</td>
<td>Civil Litigation</td>
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<tr>
<td>PA201</td>
<td>Introduction to Legal Research</td>
<td>5</td>
</tr>
<tr>
<td>PA205</td>
<td>Introduction to Legal Analysis and Writing</td>
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<td>Introduction to Legal Technology</td>
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<td>or IT133</td>
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<tr>
<td>PA253</td>
<td>Legal Ethics</td>
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<td>PA299</td>
<td>Associate’s Capstone - Project</td>
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</table>

1. Online students will take PA230 Introduction to Legal Technology.
Associate of Applied Science in Public Safety and Security

Description and Outcomes

The Associate of Applied Science in Public Safety and Security is created around a variety of public service disciplines including emergency management, law enforcement, corporate security, loss prevention, private investigations, and security. This program is designed to provide you with the foundational skills, knowledge, and communication abilities needed in today's fast-paced world of public safety at the private and governmental levels.

If you seek a practice-based program, the Associate of Applied Science in Public Safety and Security is designed to enhance your qualifications to help you pursue more challenging responsibilities in criminal justice agencies and corporations. Upon graduation, you may seek employment opportunities in various criminal justice environments such as law enforcement, courts, adult and juvenile corrections, corporate security, public safety, loss prevention, private protective services or investigations, or community-based programs and services. It should be noted that some positions may require additional academy training and experience.

Concentration

If you have prior experience in the public safety and security field, you may be eligible to enroll in the practitioner concentration, a flexible option that recognizes your past experience and learning. Refer to the Admissions Requirements (p. 196) for specific eligibility requirements.

Program Length

The Associate of Applied Science in Public Safety and Security program consists of a minimum of 90 quarter credit hours. Upon successful completion of the program, you will be awarded an associate of applied science degree.

Program Outcomes

Discipline-Specific Outcomes

1. Public Safety: Apply principles in homeland security and emergency management to make effective decisions in diverse and dynamic situations.
2. Private Security: Examine the role of private security in the criminal justice system.
3. Corporate Security: Apply security concepts to various types of corporate environments.
4. Investigation: Demonstrate an understanding of how to investigate criminal activities associated with security incidents.
5. Law: Apply principles of corporate law to criminal justice practice, and understand the civil liabilities of criminal justice agencies and practitioners.

General Education Literacies and Professional Competencies

In addition to the discipline-specific outcomes, general education literacies and professional competencies are integrated throughout your academic program. You can review the general education literacies and professional competencies associated with your academic program in the General Education and Professional Competency Requirements (p. 48) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

To enroll in the practitioner concentration, you must meet one of the following criteria:

1. You are a current military servicemember or veteran
2. You are a certified law enforcement officer
3. You have qualified for this option through an articulation or partnership
4. You have received permission from the Dean

Certification, State Board, and National Board Exams

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Degree Plan

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<td>CM107</td>
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<td>College Composition II</td>
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<td>Mathematics (select one of the following):</td>
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<td>MM150</td>
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<td>Course Code</td>
<td>Title</td>
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<td>CJS101</td>
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<td>CJS210</td>
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<td>CJS216</td>
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## Concentration Requirements

Concentration courses are completed within the major electives requirement of the degree plan.

### No Concentration

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<td>CJS180</td>
<td>Private Security</td>
<td>5</td>
</tr>
<tr>
<td>CJS212</td>
<td>Crime Prevention</td>
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</tr>
<tr>
<td>FS225</td>
<td>Emergency Management Response</td>
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### Practitioner

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<td>100/200 Level</td>
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<td><strong>TOTAL CREDITS</strong></td>
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</table>
Applied Behavior Analysis Postbaccalaureate Certificate

Description and Outcomes

If you are interested in expanding your knowledge of applied behavior analysis in order to meet the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® examination, consider the Applied Behavior Analysis Postbaccalaureate Certificate program.

Please refer to the website of the Behavior Analyst Certification Board (http://www.bacb.com/)®, Inc. for full eligibility requirements as well as the Certification, State Board, and National Board Exams (p. 198) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Applied Behavior Analysis Postbaccalaureate Certificate program consists of a minimum of 35 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Disciplinary Knowledge and Skills: Draw upon foundational principles in the field of applied behavior analysis, which includes historical, ethical, and cultural considerations, to design behavior intervention plans.
2. Research and Analysis: Utilize basic methodology in applied behavior analysis, which includes research design, data analysis, ethical and cultural considerations, and the interpretation and evaluation of findings, to determine effective client services.
3. Critical Thinking Skills and Problem Solving: Use analytical thinking, skeptical inquiry, and the scientific approach to identify the variables that influence behavior in order to design function-based behavior intervention plans.
4. Disciplinary Knowledge and Skills: Apply conceptual knowledge of principles of applied behavior analysis to case examples and scenarios that reflect everyday problems within individuals, families, and organizations with regard to functional assessments, behavior intervention plans, and the evaluation of effectiveness of treatment.
5. Professionalism and Ethics: Demonstrate competent and ethical practice in the field of applied behavior analysis through the conduct of functional behavior assessments that inform function-based behavior intervention plans that address socially significant behaviors.
6. Communication: Explain treatment approaches in terms that clients, their families, and organizations can understand to gain informed consent.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree from an accredited institution. By the end of first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

You may not transfer credits to the Applied Behavior Analysis Postbaccalaureate Certificate program. All courses must be completed at the University.

Certification, State Board, and National Board Exams

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The Association for Behavior Analysis International (ABAI) has verified the Purdue Global course sequence as meeting the coursework requirements for eligibility to take the Board Certified Assistant Behavior Analyst® (BCaBA®) examination given by the Behavior Analyst Certification Board®, Inc. (BACB®).

The Applied Behavior Analysis Postbaccalaureate Certificate program meets certification requirements for the BCaBA examination in the commonwealth of Puerto Rico, the territory of Guam, and all states except the following:

- Kentucky
- New York

Beginning January 1, 2023, applications for BCaBA or BCBA certification from candidates who live outside of the United States and other designated countries will no longer be accepted, per the Behavior Analyst
Certification Board’s (BACB) Global Certification policies. Specific information regarding this policy can be found on the BACB’s website at https://www.bacb.com/global-certification/.

Students who enroll in this program beginning July 31, 2019, will complete coursework that aligns to the ABAI Verified Course Sequence for the BCBA/BCaBA Task List (5th ed.).

Applicants will have to meet additional requirements to qualify. Please refer to the BACB’s website for full eligibility requirements (www.bacb.com (https://www.bacb.com/)).

The BACB can be contacted at:

Behavior Analyst Certification Board
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Applied Behavior Analysis Postbaccalaureate Certificate program do not guarantee or prepare you for state licensure in any state upon graduation.

### Degree Plan

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### Program Requirements

<table>
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<td>Ethics in Applied Behavior Analysis</td>
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<tr>
<td>PS340</td>
<td>Exceptional Needs Children</td>
<td>6</td>
</tr>
<tr>
<td>PS360</td>
<td>Applied Behavior Analysis I</td>
<td>6</td>
</tr>
<tr>
<td>PS365</td>
<td>Applied Behavior Analysis II</td>
<td>6</td>
</tr>
<tr>
<td>PS410</td>
<td>Screening and Assessment</td>
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</tr>
<tr>
<td>PS430</td>
<td>Program Design and Evaluation</td>
<td>6</td>
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</tr>
<tr>
<td>TOTAL</td>
<td><strong>CREDITS</strong></td>
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</tr>
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</table>
Autism Spectrum Disorders (ASDs) Postbaccalaureate Certificate

Description and Outcomes

The Autism Spectrum Disorders (ASDs) Postbaccalaureate Certificate program is designed for practicing educators who work with children from birth to age 8 and are interested in developing additional competencies for working with young children with ASDs. The certificate program addresses proactive strategies for working with young children with autism, families, and other professionals. Curriculum in the Autism Spectrum Disorders Postbaccalaureate Certificate program is based on current research in the field of autism and coursework focuses on applied theory, ethics, and professionalism in both the general education and special education settings. Those who could benefit from the Autism Spectrum Disorders Postbaccalaureate Certificate program include special educators, school psychologists, speech language pathologists, physical therapists, occupational therapists, tutors, early intervention specialists, parent educators, social service professionals, early childhood teachers and development professionals, and inclusion teachers.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Autism Spectrum Disorders Postbaccalaureate Certificate program consists of a minimum of 24 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Explain the common characteristics associated with autism spectrum disorders in young children.
2. Design materials for effectively communicating with professionals, parents, and caregivers of young children with autism spectrum disorders.
3. Identify specific strategies to modify a classroom environment and structure to meet the needs of young children with autism spectrum disorders.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor's degree from an accredited institution. By the end of first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

If you enroll in the Autism Spectrum Disorders Postbaccalaureate Certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CE340</td>
<td>Introduction to Autism Spectrum Disorders in Young Children</td>
<td>6</td>
</tr>
<tr>
<td>CE350</td>
<td>Language and Social Skill Development for Young Children With Autism Spectrum Disorder</td>
<td>6</td>
</tr>
<tr>
<td>CE440</td>
<td>Teaching Young Children With Autism</td>
<td>6</td>
</tr>
<tr>
<td>CE450</td>
<td>Behavior Intervention and Strategies for Working With Young Children With Autism</td>
<td>6</td>
</tr>
</tbody>
</table>

Total Major Requirements 24

TOTAL CREDITS 24
Corrections Certificate

Description and Outcomes

The Corrections Certificate program is designed to prepare you to pursue entry-level and supervisory positions in today's complex corrections environment. The field of corrections provides a variety of job opportunities, and correctional officers perform a variety of law enforcement roles in supervising and maintaining security in correctional facilities. Corrections professionals also interact with probation and parole officials.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Corrections Certificate program consists of a minimum of 36 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Composition: Demonstrate college-level writing, research, documentation, and critical thinking skills.
2. Staff Roles: Differentiate the roles and responsibilities of various employee classifications in correctional institutions and settings.
3. Client Relations: Develop appropriate professional responses to client behaviors given differences in personal, group, and cultural meanings among clients.
4. Client Growth and Development: Define the relationship between biopsychosocial development, current client problems, and appropriate custodial settings or community-based corrections alternatives.
5. Law: Select appropriate policies and practices to meet legal principles and standards applicable to client care and custody and the management of corrections programs and institutions.
6. Client Custody and Care: Define the purposes, objectives, and standards of care associated with various types of corrections programs and institutions.
7. Ethics: Select accepted ethical practices in corrections settings.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global's general requirements (p. 15).

If you do not possess an associate's or bachelor's degree within the criminal justice field from an accredited institution at the time of admission, you may be admitted to the program after providing proof that you have been employed in law enforcement, the military, or an associated area of criminal justice within the last 18 months prior to enrollment. If you do not possess a prior degree, admission is at the discretion of the Dean of the College of Social and Behavioral Sciences based on a review of work experience and other relevant criteria.

By the last day of the first term, you must supply the official transcripts required for your enrollment. Failure to comply with this deadline will result in withdrawal from your program and blocked reentry until an official transcript is provided or you change your program of study to one that does not require proof of graduation.

Certification, State Board, and National Board Exams

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
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<th>Credits</th>
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<tr>
<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
<td>5</td>
</tr>
<tr>
<td>CJ102</td>
<td>Criminology I</td>
<td>5</td>
</tr>
<tr>
<td>CJ130</td>
<td>Introduction to Corrections</td>
<td>5</td>
</tr>
<tr>
<td>CJ140</td>
<td>Introduction to Constitutional Law</td>
<td>5</td>
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<tr>
<td>CJ150</td>
<td>Juvenile Delinquency</td>
<td>5</td>
</tr>
<tr>
<td>CJ212</td>
<td>Crime Prevention</td>
<td>5</td>
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<tr>
<td>CJ340</td>
<td>Applied Criminal Justice Ethics</td>
<td>6</td>
</tr>
<tr>
<td>or CJ345</td>
<td>Supervisory Practices in Criminal Justice</td>
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<td><strong>Total Major Requirements</strong></td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td>36</td>
</tr>
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</table>
Crime Scene Technician Certificate

Description and Outcomes

The Crime Scene Technician Certificate program is designed to provide you with a foundational understanding of the analytical procedures used by crime scene technicians, as well as the documentation, collection, and preservation processes employed to handle evidence. Program coursework will cover evidentiary procedures in a criminal investigation, such as locating, collecting, and analyzing crime scene evidence, handling and processing physical evidence, identifying the boundaries of a crime scene, managing a crime scene, and searching the crime scene for specific types of evidence that can be used in a criminal prosecution.

Program Length

The Crime Scene Technician Certificate program consists of a minimum of 41 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Composition: Demonstrate college-level writing, research, documentation, and critical thinking skills.
2. Describe analytical procedures used by forensic scientists in the application of science to law.
3. Initiate procedures used in the documentation, collection, and preservation of physical evidence.
4. Ethically apply appropriate investigative methods used in forensic science.
5. Apply investigative theory and methodology with scientific theory and methodology in the resolution of criminal cases.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you do not possess an associate’s or bachelor’s degree within the criminal justice field from an accredited institution at the time of admission, you may be admitted to the program after providing proof that you have been employed in law enforcement, the military, or an associated area of criminal justice within the last 18 months prior to enrollment. If you do not possess a prior degree, admission is at the discretion of the Dean of the College of Social and Behavioral Sciences based on a review of work experience and other relevant criteria.

By the last day of the first term, you must supply the official transcripts required for your enrollment. Failure to comply with this deadline will result in withdrawal from your program and blocked reentry until an official transcript is provided or you change your program of study to one that does not require proof of graduation.

Certification, State Board, and National Board Exams

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

Code | Title | Credits
--- | --- | ---
CJ101 | Introduction to the Criminal Justice System | 6
CJ102 | Criminology I | 6
100/200 Level | Composition Course | 6
200 Level or above | Physical/Biological Science Course | 5
Mathematics (select one of the following):
MM150 | Survey of Mathematics | 6
MM212 | College Algebra | 6

Major Requirements

CJ210 | Criminal Investigation | 5
CJ328 | Forensic Fingerprint Analysis | 6
CJ345 | Supervisory Practices in Criminal Justice | 6
CJ355 | Homeland Security | 6
CJ370 | Crime Scene Investigation II | 6
CJ385 | Forensic Chemistry and Trace Evidence Analysis | 6
CJ444 | Managing Criminal Justice Organizations | 6
<table>
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<tr>
<th>Requirement</th>
<th>Credits</th>
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<tbody>
<tr>
<td>Total Major Requirements</td>
<td>41</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>41</td>
</tr>
</tbody>
</table>
Human Services Certificate in Child and Family Services

Description and Outcomes

The Human Services Certificate in Child and Family Services is designed for individuals who want to secure a position or potential promotion in the field of human services. The curriculum will introduce you to child and family services and provide basic skills and general knowledge. Consider this program if you have a goal of making a difference in the lives of others.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Human Services Certificate in Child and Family Services program consists of a minimum of 43 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Examine developmental milestones of children and adolescents.
2. Recognize appropriate skills required of a human service professional.
3. Assess client needs to determine appropriate interventions and/or services.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

If you enroll in the Human Services Certificate in Child and Family Services, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
<td>5</td>
</tr>
<tr>
<td>HN115</td>
<td>Human Services Program and Profession</td>
<td>5</td>
</tr>
<tr>
<td>HN205</td>
<td>Applied Skills for Human Services</td>
<td>5</td>
</tr>
<tr>
<td>HN220</td>
<td>Prevention and Crisis Intervention</td>
<td>5</td>
</tr>
<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
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<tr>
<td>HN330</td>
<td>Case Management in Human Services</td>
<td>6</td>
</tr>
<tr>
<td>HN370</td>
<td>Child Welfare and Family</td>
<td>6</td>
</tr>
<tr>
<td>HN377</td>
<td>Studies in Child and Adolescent Development</td>
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</tbody>
</table>

**TOTAL CREDITS**

43
Human Services Certificate in Elder Care Services

Description and Outcomes
The Human Services Certificate in Elder Care Services is designed for individuals who wish to enter the field of gerontology with a basic foundation centered on working with the older adult population. Earning this certificate can help you secure your first position or assist with a potential promotion in the field. The curriculum will introduce and enhance basic skills as well as focus on some of the specific knowledge required of a human services professional who has a goal of working in elder care services.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length
The Human Services Certificate in Elder Care Services program consists of a minimum of 43 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Examine the impact aging has on society.
2. Evaluate psychological theories to aid in developing ethical interventions.
3. Assess client needs to determine appropriate interventions and/or services.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Progression Requirements
If you enroll in the Human Services Certificate in Elder Care Services, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan
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Program Requirements

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<tr>
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<tr>
<td>CM107</td>
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<tr>
<td>HN115</td>
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</tr>
<tr>
<td>HN205</td>
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<td>5</td>
</tr>
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<td>HN220</td>
<td>Prevention and Crisis Intervention</td>
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<tr>
<td>SS144</td>
<td>Sociology</td>
<td>5</td>
</tr>
<tr>
<td>HN330</td>
<td>Case Management in Human Services</td>
<td>6</td>
</tr>
<tr>
<td>HN360</td>
<td>The Aging Population and Society</td>
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<tr>
<td>HN365</td>
<td>Psychology of Aging</td>
<td>6</td>
</tr>
</tbody>
</table>

Total Major Requirements 43

TOTAL CREDITS 43
Legal Secretary Certificate

Description and Outcomes

Legal secretary is a field of law that offers employment opportunities for highly trained and qualified graduates in a wide range of businesses and industries. The Legal Secretary Certificate program is designed to provide you with an introduction to legal secretarial skills and enhance your abilities on the job. Upon graduation, you may pursue employment as a legal secretary or a legal administrative assistant in a law firm, the judicial system, or the legal departments of organizations in the profit and nonprofit sectors. Coursework focuses on the role of the paralegal in the civil litigation process and helps you develop the skills necessary for effective legal writing, document processing, and use of software applications.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Legal Secretary Certificate program consists of a minimum of 31 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Communication: Demonstrate the ability to effectively communicate in the legal environment.
2. Ethical Decision Making: Demonstrate the ability to apply ethical decision making in the practice of paralegal.
3. Critical Thinking: Demonstrate the ability to apply critical thinking to resolve paralegal practice problems.
4. Theory and Practice: Demonstrate the ability to synthesize and analyze theoretical and practical concepts from a variety of areas of legal specializations.
5. Basic Skills: Demonstrate the ability to apply and employ basic office secretarial skills to produce legal forms and documents.
6. Legal Communication: Demonstrate the ability to produce written legal correspondence and documentation.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 134) and the Policy Information (p. 5) section for general Purdue Global policies.

Certification, State Board, and National Board Exams

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<tbody>
<tr>
<td>CM107</td>
<td>College Composition I</td>
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</tr>
<tr>
<td>CM220</td>
<td>College Composition II</td>
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</tr>
<tr>
<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
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</tr>
<tr>
<td>PA106</td>
<td>Legal Terminology and Transcription</td>
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<tr>
<td>PA230</td>
<td>Introduction to Legal Technology</td>
<td>5</td>
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<tr>
<td>PA305</td>
<td>Law Office Management</td>
<td>6</td>
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<td></td>
<td>Total Major Requirements</td>
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<tr>
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<td>31</td>
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</table>
Management and Supervision Certificate in Criminal Justice

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes
If you are currently a professional in the criminal justice field, the Management and Supervision Certificate in Criminal Justice could help increase your knowledge of supervision and management. The certificate program offers courses designed to introduce you to the principles of human resource management and supervision in the field. You will study supervisory practices in criminal justice organizations, management theory and how to manage in a criminal justice organization, organizational behavior, employment law, and human resource development.

Program Length
The Management and Supervision Certificate in Criminal Justice program consists of a minimum of 36 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Supervision: Analyze the role of supervisors and managers in criminal justice and within diverse populations.
2. Human Resource Management: Apply theoretical knowledge to human resource challenges in criminal justice organizations and within diverse populations.
3. Applied Ethics: Problem solve ethically as a supervisor or manager in criminal justice environments and within diverse populations.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).
If you do not possess an associate’s or bachelor’s degree within the criminal justice field from an accredited institution at the time of admission, you may be admitted to the program after providing proof that you have been employed in law enforcement, the military, or an associated area of criminal justice within the last 18 months prior to enrollment. If you do not possess a prior degree, admissions is at the discretion of the Dean of the College of Social and Behavioral Sciences based on a review of work experience and other relevant criteria.
By the last day of the first term, you must supply the official transcripts required for your enrollment. Failure to comply with this deadline will result in withdrawal from your program and blocked reentry until an official transcript is provided or you change your program of study to one that does not require proof of graduation.

Progression Requirements
If you enroll in the Management and Supervision Certificate in Criminal Justice, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams
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Degree Plan
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Program Requirements

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<td>Crisis Management in Terrorist Attacks and Disasters</td>
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<td>Applied Criminal Justice Ethics</td>
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<tr>
<td>CJ345</td>
<td>Supervisory Practices in Criminal Justice</td>
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</tr>
<tr>
<td>CJ346</td>
<td>Diversity and Inclusivity in Public Safety</td>
<td>6</td>
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<tr>
<td>CJ355</td>
<td>Homeland Security</td>
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<td>CJ444</td>
<td>Managing Criminal Justice Organizations</td>
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Total Major Requirements 36

TOTAL CREDITS 36
Pathway to Paralegal Postbaccalaureate Certificate

Description and Outcomes

If you already possess a bachelor’s degree from an accredited institution and want to enter the paralegal profession, consider the Pathway to Paralegal Postbaccalaureate Certificate program. This certificate program is designed to increase your knowledge of the paralegal profession and provide you with the foundational coursework to prepare to become a paralegal. Courses teach you how to communicate effectively in a legal environment, conduct legal research, and evaluate legal sources. In addition, you will apply learned concepts to relevant legal arguments and examine ethics in legal environments.

Program Length

The Pathway to Paralegal Postbaccalaureate Certificate program consists of a minimum of 36 or 37 quarter credit hours, depending on your choice of elective. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Communications: Communicate effectively in legal environments.
2. Ethics: Apply ethical decision making to paralegal practice.
3. Critical Thinking: Apply critical thinking to paralegal practice situations.
4. Practice: Analyze theoretical and practical concepts in areas of legal specialization.
5. Legal Research: Conduct legal research.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

By the end of the first term, you must furnish an official transcript indicating receipt of a bachelor’s degree from an accredited institution. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS100</td>
<td>Introduction to the Law and Legal Profession</td>
<td>5</td>
</tr>
<tr>
<td>LS204</td>
<td>Legal Research and Writing</td>
<td>5</td>
</tr>
<tr>
<td>PA110</td>
<td>Civil Litigation</td>
<td>5</td>
</tr>
<tr>
<td>PA253</td>
<td>Legal Ethics</td>
<td>5</td>
</tr>
<tr>
<td>PA260</td>
<td>Criminal Law</td>
<td>5</td>
</tr>
<tr>
<td>PA305</td>
<td>Law Office Management</td>
<td>6</td>
</tr>
<tr>
<td></td>
<td>Select one of the following:</td>
<td>5 or 6</td>
</tr>
<tr>
<td>PA221</td>
<td>Wills, Trusts, and Estate Planning</td>
<td></td>
</tr>
<tr>
<td>PA250</td>
<td>Family Law</td>
<td></td>
</tr>
<tr>
<td>PA261</td>
<td>Bankruptcy and Debtor-Creditor Law</td>
<td></td>
</tr>
<tr>
<td>PA300</td>
<td>Real Estate Law</td>
<td></td>
</tr>
<tr>
<td>TOTAL Major Requirements</td>
<td>36-37</td>
<td></td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>36-37</td>
<td></td>
</tr>
</tbody>
</table>

The Pathway to Paralegal Postbaccalaureate Certificate program consists of a minimum of 36 or 37 quarter credit hours, depending on the student’s choice of elective. Total program costs may vary.
Private Security Certificate
Description and Outcomes
If you are currently a professional in the criminal justice field, the Private Security Certificate program could help increase your knowledge of private security. The program offers 10 courses designed to introduce you to the field of private and corporate security, examine the range of security responsibilities, and teach you how to provide asset protection to a myriad of clients.

The Private Security Certificate program is not only designed to help you pursue employment in private or corporate security, but could also prepare you for professional membership in the American Society of Industrial Security (ASIS) and the Certified Protection Professional (CPP) certification exam. Refer to the Certification, State Board, and National Board Exams (p. 209) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to Purdue Global degree programs.

Program Length
The Private Security Certificate program consists of a minimum of 53 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Demonstrate an understanding of the role of private and corporate security in the criminal justice system.
2. Demonstrate the ability to apply security concepts to various types of private and business environments.
3. Demonstrate an understanding of how to investigate major crimes associated with security incidents.
4. Demonstrate an understanding of white-collar crime and other examples of fraud and why it is an important field of study in private security.
5. Demonstrate an understanding of what is needed to constitute a reliable security culture in the private or corporate sector.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you do not possess an associate’s or bachelor’s degree within the criminal justice field from an accredited institution at the time of admission, you may be admitted to the program after providing proof that you have been employed in law enforcement, the military, or an associated area of criminal justice within the last 18 months prior to enrollment. If you do not possess a prior degree, admission is at the discretion of the Dean of the College of Social and Behavioral Sciences based on a review of work experience and other relevant criteria.

By the last day of the first term, you must supply the official transcripts required for your enrollment. Failure to comply with this deadline will result in withdrawal from your program and blocked reentry until an official transcript is provided or you change your program of study to one that does not require proof of graduation.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program, you may be eligible to take the Certified Protection Professional (CPP) certification exam.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CJ101</td>
<td>Introduction to the Criminal Justice System</td>
<td>5</td>
</tr>
<tr>
<td>CJ130</td>
<td>Introduction to Corrections</td>
<td>5</td>
</tr>
<tr>
<td>CJ140</td>
<td>Introduction to Constitutional Law</td>
<td>5</td>
</tr>
<tr>
<td>CJ210</td>
<td>Criminal Investigation</td>
<td>5</td>
</tr>
<tr>
<td>CJ211</td>
<td>Police Operations</td>
<td>5</td>
</tr>
<tr>
<td>CJ212</td>
<td>Crime Prevention</td>
<td>5</td>
</tr>
<tr>
<td>CJ227</td>
<td>Criminal Procedure</td>
<td>5</td>
</tr>
<tr>
<td>CJ345</td>
<td>Supervisory Practices in Criminal Justice</td>
<td>6</td>
</tr>
<tr>
<td>CJ444</td>
<td>Managing Criminal Justice Organizations</td>
<td>6</td>
</tr>
<tr>
<td>PA310</td>
<td>Tort Law ^1</td>
<td>6</td>
</tr>
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<td></td>
</tr>
<tr>
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<td></td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>53</td>
<td></td>
</tr>
</tbody>
</table>

1. Students are exempt from the prerequisite requirement for PA310 Tort Law.
Course Descriptions

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

A
- Accounting (AC) (p. 211)
- Arts and Sciences (AS) (p. 213)
- Associate's Business (AB) (p. 213)
- Aviation (AV) (p. 214)

C
- Childhood Education (CE) (p. 216)
- Communication and Composition (CM) (p. 218)
- Criminal Justice (CJ) (p. 221)

E
- Environmental Policy and Management (EM) (p. 230)
- Exercise and Fitness (EF) (p. 231)
- Experiential Learning (EL) (p. 231)

F
- Finance (FI) (p. 231)
- Fire Science (FS) (p. 231)

G
- General Business (BU) (p. 233)

H
- Health and Wellness (HW) (p. 234)
- Health Care Administration (HA) (p. 235)
- Health Information Technology (HI) (p. 237)
- Health Science (HS) (p. 239)
- Hospitality and Event Management (TH) (p. 244)
- Human Resources (HR) (p. 244)
- Human Services (HN) (p. 246)
- Humanities (HU) (p. 247)

I
- Information Systems and Technology (IN/IT) (p. 248)

L
- Legal Studies (LS) (p. 286)
- Liberal Studies (LI) (p. 287)

M
- Management (MT) (p. 287)
- Mathematics (MM) (p. 295)
- Medical Assisting (MA) (p. 296)
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N
- Nursing (NU) (p. 297)
- Nutrition Science (NS) (p. 307)

P
- Paralegal Studies (PA) (p. 308)
- Professional Studies (CS) (p. 310)
- Professional Studies (PR) (p. 311)
- Psychology (PS) (p. 311)
- Public Administration and Policy (PP) (p. 315)
- Public Health (PU) (p. 315)

S
- Science (SC) (p. 315)
- Social Science (SS) (p. 317)

Accounting (AC)

AC114: Accounting I
This course reviews the complete accounting cycle and the creation and management of accounting information for business entities. Particular emphasis will be placed on the fundamental principles and skills of the accounting profession, including recording of transactions, financial presentation of accounting data, and the uses of accounting information. Quarter Credit Hours: 5 | Prerequisite: None

AC114M1: Practicality of Accounting Information
Show the purpose and the usage of accounting information. Quarter Credit Hours: 1 | Prerequisite: None

AC114M2: Preparing a Journal
Prepare journal entries using the accrual basis of accounting. Quarter Credit Hours: 1 | Prerequisite: None

AC114M3: Accounting Cycle Preparation
Apply the steps of the accounting cycle. Quarter Credit Hours: 1 | Prerequisite: None

AC114M4: Financial Statement Preparation
Prepare general purpose financial statements. Quarter Credit Hours: 1 | Prerequisite: None

AC114M5: Merchandise Accounting
Illustrate accounting for inventories and merchandise transactions. Quarter Credit Hours: 1 | Prerequisite: None

AC116: Accounting II
This course continues the study of accounting principles by further exploring the assets, liabilities, and shareholders' equity sections of a corporation's balance sheet. This course continues to lead you to accounting mastery using an integrated learning system. This course provides further understanding of what accounting is all about and accounting's evolving role in business. Quarter Credit Hours: 5 | Prerequisite: AC114

AC116M1: Financial Statements - Valuation of Assets
Analyze the valuation and disclosure of assets in financial statements. Quarter Credit Hours: 1 | Prerequisite: AC114

AC116M2: Financial Statements - Valuation of Liabilities
Analyze the valuation and disclosure of liabilities in financial statements. Quarter Credit Hours: 1 | Prerequisite: AC114
AC116M3: Partnership - Owners’ Equity Analysis
Examine the structure and content of the owners’ equity section of a partnership balance sheet.
Quarter Credit Hours: 1 | Prerequisite: AC114

AC116M4: Corporation - Owners’ Equity Analysis
Examine the structure and content of the owners’ equity section of a corporate balance sheet.
Quarter Credit Hours: 1 | Prerequisite: AC114

AC116M5: Cash Analysis
Prepare a statement of cash flows.
Quarter Credit Hours: 1 | Prerequisite: AC114

AC122: Payroll Accounting
This course introduces federal laws affecting personnel and payroll records and covers in detail how to process a payroll. Topics covered include the calculation and recording of gross pay and overtime, federal income taxes, social security taxes, and federal and state unemployment taxes. Required federal tax and information returns and deposit rules are also covered.
Quarter Credit Hours: 5 | Prerequisite: AC114

AC239: Managerial Accounting
This course emphasizes the way in which accounting information can be used to aid management in planning and controlling business activities. Topics covered include financial statement analysis, job order cost systems, cost-volume-profit analysis, budgeting, performance evaluation using standard costs, differential analysis, and product pricing.
Quarter Credit Hours: 5 | Prerequisite: AC116 and MM255

AC256: Federal Tax
This course introduces you to the procedures to interpret tax information on an individual federal tax basis. Basic concepts in federal income taxation are explored, including gross income, exclusions, adjusted gross income, deductions, exemptions, and credits. Introductory tax concepts, including cash and accrual methods, like-kind exchanges, and passive loss rules are covered.
Quarter Credit Hours: 5 | Prerequisite: AC116 and MM255

AC298: Associate’s Capstone in Accounting
The objective of the Associate of Applied Science in Accounting program is to prepare you with knowledge of accounting theories and principles relevant to the application of accounting functions in business. You will have the opportunity to gain the necessary knowledge and skills to help you enter the field of accounting and pursue career advancement.
Course content includes the application of accounting principles, payroll processing procedures, financial statement preparation, and tax preparation according to federal and state regulations. Computer software relevant to the accounting field is emphasized throughout the program. The curriculum teaches you to utilize accounting software applications and analyze, record, and interpret accounting information based upon industry guidelines.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

AC300: Intermediate Accounting I
This course examines the full accounting process and covers selected conceptual accounting issues, aspects of financial reporting, and structure and reporting requirements for the balance sheet, income statement, and statement of cash flows. In-depth analyses of current assets are also included.
Quarter Credit Hours: 6 | Prerequisite: AC116

AC301: Intermediate Accounting II
This course covers accounting theory and practices associated with the acquisition, cost allocation, and disposal of property, plant, and equipment; intangible assets; current liabilities; contingencies, long-term liabilities; and investments.
Quarter Credit Hours: 6 | Prerequisite: AC300

AC302: Intermediate Accounting III
This course covers the accounting theory and practices associated with corporate accounting issues involving pensions, leases, taxes, and income recognition. In addition, disclosure requirements and the statement of cash flows are examined. Also, in-depth analysis of accounting for accounting changes and errors is also included.
Quarter Credit Hours: 6 | Prerequisite: AC301

AC330: Managerial Accounting for Business Professionals
This course emphasizes how accounting information can be used to aid management in planning business activities, controlling operations, and making decisions that promote profitability and sustainability. Topics covered include financial statement analysis, budgeting, cost behavior, cost-volume-profit analysis, variance analysis, balanced scorecard, and relevant cost analysis in the decision-making process.
Quarter Credit Hours: 5 | Prerequisite: AC114 and MM255

AC340: Auditing
This course examines the role of the auditor in a technological global business environment. You are exposed to the scope of auditing as a profession, the rules governing the professional ethics of the Certified Public Accountant (CPA), and the components of the auditing process, as well as the legal liabilities and responsibilities of an auditor.
Quarter Credit Hours: 6 | Prerequisite: AC301

AC341: Cost Accounting
This course is an introduction to the fundamentals of cost accounting. Topics include comparisons with financial accounting, basic cost accounting terminology and principles, cost classification, and manufacturing of inventories. You will analyze cost behavior and receive an introduction to various costing systems. The study of cost accounting for managerial purposes is also examined. Specific concepts include variance analysis, cost allocation, and cost-volume-profit analysis. Inventory costing methods, budgeting, and strategies are also explored.
Quarter Credit Hours: 5 | Prerequisite: AC239

AC340: Advanced Tax - Corporate
This course presents an overview of federal income tax requirements, procedures, and tax planning for business entities, with an emphasis on C and S Corporations.
Quarter Credit Hours: 6 | Prerequisite: AC256

AC450: Advanced Accounting
This course covers the accounting theory and practices associated with intercorporate investments, foreign currency issues, consolidated financial statements for business combinations, and governmental and nonprofit accounting.
Quarter Credit Hours: 6 | Prerequisite: AC302

AC465: Advanced Forensic Accounting
This course provides a survey of advanced forensic accounting topics. A critical component of this course includes an examination of the legal aspects of the profession. In addition to covering accounting fraud investigation and prevention techniques, you will learn how to collect evidence, provide legal support, and testify in court.
Quarter Credit Hours: 6 | Prerequisite: AC410
AC490: Bachelor's Internship in Accounting
This course will provide you with practical work experience in a real-world environment. You will arrange an onsite internship working as a professional for a cooperating employer or a virtual internship with a participating organization. Both the onsite internship and virtual internship environments will provide practical, real-world experiences and mentoring from experienced accounting professionals. This experience will help you develop professional competencies that are desirable in the career marketplace. Internships must be preapproved by the Dean prior to the start of the term.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

AC499: Bachelor's Capstone in Accounting
This capstone course builds on the concepts of all the courses taken within the Bachelor of Science in Accounting and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Arts and Sciences (AS)

AS495: College of Social and Behavioral Sciences Internship
This course provides students in the College of Social and Behavioral Sciences' bachelor of science programs with practical experience in a professional field. It provides an opportunity to combine academic theory with new, career-related experience. At least 15 hours per week must be devoted to tasks that apply theory and academic content in a professional setting for a minimum of 150 out-of-class hours. Tasks must be delineated in the Learning Contract, which demonstrates an advanced application of academic theory in the workplace.
Quarter Credit Hours: 6 | Prerequisite: Application approval and permission from the Department Chair

Associate's Business (AB)

AB102: Principles of Retailing
This course provides an overview of the retail industry and explores significant developments in the retailing field such as consolidation, multichannel offerings, centralization, and globalization. Students will examine the key retail decision variables (location, merchandise management, pricing, communications, store design, customer service, and store management), and explore the principles and practices of successful retail management through contemporary examples. Students will also observe a variety of management theories applied in a retail context.
Quarter Credit Hours: 5 | Prerequisite: CM107

AB104: Personal Financial Management
This course examines and applies financial decision-making techniques to everyday life. You will be exposed to the importance of good financial planning. It will emphasize the importance of setting goals, creating financial statements, preparing budgets, and planning for college, retirement, and your estate planning. The course will also introduce you to careers that are available within the financial services industry.
Quarter Credit Hours: 5 | Prerequisite: None

AB117: Global Hospitality
In this course, aspiring managers learn about the many global opportunities available in the hospitality industry. Highlights include examination of hospitality and tourism industry careers. Students gain a better understanding of the organization and structures of hotels and restaurants from a management perspective, including franchising and management contracts, business ethics, human resources, and marketing. Through analysis, students appreciate both the management and customer service viewpoints concerned with global hospitality venues.
Quarter Credit Hours: 5 | Prerequisite: None

AB202: Building Customer Sales and Loyalty
This course studies the use of the following promotional tools and their applications: advertising, sales promotions, events, and loyalty and frequency shopper programs. It looks at the application of these tools to increase customer market share. This course examines the effect that consumer behavior and customer management have on brand image and loyalty.
Quarter Credit Hours: 5 | Prerequisite: CM107

AB206: Hotel Management and Operations
A hotel management and departmental perspective on daily operations addressing the optimal guest experience is emphasized in this introductory course. The interactions between functional areas of the hotel are examined to assist management in realizing the property's goals. Topics include problem solving and leadership skills, revenue management, technology, and team-building skills.
Quarter Credit Hours: 5 | Prerequisite: AB117 or permission from the Department Chair

AB207: Starting a Business
This course will introduce students to the world of entrepreneurship and their role in small business. There will be an emphasis on building a business which will include the elements of entrepreneurship, management, marketing, and finance. The Internet will be used as a resource and many real-life cases will be studied.
Quarter Credit Hours: 5 | Prerequisite: None

AB213: Food and Beverage Management
This course will provide you with practical work experience in a real-world environment. You will be exposed to the importance of good financial planning. It will emphasize the importance of setting goals, creating financial statements, preparing budgets, and planning for college, retirement, and your estate planning. The course will also introduce you to careers that are available within the financial services industry.
Quarter Credit Hours: 5 | Prerequisite: CM107

AB221: Customer Service
In this course, students will learn how companies can develop customer loyalty and address personalized customer needs. Students will apply concepts learned to real-world scenarios and learn how to recapture previous customers and acquire new ones through effective relationship-building strategies. Online communication tools and call center strategies will also be examined.
Quarter Credit Hours: 5 | Prerequisite: CM107
**AB223: Meeting and Convention Management and Operations**
This course introduces future hospitality managers to meetings, conventions, trade show management, and operations. This overview of the meetings business in hotels and convention centers highlights the production process, sales, and services, and will allow you to apply industry best practices to solve real-world problems. You will receive an inside look at sales and marketing efforts, an introduction to adhering to client budget parameters, and will learn to manage the logistics of the meetings business in hotels and convention centers.
Quarter Credit Hours: 5 | Prerequisite: None

**AB230: Foundations of Conference and Event Planning**
In this course, important elements of planning, organizing, and managing conferences and events are examined. Recommended planning steps involved in the execution and management of professional conferences and events are applied to real-world scenarios. Through analysis of marketing and management concepts, budgeting best practices, and operational considerations, the skill sets necessary to become an effective practitioner in this field are reviewed to provide an initial foundation for future hospitality professionals.
Quarter Credit Hours: 5 | Prerequisite: None

**AB270: Advanced Meeting Planning**
In this course, you will learn the essential planning and organizing strategies needed for successful meeting, event, and conference creation. Resources, contingency planning, and problem solving will be emphasized. Ethical, environmental, and diversity concerns involved in designing, coordinating, and planning professional meetings, conferences, and events will also be addressed.
Quarter Credit Hours: 5 | Prerequisite: AB230

**AB290: Associate's Internship in Management**
This course will provide you with practical work experience in a real-world business environment. You will arrange an onsite internship working as a professional for a cooperating employer. The onsite internship will provide practical, real-world experiences and mentoring from experienced professionals. This experience will help you to develop professional competencies that are desirable in the career marketplace.
Quarter Credit Hours: 5 | Prerequisite: Must be taken in final term or have approval of the Dean

**AB297: Associate's Capstone in Accounting**
This capstone course builds on the concepts of all the courses taken within the Associate of Applied Science in Accounting and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Capstone course must be taken in final term or have approval of the Dean

**AB298: Associate's Capstone in Small Group Management**
This capstone course builds on the concepts of all the courses taken within the Associate of Applied Science in Small Group Management and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Capstone course must be taken in final term or have approval of the Dean

**AB299: Associate's Capstone in Management**
This capstone course builds on the concepts of all the courses taken within the Associate of Applied Science in Business Administration and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Capstone course must be taken in final term or have approval of the Dean

**Aviation (AV)**

**AV102: Aviation Business**
This course discusses the contextual background of the aviation industry, including aircraft and aerospace design parameters, as well as industrial processes. You will learn about the overall structure of the aviation industry, including aviation history, the current status of aerospace manufacturers, commercial airlines, and general aviation, as well as governmental aviation agencies and international aviation. Finally, you will learn about the commercialization of space and current issues in aviation.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

**AV144: Private Pilot Lectures**
This course provides a study of the subject areas and information needed to operate as a private pilot in the aviation environment. You will examine regulatory oversight, flight planning and the assessment of weather, aircraft and system design, and aeronautical decision-making.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

**AV145: Private Pilot Flight**
You will receive the necessary dual flight instruction and solo flight time to qualify for the FAA Private Pilot Certificate under Part 141 of the Federal Aviation Regulations.
Quarter Credit Hours: 3 | Prerequisite: Open to BS in Professional Flight students only

**AV203: Aviation Operations Management**
This course introduces you to current aviation management principles and elemental aviation business planning. Major topics include flight and maintenance in operations management, safety management, financial management, and human resource management.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

**AV210: Ground Trainer**
You will continue to work on VOR, ADF, and ILS holding and approaches. Additionally, there will be a minimum of three instrument cross-countries flown in the ground trainer. The final portion of the course will be to increase the proficiency level of instrument flying in preparation for the instrument rating flight test.
Quarter Credit Hours: 1.5 | Prerequisite: Open to BS in Professional Flight students only

**AV243: Commercial Pilot Flight I**
This course is designed to develop a higher degree of coordination and judgment through additional experience in more advanced flight maneuvers and cross-country flying under Part 141 of the Federal Aviation Regulations.
Quarter Credit Hours: 3 | Prerequisite: Open to BS in Professional Flight students only
AV248: Commercial Pilot Flight II
This course is a continuation of the flight training received in AV243: Commercial Pilot Flight I and focuses on honing your skills and preparing for your checkride.
Quarter Credit Hours: 3 | Prerequisite: Open to BS in Professional Flight students only

AV249: Instrument Flight Lectures
This course provides a study of the operation of flight instruments and navigation aids, Federal Aviation Regulations pertinent to instrument flight, meteorology, instrument charts, instrument flight planning, and air traffic control procedures.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV253: Instrument Flight Training
This course is designed to prepare you for the FAA Instrument Rating under Part 141 of the Federal Aviation Regulations.
Quarter Credit Hours: 4.5 | Prerequisite: Open to BS in Professional Flight students only

AV254: Commercial Flight Lectures
This course is designed to review the principles of flight, aircraft systems, pertinent federal aviation regulations, and airman publications and service.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV298: Aviation Technology Practicum
The Aviation Technology Practicum encourages teamwork in small groups on a substantial project. This course intends to provide a practicum experience that integrates the material and your previous experiences with the curriculum. The course also offers an opportunity for you to recognize and evaluate the interrelationship of your general education courses with the courses completed for your major.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV325: Advanced Aviation Meteorology
This course is designed for students who are preparing for careers as professional pilots or others who require advanced knowledge of weather and its impact on aviation operations. Topics include the atmospheric processes causing wind, cloud cover, precipitation, icing, turbulence, thunderstorms, low-visibility phenomena, and other atmospheric hazards to aviation. The course also addresses pressure and altimeter, instrument flight rule weather and operations, radar and satellite imagery, and obtaining, evaluating, and using weather data.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV327: Advanced Transport Flight Operations
This course addresses topics related to the operation of turbine aircraft to include aircraft systems, performance, weight and balance, high altitude flight, weather, and normal and abnormal operations.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV338: Business Aviation Management
This course provides an in-depth study of the knowledge areas necessary to effectively manage the operations of a business aviation organization. Topics include an overview of the business aviation industry, aircraft acquisition and financing, business and flight operations management, maintenance, and safety.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV340: Aerospace Business Statistics
This course provides an introduction to business statistics with a specific focus on managerial decision-making as it relates to airline performance statistics. Topics will include descriptive statistics, probability models, estimation, hypothesis testing, and regression analysis. You will use software to perform analysis.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV346: Transport Category Aircraft Systems I
This course provides an in-depth study of the components and operation of primary systems found on modern transport category aircraft utilizing Boeing 737 aircraft. The cockpit layout is introduced with an emphasis on how pilots can operate and control the various systems discussed. Aircraft and system limitations are stressed to highlight the operation parameters of the aircraft.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV351: Flight Instructor Flight
This course is flight training in preparation for flight instructor certification. Instructional techniques are demonstrated and practiced by the student. Heavy emphasis is placed on student practice teaching of all maneuvers.
Quarter Credit Hours: 2.5 | Prerequisite: Open to BS in Professional Flight students only

AV352: Flight Instructor Lectures
This course teaches the fundamentals of flight instruction including human behavior, learning, effective communication, teaching, lesson plans, and professionalism. Additionally, the course brings together technical knowledge and regulations. Some practice teaching will be required.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV353: Multiengine Flight
This course prepares you for the FAA multiengine rating. Dual flight instruction is conducted in a multiengine aircraft.
Quarter Credit Hours: 2.5 | Prerequisite: Open to BS in Professional Flight students only

AV354: Advanced Flight Path Management
This course studies the various modes of modern aircraft automation available to pilots and the appropriate use of automation for efficient and safe operations within the national airspace system. Energy management is explored throughout all phases of flight. Students gain literacy with the Flight Management Computer (FMC) and are familiarized with the displays of navigation, communication, and automation information.
Quarter Credit Hours: 5 | Prerequisite: AV254; open to BS in Professional Flight students only

AV388: Large Aircraft Systems
This course introduces transport aircraft limitations, systems, and systems operation. Topics will include turbojet aircraft powerplants, flight instruments, electrical power, air-conditioning, pressurization, hydraulics, and flight control systems. Emphasis is placed on aircraft and systems manufacturers’ design and operational philosophies.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only
AV412: Aviation Finance
The course will focus on the financial knowledge needed to operate and evaluate aviation businesses. Content will address the impact of financial decisions on operational outcomes that increase/decrease value to/from an aviation company’s bottom line. Case studies will be used to demonstrate practical aspects of financial decisions as they relate to organizational performance and profitability.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV421: Managerial Economics in Aviation
This course explores the process of making managerial decisions based on modern economic principles and concepts and provides you with a set of tools that can be used to make such decisions. Marginal analysis, forecasting, and cost-analysis concepts are introduced, as are game-theoretic and probabilistic decision-making models. Bargaining strategies and linear programming tools are addressed as well.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV438: Airline Operations
This course offers an in-depth opportunity to study airline operations. Topics will include marketing, route analysis, aircraft selection, financial analysis, federal regulations, and scheduling. Current industry problems will be discussed as well.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV454: Human Factors in Aviation
You will investigate the disciplines known as human factors and ergonomics and how they apply to various aviation career areas from a management perspective. Common industry models and error management strategies will be studied and evaluated.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV475: Aviation Law
Aviation Law provides a study of the fundamental legal and aviation law principles as they apply to the various participants in the aviation industry. Particular emphasis will be placed on contemporary aviation law issues such as pilot, flight instructor, and mechanic liability; product liability; and aviation insurance.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV481: Aviation Safety Problems
This course provides an opportunity to study problems associated with aviation safety. Particular attention will be given to the formulation of specific recommendations for improvements in aviation safety.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

AV498: Aviation Technology Capstone
The Aviation Technology Capstone encourages teamwork in small groups on a substantial project. This course intends to provide a capstone experience that integrates the material and your previous experiences with the curriculum. It also offers an opportunity for you to recognize and evaluate the interrelationship of your general education courses with the courses taken for your major.
Quarter Credit Hours: 5 | Prerequisite: Open to BS in Professional Flight students only

Childhood Education (CE)

CE100: Preparing for a Career in Early Childhood Development
Early childhood professionals establish an environment for the early learning success of the children they serve. This course provides the opportunity for the early childhood student to prepare for success in the classroom environment. Topics addressed include roles, responsibilities, and various career opportunities within the field, professional standards, personal management tools, strategies, and university resources. Additionally, you will preview the portfolio assignment that will be developed in the final capstone course in the program.
Quarter Credit Hours: 5 | Prerequisite: None

CE101: Introduction to Early Childhood Education
This course will present an overview of the field of early childhood development. Students will learn the foundations necessary to provide safe, healthy, high-quality care for young children. An emphasis will be placed on governing standards and regulations, historical perspectives, and current trends. This course will also focus on what it means to be an early childhood professional and will assist students in developing effective professional practices in the field.
Quarter Credit Hours: 5 | Prerequisite: None

CE114: Early Childhood Development
This course surveys the physical, social, emotional, and cognitive development of children from birth through age 8. In order to provide developmentally appropriate care giving, nurturing, and instruction for the most important developmental years in life, topics will include: attachment issues, developmental milestones, and developmentally appropriate strategies. Using their understanding of how young children develop, students will discuss issues in early childhood care, safety and health concerns, guidance techniques, and behavioral expectations.
Quarter Credit Hours: 5 | Prerequisite: None

CE215: Early Childhood Curriculum Planning
In this course, students will study teaching methods for educational settings that serve young children. Attention will be given to developmental domains, strategies for planning, organizing the learning environment, facilitating teacher-child interactions, guiding children's behavior, conducting lessons, assessing, care giving, supporting play, and addressing standards through integrated and emergent curriculum.
Quarter Credit Hours: 5 | Prerequisite: None

CE220: Child Safety, Nutrition, and Health
This course will advance your understanding of the factors that affect the health, nutrition, and safety of young children. You will explore how to promote children's health through the basic concepts of healthy lifestyles, food, and nutrition. You will also identify aspects of safety, including safety management, safety for children with special conditions, and environmental control.
Quarter Credit Hours: 5 | Prerequisite: None

CE230: Creative Activities for Young Children
This course is designed to help early childhood care professionals provide creative, developmentally appropriate practices in a child care environment. Participants will examine materials and activities that will help foster children's social, emotional, cognitive, and physical development, with an emphasis on activities that encourage independence, exploration, risk-taking, and opportunities to think and act creatively.
Quarter Credit Hours: 5 | Prerequisite: None
CE240: Young Children With Special Needs
This course is designed to help future early childhood care professionals become effective caregivers and advocates for young children with special needs and their families by learning how to apply strategies to address learning differences. Students will explore some of the more common learning differences and disabilities currently encountered in the inclusive classroom. They will explain the value of early identification of special needs and the importance of intervening early, in accordance with relevant federal legislation. Students also will demonstrate how to communicate and collaborate with families in real-world situations for the benefit of the child with special needs.
Quarter Credit Hours: 5 | Prerequisite: CE101

CE299: Associate's Capstone for Early Childhood Development
This capstone course is the culminating experience for the Associate of Applied Science in Early Childhood Development. This course builds on the coursework completed throughout the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework. A portfolio will cap the learning experience and will include artifacts that demonstrate mastery of the program outcomes.
Quarter Credit Hours: 5 | Prerequisite: Last term

CE300: Observation and Assessment in Early Childhood
This field-based course focuses on the various methods of observation and assessment, including standardized and authentic assessment strategies, as a way to assess children's growth and the development of knowledge and skills in early childhood education via project-based learning (PBL). You will apply assessment strategies through field experiences and case studies to identify developmental levels, interests, and abilities, and interpret the data collected. You are expected to explore authentic and meaningful assessment methods and develop an interdisciplinary project connecting curriculum, pedagogical content, and program outcomes. This course has a field component that requires 5 hours of observation of a target child from birth-age 3 or age 3-5 and participation in one of the following early childhood settings: child/day care or home center. The culminating project will be presented in the form of a public product at the end of the course.
Quarter Credit Hours: 6 | Prerequisite: None

CE310: Children's Literacy
This course focuses on how children's literature experiences contribute to children's literacy skills. Students will be introduced to a balanced reading framework: shared, modeled, guided, and some independent reading and writing strategies. Reading fluency and comprehension strategies will be emphasized. How to apply assessment strategies, including running reading records, anecdotal records of reading progress, and pre-emergent and emergent literacy scales, will be introduced.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE320: Language Development in the Young Child
This course focuses on language acquisition, development, and communication skills. Students will participate in and use Virtual Field Observations and readings to learn about theories of and influences on how young children acquire and develop language. Students will be presented with an overview of the stages of oral language development and will discuss current thinking with regard to bilingualism.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE330: Teaching Across Content - Math, Science, and Sociology for Young Children
This course examines the teaching skills of inquiry and discovery-based learning in math and science for young children. Using current theories of development, students develop a working knowledge of methods and materials, scope and sequence of concepts through age 8, related curriculum standards, and assessment strategies. The mathematical concepts of numbers, geometry, problem solving, patterns, parts and wholes, measurement, and graphing will be examined. The processes of science will be explored. Students apply sociology concepts as they relate to children within the classroom and the community at large. Students will also learn how to incorporate goals, objectives, and processes into integrated curriculum.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE340: Introduction to Autism Spectrum Disorders in Young Children
This course introduces students to autism spectrum disorders in young children. Topics include the historical and theoretical foundations of autism and current diagnostic criteria. Students will differentiate the characteristics of autism including comparing differences in brain structure as well as social, emotional, communication, behavioral, sensory-motor, and cognitive characteristics of children with autism spectrum disorders.
Quarter Credit Hours: 6 | Prerequisite: None

CE350: Language and Social Skill Development for Young Children With Autism Spectrum Disorder
This course addresses the study of language, social skills, and communication issues in children with autism spectrum disorder compared to children with typical development. You will discuss language assessments, interventions, and strategies for children with autism spectrum disorder. You will also learn about assistive technology that can support the development of language and communication in children with autism spectrum disorder.
Quarter Credit Hours: 6 | Prerequisite: CE340

CE370: Funding Development and Financial Planning in Early Childhood Programs
This course will focus on early childhood funding development and financial planning to create high-quality, sustainable programs in various early childhood fields. Topics addressed include efficient accounting systems and funding streams in for-profit and not-for-profit organizations. Emphasis will be placed on creating fund development plans based on sound financial planning, which align with program vision, philosophy, mission, and goals.
Quarter Credit Hours: 6 | Prerequisite: CE340

CE371: Early Childhood Administration
This course will provide an overview of early childhood administration with emphasis on high-quality program development, evaluation, accountability, and continuous improvement. Research-based strategies will focus on developmentally appropriate practices for program quality and compliance. This course will prepare you for administrative roles within the field of early childhood working with diverse children and families in the community.
Quarter Credit Hours: 6 | Prerequisite: None
CE401: Current Issues and Trends in Early Childhood
This course focuses on current issues and trends in early childhood including policy and legislation that affects the field. Topics addressed include foundations of high-quality education for all children, current research, applied educational theory, ethics, and professionalism. The emphasis will be to examine issues and trends in early childhood through contemporary viewpoints.
Quarter Credit Hours: 6 | Prerequisite: None

CE402: Early Childhood Family, Community, and Advocacy
This course will focus on the multiple needs of children from diverse backgrounds in the context of family, early childhood settings, and community. Emphasis will be placed on partnering with diverse families in reciprocal relationships building on families’ strengths to meet the variety of needs of children. Research-based practices will focus on the professional role of advocacy in early childhood including the use of a wide variety of community resources to support children and families.
Quarter Credit Hours: 6 | Prerequisite: None

CE410: Teaching Art and Music in Early Childhood
This course will examine the foundations and theories of the creative arts with young children. Students will learn how to encourage imagination, flexible thinking, problem solving, and creative movement in order to formulate connections with the processes that children employ in their creative expression. Students will use course knowledge to plan developmentally appropriate creative activities for children.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE420: Curriculum Development
This course compares the history, theories, research, and contemporary influences of curriculum development in early childhood education. Developmentally appropriate early childhood lesson plans and activities will be analyzed and developed.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE430: Learning Through Play in the Inclusive Classroom
This course further examines the theories of Piaget, Vygotsky, Erikson, and others to demonstrate how children learn through play and the effect play has on all the developmental domains. Students will learn how to incorporate necessary skill development and assistive technology into play while addressing the individual needs of all children in the classroom.
Quarter Credit Hours: 6 | Prerequisite: CE300

CE440: Teaching Young Children With Autism
This course presents an overview of interventions for young children with autism spectrum disorders and the strategies needed for teaching. Emphasis is placed on evidence-based interventions, with a review of nonresearch-based interventions, in order for students to become critical consumers of the literature related to autism intervention. Students will learn foundational knowledge for best practice in instructional programming and curriculum development for young children with autism spectrum disorders.
Quarter Credit Hours: 6 | Prerequisite: CE340 and CE350

CE450: Behavior Intervention and Strategies for Working With Young Children With Autism
This course builds on prior knowledge as students examine classroom management and applied behavior analysis strategies. Students will focus on implementation and evaluation of individual and group management programs for young children with autism spectrum disorders.
Quarter Credit Hours: 6 | Prerequisite: CE350 and CE440

CE490: Bachelor's Capstone in Early Childhood Administration
The Bachelor's Capstone in Early Childhood Administration is the final course of your degree plan and builds on the concepts of all the courses you have taken within the program of study. The capstone course provides you with the opportunity to integrate and synthesize the knowledge and skills acquired throughout your coursework in a Professional Portfolio that demonstrates your mastery of the stated outcomes of your degree program. This course has a field component that requires 5 hours in an early childhood environment in one of the following: Head Start, Early Head Start, or daycare/preschool. The field component should involve the following age ranges: birth to age 3 or age 3-5 and will emphasize application of the program outcomes. You will also develop resources that you can use in your career as an early childhood administrator.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission of the Dean

CE499: Bachelor's Capstone in Early Childhood Development
This final course provides students with the opportunity to integrate and apply their learning in a comprehensive manner. Students will reflect on the courses taken and develop an understanding of the National Association for the Education of Young Children (NAEYC) standards, developmentally appropriate practices based upon child development research, curriculum, and professionalism. This course will culminate with a comprehensive professional portfolio that integrates learning throughout the program.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Communication and Composition (CM)

CM107: College Composition I
Building on your existing writing strengths will help develop a foundation for a successful education and career. You will learn strategies to express yourself with confidence and communicate your ideas effectively in personal, academic, and professional situations.
Quarter Credit Hours: 5 | Prerequisite: None

CM107M1: Understanding What You Read - A Pathway to Reading and Writing Success
Apply reading skills to determine the elements of effective writing.
Quarter Credit Hours: 1 | Prerequisite: None

CM107M2: Using Language Appropriate to Audience and Writing Situation
Use language appropriate to audience and situation in a personal document.
Quarter Credit Hours: 1 | Prerequisite: None

CM107M3: Writing an Effective Academic Essay
Apply strategies to write effective academic documents.
Quarter Credit Hours: 1 | Prerequisite: None

CM107M4: Locating, Integrating, and Citing Reliable and Relevant Sources
Demonstrate when, how, and why to support your writing with appropriate research.
Quarter Credit Hours: 1 | Prerequisite: None

CM107M5: Writing Effective Professional Documents
Apply strategies to write effective professional documents.
Quarter Credit Hours: 1 | Prerequisite: None
CM111: Communication Program and Profession
This course introduces students to the communication field and the Bachelor of Science in Communication degree program. The field of study, skill sets, and the process of communication will be discussed. You will research the communication degree and class offerings along with your professional and personal goals in order to map out your specific degree plan.
Quarter Credit Hours: 5 | Prerequisite: None

CM115: Communication - Concepts and Skills
In this course you will study effective communication skills that can be used in your personal and professional lives. You will explore the dimensions of communication, focusing on topics that include interpersonal behaviors, such as verbal and nonverbal communication, cross-cultural communication, and group and organizational communication. You will also study the history and theories of mass communication and computer-mediated communication (CMC), and the roles mass communication and CMC play in modern society. The course also surveys issues related to regulation, ethics and globalization, and the impact of social media and emerging technologies on society and culture.
Quarter Credit Hours: 5 | Prerequisite: None

CM202: Mass Media and Broadcasting
This course examines the roles of creators, consumers, and advertisers in a variety of mass media industries, including print, radio, film, television, and the World Wide Web. Discussions focus on the effects of technological advancements, government and industry regulation, advertiser and consumer feedback, and economic factors on mass media in the professional world, as well as legal and ethical issues in mass communication and industry.
Quarter Credit Hours: 5 | Prerequisite: None

CM206: Interpersonal Communications
This course introduces students to the principles of interpersonal communication and emphasizes how to be a more effective communicator in professional and personal situations. Emphasis is on interpersonal communication in varying contexts, focusing on professional communication as well as personal, social, and cultural dimensions. Topics include the communication process, the influence of perception on communication, verbal and nonverbal elements of interaction, listening, the communication of emotions, conflict management, and effective communication strategies.
Quarter Credit Hours: 5 | Prerequisite: Any College Composition I course

CM206M1: Interpersonal Communication - Principles, Perception, and Self-Concept
Explain the principles of interpersonal communication.
Quarter Credit Hours: 1 | Prerequisite: Any College Composition I course

CM206M2: Interpersonal Communication - Verbal and Nonverbal Cues
Identify the roles of symbolic cues in interpersonal communication.
Quarter Credit Hours: 1 | Prerequisite: Any College Composition I course

CM206M3: Interpersonal Communication - Listening Skills and Strategies
Explain the relationship between listening and interpersonal communication.
Quarter Credit Hours: 1 | Prerequisite: Any College Composition I course

CM206M4: Interpersonal Communication - Diverse Contexts
Define effective interpersonal communication in diverse contexts.
Quarter Credit Hours: 1 | Prerequisite: Any College Composition I course

CM206M5: Interpersonal Communication - Groups and Conflict
Explore how conflict styles impact interpersonal communication.
Quarter Credit Hours: 1 | Prerequisite: Any College Composition I course

CM208: Communication Research Skills
The foundation of this course is to understand how research is conducted and evaluated research in the communication field. The course highlights the basic functions of research methods used in modern data collection and analysis. Research theories, paradigms, and ethical considerations are explored. The tools of qualitative and quantitative research within the communication field are examined. An understanding of the application of methodologies within research design and the evaluation of those findings are employed to study a wide array of questions within the communication field.
Quarter Credit Hours: 5 | Prerequisite: CM115

CM214: Public Speaking for the Professional
This course provides students with essential skills and practical instruction for public speaking in a variety of professional situations. Students will learn how to create presentations that are organized, well researched, and credible. In addition to learning how to be effective oral communicators, students will explore how to address diverse audiences and analyze the impact of their communication for intended purpose and ethical considerations. In order to understand what constitutes effective speaking, students will critique speeches and then create and deliver their own presentations.
Quarter Credit Hours: 5 | Prerequisite: Any College Composition I course

CM220: College Composition II
This course will help you apply research and critical thinking skills to develop effective persuasive, problem-solving arguments. You will learn to create logical thesis statements, integrate research to support ideas in an academic essay, craft a digital media presentation, and work constructively with peers to enhance your ideas.
Quarter Credit Hours: 5 | Prerequisite: None

CM220M1: Defining Effective Communication in Different Contexts
Articulate what constitutes effective persuasive communication in personal, professional, and academic contexts.
Quarter Credit Hours: 1 | Prerequisite: None

CM220M2: Constructing Logical Arguments
Construct logical arguments.
Quarter Credit Hours: 1 | Prerequisite: None

CM220M3: Using Research to Support Academic and Professional Assertions
Conduct research to support assertions made in academic and professional situations.
Quarter Credit Hours: 1 | Prerequisite: None

CM220M4: Articulating a Strong Written Argument
Synthesize research and data into a written argument.
Quarter Credit Hours: 1 | Prerequisite: None

CM220M5: Communicating Solutions With Digital Media
Develop strategies for effective problem solving using digital media.
Quarter Credit Hours: 1 | Prerequisite: None
CM240: Technical Communication
This course is an introduction to various writing formats and styles designed specifically to facilitate workplace communication. You will study and practice audience analysis and evaluate the components of successful business correspondence, technical reports, instructions, proposals, and presentations. You will create a portfolio of technical documents written for professional audiences and demonstrate proficiency in technology and research, document design, and organization and writing style consistent with business and technical communication.
Quarter Credit Hours: 5 | Prerequisite: None

CM241: Foundations of Technical Communication
This course will examine fundamental components of technical communication, which include analyzing audience, defining objectives, designing documents, testing usability, and editing content. You will use digital media tools to create a formal technical document tailored to meet the needs of an identified audience.
Quarter Credit Hours: 2 | Prerequisite: None

CM241M1: Applying Technical Communication Skills to Various Contexts
Apply fundamental technical communication skills to practice-based situations.
Quarter Credit Hours: 1 | Prerequisite: Any college composition course

CM241M2: Using Digital Media Tools for Various Audiences
Present information using digital media tools for defined audiences.
Quarter Credit Hours: 1 | Prerequisite: Any college composition course

CM250: Fundamentals of Grammar and Editing
Writing well is an important communication skill for technical writers and those in other professional writing careers. This course addresses grammar basics, punctuation, sentence structure, style, and editing. You will practice editing your own writing at different stages, correcting and refining your writing skills.
Quarter Credit Hours: 5 | Prerequisite: None

CM270: Writing for Multimedia
Interactive multimedia involves engaging and dynamic presentations that interact with the user. The multimedia writer is required to understand and work with text-based content in combination with graphics, audio, video, still images, and animation. This course is designed to introduce students to the principles and techniques required to produce and write material for the world of multimedia and production. The course focus is on familiarizing students with emerging technologies, including the Web and presentation software, that enhance their skills as journalists and editors. Students will engage in interactive documentary creation using a variety of media in combination with critical thinking.
Quarter Credit Hours: 5 | Prerequisite: CM240

CM285: Enhancing Nonverbal Communication in a Global Society
Communication and understanding of human behavior combine both verbal and nonverbal communication skills. This course explores the impacts of cultural differences on the process of nonverbal communication and will familiarize students with the knowledge and tools necessary to communicate in a multicultural and global community. Students will examine the basic channels of nonverbal communications including facial expressions, tones of voice, gestures, posture and expressive movement, eye contact, proximity, and humor. Emphasis is given to how diverse backgrounds influence the act of communication, and how cultural perceptions and experiences determine how people send and receive messages.
Quarter Credit Hours: 5 | Prerequisite: None

CM305: Communicating in a Diverse Society
This course provides you with skills necessary to communicate in a diverse society. You will gain an understanding of how obstacles to communicating with other people can be lessened through motivation, knowledge, and an appreciation of other cultures.
Quarter Credit Hours: 6 | Prerequisite: None

CM310: Communication and Conflict
This course focuses on the nature of communication and conflict in interpersonal and professional contexts. You will learn to apply theories of conflict and conflict resolution with an emphasis on ways to manage conflict to create productive and satisfying interpersonal and professional relationships. Topics include the nature of conflict, perspectives on conflict, interests and goals, the structure of conflict, conflict styles as well as how emotions function in conflict, and understanding effective conflict management strategies in various communication environments.
Quarter Credit Hours: 6 | Prerequisite: CM220

CM313: Digital Tools and Society
This course explores how digital technologies such as social media platforms and audio and video are influencing the dissemination of information to mass audiences. You will examine common best practices for such technologies, and you will also practice using a variety of digital technologies to communicate professionally taking into account the importance of online safety, image management, online etiquette, and networking.
Quarter Credit Hours: 6 | Prerequisite: None

CM315: Group Dynamics and Team Building
Group dynamics and team building come into play whether working together as a team of professional colleagues or as a family. This course is designed to help you learn to communicate effectively and ethically in different group settings. By examining and analyzing real-world group projects, you will critically examine how members of a team can successfully interact, collaborate, and make decisions.
Quarter Credit Hours: 6 | Prerequisite: CM220 and a 100/200-level communication elective

CM350: Public Relations Strategies
This course focuses on public relations processes and practices. You will learn how public relations practitioners work, the role of public relations in organizations, the theories and processes of public relations, and how relationships are built with public relations principles. Topics will include issues management, crisis communication, how public relations differs from marketing and advertising, persuasive techniques, ethical considerations, how to use research to support points, how to analyze media messages, and how to create effective public relations materials.
Quarter Credit Hours: 6 | Prerequisite: None

CM405: Communicating Persuasively
This course will explore the role of persuasion in various communication contexts, with a focus on rationale and narrative paradigms. An analysis of a target audience will be performed to better understand approaches to values, attitudes, beliefs, history, and experiences. Two different approaches to communicating persuasively will be presented, along with information on how to evaluate persuasive arguments.
Quarter Credit Hours: 6 | Prerequisite: None
CM410: Organizational Communication
This course focuses on the foundation, study, and implementation of effective organizational communication. Different theories will be identified, discussed, and critiqued. Students will study the major components of organizational communication including leadership, conflict and conflict management, teamwork, and ethics. Additionally, students will read and critique case studies showing organizational communication in professional applications. Quarter Credit Hours: 6 | Prerequisite: CM220

CM460: Strategic Communication
This course focuses on strategic communication in a variety of contexts. You will explore the fundamentals of effective strategic communication including self-awareness, critical thinking, and the application of ethical standards. The concepts of crafting an effective message, professional communication, and leadership will be applied. In this class, you will develop strategic communication for diverse audiences. Quarter Credit Hours: 6 | Prerequisite: None

CM499: Bachelor's Capstone in Communication
This capstone course is the culminating experience for the Bachelor of Science in Communication. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program. Quarter Credit Hours: 6 | Prerequisite: Completion of the final term of the Bachelor of Science in Communication or permission from the Dean

Criminal Justice (CJ)

CJ100: Preparing for a Career in Public Safety
This course introduces you to careers in criminal justice and describes the public safety degree programs. Pertinent skill sets, criminal justice agencies, and diverse populations encountered in the field will be discussed. You will research the public safety degree program and class offerings in conjunction with your professional and personal goals in order to map out a specific degree plan and career goals. This course is designed to ensure a successful social and academic transition and provide a foundation for success within the profession. Quarter Credit Hours: 5 | Prerequisite: None

CJ100M1: Social Issues and the Need for Criminal Justice Practitioners
Identify key social issues that contribute to the need for criminal justice practitioners. Quarter Credit Hours: 1 | Prerequisite: None

CJ100M2: Needs of Populations Served by Criminal Justice Professionals
Describe the needs of the various populations served in the criminal justice profession. Quarter Credit Hours: 1 | Prerequisite: None

CJ100M3: The Role of Criminal Justice Professionals in Society
Explain the role of the criminal justice professional in serving individual and societal needs. Quarter Credit Hours: 1 | Prerequisite: None

CJ100M4: Achieving Your Education Goals as a Criminal Justice Student
Apply basic knowledge of the criminal justice field to program and professional goals. Quarter Credit Hours: 1 | Prerequisite: None

CJ100M5: Dream to Reality: Finding Your Place in the Criminal Justice Profession
Utilize a variety of personal management tools, strategies, and university resources to enhance learning. Quarter Credit Hours: 1 | Prerequisite: None

CJ101: Introduction to the Criminal Justice System
This course provides an overview of the criminal justice system in the United States. You will gain an understanding of the philosophy and development of the criminal justice system, the current state of the criminal justice agencies and institutions, and the issues and challenges facing them. Quarter Credit Hours: 5 | Prerequisite: None

CJ101M1: Criminal Justice System Core Components
Identify the elements that constitute the three core components of the criminal justice system. Quarter Credit Hours: 1 | Prerequisite: None

CJ101M2: Law Enforcement Operational Strategies
Explain how the five core operational strategies are used to reach law goals. Quarter Credit Hours: 1 | Prerequisite: None

CJ101M3: Constitutional Right to Due Process
Identify the constitutional right to due process. Quarter Credit Hours: 1 | Prerequisite: None

CJ101M4: Search and Seizure
Describe how the 4th Amendment applies to search and seizure as related to legal precedent. Quarter Credit Hours: 1 | Prerequisite: None

CJ101M5: Punishment and Rehabilitation
Examine the role of the correctional system in punishing and rehabilitating offenders. Quarter Credit Hours: 1 | Prerequisite: None

CJ102: Criminology I
This course presents a framework for studying the nature and causes of crime and antisocial behavior. It focuses on explanations provided through criminal topologies and criminological theories, using a variety of multidisciplinary perspectives. Topics range from crime causation to the extent of crime, victimization, social and psychological theories, and various types of criminality including violent, property, and public order offenses. Quarter Credit Hours: 5 | Prerequisite: None

CJ102M1: Biological and Psychological Factors Contributing to Crime and Deviance
Describe the biological and psychological factors that contribute to crime and deviance within our society today. Quarter Credit Hours: 1 | Prerequisite: None

CJ102M2: Theories of Crime Causation
Identify the major theories of crime causation. Quarter Credit Hours: 1 | Prerequisite: None

CJ102M3: Relationship of Criminology to Criminal Justice
Explain the relationship of criminology to criminal justice. Quarter Credit Hours: 1 | Prerequisite: None

CJ102M4: Crime Trends and Patterns
Identify major crime trends and patterns in the United States. Quarter Credit Hours: 1 | Prerequisite: None
CJ102M5: Criminal Theories and Social Policy
Discuss the implications of criminological theories within the context of social policy.
Quarter Credit Hours: 1 | Prerequisite: None

CJ103: Introduction to Corporate Security
This course provides an overview of loss prevention problems and the security and management strategies designed to protect the private sector from crime, fire, accident, employee dishonesty, and natural disaster.
Quarter Credit Hours: 5 | Prerequisite: None

CJ110: Introduction to Crime Analysis
This course is designed to provide a basic understanding of the functions of a crime analyst and how they both differ from and complement those of a crime scene investigator or detective. You will explore crime analysis, including basic statistics, as well as methodology and procedures that have been authored by leaders in the field and endorsed by the International Association of Crime Analysts. As a result, you will gain an understanding of the history and importance of crime analysis in the law enforcement field, as well as the responsibilities of tactical, strategic, and administrative crime analysts.
Quarter Credit Hours: 5 | Prerequisite: None

CJ126: American Prison System
This course discusses community corrections including jails, probation, and intermediate sanctions and supervision. It examines institutional corrections to include prisons, the prison experience, management and staffing, and special populations. Additionally, it explores correctional challenges, such as offender reentry and community supervision, and discusses the legal implications of three-strikes laws and the death penalty. Finally, the course discusses the future of corrections.
Quarter Credit Hours: 5 | Prerequisite: None

CJ130: Introduction to Corrections
This course examines the administrative and operational aspects of modern corrections in the United States. The historical development of corrections; the philosophy of punishment and corrections; correctional institutions, programs, and services; and topics such as inmate rights and correctional staffing are examined. Contemporary issues, such as overcrowding and privatization, are also explored.
Quarter Credit Hours: 5 | Prerequisite: None

CJ130M1: Issues in Corrections
Compare historical and contemporary issues in corrections.
Quarter Credit Hours: 1 | Prerequisite: None

CJ130M2: Impact of Societal Response to Crime
Describe how society's response to crime impacts public policy, sentencing practices, and correctional operations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ130M3: Community-Based Corrections
Identify the goals and objectives of community-based corrections.
Quarter Credit Hours: 1 | Prerequisite: None

CJ130M4: Correctional Settings
Define the various correctional settings.
Quarter Credit Hours: 1 | Prerequisite: None

CJ130M5: Inmate Custody and Control
Explain the methods used to maintain inmate custody and control.
Quarter Credit Hours: 1 | Prerequisite: None

CJ140: Introduction to Constitutional Law
This course is designed to acquaint you with the U.S. Constitution, the Bill of Rights, and constitutional amendments as they relate to criminal law and the collection of criminal evidence. It will introduce you to criminal evidence through landmark Supreme Court cases and provide background in search and seizure and due process as they relate to criminal justice practice.
Quarter Credit Hours: 5 | Prerequisite: None

CJ150: Evolution of Private Security
This course introduces you to the private security profession in the United States. Topics covered include current trends, and the role of private security compared to that of police officers. You will explore specialized security fields and career opportunities in various industries. The course also explains computer security, the organizational role for security, risk analysis, litigation, and technological advancements.
Quarter Credit Hours: 5 | Prerequisite: None

CJ150M1: Evolution of the Juvenile Justice System
Contrast the components of the juvenile justice system to those of the adult justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ150M2: Trends and Patterns of Juvenile Delinquency
Analyze trends and patterns of juvenile delinquency.
Quarter Credit Hours: 1 | Prerequisite: None

CJ150M3: Components of the Juvenile Justice System vs. the Adult Justice System
Describe the nature and scope of juvenile antisocial behavior.
Quarter Credit Hours: 1 | Prerequisite: None

CJ150M4: Nature and Scope of Juvenile Antisocial Behavior
Describe the nature and scope of juvenile antisocial behavior.
Quarter Credit Hours: 1 | Prerequisite: None

CJ150M5: Current Prevention and Treatment Strategies
List current prevention and treatment strategies.
Quarter Credit Hours: 1 | Prerequisite: None

CJ156: Correctional Law for the Correctional Officer
This course discusses the role of the courts in relation to corrections and the types of lawsuits inmates file. It helps correctional staff understand not only the rights of the inmates but their own rights as well, and provides guidance for when staff can be sued and what is likely to occur in a lawsuit. Finally, it examines what the courts have decided about inmates' practice of religion, receipt of mail, visits, and discipline.
Quarter Credit Hours: 5 | Prerequisite: None

CJ158: Private Security
Propose solutions for various business entities.
Quarter Credit Hours: 1 | Prerequisite: None
CJ180M4: Develop a Private Security Plan
Develop a private security plan.
Quarter Credit Hours: 1 | Prerequisite: None

CJ180M5: Emergency Management, Preparedness, and Response
Identify the concepts of emergency management, preparedness, and response.
Quarter Credit Hours: 1 | Prerequisite: None

CJ200: Fundamentals of Psychological Profiling
This course examines psychological profiling within the context of crime analysis. You will learn the importance of crime scene analysis, modus operandi (MO), and criminal signatures in identifying specific types of offenders. Case studies will be used to highlight techniques used in this process. This will provide you with the necessary foundation for understanding the benefits from this analytical technique.
Quarter Credit Hours: 5 | Prerequisite: None

CJ210: Criminal Investigation
This course explains the importance and legal significance of evidence. It demonstrates how the investigative process works, from crime scene preservation to case preparation and courtroom presentation. It also examines various techniques used during criminal investigations, such as photography, interviewing, evidence handling, and scene reconstruction, and how each applies to specific types of crimes.
Quarter Credit Hours: 5 | Prerequisite: None

CJ210M1: Fundamentals of Criminal Investigation
Identify the fundamentals of criminal investigation.
Quarter Credit Hours: 1 | Prerequisite: None

CJ210M2: Basic Investigative Techniques
Describe basic investigative techniques.
Quarter Credit Hours: 1 | Prerequisite: None

CJ210M3: Evidence and the Investigative Process
Identify the types of evidence and their importance to the investigative process.
Quarter Credit Hours: 1 | Prerequisite: None

CJ210M4: Collecting and Preserving Evidence at a Crime Scene
Describe how to collect and preserve evidence at a crime scene.
Quarter Credit Hours: 1 | Prerequisite: None

CJ210M5: Ethical Consideration in Criminal Investigation
Apply ethical considerations to a case scenario.
Quarter Credit Hours: 1 | Prerequisite: None

CJ211: Police Operations
This course examines the roles, responsibilities, issues, and trends related to contemporary law enforcement organizations. It also provides an in-depth look at community policing, policing in various regions of the United States, stress recognition and management, civil liability, public expectations, and police careers. It will also clarify the myths associated with how policing is depicted in the movies and television.
Quarter Credit Hours: 5 | Prerequisite: None

CJ211M1: Civil Service System
Describe the civil service system as it relates to policing hiring.
Quarter Credit Hours: 1 | Prerequisite: None

CJ211M2: Major Investigative Techniques
State the major investigative techniques associated with police operations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ211M3: Case Law
Apply case law in police operations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ211M4: Levels of Police Operations
Compare and contrast the different levels of police operations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ211M5: Trends in Technology
Apply trends in technology to police operations to identify future policing models.
Quarter Credit Hours: 1 | Prerequisite: None

CJ212: Crime Prevention
This course provides an overview of the diverse field of crime prevention with a heavy emphasis on primary prevention and a minor focus on secondary and tertiary prevention. You will explore such elements of crime prevention as physical environmental design, the role of the community and the mass media, deterrence, community policing, school programs, drug abuse issues, and rehabilitation.
Quarter Credit Hours: 5 | Prerequisite: None

CJ212M1: Components of Crime Prevention
Describe the components of crime prevention.
Quarter Credit Hours: 1 | Prerequisite: None

CJ212M2: Current Approaches to Crime Prevention
Analyze the current approaches to crime prevention.
Quarter Credit Hours: 1 | Prerequisite: None

CJ212M3: Local Crime Prevention Program
Describe a local crime prevention program.
Quarter Credit Hours: 1 | Prerequisite: None

CJ212M4: Differences in Crime Control Methods
Describe the differences in crime control methods between youth and adults.
Quarter Credit Hours: 1 | Prerequisite: None

CJ212M5: Proposal to Conduct a Crime Prevention Program
Construct a proposal to conduct a crime prevention program.
Quarter Credit Hours: 1 | Prerequisite: None

CJ216: Computers, Technology, and Criminal Justice Information Systems
This course is an introduction to information systems used within the criminal justice system at the local, state, and federal levels. Included is an overview of existing systems, the impact of technology upon criminal justice agencies, and a summary of future needs.
Quarter Credit Hours: 5 | Prerequisite: None

CJ216M1: Information Technology's Impact
Explain the impact of information technology on the criminal justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ216M2: Data and the Criminal Justice System
Articulate the importance of data collection, storage, retrieval, and analysis on the criminal justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ216M3: Computer-Related Crimes
Identify computer-related crimes.
Quarter Credit Hours: 1 | Prerequisite: None

CJ216M4: Data Sharing and Government
Explain the sharing of data between federal and local governments.
Quarter Credit Hours: 1 | Prerequisite: None
CJ216M5: Future of Information Technology
Analyze the future of information technology in criminal justice systems.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227: Criminal Procedure
This course examines the constitutional protection and due process afforded everyone arrested in the United States. It provides students with a thorough understanding of the U.S. justice system from the time of arrest through the sentencing of the criminal offender. In addition, this course examines such matters as victims' rights and the effects of gangs on the crime problem.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227M1: Pre-Arrest Police Encounters
Analyze police encounters with individuals prior to arrest and the legal requirement to justify those encounters.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227M2: Post-Arrest Defendant Rights
Identify the rights afforded to criminal defendants at the arrest stage and during pretrial proceedings.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227M3: Roles and Parts of a Criminal Trial
Describe the various parts of a criminal trial and the roles of the major participants.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227M4: Steps in the American Criminal Justice System
Explain the steps a criminal defendant may go through in the American criminal justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ227M5: Criminal Trial Collateral Proceedings
Describe the collateral proceedings in a criminal defense case.
Quarter Credit Hours: 1 | Prerequisite: None

CJ230: Criminal Law for Criminal Justice
In this course, you will learn how to identify the elements of a crime and to categorize crimes by type, including homicide, crimes against the person, and crimes against property or habitation. You will learn about criminal capacity, different defenses, and who may be considered parties to a crime.
Quarter Credit Hours: 5 | Prerequisite: None

CJ230M1: Characteristics That Distinguish Criminal Law From Civil Law
Identify the characteristics that distinguish criminal law from civil law.
Quarter Credit Hours: 1 | Prerequisite: None

CJ230M2: Criterion for Classifying Crimes
Explain the criteria by which crimes are classified.
Quarter Credit Hours: 1 | Prerequisite: None

CJ230M3: State and Federal Jurisdiction
Examine the overlapping dynamics of state and federal jurisdiction.
Quarter Credit Hours: 1 | Prerequisite: None

CJ230M4: Elements of a Criminal Act
Describe the elements that constitute a criminal act.
Quarter Credit Hours: 1 | Prerequisite: None

CJ230M5: Differentiate Between Type of Crimes
Differentiate between crimes against property, crimes against persons, and crimes against public order.
Quarter Credit Hours: 1 | Prerequisite: None

CJ233: Introduction to Forensic Psychology
This course introduces you to the field of forensic psychology and encourages you to examine the legal system through the use of psychological concepts, methods, and research results. Topics covered include the theories of crime, the role of psychology in the legal system, the police and the criminal justice system, and the use of forensic assessments in both criminal and civil cases. Using case law and landmark Supreme Court decisions, you will explore the foundations of forensic psychology and its impact on the criminal justice system.
Quarter Credit Hours: 5 | Prerequisite: None

CJ233M1: The Psychologist's Role
Describe the roles of psychologists in the criminal justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ233M2: Psychology and the Law
Discuss the legal, ethical, and professional issues raised by the interface between psychology and the law.
Quarter Credit Hours: 1 | Prerequisite: None

CJ233M3: Criminal Behavior
Explain criminal behavior using the various theories of crime.
Quarter Credit Hours: 1 | Prerequisite: None

CJ233M4: Treatment of Mentally Ill Offenders
Identify the factors involved in determining treatment of mentally ill offenders including competency.
Quarter Credit Hours: 1 | Prerequisite: None

CJ233M5: Juries and the Trial Process
Apply psychological concepts to the selection of juries and the trial process.
Quarter Credit Hours: 1 | Prerequisite: None

CJ246: Human Relations in a Diverse Society
This course will offer you the opportunity to examine current issues, social problems, and existing research related to culturally diverse societies. Emphasis will be placed on the need for cultural awareness and diversity education, an enhanced understanding of cultural differences, and a critical thinking and research approach that correlates with the exploration of diversity as it relates to criminal justice.
Quarter Credit Hours: 5 | Prerequisite: None

CJ246M1: Awareness, Understanding, and Respect
Recognize the need for awareness, understanding of cultural differences, and respect toward those of different backgrounds.
Quarter Credit Hours: 1 | Prerequisite: None

CJ246M2: Professional Communication Across Cultures
Explain how cross-cultural communication is an essential element of professionalism in criminal justice fields.
Quarter Credit Hours: 1 | Prerequisite: None

CJ246M3: Cross-Cultural Contact
Examine the cross-cultural contact that criminal justice practitioners and civilian employees have with citizens, victims, suspects, and coworkers.
Quarter Credit Hours: 1 | Prerequisite: None

CJ246M4: Culture, Race, Gender, and Ethnicity in the Workplace
Analyze the impact of culture, race, gender, and ethnicity in the workplace.
Quarter Credit Hours: 1 | Prerequisite: None

CJ246M5: Cultural Understanding and Tolerance in the Criminal Justice Field
Analyze cultural understanding and tolerance within communities and criminal justice agencies.
Quarter Credit Hours: 1 | Prerequisite: None
CJ255: History of Corrections
This course discusses the history and philosophy of corrections, corrections within the criminal justice system, theories of punishment, historical responses to crime and punishment, the development and growth of the prison system, and the sentencing goals of corrections. Additionally, it analyzes special topics in corrections including juveniles, women, capital punishment, and civil commitment.
Quarter Credit Hours: 5 | Prerequisite: None

CJ266: Deviance and Violence
This course explores research in the field of behavioral deviance. You will analyze case studies of various types of serial killers, focusing on casual explanations, police investigative strategies, and research-based recommendations for preventing and responding to these violent acts. You will also examine the responses of the justice system and victimization profiles, along with situational factors such as victim-offender relationships. This course presents a special concentration on stalking, domestic violence, abusive behavior, and public policy efforts to reduce the threat of violence.
Quarter Credit Hours: 5 | Prerequisite: None

CJ289: Associate's Capstone in Criminal Justice and Criminology
This course is designed as the culminating experience of the criminal justice and criminology degree. This course consists of a series of assignments that integrate concepts from the criminal justice curricula. The assignments are designed to test application and critical thinking skills as students work through fact-based scenarios and analyze issues affecting contemporary practice.
Quarter Credit Hours: 5 | Prerequisite: Final term or Dean approval

CJ290: Confronting Terrorism Today
This course explores the historical development of both domestic and international terrorism, provides a foundational knowledge of current terrorist groups and their tactics, and examines counterterrorism methods.
Quarter Credit Hours: 5 | Prerequisite: None

CJ290M1: Historical Perspectives of Terrorism
Analyze historical perspectives of terrorism and interpret its concepts and symbolism.
Quarter Credit Hours: 1 | Prerequisite: None

CJ290M2: Forms of Terrorism
Identify the various forms of terrorism.
Quarter Credit Hours: 1 | Prerequisite: None

CJ290M3: Terrorist Organizations
Demonstrate the causes and motivations of known terrorist organizations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ290M4: Homeland Security
Explain the origins and purpose of Homeland Security and its partnership with law enforcement agencies.
Quarter Credit Hours: 1 | Prerequisite: None

CJ290M5: Domestic Terrorism Challenges
Describe domestic terrorism philosophies and the challenges they pose to law enforcement.
Quarter Credit Hours: 1 | Prerequisite: None

CJ297: Associate's Capstone in Public Safety and Security
The capstone project applies problem-solving techniques and research skills to real-world situations by building on the criminal justice concepts that you learned in other courses. In this course, you will identify a contemporary issue in criminal justice, research the issue, analyze the situation, define possible solutions, and then recommend and defend your proposed solution.
Quarter Credit Hours: 5 | Prerequisite: Final term or Dean approval

CJ299: Associate's Capstone in Criminal Justice
The capstone project applies problem-solving techniques and research skills to real-world situations by building on the criminal justice concepts learned in other courses. You will identify a contemporary issue in criminal justice, research the issue, analyze the situation, define possible solutions, and then recommend and defend your proposed solution.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

CJ307: Crisis Management in Terrorist Attacks and Disasters
This course will cover the methodology and rationale behind the unified response to a terrorist, Weapons of Mass Destruction (WMD), or disaster incident within the National Incident Management System (NIMS) and Incident Command System (ICS) systems. You will explore the management and incident command response to terrorist, WMD, or disaster events including elements of logistics, budgeting, prioritization, staffing, and support. In addition, you will examine these methodologies from the perspective of crisis management and consequence management.
Quarter Credit Hours: 6 | Prerequisite: None

CJ316: Investigating Cybercrime
This course focuses on the legal challenges of cybercrime and technology-based fraud. You will learn about techniques for cybercrime investigation through real-world examples. Online intelligence gathering, the nature of evidence in high-tech crime, and tracking methodologies for cybercrime are explored. Through the use of actual cases, you examine the threats presented by hackers and high-tech terrorists, as well as the dangers presented by online pedophiles. You will learn how to properly respond to and investigate high-tech crime with current technology.
Quarter Credit Hours: 6 | Prerequisite: None

CJ316M1: Understanding Data
Explain the importance of understanding data.
Quarter Credit Hours: 1 | Prerequisite: None

CJ316M2: Technology-Based Fraud and Cybercriminal Offenses
Compare technology-based fraud and cybercriminal offenses.
Quarter Credit Hours: 1 | Prerequisite: None

CJ316M3: Tracking Methods
Critique the tracking methods used to investigate internet crimes.
Quarter Credit Hours: 1 | Prerequisite: None

CJ316M4: Online Intelligence Gathering
Evaluate techniques used for online intelligence gathering.
Quarter Credit Hours: 1 | Prerequisite: None

CJ316M5: Legal Issues
Appraise legal issues related to cybercrime.
Quarter Credit Hours: 1 | Prerequisite: None

CJ316M6: High-Tech Evidence
Explain the use of high-tech evidence to support cybercrime cases.
Quarter Credit Hours: 1 | Prerequisite: None
CJ325: Psychology for Law Enforcement
The goal of this course is to provide you with practical knowledge and information pertaining to the field of psychology within law enforcement. It will cover fundamental issues regarding crisis/hostage negotiations and the various psychological services provided to police officers by the organizations they work for. This course will aim to counter any myths about using these services by illustrating the benefits they can provide officers and their families.
Quarter Credit Hours: 6 | Prerequisite: None

CJ325M1: Development of Psychology in Law Enforcement
Explain the development of psychology as applied in the field of law enforcement.
Quarter Credit Hours: 1 | Prerequisite: None

CJ325M2: Psychological Issues Facing Law Enforcement Personnel
Identify the psychological issues experienced by law enforcement officers and their families.
Quarter Credit Hours: 1 | Prerequisite: None

CJ325M3: Role of Psychologists Within Law Enforcement
Describe the roles of psychologists within law enforcement.
Quarter Credit Hours: 1 | Prerequisite: None

CJ325M4: Issues Caused by Incorporating Psychologists
Analyze the legal, ethical, and professional issues caused by incorporating psychologists into law enforcement.
Quarter Credit Hours: 1 | Prerequisite: None

CJ325M5: Crisis/Hostage Situations
Analyze the dynamics of crisis/hostage situations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ325M6: Roles of Psychologists on a Crisis Response Team
Identify the appropriate roles of the psychologist on a crisis response team.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328: Forensic Fingerprint Analysis
This course provides you with a historical view of the science of fingerprints, as well as a look at the struggle to develop a universal classification system. It will discuss the basic fundamentals of the formation of friction ridge skin and the functions of the different layers of human skin. As the course explores the systematic approach to processing crime scenes for latent fingerprints, you will experience hands-on fingerprint processing techniques. In addition, various types of computer software and photography equipment will be evaluated as latent print enhancement and documentary tools. In summation, the course will delve into the actual evaluation and comparison of latent prints, ending with a discussion of the latent print examiner as an expert witness in court.
Quarter Credit Hours: 6 | Prerequisite: None

CJ328M1: Properties of the Skin and Fingerprints
Explain the properties of the skin and their relation to fingerprints.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328M2: History of Fingerprints as a Science
Discuss the history of fingerprints as a science.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328M3: Latent Fingerprints
Articulate the principles used in the analysis, comparison, and evaluation of latent fingerprints.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328M4: Computerized Fingerprint Search Systems
Explain the purposes and limitations of computerized fingerprint search systems.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328M5: Maintaining the Integrity of Evidence
Determine the proper techniques and protocols for latent print processing, preservation, and sequencing to maintain the integrity of evidence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ328M6: Processing Fingerprints on Porous and Nonporous Surfaces
Determine the most successful approach to processing porous and nonporous surfaces.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333: Family and Domestic Violence
This course discusses the relationship between criminal justice and social service systems that deal with family and domestic violence, including, but not limited to, the ways that the criminal justice, research, and social service communities work to provide a multiagency approach to this devastating issue.
Quarter Credit Hours: 6 | Prerequisite: None

CJ333M1: Domestic Violence Problem in Cultures
Compare the domestic violence problem in present-day American society to that in other cultures.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333M2: Why People Commit Domestic Violence
Examine the theory that best explains why people commit domestic violence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333M3: Substance Abuse
Analyze the role of substance abuse and the characteristics of abusers in relation to partner violence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333M4: Child and Elder Abuse
Examine the forms of domestic violence against children and the elderly as indicators of child and elder abuse.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333M5: Federal and State Legislative Action
Evaluate federal and state legislative action in response to the problems of domestic abuse.
Quarter Credit Hours: 1 | Prerequisite: None

CJ333M6: Victimization Movement
Analyze the movements that brought victimization to the forefront of domestic violence issues.
Quarter Credit Hours: 1 | Prerequisite: None

CJ340: Applied Criminal Justice Ethics
This course discusses the fundamentals of morality and ethics in the context of applied criminal justice. You will gain an understanding of ethics within the criminal justice system, ethical reasoning, as well as contemporary ethical issues faced by practitioners and organizations. Strategies for controlling public corruption, how to utilize the pillars of justice and the law enforcement code of ethics, and tools to evaluate noble cause corruption will also be discussed.
Quarter Credit Hours: 6 | Prerequisite: None

CJ340M1: Current Ethics Theory Within the Field of Criminal Justice
Explain current theory related to ethics within the field of criminal justice.
Quarter Credit Hours: 1 | Prerequisite: None
CJ340M2: Ethical Issues in the Field
Apply ethical reasoning by evaluating scenario-based, real-life ethical issues within the field of criminal justice.
Quarter Credit Hours: 1 | Prerequisite: None

CJ340M3: Ethical Issues Faced by Criminal Justice Practitioners and Organizations
Analyze contemporary ethical issues faced by criminal justice practitioners and organizations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ340M4: Public Corruption
Identify components of public corruption within the field of criminal justice and recommend strategies for its control.
Quarter Credit Hours: 1 | Prerequisite: None

CJ340M5: Pillars of Justice and Law Enforcement Code of Ethics
Describe the pillars of justice and the law enforcement code of ethics within the law enforcement reform model.
Quarter Credit Hours: 1 | Prerequisite: None

CJ340M6: Noble Cause Corruption
Evaluate noble cause corruption within law enforcement.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345: Supervisory Practices in Criminal Justice
This course combines state-of-the-art behavioral theory with numerous cases that allow you to identify and resolve personnel and organizational problems. It prepares you for effective police management and supervision.
Quarter Credit Hours: 6 | Prerequisite: None

CJ345M1: Organizational Culture
Analyze organizational culture as it relates to the supervision of criminal justice entities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345M2: Problem-Oriented Policing
Evaluate the implementation of problem-oriented policing within criminal justice entities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345M3: Behavioral Theory and Supervision
Analyze behavioral theory as it relates to the supervision of criminal justice entities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345M4: Performance Measurement
Evaluate performance measurement within criminal justice entities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345M5: The Role of Supervisors
Evaluate the role supervisors play in the maintenance of good order within criminal justice agencies.
Quarter Credit Hours: 1 | Prerequisite: None

CJ345M6: Training and the Application of Leadership Theories
Analyze training and the application of leadership theories within criminal justice entities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346: Diversity and Inclusivity in Public Safety
This course will offer you the opportunity to examine current issues, social problems, and existing research related to culturally diverse societies. Emphasis will be placed on the need for cultural awareness and diversity education, an enhanced understanding of cultural differences, and a critical thinking and research approach that correlates with the exploration of diversity as it relates to criminal justice. You will also examine internal and external accountability mechanisms.
Quarter Credit Hours: 6 | Prerequisite: None

CJ346M1: Cultural Understanding and Tolerance in the Criminal Justice Field
Analyze cultural understanding and tolerance within communities and criminal justice agencies.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346M2: Professional Communication Across Cultures
Explain how cross-cultural communication is an essential element of professionalism in criminal justice fields.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346M3: Culture, Race, Gender, and Ethnicity in the Workplace
Analyze the impact of culture, race, gender, and ethnicity in the workplace.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346M4: Awareness, Understanding, and Respect
Recognize the need for awareness, understanding of cultural differences, and respect toward those of different backgrounds.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346M5: Internal Accountability Mechanisms of Public Safety Practitioners
Examine internal accountability mechanisms when engaging with coworkers and civilian employees.
Quarter Credit Hours: 1 | Prerequisite: None

CJ346M6: External Accountability Mechanisms of Public Safety Practitioners
Examine external accountability mechanisms when engaging with citizen-based groups, victim advocate groups, accreditation agencies, the media, the court system, and civilian review boards.
Quarter Credit Hours: 1 | Prerequisite: None

CJ352: Corrections in the Twenty-First Century
This course provides an overview of technology, special populations, and sentencing paradigms in twenty-first century corrections. Additionally, the impact of politics in corrections is covered including how policy making can affect the accreditation of correctional facilities and administration of a diverse inmate population. The course focuses on ethical dilemmas that can occur in a variety of correctional settings.
Quarter Credit Hours: 6 | Prerequisite: None

CJ352M1: Staffing Roles Within a Correctional Facility
Examine the different staffing roles within a correctional facility.
Quarter Credit Hours: 1 | Prerequisite: None

CJ352M2: Special Inmate Populations
Examine special inmate populations in corrections.
Quarter Credit Hours: 1 | Prerequisite: None

CJ352M3: Use of Technology Within Corrections
Discuss the use of technology within corrections.
Quarter Credit Hours: 1 | Prerequisite: None
CJ352M4: Politics in Corrections
Analyze politics in corrections including the potential accreditation issues with correctional facilities.
Quarter Credit Hours: 1 | Prerequisite: None

CJ352M5: Paradigms in Sentencing and Administration
Describe paradigms in sentencing and administration within correctional institutions.
Quarter Credit Hours: 1 | Prerequisite: None

CJ352M6: Ethical Dilemmas
Assess the ethical dilemmas that can occur in correctional settings.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355: Homeland Security
This course provides an introduction to the field of homeland security and examines the role of federal, state, and local agencies in preparing for, and responding to, threats of domestic and international terrorism. You will analyze the effect 9/11 had on the field of homeland security, as well as emerging threats like cybersecurity and protection of critical infrastructure. You will demonstrate the ability to apply homeland security management principles and practices with an emphasis on prevention and preparedness.
Quarter Credit Hours: 6 | Prerequisite: None

CJ355M1: Differences Between Domestic and Transnational Terrorist Groups
Evaluate the tactical, operational, and ideological differences between domestic and transnational terrorist groups.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355M2: Impact of 9/11
Assess the impact of the 9/11 attacks on homeland security and American perceptions of public safety.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355M3: Department of Homeland Security
Examine how the Department of Homeland Security prepares and provides assistance to law enforcement agencies.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355M4: Roles of Local and State Government Agencies in a Terrorist Threat or Attack
Analyze the roles local and state government agencies/departments play in preparing for and responding to a terrorist threat or attack.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355M5: Protecting Critical Infrastructure and Cybersecurity
Explain the importance of protecting critical infrastructure and cybersecurity.
Quarter Credit Hours: 1 | Prerequisite: None

CJ355M6: Effective Prevention and Preparedness Programs
Evaluate the need for effective prevention and preparedness programs to ensure the safety of citizens.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370: Crime Scene Investigation II
This course provides you with a general overview of crime scene techniques for a basic understanding of how to process crime scenes. You will also learn the importance of evaluating and processing evidence to assist crime laboratory experts.
Quarter Credit Hours: 6 | Prerequisite: None

CJ370M1: First Officer on the Crime Scene
Analyze the responsibilities and duties of the first officer on the crime scene for collecting physical evidence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370M2: Personnel at a Crime Scene
Assess the personnel that should be present at a crime scene.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370M3: Identification of Victims and Offenders
Explain methods of victim and offender identification at a crime scene.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370M4: Crime Scene Searches
Compare types of crime scene searches.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370M5: Processing and Collecting Trace Evidence
Assess trace evidence and miscellaneous material such as clothing, paint, ash, hair, blood, and other biological evidence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ370M6: Collecting Impression Evidence and Firearms Examination
Evaluate the process of collecting impression evidence and the procedures for firearms examination.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385: Forensic Chemistry and Trace Evidence Analysis
This course enhances your understanding of forensic science and its application to criminal investigations. It examines the history and development of the crime laboratory, forensic services provided to the law enforcement community, and the function of the forensic scientist. It provides an overview of the various types of physical evidence commonly submitted to the forensic laboratory for analysis. You will explore how the forensic scientist uses analytical instruments and microscopes to examine, identify, and compare chemical and physical properties of suspected drug and toxicology samples, and trace evidence (e.g., glass, soil, metal, hair, fibers, paint, flammable liquids, and explosives).
Quarter Credit Hours: 6 | Prerequisite: None

CJ385M1: Influence of Forensic Science on the Criminal Justice System
Analyze how forensic science has influenced the criminal justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385M2: Identifying and Analyzing Physical Evidence
Evaluate the various processes and techniques of identifying and analyzing physical evidence.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385M3: Preserving and Packaging Trace Evidence for Laboratory Examination
Evaluate the techniques of preserving and packaging trace evidence for laboratory examination.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385M4: Forensic Identification of Drug Evidence
Analyze forensic testing procedures used to ensure specific identification of a drug.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385M5: Forensic Microscopy of Hair and Fiber Evidence
Assess the microscope and its role in forensic hair and fiber examination.
Quarter Credit Hours: 1 | Prerequisite: None

CJ385M6: Forensic Fire and Explosion Investigation
Evaluate the forensic aspects of fire and explosion investigations.
Quarter Credit Hours: 1 | Prerequisite: None
CJ407: Crisis Negotiation
This course will cover crisis negotiation strategies. Topics include a discussion of what causes a crisis, strategies when dealing with mental illness in a crisis situation, and how a potential suicide could impact the negotiation process. Situations where people are being held against their will as hostages, along with cases where a person is psychologically overwhelmed and in need of immediate guidance and assistance are discussed. You will also learn about key factors and tactics to de-escalate and negotiate in crisis situations.
Quarter Credit Hours: 6 | Prerequisite: None

CJ411: Drugs and Alcohol in the Criminal Justice System
This course examines all aspects of drug use and abuse, with the goal of providing students with the information and knowledge to identify and understand drug use and abuse from the perspective of the criminal justice system. You will learn about the history of drug use and abuse in America, differences among the various classes of legal and illegal drugs, the impact of drug use on the human body, various theoretical explanations for drug use and abuse, current treatment and prevention strategies, as well as drug legislation and law enforcement’s response within the social context of drug use and abuse in America.
Quarter Credit Hours: 6 | Prerequisite: None

CJ420: Juvenile Justice
This course provides an overview of the juvenile justice system in the United States. It focuses on the design and application of the juvenile justice system. Upon completion of the course, you will have a full understanding of the interrelationships among philosophy, notions of causation, and procedural requirements provided to youthful offenders and abused children. You will also be able to discuss and identify diversion and prevention programs, the effects of incarceration, and possible alternatives to incarceration. Last, the future of juvenile courts and the juvenile justice system will be addressed.
Quarter Credit Hours: 6 | Prerequisite: None

CJ420M1: Theories of Causation
Evaluate the basic propositions of theories of causation and their relationships to delinquent behavior.
Quarter Credit Hours: 1 | Prerequisite: None

CJ420M2: Juvenile Abuse and Neglect Statistics
Evaluate juvenile abuse and neglect statistics.
Quarter Credit Hours: 1 | Prerequisite: None

CJ420M3: Challenges and Unique Issues
Analyze the challenges and unique issues that the juvenile justice system faces in the twenty-first century.
Quarter Credit Hours: 1 | Prerequisite: None

CJ420M4: Key Players
Compare the roles of key players in the juvenile justice system.
Quarter Credit Hours: 1 | Prerequisite: None

CJ420M5: Programs to Prevent or Deter Delinquency
Evaluate prevention and diversion programs used to prevent or deter juvenile delinquency, abuse, and neglect.
Quarter Credit Hours: 1 | Prerequisite: None

CJ420M6: Juvenile Recidivism
Evaluate juvenile recidivism rates.
Quarter Credit Hours: 1 | Prerequisite: None

CJ433: Probation and Parole
This course provides an introduction to probation, the most common response to criminal offenders, and parole. As the problem of prison overcrowding continues, probation and parole will expand, and so will the controversy surrounding their use. You will gain an understanding not only of probation and parole history, administration, policy, and procedures, but also areas of controversy. The course also provides insight into the difficult but interesting work performed by probation and parole officers.
Quarter Credit Hours: 6 | Prerequisite: None

CJ435: Correctional Alternatives
This course discusses the history of probation and parole, the modern era of probation and parole, and contemporary probation and parole issues. Additionally, this course examines the different types of intermediate sanctions, including fines, restitution, restorative justice, house arrest, electronic monitoring, and community residential centers, and the effectiveness of these types of intermediate sanctions.
Quarter Credit Hours: 6 | Prerequisite: None

CJ440: Crisis Intervention
This course provides you with practical knowledge and information to effectively mediate in a crisis situation. This course will review empirically validated approaches to crisis intervention. It will describe the evolution of crisis intervention as a field, theoretical bases, and the role of the criminal justice professional in crisis situations. In addition, causes of stress for law enforcement and correctional officers will be examined and intervention models discussed.
Quarter Credit Hours: 6 | Prerequisite: None

CJ444: Managing Criminal Justice Organizations
This course deals with concepts and theory in the field of organizational behavior. The course focuses on the historical perspectives of organizational theorists, theories of motivations and leadership, and future trends and developments in modern organizations.
Quarter Credit Hours: 6 | Prerequisite: None

CJ444M1: Impact of Technology on Criminal Justice Organizations
Discuss how technological changes impact criminal justice organizations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ444M2: Ethical and Unethical Behavior in Organizations
Assess ethical and unethical behavior in organizations.
Quarter Credit Hours: 1 | Prerequisite: None

CJ444M3: Leadership vs. Management
Explain the differences between leadership and management.
Quarter Credit Hours: 1 | Prerequisite: None

CJ444M4: The Importance of Organizational Theory, Behavior, and Culture
Apply the concepts of organizational theory, organizational behavior, and organizational culture to make sound management decisions.
Quarter Credit Hours: 1 | Prerequisite: None

CJ444M5: Decision-Making Processes
Analyze the decision-making process within an organization.
Quarter Credit Hours: 1 | Prerequisite: None

CJ444M6: Importance of Community Engagement in Criminal Justice
Explain the importance of community relationships and engagement in the administration of a criminal justice organization.
Quarter Credit Hours: 1 | Prerequisite: None
CJ445: Case Management
This course provides an overview of case management approaches within a juvenile justice context. You will explore the use of case management strategies to reduce recidivism, prevent unnecessary incarceration, and address problematic issues facing juvenile offenders. You will also examine the use of a comprehensive range of treatment perspectives and alternative sanctions, and understand the complexities of integrating multidisciplinary services. Additional topics include case management models and related components; managing caseloads while working with schools, courts, parents, and service providers; effective communication and relationship building; selecting appropriate intervention strategies; and traditional and innovative community-based prevention and treatment approaches to youth sentencing.
Quarter Credit Hours: 6 | Prerequisite: None

CJ455: Correctional Administration
This course discusses an overview of correctional administration from its historical roots to management of correctional staff, environments, and facilities. It analyzes correctional operations and critical issues facing administrators. Additionally, the course examines leadership and management, mentoring, empowerment, budgeting, external environments, and various inmate populations.
Quarter Credit Hours: 6 | Prerequisite: None

CJ490: Research Methods in Criminal Justice
This course covers fundamental research methodologies in criminal justice. You will study topical areas including research purposes, measurement of variables, and hypothesis design. Additionally, research designs, population and sample development, and data collection techniques will be discussed. Finally, you will understand the importance of research ethics, and preparing and reading research studies.
Quarter Credit Hours: 6 | Prerequisite: None

CJ490M1: Types of Research
Apply the types of research used to criminal justice issues.
Quarter Credit Hours: 1 | Prerequisite: None

CJ490M2: General Principles and Issues of Measurement
Describe the general principles of conceptualization, operationalization, and measurement of variables.
Quarter Credit Hours: 1 | Prerequisite: None

CJ490M3: Standards for Valid, Reliable, and Ethical Research
Evaluate the principles and standards for conducting valid, reliable, and ethical research.
Quarter Credit Hours: 1 | Prerequisite: None

CJ490M4: Observational Techniques for Criminal Justice Research
Evaluate various observational techniques available for criminal justice research.
Quarter Credit Hours: 1 | Prerequisite: None

CJ490M5: Research Methodologies in Preparation of Research Proposals
Analyze appropriate research methodologies in preparation of a research proposal.
Quarter Credit Hours: 1 | Prerequisite: None

CJ490M6: Research Principles and Methodologies Used by Criminal Justice Professionals
Assess research principles and methodologies used by criminal justice professionals.
Quarter Credit Hours: 1 | Prerequisite: None

CJ492: Bachelor's Capstone in Corrections
This course is designed as the culminating experience of the Bachelor of Science in Corrections. This course comprises a series of assignments that integrate concepts from the corrections curriculum. The assignments are designed to test application and critical thinking skills as students work through fact-based scenarios and analyze issues affecting contemporary practice.
Quarter Credit Hours: 6 | Prerequisite: Final term or Dean approval

CJ499: Bachelor's Capstone in Criminal Justice
This course is designed as the culminating experience of the Bachelor of Science in Criminal Justice. This course comprises a series of assignments that integrate concepts from the criminal justice curriculum. The assignments are designed to test application and critical thinking skills as you work through fact-based scenarios and analyze issues affecting contemporary practice.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Environmental Policy and Management (EM)

EM101: Introduction to Environmental Policy and Management
This course will explore the origins of the major environmental laws and their intent, structure, and limitations in the United States. It will examine the laws’ evolution and implementation over the past few decades with particular focus on the relationship between the federal government and the states. The course will also address the subsequent rise of the environmental movement and its influence on legislation.
Quarter Credit Hours: 5 | Prerequisite: None

EM205: The Politics of Managing the Environment
This course is designed to provide an introduction to the study of environmental politics and policy in the United States from federal to state and local levels. It explores the role of key policy groups in environmental policy formation and implementation. Additionally, there is an examination of the role of grassroots movements in shaping public policies.
Quarter Credit Hours: 5 | Prerequisite: EM101

EM305: The Economics of Environmental Management
This course will focus on environmental policy analysis from the perspective of economics and management. You will examine the economic concepts of efficiency, valuation criteria, instrument design, and cost analysis. Particular attention will be paid to the application of economic principles and related techniques to support decision making in pursuit of environmental policy at the global, federal, and state levels.
Quarter Credit Hours: 6 | Prerequisite: MM207

EM410: The Global Environment
This course will explore the impact of social, political, and economic processes on the global environment. You will examine global ecological interdependence and its implications for the institutions of governance, both nationally and internationally. You will examine how various stakeholders such as the nation-state, international organization, and even non-governmental organizations develop, shape, and play a role in the enforcement of environmental policy.
Quarter Credit Hours: 6 | Prerequisite: None
EM430: Environmental Policy Analysis
You will examine how developing and analyzing environmental policies involves balancing social, political, and economic considerations. This course encompasses the process of policy analysis, stakeholder impact, methods of analyzing and selecting the most appropriate policy response, and the effective communication of results to constituents and policymakers.  
Quarter Credit Hours: 6 | Prerequisite: EM101

EM499: Bachelor's Capstone in Environmental Policy and Management
This capstone course is the culminating experience for the Bachelor of Science in Environmental Policy and Management. This course builds on the concepts of all the courses you have taken within the program of study. The capstone course provides you with the opportunity to integrate and synthesize the knowledge and skills required throughout your coursework in an original comprehensive project, and to assess your level of mastery of the stated outcomes of your degree program. You will conduct an approved research project under the supervision of the faculty teaching this course.  
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Exercise and Fitness (EF)

EF205: Scientific Foundations of Exercise and Fitness
This course familiarizes students with the scientific basis of exercise and fitness physiology and related human anatomy, including cardiopulmonary anatomy and physiology. Students learn about energy metabolism as it relates to exercise and how aging affects human physiology, exploring current strategies in exercise and fitness training to facilitate disease prevention and healthy aging.  
Quarter Credit Hours: 5 | Prerequisite: None

EF205M1: Physical Fitness Components
Describe the components of physical fitness and performance.  
Quarter Credit Hours: 1 | Prerequisite: None

EF205M2: Lifestyle Behaviors and the Health Appraisal Process
Define the process for evaluating health status.  
Quarter Credit Hours: 1 | Prerequisite: None

EF205M3: Assessing Aerobic and Anaerobic Fitness
Evaluate current strategies used in aerobic and anaerobic training.  
Quarter Credit Hours: 1 | Prerequisite: None

EF205M4: Understanding Nutrition, Body Composition, and Flexibility
Discuss energy metabolism and activity-related changes.  
Quarter Credit Hours: 1 | Prerequisite: None

EF205M5: Creating and Evaluating Exercise Programs
Correlate cardiorespiratory fitness guidelines with exercise and fitness requirements.  
Quarter Credit Hours: 1 | Prerequisite: None

EF310: Current Trends in Exercise and Fitness - Aging Well Across the Life Span
This course focuses on the issues in exercise and fitness that each major age group encounters in society today. Students learn the unique challenges that senior adults, middle-aged and younger adults, and children and adolescents are confronted with, as well as the sociological, psychological, and economic factors that can impact favorable outcomes. Motivational strategies, techniques, and plans for designing age-appropriate exercise and fitness programs will be discussed and practiced, and current research in models of exercise and fitness programs in community- and corporate-based settings will be studied and evaluated for effectiveness.  
Quarter Credit Hours: 6 | Prerequisite: None

Experiential Learning (EL)

EL206: Academic Prior Learning Portfolio
In this course, you will develop an academic prior learning portfolio that describes, organizes, and categorizes the college-level learning you have acquired through work, volunteer activities, and life experiences. You will explore what you already know, what you already have college credit for, your personal and professional goals, and how all of these pieces fit together into an academic prior learning portfolio. With the assistance of your instructor and your peers, you will create a portfolio that collects previously credited learning (college transcripts, standardized exams, pre-evaluated learning, etc.) as well as descriptive information about learning you have acquired outside the classroom. When complete, you may submit your prior learning portfolio for evaluation to determine if you are eligible for college credit for your learning and skills. This course will be graded pass/fail.  
Quarter Credit Hours: 6 | Prerequisite: Previous success in one or more college course(s)

Finance (FI)

FI499: Bachelor's Capstone in Finance
This capstone course builds on the concepts of all the courses taken within the Bachelor of Science in Finance and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.  
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Fire Science (FS)

FS100: Introduction to Fire and Emergency Services
This course introduces you to careers in fire and emergency services and the fire and emergency management programs. Pertinent skill sets and professionalism will be discussed. You will learn about the historical background of modern fire service while learning research skills for the future. This course is designed to acclimate you to the academic environment while providing a solid foundation for success in the fire and emergency services profession.  
Quarter Credit Hours: 5 | Prerequisite: None

FS101: Fire Behavior and Combustion
This course investigates the basic concepts of fire, its spread, and its control. The course discusses the nature and properties of the three states of matter, explains the components of fire, and describes the physical and chemical properties of fire.  
Quarter Credit Hours: 5 | Prerequisite: None
FS102: Building Construction for Fire Protection
This course explores the fundamentals of building construction, types of structures, and structure designs, as well as the impact of building construction on firefighting. You will study the forces that impact these structures and the codes applied to buildings and fire safety. You will also learn how buildings are constructed and how fire behaves with various building materials.
Quarter Credit Hours: 5 | Prerequisite: None

FS103: Fire Protection Hydraulics and Water Supply
This course explores the fundamentals of water usage in fire protection and explains how hydraulic principles are employed in the resolution of water supply problems. The course also discusses the methods used to effectively deliver water, foam, and other extinguishing agents to the fire scene.
Quarter Credit Hours: 5 | Prerequisite: None

FS104: Fire Protection Systems
This course describes the principles of fire protection and system design. You will explore fire control and suppression methods, including sprinkler, water spray, water mist, standpipe, and ultra high-speed water spray systems. The course also provides an overview of recent fire protection and suppression developments.
Quarter Credit Hours: 5 | Prerequisite: None

FS105: Fire Prevention Practices
This course examines fire avoidance measures, including fire prevention education, fire safety inspection, fire code enforcement, and fire investigation. You will gain an overview of the procedures and principles of inspections commonly conducted for control of structures, occupancy, or combined purposes.
Quarter Credit Hours: 5 | Prerequisite: None

FS120: Introduction to Emergency Management
This course covers the four pillars of emergency management: mitigation, preparedness, response, and recovery. Topics include the history of emergency management, risk and threat assessment, mitigation, preparedness, the administrative functions of the emergency management program, and the response and recovery efforts that assist in the restoration of communities and in encouraging resiliency in the aftermath of a disaster. Upon completion of this course, you should be able to demonstrate an understanding of comprehensive and all-hazards emergency management.
Quarter Credit Hours: 5 | Prerequisite: None

FS201: Strategy and Tactics
This course explores firefighting strategy and tactics, methods of fire attack, and prefire planning. You will gain in-depth knowledge of fire control principles as well as how to utilize personnel, equipment, and extinguishing agents on the fireground. The course also discusses special situations such as hazmat emergencies, multicasualty incidents, and emergency management incidents.
Quarter Credit Hours: 5 | Prerequisite: None

FS202: Principles of Emergency Services
This course provides an overview of fire protection as well as the philosophy and history of fire protection. You will gain an understanding of career opportunities in fire protection and related fields, fire loss analysis, and the organization and function of public and private fire protection services. This course discusses the role of fire departments as part of local governments, as well as fire service laws, regulations, and terminology. There is also an introduction to multiagency planning and operations as related to multialarm incidents, target hazards, and major disasters.
Quarter Credit Hours: 5 | Prerequisite: None

FS204: Occupational Safety and Health for Emergency Services
This course examines the fundamentals of occupational health and safety for emergency service agencies. You will gain knowledge of risk evaluation and control policies for fire stations, emergency vehicles, and training sites as well as for incidents involving fire, hazardous materials, and other EMS responses. You will also gain knowledge of the basic principles and history to firefighter life safety initiatives.
Quarter Credit Hours: 5 | Prerequisite: None

FS205: Ethics for the Fire and Emergency Services
This course provides an understanding of the types of ethical issues that can arise in the fire and emergency services. You will examine philosophical concepts as they relate to modern ethics. The course will also provide an overview of various approaches to the ethical situations faced by fire and emergency service organizations.
Quarter Credit Hours: 5 | Prerequisite: None

FS208: Legal Aspects of Emergency Services
This course explores the laws related to emergency services and their agencies. You will discuss criminal and civil issues as well as the federal and state laws that impact the management of emergency services. There will also be a discussion of the legal and ethical circumstances that emergency responders may encounter and an examination of recent case law and legal decisions that affect emergency services agencies.
Quarter Credit Hours: 5 | Prerequisite: None

FS220: Preparedness and Planning for Emergency Management
This course analyzes the rationale for and methods related to all-hazards emergency preparedness and planning. Topics include preparedness strategies, planning concepts and processes, public awareness programs, and training and exercise programs.
Quarter Credit Hours: 5 | Prerequisite: None

FS225: Emergency Management Response
This course provides an overview of the response phase of emergency management including government programs and policies related to disaster response and recovery. You will also learn about the roles and responsibilities of the Emergency Operations Center. The content will include the purpose of the National Response Framework.
Quarter Credit Hours: 5 | Prerequisite: None

FS299: Associate's Capstone in Fire Science
This course is designed as the culminating experience of the Associate of Applied Science in Fire Science. This course consists of a series of assignments that integrate concepts from the fire science curriculum. The assignments are designed to test application and critical thinking skills as students work through fact-based scenarios and analyze issues affecting contemporary practice.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

FS301: Fire Investigation and Analysis
This course analyzes fire ignition dynamics, flame spread, and room fire growth. You will explore all aspects of incident investigation, financial management, and other functions related to fire analysis and investigation.
Quarter Credit Hours: 6 | Prerequisite: None

FS302: Advanced Principles of Firefighter Safety and Survival
This course provides an advanced analysis of firefighter life safety initiatives as well as an evaluation of the behavioral changes necessary in emergency services. Through case studies and scenarios, you will develop effective decision-making skills that are necessary for survival in fire and related emergency situations.
Quarter Credit Hours: 6 | Prerequisite: None
FS304: Community Risk Reduction for Fire and EMS
This course analyzes theories for understanding ethical, social, organizational, political, and legal aspects of community risk reduction for fire and EMS agencies. You will learn to utilize common methods for developing effective and comprehensive community risk-reduction plans.
Quarter Credit Hours: 6 | Prerequisite: None

This course describes how people, groups, organizations, communities, and governments manage disasters in the immediate aftermath and recover from their effects, including social, physical, business, and infrastructure problems as well as intra- and interorganizational planning.
Quarter Credit Hours: 6 | Prerequisite: None

FS401: Fire Prevention Organization and Management
This course explores the modern management and planning techniques that are utilized to organize a fire department's comprehensive fire prevention program. You will examine fire department organization and management through the lens of community risk reduction, codes and standards, inspections, plan review, incident investigation, fire prevention research, and the relationship of master planning to fire prevention.
Quarter Credit Hours: 6 | Prerequisite: None

FS402: Political, Ethical, and Legal Foundations of Emergency Services
This course will examine the political, legal, and ethical processes that are specific to the administration and deployment of emergency services. There will be an analysis of legal and political issues and their relationship to human resource principles, laws, and practices. The legislative process will be explored as it relates to emergency services. The concepts of ethics will be applied to functional roles and relevant decision-making needed in emergency services.
Quarter Credit Hours: 6 | Prerequisite: None

FS403: Leadership and Management
This course examines the knowledge and skills needed to become a responsible leader and manager in a modern fire service or emergency management setting. Topics within the course encompass leadership and management, the management of a budget, human capital management, and administrative law. The course also analyzes challenges related to the creation of a team environment, situational leadership, and ethical decision making.
Quarter Credit Hours: 6 | Prerequisite: None

FS412: Safety Risk Management for Fire and EMS
This course examines the evolution of organizational and leadership dynamics in fire and EMS agencies. You will examine common aspects of organizational behavior and leadership, including organizational development, communications, decision making, and stress and conflict management.
Quarter Credit Hours: 6 | Prerequisite: None

FS413: Research Analysis for Fire Emergency Services
This course explores research methods utilized in the analysis of fire-related data. You will gain an understanding of how to analyze fire research methodologies regarding current issues and trends involving fire and emergency services organizations, how to utilize qualitative and/or quantitative methodologies, and how to prepare a literature review on fire-related topics. You will also get the chance to develop a fire-related research proposal on a chosen topic.
Quarter Credit Hours: 6 | Prerequisite: None

FS414: Personnel Management for Fire and EMS
This course examines fundamental issues in personnel administration and human resource development in fire and EMS agencies. You will explore concepts and responsibilities such as management, organizational development and training, employee recruitment, selection, and productivity, as well as performance management and labor relations.
Quarter Credit Hours: 6 | Prerequisite: None

FS420: Mitigation and Risk Assessment in Emergency Management
This course describes the methods and techniques used to lessen the potential impact of disasters and improve readiness to respond within the emergency management field. Included are types of hazards and principles related to mitigation as they pertain to sustainability and building resilient communities. You will design a risk assessment plan.
Quarter Credit Hours: 6 | Prerequisite: None

FS425: Disaster Policy in Emergency Management
This course focuses on the administrative roles of local, state, and federal governments in times of disaster and the importance of intergovernmental relations. The policymaking process and the historical evolution of disaster policy are reviewed.
Quarter Credit Hours: 6 | Prerequisite: None

FS498: Bachelor's Capstone in Fire Science
This course is designed as the culminating experience of the bachelor’s degree programs in fire science. This course consists of a series of assignments that integrate concepts from the fire science curricula. The assignments are designed to test application and critical thinking skills as students work through fact-based scenarios and analyze issues affecting contemporary practice.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

General Business (BU)

BU204: Macroeconomics
Macroeconomics involves the theory, principles, and practices of economics that affect the national economy as a whole. Topics covered in this course include national income determination, economic growth, aggregate demand, aggregate supply, unemployment, inflation, the Federal Reserve system, monetary policy, fiscal policy, and global economies.
Quarter Credit Hours: 5 | Prerequisite: BU224

BU204M1: Macroeconomic Interactions
Examine how consumer spending, savings, investment spending, and other factors contribute to long-run economic growth.
Quarter Credit Hours: 1 | Prerequisite: BU224

BU204M2: Measuring the Macroeconomy
Examine macroeconomic aggregate indicators, such as the GDP, inflation rate, unemployment rate, and their implications on the national economy.
Quarter Credit Hours: 1 | Prerequisite: BU224

BU204M3: Money and the Macroeconomy
Examine the roles of money, banking, and the Federal Reserve System, and how monetary policy is used to mitigate negative impacts on the national economy.
Quarter Credit Hours: 1 | Prerequisite: BU224

BU204M4: Fiscal Policy and the Macroeconomy
Examine how fiscal policy is used to mitigate negative impacts on the national economy.
Quarter Credit Hours: 1 | Prerequisite: BU224
BU204M5: Macroeconomic Interactions With Other Countries
Examine how exports, imports, the balance of payments, and capital flows impact individual national economics and global economics.
Quarter Credit Hours: 1 | Prerequisite: BU224

BU224: Microeconomics
Microeconomics is an introduction to economic principles that influence decisions of individual consumers and business managers. You will examine how the law of supply and demand is reflected in pricing and quantity decisions in a variety of market situations. Close attention will be paid to how a firm's cost structure affects decisions regarding how much to produce, given a price in a perfectly competitive market situation, compared to pricing and quantity decisions in other market structures. Consideration will be given to how individuals' concepts of cost versus benefit enter into their buying decisions. The impact of governmental attempts to modify market outcomes will be a special focus of the course.
Quarter Credit Hours: 5 | Prerequisite: MM150, MM212, or MM207; CM220

BU224M1: Supply and Demand Analysis
Examine how various supply and demand scenarios affect the way prices and quantities are set by market interactions in perfectly competitive markets.
Quarter Credit Hours: 1 | Prerequisite: MM150, MM212, or MM207; CM220

BU224M2: Governmental Price Setting
Examine changes in price and quantity caused when governments take actions to modify market outcomes.
Quarter Credit Hours: 1 | Prerequisite: MM150, MM212, or MM207; CM220

BU224M3: Impacts on Pricing and Production
Examine how changes in the cost of production affect pricing and production quantity decisions of a firm in a perfectly competitive market.
Quarter Credit Hours: 1 | Prerequisite: MM150, MM212, or MM207; CM220

BU224M4: Understand Competitive Market Environments
Examine how the behavior of a firm changes when it operates in monopolistic, oligopolistic, and monopolistically competitive market environments.
Quarter Credit Hours: 1 | Prerequisite: MM150, MM212, or MM207; CM220

BU224M5: Concepts of Utility
Examine how the concept of utility affects purchasing decisions by individuals and consumer surplus.
Quarter Credit Hours: 1 | Prerequisite: MM150, MM212, or MM207; CM220

BU481: Independent Directed Study I
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 1 | Prerequisite: None

BU482: Independent Directed Study II
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 2 | Prerequisite: None

BU483: Independent Directed Study III
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 3 | Prerequisite: None

BU484: Independent Directed Study IV
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 4 | Prerequisite: None

BU485: Independent Directed Study V
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 5 | Prerequisite: None

BU486: Independent Directed Study VI
In this course, you will engage in an independent directed studies project focused on a self-selected research project. You will select a topic of inquiry that is of interest and relevant to your professional goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply the concepts presented into your own unique career field, company, and/or industry.
Quarter Credit Hours: 6 | Prerequisite: None

Health and Wellness (HW)

HW205: Vitamins, Herbs, and Nutritional Supplements
This course introduces the most commonly used vitamins, herbs, and nutritional supplements. Single vitamins - their benefits, dosage, precautions, and contraindications - will be reviewed as well as vitamin formulas routinely recommended. Nutritional supplements will be introduced and their categories, benefits, and safety issues will be explored and discussed. The principal systems of herbal medicine found worldwide will be illustrated along with their individual characteristics and common usage. This course also examines the growing popularity of herbal medicines from a sociological and ecological standpoint.
Quarter Credit Hours: 5 | Prerequisite: None

HW280: Mapping the Mind-Body Divide
Psychology, physical fitness, and complementary and alternative medicine each have their own unique perspective on what constitutes health and wellness. This course explores each of these disciplines and maps their interrelationships as they weave together the more holistic view of human health and potential that is prevalent today.
Quarter Credit Hours: 5 | Prerequisite: None

HW280M1: Introduction to Personal Fitness Assessment
Analyze personal fitness according to the components of physical fitness and performance.
Quarter Credit Hours: 1 | Prerequisite: None
HW280M2: Applying Positive Psychology Concepts to Personal Health and Wellness
Analyze personal psychological well-being, given applicable psychological theories, processes, and concepts.
Quarter Credit Hours: 1 | Prerequisite: None

HW280M3: Introduction to Complementary and Alternative Medicine (CAM)
Compare major concepts, theoretical approaches, and methodologies of complementary and alternative medicine (CAM) modalities.
Quarter Credit Hours: 1 | Prerequisite: None

HW280M4: Applying Psychoneuroimmunology Research to Health
Analyze personal health and wellness given current psychoneuroimmunology research.
Quarter Credit Hours: 1 | Prerequisite: None

HW280M5: Creating an Integrative Health and Wellness Plan
Create a holistic personal health and wellness assessment that reflects complementary and integrative health concepts.
Quarter Credit Hours: 1 | Prerequisite: None

HW310: Complementary and Integrative Medicine
This course explores the field of complementary and integrative medicine (CIM), becoming familiar with the variety of professions that comprise it and their major concepts, methodological approaches, and theoretical foundations. You will investigate the multifaceted meaning of the term "holistic" and investigate how each CIM profession uniquely describes itself in light of this. Current research will be explored, including the impact of the National Institute of Health’s CIM division.
Quarter Credit Hours: 6 | Prerequisite: None

HW315: Models for Health and Wellness
This course introduces the concepts of health, healing, and wellness from a broad historical and multicultural perspective. You will investigate how changing ideas about religion, philosophy, science, and psychology have influenced our understanding of health, and how the practice of medicine continues to be affected by global, social, and economic pressures. Contemporary models of health and wellness will be illustrated by drawing upon selected writings from each major proponent, and you will undertake the development of an original model of health and wellness based on an understanding of and sensitivity to current geopolitical and multicultural issues.
Quarter Credit Hours: 6 | Prerequisite: None

HW320: Contemporary Diet and Nutrition
This course explores current dietary trends and examines the role geopolitical and economic forces have on our day-to-day food choices. The impact of the globalization of world food markets will be investigated, as will the ongoing controversies of genetic engineering, food-borne illnesses, and the organic food movement. The spectrum of popular diets and their advocates and critics will be discussed along with the current scientific research available for each. Students will reflect on the diversity of food choices, prohibitions, and taboos that exist within our multicultural and multiethnic communities, with an eye toward increasing awareness and sensitivity.
Quarter Credit Hours: 6 | Prerequisite: None

HW410: Stress - Critical Issues in Management and Prevention
This in-depth course offers students a detailed look at the extensive research and practical approaches for identification, management, and prevention of stress. The health consequences of stress - physiological and psychological - will be discussed as well as the sociological and economic effects of untreated stress on society as a whole. Current approaches to stress reduction and prevention will be illustrated including mind/body therapies that have shown remarkable rates of success.
Quarter Credit Hours: 6 | Prerequisite: None

HW420: Creating Wellness - Psychological and Spiritual Aspects of Healing
In this course, students explore the burgeoning fields of meditation, "mindfulness," and transpersonal psychology in theory and practice. Students will assess the role of personal mindset toward self and others as a foundation for wellness and appraise the impact of positive/negative relationships in maintaining good health. A wide array of source material will be studied, including current research, and the shifting paradigms of curing, healing, and wholeness will be investigated.
Quarter Credit Hours: 6 | Prerequisite: None

HW425: Health and Wellness Programming - Design and Administration
This course introduces you to the practice of health promotion and the essential components of comprehensive health and wellness programming. You will learn a general model of program planning that includes assessing health needs, setting goals and objectives, developing an intervention, planning for program implementation, and evaluating results. Practices related to successful program outcomes, such as engaging stakeholders, identifying funding sources, and exhibiting cultural competence, are explored. The course culminates in the creation of original community-based health promotion and workplace wellness programs.
Quarter Credit Hours: 6 | Prerequisite: None

HW499: Bachelor's Capstone in Health and Wellness
This capstone course is the culminating experience for the Bachelor of Science in Health and Wellness. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Last term

Health Care Administration (HA)

HA255: Human Resources for Health Care Organizations
This course explores human resource practices in health care settings. It addresses a wide range of topics including staffing, worker safety and security, general employment practices, performance management, organizational development, and employee relations. Upon completion of the course, students will be able to implement/integrate evidence-based human resource strategies into the day-to-day management of their departments.
Quarter Credit Hours: 5 | Prerequisite: None

HA255M1: Evidence-Based Strategies
Explain the competencies, structure, quality standards, and challenges of evidence-based strategic human resources management.
Quarter Credit Hours: 1 | Prerequisite: None
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Quarter Credit Hours</th>
<th>Prerequisite</th>
</tr>
</thead>
<tbody>
<tr>
<td>HA255M2</td>
<td>Employee Training and Development in Health Care Organizations</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Describe the functions of training, development, and performance management in health care organizations.</td>
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<tr>
<td>HA255M3</td>
<td>Health Care Compensation Options</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Illustrate compensation and benefits options for health care organizations.</td>
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<tr>
<td>HA255M4</td>
<td>Ethical and Legal Issues in Human Resources</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Examine behaviors that embrace cultural diversity and workplace relations in health care organizations.</td>
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<tr>
<td>HA255M5</td>
<td>Efficiency of Human Resources Management</td>
<td>1</td>
<td>None</td>
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<tr>
<td>HA405M1</td>
<td>Leadership and Ethics in Health Care</td>
<td>1</td>
<td>None</td>
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<td></td>
<td>This course provides you with the opportunity to examine and critically reflect on the nature and implications of leadership ethics in health care. In this course you examine key characteristics of ethical leadership and the theoretical underpinnings of sound moral decision making and action of health care leaders. Processes for identifying and cultivating health care leaders, cultural competence, continued learning, and bioethics in health care are also explored.</td>
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<tr>
<td>HA405M2</td>
<td>Foundational Ethical Theories</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Examine foundational ethical concepts in health care.</td>
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<tr>
<td>HA405M3</td>
<td>Political Issues in Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Evaluate a political issue in a health care scenario.</td>
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<tr>
<td>HA405M4</td>
<td>Being an Advocate in Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Develop a plan for health care advocacy.</td>
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<tr>
<td>HA405M5</td>
<td>Understanding Leadership Styles in Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Contrast the leadership styles of health care managers.</td>
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<tr>
<td>HA405M6</td>
<td>Identify With Your Health Care Leadership Style</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Assess your personal leadership style for health care management.</td>
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<tr>
<td>HA415M1</td>
<td>Health Care Policy and Economics</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Demonstrate an understanding of the relevance of economic concepts within the health care sector.</td>
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<tr>
<td>HA415M2</td>
<td>Impacts of Health Care Reform</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Analyze the impact of health care reform on insurance coverage and financing alternatives.</td>
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<tr>
<td>HA415M3</td>
<td>Roles of Policymakers in Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Distinguish the roles of the local, state, and national policymakers.</td>
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<tr>
<td>HA415M4</td>
<td>Policymaking Processes for Health Care Systems</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Explain policymaking and legal processes that underpin the individual health care and public health systems.</td>
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<tr>
<td>HA415M5</td>
<td>Health Care Policy Issues</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Examine policy issues that surround public and private health care.</td>
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<tr>
<td>HA415M6</td>
<td>Economics of Policymaking for Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Explain health care financing and economic principles as they apply to health care policymaking.</td>
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<tr>
<td>HA425M1</td>
<td>Cost Containment in Health Care Systems</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Assess the need for cost containment in health care systems given the influence of performance challenges and health care reform efforts.</td>
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<tr>
<td>HA425M2</td>
<td>Economic Concepts in Continuous Quality Improvement</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Apply economic concepts to the design of quality improvement plans for a health care facility.</td>
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<tr>
<td>HA425M3</td>
<td>Quality Improvement Programs in Health Care Systems</td>
<td>1</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Compare operational management theories that can aid in the implementation of quality improvement programs in a health care facility.</td>
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<tr>
<td>HA425M4</td>
<td>Systems Approach to Health Care</td>
<td>1</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Given local, state, and national policies, create a new systems approach for a health care facility that meets patients’ needs, priorities, and expectations.</td>
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<tr>
<td>HA425M5</td>
<td>Policymaking in Health Care</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Analyze the impacts on policymaking decisions by the systematic implementation of quality improvement programs in health systems.</td>
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<tr>
<td>HA425M6</td>
<td>Domains of Quality</td>
<td>1</td>
<td>None</td>
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<tr>
<td></td>
<td>Apply the five domains of quality to the design of a comprehensive performance measurement framework.</td>
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</tr>
</tbody>
</table>
HI150: Storing and Retrieving Database Health Information
Explain the characteristics of a database and the common approaches to storing/retrieving health information.
Quarter Credit Hours: 1 | Prerequisite: None

HI150M2: Stages of Health Information System Development
Outline the critical stages of developing a health information system.
Quarter Credit Hours: 1 | Prerequisite: None

HI150M3: Privacy and Security for Protected Health Information
Examine the privacy and security considerations for safeguarding protected health information.
Quarter Credit Hours: 1 | Prerequisite: None

HI150M4: Electronic Health Records and Health Information Exchanges
Articulate the key features of the Electronic Health Record (EHR) and Health Information Exchanges (HIE).
Quarter Credit Hours: 1 | Prerequisite: None

HI150M5: Future Technologies for Health Information Management
Examine future technologies important to the management of health information.
Quarter Credit Hours: 1 | Prerequisite: None

HI215: Reimbursement Methodologies
This course will show students the reimbursement side of health care and the importance of correct coding and billing practices to both the facility and the patient. Students will gain insight into the various types of health insurance plans, and also study compliance as it relates to reimbursement.
Quarter Credit Hours: 3 | Prerequisite: None

HI230: Quality Assurance and Statistics in Health Information
In this course, you will study performance improvement and quality assessment concepts as they relate to health information and quality care at the facility level. Team concepts, risk management, utilization management, health care institutional accreditation, data quality issues, and patient outcomes are important topics in this course. You will learn the correlation of performance metrics with use of health care data for decision making in the facility.
Quarter Credit Hours: 5 | Prerequisite: None

HI230M1: Meeting Regulations and Standards in Data Management
Propose continuous improvement concepts for compliance and benchmarking in a health care organization.
Quarter Credit Hours: 1 | Prerequisite: None

HI230M2: Health Information Management in Cases, Utilization, and Risk
Assess the legal and ethical considerations related to managing health information and governing a health care institution.
Quarter Credit Hours: 1 | Prerequisite: None

HI230M3: Process Improvements Through Data
Explain the principles of quality assurance in health information management.
Quarter Credit Hours: 1 | Prerequisite: None

HI230M4: Productivity Measurements of Care
Recommend productivity measurement techniques.
Quarter Credit Hours: 1 | Prerequisite: None

HI230M5: Statistical Views of Care
Measure the performance of a health care facility through standard metrics.
Quarter Credit Hours: 1 | Prerequisite: None
HI253: Medical Coding I
This course surveys the basics of medical coding for inpatient and outpatient health care settings. Specifically, the format, conventions, and general guidelines for the ICD-10-CM, ICD-10-PCS, HCPCS Level I/II, and CPT code sets are examined. You learn to apply appropriate diagnosis and procedure codes upon reviewing key health record information. Additionally, the course provides an introduction to clinical documentation improvement (CDI), compliance audits, and health information systems (i.e., CAC, encoders).
Quarter Credit Hours: 5 | Prerequisite: HI253

HI255: Medical Coding II
This course explores advanced topics vital to the ethical, legal, and compliant practice of medical coding within inpatient and outpatient settings. You will examine case scenarios throughout the course using a problem-based learning approach. The course offers virtual laboratories on health information systems and technologies critical to quality coding practices in today's digital world.
Quarter Credit Hours: 5 | Prerequisite: HI253

HI300: Information Technology and Systems for Health Care
In this course, you implement and manage technology, gain knowledge of database architecture and design, and design and generate administrative reports. Enforcement of confidentiality, e-health security, and measures to protect health information are also stressed.
Quarter Credit Hours: 6 | Prerequisite: None

HI300M1: Systems Development Life Cycle
Describe the phases and activities in the systems development life cycle.
Quarter Credit Hours: 1 | Prerequisite: None

HI300M2: Classifying Database Technologies and Systems
Classify database technologies and health care information systems used to manage data and information.
Quarter Credit Hours: 1 | Prerequisite: None

HI300M3: Determining Health Information Standards
Determine appropriate health information standards and regulations for specific organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HI300M4: Formulating Data Storage and Retrieval Processes
Formulate a secure storage and retrieval process for health care data.
Quarter Credit Hours: 1 | Prerequisite: None

HI300M5: Federal Promotion of Electronic Health Information Exchange
Identify current federal initiatives aimed at promoting electronic health information exchange.
Quarter Credit Hours: 1 | Prerequisite: None

HI300M6: Impacts of Use of Electronic Health Records
Describe the use of electronic health records in patient care.
Quarter Credit Hours: 1 | Prerequisite: None

HI305: Management of Health Information
This course highlights the key concepts related to the practice of health information management. You will draw upon foundational knowledge to resolve common issues related to health care compliance, leadership and management, technologies, and analytics. You will collaborate with the Clinical Placement Team in planning your professional practice experience (PPE), which is completed during the capstone course. Additionally, you will develop networking and career development strategies necessary for the health information workforce.
Quarter Credit Hours: 6 | Prerequisite: None

HI305M1: The United States Health Care Delivery System
Identify the organization and delivery of health care systems in the United States.
Quarter Credit Hours: 1 | Prerequisite: HI305, last term, completion of all program-specific courses, and permission of the Clinical Placement Team

HI305M2: Legal and Ethical Aspects of Health Care
Analyze legal and ethical policies and procedures that ensure privacy and confidentiality.
Quarter Credit Hours: 1 | Prerequisite: None

HI305M3: The Role of Health Information Management in System Implementation
Conclude how the administrator's role supports the planning, implementation, and evaluation of information systems.
Quarter Credit Hours: 1 | Prerequisite: None

HI305M4: Quality Management and Performance Improvement for Health Information Systems
Analyze quality management and performance improvement processes to determine best practices for health information systems.
Quarter Credit Hours: 1 | Prerequisite: None

HI305M5: Health Information Management Workflow and Project Management
Differentiate between various project management techniques to ensure efficient workflows.
Quarter Credit Hours: 1 | Prerequisite: None

HI305M6: Health Information Management Strategic and Tactical Planning
Manage strategic and tactical planning for health care information systems.
Quarter Credit Hours: 1 | Prerequisite: None

HI410: Advanced Reimbursement Methodology
In this course, you will explore the reimbursement concepts practiced in health care including compliance strategies and reporting, chargemaster and case mix analysis, and compliance and reimbursement auditing. The payment systems used in commercial, managed care, and federal insurance plans, such as DRGs, RBRVS, and RUGs, will also be reviewed. Application of payment methods and calculations will be detailed and practiced.
Quarter Credit Hours: 6 | Prerequisite: Enrollment in the Bachelor of Science in Health Information Management

HI499: Bachelor's Capstone in Health Information Management
Successful completion of this course will require 120 hours of professional practice experience (i.e., practicum) at an approved health care facility. Through this professional practice experience (PPE), you will gain on-the-job skills related to the health information profession. Additionally, this course will provide a content review on the common body of knowledge of health information management relevant to the national certification examination.
Quarter Credit Hours: 6 | Prerequisite: HI305, last term, completion of all program-specific courses, and permission of the Clinical Placement Team
**Health Science (HS)**

**HS100: Introduction to Health Science**
In this introductory course, you will identify current issues in health science and how they relate to chosen health science professions. Educational and credentialing requirements will be defined for health science occupations. You will review your chosen degree plan, exploring appropriate electives and identifying specific career options based on personal goals and research of the profession. Professional traits and skills for success in the field will be explored as well as discussion of roles and responsibilities of selected health professionals.
Quarter Credit Hours: 5 | Prerequisite: None

**HS100M1: Education, Certification, and Credentials**
Define the required education, certification, and credentials needed at the national and state level for a given health care profession.
Quarter Credit Hours: 1 | Prerequisite: None

**HS100M2: Roles and Responsibilities of Health Science Professionals**
Discuss the roles and responsibilities of selected health science professionals.
Quarter Credit Hours: 1 | Prerequisite: None

**HS100M3: Health Science Career Resources**
Compile relevant career resources and support materials for a health science profession.
Quarter Credit Hours: 1 | Prerequisite: None

**HS100M4: Current Issues in Health Science Professions**
Describe how current issues in health sciences relate to health science professions.
Quarter Credit Hours: 1 | Prerequisite: None

**HS100M5: Traits and Skills of Health Science Professionals**
Define the professional traits and skills needed to be successful in the field of health science.
Quarter Credit Hours: 1 | Prerequisite: None

**HS101: Medical Law and Bioethics**
This course emphasizes the basic principles and applications of law, ethics, and bioethics as they relate to the medical arena. It covers legal terms, consent, contracts, physician/patient relationships, professional liability, and various medical issues. Through lectures, class discussions, case studies, and library research, students acquire knowledge of the importance of their professional, legal, and ethical responsibilities.
Quarter Credit Hours: 5 | Prerequisite: None

**HS101M1: Legal and Ethical Standards**
Discuss the implications of legal and ethical standards for health care professionals.
Quarter Credit Hours: 1 | Prerequisite: None

**HS101M2: Health Care Regulations**
Discuss federal and state health care regulations.
Quarter Credit Hours: 1 | Prerequisite: None

**HS101M3: Health Care Certifications**
Apply ethical standards in accordance with applicable certification agencies.
Quarter Credit Hours: 1 | Prerequisite: None

**HS101M4: Medical Records and Privacy**
Explain legal and ethical principles of confidentiality, documentation, and risk management.
Quarter Credit Hours: 1 | Prerequisite: None

**HS101M5: Current Topics in Health Care**
Identify current topics in health care.
Quarter Credit Hours: 1 | Prerequisite: None

**HS111: Medical Terminology**
This course provides a logical understanding of the language of medicine. Basic prefixes, suffixes, word roots, and rules for taking a singular term and making it plural are studied, along with word analysis, word building, spelling, and pronunciation. These principles are applied to the study of the following systems: integumentary, skeletal, muscle/joints, blood and lymphatic, nervous, respiratory, and cardiovascular. Each body system is reviewed with anatomy and physiology; diagnostic, lab, and surgical procedures; and pharmacology for interest and knowledge.
Quarter Credit Hours: 5 | Prerequisite: None

**HS111M1: Elements of a Medical Term**
Differentiate the word elements of a medical term.
Quarter Credit Hours: 1 | Prerequisite: None

**HS111M2: Formulating Definitions of Medical Terms**
Formulate proper definitions of presented medical terms.
Quarter Credit Hours: 1 | Prerequisite: None

**HS111M3: Using Medical Terminology to Interpret Medical Reports**
Interpret simulated medical reports using medical terminology.
Quarter Credit Hours: 1 | Prerequisite: None

**HS111M4: Translating Medical Terminology Into Layman's Terms**
Demonstrate the ability to translate medical terminology and information into layman's terms for nonmedical personnel or patients.
Quarter Credit Hours: 1 | Prerequisite: None

**HS111M5: Composing Accurate Medical Terms**
Compose accurate medical terms, based on established medical terminology guidelines.
Quarter Credit Hours: 1 | Prerequisite: None

**HS140: Pharmacology**
This course is a systematic study of basic pharmacology principles with emphasis on the skills and information needed to succeed in a working environment. Topics covered include drug classes, dosage calculations and measurement conversions, drug administration routes, and proper medication documentation procedures.
Quarter Credit Hours: 5 | Prerequisite: None

**HS155: Fundamentals of Patient Safety**
This course is designed to create systems-thinking professionals who are prepared to identify, evaluate, and improve systemic issues that may lead to adverse events if left unchecked. This course builds upon a working knowledge of a pharmacy environment as experienced by a pharmacy technician and prepares you to critically evaluate why your work environment operates the way it does and how that environment contributes to outcomes observed. You will explore errors associated with each step in the medication use process, common sources of error at each point, and strategies to minimize the impacts of these errors. Coursework includes analysis of adverse drug event cases, root cause analysis, suggesting process improvements, and designing ways to objectively measure the impact of these changes.
Quarter Credit Hours: 5 | Prerequisite: None

**HS155M1: Defining and Identifying Medication Errors**
Evaluate how complex medication use systems and the terms used to classify them generate various types of adverse events seen in pharmacy practice.
Quarter Credit Hours: 1 | Prerequisite: None
HS155M2: Strategies to Reduce Medication Errors
Differentiate common types of medication errors and the effective strategies available to reduce these errors.
Quarter Credit Hours: 1 | Prerequisite: None

HS155M3: Root Cause Analysis and Medication Safety
Practice root cause analysis to assess an adverse drug event.
Quarter Credit Hours: 1 | Prerequisite: None

HS155M4: Designing Safe Medication Use Systems
Synthesize optimum work processes for a pharmacy practice, given the use of human factor analysis of various pharmacy systems and the professionals who interact with those systems.
Quarter Credit Hours: 1 | Prerequisite: None

HS155M5: Measuring Medication Safety Systems
Design an objective measurement system that can be used to quantify systems improvements and associated adverse events.
Quarter Credit Hours: 1 | Prerequisite: None

HS165M1: Cultural Competence in Health Care
Illustrate the importance of cultural competence in a health care context. The impact of diversity on patient, colleague, and provider interactions is discussed. Strategies to help patients improve their health literacy are explored. This course also examines the policy of conscientious objection and its legal implication.
Quarter Credit Hours: 5 | Prerequisite: None

HS165M2: Culture and Effective Health Care Communication
Identify strategies for effective communication with differing cultures.
Quarter Credit Hours: 1 | Prerequisite: None

HS165M3: Diversity Considerations in Provider Interactions
Discuss the impact of diversity on patient, colleague, and provider interactions.
Quarter Credit Hours: 1 | Prerequisite: None

HS165M4: Conscientious Objection and Health Care
Evaluate the policy of conscientious objection.
Quarter Credit Hours: 1 | Prerequisite: None

HS165M5: Health Literacy for Patients
Recommend strategies to help patients improve their health literacy.
Quarter Credit Hours: 1 | Prerequisite: None

HS175M1: Integrating Knowledge for Allied Health Practice
Integrate knowledge from behavioral and pharmacy experience as a basis for allied health practice.
Quarter Credit Hours: 5 | Prerequisite: None

HS175M2: Technology for Health Care Tasks
Use current technology for a variety of health care tasks.
Quarter Credit Hours: 1 | Prerequisite: None

HS175M3: Career Skills in Health Care
Demonstrate competencies relevant to a career focus area within health sciences.
Quarter Credit Hours: 1 | Prerequisite: None

HS175M4: Problem Solving in Health Care
Apply problem-solving skills to real and simulated health care scenarios.
Quarter Credit Hours: 1 | Prerequisite: None

HS175M5: Professionalism in Pharmacy Practice
Exhibit behavior consistent with the professional, ethical, and legal standards of pharmacy practice.
Quarter Credit Hours: 1 | Prerequisite: None

HS185M1: Future Professional Practice
Identify contemporary and relevant topics that will impact future professional practices.
Quarter Credit Hours: 1 | Prerequisite: None

HS185M2: Health Care Trends and Decision-Making
Analyze industry trends to facilitate decision-making.
Quarter Credit Hours: 1 | Prerequisite: None

HS185M3: Solutions for Pharmacy Practice
Propose solutions to pharmacy-based problems using evidence-based approaches.
Quarter Credit Hours: 1 | Prerequisite: None

HS185M4: Ethics and Goals in Health Care Settings
Integrate personal and professional ethics to achieve organizational goals.
Quarter Credit Hours: 1 | Prerequisite: None

HS185M5: Managing Quality and Performance in Health Care Settings
Apply tools and techniques in the management of quality and performance in a health care setting.
Quarter Credit Hours: 1 | Prerequisite: None

HS200: Diseases of the Human Body
Studies include principles of vaccinations and disease prevention, chronic diseases, diagnosis and treatments, and the economic impact. You will also learn about infectious diseases, disease etiology, symptoms, diagnostic tests, therapeutic methods, and disease prognosis. In addition, genes, mutations, inheritance, genetic diseases, cancer, and cancer treatments will be reviewed.
Quarter Credit Hours: 5 | Prerequisite: None

HS210: Medical Office Management
This course explores procedural guidelines for accomplishing various administrative tasks in the health care setting. Topics include management of patient information, operational functions, and general workplace competencies of health care employees.
Quarter Credit Hours: 5 | Prerequisite: None
HS215: Medical Insurance and Billing
This course provides an understanding of health care insurance billing and insurance concepts in practice today. It includes medical insurance billing theory and methodology, and covers specific reimbursement theories, health care concepts, and the practical application of third-party insurance rules.
Quarter Credit Hours: 3 | Prerequisite: None

HS220: Medical Coding and Insurance
Using various coding methodologies, students learn basic coding principles used in filing insurance claims. Students also become acquainted with various types of health insurance and insurance terminology.
Quarter Credit Hours: 5 | Prerequisite: None

HS230: Health Care Administration
This course discusses the scope and practice of health care administration. Students learn various models of health care delivery systems and social, political, individual, and organizational forces that impact health care delivery. Studies will include marketing, operations, financial, and human resources management, as well as effective communication strategies involved in health care administration.
Quarter Credit Hours: 5 | Prerequisite: None

HS230M1: Leading Health Care Organizations
Describe the roles and responsibilities of administering, managing, and leading health care organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HS230M2: Forces That Impact Health Care
Distinguish among the forces that influence the health care delivery and systems.
Quarter Credit Hours: 1 | Prerequisite: None

HS230M3: Health Care Access
Compare the United States health care delivery system in contrast to other countries in regard to health care access.
Quarter Credit Hours: 1 | Prerequisite: None

HS230M4: Legal and Ethical Challenges for Health Care Organizations
Explore a solution to a legal and ethical challenge by using a strategic leadership approach appropriate for health care organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HS230M5: Operational Principles of Human Resources in Health Care Organizations
Identify the principles of change management, staffing, and leadership within the planning of human resources in a health care facility.
Quarter Credit Hours: 1 | Prerequisite: None

HS240: Medical Office Accounting
This course will introduce students to the fundamental concepts and practice of medical office accounting. Topics include basic bookkeeping procedures, accounts receivable, payroll, banking processes, petty cash, and billing and collection procedures.
Quarter Credit Hours: 3 | Prerequisite: None

HS290: Associate's Capstone in Health Science
Designed to be a culminating educational experience, the Associate of Science in Health Science capstone course integrates coursework, knowledge, and skills to enable you to demonstrate mastery of learning across the curriculum. You will complete a summary portfolio addressing requirements in selected career focus areas. Submissions will include, but will not be limited to, assessments demonstrating knowledge and skills, and reflections on learning.
Quarter Credit Hours: 5 | Prerequisite: Final term

HS292: Billing and Coding Practicum
This course is designed to build on the concepts and skills of program courses, specifically medical billing and coding. You will gain practical experience in medical billing, coding, and administrative functions in both an online virtual lab setting and in a health care facility.
Quarter Credit Hours: 3 | Prerequisite: Last term or permission from the Dean

HS298: Externship Extension Course
This course will provide you with a mentored learning experience in the content area and site selected by you and approved by the Clinical Coordinator. This course may be taken after a health sciences externship course for the specific purpose of externship hour completion.
Quarter Credit Hours: 0 | Prerequisite: HI499, MA295, or MO290

HS305: Research Methods for Health Sciences
This course enables you to explore ethics within the health industry, research methods, and the evaluation of scientific literature. You will engage with health data through database querying, data extraction, and data mining opportunities. You will learn to procure appropriate metrics for analysis, utilize data mining to generate insights into health organizational outcomes, and evaluate health data to make evidence-based decisions. You will use computer software applications to manage data throughout this course.
Quarter Credit Hours: 6 | Prerequisite: None

HS305M1: Ethics in Health Science Research
Show competency in protecting human subjects and adherence to Institutional Review Board (IRB) processes and policies.
Quarter Credit Hours: 1 | Prerequisite: None

HS305M2: Research Methods and Literature Review
Apply principles of research and clinical literature evaluation to improve outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

HS305M3: Data Visualization and Analysis
Analyze results to facilitate decision making.
Quarter Credit Hours: 1 | Prerequisite: None

HS305M4: Data Collection, Mining, and Extraction
Create reports by database querying and data exploration, mining and extraction techniques, and methodologies to facilitate information retrieval.
Quarter Credit Hours: 1 | Prerequisite: None

HS305M5: Data-Driven Decision Making
Formulate organizational action based on knowledge obtained from data exploration and mining.
Quarter Credit Hours: 1 | Prerequisite: None

HS305M6: Data Evaluation
Combine various metrics that produce insight into health trends.
Quarter Credit Hours: 1 | Prerequisite: None

HS311: Epidemiology and Biostatistics I
In this course, you will explore the use of descriptive statistics within the health industry. You will learn to summarize data by the data center (i.e., central tendency) and data spread (i.e., variability). A focus on visual representation of data will be introduced. You will demonstrate your data analytical skills by proposing recommendations to a health industry issue based on summary statistics and/or health care or epidemiological formulae.
Quarter Credit Hours: 6 | Prerequisite: None
HS312: Epidemiology and Biostatistics II
You will collect and analyze data in order to solve health and clinical problems. In this course, you will study inferential statistics and advanced epidemiological constructs. You will study epidemiology and biostatistics as it applies to peer-reviewed, health-based publications.
Quarter Credit Hours: 6 | Prerequisite: HS311

HS315: Practices in Public Health
This course guides students through the practice of public health. Real-world public health issues are presented and evaluated through the use of case study analysis. Case studies cover fundamental competencies of the public health practitioner, including community health assessment and health policy development. In addition, students will examine problem-solving strategies through problem-based learning.
Quarter Credit Hours: 6 | Prerequisite: None

HS315M1: Best Practices for Community Health Assessment
Assess how best practices can be used in community health assessment.
Quarter Credit Hours: 1 | Prerequisite: None

HS315M2: Using Systems Thinking to Build Stakeholder Relationships
Apply systems thinking to build relationships with public health stakeholders.
Quarter Credit Hours: 1 | Prerequisite: None

HS315M3: Health Policy and Law
Analyze how health policy is used to address current public health challenges.
Quarter Credit Hours: 1 | Prerequisite: None

HS315M4: Health Promotion
Evaluate a public health response to a disease within a population.
Quarter Credit Hours: 1 | Prerequisite: None

HS315M5: Environmental Health and Emergency Preparedness and Response
Assess how best practices can be used in community health assessment.
Quarter Credit Hours: 1 | Prerequisite: None

HS315M6: Evidence-Based Public Health
Propose solutions for public health problems using evidence-based approaches.
Quarter Credit Hours: 1 | Prerequisite: None

HS320: Microbiology
This course introduces students to a diverse world of microorganisms including their role in health and disease. Properties of prokaryotes and eukaryotes are discussed, with emphasis on different characteristics of microorganisms including morphology, metabolism, physiochemical characteristics, and genetics. Students learn how microorganisms contribute to all areas of everyday life including food, water, environment, and industry. Important microbial diseases and the immune system and its role in fighting microbial diseases are also explored.
Quarter Credit Hours: 6 | Prerequisite: None

HS410: Organization and Management for Health Care
This course centers on the foundations of health care organizations and systems, particularly the outside influences of licensing and accrediting agencies. The clinical classification systems, clinical vocabularies, and nomenclature used in health care settings are detailed. The nontraditional role of the health information professional in management and administrative roles is also discussed.
Quarter Credit Hours: 6 | Prerequisite: None

HS410M1: Language of Health Care
Analyze taxonomies, clinical vocabularies, terminologies, and nomenclature used in health care settings.
Quarter Credit Hours: 1 | Prerequisite: None

HS410M2: Applying Management Principles to Resource Utilization
Apply appropriate management principles to best utilize available resources to achieve objectives within a health care organization or system.
Quarter Credit Hours: 1 | Prerequisite: None

HS410M3: Accreditation and Licensure for Health Care Organizations
Evaluate organization and management principles in health care settings.
Quarter Credit Hours: 1 | Prerequisite: None

HS410M4: Standards and Regulations
Compare standards and regulations for health record documentation.
Quarter Credit Hours: 1 | Prerequisite: None

HS410M5: Professional Ethics in Health Care
Integrate personal and professional ethics to achieve organizational goals.
Quarter Credit Hours: 1 | Prerequisite: None

HS410M6: Principles of Management
Analyze how health policy is used to address current public health challenges.
Quarter Credit Hours: 6 | Prerequisite: None

HS415: Environmental Health
This course addresses environmental health issues and the principles, scope, and practice of environmental health, including environmental epidemiology and toxicology; food safety and water quality; waste management and risk assessment; the sources of air, water, land, soil, radioactive, noise, aesthetic, and light pollution; occupational health and injury prevention; environmental and occupational health organizations and environmental justice; environmental health laws, regulations, policies, and programs; emerging issues in environmental health; and the future challenges faced by environmental health professionals.
Quarter Credit Hours: 6 | Prerequisite: None

HS420: Advanced Health Informatics
The health information field is strongly influenced by data and data standards. This course focuses on the structure and use of health information, storage methods, data sets, and e-health delivery. In addition, the development of clinical, financial, and decision support systems are addressed.
Quarter Credit Hours: 6 | Prerequisite: None

HS440: Finance for Health Care
This course provides you with a description of the current financial environment in which health care organizations operate. It also supplies you, as a future health care decision-maker, with an understanding of key health care finance concepts, basic managerial and accounting principles, the budget process, and tools used for financial analysis. You will be provided focused information on financing, funding, and reimbursement of health services including for-profit, nonprofit, and managed care organizations, as well as governmental programs such as Medicare and Medicaid. Discussions on the application of financial information give students useful information to make financial decisions to better the cost-effectiveness of an organization.
Quarter Credit Hours: 6 | Prerequisite: None
HS440M1: The Financial Environment of Health Care
Describe the current financial environment in health care and its influence on decision-making.
Quarter Credit Hours: 1 | Prerequisite: None

HS440M2: Cost Structure, Reimbursement, and Financial Analysis in Health Care
Describe international standard diagnosis classification use in the U.S. health care reimbursement and billing system.
Quarter Credit Hours: 1 | Prerequisite: None

HS440M3: Financial Reporting in Health Care
Analyze major financial reports used in health care organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HS440M4: Financial Operations and Quality Control in Health Care Organizations
Utilize financial analysis to inform management decisions.
Quarter Credit Hours: 1 | Prerequisite: None

HS440M5: Capital Investment and Cost Analysis in Health Care Organizations
Explain the methodologies and processes used in preparing budgets for health care organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HS440M6: Financing Health Care Reform Mandates in Health Care
Explain the financial impact of health care reform on health services organizations.
Quarter Credit Hours: 1 | Prerequisite: None

HS450: Strategic Planning and Organizational Development for Health Care
This course provides a foundation in strategic management for health care organizations built on professional ethics, personal integrity, and respect for all persons. You will explore the theoretical, procedural, and cultural aspects of change management through strategic planning and organizational analysis. Evidence-based management skills are explored using the tools and techniques that monitor quality and performance compliance throughout a health care facility.
Quarter Credit Hours: 6 | Prerequisite: None

HS450M1: Mission, Vision, and Values in Health Care
Assess the impact of leadership, mission, vision, ethics and culture on the foundation for strategic planning.
Quarter Credit Hours: 1 | Prerequisite: None

HS450M2: Team Building and Strategic Planning in Health Care
Demonstrate how effective team building optimizes the implementation of strategic planning.
Quarter Credit Hours: 1 | Prerequisite: None

HS450M3: Leadership and Organizational Strategies in Health Care
Describe the leadership factors that affect organizational strategy among clinical engagement and the health care system.
Quarter Credit Hours: 1 | Prerequisite: None

HS450M4: Management of Quality and Performance in Health Care
Apply tools and techniques in the management of quality and performance in a health care setting.
Quarter Credit Hours: 1 | Prerequisite: None

HS450M5: Impacts of Leadership on Employee Perception and Productivity
Evaluate the impact of leadership on employee motivation, productivity, and job satisfaction.
Quarter Credit Hours: 1 | Prerequisite: None

HS450M6: Training Strategies in Health Care Organizations
Construct organizational training strategies that resolve emerging issues in a health care environment.
Quarter Credit Hours: 1 | Prerequisite: None

HS460: Project Design and Management for Health Care
The departments of quality assessment, utilization management, and risk management work closely with the health information department. This course teaches you the principles of project management, reengineering, and work redesign, which are important to the health information professional when working within these departments.
Quarter Credit Hours: 6 | Prerequisite: None

HS460M1: Quality Management Tools
Design quality assessment and management tools.
Quarter Credit Hours: 1 | Prerequisite: None

HS460M2: Risk Management Programs
Differentiate the components of risk management programs.
Quarter Credit Hours: 1 | Prerequisite: None

HS460M3: Utilization Management
Explain the role of quality assessment in the utilization management process.
Quarter Credit Hours: 1 | Prerequisite: None

HS460M4: Health Information Projects
Evaluate health information projects.
Quarter Credit Hours: 1 | Prerequisite: None

HS460M5: Project Management Techniques
Apply project management techniques to ensure efficient planning of workflow.
Quarter Credit Hours: 1 | Prerequisite: None

HS460M6: Project Management Facilitation
Facilitate project management by executing project tasks and activities.
Quarter Credit Hours: 1 | Prerequisite: None

HS481: Independent Direct Study in Health Sciences
In this course, you will engage in an independent, directed studies project focused on a self-selected research project. There is flexibility built into the course with the intent of giving you options to synthesize and apply current health science concepts into your own unique health profession, community, and professional goals.
Quarter Credit Hours: 1 | Prerequisite: None

HS484: Independent Direct Study in Health Sciences
In this course, you will engage in an independent, directed studies project focused on a self-selected research project. You will define your professional goals and select a topic of inquiry aligned to those goals. There is flexibility built into the course with the intent of giving you options to synthesize and apply current health science concepts into your own unique health profession and community.
Quarter Credit Hours: 4 | Prerequisite: None

HS490: Health Science Internship
The health sciences undergraduate internship course provides you with the opportunity to focus on acquiring additional knowledge, skills, and abilities to enhance professional success. Opportunities to focus on specific career paths and/or topics in health sciences related to your degree will be emphasized.
Quarter Credit Hours: 6 | Prerequisite: Permission from School of Health Sciences Dean and internship directors
HS499: Bachelor’s Capstone in Health Science
This capstone course is the culminating experience for the Bachelor of Science in Health Science. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program in health sciences.
Quarter Credit Hours: 6 | Prerequisite: Last term

Hospitality and Event Management (TH)

TH117: Global Hospitality
In this course, you will learn about the many global opportunities available in the hospitality industry. Highlights include an examination of hospitality and tourism industry careers and the organization and structure of hotels and restaurants from a management perspective. Business ethics, department management, human resources, and marketing are addressed through analysis and consideration of best practices and customer service in the global context.
Quarter Credit Hours: 5 | Prerequisite: None

TH206: Hotel Management and Operations
A hotel management and departmental perspective on daily operations addressing the optimal guest experience is emphasized in this introductory course. The interactions between functional areas of the hotel are examined to assist management in realizing the property’s goals. Topics include problem-solving and leadership skills, revenue management, technology, and team-building skills.
Quarter Credit Hours: 5 | Prerequisite: TH117 or permission from the Department Chair

TH213: Food and Beverage Management
This course provides a foundational understanding of food and beverage operations from a management perspective for potential industry professionals. Key topics include commercial and onsite food and beverage service management, regulatory compliance, and food production and service quality and standards.
Quarter Credit Hours: 5 | Prerequisite: None

TH223: Meeting and Convention Management and Operations
This course introduces future hospitality managers to meetings, conventions, trade show management, and operations. This overview of the meetings business in hotels and convention centers highlights the production process, sales, and services, and will allow you to apply industry best practices to solve real-world problems. You will receive an inside look at sales and marketing efforts, an introduction to adhering to client budget parameters, and will learn to manage the logistics of the meetings business in hotels and convention centers.
Quarter Credit Hours: 5 | Prerequisite: None

TH230: Foundations of Conference and Event Planning
In this course, important elements of planning, organizing, and managing conferences and events are examined. Recommended planning steps involved in the execution and management of professional conferences and events are applied to real-world scenarios. Through analysis of marketing and management concepts, budgeting best practices, and operational considerations, the skill sets necessary to become an effective practitioner in this field are reviewed to provide an initial foundation for future hospitality professionals.
Quarter Credit Hours: 5 | Prerequisite: None

TH270: Advanced Meeting Planning
In this course, you will learn the essential planning and organizing strategies needed for successful meeting, event, and conference creation. Resources, contingency planning, and problem solving will be emphasized. Ethical, environmental, and diversity concerns involved in designing, coordinating, and planning professional meetings, conferences, and events will also be addressed.
Quarter Credit Hours: 5 | Prerequisite: TH230

Human Resources (HR)

HR400: Employment and Staffing
In this course, you will examine the human resource functions of employee recruitment, selection, and retention. The course focuses on building interviewing and employee selection skills and addresses the topics of attracting and retaining employees, recruitment methods, job analysis, employment testing, and background checks. The course also includes an overview of employment-related laws and covers techniques for employee orientation and onboarding.
Quarter Credit Hours: 6 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M1: Recruiting and Interviewing Employees
Plan the steps involved with the recruitment and interview process.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M2: Employment-Related Laws
Identify employment-related laws organizations must comply with when hiring.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M3: Interview Questions and Candidate Analysis
Analyze candidates through the use of interview questions.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M4: Employment Tools and Documentation
Assess how employment tools and documentation are used for employee selection.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M5: New Employee Orientation
Develop an orientation plan to use when onboarding new employees.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

HR400M6: Employee Recruitment and Retention Factors
Examine the factors that influence employee recruitment and retention.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate
**HR410: Employee Training and Development**
This course focuses on issues related to employee training and employee development. Focus is given to how an organization's business strategy provides guidance for employee training and development. In addition, each step in the development of a training and development program is reviewed: needs assessment, transfer of learning, program design, and program evaluation. Special attention is given to the use of technology in training and development, professional organizations involved with training and development, career and management development, and global dimensions of training and development.
Quarter Credit Hours: 6 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M1: Alignment of Training and Business Strategy**
Explain why training and business strategy should be aligned.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M2: Needs Assessment**
Describe how needs assessment should be used in an organization.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M3: Designing Effective Training Programs**
Identify considerations to be used in designing effective training programs.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M4: Training Evaluation**
Apply a training evaluation.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M5: Employee Development**
Apply the employee development planning process.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR410M6: Global Interconnectedness**
Practice global interconnectedness as it applies to your field.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR420: Employment Law**
This course focuses on the issues related to federal statutes that affect the human resources function. Among topics addressed are employment relationships and procedures, employment discrimination, and employment regulations. Some specific issues covered in the course are EEO, affirmative action, OSHA, employee privacy, and wrongful discharge.
Quarter Credit Hours: 6 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR435: Compensation**
This course examines different methods for developing a compensation strategy and the use of compensation strategies for motivating and rewarding employee performance. Compensation and reward systems are important tools that are used to motivate employees and to gain employee commitment to a company's mission. Methods of determining the relative value of jobs, in relation to compensation, are also examined. This course covers how to assess and diagnose compensation issues and how to develop appropriate solutions. In addition, students analyze the role of the government and identify methods for managing compensation structures.
Quarter Credit Hours: 6 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485: Strategic Human Resource Management**
This course focuses on a strategic approach to human resource management and the strategies for achieving organizational goals. You will learn the elements that support human resource strategies and how to positively impact organizational performance. You will also gain expertise in human resource analytics and how to lead through organizational change. A key emphasis of the course is how human resource decisions advance the strategies of an organization.
Quarter Credit Hours: 6 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M1: Human Resource Strategy**
Define the elements that support human resource strategy.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M2: Strategic Human Resource Management**
Explain a strategic approach to human resource management.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M3: Organizational Performance**
Illustrate the factors that affect an organization's performance.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M4: Organizational Change**
Analyze the strategies for leading organizational change.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M5: Human Resource Metrics**
Interpret human resource metrics.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate

**HR485M6: Strategic Human Resource Decisions**
Assess how strategic human resource decisions advance the strategies of an organization.
Quarter Credit Hours: 1 | Prerequisite: MT203 or enrollment in the Human Resources Postbaccalaureate Certificate
HN115: Human Services Program and Profession
This course introduces you to the human services field and the human services degree program options. You will explore the role and function of the human service professional working within a variety of settings as well as the barriers that contribute to the need for human services. The course explores the history of human services, its values and ethical standards, the skill set needed to be successful in the field, and key intervention strategies at the generalist level. In addition, you will research the human services degree options and course offerings along with your educational and career goals to map out your specific degree plan.
Quarter Credit Hours: 5 | Prerequisite: None

HN144: Human Behavior and the Environment
This course will explore how working in human service demands an understanding of human behavior across developmental stages while maintaining a healthy reciprocal relationship with clients. This course will focus on the basic systems and environmental influences that help to define, identify, and explain behaviors from a systemic perspective. You will examine how family structures, institutions, organizations, and communities contribute to the complex issues facing diverse populations in the twenty-first century. You will examine ways to incorporate these theories and ethical standards to support a professional relationship and implement practical intervention skills for clients.
Quarter Credit Hours: 5 | Prerequisite: None

HN200: Survey of Social Problems
This course exposes students to a broad array of social problems that affect the lives of many Americans. Students will gain insight to identify social problems, explore community resources to address social problems, and recognize the effects these problems have on individuals and society. Students will also reflect on their role as advocates for change in the community.
Quarter Credit Hours: 5 | Prerequisite: None

HN205: Applied Skills for Human Services
This course provides an introduction to skills required of a human services worker, as well as the importance of personal and professional development. You will gain an understanding of basic interviewing skills as well as documentation techniques to determine appropriate interventions. You will review multicultural practices to work with diverse client populations. This course addresses the legal and ethical requirements in the human services field.
Quarter Credit Hours: 5 | Prerequisite: None

HN220: Prevention and Crisis Intervention
You will learn appropriate and ethical prevention and intervention strategies. Using case studies and scenarios, you will identify risk factors that contribute to crises and distinguish between intervention and prevention strategies. Particular attention is given to crises involving youth and families in a variety of settings.
Quarter Credit Hours: 5 | Prerequisite: None

HN299: Associate's Capstone for Human Services
This capstone course is the culminating experience for the Associate of Applied Science in Human Services. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Completion of the final term of the Associate of Applied Science in Human Services or permission from the program Dean

HN300: Human Services and Social Policy
This course provides an overview of the issues and conditions that result in the need for human services. You will analyze historical and current events impacting the human services profession. In addition, you will explore the various systems impacting the profession and techniques to effect social change.
Quarter Credit Hours: 6 | Prerequisite: None

HN330: Case Management in Human Services
Students will learn the importance of time management, how to prioritize and organize data, and the skills critical for working effectively with human services clients. Through the use of case studies, students will assess client needs and determine the types of data necessary to ensure the ethical delivery of services. Students will practice essential interviewing skills and explore best practices in recording data from these interviews.
Quarter Credit Hours: 6 | Prerequisite: None

HN345: Public Relations in Not-For-Profit Organizations
Students will acquire the skills administrators use to develop successful relationships with the community and media. They will develop effective public relations strategies for not-for-profit organizations. This will include distinguishing between audiences and tailoring the strategies appropriately. Students will also analyze the influence of the media on providing ethical services to clients.
Quarter Credit Hours: 6 | Prerequisite: None

HN347: Public Personnel Administration
You will examine the complexities of personnel issues faced by human services administrators. In this course, you will review communication models, including the rhetorical triangle communication strategy. You will examine how these models can be implemented to assess problems within organizations. Through the use of case studies and activities, you will differentiate between the issues affecting the public and private sectors. You will apply leadership tactics to real-world scenarios.
Quarter Credit Hours: 6 | Prerequisite: None

HN360: The Aging Population and Society
This course will focus on the fastest-growing population in the United States. You will examine research in the field of gerontology and analyze the effects on society of serving the aging population. Topics include the health care system, the economy, legislation and social action, and the media's influence on society's perception of the aging population. You will analyze the current issues that have shaped ethical interventions for the aging population in a global society.
Quarter Credit Hours: 6 | Prerequisite: None
HN365: Psychology of Aging
This course focuses on developmental research about the psychological characteristics of aging. You will explore common perceptions and misconceptions about development in later life, as well as the social and biological factors that contribute to the maturation of the aging person. You will evaluate psychological theories that will aid them in developing ethical interventions.
Quarter Credit Hours: 6 | Prerequisite: None

HN370: Child Welfare and Family
This course will assist you in working with children and their families in a human services setting. You will examine how the family functions as a system, will learn how to apply ethical reasoning to work with diverse children and families, and will identify state regulations for mandated reporting. You will also evaluate intervention resources relative to work with children and families and create ethical interventions to serve children and families.
Quarter Credit Hours: 6 | Prerequisite: None

HN377: Studies in Child and Adolescent Development
This course explores the various aspects of child and adolescent development, including the psychological, social, emotional, cognitive, and biological changes specific to these age groups. You will identify milestones of development, typical and atypical behavior, and the interrelationship between the person, family, and community. Using real-world scenarios, you will design ethical interventions based on the theoretical understanding of this population.
Quarter Credit Hours: 6 | Prerequisite: None

HN400: Proposal Designs for Human Services
Students will be introduced to a variety of proposal models used in human services. They will research potential funding opportunities that meet predetermined criteria. Students will analyze existing proposals and design a proposal with a focus specific to human services delivery programs.
Quarter Credit Hours: 6 | Prerequisite: None

HN410: Human Services Delivery
This course focuses on a strategic approach to researching and evaluating services delivered to clients. Topics will include an overview of what research is all about and why it is important for human services programs. In addition, quantitative and qualitative approaches, single-system research designs, as well as group research designs, ethical considerations, measurement tools, and other concepts relevant to research and evaluation of human services programs will be discussed. You will learn the skills and knowledge necessary to interpret the data they collect as it relates to researching and evaluating the effectiveness of human services programs. Using real-world scenarios, you will design ethical plans to research and evaluate interventions for clients.
Quarter Credit Hours: 6 | Prerequisite: None

HN420: Social and Health Care Issues in Aging
This course explores the effects of aging on the elderly population's social, emotional, and physical health. You will examine the influences of health, nutrition, and social relationships on adults in the later stages of life. Topics will include retirement, housing and transportation, leisure and recreation, family life, social support, elder abuse, bereavement, and death and dying. Using real-world scenarios, you will develop solutions to some of the dilemmas faced by this growing population.
Quarter Credit Hours: 6 | Prerequisite: None

HN430: Advocacy for Families and Youth
Very often, human services professionals are called upon to be advocates for children and families in need. Advocates must know how to help others that cannot, for one reason or another, help themselves. In this course, students will be introduced to the roles and skills necessary to intervene on behalf of children and families as a human service professional. Students will analyze the influence of biological, social, economic, and cultural forces on children and their families. As a result, students will design ethical interventions that will aid them in their role as an advocate for those in need.
Quarter Credit Hours: 6 | Prerequisite: None

HN450: Legal and Ethical Issues in Human Services
You will distinguish between the legal and ethical issues faced by the human service worker in a global society. Through activities and case studies, you will create solutions that adhere to legal and ethical guidelines in human services. The solutions will align with issues found in administration or child and family welfare.
Quarter Credit Hours: 6 | Prerequisite: None

HN498: Bachelor's Capstone for Human Services in Youth and Family Services and Administration
This capstone course is the culminating experience for the Bachelor of Science in Human Services. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission of the Dean

HN499: Bachelor's Capstone for Human Services
This capstone course is the culminating experience for the Bachelor of Science in Human Services. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Completion of the final term of the Bachelor of Science in Human Services or permission from the Dean

Humanities (HU)

HU200: Arts and Humanities - Modern Creative Expressions
As a human, you have the unique ability to appreciate beauty. This course will help you to discover human potential as expressed through the arts and humanities. In this course, you will evaluate the impact of creative expression on cultures by studying examples from the humanities disciplines. You will investigate how creative expressions broaden perspective. As an arts and humanities student, you will analyze forms of creative expression, and discover how to apply this new found insight to your career goals, community, and daily experience.
Quarter Credit Hours: 5 | Prerequisite: None

HU200M1: The Humanities and Photography
Examine the influence of contemporary culture on arts and humanities.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M2: Painting and Architecture
Analyze selected examples of creative expression.
Quarter Credit Hours: 1 | Prerequisite: None
HU200M5: Integrating Cultural Expressions
Examine the effects of cultural revolutions on societies.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M4: Television and the Interrelationship of the Arts
Investigate how creative expressions can broaden perspective.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M3: Global Cross-Cultural Influences
Analyze how creative expressions can broaden perspective.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M2: Cultural Developments and Artistic Expressions
Assess the relationship between social, political, and cultural developments and artistic expressions.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M1: Cultural Developments and Artistic Expressions
Assess the relationship between social, political, and cultural developments and artistic expressions.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M5: Environmental Ethics
Analyze contemporary ethical issues.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M4: Bioethics
Discuss the ethical reasoning of opposing perspectives.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M3: Social Ethics
Analyze the effects of ethical decision making on human behavior.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M2: Bioethics
Discuss the ethical reasoning of opposing perspectives.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M1: Theories of Morality
Compare various ethical theories.
Quarter Credit Hours: 1 | Prerequisite: None

HU245M: Ethics
In this course, you will develop sound ethical reasoning and judgment through the study of practical applications of ethical theories. Topics studied include ethics as it relates to business, health care, society, and the environment. Emphasis is on practical applications of ethical principles and analytical methods.
Quarter Credit Hours: 5 | Prerequisite: None

HU200M2: Data Governance Policies
Examine the various roles involved in data governance.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M1: Data Governance Roles
Examine the various roles involved in data governance.
Quarter Credit Hours: 1 | Prerequisite: None

HU200M: Data Governance - Policy and Ethics
This course looks at topics such as business process management, risk management, security, and data quality. You will develop a sample data governance plan. This course also looks at data ownership and the issues of rights, responsibilities, and privacy related to the ownership of data. Legal and ethical issues are also discussed.
Quarter Credit Hours: 5 | Prerequisite: None

HU320: Culture - Religion and Identity
We live in a diverse world with global economies, internationally mobile workforces, and networked conference/call centers, as well as megachurches, cathedrals, synagogues, ashrams, mosques, and temples. In order to communicate effectively with people from a variety of religious backgrounds, students must be knowledgeable about the origins and belief systems of the main contemporary religions. This course will provide a journey into the philosophical, historical, and sociological elements of religions that have both influenced and have been influenced by cultures. Through historical accounts, stories, virtual field trips, and philosophical readings, students will discover the values and meaning that religions provide to individual people, and thus the common threads that should allow effective communication.
Quarter Credit Hours: 6 | Prerequisite: Any college composition course

HU345: Critical Thinking
This course equips you with critical thinking tools to increase proficiency in communication and persuasion for situations in your personal and professional life. You will learn how to use methods of informal logic to create effective arguments, evaluate common logical fallacies, and discuss abstract concepts, with a focus on analysis of persuasive techniques in mass media. Additionally, you will apply problem solving to real-world issues and situations to develop sharper skills in reasoning.
Quarter Credit Hours: 6 | Prerequisite: Any college composition course

Information Systems and Technology (IN/IT)

IN200: Data Governance - Policy and Ethics
This course looks at topics such as business process management, risk management, security, and data quality. You will develop a sample data governance plan. This course also looks at data ownership and the issues of rights, responsibilities, and privacy related to the ownership of data. Legal and ethical issues are also discussed.
Quarter Credit Hours: 5 | Prerequisite: None

IN200M1: Data Governance Roles
Examine the various roles involved in data governance.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M2: Data Governance Plan
Formulate a data governance plan for a small data collection company.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M3: Ethical Requirements for Collecting and Storing Data
Evaluate the ethical requirements when collecting and storing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M4: Securing Collected and Stored Data
Describe the importance of securing collected and stored data.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M5: Data Governance Policies
Synthesize the policies of data governance with standard business practices.
Quarter Credit Hours: 1 | Prerequisite: None

IN300: Programming for Data Analysis (Python, R, and Java)
This course examines the use of Python, R, and Java to analyze data of all types. Fundamental programming concepts are covered for each language. These include data types, variables, introduction to regular expressions, decisions, iteration, and introduction to collections using arrays, lists, and key-value pairs. The importance of securing data is stressed throughout the course.
Quarter Credit Hours: 5 | Prerequisite: None
IN300M1: Data Expressions, Decisions, and Iteration
Implement expressions, decisions, and iteration in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M2: Data Collections
Apply data collections, including arrays, lists, and key-value pairs, in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M3: Methods for Securing Data
Recommend methods for securing data in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M4: Evaluating Large Datasets
Use each language to evaluate large datasets in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M5: Analyzing Large Datasets
Use each language to report specific analysis of large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN301: Securing Data
This course covers multiple topics in the sophisticated use of databases and the awareness of database vulnerabilities and potential solutions to those vulnerabilities. Topics include indexing, inference and aggregation (especially with an eye on security), least privilege, activity monitoring, hashing and encryption, data access controls, and data security models versus common database machine administration (DBMA) vulnerabilities. Blockchain, as an advanced database concept, is also examined.
Quarter Credit Hours: 5 | Prerequisite: IT350

IN301M1: Secure Database Development
Investigate methods for developing secure databases.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M2: Data Access Controls and Data Encryption
Explain how to implement data access controls and data encryption.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M3: Database Vulnerabilities
Evaluate database vulnerabilities in stand-alone and network environments.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M4: Countermeasure Design
Design countermeasures for common database vulnerabilities.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M5: Blockchain Security Techniques
Evaluate whether blockchain security techniques can be applied broadly to database security.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN302: Reporting and Visualization
This course focuses on how to prepare the collected and analyzed data for decision-making through the use of appropriate reporting formats including graphs, charts, diagrams, and so forth. Industry-wide data reporting and visualization tools are examined and evaluated.
Quarter Credit Hours: 5 | Prerequisite: None

IN302M1: Tools for Reporting and Visualizing Data
Examine industry-wide tools used for reporting and visualizing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M2: Data Visualizing Techniques
Apply the appropriate visualizing techniques for specific reporting needs.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M3: Deceptive Aspects of Data Visualization
Discuss how data visualization can deceive users.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M4: Formatting Tools for Data Visualization
Analyze the efficacy of formatting tools in visualizing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M5: Practical Application of Data Visualization and Reporting
Practice reporting and visualizing data with several industry-wide tools using large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN303: Data Mining and Data Warehousing
This course discusses the elements of pattern analysis (regular expressions) and machine learning (artificial intelligence and predictive analysis) involved in the concept of mining data. Hadoop, MapReduce, and Spark are examined as tools to aid in the manipulation of large amounts of data. Additional topics include simulation, clustering, high-dimensional data and locality-sensitive hashing, search spam, and data streams. Also, data warehousing and data lakes are shown as preparations for the tasks of analyzing data.
Quarter Credit Hours: 5 | Prerequisite: None

IN303M1: Pattern Analysis and Machine Learning
Discuss the elements of pattern analysis and machine learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M2: Data Mining and Warehousing Tools
Examine popular tools used for data mining and warehousing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M3: Data Warehouses and Data Lakes
Compare the data warehouse and the data lake and their uses.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M4: Entity Matching Methods
Discuss methods for identifying entity matching within multiple large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M5: Identifying and Fixing Anomalies and Outliers
Use data-mining techniques to identify and fix anomalies and outliers.
Quarter Credit Hours: 1 | Prerequisite: None

IN304: Advanced Programming for Data Analysis
This course continues the study of Python R and Java as tools for the analysis of all types of data. Pandas for Python are introduced as widely used tools for data wrangling. Emphasis is placed on gathering data and using these tools to solve scenario-based problems. Additionally, the Scala language is explored as a modern tool for data science.
Quarter Credit Hours: 5 | Prerequisite: IN300

IN304M1: Add-on Tools for Large Dataset Data Analysis
Use add-on tools to analyze data from large datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN304M2: Analysis Functions for Large Datasets
Use each language to create functions that analyze data from large datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN304M3: Visualizing Data Analysis Results
Use each language to visualize results from data analysis of large datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300
IN304M4: Data Collecting and Cleaning Data
Apply each language to data collecting and cleaning data.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN304M5: Exploring Scala
Explore Scala as an alternate language for data analysis.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400: Artificial Intelligence (AI) - Deep Learning and Machine Learning
This course examines tools to store and analyze big data. Additionally, graph and column databases are examined. The concepts of artificial intelligence and machine learning are examined with a focus on deep learning. Statistical analysis is applied to real-world problems.
Quarter Credit Hours: 6 | Prerequisite: IN300

IN400M1: Comparison of Artificial Intelligence and Machine Learning
Compare artificial intelligence and machine learning.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400M2: Development Tools for Artificial Intelligence and Machine Learning Applications
Examine specific tools used in developing artificial intelligence and machine learning applications.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400M3: Tools for Managing Big Data
Use specific tools associated with collecting, storing, and analyzing "big data."
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400M4: Natural Language Processing
Discuss advances in natural language processing.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400M5: Artificial Intelligence and Machine Learning Case Studies
Evaluate case studies, in multiple industries, of artificial intelligence and machine learning applications.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN400M6: Artificial Neural Networks
Explain artificial neural networks.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401: Data Curation Concepts
This course examines the topic of data curation and the role of the data curator. Topics include extraction, transformation, and loading (ETL) of data from one source to another, and the integration, ingestion, and fusion of multiple sets of data from the perspective of the data curator.
Quarter Credit Hours: 6 | Prerequisite: IN300

IN401M1: Extracting, Transforming, and Loading Data
Examine the processes of extracting, transforming, and loading (ETL) data for different sources.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M2: Curation Issues
Analyze the curation issues when scaling datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M3: The Data Curator
Explain the role of the data curator.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M4: Data Curation Tools
Evaluate tools, and their limitations, used in the process of data curation.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M5: New Discoveries Through Data Curation
Discuss how data curation can lead to new discoveries in disparate datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M6: Curation With Large Datasets
Investigate potential problems related to curating data from large datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN402: Modeling and Predictive Analysis
This course discusses modeling techniques for both relational and nonrelational databases. Techniques for modeling, including conceptual, logical, and physical designs, along with entity-relationship diagrams (ERD), are examined and used to better understand current data so as to improve performance to provide competitive advantage. Regression techniques, machine learning, and other tools are used to examine data and conduct predictive analysis. Real-world case studies are examined.
Quarter Credit Hours: 6 | Prerequisite: None

IN402M1: Entity-Relationship Diagrams
Use entity-relationship diagrams (ERDs) to model data.
Quarter Credit Hours: 1 | Prerequisite: None

IN402M2: Large Datasets for Predictive Uses
Predict trends and seasonality using large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN402M3: Modern Tools for Predictive Analysis
Examine modern tools for predictive analysis.
Quarter Credit Hours: 1 | Prerequisite: None

IN402M4: Predictive Analysis Practical Application
Study examples of predictive analysis in multiple industry applications.
Quarter Credit Hours: 1 | Prerequisite: None

IN402M5: Comparison of Predictive, Prescriptive, and Descriptive Analyses
Compare predictive analysis, prescriptive analysis, and descriptive analysis.
Quarter Credit Hours: 1 | Prerequisite: None

IN402M6: Choosing a Data Model
Determine when and what type of data model is required for different situations.
Quarter Credit Hours: 1 | Prerequisite: None

IN403: Deep Learning and Artificial Intelligence
This broader course is a subset of machine learning that will provide an overview of neural networks and advanced architectures including deep neural networks, convolutional networks, and recurrent networks. The course provides an overview of artificial intelligence achievements, including image, voice, and handwriting recognition, and natural language processing using core Python packages based on long short-term memory (LSTM), automatic speech recognition (ASR), and image classification methods (MNIST). Topics covered include unsupervised learning, random forests, and model training.
Quarter Credit Hours: 6 | Prerequisite: None

IN403M1: Deep Neural Networks
Create deep neural networks for application to the field of information technology.
Quarter Credit Hours: 1 | Prerequisite: None

IN403M2: Bayesian Machine Learning
Explore Bayesian machine learning.
Quarter Credit Hours: 1 | Prerequisite: None
IN403M3: Deep Learning Models
Use a deep learning model to develop solutions to real-life problems.
Quarter Credit Hours: 1 | Prerequisite: None

IN403M4: Deep Learning Case Studies
Analyze multiple case studies involving deep learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN403M5: Deep Learning Application
Develop a deep learning project.
Quarter Credit Hours: 1 | Prerequisite: None

IN403M6: Image Classification in Deep Learning
Examine image classification in deep learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN404: Machine Learning
This course will provide an overview and understanding of key machine learning techniques, mathematical models, and algorithms. The complete process from datasets, features, algorithms, and modeling will be covered. Topics in supervised and unsupervised machine learning, including, but not limited to, linear regression, random forest, core Python packages, as well as descriptive, prescriptive, and predictive analytics, will be highlighted.
Quarter Credit Hours: 6 | Prerequisite: None

IN404M1: Automated Bots in Cyberwarfare
Examine the use of automated bots in cyberwarfare.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M2: Machine Learning Case Studies
Analyze multiple case studies of practical use of machine learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M3: Machine Learning Algorithms
Analyze different machine learning algorithms for a specified problem.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M4: Kernel Learning and Time-Series Analyses
Explore kernel learning and time-series analyses.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M5: Machine Learning Application
Develop a machine learning application using common machine learning tools.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M6: Classification and Regression Trees Algorithm
Apply classification and regression trees algorithm to make predictions on data.
Quarter Credit Hours: 1 | Prerequisite: None

IN405: Blockchain, Cryptography, and Hashgraph
This course examines the concepts of blockchain technology. Hashgraph is also studied as an alternative to blockchain technology. The involvement of cryptocurrency and cryptography in both technologies is discussed.
Quarter Credit Hours: 6 | Prerequisite: None

IN405M1: Blockchain and Cryptocurrency Concepts
Describe the history, purpose, and long-term implications of blockchain and cryptocurrency.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M2: Cryptography Concepts
Examine the key concepts of cryptography.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M3: Public Key Infrastructure (PKI) Concepts
Discuss public key infrastructure (PKI) and its implications.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M4: Blockchain, Cryptography, and Hashgraph Case Studies
Explore multiple case studies in various industries discussing blockchain, cryptography, and hashgraph.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M5: Legal and Ethical Dimensions of Blockchain
Evaluate legal and ethical dimensions of blockchain.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M6: Blockchain and Hashgraph
Compare blockchain and hashgraph.
Quarter Credit Hours: 1 | Prerequisite: None

IN406: Business Intelligence
This course examines the concepts of business intelligence and the tools often used to provide historical, current, and predictive analysis of the data provided. Best practices for reporting and visualizing data are analyzed. Real-world case studies are used for illustration purposes.
Quarter Credit Hours: 6 | Prerequisite: None

IN406M1: Decision Support Systems, Data Analysis, and Business Intelligence
Compare decision support systems, data analysis, and business intelligence.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M2: Business Intelligence Tools
Evaluate major tools used in business intelligence techniques.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M3: Business Intelligence Legal and Ethical Issues
Examine the legal and ethical issues involved in business intelligence activities.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M4: Business Intelligence Trends
Quarter Credit Hours: 1 | Prerequisite: None

IN406M5: Business Intelligence Reporting and Visualization Tools
Examine reporting and visualization tools used in business intelligence.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M6: Business Intelligence Solutions
Create a complete business intelligence solution to a real-world problem using a large dataset.
Quarter Credit Hours: 1 | Prerequisite: None

IN498: Bachelor's Capstone in Analytics
The Bachelor's Capstone in Analytics is designed to build on the concepts of all analytics courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified data analytics need in a business or institutional environment.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Program Chair
IT104: Introduction to Cybersecurity
Entities and organizations must be able to protect not only their network infrastructure, but also their personnel and customers from data loss and identity theft. This course introduces the topic of cybersecurity and how it has evolved over the last several decades. In this course, you will examine the concepts and challenges of cybersecurity from its evolution over the past decades to the increasing cyberthreats that exist today. Evolving trends that impact cybersecurity will be discussed, including the use of mobile devices, cloud computing, and the increased sophistication of attacks. You will study cybersecurity’s role in physical and cyber incidents. Cybersecurity design is examined from a high level, as is the role of the cybersecurity professional in today’s information technology environment. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue relevant certifications. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 5 | Prerequisite: None

IT104M1: Cybersecurity Overview
Examine the field of cybersecurity, including career opportunities and pathways to cybersecurity certifications.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M2: Security Assessments
Discuss the role of security assessments.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M3: Security Controls
Differentiate the roles of internal and external security controls.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M4: Operations and Personnel Security
Identify operations security and personnel cybersecurity issues.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M5: Current Threats and Future Issues
Explain current cybersecurity threats and the future of cybersecurity.
Quarter Credit Hours: 1 | Prerequisite: None

IT117: Website Development
In this course, you investigate Internet technologies. You learn the concepts of web development along with web page design. By creating an individual online portfolio or biography using HTML, HTML5, and CSS (Cascading Style Sheets), you develop skills for today and tomorrow. This course will enable you to self-promote and demonstrate your skills to an audience via the web.
Quarter Credit Hours: 5 | Prerequisite: None

IT117M1: Website Project Planning
Complete a detailed plan for a website project in a formal design document.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M2: HTML and Images
Apply HTML and images to create professional web pages.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M3: CSS and HTML
Integrate CSS with HTML to create a visually appealing website.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M4: HTML Forms
Develop HTML forms with form-field validation.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M5: Constructing Functional Websites
Construct a well-designed and fully functional website using HTML and CSS.
Quarter Credit Hours: 1 | Prerequisite: None

IT133: Microsoft Office Applications on Demand
This course teaches you to use the current Microsoft Office suite of applications. Topics include an introduction to Word, Excel, PowerPoint, and cloud-based file management systems. You will also learn how to analyze appropriate software applications to address solutions within a profession.
Quarter Credit Hours: 5 | Prerequisite: None

IT133M1: Operating System and Services
Use the computer operating system and cloud-based services to set preferences and manage files.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M2: Word Processing Skills
Create documents using various functions of word processing software.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M3: Spreadsheet Skills
Create spreadsheets using basic spreadsheet functions.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M4: Computer Presentation Skills
Create computer-generated, on-screen presentations.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M5: Software Solutions and Analysis
Analyze appropriate software application(s) to address solutions within a specific discipline.
Quarter Credit Hours: 1 | Prerequisite: None

IT153: Spreadsheet Applications
This course examines spreadsheet concepts including calculations, formulas, built-in functions, and spreadsheet design. You will create spreadsheets and manipulate data to solve business problems. The course further explores topics such as charts, data tables, pivot tables, and what-if analysis.
Quarter Credit Hours: 5 | Prerequisite: None

IT153M1: Spreadsheets for Business
Create spreadsheets to solve business problems.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M2: Spreadsheet Formulas and Functions
Use formulas and functions to perform calculations.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M3: Spreadsheet Workbooks
Prepare workbooks to consolidate data.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M4: Worksheet Macros
Create macros to automate worksheets.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M5: Spreadsheet Data Analysis
Analyze data using the scenario manager.
Quarter Credit Hours: 1 | Prerequisite: None
IT163: Database Concepts Using Microsoft Access
This course is an introduction to relational database management systems. You will use a relational database management system to create, maintain, and secure a database in order to analyze data. You will create filters, sorts, queries, forms, and reports. The course emphasizes the skills you need to meet user requirements.
Quarter Credit Hours: 5 | Prerequisite: None

IT163M1: Effective Design Concepts
Synthesize database concepts needed to effectively design a database.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M2: Relational Databases
Create relational databases with multiple entities and relationships.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M3: Database Forms
Create forms to input data.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M4: Structured Query Language
Use Structured Query Language (SQL) to manage data.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M5: Database Reports
Construct reports to retrieve data.
Quarter Credit Hours: 1 | Prerequisite: None

IT190: Information Technology Concepts
You will explore concepts of information technology including hardware, software, and networks. You will also gain a practical understanding of how computer hardware and operating systems work. Topics include personal computer configuration and maintenance, along with the essentials of system software installation and administration.
Quarter Credit Hours: 5 | Prerequisite: None

IT190M1: Hardware Components
Describe hardware components.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M2: Software Applications
Explain different types of software applications.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M3: System Software
Discuss the functions of system software.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M4: Computer Network Components
Describe the components of a computer network.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M5: Computer and Network Security
Explain how to secure and protect computers and computer networks.
Quarter Credit Hours: 1 | Prerequisite: None

IT213: Software Development Concepts
This course introduces the fundamentals of software engineering, demonstrating how the fundamentals are the same across multiple programming languages. The core principles found in every programming language are investigated. You will design, develop, debug, and test simple applications using your choice from the programming language options.
Quarter Credit Hours: 5 | Prerequisite: IT117

IT213M1: Software Construction Core Concepts
Create fundamental programs using concepts such as declaring and initializing variables and constants.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M2: Decision Structures and Iteration
Create fundamental programs using concepts such as decision statements and iteration.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M3: Software Development History and Modeling
Create plans for programs using an understanding of historical development of programming techniques and appropriate modeling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M4: Functions and Arrays
Create fundamental programs using concepts such as functions and arrays.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M5: Debugging and Testing
Apply the debugging and testing processes to programs containing fundamental concepts such as decision statements, iteration, functions, and arrays.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT214: Website Implementation
This is a fast-paced course in web design. You will learn intermediate and advanced concepts of web page design. The course begins with a review of planning and design concepts. You will explore elements such as responsive website pages, Cascading Style Sheets (CSS) and JavaScript navigation bars, accessibility, multimedia, website page layouts, search engine optimization, and web security. You will create an individual portfolio for sharing and implement the current versions of Hypertext Markup Language (HTML), CSS, and JavaScript.
Quarter Credit Hours: 5 | Prerequisite: IT117

IT222: Introduction to Cloud Computing
This course takes you beyond the definitions of cloud computing and into the realm of architecture-driven practices and principles. It will lead you from start to finish with the essential concepts and technologies of cloud computing, its history, innovation, and business rationale. The course will use informative case studies to illustrate the rich and real-world landscape of organizational decision making as it relates to cloud adoption and implementation. You will be exposed to cloud architectural models, service requirements, infrastructure, and security.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT222M1: Cloud Computing Concepts
Describe the key terminologies, fundamental concepts, and models that define the cloud computing paradigm.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M2: Moving to Cloud Computing
Investigate the business, economic, security, and productivity justifications and issues involved in moving to cloud computing.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M3: Foundational Technologies and Architectures for Cloud Computing
Analyze the technologies and architectures that provide the foundation for cloud computing.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M4: Cloud Computing Design Patterns and Architecture
Examine basic and advanced cloud computing design patterns and architectures.
Quarter Credit Hours: 1 | Prerequisite: IT273
IT222M5: Financial Considerations for Cloud Adoption
Use performance and cost metrics, as well as pricing models, to make decisions related to cloud adoption and management.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT227: Cloud Infrastructure Administration
You will learn about administering infrastructure in the cloud. You will compare and contrast administering on-premise environments and cloud environments. Finally, you will complete hands-on labs in a cloud environment.
Quarter Credit Hours: 5 | Prerequisite: IT213 | Corequisite: IT302

IT227M1: Information Technology Infrastructures
Analyze different types of information technology infrastructures.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M2: Cloud Architecture Concepts
Summarize the cloud architecture as it relates to infrastructure.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M3: Cloud Orchestration Concepts
Summarize cloud orchestration versus locally managed systems.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M4: Cloud-Based Analysis
Analyze information after performing hands-on activities in the cloud.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M5: Working With a Cloud Provider
Recommend a strategy when using a cloud provider.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT232: Software Design and Development Concepts
This is an intermediate course in the design and development of programs offering you a choice of implementation and demonstrating how design and programming concepts are universal. You will apply software design techniques, software process models, object-oriented programming concepts, and secure data-handling techniques. In addition, you will design, develop, debug, and test intermediate-level applications using your choice from the programming language options.
Quarter Credit Hours: 5 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M1: Software Process Models
Explore various software process models.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M2: Advanced Design Techniques
Compose software using advanced interface and program design techniques.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M3: Secure Data Handling Techniques
Select appropriate secure data handling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M4: Design Requirements
Construct a software test plan for validation and verification of design requirements.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M5: Object-Oriented Programming Concepts
Examine object-oriented programming concepts.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT234: Database Concepts
This course prepares you to learn database programming. You will be exposed to the essential concepts of database management systems and SQL programming language. This course will provide you with the business context in which data is used and how it is transformed into information. You will identify the information needs and general usage of data within the modern business context and link the use of relational database management systems to the data needs of the organization.
Quarter Credit Hours: 5 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT234M1: Database Management Concepts
Demonstrate the fundamental concepts of Database Management systems.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M2: Data Definition Language
Explore data definition language (DDL) statements to define the database structure or schema.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M3: Data Manipulation Language
Explore data manipulation language (DML) statements to manage data within schema objects.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M4: Advanced SQL
Discover more advanced SQL such as security commands and logins.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M5: Analytical and Non-Relational Database Alternatives
Investigate analytical and nonrelational database alternatives.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT244: Python Programming
This course examines basic programming concepts using the Python language as the tool. Concepts studied include variables, data types, decision making, logical and relational operators, iteration, arrays, and other data structures. Additional course topics include file management and security, classes and related topics, and modules and other built-in tools.
Quarter Credit Hours: 3 | Prerequisite: None

IT244M1: Python Programming Fundamentals
Apply the basic concepts of programming using the Python language.
Quarter Credit Hours: 1 | Prerequisite: None

IT244M2: Python Functions and Classes
Analyze user-defined functions and classes in Python.
Quarter Credit Hours: 1 | Prerequisite: None

IT244M3: Python Tools and Modules
Examine Python versions, available system interfaces, built-in tools, and user-defined modules.
Quarter Credit Hours: 1 | Prerequisite: None
IT247: Fundamentals of Web Graphics
You will learn how to create appropriate web graphics using popular image editing tools. Throughout the course, you will create a collection of custom graphics that will be displayed in an e-Portfolio layout. Topics will include resizing, resolution, optimization, digital photo enhancement, custom banner and button creation, and more.
Quarter Credit Hours: 1 | Prerequisite: None

IT261: Desktop Administration
This course prepares networking students to install, configure, and administer a desktop operating system. You will learn to automate operating system installation, set up and manage user accounts, and configure local file systems. You will learn to configure and troubleshoot both local and network printers, manage and troubleshoot access to shared folders, and recover from system failures.
Quarter Credit Hours: 5 | Prerequisite: IT190

IT262: Certified Ethical Hacking I
This course covers the tools and procedures needed to perform ethical hacking. Ethical hacking, which is also known as penetration testing, is a procedure employed by organizations where the tester attempts to penetrate or compromise a computer or network. In so doing, organizational vulnerabilities are brought to light, which allows the organization to mitigate the vulnerabilities uncovered. This course is designed, among other things, to provide you with the foundational knowledge necessary to continue your studies for the EC-Council Certified Ethical Hacker certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: None

IT262M1: Network and Reconnaissance Results
Interpret network and reconnaissance results.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M2: Enumeration, Scanning, and Packet Capture
Describe steps and techniques to perform enumeration, scanning, and packet capture.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M3: Network and Web Server Attacks
Produce network and web server attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M4: Wireless Attacks and Malware
Produce wireless attacks and malware.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M5: Encryption and Social Engineering Attacks
Explain encryption and social engineering attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT273: Certified Information Systems Security Professional I
This course introduces the concepts behind today’s networks. It outlines current network design, explaining the OSI Model and the methods of carrying data over wired and wireless media. Other topics include network design components, such as topologies and access methods, administration of network operating systems, and troubleshooting methods for data transmission and recovery.
Quarter Credit Hours: 5 | Prerequisite: None

IT273M1: Networking Concepts
Analyze networking concepts, such as ports and protocols; IPv4 and IPv6 addressing; and routing and switching concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M2: Networked Environments
Evaluate network media types, virtualization, and network storage technologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M3: Data Transmission
Analyze policies, best practice, appropriate documentation, and diagrams to manage the network.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M4: Wide Area Networks and Wireless Technologies
Analyze wide area networks, wireless technologies, common network attacks, and techniques for hardening network devices.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M5: Global Interconnectedness
Practice network troubleshooting across various network technologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT275: Linux System Administration
This Linux course prepares you for the Linux Professional Institute's LPIC-1: System Administrator certification. You will learn to install, configure, administer, and secure the Linux operating system. Command-line instructions are heavily emphasized. Emphasis is placed on applied skills that address real-world challenges such as managing file structure, network services, and system security.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT275M1: Linux Software Packaging System
Use the command line and the Linux software packaging system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M2: Configuring the Linux Operating System
Configure the key features of the Linux operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M3: Modifying Files
Modify the files in Linux.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M4: Creating Accounts
Create user and group accounts within Linux.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M5: Configuring Security
Configure security within the Linux operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT277: Certified Information Systems Security Professional II
This course covers the essential material comprising the four study domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK). Domain 1 is about Security and Risk Management; Domain 2 is about Asset Security; Domain 3 is Security Architecture and Engineering; and Domain 5 is Identity and Access Management. The information covered is vital in gaining a threshold understanding of the field of cybersecurity. These four domains will enable you to learn the essentials of security governance, risk management, business continuity planning, laws, regulations and compliance, and the secure control and protection of assets. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. The course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: None
IT277M1: The Pillars of Cybersecurity
Examine the three pillars of cybersecurity: confidentiality, integrity, and availability.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M2: Information and Asset Classification
Explain information and asset classification.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M3: Data Security Controls
Differentiate multilevel data security controls.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M4: Cybersecurity Security Models
Distinguish access control, integrity, and information flow security models.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M5: Security Evaluation Criteria
Differentiate various security evaluation criteria.
Quarter Credit Hours: 1 | Prerequisite: None

IT278: Network Administration
In many organizations, the network administrator is the wizard behind the curtain. Network connections between users and computers seem to magically perform the transmissions required for daily operations. In this course, you are introduced to basic network administration. You install and configure a network operating system in a virtualized environment and practice administrative tasks. You perform hands-on exercises demonstrating server management, user account creation, file access, storage backup, and security settings.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT278M1: Network Operating Systems
Examine the features, editions, roles, and installation methods of a network operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M2: Network Access Administration
Administer server roles, features, storage options, file and print services, and file and folder permissions.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M3: Active Directory Configuration
Configure Active Directory including domains, organizational units, user accounts, and group policy while ensuring compatibility with global networks.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M4: TCP/IP, DNS, and DHCP Configuration
Configure TCP/IP, DNS (Domain Name System), and DHCP (Dynamic Host Configuration Protocol) on a network server.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M5: Virtualization Management
Manage virtualization using Hyper-V.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT279: Certified Information Systems Security Professional II
This course covers the essential material comprising three study domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK): Domain 3 Security Architecture and Engineering; Domain 4 Communications and Network Security; and Domain 8 Software Development Security. The information covered is vital in gaining a threshold understanding of the field of cybersecurity, and will enable you to assess the vulnerabilities of security solutions, design secure communication channels, and apply security controls in the software development environment. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: IT277

IT279M1: Engineering Processes and Secure Design
Examine engineering processes and secure design principles.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M2: Cryptosystem Fundamentals
Analyze symmetric and asymmetric cryptosystem fundamentals.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M3: Secure Network Architecture
Apply secure design principles to network architecture.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M4: Network Attacks and Mitigation
Identify network attacks and mitigation responses.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M5: Security in the Software Development Life Cycle
Describe security in the software development life cycle.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT283: Networking with TCP/IP
This course provides a thorough examination of the protocols and services in the TCP/IP protocol suite. Students gain an understanding of how network traffic is encapsulated and transported by TCP/IP on local area networks and on wide area networks, including the Internet. Students learn about message addressing and forwarding, and how network errors are resolved.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT283M1: TCP/IP, IPv4 and IPv6 Addressing, and Basic IP Packet Structures
Examine the TCP/IP networking model, IPv4 and IPv6 addressing, and basic IP packet structures.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M2: Lower Layer Protocols
Analyze the protocols that operate at the lower layers of the TCP/IP model.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M3: IPv6 Neighbor Discovery, Addressing, and Name Resolution
Analyze IPv6 Neighbor Discovery, and addressing and name resolution on IP networks.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M4: TCP/IP Transport Layer Protocols
Examine TCP/IP Transport Layer Protocols.
Quarter Credit Hours: 1 | Prerequisite: IT273
IT283M5: IPv4 and IPv6 Comparison
Differentials between IPv4 and IPv6 regarding deployment, benefits, and IP security.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT286: Network Security Concepts
This course introduces you to the essential knowledge required to secure today's networks. You will learn to identify threats and vulnerabilities and to apply effective strategies to prevent data breaches. The course discusses topics such as risk assessment; compliance and operational security; access control and authorization management; intrusion detection; application hardening; malicious attacks; and cryptography. It outlines a security professional's responsibilities and discusses the skills needed to protect an organization's data and network infrastructure.
Quarter Credit Hours: 5 | Prerequisite: None

IT286M1: Risk Assessment and Network Monitoring
Examine the process of risk assessment and network monitoring.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M2: Device and Infrastructure Security
Investigate device and infrastructure security, access control, authentication, and authorization.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M3: Protections Measures
Explain the protection of wireless networks and cloud services, and the hardening of hosts and applications.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M4: Cryptography
Examine cryptography methods, vulnerabilities, threats, and malicious attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M5: Security Awareness and Enforcement
Explore social engineering, security administration, disaster recovery, and incident response.
Quarter Credit Hours: 1 | Prerequisite: None

IT288: Security + Certification Prep
This course extends the preparation necessary for CompTIA's Security + Certification exam. While the course may provide you with the foundational knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: IT286 or permission of the Department Chair

IT296: Associate's-Level Information Technology Internship
This course gives associate's-level students practical job experience in the information technology field. The externship provides you an opportunity to learn about the IT career field through practical, real-world experiences and mentoring from an IT professional. This experience will enrich your technology skills and provide a better understanding of the level of expertise needed to be successful in your career.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses; minimum GPA of 2.0

IT299: Associate's Capstone in Information Technology
This course is designed to build on the concepts of all information technology courses you have taken as a part of your degree plan. The capstone course integrates problem-solving techniques and implementation solutions studied in the information technology courses. You will research particular problems or issues you select, analyze the major concerns, and recommend viable information technology solutions to resolve or improve the problems or issues.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

IT301: Project Management I
This course introduces you to the principles of project management. You will gain knowledge of the project management skills and processes needed to select, initiate, and plan a project. You will explore the project management knowledge areas. Topics include creating the project charter, developing project scope statements, creating the project schedule and budget, and risk planning.
Quarter Credit Hours: 6 | Prerequisite: None

IT301M1: Project Management Framework
Analyze the Project Management Framework to identify relationships between process groups and knowledge management areas.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M2: Triple Constraints Management
Create project artifacts to effectively establish project management triple constraints.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M3: Project Risk and Resource Management
Create project artifacts to plan and manage project risk and resources.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M4: Project Execution Management
Create project artifacts to effectively manage and control project execution.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M5: Project Management Ethics and Integrity
Explain why ethics and integrity are important to the field of IT.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M6: Project Management Global Interconnectedness
Practice global interconnectedness as it applies to your field of study.
Quarter Credit Hours: 1 | Prerequisite: None

IT302: Human Computer Interaction
This course introduces you to the field of human computer interaction (HCI). You will survey HCI history and theory, and examine standard principles that are necessary to produce effective interface designs for the consumer. You will also learn about development methodologies, evaluation techniques, task analysis, and prototyping. Activities include observation and analysis of various types of interfaces, plus the use of professional tools to create a new interface design.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M1: HCI Theories and Principles
Examine human-computer interaction theories and principles.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only
IT302M2: HCI Principles and the Discovery Process
Evaluate human-computer interaction principles and the discovery process.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M3: Text and Typography in Design
Relate the value of screen components, color theories, and typography in human-computer interaction.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M4: Auditory Components
Assess auditory components, accessibility, and redundancy concepts for human-computer interaction.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M5: Haptics
Assess the future of haptics in interface design.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M6: Interface Design
Design a user interface with appropriate professional tools.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT303: Virtualization and Cloud Security
This computer virtualization course will include hands-on practice and is designed for individuals who have an understanding of operating systems and programming concepts. You will study several methods of applying virtualization locally and in a hosted environment. You will create a workable software program within a virtual server and in a cloud service solution. You will work in several cloud-based environments and learn how to protect their systems from outside and inside security threats.
Quarter Credit Hours: 6 | Prerequisite: IT213, IT222, and IT234

IT303M1: Virtual Operating System Concepts
Describe a virtual operating system and how it works.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M2: Implementing Virtual Machines and Applications
Implement virtual machines and applications within organizations.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M3: Virtualization Technologies
Analyze several types of virtualization technologies.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M4: Cloud-Based Solutions
Analyze several types of cloud-based solutions.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M5: Cloud Solution Cost Structures
Investigate the cost structure of cloud solutions as compared to on-premise systems.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M6: Addressing Cloud-Based Security Threats
Integrate solutions and strategies for cloud-based security threats.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT304: Application Development and Scripting in the Cloud
You will learn about the advantages of developing and deploying in cloud environments and compare the most popular cloud development platforms. You will become familiar with administrative and basic application programming in cloud environments using popular scripting languages and create your own scripts. You will evaluate software development lifecycle paradigms and select what best to use in a cloud environment.
Quarter Credit Hours: 6 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M1: Cloud Architecture for Software Development
Investigate cloud architecture for software development.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M2: Scripting Languages Concepts
Investigate scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M3: Implementing Scripting Languages in the Cloud
Explain how to use scripting languages for cloud solutions.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M4: Programming Practices
Apply programming practices using scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M5: Comparing Scripting Languages
Synthesize information when comparing popular scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M6: Cloud-Based Software Development
Recommend a software development life cycle for cloud-based software development.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT306: Cloud Services Management
You will explore standards, frameworks, laws, and regulations around cloud services. You will develop processes and procedures for use-case scenarios.
Quarter Credit Hours: 6 | Prerequisite: IT303

IT306M1: Regulating the Cloud Environment
Explore specific laws, regulations, and standards that apply to cloud-based environments.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M2: Governance Considerations for Cloud Migration
Explain governance considerations to ensure successful on-premise to cloud migration.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M3: Cloud Architecture for Systems
Analyze cloud architecture as it relates to systems for the cloud.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M4: Service-Level Agreements
Analyze service-level agreements for cloud providers.
Quarter Credit Hours: 1 | Prerequisite: IT303
IT306M5: Functionality and Security Requirements for Cloud Environments
Synthesize functionality and security requirements for cloud environments that balance performance and security needs.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M6: Designing Cloud Services
Recommend effective approaches for planning, designing, and implementing a successful cloud service for various business scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT316: Computer Forensics
This course explores the pervasive nature of illegal and unauthorized activity occurring in cyberspace: computer crime. You will learn about the many types of computer crime and the structured procedures deployed in its investigation. This will include a systematic investigative approach of both corporate and criminal-related offenses. You will learn data-retrieval principles including onsite data collection, laboratory data retrieval, and live network data retrieval. You will learn how current computer forensics tools are used for data acquisitions to data analysis. This course will also discuss how computer crimes present unique vulnerabilities to computer systems due to the global nature of the Internet.
Quarter Credit Hours: 6 | Prerequisite: None

IT316M1: Computers and Criminal Behavior
Examine the relationship of computers and criminal behavior.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M2: Computer Forensics as a Profession
Describe the field of computer forensics and investigations as a profession.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M3: Computer Forensics Processes
Analyze the processes involved in computer forensics.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M4: Data Acquisition Methods
Examine various data acquisition methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M5: Computer Forensics Tools
Compare current computer forensic tools.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M6: Data Analysis and Validation Techniques
Recommend techniques of data analysis and validation for high-tech investigations.
Quarter Credit Hours: 1 | Prerequisite: None

IT331: Technology Infrastructure
This course explores the concepts and purpose of information technology infrastructure. Emphasis is placed on expanding your knowledge of computer networks and data transmissions and applying those concepts to an organization’s technology requirements.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M1: Networking Skills for Project Success
Describe how networking skills can improve project success.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M2: Key Infrastructure Components
Analyze the functions of key components in information technology infrastructure.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M3: IT Infrastructure Planning
Plan an effective IT infrastructure based on the needs of an organization.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M4: Wide Area Network Technologies
Evaluate Wide Area Network (WAN) technologies.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M5: Global Interconnectedness in Technology Infrastructure
Practice global interconnectedness as it applies to your field of study.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M6: Network Security Design
Formulate a network security design.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT332: Principles of Information Systems Architecture
This course introduces you to the background of information systems architecture. You will learn a holistic approach to both hardware and software architecture design from a broad systems perspective. Both a business and technical focus will be covered with concrete examples of current technologies and related managerial issues.
Quarter Credit Hours: 6 | Prerequisite: IT331

IT332M1: Binary Language
Analyze the language of computers.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M2: The Computer as a System
Analyze the computer as a system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M3: System Architecture Components
Evaluate CPU, RAM, input, output, and peripheral devices as components used in system architecture.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M4: Data Communication and Networking
Assess data communication and networking options for a computer system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M5: Data Storage and Protection
Recommend data storage and data protection technology for a computer system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M6: Computer Operating Systems
Differentiate between various computer operating systems.
Quarter Credit Hours: 1 | Prerequisite: IT331
IT333: Emerging Technologies and the Future
This course identifies specific technologies and highlights the dramatic and rapid changes happening in information and knowledge processing and distribution. The course introduces each technology and its basic functionality. You should expect to leave this course with a greater ability to assess and appreciate the impact that these changes will have. You will analyze technologies that affect the future of computing and society. Additionally, you will undertake an introductory investigation into the basic functionality of each. A listing will include, but may not be limited to, the following main areas, each of which breaks down with substantial further classification and detail: advances in cloud computing models, including fog and edge computing; Internet of Things (IOT); machine learning; artificial intelligence (AI); advances in computer architectures, including specialized Systems on Chip (SOCs); graphics processors and neural networks; data science; advanced generations of wireless cellular; blockchain technologies; automation and robotics. You will evaluate and analyze the impacts that these emerging technologies will have in relation to areas, such as world and local economies, privacy and security, work and employment, education and learning, business and entrepreneurship, war and the military, climate and health, government and politics, and the future of society.
Quarter Credit Hours: 3 | Prerequisite: None

IT350: Advanced Database Concepts
This course incorporates advanced concepts of the database language Transact-SQL (T-SQL) for creating efficient database implementations. You will use the T-SQL programming language and connect to an MS SQL Server database for displaying organized information to users. You will explore the various fundamental features of the T-SQL language such as DataTypes, Sets, and BuiltIn functions. You will explore the programmability of SQL by creating stored procedures; learn how to format a result set by sorting, filtering, and grouping; apply advanced SQL query techniques such as subqueries and common table expressions; use Report Builder to generate analytical reports from your data; and examine the use of non-SQL relational databases.
Quarter Credit Hours: 6 | Prerequisite: IT234

IT350M1: SQL Programming Concepts
Apply fundamental SQL programming concepts.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT350M2: Designing Stored Procedures
Design simple stored procedures to meet business needs.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT350M3: Creating Aggregated Business Report Datasets
Create aggregated business report datasets to format output and filter data.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT350M4: Common Security Expressions
Explore techniques to ensure the database is secure.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT350M5: Using Report Builder
Use a report builder to display and analyze information generated in an MS SQL server database.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT350M6: Nonrelational Database Alternatives
Explore nonrelational database alternatives.
Quarter Credit Hours: 1 | Prerequisite: IT234

IT374: Linux Security
This course introduces Kali Linux as a penetration testing and security auditing platform with advanced tools to identify, detect, and exploit any vulnerabilities uncovered in the target network environment. You will explore several security assessment tools necessary to conduct penetration testing in their respective categories, such as target scoping, information gathering, discovery, enumeration, and vulnerability. You will develop practical penetration testing skills by demonstrating hacker tools and techniques that reflect real-world attack scenarios from a business perspective in today's digital age.
Quarter Credit Hours: 6 | Prerequisite: IT275

IT374M1: Linux Installation and Configuration
Configure a Linux installation.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT374M2: Information Gathering Process
Illustrate the information gathering process for a target environment.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT374M3: Vulnerability Assessment Process
Illustrate the vulnerability assessment process.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT374M4: Target Discovery Process
Analyze network and web exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT374M5: Target Enumeration Process
Analyze privilege escalation and system exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT374M6: Security Vulnerabilities
Analyze wireless exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

IT375: Windows Enterprise Administration
This advanced course in Microsoft Windows enterprise administration prepares you to install, configure, and manage key network services and Active Directory. You will perform administrative tasks such as network service installation and configuration; Active Directory installation; Group Policy design and configuration; and network and Active Directory security configuration. You will learn the theory behind Active Directory design and operation; and complete hands-on labs and projects that develop the skills needed for real-world settings.
Quarter Credit Hours: 6 | Prerequisite: IT278

IT375M1: Windows Server Installation
Install a current version of the Windows operating system into a virtual machine or hardware chassis.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT375M2: Windows Server Advanced Configuration
Configure a current version of the Windows operating system including administration tools.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT375M3: Windows Server Active Directory Configuration
Configure Active Directory and policy functions in a new domain on a current version of the Windows operating system.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT375M4: Network Services and Components
Configure network services and components.
Quarter Credit Hours: 1 | Prerequisite: IT278
IT375M5: Network Policy
Implement network policy and monitoring to specific situations.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT375M6: Security Functions
Apply security functions in a current version of the Windows operating system.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT388: Routing and Switching I
This course is the first of two routing and switching courses that prepare you to design, configure, and maintain network routing and switching. You learn the basic concepts, protocols, and functions of network routers and switches. Emphasis is placed on hands-on practice of configuration and troubleshooting using live and simulated labs.
Quarter Credit Hours: 6 | Prerequisite: IT283

IT388M1: Network Routing and Switching Concepts
Explain network routing and switching concepts.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M2: IP Addressing Concepts
Estimate an IP addressing scheme based on business needs.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M3: Router and Switching Configurations
Apply router and switching configurations to meet business needs.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M4: Network Routing Protocols
Investigate network routing protocols to meet business requirements.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M5: VLAN Design
Design VLANs based on specific situations.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M6: Routing and Switching Proposals
Prepare routing and switching proposals for management approval.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT390: Intrusion Detection and Incident Response
This course provides an introduction to intrusion detection systems available to protect networks from cybercriminals. You will explore various security concepts and the basics of security attacks. You will install and configure various intrusion detection system tools. Topics include principles and classifications of intrusion detection systems, incident response process, and response types. Additionally, the course presents insight into intrusion detection and forensics and incident response strategies required to protect critical assets.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT390M1: Principles and Concepts
Discuss intrusion detection and incident response principles and concepts.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M2: Comparing Intrusion Detection Systems
Compare intrusion detection systems.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M3: Responding to Threats
Analyze the security threat spectrum.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M4: Installing and Examining Intrusion Detection Systems
Demonstrate the ability to install and examine intrusion detection system tools.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M5: Security Analytics
Interpret various security analytic measures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M6: Incident Response Strategies
Differentiate incident response strategies.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT391: Advanced Software Development Including Web and Mobility
This course focuses on advanced design and programming concepts and techniques offering you a choice of implementation and demonstrating how advanced concepts apply across a variety of languages. You will develop advanced software, web, and mobile applications, while applying concepts related to data structures, algorithms, web services, graphics, mobile, and multimedia. You also learn how to create interactive applications across a variety of platforms (traditional applications, websites, and mobile applications).
Quarter Credit Hours: 6 | Prerequisite: IT232, IT234, and IT302

IT391M1: Programming Data Structures
Apply the common linear structures of lists, stacks, and queues.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M2: Recursion, Sorting, and Searching
Develop procedures to solve data structures and algorithm problems.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M3: User Interface Development and Data Validation
Analyze best practices for interactive user interface design.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M4: Multitier Architecture and XML
Analyze the client/server relationship.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M5: Web Services Development
Evaluate web services.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M6: Mobility Development and Cross-Compiling
Design interactive web or mobile applications.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT395: Certified Ethical Hacking II
This course continues concepts introduced in IT262 covering the tools and procedures needed to perform ethical hacking. More advanced penetration testing procedures are covered as well as how to incorporate the knowledge learned into a cohesive set of procedures to help organizations find potential vulnerabilities. This course is designed, among other things, to provide you with the foundational knowledge necessary to continue the pursuit of the EC-Council Certified Ethical Hacker certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT262

IT395M1: Social Engineering and Physical Security Attacks
Conduct social engineering and physical security attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M2: Trojans, Malware, and Cryptology Attacks
Illustrate Trojans, malware, and cryptology attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M3: Web Server and Web Application Attacks
Devise web server and web application attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262
IT395M4: Wireless Network Attacks
Prepare wireless network attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M5: Cyberthreat Mitigation Procedures
Formulate organizational cyberthreat mitigation procedures.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M6: Ethical Hacking Plans
Develop an ethical hacking plan to test an organization’s cybersecurity posture.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT400: Ethics in Cybersecurity
New innovations within information technology continue to evolve around the world, creating ethical challenges and concerns for information technology professionals. This course will examine ethical and legal concerns with the use of information technology. Ethical issues will be examined as they relate to common information systems. Additional topics including privacy, regulations, as well as societal and cultural influences on decision making will be examined.
Quarter Credit Hours: 6 | Prerequisite: IT484

IT400M1: Ethical Issues in Information Technology
Explore the relevance of ethical issues that involve the use of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M2: Ethical and Legal Topics in Information Technology
Evaluate a broad array of topics including privacy, free speech, information security, and law.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M3: Critical Thinking Methods Related to Cybersecurity Ethics
Develop critical thinking methods addressing cybersecurity ethics.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M4: Privacy and Confidentiality in Information Technology
Explain ethical concerns relating to privacy and confidentiality involving information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M5: Ethical Issues Related to the Use of Information Technology
Examine relevant ethical issues that proliferate the use of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M6: Ethical Behavior and Laws in the Use of Information Technology
Discuss laws and regulations involving ethical behavior of individuals and organizations using information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT401: Project Management II
This course is the second of two project management courses and explores more advanced topics. You will gain knowledge of the project management skills and processes needed to execute, control, and close a project. Topics include planning project resources, developing the project team, conducting procurements, measuring project performance, controlling work results, and applying professional responsibility.
Quarter Credit Hours: 6 | Prerequisite: IT301

IT402: IT Consulting Skills
This course will introduce you to the theory and practice of IT consulting. You examine the processes and techniques associated with the consulting field. Business aptitude skills will be taught including communication, ethics, presentation, and leadership skills. Additionally, project definition and analysis, project planning, gathering user and project requirements, executing projects, time management, and the history of consulting will be examined. Through case studies, you prepare a project proposal and a persuasive presentation for an organization.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M1: Consulting and Ethics
Justify ethical decisions with IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M2: Time and Resource Management
Generate time management and analysis representations.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M3: Interpersonal Skills
Develop skills for negotiation, decision-making, and other people-related processes with IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M4: Consulting History and Global Views
Appraise historical and international facets of IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M5: The Consulting Project Proposal
Create a project proposal with a unique vision.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M6: Persuasive Presentations
Generate persuasive materials for IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT403: Advanced Cloud Security
You will investigate cloud security to include vetting cloud providers. The course content helps you examine information assurance, risk management, and governance of cloud security.
Quarter Credit Hours: 6 | Prerequisite: None

IT403M1: Cloud Architecture Security
Explore security as it relates to cloud architecture.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M2: Provider Regulations and Standards
Explore regulations and standards available from various cloud providers.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M3: Cloud-Based Risk Assessment Concepts
Explain risk assessment in a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M4: Risk Assessment Practices
Explore attack vectors in a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None
IT403M5: Security Factors for Cloud Migrations
Synthesize the security factors to consider during migration of systems, applications, data, and databases to a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M6: Recommended Cloud Solutions and Security
Recommend appropriate cloud solutions and cloud security for various business scenarios.
Quarter Credit Hours: 1 | Prerequisite: None

IT404: Security Testing for Cloud Applications
You will identify applications and instances to test and select the appropriate tools to perform security testing. You will execute the tests and communicate the results to stakeholders.
Quarter Credit Hours: 6 | Prerequisite: IT304 and IT403

IT404M1: Software Development Testing Techniques
Investigate software development testing techniques.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M2: Security Testing Techniques
Investigate security testing techniques for cloud-based systems.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M3: Testing Procedures for Cloud-Based Applications
Explain the differences in testing cloud-based applications as compared to traditional software applications.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M4: Security Testing for Cloud Applications
Perform security testing on cloud applications.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M5: Security Testing Strategy Alignment
Synthesize security testing strategies based on project requirements.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M6: Security Testing Strategies
Recommend a strategy for security testing of a cloud-based application.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT410: Certified Information Systems Security Professional III
This course primarily addresses two domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK). Domain 6 is about Security Assessment and Testing; Domain 7 is Security Operations. The security assessment and testing domain explores vulnerability assessments and secure software testing strategies. The domain of security operations details how to manage change and respond to incidents. There will also be a discussion of two important topics from Domain 1 Security and Risk Management that were not addressed in CISSP I. These topics are professional ethics and legal and regulatory issues. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT279

IT410M1: Assessment and Test Strategies
Discriminate assessment and test strategies.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M2: Security Control Testing
Analyze security control testing.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M3: Security Operations Concepts
Examine foundational security operations concepts.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M4: Incident Prevention and Response Strategies
Determine incident prevention and response strategies.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M5: Disaster Recovery Planning and Physical Security
Generalize key issues related to disaster recovery planning and physical security.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M6: Legal Issues and Professional Ethics in Information Security
Distinguish legal issues and professional ethics in information security.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT411: Digital Forensics
In this course, students learn about computer forensics and techniques used to perform computer forensics examinations. Students learn how to gather and protect evidence used in prosecuting computer crimes. Topics in this course include acquiring digital evidence, bookmarking data, file signature analysis, hash analysis, and other forensic techniques. This course is designed, among other things, to provide the student with the requisite knowledge to sit for the EnCase Certified Examiner (EnCE) exam. While the course may provide the student with the knowledge necessary to sit for the examination, the University cannot guarantee the student’s eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT411M1: Digital Forensic Concepts and Techniques
Examine digital forensic concepts and techniques.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M2: Securing Digital Evidence
Plan appropriate methods to secure digital evidence.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M3: Examining Forensic Data
Apply various types of forensic analysis tools for data recovery to forensic scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M4: Audits and Investigations
Prepare audits and investigations of electronic computing devices.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M5: Analyzing System Files and Artifacts
Analyze forensic data from computers to investigate security breaches.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M6: Current Practices and Trends
Investigate current practices and trends in digital and network forensics.
Quarter Credit Hours: 1 | Prerequisite: IT286
IT412: Information Systems Security
Businesses must be able to protect their networks and infrastructures from security attacks. In this course, you learn to investigate system vulnerabilities and implement security solutions. Topics in this course include access control, application security, business continuity and disaster recovery planning, cryptography, information security and risk management, compliance and investigations, operations security, physical security, security architecture and design, telecommunications, and network security. This course is designed, among other things, to provide you with the requisite knowledge to sit for the Certified Information Systems Security Professional exam. While the course may provide the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT412M1: Information Security Concepts
Examine information security concepts.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M2: System Vulnerability and Threats
Analyze system vulnerabilities and threats.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M3: Cryptography Techniques
Choose data encryption techniques and confidentiality best practices.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M4: Operational Security and Incident Planning
Employ solutions that provide protection against system attacks.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M5: Disaster Recovery Planning
Develop information backup and data persistence procedures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M6: Network Security Policies and Procedures
Design network security policies and procedures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT413: Migrating Data and Applications to the Cloud
You will analyze various scenarios regarding data/database and application migrations to a cloud environment. Lab environments provide hands-on experience related to migration scenarios.
Quarter Credit Hours: 6 | Prerequisite: None

IT413M1: Application and Data Migration in the Cloud
Explore cloud architecture as it relates to application and data migration.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M2: Application and Data Migration Strategies
Explore data and application migration strategies and practices for on-premise systems to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M3: Cloud Migration Concepts
Apply migration strategies for moving data to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M4: Migration Procedures
Explain the procedure and processes for migrating data and applications to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M5: Business Requirements for Migrations
Synthesize business requirements as they relate to migrating a system(s) to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M6: Recommended Cloud Migration Strategies
Recommend a migration strategy for a cloud-based system(s).
Quarter Credit Hours: 1 | Prerequisite: None

IT414: Software Development Operations in Cloud Environments
You will examine the software development life cycle (SDLC) and development operations in a cloud. This includes the ability to implement and manage continuous delivery systems and methodologies.
Quarter Credit Hours: 6 | Prerequisite: None

IT414M1: Cloud Architecture and Software Development
Review cloud architecture as it relates to software development.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M2: Development Operations
Explore development operations for software development.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M3: Continuous Delivery Concepts
Analyze continuous delivery as it relates to software development in the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M4: Managing Software Development in the Cloud
Explain the differences and similarities when managing cloud-based software development products and/or services compared to on-premise software development products and/or services.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M5: Software Development Operations
Synthesize software development operations based on different types of cloud products and/or services.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M6: Business Practices for Cloud-Based Software Development
Recommend business practices for cloud-based software development operations.
Quarter Credit Hours: 1 | Prerequisite: None

IT441: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 1 | Prerequisite: CM220; upper-level students only

IT442: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 2 | Prerequisite: CM220; upper-level students only

IT443: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 3 | Prerequisite: CM220; upper-level students only

IT444: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 4 | Prerequisite: CM220; upper-level students only
IT445: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 5 | Prerequisite: CM220; upper-level students only

IT446: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 6 | Prerequisite: CM220; upper-level students only

IT460: Systems Analysis and Design
This course provides an overview of the system development life cycle (SDLC), including the modification and design process. You will learn to choose a system development methodology and evaluate the impact on the organization's strategic plan. It emphasizes the factors for effective communication with users and team members and all those associated with development and maintenance of the system.
Quarter Credit Hours: 6 | Prerequisite: CM220; upper-level students only

IT460M1: Information Systems Concepts
Compare various types of information systems.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M2: Developing Logical Systems Models
Analyze user needs to develop a requirements document including a feasibility study.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M3: Object Modeling
Create logical models that describe system processes.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M4: Development Strategies
Develop information systems by converting design specifications into data structures.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M5: Systems Architecture
Assess system implementation methods.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M6: Systems Performance Evaluation
Evaluate system performance to support data-driven decision making and continuous process improvement.
Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT471: Routing and Switching II
This course is the second of two routing and switching courses and explores more advanced topics. You will design, configure, reconfigure, and maintain network routing and switching devices. You will also learn advanced concepts in protocols, resource access, and disaster recovery. Emphasis is placed on planning, proposing, and securing network infrastructure.
Quarter Credit Hours: 6 | Prerequisite: IT388

IT471M1: IP Addressing Schemes
Prepare an IP scheme for a small network to submit for management approval.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M2: Routing and Switching Configuration
Configure routing and switching devices per plans and specifications.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M3: Advanced Routing and Switching Concepts
Explore advanced network routing and switching concepts.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M4: Network Design
Prepare network designs based on specific criteria.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M5: Disaster Recovery with WANs
Prepare a disaster recovery plan for a routed infrastructure.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M6: Network Health
Prepare routing and switching proposals for management approval.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT473: Bachelor's Capstone in Cloud Computing and Solutions
The Bachelor's Capstone in Cloud Computing and Solutions builds on the concepts of all information technology and cloud computing courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment. You will demonstrate mastery of cloud computing and solutions by completing a course-long project.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair

IT479: Bachelor's-Level Cybersecurity Internship
This course is taken at the conclusion of the cybersecurity degree and incorporates practical job experience with the skills and knowledge gained from prior coursework. You will work with instructors and other students on real-world projects that may include security system design, forensic analysis, or recommendations for an organization's security infrastructure. This course will enable you and your team members to practice your problem-solving talents. Along with timelines and project plans, your team will consider other business constraints.
As is a requirement for most information technology projects, each security project may include evaluation mechanisms, hands-on demonstrations, examples for stakeholders, and a final roll-up of future project improvements. Internships must be preapproved by the Dean prior to the start of the term. Students who fail this course on the first attempt may not reenroll in this course without the Dean's approval.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

IT481: Advanced Software Development
This course addresses advanced software design and development concepts, offering you a choice of implementations demonstrating how the concepts apply across a variety of languages. You will apply analysis and benchmarking, database creation and usage, data in motion and data at rest security, threading, reentrancy, and advanced testing concepts.
You will also learn how to package software for distribution.
Quarter Credit Hours: 6 | Prerequisite: IT350 and IT391

IT481M1: Distributed and Collaborative Development Concepts
Describe distributed and collaborative development concepts.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391
IT481M2: Database Schema Implementation
Implement a database schema with security and optimization.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391

IT481M3: System Testing and Quality Assurance
Plan system testing and quality assurance activities.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391

IT481M4: Algorithms for Analysis and Optimization
Implement algorithms that allow analysis and optimization.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391

IT481M5: Software Development Best Practices
Integrate the best practices of software development.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391

IT481M6: Software Distribution
Prepare software for distribution.
Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391

IT484: Cybersecurity Policies
This course teaches you how to defend organizational resources by implementing and maintaining cybersecurity policies. Cybersecurity policies are used to support defense of data availability, integrity, and confidentiality. By establishing and applying effective security policies, organizations can keep valuable data safe. Topics include applying cybersecurity policies to access controls, cybersecurity operations and administration, risk analysis, incident response, and recovery. This course also teaches you cybersecurity policies for securing publicly available resources and Web applications.
Quarter Credit Hours: 6 | Prerequisite: IT388

IT484M1: Access Controls and Security Technologies
Evaluate access controls and security technologies supported by cybersecurity policies used to protect network resources and ensure data availability.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M2: Security Operations and Administration Procedures
Create security operations and administration procedures related to data privacy and cybersecurity policy.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M3: Risk Management and Compliance
Evaluate risk management and compliance in regard to cybersecurity policy and industry standards.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M4: Incident Response Planning
Create an incident response plan, integrated with cybersecurity policy, which assists with organizational recovery.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M5: Protecting Private Information
Evaluate cryptography, network, and communications technology used to protect private information from public disclosure and supported by cybersecurity policies.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M6: Organizational System and Application Security Procedures
Evaluate organizational system and application security procedures related to cybersecurity policies and industry standards.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT488: Software Product Development Using Agile
This project-based course concludes the multiphase software development series of courses and allows you to apply your learning to the development of a software product in an agile team software development environment. You will explore the concepts of agile development and then implement those concepts as you work on an agile development team, designing and developing a software product using an agile software development life cycle, from concept to packaged product.
Quarter Credit Hours: 6 | Prerequisite: IT481 and IT350

IT488M1: Software Development Using Agile Development Practices
Determine agile development practices.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M2: Software Development Using Agile Project Development and Communication
Engage in agile project teamwork and communication.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M3: Continuous Integration Environment
Demonstrate software development skills in a continuous integration environment.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M4: Integration and System Testing
Apply integration and system testing skills in an agile environment.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M5: Software Application Creation
Create a software application from a concept to a finished product.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M6: Software Project Release Packaging
Create a distribution package of software product for release to the end-user market.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT489: Bachelor's-Level Information Technology Internship
This course gives you practical job experience in the information technology field. The internship provides you with an opportunity to learn about the IT career field through practical, real-world experiences and mentoring from an IT professional. This experience will enrich your technology skills and provide a better understanding of the level of expertise needed to be successful in your career. Internships must be preapproved by the Dean prior to the start of the term. Students who fail this course on the first attempt may not reenroll in this course without the Dean's approval.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

IT497: Bachelor's Capstone in Cybersecurity
The Bachelor's Capstone in Cybersecurity is designed to build on the concepts of all information technology and security courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment. You will be directed to work collaboratively to achieve the learning objectives for this course.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair
IT499: Bachelor's Capstone in Information Technology

The Bachelor's Capstone in Information Technology is designed to build on the concepts of all information technology courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair

IN200: Data Governance - Policy and Ethics

This course looks at topics such as business process management, risk management, security, and data quality. You will develop a sample data governance plan. This course also looks at data ownership and the issues of rights, responsibilities, and privacy related to the ownership of data. Legal and ethical issues are also discussed.
Quarter Credit Hours: 5 | Prerequisite: None

IN200M1: Data Governance Roles
Examine the various roles involved in data governance.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M2: Data Governance Plan
Formulate a data governance plan for a small data collection company.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M3: Ethical Requirements for Collecting and Storing Data
Evaluate the ethical requirements when collecting and storing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M4: Securing Collected and Stored Data
Describe the importance of securing collected and stored data.
Quarter Credit Hours: 1 | Prerequisite: None

IN200M5: Data Governance Policies
Synthesize the policies of data governance with standard business practices.
Quarter Credit Hours: 1 | Prerequisite: None

IN300: Programming for Data Analysis (Python, R, and Java)

This course examines the use of Python, R, and Java to analyze data of all types. Fundamental programming concepts are covered for each language. These include data types, variables, introduction to regular expressions, decisions, iteration, and introduction to collections using arrays, lists, and key-value pairs. The importance of securing data is stressed throughout the course.
Quarter Credit Hours: 5 | Prerequisite: None

IN300M1: Data Expressions, Decisions, and Iteration
Implement expressions, decisions, and iteration in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M2: Data Collections
Apply data collections, including arrays, lists, and key-value pairs, in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M3: Methods for Securing Data
Recommend methods for securing data in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M4: Evaluating Large Datasets
Use each language to evaluate large datasets in each language.
Quarter Credit Hours: 1 | Prerequisite: None

IN300M5: Analyzing Large Datasets
Use each language to report specific analysis of large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN301: Securing Data

This course covers multiple topics in the sophisticated use of databases and the awareness of database vulnerabilities and potential solutions to those vulnerabilities. Topics include indexing, inference and aggregation (especially with an eye on security), least privilege, activity monitoring, hashing and encryption, data access controls, and data security models versus common database machine administration (DBMA) vulnerabilities. Blockchain, as an advanced database concept, is also examined.
Quarter Credit Hours: 5 | Prerequisite: IT350

IN301M1: Secure Database Development
Investigate methods for developing secure databases.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M2: Data Access Controls and Data Encryption
Examine industry-wide tools used for reporting and visualizing data.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M4: Countermeasure Design
Design countermeasures for common database vulnerabilities.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN301M5: Blockchain Security Techniques
Evaluate whether blockchain security techniques can be applied broadly to database security.
Quarter Credit Hours: 1 | Prerequisite: IT350

IN302: Reporting and Visualization

This course focuses on how to prepare the collected and analyzed data for decision-making through the use of appropriate reporting formats including graphs, charts, diagrams, and so forth. Industry-wide data reporting and visualization tools are examined and evaluated.
Quarter Credit Hours: 5 | Prerequisite: None

IN302M1: Tools for Reporting and Visualizing Data
Examine industry-wide tools used for reporting and visualizing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M2: Data Visualizing Techniques
Apply the appropriate visualizing techniques for specific reporting needs.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M3: Deceptive Aspects of Data Visualization
Discuss how data visualization can deceive users.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M4: Formatting Tools for Data Visualization
Analyze the efficacy of formatting tools in visualizing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN302M5: Practical Application of Data Visualization and Reporting
Practice reporting and visualizing data with several industry-wide tools using large datasets.
Quarter Credit Hours: 1 | Prerequisite: None
IN303: Data Mining and Data Warehousing
This course discusses the elements of pattern analysis (regular expressions) and machine learning (artificial intelligence and predictive analysis) involved in the concept of mining data. Hadoop, MapReduce, and Spark are examined as tools to aid in the manipulation of large amounts of data. Additional topics include simulation, clustering, high-dimensional data and locality-sensitive hashing, search spam, and data streams. Also, data warehousing and data lakes are shown as preparations for the tasks of analyzing data.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN303M1: Pattern Analysis and Machine Learning
Discuss the elements of pattern analysis and machine learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M2: Data Mining and Warehousing Tools
Examine popular tools used for data mining and warehousing data.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M3: Data Warehouses and Data Lakes
Compare the data warehouse and the data lake and their uses.
Quarter Credit Hours: 1 | Prerequisite: None

IN303M4: Entity Matching Methods
Discuss methods for identifying entity matching within multiple large datasets.
Quarter Credit Hours: 1 | Prerequisite: None

IN304: Advanced Programming for Data Analysis
This course continues the study of Python R and Java as tools for the analysis of all types of data. Pandas for Python are introduced as widely used tools for data wrangling. Emphasis is placed on gathering data and using these tools to solve scenario-based problems. Additionally, the Scala language is explored as a modern tool for data science.
Quarter Credit Hours: 5 | Prerequisite: IN300

IN401: Data Curation Concepts
This course examines the topic of data curation and the role of the data curator. Topics include extraction, transformation, and loading (ETL) of data from one source to another, and the integration, ingestion, and fusion of multiple sets of data from the perspective of the data curator.
Quarter Credit Hours: 6 | Prerequisite: IN300

IN401M1: Extracting, Transforming, and Loading Data
Examine the processes of extracting, transforming, and loading (ETL) data for different sources.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M2: Curation Issues
Analyze the curation issues when scaling datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M3: The Data Curator
Explain the role of the data curator.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M4: Data Curation Tools
Evaluate tools, and their limitations, used in the process of data curation.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M5: New Discoveries Through Data Curation
Discuss how data curation can lead to new discoveries in disparate data sets.
Quarter Credit Hours: 1 | Prerequisite: IN300

IN401M6: Curation With Large Datasets
Investigate potential problems related to curating data from large datasets.
Quarter Credit Hours: 1 | Prerequisite: IN300
IN403M4: Deep Learning Case Studies
This course discusses modeling techniques for both relational and nonrelational databases. Techniques for modeling, including conceptual, logical, and physical designs, along with entity-relationship diagrams (ERD), are examined and used to better understand current data so as to improve performance to provide competitive advantage. Regression techniques, machine learning, and other tools are used to examine data and conduct predictive analysis. Real-world case studies are examined.
Quarter Credit Hours: 6 | Prerequisite: None

IN403M5: Deep Learning Application
Develop a deep learning project.
Quarter Credit Hours: 1 | Prerequisite: None

IN403M6: Image Classification in Deep Learning
Examine image classification in deep learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN404: Machine Learning
This course will provide an overview and understanding of key machine learning techniques, mathematical models, and algorithms. The complete process from datasets, features, algorithms, and modeling will be covered. Topics in supervised and unsupervised machine learning, including, but not limited to, linear regression, random forest, core Python packages, as well as descriptive, prescriptive, and predictive analytics, will be highlighted.
Quarter Credit Hours: 6 | Prerequisite: None

IN404M1: Automated Bots in Cyberwarfare
Examine the use of automated bots in cyberwarfare.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M2: Machine Learning Case Studies
Analyze multiple case studies of practical use of machine learning.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M3: Machine Learning Algorithms
Analyze different machine learning algorithms for a specified problem.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M4: Kernel Learning and Time-Series Analyses
Explore kernel learning and time-series analyses.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M5: Machine Learning Application
Develop a machine learning application using common machine learning tools.
Quarter Credit Hours: 1 | Prerequisite: None

IN404M6: Classification and Regression Trees Algorithm
Apply classification and regression trees algorithm to make predictions on data.
Quarter Credit Hours: 1 | Prerequisite: None

IN405: Blockchain, Cryptography, and Hashgraph
This course examines the concepts of blockchain technology. Hashgraph is also studied as an alternative to blockchain technology. The involvement of cryptocurrency and cryptography in both technologies is discussed.
Quarter Credit Hours: 6 | Prerequisite: None

IN405M1: Blockchain and Cryptocurrency Concepts
Describe the history, purpose, and long-term implications of blockchain and cryptocurrency.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M2: Cryptography Concepts
Examine the key concepts of cryptography.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M3: Public Key Infrastructure (PKI) Concepts
Discuss public key infrastructure (PKI) and its implications.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M4: Blockchain, Cryptography, and Hashgraph Case Studies
Explore multiple case studies in various industries discussing blockchain, cryptography, and hashgraph.
Quarter Credit Hours: 1 | Prerequisite: None
IN405M5: Legal and Ethical Dimensions of Blockchain
Evaluate legal and ethical dimensions of blockchain.
Quarter Credit Hours: 1 | Prerequisite: None

IN405M6: Blockchain and Hashgraph
Compare blockchain and hashgraph.
Quarter Credit Hours: 1 | Prerequisite: None

IN406: Business Intelligence
This course examines the concepts of business intelligence and the tools often used to provide historical, current, and predictive analysis of the data provided. Best practices for reporting and visualizing data are analyzed. Real-world case studies are used for illustration purposes.
Quarter Credit Hours: 6 | Prerequisite: None

IN406M1: Decision Support Systems, Data Analysis, and Business Intelligence
Compare decision support systems, data analysis, and business intelligence.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M2: Business Intelligence Tools
Evaluate major tools used in business intelligence techniques.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M3: Business Intelligence Legal and Ethical Issues
Examine the legal and ethical issues involved in business intelligence activities.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M4: Business Intelligence Trends
Quarter Credit Hours: 1 | Prerequisite: None

IN406M5: Business Intelligence Reporting and Visualization Tools
Examine reporting and visualization tools used in business intelligence.
Quarter Credit Hours: 1 | Prerequisite: None

IN406M6: Business Intelligence Solutions
Create a complete business intelligence solution to a real-world problem using a large dataset.
Quarter Credit Hours: 1 | Prerequisite: None

IN498: Bachelor's Capstone in Analytics
The Bachelor's Capstone in Analytics is designed to build on the concepts of all analytics courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified data analytics need in a business or institutional environment.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Program Chair

IN515: AWS Academy Cloud Foundations
Amazon Web Services (AWS) Academy Cloud Foundations is intended to help you seek an overall understanding of cloud computing concepts, independent of specific technical roles. It provides a detailed overview of cloud concepts, AWS core services, security, architecture, pricing, and support.
Quarter Credit Hours: 4 | Prerequisite: None

IN516: AWS Academy Cloud Architecting
Amazon Web Services (AWS) Academy Cloud Architecting covers the fundamentals of building information technology (IT) infrastructure on AWS. The course is designed to teach solutions architects how to optimize their use of the AWS Cloud by understanding AWS services and how they fit into cloud-based solutions. Although architectural solutions can differ depending on the industry, type of application, and size of the business, this course emphasizes best practices for the AWS Cloud that apply to all of them. It also recommends various design patterns to help you think through the process of architecting optimal IT solutions on AWS. Throughout the course, you will explore case studies that showcase how some AWS customers have designed their infrastructures and the strategies and services that they have implemented. Finally, this course provides opportunities for you to build a variety of infrastructures through a guided, hands-on approach.
Quarter Credit Hours: 4 | Prerequisite: None

IN517: AWS Academy Cloud Developing
Amazon Web Services (AWS) Academy Cloud Developing is designed to help you gain technical expertise in development using cloud technologies and prepare you to take the AWS Certified Developer - Associate exam. The curriculum is delivered through instructor-led classes, knowledge assessments, and hands-on labs. You will also have access to course manuals, online knowledge assessments, a free practice certification exam, and a discount voucher for the certification exam. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 4 | Prerequisite: None

IN518: AWS Academy Data Analytics Lab
Amazon Web Services (AWS) Academy Data Analytics is a series of lab exercises that teach you how to conduct big data analysis with practical, real-world examples. You will learn how to analyze extremely large data sets and create visual representations of that data using a case-study approach.
Quarter Credit Hours: 4 | Prerequisite: None

IN519: AWS Academy Cloud Operations
Amazon Web Services (AWS) Academy Cloud Operations is designed to prepare you to pursue entry-level DevOps, support, and cloud operations roles. It will also help prepare you to take the AWS SysOps Administrator - Associate exam. Emphasizing best practices in the AWS Cloud and recommended design patterns, this course will teach you how to solve problems and troubleshoot various scenarios. The course will show you how to create automatable and repeatable deployments of networks and systems on AWS and covers specific AWS features and tools related to configuration and deployment. Through case studies and demonstrations, you will learn how some AWS customers design their infrastructures and implement various strategies and services. You will also have the opportunity to build a variety of infrastructures via guided, hands-on activities. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 4 | Prerequisite: None
IT104: Introduction to Cybersecurity
Entities and organizations must be able to protect not only their network infrastructure, but also their personnel and customers from data loss and identity theft. This course introduces the topic of cybersecurity and how it has evolved over the last several decades. In this course, you will examine the concepts and challenges of cybersecurity from its evolution over the past decades to the increasing cyberthreats that exist today. Evolving trends that impact cybersecurity will be discussed, including the use of mobile devices, cloud computing, and the increased sophistication of attacks. You will study cybersecurity's role in physical and cyber incidents. Cybersecurity design is examined from a high level, as is the role of the cybersecurity professional in today's information technology environment. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue relevant certifications. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 5 | Prerequisite: None

IT104M1: Cybersecurity Overview
Examine the field of cybersecurity, including career opportunities and pathways to cybersecurity certifications.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M2: Security Assessments
Discuss the role of security assessments.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M3: Security Controls
Differentiate the roles of internal and external security controls.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M4: Operations and Personnel Security
Identify operations security and personnel cybersecurity issues.
Quarter Credit Hours: 1 | Prerequisite: None

IT104M5: Current Threats and Future Issues
Explain current cybersecurity threats and the future of cybersecurity.
Quarter Credit Hours: 1 | Prerequisite: None

IT117: Website Development
In this course, you investigate Internet technologies. You learn the concepts of web development along with web page design. By creating an individual online portfolio or biography using HTML, HTML5, and CSS (Cascading Style Sheets), you develop skills for today and tomorrow. This course will enable you to self-promote and demonstrate your skills to an audience via the web.
Quarter Credit Hours: 5 | Prerequisite: None

IT117M1: Website Project Planning
Complete a detailed plan for a website project in a formal design document.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M2: HTML and Images
Apply HTML and images to create professional web pages.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M3: CSS and HTML
Integrate CSS with HTML to create a visually appealing website.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M4: HTML Forms
Develop HTML forms with form-field validation.
Quarter Credit Hours: 1 | Prerequisite: None

IT117M5: Constructing Functional Websites
Construct a well-designed and fully functional website using HTML and CSS.
Quarter Credit Hours: 1 | Prerequisite: None

IT133: Microsoft Office Applications on Demand
This course teaches you to use the current Microsoft Office suite of applications. Topics include an introduction to Word, Excel, PowerPoint, and cloud-based file management systems. You will also learn how to analyze appropriate software applications to address solutions within a profession.
Quarter Credit Hours: 5 | Prerequisite: None

IT133M1: Operating System and Services
Use the computer operating system and cloud-based services to set preferences and manage files.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M2: Word Processing Skills
Create documents using various functions of word processing software.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M3: Spreadsheet Skills
Create spreadsheets using basic spreadsheet functions.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M4: Computer Presentation Skills
Create computer-generated, on-screen presentations.
Quarter Credit Hours: 1 | Prerequisite: None

IT133M5: Software Solutions and Analysis
Analyze appropriate software application(s) to address solutions within a specific discipline.
Quarter Credit Hours: 1 | Prerequisite: None

IT153: Spreadsheet Applications
This course examines spreadsheet concepts including calculations, formulas, built-in functions, and spreadsheet design. You will create spreadsheets and manipulate data to solve business problems. The course further explores topics such as charts, data tables, pivot tables, and what-if analysis.
Quarter Credit Hours: 5 | Prerequisite: None

IT153M1: Spreadsheets for Business
Create spreadsheets to solve business problems.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M2: Spreadsheet Formulas and Functions
Use formulas and functions to perform calculations.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M3: Spreadsheet Workbooks
Prepare workbooks to consolidate data.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M4: Worksheet Macros
Create macros to automate worksheets.
Quarter Credit Hours: 1 | Prerequisite: None

IT153M5: Spreadsheet Data Analysis
Analyze data using the scenario manager.
Quarter Credit Hours: 1 | Prerequisite: None
IT163: Database Concepts Using Microsoft Access
This course is an introduction to relational database management systems. You will use a relational database management system to create, maintain, and secure a database in order to analyze data. You will create filters, sorts, queries, forms, and reports. The course emphasizes the skills you need to meet user requirements.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M1: Effective Design Concepts
Synthesize database concepts needed to effectively design a database.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M2: Relational Databases
Create relational databases with multiple entities and relationships.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M3: Database Forms
Create forms to input data.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M4: Structured Query Language
Use Structured Query Language (SQL) to manage data.
Quarter Credit Hours: 1 | Prerequisite: None

IT163M5: Database Reports
Construct reports to retrieve data.
Quarter Credit Hours: 1 | Prerequisite: None

IT190: Information Technology Concepts
You will explore concepts of information technology including hardware, software, and networks. You will also gain a practical understanding of how computer hardware and operating systems work. Topics include personal computer configuration and maintenance, along with the essentials of system software installation and administration.
Quarter Credit Hours: 5 | Prerequisite: None

IT190M1: Hardware Components
Describe hardware components.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M2: Software Applications
Explain different types of software applications.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M3: System Software
Discuss the functions of system software.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M4: Computer Network Components
Describe the components of a computer network.
Quarter Credit Hours: 1 | Prerequisite: None

IT190M5: Computer and Network Security
Explain how to secure and protect computers and computer networks.
Quarter Credit Hours: 1 | Prerequisite: None

IT213: Software Development Concepts
This course introduces the fundamentals of software engineering, demonstrating how the fundamentals are the same across multiple programming languages. The core principles found in every programming language are investigated. You will design, develop, debug, and test simple applications using your choice from the programming language options.
Quarter Credit Hours: 5 | Prerequisite: IT117

IT213M1: Software Construction Core Concepts
Create fundamental programs using concepts such as declaring and initializing variables and constants.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M2: Decision Structures and Iteration
Create fundamental programs using concepts such as decision statements and iteration.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M3: Software Development History and Modeling
Create plans for programs using an understanding of historical development of programming techniques and appropriate modeling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M4: Functions and Arrays
Create fundamental programs using concepts such as functions and arrays.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT213M5: Debugging and Testing
Apply the debugging and testing processes to programs containing fundamental concepts such as decision statements, iteration, functions, and arrays.
Quarter Credit Hours: 1 | Prerequisite: IT117

IT214: Website Implementation
This is a fast-paced course in web design. You will learn intermediate and advanced concepts of web page design. The course begins with a review of planning and design concepts. You will explore elements such as responsive website pages, Cascading Style Sheets (CSS) and JavaScript navigation bars, accessibility, multimedia, website page layouts, search engine optimization, and web security. You will create an individual portfolio for sharing and implement the current versions of Hypertext Markup Language (HTML), CSS, and JavaScript.
Quarter Credit Hours: 5 | Prerequisite: IT117

IT222: Introduction to Cloud Computing
This course takes you beyond the definitions of cloud computing and into the realm of architecture-driven practices and principles. It will lead you from start to finish with the essential concepts and technologies of cloud computing, its history, innovation, and business rationale. The course will use informative case studies to illustrate the rich and real-world landscape of organizational decision making as it relates to cloud adoption and implementation. You will be exposed to cloud architectural models, service requirements, infrastructure, and security.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT222M1: Cloud Computing Concepts
Describe the key terminologies, fundamental concepts, and models that define the cloud computing paradigm.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M2: Moving to Cloud Computing
Investigate the business, economic, security, and productivity justifications and issues involved in moving to cloud computing.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M3: Foundational Technologies and Architectures for Cloud Computing
Analyze the technologies and architectures that provide the foundation for cloud computing.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT222M4: Cloud Computing Design Patterns and Architecture
Examine basic and advanced cloud computing design patterns and architectures.
Quarter Credit Hours: 1 | Prerequisite: IT273
IT222M5: Financial Considerations for Cloud Adoption
Use performance and cost metrics, as well as pricing models, to make decisions related to cloud adoption and management.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT227: Cloud Infrastructure Administration
You will learn about administering infrastructure in the cloud. You will compare and contrast administering on-premise environments and cloud environments. Finally, you will complete hands-on labs in a cloud environment.
Quarter Credit Hours: 5 | Prerequisite: IT222

IT227M1: Information Technology Infrastructures
Analyze different types of information technology infrastructures.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M2: Cloud Architecture Concepts
Summarize the cloud architecture as it relates to infrastructure.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M3: Cloud Orchestration Concepts
Summarize cloud orchestration versus locally managed systems.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M4: Cloud-Based Analysis
Analyze information after performing hands-on activities in the cloud.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT227M5: Working With a Cloud Provider
Recommend a strategy when using a cloud provider.
Quarter Credit Hours: 1 | Prerequisite: IT222

IT232: Software Design and Development Concepts
This is an intermediate course in the design and development of programs offering you a choice of implementation and demonstrating how design and programming concepts are universal. You will apply software design techniques, software process models, object-oriented programming concepts, and secure data-handling techniques. In addition, you will design, develop, debug, and test intermediate-level applications using your choice from the programming language options.
Quarter Credit Hours: 5 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M1: Software Process Models
Explore various software process models.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M2: Advanced Design Techniques
Compose software using advanced interface and program design techniques.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M3: Secure Data Handling Techniques
Select appropriate secure data handling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M4: Design Requirements
Construct a software test plan for validation and verification of design requirements.
Quarter Credit Hours: 1 | Prerequisite: IT232 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT232M5: Object-Oriented Programming Concepts
Examine object-oriented programming concepts.
Quarter Credit Hours: 1 | Prerequisite: IT213 | Corequisite: IT302 (recommended for Bachelor of Science in Information Technology students)

IT234: Database Concepts
This course prepares you to learn database programming. You will be exposed to the essential concepts of database management systems and SQL programming language. This course will provide you with the business context in which data is used and how it is transformed into information. You will identify the information needs and general usage of data within the modern business context and link the use of relational database management systems to the data needs of the organization.
Quarter Credit Hours: 5 | Prerequisite: IT163

IT234M1: Database Management Concepts
Demonstrate the fundamental concepts of Database Management systems.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M2: Data Definition Language
Explore data definition language (DDL) statements to define the database structure or schema.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M3: Data Manipulation Language
Explore data manipulation language (DML) statements to manage data within schema objects.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M4: Advanced SQL
Discover more advanced SQL such as security commands and logins.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT234M5: Analytical and Non-Relational Database Alternatives
Investigate analytical and nonrelational database alternatives.
Quarter Credit Hours: 1 | Prerequisite: IT163

IT244: Python Programming
This course examines basic programming concepts using the Python language as the tool. Concepts studied include variables, data types, decision making, logical and relational operators, iteration, arrays, and other data structures. Additional course topics include file management and security, classes and related topics, and modules and other built-in tools.
Quarter Credit Hours: 3 | Prerequisite: None

IT244M1: Python Programming Fundamentals
Apply the basic concepts of programming using the Python language.
Quarter Credit Hours: 1 | Prerequisite: None

IT244M2: Python Functions and Classes
Analyze user-defined functions and classes in Python.
Quarter Credit Hours: 1 | Prerequisite: None

IT244M3: Python Tools and Modules
Examine Python versions, available system interfaces, built-in tools, and user-defined modules.
Quarter Credit Hours: 1 | Prerequisite: None
IT247: Fundamentals of Web Graphics
You will learn how to create appropriate web graphics using popular image editing tools. Throughout the course, you will create a collection of custom graphics that will be displayed in an e-Portfolio layout. Topics will include resizing, resolution, optimization, digital photo enhancement, custom banner and button creation, and more.
Quarter Credit Hours: 1 | Prerequisite: None

IT261: Desktop Administration
This course prepares networking students to install, configure, and administer a desktop operating system. You will learn to automate operating system installation, set up and manage user accounts, and configure local file systems. You will learn to configure and troubleshoot both local and network printers, manage and troubleshoot access to shared folders, and recover from system failures.
Quarter Credit Hours: 5 | Prerequisite: IT190

IT262: Certified Ethical Hacking I
This course covers the tools and procedures needed to perform ethical hacking. Ethical hacking, which is also known as penetration testing, is a procedure employed by organizations where the tester attempts to penetrate or compromise a computer or network. In so doing, organizational vulnerabilities are brought to light, which allows the organization to mitigate the vulnerabilities uncovered. This course is designed, among other things, to provide you with the foundational knowledge necessary to continue your studies for the EC-Council Certified Ethical Hacker certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: None

IT262M1: Network and Reconnaissance Results
Interpret network and reconnaissance results.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M2: Enumeration, Scanning, and Packet Capture
Describe steps and techniques to perform enumeration, scanning, and packet capture.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M3: Network and Web Server Attacks
Produce network and web server attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M4: Wireless Attacks and Malware
Produce wireless attacks and malware.
Quarter Credit Hours: 1 | Prerequisite: None

IT262M5: Encryption and Social Engineering Attacks
Explain encryption and social engineering attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT273: Networking Concepts
This course introduces the concepts behind today's networks. It outlines current network design, explaining the OSI Model and the methods of carrying data over wired and wireless media. Other topics include network design components, such as topologies and access methods, administration of network operating systems, and troubleshooting methods for data transmission and recovery.
Quarter Credit Hours: 5 | Prerequisite: None

IT273M1: Networking Concepts
Analyze networking concepts, such as ports and protocols; IPv4 and IPv6 addressing; and routing and switching concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M2: Networked Environments
Evaluate network media types, virtualization, and network storage technologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M3: Data Transmission
Analyze policies, best practice, appropriate documentation, and diagrams to manage the network.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M4: Wide Area Networks and Wireless Technologies
Analyze wide area networks, wireless technologies, common network attacks, and techniques for hardening network devices.
Quarter Credit Hours: 1 | Prerequisite: None

IT273M5: Global Interconnectedness
Practice network troubleshooting across various network technologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT275: Linux System Administration
This Linux course prepares you for the Linux Professional Institute’s LPIC-1: System Administrator certification. You will learn to install, configure, administer, and secure the Linux operating system. Command-line instructions are heavily emphasized. Emphasis is placed on applied skills that address real-world challenges such as managing file structure, network services, and system security.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT275M1: Linux Software Packaging System
Use the command line and the Linux software packaging system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M2: Configuring the Linux Operating System
Configure the key features of the Linux operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M3: Modifying Files
Modify the files in Linux.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M4: Creating Accounts
Create user and group accounts within Linux.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT275M5: Configuring Security
Configure security within the Linux operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT277: Certified Information Systems Security Professional I
This course covers the essential material comprising the four study domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK). Domain 1 is about Security and Risk Management; Domain 2 is about Asset Security; Domain 3 is Security Architecture and Engineering; and Domain 5 is Identity and Access Management. The information covered is vital in gaining a threshold understanding of the field of cybersecurity. These four domains will enable you to learn the essentials of security governance, risk management, business continuity planning, laws, regulations and compliance, and the secure control and protection of assets. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: None
IT277M1: The Pillars of Cybersecurity
Examine the three pillars of cybersecurity: confidentiality, integrity, and availability.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M2: Information and Asset Classification
Explain information and asset classification.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M3: Data Security Controls
Differentiate multilevel data security controls.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M4: Cybersecurity Security Models
Distinguish access control, integrity, and information flow security models.
Quarter Credit Hours: 1 | Prerequisite: None

IT277M5: Security Evaluation Criteria
Differentiate various security evaluation criteria.
Quarter Credit Hours: 1 | Prerequisite: None

IT278: Network Administration
In many organizations, the network administrator is the wizard behind the curtain. Network connections between users and computers seem to magically perform the transmissions required for daily operations. In this course, you are introduced to basic network administration. You install and configure a network operating system in a virtualized environment and practice administrative tasks. You perform hands-on exercises demonstrating server management, user account creation, file access, storage backup, and security settings.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT278M1: Network Operating Systems
Examine the features, editions, roles, and installation methods of a network operating system.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M2: Network Access Administration
Administer server roles, features, storage options, file and print services, and file and folder permissions.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M3: Active Directory Configuration
Configure Active Directory including domains, organizational units, user accounts, and group policy while ensuring compatibility with global networks.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M4: TCP/IP, DNS, and DHCP Configuration
Configure TCP/IP, DNS (Domain Name System), and DHCP (Dynamic Host Configuration Protocol) on a network server.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT278M5: Virtualization Management
Manage virtualization using Hyper-V.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT279: Certified Information Systems Security Professional II
This course covers the essential material comprising three study domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK): Domain 3 Security Architecture and Engineering; Domain 4 Communications and Network Security; and Domain 8 Software Development Security. The information covered is vital in gaining a threshold understanding of the field of cybersecurity, and will enable you to assess the vulnerabilities of security solutions, design secure communication channels, and apply security controls in the software development environment. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: IT277

IT279M1: Engineering Processes and Secure Design
Examine engineering processes and secure design principles.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M2: Cryptosystem Fundamentals
Analyze symmetric and asymmetric cryptosystem fundamentals.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M3: Secure Network Architecture
Apply secure design principles to network architecture.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M4: Network Attacks and Mitigation
Identify network attacks and mitigation responses.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT279M5: Security in the Software Development Life Cycle
Describe security in the software development life cycle.
Quarter Credit Hours: 1 | Prerequisite: IT277

IT283: Networking with TCP/IP
This course provides a thorough examination of the protocols and services in the TCP/IP protocol suite. Students gain an understanding of how network traffic is encapsulated and transported by TCP/IP on local area networks and on wide area networks, including the Internet. Students learn about message addressing and forwarding, and how network errors are resolved.
Quarter Credit Hours: 5 | Prerequisite: IT273

IT283M1: TCP/IP, IPv4 and IPv6 Addressing, and Basic IP Packet Structures
Examine the TCP/IP networking model, IPv4 and IPv6 addressing, and basic IP packet structures.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M2: Lower Layer Protocols
Analyze the protocols that operate at the lower layers of the TCP/IP model.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M3: IPv6 Neighbor Discovery, Addressing, and Name Resolution
Analyze IPv6 Neighbor Discovery, and addressing and name resolution on IP networks.
Quarter Credit Hours: 1 | Prerequisite: IT273

IT283M4: TCP/IP Transport Layer Protocols
Examine TCP/IP Transport Layer Protocols.
Quarter Credit Hours: 1 | Prerequisite: IT273
IT286: Network Security Concepts
This course introduces you to the essential knowledge required to secure today’s networks. You will learn to identify threats and vulnerabilities and to apply effective strategies to prevent data breaches. The course discusses topics such as risk assessment; compliance and operational security; access control and authorization management; intrusion detection; application hardening; malicious attacks; and cryptography. It outlines a security professional’s responsibilities and discusses the skills needed to protect an organization’s data and network infrastructure.
Quarter Credit Hours: 5 | Prerequisite: None

IT286M1: Risk Assessment and Network Monitoring
Examine the process of risk assessment and network monitoring.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M2: Device and Infrastructure Security
Investigate device and infrastructure security, access control, authentication, and authorization.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M3: Protection Measures
Explain the protection of wireless networks and cloud services, and the hardening of hosts and applications.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M4: Cryptography
Examine cryptography methods, vulnerabilities, threats, and malicious attacks.
Quarter Credit Hours: 1 | Prerequisite: None

IT286M5: Security Awareness and Enforcement
Explore social engineering, security administration, disaster recovery, and incident response.
Quarter Credit Hours: 1 | Prerequisite: None

IT288: Security+ Certification Prep
This course extends the preparation necessary for CompTIA’s Security+ Certification Exam. While the course may provide you with the foundational knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 5 | Prerequisite: IT286 or permission of the Department Chair

IT296: Associate's-Level Information Technology Internship
This course gives associate’s-level students practical job experience in the information technology field. The externship provides you an opportunity to learn about the IT career field through practical, real-world experiences and mentoring from an IT professional. This experience will enrich your technology skills and provide a better understanding of the level of expertise needed to be successful in your career.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses; minimum GPA of 2.0

IT299: Associate’s Capstone in Information Technology
This course is designed to build on the concepts of all information technology courses you have taken as a part of your degree plan. The capstone course integrates problem-solving techniques and implementation solutions studied in the information technology courses. You will research particular problems or issues you select, analyze the major concerns, and recommend viable information technology solutions to resolve or improve the problems or issues.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

IT301M1: Project Management Framework
Analyze the Project Management Framework to identify relationships between process groups and knowledge management areas.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M2: Triple Constraints Management
Create project artifacts to effectively establish project management triple constraints.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M3: Project Risk and Resource Management
Create project artifacts to plan and manage project risk and resources.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M4: Project Execution Management
Create project artifacts to effectively manage and control project execution.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M5: Project Management Ethics and Integrity
Explain why ethics and integrity are important to the field of IT.
Quarter Credit Hours: 1 | Prerequisite: None

IT301M6: Project Management Global Interconnectedness
Practice global interconnectedness as it applies to your field of study.
Quarter Credit Hours: 1 | Prerequisite: None

IT302: Human Computer Interaction
This course introduces you to the field of human computer interaction (HCI). You will survey HCI history and theory, and examine standard principles that are necessary to produce effective interface designs for the consumer. You will also learn about development methodologies, evaluation techniques, task analysis, and prototyping. Activities include observation and analysis of various types of interfaces, plus the use of professional tools to create a new interface design.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT302M1: HCI Theories and Principles
Examine human-computer interaction theories and principles.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only
IT303M1: Virtual Operating System Concepts
Describe a virtual operating system and how it works.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M2: Implementing Virtual Machines and Applications
Implement virtual machines and applications within organizations.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M3: Virtualization Technologies
Analyze several types of virtualization technologies.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M4: Cloud-Based Solutions
Analyze several types of cloud-based solutions.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M5: Cloud Solution Cost Structures
Investigate the cost structure of cloud solutions as compared to on-premise systems.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT303M6: Addressing Cloud-Based Security Threats
Integrate solutions and strategies for cloud-based security threats.
Quarter Credit Hours: 1 | Prerequisite: IT213, IT222, and IT234

IT304M1: Cloud Architecture for Software Development
Investigate cloud architecture for software development.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M2: Scripting Languages Concepts
Investigate scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M3: Implementing Scripting Languages in the Cloud
Explain how to use scripting languages for cloud solutions.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M4: Programming Practices
Recommend a software development life cycle for cloud-based software development.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M6: Cloud-Based Software Development
Apply programming practices using scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT304M5: Comparing Scripting Languages
Synthesize information when comparing popular scripting languages.
Quarter Credit Hours: 1 | Prerequisite: IT213 and IT234; IT303 recommended

IT306: Cloud Services Management
You will explore standards, frameworks, laws, and regulations around cloud services. You will develop processes and procedures for use-case scenarios.
Quarter Credit Hours: 6 | Prerequisite: IT303

IT306M1: Regulating the Cloud Environment
Explore specific laws, regulations, and standards that apply to cloud-based environments.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M2: Governance Considerations for Cloud Migration
Explain governance considerations to ensure successful on-premise to cloud migration.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M3: Cloud Architecture for Systems
Analyze cloud architecture as it relates to systems for the cloud.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M4: Service-Level Agreements
Analyze service-level agreements for cloud providers.
Quarter Credit Hours: 1 | Prerequisite: IT303
IT306M5: Functionality and Security Requirements for Cloud Environments
Synthesize functionality and security requirements for cloud environments that balance performance and security needs.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT306M6: Designing Cloud Services
Recommend effective approaches for planning, designing, and implementing a successful cloud service for various business scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT303

IT316: Computer Forensics
This course explores the pervasive nature of illegal and unauthorized activity occurring in cyberspace: computer crime. You will learn about the many types of computer crime and the structured procedures deployed in its investigation. This will include a systematic investigative approach of both corporate and criminal-related offenses. You will learn data-retrieval principles including onsite data collection, laboratory data retrieval, and live network data retrieval. You will learn how current computer forensics tools are used for data acquisitions to data analysis. This course will also discuss how computer crimes present unique vulnerabilities to computer systems due to the global nature of the Internet.
Quarter Credit Hours: 6 | Prerequisite: None

IT316M1: Computers and Criminal Behavior
Examine the relationship of computers and criminal behavior.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M2: Computer Forensics as a Profession
Describe the field of computer forensics and investigations as a profession.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M3: Computer Forensics Processes
Analyze the processes involved in computer forensics.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M4: Data Acquisition Methods
Examine various data acquisition methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M5: Computer Forensics Tools
Compare current computer forensic tools.
Quarter Credit Hours: 1 | Prerequisite: None

IT316M6: Data Analysis and Validation Techniques
Recommend techniques of data analysis and validation for high-tech investigations.
Quarter Credit Hours: 1 | Prerequisite: None

IT331: Technology Infrastructure
This course explores the concepts and purpose of information technology infrastructure. Emphasis is placed on expanding your knowledge of computer networks and data transmissions and applying those concepts to an organization's technology requirements.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M1: Networking Skills for Project Success
Describe how networking skills can improve project success.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M2: Key Infrastructure Components
Analyze the functions of key components in information technology infrastructure.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M3: IT Infrastructure Planning
Plan an effective IT infrastructure based on the needs of an organization.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M4: Wide Area Network Technologies
Evaluate Wide Area Network (WAN) technologies.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M5: Global Interconnectedness in Technology Infrastructure
Practice global interconnectedness as it applies to your field of study.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT331M6: Network Security Design
Formulate a network security design.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT332: Principles of Information Systems Architecture
This course introduces you to the background of information systems architecture. You will learn a holistic approach to both hardware and software architecture design from a broad systems perspective. Both a business and technical focus will be covered with concrete examples of current technologies and related managerial issues.
Quarter Credit Hours: 6 | Prerequisite: IT331

IT332M1: Binary Language
Analyze the language of computers.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M2: The Computer as a System
Analyze the computer as a system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M3: System Architecture Components
Evaluate CPU, RAM, input, output, and peripheral devices as components used in system architecture.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M4: Data Communication and Networking
Assess data communication and networking options for a computer system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M5: Data Storage and Protection
Recommend data storage and data protection technology for a computer system.
Quarter Credit Hours: 1 | Prerequisite: IT331

IT332M6: Computer Operating Systems
Differentiate between various computer operating systems.
Quarter Credit Hours: 1 | Prerequisite: IT331
**IT333: Emerging Technologies and the Future**
This course identifies specific technologies and highlights the dramatic and rapid changes happening in information and knowledge processing and distribution. The course introduces each technology and its basic functionality. You should expect to leave this course with a greater ability to assess and appreciate the impact that these changes will have. You will analyze technologies that affect the future of computing and society. Additionally, you will undertake an introductory investigation into the basic functionality of each. A listing will include, but may not be limited to, the following main areas, each of which breaks down with substantial further classification and detail: advances in cloud computing models, including fog and edge computing; Internet of Things (IoT); machine learning; artificial intelligence (AI); advances in computer architectures, including specialized Systems on Chip (SOCs); graphics processors and neural networks; data science; advanced generations of wireless cellular; blockchain technologies; automation and robotics. You will evaluate and analyze the impacts that these emerging technologies will have in relation to areas, such as world and local economies, privacy and security, work and employment, education and learning, business and entrepreneurship, war and the military, climate and health, government and politics, and the future of society.
Quarter Credit Hours: 3 | Prerequisite: None

**IT350: Advanced Database Concepts**
This course incorporates advanced concepts of the database language Transact-SQL (T-SQL) for creating efficient database implementations. You will use the T-SQL programming language and connect to an MS SQL Server database for displaying organized information to users. You will explore the various fundamental features of the T-SQL language such as DataTypes, Sets, and Builtin functions. You will explore the programmability of SQL by creating stored procedures; learn how to format a result set by sorting, filtering, and grouping; apply advanced SQL query techniques such as subqueries and common table expressions; use Report Builder to generate analytical reports from your data; and examine the use of non-SQL relational databases.
Quarter Credit Hours: 6 | Prerequisite: IT234

**IT350M1: SQL Programming Concepts**
Apply fundamental SQL programming concepts.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT350M2: Designing Stored Procedures**
Design simple stored procedures to meet business needs.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT350M3: Creating Aggregated Business Report Datasets**
Create aggregated business report datasets to format output and filter data.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT350M4: Common Security Expressions**
Explore techniques to ensure the database is secure.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT350M5: Using Report Builder**
Use a report builder to display and analyze information generated in an MS SQL server database.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT350M6: Nonrelational Database Alternatives**
Explore nonrelational database alternatives.
Quarter Credit Hours: 1 | Prerequisite: IT234

**IT374: Linux Security**
This course introduces Kali Linux as a penetration testing and security auditing platform with advanced tools to identify, detect, and exploit any vulnerabilities uncovered in the target network environment. You will explore several security assessment tools necessary to conduct penetration testing in their respective categories, such as target scoping, information gathering, discovery, enumeration, and vulnerability. You will develop practical penetration testing skills by demonstrating hacker tools and techniques that reflect real-world attack scenarios from a business perspective in today’s digital age.
Quarter Credit Hours: 6 | Prerequisite: IT275

**IT374M1: Linux Installation and Configuration**
Configure a Linux installation.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT374M2: Information Gathering Process**
Illustrate the information gathering process for a target environment.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT374M3: Vulnerability Assessment Process**
Illustrate the vulnerability assessment process.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT374M4: Target Discovery Process**
Analyze network and web exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT374M5: Target Enumeration Process**
Analyze privilege escalation and system exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT374M6: Security Vulnerabilities**
Analyze wireless exploitation.
Quarter Credit Hours: 1 | Prerequisite: IT275

**IT375: Windows Enterprise Administration**
This advanced course in Microsoft Windows enterprise administration prepares you to install, configure, and manage key network services and Active Directory. You will perform administrative tasks such as network service installation and configuration; Active Directory installation; Group Policy design and configuration; and network and Active Directory security configuration. You will learn the theory behind Active Directory design and operation; and complete hands-on labs and projects that develop the skills needed for real-world settings.
Quarter Credit Hours: 6 | Prerequisite: IT278

**IT375M1: Windows Server Installation**
Install a current version of the Windows operating system into a virtual machine or hardware chassis.
Quarter Credit Hours: 1 | Prerequisite: IT278

**IT375M2: Windows Server Advanced Configuration**
Configure a current version of the Windows operating system including administration tools.
Quarter Credit Hours: 1 | Prerequisite: IT278

**IT375M3: Windows Server Active Directory Configuration**
Configure Active Directory and policy functions in a new domain on a current version of the Windows operating system.
Quarter Credit Hours: 1 | Prerequisite: IT278

**IT375M4: Network Services and Components**
Configure network services and components.
Quarter Credit Hours: 1 | Prerequisite: IT278
IT375M5: Network Policy
Implement network policy and monitoring to specific situations.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT375M6: Security Functions
Apply security functions in a current version of the Windows operating system.
Quarter Credit Hours: 1 | Prerequisite: IT278

IT388: Routing and Switching I
This course is the first of two routing and switching courses that prepare you to design, configure, and maintain network routing and switching. You learn the basic concepts, protocols, and functions of network routers and switches. Emphasis is placed on hands-on practice of configuration and troubleshooting using live and simulated labs.
Quarter Credit Hours: 6 | Prerequisite: IT283

IT388M1: Network Routing and Switching Concepts
Explain network routing and switching concepts.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M2: IP Addressing Concepts
Estimate an IP addressing scheme based on business needs.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M3: Router and Switching Configurations
Apply router and switching configurations to meet business needs.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M4: Network Routing Protocols
Investigate network routing protocols to meet business requirements.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M5: VLAN Design
Design VLANs based on specific situations.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT388M6: Routing and Switching Proposals
Prepare routing and switching proposals for management approval.
Quarter Credit Hours: 1 | Prerequisite: IT283

IT390: Intrusion Detection and Incident Response
This course provides an introduction to intrusion detection systems available to protect networks from cybercriminals. You will explore various security concepts and the basics of security attacks. You will install and configure various intrusion detection system tools. Topics include principles and classifications of intrusion detection systems, incident response process, and response types. Additionally, the course presents insight into intrusion detection and forensics and incident response strategies required to protect critical assets.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT390M1: Principles and Concepts
Discuss intrusion detection and incident response principles and concepts.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M2: Comparing Intrusion Detection Systems
Compare intrusion detection systems.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M3: Responding to Threats
Analyze the security threat spectrum.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M4: Installing and Examining Intrusion Detection Systems
Demonstrate the ability to install and examine intrusion detection system tools.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M5: Security Analytics
Interpret various security analytic measures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT390M6: Incident Response Strategies
Differentiate incident response strategies.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT391: Advanced Software Development Including Web and Mobility
This course focuses on advanced design and programming concepts and techniques offering you a choice of implementation and demonstrating how advanced concepts apply across a variety of languages. You will develop advanced software, web, and mobile applications, while applying concepts related to data structures, algorithms, web services, graphics, mobile, and multimedia. You also learn how to create interactive applications across a variety of platforms (traditional applications, websites, and mobile applications).
Quarter Credit Hours: 6 | Prerequisite: IT232, IT234, and IT302

IT391M1: Programming Data Structures
Apply the common linear structures of lists, stacks, and queues.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M2: Recursion, Sorting, and Searching
Develop procedures to solve data structures and algorithm problems.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M3: User Interface Development and Data Validation
Analyze best practices for interactive user interface design.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M4: Multitier Architecture and XML
Analyze the client/server relationship.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M5: Web Services Development
Evaluate web services.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT391M6: Mobility Development and Cross-Compiling
Design interactive web or mobile applications.
Quarter Credit Hours: 1 | Prerequisite: IT232, IT234, and IT302

IT395: Certified Ethical Hacking II
This course continues concepts introduced in IT262 covering the tools and procedures needed to perform ethical hacking. More advanced penetration testing procedures are covered as well as how to incorporate the knowledge learned into a cohesive set of procedures to help organizations find potential vulnerabilities. This course is designed, among other things, to provide you with the foundational knowledge necessary to continue the pursuit of the EC-Council Certified Ethical Hacker certification. While the course may provide you with the necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT262

IT395M1: Social Engineering and Physical Security Attacks
Conduct social engineering and physical security attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M2: Trojans, Malware, and Cryptology Attacks
Illustrate Trojans, malware, and cryptology attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M3: Web Server and Web Application Attacks
Devise web server and web application attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262
IT395M4: Wireless Network Attacks
Prepare wireless network attacks.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M5: Cyberthreat Mitigation Procedures
Formulate organizational cyberthreat mitigation procedures.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT395M6: Ethical Hacking Plans
Develop an ethical hacking plan to test an organization's cybersecurity posture.
Quarter Credit Hours: 1 | Prerequisite: IT262

IT400: Ethics in Cybersecurity
New innovations within information technology continue to evolve around the world, creating ethical challenges and concerns for information technology professionals. This course will examine ethical and legal concerns with the use of information technology. Ethical issues will be examined as they relate to common information systems. Additional topics including privacy, regulations, as well as societal and cultural influences on decision making will be examined.
Quarter Credit Hours: 6 | Prerequisite: IT484

IT400M1: Ethical Issues in Information Technology
Explore the relevance of ethical issues that involve the use of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M2: Ethical and Legal Topics in Information Technology
Evaluate a broad array of topics including privacy, free speech, information security, and law.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M3: Critical Thinking Methods Related to Cybersecurity Ethics
Develop critical thinking methods addressing cybersecurity ethics.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M4: Privacy and Confidentiality in Information Technology
Examine ethical concerns relating to privacy and confidentiality involving information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M5: Ethical Issues Related to the Use of Information Technology
Examine relevant ethical issues that proliferate the use of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT400M6: Ethical Behavior and Laws in the Use of Information Technology
Discuss laws and regulations involving ethical behavior of individuals and organizations using information technology.
Quarter Credit Hours: 1 | Prerequisite: IT484

IT401: Project Management II
This course is the second of two project management courses and explores more advanced topics. You will gain knowledge of the project management skills and processes needed to execute, control, and close a project. Topics include planning project resources, developing the project team, conducting procurements, measuring project performance, controlling work results, and applying professional responsibility.
Quarter Credit Hours: 6 | Prerequisite: IT301

IT402: IT Consulting Skills
This course will introduce you to the theory and practice of IT consulting. You examine the processes and techniques associated with the consulting field. Business aptitude skills will be taught including communication, ethics, presentation, and leadership skills. Additionally, project definition and analysis, project planning, gathering user and project requirements, executing projects, time management, and the history of consulting will be examined. Through case studies, you prepare a project proposal and a persuasive presentation for an organization.
Quarter Credit Hours: 6 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M1: Consulting and Ethics
Justify ethical decisions with IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M2: Time and Resource Management
Generate time management and analysis representations.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M3: Interpersonal Skills
Develop skills for negotiation, decision-making, and other people-related processes with IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M4: Consulting History and Global Views
Appraise historical and international facets of IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M5: The Consulting Project Proposal
Create a project proposal with a unique vision.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT402M6: Persuasive Presentations
Generate persuasive materials for IT consulting.
Quarter Credit Hours: 1 | Prerequisite: 200-level or above IT course; upper-level students only

IT403: Advanced Cloud Security
You will investigate cloud security to include vetting cloud providers. The course content helps you examine information assurance, risk management, and governance of cloud security.
Quarter Credit Hours: 6 | Prerequisite: None

IT403M1: Cloud Architecture Security
Explore security as it relates to cloud architecture.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M2: Provider Regulations and Standards
Explore regulations and standards available from various cloud providers.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M3: Cloud-Based Risk Assessment Concepts
Explain risk assessment in a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M4: Risk Assessment Practices
Explore attack vectors in a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None
IT403M5: Security Factors for Cloud Migrations
Synthesize the security factors to consider during migration of systems, applications, data, and databases to a cloud environment.
Quarter Credit Hours: 1 | Prerequisite: None

IT403M6: Recommended Cloud Solutions and Security
Recommend appropriate cloud solutions and cloud security for various business scenarios.
Quarter Credit Hours: 1 | Prerequisite: None

IT404: Security Testing for Cloud Applications
You will identify applications and instances to test and select the appropriate tools to perform security testing. You will execute the tests and communicate the results to stakeholders.
Quarter Credit Hours: 6 | Prerequisite: IT304 and IT403

IT404M1: Software Development Testing Techniques
Investigate software development testing techniques.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M2: Security Testing Techniques
Investigate security testing techniques for cloud-based systems.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M3: Testing Procedures for Cloud-Based Applications
Explain the differences in testing cloud-based applications as compared to traditional software applications.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M4: Security Testing for Cloud Applications
Perform security testing on cloud applications.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M5: Security Testing Strategy Alignment
Synthesize security testing strategies based on project requirements.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT404M6: Security Testing Strategies
Recommend a strategy for security testing of a cloud-based application.
Quarter Credit Hours: 1 | Prerequisite: IT304 and IT403

IT410: Certified Information Systems Security Professional III
This course primarily addresses two domains in the Certified Information Systems Security Professional (CISSP) Common Body of Knowledge (CBK). Domain 6 is about Security Assessment and Testing; Domain 7 is Security Operations. The security assessment and testing domain explores vulnerability assessments and secure software testing strategies. The domain of security operations details how to manage change and respond to incidents. There will also be a discussion of two important topics from Domain 1 Security and Risk Management that were not addressed in CISSP I. These topics are professional ethics and legal and regulatory issues. This course is designed, among other things, to provide you with the foundational knowledge necessary to pursue CISSP certification. While the course may provide you with the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT279

IT410M1: Assessment and Test Strategies
Discriminate assessment and test strategies.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M2: Security Control Testing
Analyze security control testing.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M3: Security Operations Concepts
Examine foundational security operations concepts.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M4: Incident Prevention and Response Strategies
Determine incident prevention and response strategies.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M5: Disaster Recovery Planning and Physical Security
Generalize key issues related to disaster recovery planning and physical security.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT410M6: Legal Issues and Professional Ethics in Information Security
Distinguish legal issues and professional ethics in information security.
Quarter Credit Hours: 1 | Prerequisite: IT279

IT411: Digital Forensics
In this course, students learn about computer forensics and techniques used to perform computer forensics examinations. Students learn how to gather and protect evidence used in prosecuting computer crimes. Topics in this course include acquiring digital evidence, bookmarking data, file signature analysis, hash analysis, and other forensic techniques. This course is designed, among other things, to provide the student with the requisite knowledge to sit for the EnCase Certified Examiner (EnCE) exam. While the course may provide the student with the knowledge necessary to sit for the examination, the University cannot guarantee the student’s eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT411M1: Digital Forensic Concepts and Techniques
Examine digital forensic concepts and techniques.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M2: Securing Digital Evidence
Plan appropriate methods to secure digital evidence.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M3: Examining Forensic Data
Apply various types of forensic analysis tools for data recovery to forensic scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M4: Audits and Investigations
Prepare audits and investigations of electronic computing devices.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M5: Analyzing System Files and Artifacts
Analyze forensic data from computers to investigate security breaches.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT411M6: Current Practices and Trends
Investigate current practices and trends in digital and network forensics.
Quarter Credit Hours: 1 | Prerequisite: IT286
IT412: Information Systems Security
Businesses must be able to protect their networks and infrastructures from security attacks. In this course, you learn to investigate system vulnerabilities and implement security solutions. Topics in this course include access control, application security, business continuity and disaster recovery planning, cryptography, information security and risk management, compliance and investigations, operations security, physical security, security architecture and design, telecommunications, and network security. This course is designed, among other things, to provide you with the requisite knowledge to sit for the Certified Information Systems Security Professional exam. While the course may provide the knowledge necessary to sit for the examination, the University cannot guarantee your eligibility either to take this exam or become certified.
Quarter Credit Hours: 6 | Prerequisite: IT286

IT412M1: Information Security Concepts
Examine information security concepts.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M2: System Vulnerability and Threats
Analyze system vulnerabilities and threats.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M3: Cryptography Techniques
Choose data encryption techniques and confidentiality best practices.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M4: Operational Security and Incident Planning
Employ solutions that provide protection against system attacks.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M5: Disaster Recovery Planning
Develop information backup and data persistence procedures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT412M6: Network Security Policies and Procedures
Design network security policies and procedures.
Quarter Credit Hours: 1 | Prerequisite: IT286

IT413: Migrating Data and Applications to the Cloud
You will analyze various scenarios regarding data/database and application migrations to a cloud environment. Lab environments provide hands-on experience related to migration scenarios.
Quarter Credit Hours: 6 | Prerequisite: None

IT413M1: Application and Data Migration in the Cloud
Explore cloud architecture as it relates to application and data migration.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M2: Application and Data Migration Strategies
Explore data and application migration strategies and practices for on-premise systems to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M3: Cloud Migration Concepts
Apply migration strategies for moving data to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M4: Migration Procedures
Explain the procedure and processes for migrating data and applications to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M5: Business Requirements for Migrations
Synthesize business requirements as they relate to migrating a system(s) to the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT413M6: Recommended Cloud Migration Strategies
Recommend a migration strategy for a cloud-based system(s).
Quarter Credit Hours: 1 | Prerequisite: None

IT414: Software Development Operations in Cloud Environments
You will examine the software development life cycle (SDLC) and development operations in a cloud. This includes the ability to implement and manage continuous delivery systems and methodologies.
Quarter Credit Hours: 6 | Prerequisite: None

IT414M1: Cloud Architecture and Software Development
Review cloud architecture as it relates to software development.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M2: Development Operations
Explore development operations for software development.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M3: Continuous Delivery Concepts
Analyze continuous delivery as it relates to software development in the cloud.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M4: Managing Software Development in the Cloud
Explain the differences and similarities when managing cloud-based software development products and/or services compared to on-premise software development products and/or services.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M5: Software Development Operations
Synthesize software development operations based on different types of cloud products and/or services.
Quarter Credit Hours: 1 | Prerequisite: None

IT414M6: Business Practices for Cloud-Based Software Development
Recommend business practices for cloud-based software development operations.
Quarter Credit Hours: 1 | Prerequisite: None

IT441: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 1 | Prerequisite: CM220; upper-level students only

IT442: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 2 | Prerequisite: CM220; upper-level students only

IT443: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 1 | Prerequisite: CM220; upper-level students only

IT444: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 4 | Prerequisite: CM220; upper-level students only
IT445: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals. Quarter Credit Hours: 5 | Prerequisite: CM220; upper-level students only

IT446: Directed Studies, School of Information Technology
In this course, students in the School of Information Technology will engage in an independent, directed-study project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals. Quarter Credit Hours: 6 | Prerequisite: CM220; upper-level students only

IT460: Systems Analysis and Design
This course provides an overview of the system development life cycle (SDLC), including the modification and design process. You will learn to choose a system development methodology and evaluate the impact on the organization’s strategic plan. It emphasizes the factors for effective communication with users and team members and all those associated with development and maintenance of the system. Quarter Credit Hours: 6 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M1: Information Systems Concepts
Compare various types of information systems. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M2: Developing Logical Systems Models
Analyze user needs to develop a requirements document including a feasibility study. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M3: Object Modeling
Create logical models that describe system processes. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M4: Development Strategies
Develop information systems by converting design specifications into data structures. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M5: Systems Architecture
Assess system implementation methods. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT460M6: Systems Performance Evaluation
Evaluate system performance to support data-driven decision making and continuous process improvement. Quarter Credit Hours: 1 | Prerequisite: 300-level or above IT course; upper-level students only

IT471: Routing and Switching II
This course is the second of two routing and switching courses and explores more advanced topics. You will design, configure, reconfigure, and maintain network routing and switching devices. You will also learn advanced concepts in protocols, resource access, and disaster recovery. Emphasis is placed on planning, proposing, and securing network infrastructure. Quarter Credit Hours: 6 | Prerequisite: IT388

IT471M1: IP Addressing Schemes
Prepare an IP scheme for a small network to submit for management approval. Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M2: Routing and Switching Configuration
Configure routing and switching devices per plans and specifications. Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M3: Advanced Routing and Switching Concepts
Explore advanced network routing and switching concepts. Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M4: Network Design
Prepare network designs based on specific criteria. Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M5: Disaster Recovery with WANs
Prepare a disaster recovery plan for a routed infrastructure. Quarter Credit Hours: 1 | Prerequisite: IT388

IT471M6: Network Health
Prepare routing and switching proposals for management approval. Quarter Credit Hours: 1 | Prerequisite: IT388

IT473: Bachelor’s Capstone in Cloud Computing and Solutions
The Bachelor’s Capstone in Cloud Computing and Solutions builds on the concepts of all information technology and cloud computing courses you have taken as part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment. You will demonstrate mastery of cloud computing and solutions by completing a course-long project. Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair

IT479: Bachelor’s-Level Cybersecurity Internship
This course is taken at the conclusion of the cybersecurity degree and incorporates practical job experience with the skills and knowledge gained from prior coursework. You will work with instructors and other students on real-world projects that may include security system design, forensic analysis, or recommendations for an organization’s security infrastructure. This course will enable you and your team members to practice your problem-solving talents. Along with timelines and project plans, your team will consider other business constraints. As is a requirement for most information technology projects, each security project may include evaluation mechanisms, hands-on demonstrations, examples for stakeholders, and a final roll-up of future project improvements. Internships must be preapproved by the Dean prior to the start of the term. Students who fail this course on the first attempt may not reenroll in this course without the Dean’s approval. Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

IT481: Advanced Software Development
This course addresses advanced software design and development concepts, offering you a choice of implementations demonstrating how the concepts apply across a variety of languages. You will apply analysis and benchmarking, database creation and usage, data in motion and data at rest security, threading, reentrancy, and advanced testing concepts. You will also learn how to package software for distribution. Quarter Credit Hours: 6 | Prerequisite: IT350 and IT391

IT481M1: Distributed and Collaborative Development Concepts
Describe distributed and collaborative development concepts. Quarter Credit Hours: 1 | Prerequisite: IT350 and IT391
IT484: Cybersecurity Policies
This course teaches you how to defend organizational resources by implementing and maintaining cybersecurity policies. Cybersecurity policies are used to support defense of data availability, integrity, and confidentiality. By establishing and applying effective security policies, organizations can keep valuable data safe. Topics include applying cybersecurity policies to access controls, cybersecurity operations and administration, risk analysis, incident response, and recovery. This course also teaches you cybersecurity policies for securing publicly available resources and Web applications.
Quarter Credit Hours: 6 | Prerequisite: IT388

IT484M1: Access Controls and Security Technologies
Evaluate access controls and security technologies supported by cybersecurity policies used to protect network resources and ensure data availability.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M2: Security Operations and Administration Procedures
Create security operations and administration procedures related to data privacy and cybersecurity policy.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M3: Risk Management and Compliance
Evaluate risk management and compliance in regard to cybersecurity policy and industry standards.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M4: Incident Response Planning
Create an incident response plan, integrated with cybersecurity policy, which assists with organizational recovery.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M5: Protecting Private Information
Evaluate cryptography, network, and communications technology used to protect private information from public disclosure and supported by cybersecurity policies.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT484M6: Organizational System and Application Security Procedures
Evaluate organizational system and application security procedures related to cybersecurity policies and industry standards.
Quarter Credit Hours: 1 | Prerequisite: IT388

IT488: Software Product Development Using Agile
This project-based course concludes the multiplatform software development series of courses and allows you to apply your learning to the development of a software product in an agile team software development environment. You will explore the concepts of agile development and then implement those concepts as you work on an agile development team, designing and developing a software product using an agile software development life cycle, from concept to packaged product.
Quarter Credit Hours: 6 | Prerequisite: IT481 and IT350

IT488M1: Software Development Using Agile Development Practices
Determine agile development practices.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M2: Software Development Using Agile Project Development and Communication
Engage in agile project teamwork and communication.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M3: Continuous Integration Environment
Demonstrate software development skills in a continuous integration environment.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M4: Integration and System Testing
Apply integration and system testing skills in an agile environment.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M5: Software Application Creation
Create a software application from a concept to a finished product.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT488M6: Software Project Release Packaging
Create a distribution package of software product for release to the end-user market.
Quarter Credit Hours: 1 | Prerequisite: IT481 and IT350

IT489: Bachelor's-Level Information Technology Internship
This course gives you practical job experience in the information technology field. The internship provides you with an opportunity to learn about the IT career field through practical, real-world experiences and mentoring from an IT professional. This experience will enrich your technology skills and provide a better understanding of the level of expertise needed to be successful in your career. Internships must be preapproved by the Dean prior to the start of the term. Students who fail this course on the first attempt may not reenroll in this course without the Dean's approval.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

IT497: Bachelor's Capstone in Cybersecurity
The Bachelor's Capstone in Cybersecurity is designed to build on the concepts of all information technology and security courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment. You will be directed to work collaboratively to achieve the learning objectives for this course.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair
Legal Studies (LS)

LS100: Introduction to the Law and Legal Profession
This course examines the foundation, organization, and structure of the American legal system with an emphasis on the careers available in the legal profession. You will explore the roles and responsibilities of professionals in the legal field. You will learn the professional and ethical practices needed to succeed as a legal support professional or as a legal specialist.
Quarter Credit Hours: 5 | Prerequisite: None

LS185: Introduction to American Jurisprudence
It is important for members of the legal support team to have a strong foundation in the fundamental rules, court cases, concepts, and trends of key subjects in American law. This course provides an American legal background covering civil and common law traditions, the legal profession, constitutional law, and a survey of specific areas of law. Upon successful completion of this course you will have a solid understanding of the American legal system.
Quarter Credit Hours: 5 | Prerequisite: None

LS204: Legal Research and Writing
Two of the most basic tasks performed by a legal support team member are legal research and written analysis - finding the law, analyzing the component parts of written opinions, and applying the reasoning of relevant legal authorities to a factual situation. Upon successful completion of this course you will have gained specialized skills in the area of legal research and the ability to analyze and synthesize legal authority. Additionally, you will be able to draft correspondence and memoranda commonly used in the practice of law.
Quarter Credit Hours: 5 | Prerequisite: None

LS244: Advanced Legal Research and Writing
This course focuses on researching legal issues and drafting legal documents using the results of student research. Emphasis will be placed on briefing and analyzing court opinions and other legal sources, applying the legal rationale to a given factual situation, and drafting documents commonly used in legal practice. This course also teaches you how to present the results of research in a professional manner.
Quarter Credit Hours: 5 | Prerequisite: LS204

LS298: Associate of Applied Science in Legal Support and Services Capstone
This course is designed as the culminating experience of the Associate of Applied Science in Legal Support and Services. This course comprises a series of assignments that integrate the core concepts from the judicial studies and practice program outcomes and curriculum. The assignments are designed to test knowledge, technical skills, and competencies as students work through fact-based scenarios and assess issues affecting practical legal matters.
Quarter Credit Hours: 5 | Prerequisite: Final term or Dean approval

IT499: Bachelor's Capstone in Information Technology
The Bachelor's Capstone in Information Technology is designed to build on the concepts of all information technology courses you have taken as a part of your degree plan. The capstone project integrates problem-solving techniques and the development and implementation of viable, student-developed solutions to meet an identified technology or design need in a business or institutional environment.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Program Chair

LS302: Environmental Law and Policy
This course is an exploration of the statutory and regulatory basis of environmental law and will provide a basic overview of the major state and federal acts and regulations governing environmental law.
Quarter Credit Hours: 6 | Prerequisite: None

LS305: Constitutional Law
This course provides students with a view of constitutional law's historical development of legal principles as well as the philosophical foundations of American legal principles. Significant trends in constitutional law as well as current issues in development of law and the balance between bureaucracy and democracy in a free society are presented.
Quarter Credit Hours: 6 | Prerequisite: None

LS308: Law and Society
In this course, you will learn about the law as a general concept, with pervasive influence in all aspects of social interaction, formation, and change. Theories of design, enforcement, and remediation under the American legal and law enforcement systems will be evaluated. You will also identify and differentiate between legal systems around the globe, which will provide you the opportunity to gain an appreciation of the value, reach, and utility of a well-defined legal system.
Quarter Credit Hours: 6 | Prerequisite: None

LS311: Business Law
This course introduces the fundamentals of the U.S. legal system as it applies to business in the contemporary global economy. Areas covered include the legal environment of business, torts and crimes, contracts, employment relations, and business organizations. The course will also look at the relationship between business and law in the context of current events that impact our communities.
Quarter Credit Hours: 6 | Prerequisite: None

LS311M1: How Law Affects Business
Examine how law affects business.
Quarter Credit Hours: 1 | Prerequisite: None

LS311M2: Relationship of Torts to Risk Management
Discuss the relationship of torts to risk management.
Quarter Credit Hours: 1 | Prerequisite: None

LS311M3: Elements of a Valid Contract
Analyze the elements of a valid contract.
Quarter Credit Hours: 1 | Prerequisite: None

LS311M4: Remedies for Breach of Contract
Analyze the remedies for breach of contract.
Quarter Credit Hours: 1 | Prerequisite: None

LS311M5: Agency and Employment Relationships
Examine agency and employment relationships.
Quarter Credit Hours: 1 | Prerequisite: None

LS311M6: Contrast Forms of Business Organizations
Contrast the various forms of business organizations.
Quarter Credit Hours: 1 | Prerequisite: None

LS312: Ethics and the Legal Environment
This course explores the legal principles and ethical theories that relate to business situations. The course examines the ethics of a business decision as it relates to stakeholders. Topics include the foundations of moral development and ethical decision making, business ethics, corporate social responsibility, stakeholder management, and the legal principles that apply to ethics in business.
Quarter Credit Hours: 6 | Prerequisite: None
LS481: Directed Studies in Legal Studies
In this course, students in legal studies will engage in an independent, directed studies project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 1 | Prerequisite: Third- or fourth-year student or enrollment in the Bachelor of Science in Paralegal Studies degree option or the Bachelor of Science in Legal Studies degree option

LS482: Directed Studies in Legal Studies
In this course, students in legal studies will engage in an independent, directed studies project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 2 | Prerequisite: Third- or fourth-year student or enrollment in the Bachelor of Science in Paralegal Studies degree option or the Bachelor of Science in Legal Studies degree option

LS483: Directed Studies in Legal Studies
In this course, students in legal studies will engage in an independent, directed studies project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 3 | Prerequisite: Third- or fourth-year student or enrollment in the Bachelor of Science in Paralegal Studies degree option or the Bachelor of Science in Legal Studies degree option

LS484: Directed Studies in Legal Studies
In this course, students in legal studies will engage in an independent, directed studies project focused on a student-submitted topic of inquiry. The student will select a topic of inquiry that is of interest and relevant to his or her professional goals.
Quarter Credit Hours: 4 | Prerequisite: Third- or fourth-year student or enrollment in the Bachelor of Science in Paralegal Studies degree option or the Bachelor of Science in Legal Studies degree option

LS490: Legal Philosophy
This course provides an opportunity to look at a number of historically significant philosophical and legal thinkers and theories. Critical thinking skills and communication competence are built through the individual and collaborative discussion and analysis process. Upon completion of the course, you will be able to identify the most historically significant legal philosophers and assess American legal philosophy in historical context. Further, philosophical thinking that contributed directly to the design of our system will be understood in current legal context.
Quarter Credit Hours: 6 | Prerequisite: None

LS495: Bachelor of Science in Legal Support and Services Capstone
This course is designed as the culminating experience of the Bachelor of Science in Legal Support and Services. This course comprises a series of assignments that integrate the core concepts from the judicial studies and practice program outcomes and curriculum. The assignments are designed to test application and critical thinking skills as students work through fact-based scenarios and analyze issues affecting practical legal matters.
Quarter Credit Hours: 6 | Prerequisite: Last term or Dean approval

LS498: Bachelor's Capstone in Legal Studies
This course is designed as the culminating experience of the Bachelor of Science in Legal Studies. The course focuses on conducting approved scholarly research and the final e-portfolio submission. The research emphasis is on law and literature review, and synthesizing relevant law and scholarly research. Submission of a formal research paper is the height of the course.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Liberal Studies (LI)

LI410: Leadership in Practice
This course examines leadership theory and practice, focusing on elements such as effective leadership behavior, the differences between leadership and management, leading change, and how leadership impacts people and systems in a continually changing global and virtual environment.
Quarter Credit Hours: 6 | Prerequisite: None

LI499: Bachelor's Capstone in Liberal Studies
This capstone course is the culminating experience for the Bachelor of Science in Liberal Studies. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Management (MT)

MT102: Principles of Retailing
This course provides an overview of the retail industry and explores significant developments in the retailing field such as consolidation, multichannel offerings, centralization, and globalization. You will examine the key retail decision variables (location, merchandise management, pricing, communications, store design, customer service, technology, and store management), and explore the principles and practices of successful retail management through contemporary examples. You will also observe a variety of management theories applied in the retail context.
Quarter Credit Hours: 5 | Prerequisite: CM107

MT104: Personal Financial Management
This course examines and applies financial decision-making techniques to everyday life. You will be exposed to the importance of good financial planning. It will emphasize the importance of setting goals, creating financial statements, preparing budgets, and planning for college, retirement, and estate planning. The course will also introduce you to careers that are available within the financial services industry.
Quarter Credit Hours: 5 | Prerequisite: None

MT140: Introduction to Management
This course provides an introductory overview of management theory, management functions, organizational structure, daily management responsibilities, ethics, and current management tools and resources. Theoretical concepts will be illustrated with practical application to real-world management problems and scenarios. Implications for managing change within the context of a global economy and other dynamic environmental forces are also examined.
Quarter Credit Hours: 5 | Prerequisite: None
MT140M1: Solving Management Problems
Describe solutions to management problems.
Quarter Credit Hours: 1 | Prerequisite: None

MT140M2: Management Skills
Explain the four functions of management.
Quarter Credit Hours: 1 | Prerequisite: None

MT140M3: Change Management
Discuss the steps to manage change.
Quarter Credit Hours: 1 | Prerequisite: None

MT140M4: Global Management Skills
Identify the implications of competitiveness and collaboration in a global economy.
Quarter Credit Hours: 1 | Prerequisite: None

MT140M5: Ethics in Management
Discuss the purpose of corporate social responsibility and ethics.
Quarter Credit Hours: 1 | Prerequisite: None

MT202: Building Customer Sales and Loyalty
This course studies the use of the following promotional tools and their applications: advertising, sales promotions, events, and loyalty and frequency shopper programs. It looks at the application of these tools to increase customer market share. This course examines the effect that consumer behavior and customer management have on brand image and loyalty.
Quarter Credit Hours: 5 | Prerequisite: CM107

MT203: Human Resource Management
This course provides an examination of the processes involved in human resources from a managerial perspective. An overview and application of the basic responsibility areas of human resource management are provided, including job analysis, staffing, performance appraisal, training and development, compensation, labor relations, and legal compliance.
Quarter Credit Hours: 5 | Prerequisite: None

MT203M1: Employment Laws
Identify the laws of employment practices that managers follow.
Quarter Credit Hours: 1 | Prerequisite: None

MT203M2: Recruiting and Selecting Employees
Examine the recruitment and selection process.
Quarter Credit Hours: 1 | Prerequisite: None

MT203M3: Linking Compensation to Strategy
Explain how companies link compensation and evaluation to organizational objectives.
Quarter Credit Hours: 1 | Prerequisite: None

MT203M4: Training Methods for Improving Performance
Describe training methods for improving employee performance.
Quarter Credit Hours: 1 | Prerequisite: None

MT203M5: Cultural Literacy
Apply cultural literacy in personal and professional environments.
Quarter Credit Hours: 1 | Prerequisite: None

MT207: Starting a Business
This course will introduce you to the world of entrepreneurship and your role in small business. There will be an emphasis on building a business that will include the elements of entrepreneurship, management, marketing, and finance. The internet will be used as a resource and many real-life cases will be studied.
Quarter Credit Hours: 5 | Prerequisite: None

MT209: Small Business Management
This course is an introduction to the fundamental considerations of establishing and managing a small business. You will be presented with a practical understanding of small business management principles, including operational planning, marketing, financing, human resource management, and ethical decision-making.
Quarter Credit Hours: 5 | Prerequisite: MT140

MT217: Finance
This course covers basic financial concepts, principles, and techniques used in making corporate financial planning decisions. It provides you with the tools necessary for analyzing the time value of money, financial analysis, and planning, long-term financing, the capital budgeting process, and decisions, and introduces capital markets.
Quarter Credit Hours: 5 | Prerequisite: AC114 and MM255 or equivalent

MT217M1: Overview - Financial Management
Explain how financial markets operate and are essential for a healthy economy and economic growth.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent

MT217M2: Financial Ratios
Analyze financial statement ratios used to measure the financial performance of a business entity.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent

MT217M3: Basic Time Value of Money Applications
Apply the Time Value of Money (TVM) concept to business decisions.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent

MT217M4: Time Value of Money
Use the Time Value of Money (TVM) concepts to assess amortization, annuities, and perpetuities.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent

MT217M5: Stocks and Bonds Valuation
Apply the costs of debt and equity to stock and bond valuation.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent

MT219: Marketing
This is an introductory course emphasizing key concepts and issues underlying the modern practice of marketing. The use of marketing by an organization and the effects of marketing on society will be examined. Course content includes an overview of the general nature and role of marketing in the global environment, the marketing concept, buyer behavior, target marketing, and the internal environment in which marketing operates. The marketing mix is studied through the four main decision areas of products and services, distribution, promotion, and pricing.
Quarter Credit Hours: 5 | Prerequisite: MT140

MT219M1: Marketing Strategy
Summarize the basic components of a marketing strategy.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT219M2: Global Interconnectedness
Examine global interconnectedness as it applies to marketing.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT219M3: Target Marketing
Describe market segmentation and target marketing in a case scenario.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT219M4: Product and Channel Strategy
Apply product and place Marketing Mix elements to a product or service.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT219M5: Stocks and Bonds Valuation
Apply the costs of debt and equity to stock and bond valuation.
Quarter Credit Hours: 1 | Prerequisite: AC114 and MM255 or equivalent
MT219M5: Promotion and Price Strategy
Apply promotion and price Marketing Mix elements to a product or service.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT220: Global Business
This course gives students an overview of global business. Students receive an introduction to the differences in political, economic, legal, and cultural systems across different nations and the risks and opportunities these represent to a global and international business. This course serves as an introduction to the factors involved in making strategic and ethical decisions in a global business environment. Hypothetical case scenarios are used to illustrate the reality of doing business globally.
Quarter Credit Hours: 5 | Prerequisite: MT232

MT221: Customer Service
This course introduces you to how customer loyalty is created and how to address personalized customer needs. You will apply concepts learned to real-world scenarios and learn how to recapture previous customers and acquire new ones through effective relationship-building strategies. Online communication tools, metrics, and call center strategies will also be examined.
Quarter Credit Hours: 5 | Prerequisite: CM107

MT231: Strengths-Based Leadership
This course will guide you in building a foundation of self-awareness and understanding of others using Gallup's CliftonStrengths framework. You will build an individualized development plan (IDP) based on your strengths, which will foster heightened self-awareness, academic success, and career confidence. The course will begin with the identification, exploration, and application of your unique strengths.
Quarter Credit Hours: 5 | Prerequisite: None

MT232: Organizational Culture and Intrapreneurship
Once you understand yourself, it is important to understand the organizational structure and culture within which you operate. In this course, you will gain an understanding of the organizational structure and culture within which employees operate, and you will learn how to make sense of the organizational structure around you. You will then explore opportunity recognition and intrapreneurship. Finally, you will pitch a creative solution for an organization.
Quarter Credit Hours: 5 | Prerequisite: MT231

MT233: Customer Engagement
According to Gallup, a fully engaged customer represents a 23% premium in wallet share, profitability, revenue, and relationship growth over the average customer. Only 26% of U.S. workers believe their organization always delivers on the promises they make to customers. This course focuses on the initiation, sustenance, and restoration of customer engagement. You will develop a deep understanding of your customer base and deliver superior experiences by building workforces that are highly dedicated to the customer, and ask the right questions. You will also learn to use data measurement in the creation of a customer-centric workforce.
Quarter Credit Hours: 5 | Prerequisite: MT232

MT234: Selling From Your Strengths
This course explores the different types of sales in business today. Understanding how to lean into your strengths to sell will help you to navigate the different sales channels. You will then complete the sales process by creating a written scope of work for a client.
Quarter Credit Hours: 5 | Prerequisite: MT233

MT235: Managing for Organic Growth
According to Gallup, a study of 22 million employees revealed that 70% of employee engagement variance is determined solely by the manager. This course examines the drivers of effective management, which can encourage organic growth in a contemporary workforce. You will use your understanding of others’ strengths in the context of partnerships. You will develop your managerial skills and acquire an understanding of how to build effective management into an organization’s culture and structure.
Quarter Credit Hours: 5 | Prerequisite: MT234

MT240: Sport in Society
This course focuses on developing an appreciation for the growth and impact that the sports and recreation industry has on our society. You will also explore the impact of sport on our culture.
Quarter Credit Hours: 5 | Prerequisite: None

MT241: Sport Analytics
You will learn about the expanding use of data in the sports industry. The course will examine the impact of data analysis on the sports industry, including player performance, player recruitment, and business operations.
Quarter Credit Hours: 5 | Prerequisite: None

MT242: Managing Amateur Sport Programs
In this course, you will explore the management and delivery of organized, amateur sports programs. Topics will include legal issues, budgeting, and economic models, facility management, and scheduling.
Quarter Credit Hours: 5 | Prerequisite: None

MT243: Sport Sponsorships and Sales
In this course, you will explore the revenue-generating potential of sports. You will also explore selling techniques applicable to the sports and recreation industry, emphasizing sponsorship and ticket sales.
Quarter Credit Hours: 5 | Prerequisite: None

MT247: Associate's Capstone in Small Group Management
This capstone course builds on the concepts of all the courses taken within the Associate of Applied Science in Small Group Management and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

MT249: Associate's Capstone in Management
This capstone course builds on the concepts of all the courses taken within the Associate of Applied Science in Business Administration and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

MT300: Management of Information Systems
This course provides you with an understanding of the role of computer-based information systems in business organizations. It emphasizes management and the technical concepts essential to business application and management control of information systems. The course emphasizes the use of information systems to solve business problems and gain a competitive advantage. You will learn the planning, procedures, and controls used to secure and mitigate risks to information systems.
Quarter Credit Hours: 6 | Prerequisite: 100/200-level business course
MT300M1: Information Systems in Organizations
Illustrate how businesses use information systems and information technology (IS/IT) within organizations for operations, to solve problems, and to gain a competitive advantage.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT300M2: Business Analytics and Knowledge Management
Analyze the importance of Data Management, Knowledge Management, and Business Analytics to business organizations.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT300M3: Information Systems Acquisition
Choose the best method for organizations to acquire information systems.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT300M4: Cybersecurity, Ethics, and Privacy
Examine the importance of cybersecurity, ethics, and privacy in the global business environment.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT300M5: Social Media and Intelligent Systems
Examine the role of social media and intelligent systems in today's business.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT300M6: Networks and the Internet of Things
Synthesize telecommunication, networks, mobile computing, and the IoT (Internet of Things) in business organizations.
Quarter Credit Hours: 1 | Prerequisite: 100/200-level business course

MT302: Organizational Behavior
This course explores human behavior in organizations. You will examine individual behavior, attitudes, personality, values, perception, and emotions and how these affect organization outcomes. The course also examines the theories, concepts, and application of motivation as well as the importance of stress management, professional ethics, and organizational culture. You will gain an understanding and appreciation for communication processes, channels, and styles. You will also gain a set of organizational design tools.
Quarter Credit Hours: 6 | Prerequisite: MT140

MT302M1: Define How Behavior Impacts Outcomes
Describe the impact of individual behavior on business outcomes.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT302M2: See Personality Theory in a Workplace
Apply personality theory within a business environment.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT302M3: Explore How Motivation Impacts Performance
Analyze theories of motivation to improve employee performance.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT302M4: Use Teamwork to Solve Problems
Apply teamwork concepts to an organizational problem.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT302M5: Understand Communications Roles
Examine the role of the communication and leadership process in relationship to employee effectiveness.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT302M6: Investigate Structure and Culture
Analyze organizational structure and culture in an organization.
Quarter Credit Hours: 1 | Prerequisite: MT140

MT303: International Marketing
This course provides an overview of international marketing. You will examine the cultural, political/economic, and market differences encountered in the international marketplace. You will become familiar with the governmental, nongovernmental, and quasigovernmental entities encountered in the international arena. Case studies and real-world scenarios will illustrate the nuances of marketing and the ethics involved on an international scale.
Quarter Credit Hours: 6 | Prerequisite: MT219

MT340: Conflict Management and Team Dynamics
This course addresses team dynamics of organizations in an increasingly complex work environment. Group behavior, team building, and decision making are examined. Theories and issues of leadership as well as the implications of power, politics, and conflict in the workplace are discussed. There is an emphasis on the development of a better understanding of individual and group interactions and the components and styles of effective negotiation. A greater appreciation of organizational culture and diversity, and an understanding of managing change is applied to real-world scenarios.
Quarter Credit Hours: 6 | Prerequisite: MT302

MT340M1: Team Strengths and Weaknesses
Examine the strengths and weaknesses of a team in various situations.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT340M2: Team Process
Recommend a process for building an effective team.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT340M3: The Diverse Team
Explain how diversity benefits a working team.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT340M4: Problem Solving
Develop team problem-solving procedures.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT340M5: Creative and Critical Thinking
Develop creative and critical thinking in teams.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT340M6: Conflict and Negotiation
Apply conflict management, negotiation, and leadership principles to issues of professional practice.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT355: Marketing Research
This course explores how an organization collects and interprets information about the marketplace to develop effective strategies. It covers the use of statistical and analytical techniques used to measure and predict consumer behavior, assist product and service developers, guide sales or service management decisions, and evaluate marketing initiatives. The use of the Internet in marketing research is an integral part of the course.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT355M1: Research Problems
Explore a research problem.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval

MT355M2: Research Designs
Discover an appropriate research design to address a market problem.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval
MT355M3: Data Collection Methods
Design appropriate data collection methods.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval

MT355M4: Data-Based Solutions
Prepare a business solution based on data analysis and interpretation.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval

MT355M5: Research Reports
Break down a research report.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval

MT355M6: Global Competitiveness and Collaboration
Understand competitiveness and collaboration in a global economy.
Quarter Credit Hours: 1 | Prerequisite: MT219 or Department Chair approval

MT357: Digital Marketing
This course provides an in-depth look at the way the Internet is changing the landscape for marketing goods and services in the global environment. You will learn about the theory and practice of such concepts as "the cloud," search engine algorithms, social media impact, developing a successful digital marketing strategy, and cybersecurity and the ethical considerations associated with digital marketing.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT358: Social Media Marketing
This course builds on e-marketing concepts focusing on social media marketing. It covers the rapid growth of social media as a tool for marketing in the global environment. You will learn about key social media websites including Facebook, Twitter, LinkedIn®, and others. Also, you will learn about the theory and practice of using social media as part of the B2B and B2C marketing strategies as well as ethical considerations associated with social media marketing.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT359: Advertising, Promotion, PR - Integrated Marketing Communication Strategies
This course looks at integrated marketing communications through a comprehensive plan that evaluates the strategic roles of general advertising, direct response, sales promotion, and public relations. It examines both established advertising media (print, radio, and television) and alternative and emerging media (the Internet and beyond), focusing on how they influence communication strategies to manage demand and to sell products and services.
Quarter Credit Hours: 6 | Prerequisite: MT219 or equivalent

MT361: Foundations of Real Estate Practice
This course will address the foundational concepts necessary to prepare the business student for real estate specialization. Such topics as the real estate market environment, the sales process, product market analysis, legal and ethical considerations, industry customer service, and real estate appraisal and documentation will be examined. This course assists in preparing you for the national real estate or broker license exam. Please note this course does not meet or contribute to any state's educational requirements to obtain a real estate license.
Quarter Credit Hours: 6 | Prerequisite: None

MT400: Business Process Management
This course examines Business Process Management (BPM) based on the 7FE model developed by Jeston and Nellis. The 7FE model proposes a comprehensive approach to BPM, starting from a strategic analysis of the effort and continuing through focused process analysis, improvement, implementation, and sustainability of the benefits. Inputs, deliverables, critical steps, and risks are examined throughout the course.
Quarter Credit Hours: 6 | Prerequisite: MM255 or equivalent 200-level math course

MT400M1: Develop Strategic BPM Plans
Assess the role of a business process within the strategic structure of an organization.
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT400M2: Measure Success Effectively
Analyze the role of planning and metrics in a successful Business Process Management (BPM) project.
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT400M3: Innovate Solutions Leveraging Your Employees
Analyze methods of innovation and the role of people management in Business Process Management (BPM).
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT400M4: Use BPM for Global Competitiveness
Analyze how Business Process Management (BPM) can increase competitiveness and collaboration in a global economy.
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT400M5: Develop Effective Implementation Plans
Evaluate methods to implement and deliver benefits from a Business Process Management (BPM) project.
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT400M6: Ensure Sustained Success With BPM
Evaluate methods to sustain benefits from a Business Process Management (BPM) project.
Quarter Credit Hours: 1 | Prerequisite: MM255 or equivalent 200-level math course

MT421: Financial Planning
This course will review and evaluate various techniques, strategies, and concepts used in personal financial planning. You will learn how to identify financial planning needs, given life situations, and set a strategy using personal financial planning products available via the industry's offerings. You will learn to create a personal financial plan to include strategies for investment, insurance, retirement, and estate planning. You will learn attributes of personal tax preparation, personal credit and loans, and mortgage loan products. This course includes content that will assist those interested in pursuing a career in financial planning.
Quarter Credit Hours: 6 | Prerequisite: MT483

MT422: Portfolio Management
This course examines methods of constructing and managing an investment portfolio of assets, including common stocks, corporate and government bonds, and alternative investments. You will learn how to evaluate and select assets to include in the portfolio based on capital market expectations as well as how to use diversification and derivatives strategies to maintain portfolio risk within desired bounds.
Quarter Credit Hours: 6 | Prerequisite: MT480 and MT483
MT423: Asset Allocation and Risk Management
This course will provide you with the tools and knowledge to analyze asset allocation models to optimize returns and quantify risks. The course further investigates the large universe of indirect and direct investing, internal structures, and management of various types of investment portfolios. Various risk metrics and analysis models will be discussed and utilized to evaluate asset allocation, and market performance. You will gain a stronger understanding of the importance of asset allocation for investment returns, risk mitigation, and the role mutual funds play in the universe of investment products marketed to institutions and consumers. This course goes beyond the general investment or portfolio management course to focus more on investments and asset allocation methodology.
Quarter Credit Hours: 6 | Prerequisite: MT361

MT424: Introduction to Derivatives and Risk Management
This course provides students with an introduction to derivatives and risk management. Students will learn to identify risk and evaluate risk management techniques. The use of derivatives and risk management plans will also be covered. The course will also cover applicable regulations and limitation of mitigating risk.
Quarter Credit Hours: 6 | Prerequisite: MT480 and MT483

MT426: Principles of Risk Management and Insurance
This course is a study of managing risk of individuals and companies. Risk management is a process that identifies loss exposure faced by individuals and organizations; you will understand how to select the most appropriate techniques for treating such exposures through the study of risk management principles and insurance, analyzing risk in society, and an introduction to insurance and risk, risk management, financial operations of insurers, government regulations of insurance, insurance contracts, life insurance contractual provisions, buying life insurance, and social insurance.
Quarter Credit Hours: 6 | Prerequisite: MT453

MT431: Real Estate Finance and Ethics
This course provides an overview of the financial and ethical considerations involved in real estate transactions. The financial markets and institutions currently supporting the industry are explored. Credit instruments and loan documentation will be reviewed along with the government's control of the financial markets. Identification of the correct financing vehicle for specific real estate transactions will be practiced to assist in preparing you for the national real estate exam or broker license exam. Please note this course does not meet or contribute to any state's educational requirements to obtain a real estate license.
Quarter Credit Hours: 6 | Prerequisite: MT361

MT432: Real Estate Law
Through review of the various legal responsibilities of the real estate practitioner, contracts, and ethics, you will explore the legal foundations of real estate and brokerage ownership. Broker and sales agent liabilities, warranties, and appropriate documentation required for compliance in the field of real estate sales are stressed to assist in preparing students for the national real estate or broker license exam. Please note this course does not meet or contribute to any state's educational requirements to obtain a real estate license.
Quarter Credit Hours: 6 | Prerequisite: MT361

MT433: Global Supply Chain Management
With the continuing globalization of industry, the practice of supply chain management has become a strategic and indispensable component for all firms, regardless of size. Even the smallest companies can contract with suppliers across the world to improve their standing in the crowded global marketplace. This course offers an overview of issues that surround global supply chain management. Topics include issues in supply and operations, integration, performance measurement, and use of technology in the supply chain.
Quarter Credit Hours: 6 | Prerequisite: MT302

MT434: Logistics and Distribution Management
Success within the global supply chain depends on logistics and distribution management. Utilizing alignment with business strategy, logistics, and distribution professionals ensure customer value within the global pipeline. This course covers concepts of strategy, customer value, performance measures, risk management, and information flow within the logistics and distribution business professions.
Quarter Credit Hours: 6 | Prerequisite: MT302

MT435: Operations Management
This course focuses on the importance of the operations function in organizations. You will examine the fundamental issues of facilities location, output planning, inventory control, scheduling, and quality control. The course emphasizes quality and its impact in securing a strategic advantage for manufacturing and service entities.
Quarter Credit Hours: 6 | Prerequisite: MT302

MT435M1: Understand Quality and Lean
Examine the business concepts of quality management and lean systems.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT435M2: Implement Design Concepts
Create a product design and a service design within an operations management environment.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT435M3: Relate Fields of Business
Compare human resource management and project management principles to those of operations management.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT435M4: The Role of Supply Chain in Operations
Examine supply chain management and global supply chain concepts supportive of operations management efforts.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT435M5: Utilize Forecasting and Inventory Data
Evaluate the purpose of forecasting and inventory management within operations management.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT435M6: Create a Facility Design
Create a facility design within an operations management environment.
Quarter Credit Hours: 1 | Prerequisite: MT302

MT436: Purchasing and Vendor Management
The key to successful supply chain management is suppliers. This course focuses on the purchasing function and goes into detail regarding issues surrounding vendor management. Discussion begins with the purchasing process, procedures, and the strategic role of purchasing within the company. The course addresses supplier selection, supplier quality management, and worldwide procurement, concluding with topics surrounding strategic considerations.
Quarter Credit Hours: 6 | Prerequisite: MT302
MT437: Strategic Warehouse Management
The modern supply chain relies on effective and efficient strategic warehouse management. Successful warehouse management leadership understands the complex constraints of the supply chain. This course covers concepts of inventory, transportation, sustainability, risk management, packaging and handling, and operations analysis within the operational warehousing environment of business.
Quarter Credit Hours: 6 | Prerequisite: MT434

MT445: Managerial Economics
This course examines the major economic factors that affect business decision making. This course will focus on microeconomics, macroeconomics, and international trade. You will learn applications of economic principles.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M1: Opportunity Costs and Economic Decisions
Evaluate opportunity costs in the business decision-making process.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M2: Changes in Market Equilibrium
Analyze the effects of changes in demand and supply on market equilibrium.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M3: Market Structures and Profit Maximization
Analyze the production decision in profit maximization for the four primary market structures.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M4: Economic Growth and Macroeconomic Indicators
Examine how U.S. macroeconomic indicators are used to gauge economic health.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M5: Fiscal and Monetary Policy
Examine how fiscal and monetary policies affect the U.S. economy.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT445M6: Impacts of Globalization on the U.S. Economy
Evaluate the effects of globalization and international trade on the U.S. economy.
Quarter Credit Hours: 1 | Prerequisite: BU204 or equivalent

MT450: Marketing Management
This course examines the concepts and principles involved in marketing analysis and implementation of the marketing strategy in consumer, industrial, and service organizations. It explains all the elements of the marketing mix, including product, price, promotion, and distribution. The social forces and international aspects of marketing are also examined.
Quarter Credit Hours: 6 | Prerequisite: MT219 or equivalent

MT450M1: Strategic Marketing Decisions
Examine how marketing strategies influence marketing decisions.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT450M2: Marketing Research Plan
Develop a marketing research plan for a product.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT450M3: Marketing Opportunities
Evaluate a firm's marketing opportunities.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT450M4: Marketing Mix Evaluation
Evaluate the Marketing Mix for a product.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT450M5: Customer Relationship Management Plan
Create a Customer Relationship Management Plan.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT450M6: Services Marketing Mix
Apply Marketing Mix principles to business or consumer services.
Quarter Credit Hours: 1 | Prerequisite: MT219 or equivalent

MT451: Managing Technological Innovation
In this course, you will observe how business leaders manage the adoption and/or application of technological innovation. You will be introduced to the technology adoption life cycle, several methods of technology forecasting, and the fostering/hindering effects of internal company culture. You will trace the technology life cycle of a specific technology of your choosing, discuss how the innovation has affected business, and prepare a projection of its use in an industry for the foreseeable future.
Quarter Credit Hours: 6 | Prerequisite: None

MT453: Professional Selling
This course covers the broad spectrum of the principles and practices of selling. You will learn about the theory and practice of concepts such as prospecting, probing, identifying client needs, negotiations, presenting and closing sales, and building relationships.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT455: Sales Force Management
This course focuses on the management of an organization’s personal selling function. Recruiting, developing, motivating, and retaining a talented sales force are essential to an enterprise's ability to compete. Through readings and other educational activities, you will learn the tactical issues and strategies for developing the sales force into an effective sales team, the fundamentals of strategic planning, the customer relationship aspects of personal selling, and how to evaluate and control personal selling activities.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT459: Consumer Behavior
This course provides an overview of consumer behavior and explains how it impacts marketing strategy. It covers consumer research, market segmentation, and motivation, focusing on individual personality, perceptions, attitudes, and learning, as well as the influence of groups on consumer behavior. The consumer decision-making process is highlighted.
Quarter Credit Hours: 6 | Prerequisite: MT219 or Department Chair approval

MT460: Management Policy and Strategy
This course demonstrates how to create a strategic business plan and the policies that support it. You will learn how to craft, communicate, implement, and monitor a strategic plan, reformulating it as the need arises.
Quarter Credit Hours: 6 | Prerequisite: All core courses and major requirements for the BSBA

MT460M1: Fundamentals of Business Strategy
Assess business strategy using a variety of seminal theories, principles, and concepts.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA
MT460M2: Business Strategy Analysis
Use a variety of analytical tools to monitor and improve business strategy.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA

MT460M3: Strategic Decision-Making
Formulate strategic business decisions from a management, leadership, and organizational design perspective.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA

MT460M4: Strategic Planning for Competitive Advantage
Develop a strategic framework to increase the competitive advantage of a business.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA

MT460M5: Implementing a Business Strategy
Design a plan to implement a business strategy throughout an organization.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA

MT460M6: Strategic Business Policies
Compose business policies to enable implementation of a strategic plan.
Quarter Credit Hours: 1 | Prerequisite: All core courses and major requirements for the BSBA

MT475: Quality Management
You will learn about the important field of quality management as an element of the professional business world. The course reviews various quality methodologies valuable to the success of an organization. Continuous improvement and the concept of processes as supporting elements of a quality program will be explored. Leadership, teamwork, performance measures, and quality tools will be applied to supply chain management, connecting quality management to another key area of business.
Quarter Credit Hours: 6 | Prerequisite: MT302

MT480: Corporate Finance
Corporate Finance is an upper-level finance course designed to provide a framework for understanding and analyzing investment and financial decisions of corporations. A basic understanding of how financial assets are priced is necessary to understand how to make a good decision for the corporation.
Quarter Credit Hours: 6 | Prerequisite: MT217

MT480M1: Financial Statement Analysis
Analyze financial statements to measure the financial performance of a business entity.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT480M2: Time Value of Money
Apply Time Value of Money concepts to assess those business decisions involving sets of cash flows.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT480M3: Cost of Debt and Equity
Calculate the cost of debt and equity to determine capital structure policy.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT480M4: Assess Investment Options
Assess investment options based upon cost of capital and expected returns.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT480M5: Foreign Exchange
Compute financial transactions based upon foreign exchange rates.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT480M6: Cost of Capital Models
Incorporate the combined attributes of debt and equity given a cost of capital model.
Quarter Credit Hours: 1 | Prerequisite: MT217

MT481: Financial Markets
This course examines the various types of securities and the factors that influence their value, as well as the markets in which they are traded. You will focus on how these markets work with the corporate finance function.
Quarter Credit Hours: 6 | Prerequisite: BU204 or MT220, and MT217

MT482: Financial Statement Analysis
Financial Statement Analysis is designed to prepare you to analyze and utilize financial statements and valuation models to assess the value of a firm. The four key components of this course are: (1) financial ratio and cash flow analysis, (2) accounting analysis and valuation, (3) business strategy and valuation analysis, and (4) forecasting and risk analysis.
Quarter Credit Hours: 6 | Prerequisite: MT217 or equivalent

MT482M1: Examine the Financial Performance of a Company
Examine the financial performance of a company using its financial statements.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT482M2: Assess the Nature of Assets, Debt, and Equity
Assess the principle characteristics of liabilities (debt), equity, and assets.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT482M3: Analyze Cash Flow
Analyze cash flow measures for insight into all business activities.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT482M4: Examine Company Performance Through Rates of Return
Examine the usefulness of return measures in financial statement analysis.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT482M5: Project Financial Statements
Project financial statements, including the income statement, balance sheet, and statement of cash flows, for an organization.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT482M6: Determine the Value of a Company
Determine the value of a company through conducting effective earnings forecasts and analysis.
Quarter Credit Hours: 1 | Prerequisite: MT217 or equivalent

MT483: Investments
This course examines the principles and methods of investing in equity, fixed-income instruments, and derivatives. Students study types of investments, perform analysis of markets, and learn the mechanics of trading.
Quarter Credit Hours: 6 | Prerequisite: MT217

MT499: Bachelor's Capstone in Management
This capstone course builds on the concepts of all the courses taken within the Bachelor of Science in Business Administration and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean
Mathematics (MM)

MM150: Survey of Mathematics
Students will improve their background in mathematical concepts and skills utilizing real-world scenarios to solve math problems. Students will also enhance their own knowledge by demonstrating the ability to explain and interpret concepts, which is a valued skill in many fields.
Quarter Credit Hours: 1 | Prerequisite: None

MM150M1: Estimation and Critical Thinking
Use estimation to predict results.
Quarter Credit Hours: 1 | Prerequisite: None

MM150M2: Equations in Real Life
Solve real-life problems using equations.
Quarter Credit Hours: 1 | Prerequisite: None

MM150M3: Professional and Personal Math
Use mathematics in personal and professional contexts.
Quarter Credit Hours: 1 | Prerequisite: None

MM150M4: Measurement Systems
Convert between and within measurement systems.
Quarter Credit Hours: 1 | Prerequisite: None

MM150M5: Basic Statistical Techniques
Analyze data using basic statistical techniques in real-life situations.
Quarter Credit Hours: 1 | Prerequisite: None

MM207: Statistics
This course serves as an introduction to collecting, organizing and summarizing, and analyzing data using statistical software. Topics include basic terminology, measurement, sampling procedures, graphical and numerical descriptions of data, basic probability, and making inferences from a sample to the population. Statistical software is required in this course and used extensively. The course focuses on "thinking with" statistics rather than "computing" statistics.
Quarter Credit Hours: 5 | Prerequisite: None

MM207M1: Examining Data
Examine data appropriately.
Quarter Credit Hours: 1 | Prerequisite: None

MM207M2: Graphical Methods
Explain data using graphical methods.
Quarter Credit Hours: 1 | Prerequisite: None

MM207M3: Variable Relationships
Determine the relationship between two variables.
Quarter Credit Hours: 1 | Prerequisite: None

MM207M4: Applying Probability
Apply probability to real-world problems.
Quarter Credit Hours: 1 | Prerequisite: None

MM207M5: Confidence Intervals
Calculate confidence intervals to estimate population parameters.
Quarter Credit Hours: 1 | Prerequisite: None

MM212: College Algebra
This course covers topics of algebra, including linear functions, equations and inequalities, systems of equations with two variables, polynomial functions, rational and radical equations and inequalities, exponential and logarithmic functions, ratios, proportions, variation, and graphing.
Quarter Credit Hours: 5 | Prerequisite: None

MM212M1: Factoring and Polynomials
Manipulate problems involving polynomials.
Quarter Credit Hours: 1 | Prerequisite: None

MM212M2: Analyzing Rational and Radical Expressions
Analyze rational and radical expressions.
Quarter Credit Hours: 1 | Prerequisite: None

MM212M3: Solving Linear Equations and Graphing
Solve linear equations.
Quarter Credit Hours: 1 | Prerequisite: None

MM212M4: Solving Quadratic Equations
Solve quadratic equations.
Quarter Credit Hours: 1 | Prerequisite: None

MM212M5: Solving Exponential and Logarithmic Equations
Solve exponential and logarithmic equations.
Quarter Credit Hours: 1 | Prerequisite: None

MM225: Discrete Mathematics
This course is designed to provide information technology and computer science students with an overview and appreciation of mathematical concepts, highlighting applications of mathematics to information technology and computer science. Topics include set theory, logic, matrices, sequences and series, graph theory, and algorithm analysis. The student will complete assignments in each of these areas and be able to identify and apply the core concepts in each of these areas to related problems.
Quarter Credit Hours: 5 | Prerequisite: MM150 or MM212

MM225M1: Numbers and Logical Reasoning
Apply logical reasoning to address real-world problems.
Quarter Credit Hours: 1 | Prerequisite: MM150 or MM212

MM225M2: Counting Techniques and Probability
Solve problems using elementary probability.
Quarter Credit Hours: 1 | Prerequisite: MM150 or MM212

MM225M3: Sets, Sequences, and Series
Solve problems using arithmetic sequences and series.
Quarter Credit Hours: 1 | Prerequisite: MM150 or MM212

MM225M4: Graph Theory and Trees
Apply discrete structures to model real-world situations.
Quarter Credit Hours: 1 | Prerequisite: MM150 or MM212

MM225M5: Transition Diagrams
Apply matrices to model real-world situations.
Quarter Credit Hours: 1 | Prerequisite: MM150 or MM212

MM250: Business Math and Statistical Measures
In this course, the student will apply math skills and knowledge to solve financial problems and conduct statistical analyses. Through expert step-by-step guidance using sample problems and solutions related to banking, credit, basic finance, investments, and statistics, the student will also gain an understanding of financial instruments and terminology used in business.
Quarter Credit Hours: 5 | Prerequisite: MM150 or higher

MM225M1: Applications of Business Formulas
Apply mathematical formulas to everyday business transactions.
Quarter Credit Hours: 1 | Prerequisite: MM150 or higher

MM225M2: Interest and Loan Concepts and Calculations
Apply mathematical concepts to starting or running a small business.
Quarter Credit Hours: 1 | Prerequisite: MM150 or higher

MM225M3: Business Investments
Analyze the results of mathematical calculations to make financial decisions.
Quarter Credit Hours: 1 | Prerequisite: MM150 or higher
MM255M4: Business Statistics
Calculate and apply measures of central tendency and standard deviation to business applications.
Quarter Credit Hours: 1 | Prerequisite: MM150 or higher

MM255M5: Making Financial Business Decisions
Recommend business actions using cost analysis.
Quarter Credit Hours: 1 | Prerequisite: MM150 or higher

MM305: Business Statistics and Quantitative Analysis
This course introduces the student to basic business statistics and quantitative analysis and their application in solving business problems. Through a combination of readings, practical application exercises, discussions, and use of computer software packages, the student will be provided with the introductory knowledge and the skills needed by managers to optimize the decision-making process.
Quarter Credit Hours: 6 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M1: Descriptive Statistics and Probability
Apply descriptive statistics and probability methods to business situations.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M2: Data Distributions
Analyze sampling information using technology.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M3: Inferential Statistics
Apply inferential statistical techniques to real-world business environments.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M4: Decision Analysis
Apply decision analysis to real-world situations.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M5: Forecasting Methods
Recommend solutions to business problems using quantitative analysis.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM305M6: Quality Control
Evaluate business practices with quantitative analysis techniques.
Quarter Credit Hours: 1 | Prerequisite: Students enrolled in the Bachelor of Science in Business Administration or Finance programs: MM255; all other students: MM207 or MM255

MM325: Statistical Data Analysis
This course is designed as the terminal statistics course for undergraduate data analysis. You will be expected to leverage skills from prerequisite programming courses in the data analysis using real-world scenarios. Topics in the course will include, but are not limited to, advanced applications of the normal distribution, random variables, hypothesis testing, types of errors, analysis of variance (ANOVA), advanced regression analysis, correlation, and graphing/display methods.
Quarter Credit Hours: 5 | Prerequisite: MM207 and IN300

MM325M1: Discovering Data
Describe the advanced statistical tools used in data analysis.
Quarter Credit Hours: 1 | Prerequisite: MM207 and IN300

MM325M2: Data Distributions
Use advanced statistical analysis tools with large datasets to solve specific data analysis questions.
Quarter Credit Hours: 1 | Prerequisite: MM207 and IN300

MM325M3: Hypothesis Testing
Examine case studies that use advanced statistical analysis tools.
Quarter Credit Hours: 1 | Prerequisite: MM207 and IN300

MM325M4: Regression Analysis
Explain the statistics used in the analysis of “big data.”
Quarter Credit Hours: 1 | Prerequisite: MM207 and IN300

MM325M5: Model Building
Devise techniques to statistically mine text.
Quarter Credit Hours: 1 | Prerequisite: MM207 and IN300

Medical Assisting (MA)

MA102: Introduction to Medical Assisting
This course will introduce you to the profession of medical assisting. You will become familiar with the scope of practice, typical work environments, and professional credentialing opportunities and processes for the medical assistant. The course will also provide you with detailed information regarding the medical assisting degree plan, preclinical, and clinical requirements.
Quarter Credit Hours: 1 | Prerequisite: Must be taken in first term of program

MA250: Professionalism in Health Care
This course will focus on the aspects of professionalism that a health care professional needs in order to successfully work in a medical office setting, including communication skills, personal appearance, and interpersonal interactions. The course will prepare students for the clinical experience.
Quarter Credit Hours: 1 | Prerequisite: SC131 or permission from the Dean

MA265: Clinical Competencies I
The course introduces you to procedures commonly performed in a health care setting with special attention to aseptic technique, documentation, and safety. Specific competency simulations will include: collecting a health history, vital signs, specialty exams, sterilization, minor surgical procedures, surgical asepsis, growth charts, and electrocardiograms.
Quarter Credit Hours: 5 | Prerequisite: MA250

MA275: Clinical Competencies II
This course introduces you to procedures commonly performed in a health care setting with special attention to aseptic technique, documentation, and safety. Specific competency simulations will include: specimen processing, methods of quality control, capillary and venipuncture, Clinical Laboratory Improvement Amendments (CLIA)-waived testing, microbiology and immunology procedures, urinalysis, and administering medications.
Quarter Credit Hours: 5 | Prerequisite: MA250

MA280: Clinical Competencies III
This course will focus on the performance of clinical skills in an approved medical facility or educational medical lab, as appropriate. You will complete a minimum of 50 hours and all required competency skills.
Quarter Credit Hours: 1 | Prerequisite: MA265, MA275, and permission from the Clinical Placement Team
MA285: Comprehensive Medical Assisting
This course highlights the critical components of success for the "about to be" medical assistant. It will review knowledge of key competencies you will need to master to pursue professional credentials and practice; professional, ethical, and legal standards; and current trends and issues you need to know to successfully step into a medical assistant position.
Quarter Credit Hours: 5 | Prerequisite: None

MA295: Medical Assisting Externship and Evaluation
Successful completion of this course will require 160 unpaid hours of clinical and administrative experience at an approved health care setting. You will be evaluated on the performance of expected competencies, including a professional credentialing exam, at the end of the course.
Quarter Credit Hours: 3 | Prerequisite: MO270, MA280, and permission from the Clinical Placement Team

Medical Office Management (MO)

M0250: Medical Records Management
Students are familiarized with the content, format, and management of the medical health record including the utilization of the electronic medical record. Students compare and evaluate the electronic medical record with the traditional printed medical record. Students evaluate the reliability and accuracy of data found in the medical record.
Quarter Credit Hours: 3 | Prerequisite: None

M0270: Advanced Medical Office Management
The course explores guidelines for running the medical office. Topics include personnel management, governmental compliance, risk assessment, and basic business practices.
Quarter Credit Hours: 5 | Prerequisite: None

M0270M1: Medical Office Administrator Duties
Identify the role of the medical office administrator in the medical office.
Quarter Credit Hours: 1 | Prerequisite: None

M0270M2: Legal Standards in a Medical Office
Describe legal standards that apply to compliance in medical offices.
Quarter Credit Hours: 1 | Prerequisite: None

M0270M3: Risk Assessments
Identify risk assessment practices in the medical office.
Quarter Credit Hours: 1 | Prerequisite: None

M0270M4: Reducing Health Care Costs
Evaluate the role of medical office administrators in reducing health care costs.
Quarter Credit Hours: 1 | Prerequisite: None

M0270M5: Personnel Management Methods
Describe methods of personnel management in the medical office.
Quarter Credit Hours: 1 | Prerequisite: None

M0290: Medical Office Administration Externship and Evaluation
This course is designed to provide you with an opportunity to review all knowledge competencies of the Medical Office Administration Certificate through completion of an externship. Successful completion of this course will require 160 hours of administrative experience at an approved health care setting. Through this externship and capstone experience, you will gain clinical experience in procedures and functions common to the medical office. You will be evaluated on the performance of expected competencies at the end of the course.
Quarter Credit Hours: 3 | Prerequisite: MO270 and permission of the Clinical Placement Team

Nursing (NU)

NU104: Pathophysiology for Nursing
This course focuses on concepts of pathophysiology essential to understanding alterations in body systems and developing professional nursing decision-making skills for health promotion, risk reduction, and disease management across the life span. The course provides a comprehensive nursing approach to common alterations in body systems and addresses etiology, clinical presentation, and appropriate treatment of the disease process.
Quarter Credit Hours: 5 | Prerequisite: MM212, SC131, and SC246

NU140: Nursing Fundamentals
This course introduces you to the role of the professional registered nurse, the role of other health care providers, and the health care system from historical, legal, and ethical perspectives. You will learn to assimilate the cognitive, psychomotor, legal, and ethical skills necessary to provide safe, effective, and evidence-based care. This course introduces you to the art and science of nursing. Topics include patient safety, cultural competency, bathing and grooming, personal care, assisting with mobility, assisting with elimination, critical thinking, and professional communication skills. Emphasis is placed on the beginning application of therapeutic communication techniques. Introductory application to documenting patient care, the clinical reasoning process, and health promotion will also be presented. You must successfully complete all requirements of both didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 3 | Prerequisite: MM212, NU104, SC131, and SC246

NU140CL: Nursing Fundamentals Clinical
This course allows you to explore theory and concepts presented in the Nursing Fundamentals course. NU140CL introduces you to the application of skills learned in the didactic portion of the course. You will apply basic nursing skills and the assessment techniques used to interpret and communicate normal findings and common deviations from normal in laboratory, simulation, and clinical settings. You will begin preparing for basic nursing care for clients across the life span by identifying pathophysiological processes and nursing problems, and the appropriate interventions to address patients' current health status. You will outline introductory documentation skills findings and integrate therapeutic communication techniques with patients and members of the interprofessional team while formulating their clinical judgement abilities. You must successfully complete all requirements of both didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 4 | Prerequisite: MM212, NU104, SC131, and SC246 | Corequisite: NU140

NU141: Pharmacology for Nursing
In this course, you are taught basic principles of pharmacology including its relationship to the health of individuals and families. Course topics include drug actions, drug interactions, therapeutic and adverse effects of drugs, food-drug interactions, drug classifications, and the basic pharmacology of commonly used medications. Emphasis is placed on nursing responsibilities and client education. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 4 | Prerequisite: MM212, SC131, and SC246
NU141CL: Pharmacology for Nursing Clinical
In this course, you are taught the basic principles of pharmacology regarding the treatment of health conditions. You will learn how to administer medications by different routes of common medications safely, along with appropriate nursing interventions. You will demonstrate appropriate nursing responsibilities in medication administration, including appropriate documentation and accurate dosage calculations. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 2 | Prerequisite: MM212, SC131, and SC246

NU142: Medical-Surgical Nursing I
This course will prepare you to implement the nursing process in the care of adult health issues in the medical-surgical patient. Physiological, pathophysiological, and psychosocial concepts, care planning, and health promotion of the adult medical-surgical patient will be addressed. The use of evidence-based practice and critical thinking will be emphasized. Nursing care from a holistic approach will be discussed. Care planning, nursing interventions, patient education, and health care technologies will also be addressed. Course-specific content will include nursing care related to health care alterations in the following body systems: respiratory, cardiac, renal, endocrine, and peripheral vascular. You must successfully complete all requirements of both didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 3 | Prerequisite: NU140 and NU141

NU142CL: Medical-Surgical Nursing Clinical
This course allows you to apply theory and concepts presented in Medical-Surgical Nursing I. Skills, simulations, and clinical experiences will focus on the care of adult patients in a medical-surgical setting. Implementation of nursing interventions, the use of patient care technologies, interprofessional communication, evidenced-based practice, and clinical decision-making skills will be emphasized. The nursing process will be applied to the care of medical-surgical patients. You must successfully complete all requirements of both didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 5 | Prerequisite: NU140 and NU141 | Corequisite: NU142

NU143: Maternal Infant Nursing
This course will prepare you to care for women and infants during the prenatal, labor and delivery, postpartum, and neonatal periods. Topics will include issues affecting childbearing families including fertility, pregnancy, childbirth, postpartum care, and common problems in infancy. The course will also address common mental health issues affecting families during the transition to parenthood. Through interactive discussion boards, you will address the health needs of women and infants before, during, and after pregnancy as well as throughout infancy. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 3 | Prerequisite: NU142

NU143CL: Maternal Infant Nursing Clinical
This course will prepare you to care for women and infants during the prenatal, labor and delivery, postpartum, and neonatal periods. Topics will include issues affecting childbearing families including fertility, pregnancy, childbirth, postpartum care, and common problems in infancy. The course will also address common mental health issues affecting families during the transition to parenthood. Through clinical and/or laboratory simulation experiences, you will address the health needs of women and infants before, during, and after pregnancy as well as throughout infancy. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 2 | Prerequisite: NU142

NU144: Medical-Surgical Nursing II
This course will prepare you to implement the nursing process in the care of adult medical and surgical clients. The course will focus on the application of critical thinking, risk reduction, communication, and assessment skills developed in Medical-Surgical Nursing I. Care planning, nursing interventions, patient education, and health care technologies will be addressed. Course-specific content will include nursing care related to health care alterations in the following body systems: cardiovascular, gastrointestinal, neurological, musculoskeletal, integumentary, and sensory. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 3 | Prerequisite: NU142

NU144CL: Medical-Surgical Nursing II Clinical
This course will prepare you to implement the nursing process in the care of adult medical and surgical clients. The course will focus on the application of critical thinking, risk reduction, communication, and assessment skills developed in Medical-Surgical Nursing I. Care planning, nursing interventions, patient education, and health care technologies will be addressed. Course-specific content will include nursing care related to health care alterations in the following body systems: cardiovascular, gastrointestinal, neurological, musculoskeletal, integumentary, and sensory. You will participate in clinical education activities in a medical-surgical acute or chronic care setting. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 4 | Prerequisite: NU142 and NU142CL

NU225: Pediatric Nursing
This course will prepare you to care for pediatric clients experiencing complex, multisystem, medical-surgical illnesses. You will examine the developmental stages of pediatrics and how they influence the medical experience of pediatric clients. You will examine the pathophysiology, clinical manifestations, and nursing and collaborative management of body systems. This course describes the purpose, significance of results, and nursing responsibilities related to diagnostic studies in the pediatric population. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses.
Quarter Credit Hours: 3 | Prerequisite: NU144 and NU144CL
NU225CL: Pediatric Nursing Clinical
In this course, you will gain experience in caring for children in diverse settings as well as the acute hospital experience. You will gain experience in practice management, leadership roles, and the use of health care technologies within your clinical experience. Clinical placements will take place across a variety of settings. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 2 | Prerequisite: NU144 and NU144CL

NU245: Mental Health Nursing
In this course, you are taught the major theoretical concepts in mental health related to the assessment of needs and the planning of care for individuals with mental health problems. Emphasis is placed on examination of mental health disorders, legal and ethical influences, and the various roles and functions of the mental health nurse. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 3 | Prerequisite: NU140, NU141, and PS124

NU245CL: Mental Health Nursing Clinical
In this course, you are taught the major theoretical concepts in mental health related to the assessment of needs and the planning of care for individuals with mental health problems. Emphasis is placed on examination of mental health disorders and the various roles and functions of the mental health nurse. Through structured, sequential, competency-based clinical and/or lab assignments, you will care for individuals with mental health conditions requiring professional treatment. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 3 | Prerequisite: NU140, NU141, and PS124

NU263: Medical-Surgical Nursing III
This course will prepare you to care for adult clients experiencing complex multisystem medical-surgical and critical care illnesses. You will examine the pathophysiology, clinical manifestations, and nursing and collaborative management of body systems. You will learn to describe the purpose, significance of results, and nursing responsibilities related to diagnostic studies. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 3 | Prerequisite: NU144

NU263CL: Medical-Surgical Nursing III Clinical
In addition to the refinement of clinical skills and knowledge gained in Medical-Surgical Nursing I and II, you will gain experience in practice management, leadership roles, and the use of health care technologies within your clinical experience. Clinical placements will take place across a variety of settings. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 2 | Prerequisite: NU144 and NU144CL

NU280: Leadership and Trends in Nursing
This course is designed to explore the role of the nurse as a leader in the profession and in health care delivery. Through this course, students will gain a better understanding of leadership styles and techniques and will enhance their individual leadership skills in maintaining standards of care. The course also emphasizes the professional role of the nurse in assisting individuals in the community in locating and utilizing appropriate community resources. Principles and theories of leadership will be integrated and related to the role of the professional nurse in the delivery of care to individuals, groups, and communities. Quarter Credit Hours: 5 | Prerequisite: Last term and completion of all required courses in the program

NU298: Capstone
The capstone is designed to build on the concepts covered in nursing courses you have taken as a part of the program. This course will assist you in the integration of the competencies essential for the practice of professional nursing. Throughout the term, you will focus on preparation for the NCLEX-RN® examination. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 4 | Prerequisite: Last term and completion of all required courses in the program | Corequisite: NU280 or NU420

NU298CL: Capstone Clinical
In this course, you will progress to more independent functions in clinical experiences. The clinical site will be dependent upon your needs and based upon your joint analysis with faculty before placement. This course will assist you in the integration of the competencies essential for the practice of professional nursing. You must successfully meet all requirements of both the didactic and clinical courses. Failure of one course will lead to a repeat of both the didactic and clinical courses. Quarter Credit Hours: 4 | Prerequisite: Last term and completion of all required courses in the program | Corequisite: NU280 or NU420

NU300: Professional Leadership Transitions
In Professional Leadership Transitions you will examine diverse roles of the professional nurse within complex health care systems and interprofessional teams; investigate application of information technology and evidence-based practice tools to improve patient outcomes; investigate application of leadership, communication, and teaching/learning skills to promote continuous quality improvement; and plan for your unique role as a practicing and developing member of a profession. Quarter Credit Hours: 6 | Prerequisite: Admission to the program

NU300M1: Leading in Excellence
Appraise the leadership characteristics necessary for professional nursing leadership. Quarter Credit Hours: 1 | Prerequisite: Admission to the program

NU300M2: Leading in a Diverse World
Assess how culture and values affect community care within interprofessional health care teams. Quarter Credit Hours: 1 | Prerequisite: Admission to the program

NU300M3: Leading in Evidence-Based Practice
Support the use of research and evidence-based practice to improve patient outcomes. Quarter Credit Hours: 1 | Prerequisite: Admission to the program

NU300M4: Leading in Health Care Technology
Support the use of information management and patient care technology to improve patient outcomes. Quarter Credit Hours: 1 | Prerequisite: Admission to the program
NU300M5: Leading in Professionalism
Determine current and future professional values, goals, and abilities in planning for professional development.
Quarter Credit Hours: 1 | Prerequisite: Admission to the program

NU300M6: Leading in Health and Wellness
Recognize the nurse's teaching role in health promotion.
Quarter Credit Hours: 1 | Prerequisite: Admission to the program

NU301: Fundamentals of Nursing Care
This course introduces the student to the art and science of nursing. The student will learn to combine the cognitive, psychomotor, legal, and ethical skills necessary to provide safe, effective, and evidence-based care. Topics include patient safety, cultural competency, bathing and grooming, personal care, assisting with mobility, assisting with elimination, and professional communication skills. Emphasis is placed on the beginning application of therapeutic communication techniques. Introductory application to documenting patient care, the clinical reasoning process, and health promotion will also be presented. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 6 | Prerequisite: NU309, SC115, SC131, SC246, and SC435 | Corequisite: NU301ME

NU301ME: Fundamentals of Nursing Care Clinical
This course will allow students to apply theory and concepts presented in the Fundamentals of Nursing Care course. Students will demonstrate basic nursing skills and the assessment techniques used to identify and communicate normal findings and common deviations from normal in laboratory, simulation, and clinical settings. Students will begin to plan basic nursing care for clients across the life span by identifying pathophysiological processes and nursing problems, and the appropriate interventions to address patients’ current health status. The student will demonstrate introductory documentation skills and use therapeutic communication techniques with patients and members of the interprofessional team. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 40 hours of laboratory and 60 hours of clinical experience.
Quarter Credit Hours: 4 | Prerequisite: NU309 | Corequisite: NU301

NU305: Clinical Pharmacology
In this course, students are taught basic principles of pharmacotheraphy in relation to the treatment of health problems throughout the life span. Students learn the steps for all routes of medication administration. Course topics include pharmacodynamics, pharmacokinetics, and basic pharmacology of commonly used medications. Emphasis will be placed on the knowledge and interventions needed to maximize therapeutic effects and prevent or minimize adverse effects of medications.
Quarter Credit Hours: 5 | Prerequisite: None | Corequisite: NU301, NU301ME, or NU307

NU307: Physical Assessment
In this course, students will learn approaches to the holistic assessment of health, focusing primarily on physical assessment. Interviewing techniques required in the collection of a health history will be presented. Assessment techniques including inspection, palpation, percussion, and auscultation will be applied to each body system. Students will differentiate normal from abnormal assessment findings based on age, gender, and ethnicity. Students will properly document subjective and objective assessment findings.
Quarter Credit Hours: 5 | Prerequisite: None

NU309: Pathophysiology for Nursing
This course explores the pathophysiology of common disease states emphasizing nursing application. The student will address scientific principles essential to understanding alterations in body systems and will develop professional nursing clinical decision making for health promotion, risk reduction, and disease management across the life span. The course examines implications for nursing practice on common alterations in body systems and addresses etiology, clinical presentation, and appropriate treatment of the disease process.
Quarter Credit Hours: 4 | Prerequisite: SC131 and SC246

NU310: Research Guided Evidence-Based Nursing Practice
This course introduces evidence-based nursing practice guided by nursing research and ethical principles. You will learn the roles and responsibilities of the professional nurse as a consumer of research. The foundational components of the research process are delineated. You will develop critical thinking skills specifically required to identify and appraise the best evidence available to support nursing practice and improved health care. Emphasis is placed on the components of the research process and the professional nurse's role in application of evidence to improve health care.
Quarter Credit Hours: 6 | Prerequisite: MM207 or equivalent

NU310M1: Components and Models
Distinguish components and models of the research process.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU310M2: Credibility of Sources
Appraise credibility of sources utilizing measures of reliability, validity, and level of evidence.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU310M3: Theory and Nursing Research Connections
Examine the connections among theory and nursing research.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU310M4: Ethical Research Principles
Determine the ethical principles necessary to protect human subjects and avoid scientific misconduct in research.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU310M5: Clinically Relevant Interprofessional Practice
Integrate evidence into clinically relevant interprofessional practice.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU310M6: Best Practice to Improve Patient Outcomes
Integrate research evidence for best practice to improve patient outcomes.
Quarter Credit Hours: 1 | Prerequisite: MM207 or equivalent

NU311: Nursing Care of Adults I
This course prepares you to implement the nursing process in the care of adult health issues. Physiological, pathophysiological, and psychosocial concepts, care planning, and health promotion of the adult acute care patient will be addressed. The use of evidence-based practice and critical thinking will be emphasized. Nursing care from a holistic approach will be discussed. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 5 | Prerequisite: NU301 and NU301ME, and NU307 | Corequisite: NU311ME, NU305
NU311ME: Nursing Care of Adults I Clinical
This course will allow students to apply theory and concepts presented in Nursing Care of Adults I. Skills, simulations, and clinical experiences will focus on the acute care of adult patients. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 40 hours of laboratory and 90 hours of clinical experience.
Quarter Credit Hours: 5 | Prerequisite: NU301 and NU301ME | Corequisite: NU311

NU321: Nursing Care of Childbearing Families
This course will prepare the student to provide care to women, newborns, and families during the prenatal, labor and delivery, postpartum, and neonatal periods. Topics will include general fertility issues, pregnancy, childbirth, postpartum care, and common problems in infancy. In addition, the course will consider common mental health issues affecting families during the transition to parenthood. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 4 | Prerequisite: NU311 and NU311ME | Corequisite: NU321ME

NU321ME: Nursing Care of Childbearing Families Clinical
This course will allow students to apply theory and concepts presented in the Nursing Care of Childbearing Families course. Students will apply the nursing process to childbearing families in prenatal, labor and delivery, postpartum, and neonatal periods. Skills, simulations, and clinical experiences will focus on care of childbearing families. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 20 hours of laboratory and 60 hours of clinical experience.
Quarter Credit Hours: 3 | Prerequisite: NU311 and NU311ME | Corequisite: NU321

NU327: Nursing Care of Children, Adolescents, and Families
This course examines the health needs of children and families. The health care needs of children and families will be emphasized in order to promote optimum health and development for children at any stage of health or illness. This course will address the genetic and environmental factors impacting the growth and development of children and adolescents. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 4 | Prerequisite: NU311 and NU311ME | Corequisite: NU327ME

NU327ME: Nursing Care of Children, Adolescents, and Families Clinical
This course will allow students to apply theory and concepts presented in the Nursing Care of Children, Adolescents, and Families course. Students will apply the nursing process to children, adolescents, and families. Skills, simulations, and clinical experiences will focus on the care of children and adolescents. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 20 hours of laboratory and 60 hours of clinical experience.
Quarter Credit Hours: 3 | Prerequisite: NU311 and NU311ME | Corequisite: NU327

NU330: Nursing Care of the Mental Health Patient and Family
This course presents major theoretical concepts in mental health that relate to the assessment of needs and the planning of care for persons with mental health problems. Communication skills will be developed and interpersonal relationship concepts will be explored. Emphasis is placed on the examination of mental health disorders and the various roles and functions of the professional mental health nurse in caring for persons with mental health conditions requiring professional treatment. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 4 | Prerequisite: NU305 | Corequisite: NU330ME

NU330ME: Nursing Care of the Mental Health Patient and Family Clinical
This course will allow students to apply theory and concepts presented in the Nursing Care of the Mental Health Patient and Family course. Students will apply the nursing process to mental health patients and their families. Skills, simulations, and clinical experiences will focus on the care of the mental health patient in acute and community-based settings. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 60 hours of clinical experience.
Quarter Credit Hours: 2 | Prerequisite: NU305 | Corequisite: NU330

NU333: Health Assessment for the Nursing Professional
Health Assessment for the Nursing Professional builds on previous knowledge and skills from the sciences, humanities, and nursing. Students learn approaches to a holistic assessment of health, focusing primarily on physical assessment. Interviewing techniques required in the collection of a health history are learned. Assessment techniques of inspection, palpation, percussion, and auscultation are applied to each body system. Students learn to differentiate normal from abnormal assessment findings based on age, gender, and ethnicity. Proper documentation of subjective and objective assessment findings is learned.
Quarter Credit Hours: 5 | Prerequisite: NU300

NU333M1: Comprehensive Holistic Assessment and History
Analyze the various elements of a comprehensive holistic health assessment and history.
Quarter Credit Hours: 1 | Prerequisite: NU300

NU333M2: Assessment Techniques for Skin, Hair, Nails, and Head
Apply inspection, palpation, percussion, and auscultation techniques to collect comprehensive patient health assessment data for skin, hair, and nails, and head, eyes, ears, nose, and throat (HEENT).
Quarter Credit Hours: 1 | Prerequisite: NU300
NU333M3: Assessment Techniques for Thorax and Abdomen  
Apply inspection, palpation, percussion, and auscultation techniques to collect comprehensive patient health assessment data for cardiovascular, thorax, lung, and abdomen.  
Quarter Credit Hours: 1 | Prerequisite: NU300

NU333M4: Musculoskeletal and Neurological Assessment  
Apply inspection, palpation, percussion, and auscultation techniques to collect comprehensive patient health assessment data for neurologic and musculoskeletal.  
Quarter Credit Hours: 1 | Prerequisite: NU300

NU333M5: Comprehensive Holistic Health Assessment  
Synthesize data from a comprehensive holistic health assessment using a professionally recognized documentation format.  
Quarter Credit Hours: 1 | Prerequisite: NU300

NU341: Nursing Care of Adults II  
This course builds upon previous knowledge and critical thinking skills. This course will prepare students to care for adult clients experiencing medical-surgical, rehabilitative, or restorative conditions. The course will focus on the application of critical thinking, risk reduction, communication, and assessment skills. Practice management skills, clinical awareness, and the use of health care technologies in the care of adult patients based on concepts presented in Nursing Care of Adults I will be explored. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.  
Quarter Credit Hours: 5 | Prerequisite: NU311 and NU311ME, NU305 | Corequisite: NU341ME

NU341ME: Nursing Care of Adults II Clinical  
This course allows students to apply theory and concepts presented in the Nursing Care of Adults II course. Students will apply the nursing process to adult clients. Skills, simulations, and clinical experiences will focus on the care of the adult client in acute and community-based settings. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. Clinical placements will take place across a variety of settings. This course must be taken concurrently with the related didactic course. Failure of the clinical course will result in concurrent failure of the clinical course. This course contains 40 hours of laboratory and 90 hours of clinical experience.  
Quarter Credit Hours: 5 | Prerequisite: NU311 and NU311ME, NU305 | Corequisite: NU341ME

NU411: Nursing Care of Adults III  
This course builds upon previous knowledge and critical thinking skills. This course will prepare students to care for adult clients experiencing complex multisystem medical-surgical, rehabilitative, or restorative conditions. The course will focus on application of management, leadership, critical thinking, risk reduction, communication, and assessment skills. Practice management skills, leadership roles, and the use of health care technologies in the care of adult patients based on concepts presented in Nursing Care of Adults I and II will be emphasized. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.  
Quarter Credit Hours: 4 | Prerequisite: NU341 and NU341ME | Corequisite: NU411ME

NU411ME: Nursing Care of Adults III Clinical  
This course will allow students to apply theory and concepts presented in the Nursing Care of Adults III course. Students will apply the nursing process to adult clients in complex health situations. Skills, simulations, and clinical experiences will focus on the care of the adult client in acute settings. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. Clinical placements will take place across a variety of settings. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 90 hours of clinical experience.  
Quarter Credit Hours: 1 | Prerequisite: NU341 and NU341ME | Corequisite: NU411

NU416: Chronicity Within Nursing Care Across the Life Span  
The concepts of chronicity and chronic care delivery will be examined. You will apply evidence-based practice knowledge to plan the care of complex adult and pediatric patients who often have several comorbid health conditions to manage simultaneously. You will learn to assess the physical, mental, functional, economic, and social-cultural dimensions that contribute to quality of life, multiple chronic syndromes, developmental delay, and frailty. The influence of symptomatic sequelae is explored in depth, including atypical presentations, polypharmacy, interprofessional communication, and safety. Fundamentals of chronic care management and the delivery of care within the family and community will be applied. You will complete 30 practice experience hours in this course.  
Quarter Credit Hours: 6 | Prerequisite: NU310

NU416M1: Strategies for Therapeutic Communication  
Develop strategies of therapeutic communication for use with patients, families, and the interprofessional team.  
Quarter Credit Hours: 1 | Prerequisite: NU310

NU416M2: Technology and Chronic Condition Self-Management  
Analyze new technologies and virtual environments that foster innovative home care technologies to monitor and self-manage comorbid chronic health conditions.  
Quarter Credit Hours: 1 | Prerequisite: NU310

NU416M3: Factors That Influence Chronic Illness  
Investigate the factors that influence patients with comorbid chronic illnesses across the life span and across transitions of care and health.  
Quarter Credit Hours: 1 | Prerequisite: NU310

NU416M4: Holistic Health Assessment  
Appraise holistic assessment data on patients with comorbid chronic illnesses across the life span, including symptom recognition and self-care strategies.  
Quarter Credit Hours: 1 | Prerequisite: NU310

NU416M5: Applying Evidence to Chronic Care Management  
Develop evidence-based interventions for managing the chronic care of patients to promote health and quality of life across the life span.  
Quarter Credit Hours: 1 | Prerequisite: NU310

NU416M6: Using Evidence to Maximize Wellness  
Formulate evidence-based nursing interventions that maximize wellness for complex patients with chronic comorbid conditions and are consistent with a chronic care delivery model.  
Quarter Credit Hours: 1 | Prerequisite: NU310
NU418: Nursing Care of the Geriatric Patient
This course builds on previous knowledge and skills from the sciences, humanities, and nursing. Students will adapt nursing interventions to elderly patients with several chronic, comorbid health conditions. Students will learn to assess the impact of physical, mental, functional, and social situations on the quality of life of elderly persons. Common medical conditions and issues are explored, including risks to the elderly. Interventions to promote quality outcomes and to prevent negative geriatric syndromes will be addressed. Interdisciplinary models of care are discussed as a means to provide seamless geriatric care. This course must be taken concurrently with the related clinical course. Failure of the clinical course will result in concurrent failure of the didactic course.
Quarter Credit Hours: 4 | Prerequisite: NU330 and NU330ME | Corequisite: NU418ME

NU418ME: Nursing Care of the Geriatric Patient Clinical
This course will allow students to apply theory and concepts presented in the Nursing Care of the Geriatric Patient course. Students will apply the nursing process to the care of geriatric clients and their families. Skills, simulations, and clinical experiences will focus on the care of geriatric clients. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 60 hours of clinical experience.
Quarter Credit Hours: 2 | Prerequisite: NU330 and NU330ME | Corequisite: NU418

NU419: Holistic Professional Nursing Practice
The holistic nurse integrates specialized nursing knowledge, theories, expertise, and intuition to create therapeutic relationships with patients focused on wellness, health promotion, and healing. In this course, the major core values of holistic nursing and the scope and standards of holistic nursing practice will be analyzed. The ever-evolving role of holistic nurses as leaders in the contemporary and integrative health care system will be appraised. Course content is aligned with knowledge expectations for the nurse considering national certification in holistic nursing. Knowledge gained from this course, in association with other requirements as put forth by the American Holistic Nurses Credentialing Corporation (AHNCC), may provide the opportunity for career advancement should the nurse decide to earn certification in holistic nursing (HN).
Quarter Credit Hours: 5 | Prerequisite: None

NU419M1: Core Values of Holistic Nursing
Examine the core values of holistic nursing.
Quarter Credit Hours: 1 | Prerequisite: None

NU419M2: Scope and Standards of Holistic Nursing
Describe nursing practice within the scope and standards of holistic nursing.
Quarter Credit Hours: 1 | Prerequisite: None

NU419M3: The Evolving Role of Holistic Nursing
Appraise the evolving role of holistic nursing in the contemporary health care system.
Quarter Credit Hours: 1 | Prerequisite: None

NU419M4: Foundational Concepts of Holistic Nursing
Evaluate the foundational concepts of holism and holistic nursing knowledge and skills in professional nursing practice.
Quarter Credit Hours: 1 | Prerequisite: None

NU419M5: Holistic Baccalaureate Nurse, Board Certified
Illustrate proficiency in accordance with the Holistic Baccalaureate Nurse, Board Certified (HNB-BC) exam competencies.
Quarter Credit Hours: 1 | Prerequisite: None

NU420: Leadership and Management in the Changing Health Care Environment
Nurses must be able to apply leadership concepts and skills and decision making in the provision of high-quality nursing care in an ever-changing, global health care environment. This course will prepare students to understand organizational and systems leadership, quality improvement, a culture of safety, and how these impact patient outcomes. A focus will be on the development of leadership skills that emphasize ethical and critical decision making, effective communication and interprofessional collaboration, and the promotion of a professional practice environment.
Quarter Credit Hours: 6 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M1: Leadership Theory and Research
Evaluate the relationship between leadership/management theories and organizational effectiveness for quality nursing practice.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M2: Change Agent to Diverse Populations
Investigate the role of the nurse leader as a change agent.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M3: Organizational Structure
Analyze current trends for nursing leadership related to nursing recruitment, retention, and engagement in the workplace.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M4: Quality of Care
Investigate principles of quality improvement and health care policy to improve health care in diverse and global populations.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M5: Accountability of Care and Ethics
Examine management and leadership interventions in relationship to legal parameters, professional standards (including the American Nurses Association’s Code of Ethics), and external organizations’ accreditation and review criteria.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300

NU420M6: Communication Techniques and Working Relationships
Develop effective communication for conflict resolution in the role of the nurse leader.
Quarter Credit Hours: 1 | Prerequisite: Associate of Science in Nursing students: Last term and completion of all required courses in the program; Bachelor of Science in Nursing—RN-to-BSN students: NU300
NU422: Leadership, Management, Issues, and Trends in Nursing
As members of the nursing profession, providers of patient care and managers of care, nurses are challenged to serve as effective change agents, managers, and leaders in complex health care systems. This course will prepare students to understand and apply principles of change theory to management and leadership activities in nursing including planning, staffing, directing, and controlling various resources in diverse health care systems. This course will address contemporary trends and issues in the field of nursing. Topics will include: health care finance, health care policy and regulation, technology and its impact on patients and health care alike, and nursing’s role in quality and safety initiatives. The course emphasizes a systems approach to the management of organizations. The accountabilities of the nurse as a manager will be examined to include organizational assessment, decision making, strategic planning, financial management, human resource management, and quality improvement.
Quarter Credit Hours: 5 | Prerequisite: NU411 and clinical, and NU452 and clinical

NU431: Hospice and Palliative Care Nursing
This course expands previous knowledge and skills from the sciences, humanities, and nursing to prepare you to care for patients and families living with chronic, life-limiting, and/or terminal conditions. You will examine the philosophy and concepts unique to hospice and palliative care, which, unlike the traditional approach toward cure of disease, hospice and palliative care focuses on the aggressive treatment of bothersome symptoms that accompany disease progression. The overall goal of hospice and palliative care aims to optimize quality of life through pain and symptom management and early identification and intervention of concepts such as complicated grief and spiritual and psychosocial concerns. Through communication competencies, cultural awareness, and ethical considerations, the nurse facilitates patient and family understanding of disease progression and its influence on body systems. The role of the nurse as an advocate, member of the interprofessional team, and caregiver to patients, families, and self is explored. Course content is aligned with knowledge expectations for the nurse considering national certification in hospice and palliative care nursing. Knowledge gained from this course, in association with other requirements as put forth by the Hospice and Palliative Credentialing Center (HPCC), may provide the opportunity for career advancement should the nurse decide to earn certification in hospice and palliative care nursing (CHPN).
Quarter Credit Hours: 5 | Prerequisite: None

NU431M1: Introduction to Palliative and End-of-Life Care
Discuss how hospice, palliative care philosophical concepts, and spiritual and cultural considerations during end-of-life disease processes potentiate the risk for ethical dilemmas.
Quarter Credit Hours: 1 | Prerequisite: None

NU431M2: Pain Management in the Palliative Patient
Analyze nursing interventions based on knowledge of patient and family care needs after a comprehensive pain assessment to include qualitative and quantitative needs, and barriers for effective pain management.
Quarter Credit Hours: 1 | Prerequisite: None

NU431M3: Symptom Management in the Palliative Patient
Analyze evidence-based interventions for symptom management utilizing comprehensive patient assessment skills.
Quarter Credit Hours: 1 | Prerequisite: None

NU431M4: Managing Interprofessional Resources in Palliative Care
Evaluate the importance of both active listening and IPT collaboration, and their respective influences on interventions, with a focus on acceptance of disease process and related coping mechanisms.
Quarter Credit Hours: 1 | Prerequisite: None

NU431M5: Palliative Nursing, Quality Care, and Economic Impact
Assess concepts of loss, grief, and bereavement in the care of patients, families, coworkers, and self.
Quarter Credit Hours: 1 | Prerequisite: None

NU432: Primary Care in the Ambulatory Setting
The primary care nurse deploys care with expertise in assessment, health promotion, disease management, and coordination of health services across the continuum of care. In this course, the standards for the Ambulatory Care Nursing certification will be reviewed, primary care nursing initiatives discussed, and the commitment of primary care nurses to education, professionalism, and communication evaluated. The role of the primary care nurse in virtual delivery methods and telehealth will be analyzed for future applications in nursing practice. The course content is aligned with knowledge expectations for the nurse considering national certification in ambulatory care nursing. Completion of this course, in association with other requirements as put forth by the American Nurses Credentialing Center (ANCC), provides the opportunity for career advancement should the nurse decide to earn certification in ambulatory nursing (RN-BC).
Quarter Credit Hours: 5 | Prerequisite: None

NU432M1: Organizational and Systems Role
Summarize the organizational and systems role of the ambulatory care nurse.
Quarter Credit Hours: 1 | Prerequisite: None

NU432M2: Primary Care Nursing Role
Discuss the role of the primary care nurse in assessment, health promotion, disease management, and coordination of health services across the continuum of care.
Quarter Credit Hours: 1 | Prerequisite: None

NU432M3: Evidence for Clinical Practice
Analyze evidence-based practice for clinical practice in primary care.
Quarter Credit Hours: 1 | Prerequisite: None

NU432M4: Avenues for Ambulatory Care Nursing Practice
Distinguish the role of the primary care nurse in ambulatory, primary care, telehealth, and virtual delivery care settings.
Quarter Credit Hours: 1 | Prerequisite: None

NU432M5: Primary Care Nurses as Professionals
Evaluate primary care nursing initiatives, communication techniques, and professionalism.
Quarter Credit Hours: 1 | Prerequisite: None
NU433: Case Management Across the Continuum of Care
This course provides you with an extensive overview of the role of the professional nurse as a member of the case management team and as a care manager. The course is centered around the five main domains of practice for the professional nurse working in case/care management: the fundamentals of case management, understanding proper resource management, learning about the role of quality management, the legal and ethical aspects of case/care management, and the important role of education and health promotion as related to the care/case management professional nurse. The course will provide opportunities to examine the role of the case/care management nurse in a variety of patient/client populations ranging from acute care, long-term care, and within the community setting. Course content is aligned with knowledge expectations for the nurse considering national certification in nursing case management. Completion of this course, in association with other requirements as put forth by the American Nurses Credentialing Center (ANCC), provides the opportunity for career advancement should the nurse decide to earn certification in nursing case management (RN-BC).
Quarter Credit Hours: 5 | Prerequisite: None

NU433M1: Fundamentals of Case Management
Evaluate the fundamentals related to the concepts, standards, tools, and processes needed to be a successful professional nurse in case/care management.
Quarter Credit Hours: 1 | Prerequisite: None

NU433M2: Health Care Utilization and Resource Management
Describe the health care utilization and support services needed to understand resource management by the professional nurse in case/care management.
Quarter Credit Hours: 1 | Prerequisite: None

NU433M3: Legal and Ethical Considerations
Investigate legal and ethical considerations for the case/care management professional nurse.
Quarter Credit Hours: 1 | Prerequisite: None

NU433M4: Quality Management Concepts
Integrate the knowledge and skills of quality management into the role of the case/care management professional nurse.
Quarter Credit Hours: 1 | Prerequisite: None

NU433M5: Comprehensive Health and Education Planning
Develop a comprehensive health promotion and education plan for the case/care management professional nurse.
Quarter Credit Hours: 1 | Prerequisite: None

NU441: Faith Community Nursing
This course provides you with an overview of the role of the professional nurse as a member of a ministerial team and faith community. Focusing broadly in a variety of spiritual belief systems, you will learn about the dimensions of the faith community nurse role. The course will include historical perspectives of faith community nursing; the work of the nurse as a member of the ministerial team; and the integration of faith, health, and the community in the practice of faith community nurses. Legal and ethical considerations of faith community nursing will be addressed, as well as nursing interventions for common issues cared for by faith community nurses. This course does not endorse or promote any specific spiritual or religious faith, nor is your area of practice a requirement for the course.
Quarter Credit Hours: 5 | Prerequisite: None

NU441M1: History and Cornerstones of FCN
Describe the dimensions of the faith community nurse role as a part of a ministerial team and faith community.
Quarter Credit Hours: 1 | Prerequisite: None

NU441M2: Ethics, Legal Issues, and Community Assessment
Identify legal and ethical considerations of the faith community nurse role.
Quarter Credit Hours: 1 | Prerequisite: None

NU441M3: Life Transitions
Evaluate nursing interventions for common issues encountered by faith community nurses.
Quarter Credit Hours: 1 | Prerequisite: None

NU441M4: Teaching Health Promotion
Integrate knowledge of health promotion, illness prevention, and faith practices into the role of the faith community nurse.
Quarter Credit Hours: 1 | Prerequisite: None

NU441M5: FCN Plan and Implementation
Develop a comprehensive plan for implementation of a faith community nursing program.
Quarter Credit Hours: 1 | Prerequisite: None

NU444: Transcultural Nursing
The transcultural nurse deploys culturally competent and equitable care across the spectrum of nursing practice to develop therapeutic relationships with patients that focus on their specific physical and cultural needs. In this course, you will review global health initiatives and the assessment of patients' environments to identify cultural education and growth opportunities. Transcultural nursing theories, along with the detailed role of the transcultural nurse, will be analyzed for future application. Course content is aligned with knowledge expectations for the nurse considering national certification in transcultural nursing. Knowledge gained from this course, in association with other requirements as put forth by the Transcultural Nursing Society (TCNS), may provide the opportunity for career advancement should the nurse decide to earn certification in transcultural nursing (CTN-A or CTN-B).
Quarter Credit Hours: 5 | Prerequisite: None

NU444M1: Transcultural Nursing Theories
Explain the influence of transcultural nursing theories on professional nursing practice.
Quarter Credit Hours: 1 | Prerequisite: None

NU444M2: Global Health Care Systems
Compare nursing care in global health care systems.
Quarter Credit Hours: 1 | Prerequisite: None

NU444M3: Diverse Population Care
Conduct a literature review of research that supports culturally competent care across the life span for diverse populations.
Quarter Credit Hours: 1 | Prerequisite: None

NU444M4: Global Health Issues
Examine the role of the nurse in global health issues.
Quarter Credit Hours: 1 | Prerequisite: None

NU444M5: Cultural Education and Professional Growth
Develop cultural education and professional growth opportunities.
Quarter Credit Hours: 1 | Prerequisite: None
NU450: Public Health Nursing - Population-Centered Health Care in the Community
In this course, you will explore the context of public health nursing practice. You will apply evidence-based findings to population health nursing practice and engage in experiential learning that will influence change in population health. Common challenges in community and population health are examined while defining specialty roles integral to population health. You will complete 30 practice experience hours in this course.
Quarter Credit Hours: 6 | Prerequisite: NU420

NU450M1: Ethics, Equity, and Public Health Practices
Analyze the context of public health and specialty nursing practice in relationship to ethics, equity, and public health mandates.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU450M2: Population Health Appraisal
Appraise population health and health risks.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU450M3: Population Health Determinants
Assess the quality indicators that relate to public health interventions.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU450M4: Nursing Practice and Risk Reduction
Integrate public health nursing principles to optimize health outcomes and decrease health risks.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU450M5: Public Health System Analysis
Apply systems thinking to improve the quality of public health care and health outcomes.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU450M6: Innovation and Strategic Planning
Describe new insights and innovative solutions related to strategic planning to improve population health outcomes.
Quarter Credit Hours: 1 | Prerequisite: NU420

NU452: Community-Based Nursing Care
This course will allow students to apply theory and concepts presented in the Community-Based Nursing Care course. Students will apply the nursing process in the care of communities. Skills, simulations, and clinical experiences will focus on the application of assessment, analysis, implementation, and evaluation within a community setting. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 60 hours of clinical experience.
Quarter Credit Hours: 2 | Prerequisite: NU341 and NU341ME | Corequisite: NU452

NU452ME: Community-Based Nursing Care Clinical
Directed Studies in the School of Nursing - BSN Completion
In this course, you will design an evidence-based project to improve patient outcomes. You will select a topic of interest and relevance to your professional nursing practice.
Quarter Credit Hours: 5 | Prerequisite: None

NU495M1: Identifying Opportunities to Improve Patient Outcomes
Identify an opportunity to improve patient outcomes through an evidence-based project proposal.
Quarter Credit Hours: 1 | Prerequisite: None

NU495M2: Discovering Evidence to Improve Patient Outcomes
Conduct a review of the literature concerning an identified opportunity to improve patient outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

NU495M3: Designing a Plan to Improve Patient Outcomes
Design an evidence-based project proposal to improve patient outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

NU495M4: Evaluating a Plan to Improve Patient Outcomes
Design an evaluation plan for an evidence-based project proposal to improve patient outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

NU495M5: Disseminating a Plan to Improve Patient Outcomes
Design a dissemination plan for an evidence-based project proposal to improve patient outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

NU496: Bachelor's Capstone in Nursing for Entry-Level Practice
In this course, you will demonstrate learning throughout the nursing program. Specific emphasis will be placed on analysis of the program outcomes and the degree to which each was achieved. Content including professionalism, organizational leadership, evidence-based practice, technology, and clinical practice will be evaluated in terms of nursing application. Throughout the term, students must consider their practice in terms of preparation for the NCLEX-RN® examination. This course must be taken concurrently with the related clinical course. Failure of the related clinical course will result in concurrent failure of the didactic course. This course contains 60 hours of clinical experience.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean | Corequisite: NU420 or NU496ME
NU496ME: Bachelor’s Capstone in Nursing for Entry-Level Practice
Clinical
The capstone requires you to integrate competencies essential for the practice of professional nursing. You will progress from a structured, supervised practice to receive general supervision from the faculty and agency preceptor(s). The clinical site will be dependent upon your needs and based upon the joint analysis of the student and faculty prior to the placement. You will apply the nursing process in the practice of nursing. Skills, simulations, and clinical experiences will focus on the application of assessment, analysis, implementation, and evaluation of the nursing profession within the complexity of the health care environment. Implementation of nursing interventions, use of patient care technologies, interprofessional communication, and clinical decision-making skills will be emphasized. This course must be taken concurrently with the related didactic course. Failure of the didactic course will result in concurrent failure of the clinical course. This course contains 20 hours of laboratory and 120 hours of clinical experience.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

NU499: Bachelor’s Capstone in Nursing
This capstone course represents the culmination of the Bachelor of Science in Nursing program and is an opportunity for you to demonstrate what you have learned over your course of study. Through this capstone process, you will demonstrate integration of the essential concepts from each course in the program. The goal of each capstone project is to model an approach designed to improve patient health outcomes. You will complete 40 practice experience hours in this course.
Quarter Credit Hours: 6 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M1: Leading Collaborative Teams
Integrate evidence in planning, implementing, evaluating outcomes, and communication to lead collaborative teams in delivering patient-centered care.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M2: Influences of Policy, Politics, and Power
Analyze the influence of power, politics, policy, finance, and regulatory guidelines on health systems and nursing practice.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M3: Informatics and Technology
Integrate safe and appropriate use of informatics and emerging health care technologies in the delivery of nursing care.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M4: Population-Focused Health
Create health promotion, prevention, and risk-reduction strategies to provide population-focused care.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M5: Plan of Care Creation
Develop a plan for delivering nursing care to individuals, families, groups, communities, and populations to achieve positive outcomes in a variety of health care settings.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

NU499M6: Ethical and Professional Values
Apply clinical reasoning that reflects ethical and professional nursing values.
Quarter Credit Hours: 1 | Prerequisite: Completion of all required nursing courses and electives; last term or permission from the Dean

Nutrition Science (NS)

NS305: Food Safety
This course covers the major issues in food safety and food microbiology. It includes the basic principles of food safety and sanitation, various microorganisms that cause foodborne illnesses, the flow of food through the food service establishment, and management’s role in training the food handler.
Quarter Credit Hours: 6 | Prerequisite: None

NS310: Nutritional Analysis and Assessment
This course includes the study of methods and equipment used for nutritional analysis in health, obesity, and malnutrition. Students learn how to utilize the software based on manual data-gathering systems to assess nutritional status.
Quarter Credit Hours: 6 | Prerequisite: None

NS313: Foodservice Management - Principles and Practices
This course provides you with a comprehensive overview of the principles of food safety and management as they relate to the foodservice industry. Specific topics include sanitation, safety, nutrition and menu development, personnel and communications, business management and marketing. This course explores the skills and responsibilities of being a professional Certified Dietary Manager.
Quarter Credit Hours: 6 | Prerequisite: None

NS321: Nutrition Planning and Management
This course addresses nutritional planning for the maintenance of health and wellness. The studies include identification, assessment, and management of nutritional deficiencies occurring due to food choices and pharmacotherapy.
Quarter Credit Hours: 6 | Prerequisite: None

NS325: Nutrition Across the Human Life Cycle
Studies in this course encompass the nutritional issues across the life cycle, including pregnancy, childbirth, and lactation. The course considers nutritional aspects related to neonates, infants, and children. The special needs of adolescents and disorders affecting this age group are discussed. The coursework will also include a discussion of nutritional demands and food choices in the geriatric population.
Quarter Credit Hours: 6 | Prerequisite: None

NS335: Nutrition for Special Populations
Studies in this course emphasize the nutrition and dietetic considerations for healthy individuals with special needs, such as geriatric and gender-specific needs. The coursework includes analyzing nutritional and dietetic needs, and designing appropriate protocols for clients with chronic, progressive, or degenerative diseases and metabolic disorders, as well as for special needs children and infants. The course addresses the underlying principles of total parental nutrition and nasogastric tube feeding.
Quarter Credit Hours: 6 | Prerequisite: None
NS415: Food Science With Lab
This course complements the student’s knowledge of nutrition by presenting the scientific foundation of foods through weekly in-home kitchen preparation of specific recipes that demonstrate the scientific properties of foods. Students explore current food technology and develop a base for additional study in specific areas of food science.
Quarter Credit Hours: 6 | Prerequisite: None

NS420: Nutritional Counseling
This course addresses various aspects of a nutritional counseling session, including client encounters, documentation, and data gathering. Analytical strategies, planning, implementation, and assessment of progress of nutrition therapy for individual clients are discussed.
Quarter Credit Hours: 6 | Prerequisite: None

NS425: Sports Nutrition
This course encompasses the application of physiologic principles, such as protein, carbohydrate, and fat metabolism, to athletic needs and performance. Various loading protocols for phosphates and carbohydrates in relation to athletic events are discussed. Popular performance-enhancing supplements and drugs and the regulatory aspects of their use are addressed in detail.
Quarter Credit Hours: 6 | Prerequisite: None

NS430: Whole Foods Production
This course explores various aspects of whole foods, including their production, preservation, transport, storage, and costs. Studies will address geographic, climatic, and societal influences on whole foods production. Students will learn strategies to inform and educate producers and consumers of the financial issues, governmental assistance, and alternative methods of whole foods production.
Quarter Credit Hours: 6 | Prerequisite: SC115 or NS205

NS440: Legal and Regulatory Environment in Food Production
This course covers the legal and regulatory aspects of food production. Studies include major elements in and the rationale behind food labeling. This course further addresses the regulatory agencies and their role in enforcement, and the legal and ethical responsibilities of the food producers, suppliers, and retailers in maintaining a safe food supply. Special attention is given to regulatory aspects of food production relative to livestock handling, and the import and export of food.
Quarter Credit Hours: 6 | Prerequisite: None

NS499: Bachelor’s Capstone in Nutrition
This capstone course is the culminating experience for the Bachelor of Science in Nutrition. This course builds on the concepts of all the courses you have taken within the program of study. The capstone course provides you with the opportunity to integrate and synthesize the knowledge and skills acquired throughout your coursework in an original comprehensive project, and to assess your level of mastery of the stated outcomes of your degree program in nutrition.
Quarter Credit Hours: 6 | Prerequisite: Last term

Paralegal Studies (PA)

PA106: Legal Terminology and Transcription
This course is a comprehensive study of documents used in the legal field. You will learn the basic procedures for transcribing, formatting, and processing legal correspondence and documents and the appropriate use of legal terms, phrases, abbreviations, symbols, and reference sources used by attorneys’ paralegals and the courts.
Quarter Credit Hours: 5 | Prerequisite: None

PA110: Civil Litigation
This course introduces you to civil litigation, the civil law process, rights, and procedures. Topics include informal fact gathering and investigation, case management and strategy, jurisdiction, the structure of the court systems in the United States, parties, pleadings, and motions.
Quarter Credit Hours: 5 | Prerequisite: None

PA110M1: Ethics and Civil Litigation
Apply ethical guidelines to the civil litigation process.
Quarter Credit Hours: 1 | Prerequisite: None

PA110M2: Civil Disputes
Investigate civil disputes.
Quarter Credit Hours: 1 | Prerequisite: None

PA110M3: Initial Pleadings
Draft initial pleadings in civil lawsuits.
Quarter Credit Hours: 1 | Prerequisite: None

PA110M4: Pre-Trial Discovery
Draft a pre-trial discovery document in a civil lawsuit.
Quarter Credit Hours: 1 | Prerequisite: None

PA110M5: Trial Practice
Draft a document associated with trial practice.
Quarter Credit Hours: 1 | Prerequisite: None

PA130: Contracts
The basics of contract preparation and proper legal requirements are outlined in this course. Topics include elements of a contract, types of contracts, promise, breach, duty to perform, remedies to breach, damages, small claims procedures, Uniform Commercial Code (U.C.C.), Statute of Frauds, and governmental regulations.
Quarter Credit Hours: 5 | Prerequisite: None

PA165: Introduction to Torts
This course is an introduction to the broad area of civil wrongs and their appropriate remedies as well as tort law principles in the traditional areas of intentional torts, negligence, absolute liability, product liability, nuisance, and commonly employed defenses.
Quarter Credit Hours: 5 | Prerequisite: None

PA201: Introduction to Legal Research
One of the basic tasks performed by the paralegal is legal research - finding the law. Accurate, concise, and up-to-date information can be the difference between winning and losing a lawsuit. Students who complete this course gain specialized skills in the area of legal research.
Quarter Credit Hours: 5 | Prerequisite: None

PA203: Interviewing and Investigation
This course presents the ethical aspects of interviewing and confidentiality, types of interviews, types of clients and witnesses, interview preparation techniques, the effective interview environment, questioning and listening skills, the interview format, problem solving, and counseling skills. The section on investigation covers the qualifications of an effective investigator; how to develop a plan and find the facts; how to get information from public records, libraries, and computer sources; and how to find witnesses.
Quarter Credit Hours: 5 | Prerequisite: None
PA205: Introduction to Legal Analysis and Writing
Some of the tasks performed by a skilled paralegal are to summarize statutes or regulations, analyze the component parts of written opinions of appellate judges through briefing, identify the legal issues in a fact pattern, and apply the reasoning of relevant legal authorities to a fact pattern. Students who successfully complete this course will be able to analyze and synthesize legal authorities and draft correspondence and memoranda commonly used in the practice of law.
Quarter Credit Hours: 5 | Prerequisite: None

PA221: Wills, Trusts, and Estate Planning
Wills divide the property a person has accumulated during his/her life; precise legal requirements must be met when preparing wills. Topics include the basic elements of a will; types of wills; responsibilities of the personal representative; contesting, revoking, and terminating a will; the role of government; classes of trusts; rules governing trusts; and purposes of estate planning, probate, guardianships, and more. Tax ramifications are also discussed.
Quarter Credit Hours: 5 | Prerequisite: None

PA230: Introduction to Legal Technology
New developments in technology serve to continuously transform the legal field. Understanding how to best utilize and implement legal technology in the law practice is a key skill that all legal support and services professionals must master to work productively, ethically, and most effectively for the client. This course will explore the most current and innovative technologies available to law practices today. You will be trained in software and applications that provide litigation support and case management features such as word processing, spreadsheet and presentation creation, tools for billing, calendaring, and electronic communication. You will also explore the role of the legal support and services professional in e-discovery and e-filing technology. Ultimately, this course provides the groundwork necessary to work, adapt, and thrive in a modern legal environment where technology is ever-changing.
Quarter Credit Hours: 5 | Prerequisite: None

PA250: Family Law
This course presents major issues in family law, such as the nature of marriage, antenuptial contracts, annulments, separation, divorce, child custody, child support, alimony, tort action, adoption, property distribution, and current trends.
Quarter Credit Hours: 5 | Prerequisite: None

PA253: Legal Ethics
Legal support and services staff must always consider the duties that they owe to clients in the legal field. In this course, you will examine the rules of professional conduct regarding the unauthorized practice of law, confidentiality, conflict of interest, client fees, and legal advertising and learn how to apply them to the ethical dilemmas that you may encounter in legal support and services roles.
Quarter Credit Hours: 5 | Prerequisite: None

PA260: Criminal Law
In this course, you will learn about criminal law. You will learn about the elements and types of crimes, including homicide, crimes against the person, crimes against habitation and occupancy, and crimes against property. This course will also cover criminal capacity and defenses to crimes. Finally, you will be introduced to criminal procedures followed in the United States and the concept of probable cause.
Quarter Credit Hours: 5 | Prerequisite: None

PA261: Bankruptcy and Debtor-Creditor Law
When it comes to debtors’ and creditors’ rights, it is important to know both sides. This course presents the law governing the collection of debts. This course will discuss the alternatives to bankruptcy. You will get hands-on experience in analyzing the exemption rules, performing a means test and categorizing debtor’s assets and liabilities.
Quarter Credit Hours: 5 | Prerequisite: None

PA299: Associate's Capstone - Project
This course builds on the concepts that students have mastered throughout the course of their paralegal studies program. The capstone course integrates the core concepts exemplified in the paralegal program outcomes, with application to fact scenarios that present relevant legal issues.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean

PA300: Real Estate Law
In this course, you will become familiar with procedures and documentation of real estate transactions. This course will address a wide range of issues and functions within the field of real estate law, including ethics, types of ownership, use, possession, mortgages, financing, taxation, closings, and litigation.
Quarter Credit Hours: 6 | Prerequisite: None

PA301: Administrative Law
This course provides a basic overview of administrative law and procedure. In addition to identifying sources of administrative law and procedure, this course covers agency actions, controls on agency actions, administrative hearings, and appellate procedures for administrative decisions.
Quarter Credit Hours: 6 | Prerequisite: None

PA303: Landlord and Tenant Law
This course will address a wide range of issues and functions within the field of landlord and tenant law, including the creation of the tenancy, lease agreement, rent and security, possession and use, rights and duties of the parties, repairs and improvements, discrimination in rental housing, transferring rights, and terminating the lease.
Quarter Credit Hours: 6 | Prerequisite: None

PA305: Law Office Management
Legal professionals are often called upon to handle office management functions. Effective law office managers save their offices time and money and become valuable members of the legal team. The management skills covered in this course can be applied to any office. This course guides students in creating a procedures manual that can be used at the office and as a portfolio of their work.
Quarter Credit Hours: 6 | Prerequisite: None

PA310: Tort Law
This is an advanced tort course that will provide you with a more expansive and in-depth understanding of tort law and its practical application. In this course, you will examine developing legal theories and practices regarding intentional torts, negligence, and strict liability. You will learn about special negligent tort actions, such as wrongful death claims, survival statutes, and wrongful birth and life causes of action. You will also explore legal trends related to toxic and environmental tort cases as well as negligent actions related to changes in our global society.
Quarter Credit Hours: 6 | Prerequisite: PA165
PA328: Intellectual Property
This course explores the origins and sources of intellectual property. Particular topics to be covered in this course include copyright law, the extent of trademark rights, patents, the rights of inventors, trademark infringement, trade secrets, damages, injunctions, and forms.
Quarter Credit Hours: 6 | Prerequisite: None

PA335: Trial and Courtroom Presentation
This course will introduce you to tools for creating presentations for trial and courtroom presentation. Rules of procedure and ethical rules will be explored while creating these tools. High-quality courtroom graphics do not have to be an expensive, hard-to-manage process. You will learn how to create clear and convincing charts, diagrams, and trial graphics. You will design timelines, case chronologies, legal flowcharts, calendars, and PowerPoints.
Quarter Credit Hours: 6 | Prerequisite: None

PA342: Insurance Law
This course provides a comprehensive overview of insurance law and explains various types of insurance. The nature of insurance and insurable interests are considered, along with the nature and definition of risks, persons insured, and procedures for filing claims. The insurer's defenses are covered, as well as waiver and estoppel, the measure of recovery, the insurer's duty to defend, and subrogation. Finally, this course considers insurance bad faith causes of action, reinsurance, bonds, and how the insurance industry is regulated.
Quarter Credit Hours: 6 | Prerequisite: None

PA350: Social Security Disability Law
This course will cover the essentials of representing a claimant before the Social Security Administration for benefits under Title II (Disability Insurance Benefits). You will gain a working knowledge of the five-step sequential evaluation process and an understanding of the steps used to qualify a claimant at each step. In addition, the course will cover the terminology, ethics, representation requirements, administrative structure, processes, and typical activities encountered in the social security disability claims process. The process for preparing for a continuing disability review will be explored as well as how to prepare for an appeal if benefits are denied.
Quarter Credit Hours: 6 | Prerequisite: None

PA401: Advanced Legal Writing
The course focuses on researching legal issues and drafting legal documents using the results of student research. Emphasis will be placed on the drafting of documents commonly used in practice (rather than strictly legal theory). This course also teaches students how to present the results of research in professional memorandum format, helps students acquire skills in briefing and analyzing court opinions and writing legal memoranda, and teaches students how to prepare legal documents from various areas of practice. The course is intended to prepare students for the demands of a legal practice environment.
Quarter Credit Hours: 6 | Prerequisite: None

PA402: Employment Law
This course will cover the essential body of law governing employer-employee relations, from hiring to termination. You will gain a working knowledge of discrimination based on race, religion, national origin, gender, and other protected categories. In addition, worker safety and workers’ compensation systems along with issues pertaining to unions and labor organizations will also be assessed. An analysis for bringing potential employment law causes of action will also be discussed.
Quarter Credit Hours: 6 | Prerequisite: None

PA412: Alternative Dispute Resolution
This course introduces alternative methods to litigation for resolving disputes including negotiation, mediation, and arbitration. Topics covered include the nature and sources of conflict and a practical guide to the role of various entities in alternative dispute resolution including negotiation techniques before and during litigation, the mediator’s role in resolving disputes both private and court ordered, arbitration in the private and public sector including employer/employee disputes, and other adjudicative and nonadjudicative processes.
Quarter Credit Hours: 6 | Prerequisite: None

PA499: Bachelor's Capstone in Paralegal Studies
This course builds on the concepts of all of the paralegal courses students have mastered in the bachelor's degree program. The capstone course integrates problem-solving techniques and research skills studied in the paralegal program and applies them to fact scenarios that present legal issues. Students research the relevant secondary and primary sources in order to draft the required legal documents.
Quarter Credit Hours: 6 | Prerequisite: Last term or permission from the Dean

Professional Studies (CS)

CS100: Exploratory Studies - College and Career Pathways
In this course, you will focus on the beginning stages of career planning as well as on college degree attainment. Career planning will be addressed through researching and identifying both the best career and supporting academic program for you. In addition, you will explore strategies that will enable you to successfully complete your degree, including using college resources, understanding what it takes to be successful in college, examining career readiness, and honing critical thinking and written communication skills.
Quarter Credit Hours: 2 | Prerequisite: None

CS100M1: College Success Strategies
Apply strategies to support successful college attainment.
Quarter Credit Hours: 1 | Prerequisite: None

CS100M2: Exploring Career Choices
Identify an academic degree program and potential career options that align with your professional goals.
Quarter Credit Hours: 1 | Prerequisite: None

CS113: Academic Strategies for the Business Professional
Designed to facilitate personal and professional success, this course introduces you to the purposes and processes of university education. An emphasis is placed on study, communication, and thinking skills that support academic achievement. You will also examine the relationship between learning and motivation.
Quarter Credit Hours: 5 | Prerequisite: None

CS113M1: Personal Management Tools and Study Strategies
Enhance learning through the use of personal management tools and study strategies.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M2: Reading Comprehension and Writing Skills
Increase academic effectiveness by improving reading comprehension, note-taking strategies, and writing skills.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M3: Critical Thinking and Researching Skills
Increase academic effectiveness by strengthening critical thinking and researching skills.
Quarter Credit Hours: 1 | Prerequisite: None
CS113M4: Goal Setting, Networking, and Problem Solving
Increase academic and professional proficiency by using goal setting, networking, and problem-solving skills.
Quarter Credit Hours: 1 | Prerequisite: None

CS113M5: Career Strategies
Prepare for professional success by utilizing career resources and career action planning.
Quarter Credit Hours: 1 | Prerequisite: None

CS125: Academic Strategies for the Military Professional
Designed to facilitate personal and professional success, this course introduces you to the purposes and processes of university education. An emphasis is placed on integrating your professional military education and your civilian academic studies into a comprehensive career action plan.
Quarter Credit Hours: 2 | Prerequisite: None

CS126: Academic Strategies for the Military Professional
This course is designed to facilitate your personal and professional success. It allows you to practice with professional and academic communications formats while examining small group development, problem solving, time management, critical thinking, and decision-making. An emphasis is placed on integrating your professional military education and your civilian academic studies into a comprehensive career action plan.
Quarter Credit Hours: 5 | Prerequisite: None

CS204: Professionalism - Theory and Practice in the Global Workplace
This course focuses on the theory and practice of professionalism for lifelong career success in the global workplace. In this course you will explore multidisciplinary techniques and concepts pertinent to varied contexts of professional behavior and skill development. Concepts include communication skills, such as oral presentation and written communication skills, interpersonal relationship management, financial decision making, marketability, and managing professional identities through technology. Additionally, you will examine professionalism as a method for pursuing employment interests and career goals and develop a critical appreciation for organizational structures based on values and skills needed in your career.
Quarter Credit Hours: 3 | Prerequisite: None

CS204M1: Maintaining a Professional Presence
Identify techniques for maintaining a professional presence.
Quarter Credit Hours: 1 | Prerequisite: None

CS204M2: Professional Communication Skills and Online Presence
Apply oral communication skills for promoting a professional image.
Quarter Credit Hours: 1 | Prerequisite: None

CS204M3: Professional Culture and Career Marketability
Assess professional goals for present and future career marketability.
Quarter Credit Hours: 1 | Prerequisite: None

CS210: Career Development Strategies
This course introduces the student to the lifelong process of career planning and development. Emphasis is placed on identifying current skill sets needed in the student’s chosen profession. Self-assessment activities will enable students to identify their current qualifications and set goals to fill gaps that may exist. Students will prepare a career portfolio that contains job-search documents used to research companies, apply for jobs that match their qualifications, and track their progress toward educational and career goals.
Quarter Credit Hours: 2 | Prerequisite: Any College Composition I course

CS212: Communicating Professionalism
In this course, you will learn how to put principles of professionalism and communication into practice. Through practical application, you will find new ways to understand what it means to be a professional, develop new skills, and appreciate your personal and professional values and identities as you move forward in your professional career.
Quarter Credit Hours: 5 | Prerequisite: None

CS212M1: Communicating a Professional Image
Identify elements of professional presence within your field of study.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M2: Harnessing Social Media
Apply techniques for presenting professionalism through social media.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M3: Communicating Professionally
Demonstrate oral communication skills for promoting a professional image.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M4: Thinking Ethically and Critically
Apply logical reasoning to address issues in professionalism.
Quarter Credit Hours: 1 | Prerequisite: None

CS212M5: Communicating in Teams
Identify effective strategies for promoting professionalism in teams.
Quarter Credit Hours: 1 | Prerequisite: None

Professional Studies (PR)

PR299: Associate's Capstone in Professional Studies
This capstone course is the culminating experience for the Associate of Science in Professional Studies. This course builds on the coursework completed throughout the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in an original comprehensive project, and to assess mastery of the program outcomes.
Quarter Credit Hours: 5 | Prerequisite: Final term or permission from the Dean

PR499: Bachelor's Capstone in Professional Studies
This capstone course is the culminating experience for the Bachelor of Science in Professional Studies. This course builds on the concepts covered within the program of study. The capstone course provides you with the opportunity to integrate and synthesize the knowledge and skills acquired throughout your coursework and to assess your level of mastery of the stated outcomes of your degree program.
Quarter Credit Hours: 6 | Prerequisite: Final term or permission from the Dean

Psychology (PS)

PS115: Psychology Program and Profession
This course introduces you to the discipline of psychology and the Bachelor of Science in Psychology degree programs. The field of study, skill sets, and issues related to various psychological fields will be discussed. You will research the psychology degree and course offerings along with your professional goals in order to map out your specific degree plan and career goals.
Quarter Credit Hours: 5 | Prerequisite: None
PS124: Introduction to Psychology
This course provides a broad introduction to the field of psychology, one of the social sciences. Students will be introduced to a range of topics that offer insight into human thought and actions including what motivates us to study human behavior, ethical decisions, problem solving, and theories on memory, learning, intelligence, and personality. This course will highlight the use of critical thinking and the application of the concepts. In addition, it will draw on practical psychological concepts related to students’ personal and professional relationships.
Quarter Credit Hours: 5 | Prerequisite: None

PS124M1: Methods and Research in Psychology
Identify basic scientific methods used in psychology as they relate to important historical research.
Quarter Credit Hours: 1 | Prerequisite: None

PS124M2: Biology in Psychology of Daily Living
Explain the role of biology in psychology, relating concepts to activities of daily living.
Quarter Credit Hours: 1 | Prerequisite: None

PS124M3: Perspectives, Theories, and Research in Psychology
Discuss major perspectives and theories in psychology, connecting them to important historical research.
Quarter Credit Hours: 1 | Prerequisite: None

PS124M4: Career Application of Psychology
Describe how the study of psychology is relevant to your career field.
Quarter Credit Hours: 1 | Prerequisite: None

PS124M5: Concepts and Principles of Psychology
Apply concepts and principles of psychology to appropriate situations.
Quarter Credit Hours: 1 | Prerequisite: None

PS200: Introduction to Cognitive Psychology
The purpose of this course is to introduce students to the basic principles and theories of cognition including topics such as perception, attention, memory, decision making, and language in both children and adults. The course will also examine the brain regions involved in cognitive processes. Students will learn why an understanding of cognitive processes is important for psychology professionals and will apply the principles learned to a variety of settings.
Quarter Credit Hours: 5 | Prerequisite: None

PS210: History of Psychology
This course explores the historical origins of psychological study and the influences that have shaped contemporary views of the field. You will learn about the origins of the study of the mind, the social and cultural factors that shaped the scientific approach to psychology, and modern-day applications of psychology. You will also be introduced to the major theories and theorists in this discipline.
Quarter Credit Hours: 5 | Prerequisite: None

PS215: Neurosciences
This course will provide you with a foundational understanding of the basic concepts of neuroscience as it applies to the practice of psychology. The aim of cognitive neuroscience is to explore the biological factors that influence behavior. This course provides an introductory study of brain development, imaging, neural framework, mental processes, and more.
Quarter Credit Hours: 5 | Prerequisite: PS124

PS220: Child and Adolescent Psychology
This course will explore the physical, cognitive, emotional, social, moral, and personality development of human beings from conception through the end of adolescence. You will develop an understanding of developmental theories and research methods used to investigate developmental change, the theoretical bases for our understanding of how human beings change, and the contextual and cultural factors that impact the growth and development of children.
Quarter Credit Hours: 5 | Prerequisite: None

PS225: Ethics in Applied Behavior Analysis
This course provides an in-depth study of the Behavior Analyst Certification Board’s (BACB) “Professional and Ethical Compliance Code for Behavior Analysts.” The skill acquisition in this course will focus on 10 categories of ethical responsibility for the professional behavior analyst and the application of the ethical codes to representative, real-world scenarios: Responsible Conduct of Behavior Analysts; Behavior Analysts’ Responsibility to Clients; Assessing Behavior; Behavior Analysts and the Behavior-Change Program; Behavior Analysts as Supervisors; Behavior Analysts’ Ethical Responsibility to the Profession of Behavior Analysis; Behavior Analysts’ Ethical Responsibility to Colleagues; Public Statements; Behavior Analysts and Research; and Behavior Analysts’ Ethical Responsibility to the BACB.
Quarter Credit Hours: 5 | Prerequisite: PS360

PS300: Research Methods I
This course provides learners with a basic understanding of the scientific method and how it applies to the field of psychology. It addresses the research methods used in psychology and the strengths and weaknesses of each approach. It also teaches learners when it is appropriate to use one method over the other and how to evaluate the accuracy of the conclusions of a study. Finally, it addresses the ethical issues related to conducting research in psychology.
Quarter Credit Hours: 6 | Prerequisite: None

PS311: Ethical Practice in a Diverse World
This course provides an in-depth study of the laws, ethics, confidentiality requirements, and protocols that guide clinical work in professional settings. The course provides you with a foundation in basic ethical theory as well as an understanding of diverse populations and knowledge of federal/state confidentiality laws. You will practice making ethical treatment decisions in real-world scenarios.
Quarter Credit Hours: 6 | Prerequisite: None

PS330: Personality Development
Personality is defined as a consistent pattern of thinking and behaving; it is the basis of “who we are.” The theories regarding the development of personality are numerous, and each contributes to the understanding of the factors that define one’s personality. This course examines the major psychological theories of personality and explores research dealing with the influence of genetic and environmental factors. You will apply various theoretical models to real-world examples of normal and abnormal personality development.
Quarter Credit Hours: 6 | Prerequisite: None
PS340: Exceptional Needs Children
This course examines the needs of exceptional children. The roles of teachers, parents, and other relevant “others” will be investigated in relation to current practices, which include mainstreaming, inclusion, least-restrictive environment, and individual education programs.
Quarter Credit Hours: 6 | Prerequisite: Open to Applied Behavior Analysis students only

PS345: Language and Speech Development and Disorders
This course provides an analysis of the cultural factors that impact human development in childhood. Topics include development of cultural identity, the process of acculturation, and the impact of cultural background on social and educational experiences. Students will also explore strategies for working with diverse populations of children and techniques for creating an environment that is respectful and responsive to the needs of this population.
Quarter Credit Hours: 6 | Prerequisite: PS220

PS350: Working With Children in a Diverse World
This course provides an overview of the fundamental principles of applied behavior analysis (ABA) and the strategies derived from those principles. This course will cover diverse scenarios in which the basic concepts and theories of ABA, as well as ethical considerations for responsible conduct, can be applied. Topics to be covered include behavior measurement considerations, experimental design, reinforcement and punishment, extinction, behavior change systems, intervention considerations, maintenance and generalization of skills, and ethics. The course content is based on the basic behavior-analytic skills and client-centered responsibilities areas of the Behavior Analyst Certification Board (BACB) Task List.
Quarter Credit Hours: 6 | Prerequisite: Open to Applied Behavior Analysis students only

PS360: Applied Behavior Analysis I
This course examines the behavior theory, principles, and procedures related to modifying existing behaviors and acquiring new behaviors. You will begin to understand behavior modification techniques, such as reinforcement, punishment, extinction, discrimination training, generalization, shaping, classical conditioning, conditioned reinforcement, and schedules of reinforcement, by applying these behavior principles to real-world scenarios. You will examine how behavior management can be used in various career fields.
Quarter Credit Hours: 6 | Prerequisite: PS340

PS365: Applied Behavior Analysis II
This course builds on Applied Behavior Analysis I to further examine the dynamics of behavior principles. In this course, you will explore advanced Applied Behavior Analysis (ABA) theories and apply them to case studies. You will be able to explain how behavior-environment relationships play instrumental roles in behavior deficits or excesses. This course also will provide you with information on obtaining certification and licensing in the ABA field. Although certain programs at the University are designed to prepare you to take various certification or licensing exams, the University cannot guarantee you will be eligible to sit for or pass those exams.
Quarter Credit Hours: 6 | Prerequisite: PS360

PS370: Health Psychology
You will explore various models and theories of health psychology, examine current research, understand the psychosocial factors involved in the onset and treatment of physical disease and illness, and study the impact of stress on mental and physical health. The interaction of mental health and physiology will be highlighted through the study of chronic problems such as heart disease, cancer, and eating disorders. You will examine the relationship between health psychology and the study of substance use disorders, including the impact of substance use on physical and psychological well-being. Special concerns of substance users will be addressed through examination of diverse topics such as tobacco use and HIV and hepatitis risk factors and treatment. You also will learn to develop and implement educational health psychology programming and to explain how health psychology principles will apply in therapy.
Quarter Credit Hours: 6 | Prerequisite: None

PS375: Psychology of Addiction
This course examines the prevention, development, diagnosis, and treatment of substance use disorders among youth and adults. Material is presented from a clinical perspective, including practical application of diagnostic techniques, especially pertinent for students intending to pursue a career in prevention or treatment of substance use disorders. Topics include the role of the brain in addiction; diagnostic criteria for substance use disorders; psychosocial factors involved in the development and maintenance of addiction; and models of education and treatment programs. Students will explore substance use disorders among diverse populations.
Quarter Credit Hours: 6 | Prerequisite: PS124

PS380: Clinical Psychology
This course explores the foundations of clinical psychology, including the history, practice, and application of psychology in clinical settings. You will examine ethical and legal considerations in counseling, the roles and responsibilities of therapist and client, clinical skills, diversity issues, and professional development opportunities. Current topics related to clinical practice will also be covered.
Quarter Credit Hours: 6 | Prerequisite: None

PS385: Targeted Topics in Applied Behavior Analysis
PS390: Introduction to Industrial/Organizational Psychology
You will explore industrial/organizational (I/O) psychology in the workplace by examining the historical influences, theories, and current perspectives of the field. You will discuss the ethical standards for employees and research in the field as well as some practical applications for work organizations. You will acquire foundational knowledge of industrial psychology, such as personnel selection, training and development, and performance appraisal. You will also explore the theories of organizational psychology, including work motivation, job satisfaction, and stress.
Quarter Credit Hours: 6 | Prerequisite: None

PS391: Psychology of Leadership
This course provides an overview of leadership theories and approaches in the workplace. You will learn how to critically think about the leadership process. Further, you will examine effective leadership competencies such as conflict management and resolution, communication, training, coaching, and leading groups and teams.
Quarter Credit Hours: 6 | Prerequisite: None

PS392: Attitudes and Motivation in the Workplace
This course provides an overview of the major theories and findings in research on motivation and attitudes. You will explore individual differences, employee attitudes, and motivation. Additionally, you will be introduced to motivational strategies and models of performance to understand the effects on personal and professional behaviors and success in the workplace.
Quarter Credit Hours: 6 | Prerequisite: None

PS410: Screening and Assessment
This course provides an overview of the strategies and tools that are used for the screening and assessment of various age groups. Topics include the history and purpose of assessment, ethical considerations, interviewing, and an intensive overview of functional behavioral assessment. Students will learn how to apply screening and assessment information to their work with children, adolescents, and adults.
Quarter Credit Hours: 6 | Prerequisite: PS365

PS420: Social Relationships in Childhood
Current issues in theory and research in developmental psychology will be examined specific to the importance of social relationships in childhood. Topics include emotional development and attachment, cognitive development and social understanding, the importance of peers, how the influence of the family changes as children mature, and the social landscape of adolescence.
Quarter Credit Hours: 6 | Prerequisite: PS124

PS430: Program Design and Evaluation
This course focuses on the process for designing programs that meet the needs of multiple populations using basic principles of applied behavior analysis (ABA). It builds on fundamental concepts of designing individual behavior management programs, and research methods using concepts in organizational behavior management.
Quarter Credit Hours: 6 | Prerequisite: PS410

PS440: Abnormal Psychology
This course presents an integrative and multidimensional perspective to the fascinating field of abnormal psychology. You will acquire basic knowledge of various psychological disorders including depression, anxiety, and psychotic and mood disorders. You will be introduced to how abnormal behavior is defined, assessed, and diagnosed using the current classification system, as well as the limitations of assessment. The course will provide an overview of the various models used to understand psychological disorders and the therapeutic approaches used to treat them. Additionally, you will be given an overview of the legal, economic, and sociocultural influences on abnormal behavior and the mental health system to gain a greater understanding of how mental illness affects all in our society.
Quarter Credit Hours: 6 | Prerequisite: None

PS450: Case Management in Clinical Settings
This course provides an overview of case management in clinical settings, including analyzing client needs. You will be introduced to the family systems model, which will be used as a context to discuss evaluation and assessment of client strengths and needs, treatment planning, administration of services, working within a treatment team, and discharge planning.
Quarter Credit Hours: 6 | Prerequisite: PS375

PS451: Selection and Assessment in Organizations
This course will introduce you to employee selection, assessment, classification, and placement in organizations. The course explores the ethical, legal, and professional contexts of assessment and selection along with measurement of individual differences, performance appraisal and feedback, and program design and evaluation. Finally, you will cover ways psychology is applied in organizations to improve employee and team performance.
Quarter Credit Hours: 6 | Prerequisite: None

PS452: Psychopharmacology of Alcohol and Drugs
This course provides an in-depth study of the properties of alcohol and illicit drugs and their neurochemical effects on the brain. You will gain knowledge of each of the specific drug classes, basic pharmacology of psychoactive drugs, science of addiction, and the therapeutic use of medically managed prescription drugs in treatment.
Quarter Credit Hours: 6 | Prerequisite: None

PS496: Bachelor's Capstone in Industrial Organizational Psychology
The capstone course for undergraduate industrial organizational psychology provides you with the opportunity to integrate and apply learning from your industrial organizational psychology program of study in a comprehensive manner. You will assess the impact of educational experiences on personal and professional growth, ethical perspectives as well as critical thinking skills. You will reflect on and evaluate the benefits of lifelong learning and the impact of these elements on your future.
Quarter Credit Hours: 6 | Prerequisite: Last term of study or approval of the Dean

PS497: Bachelor's Capstone in Addiction
This capstone course is the culminating experience for the Bachelor of Science in Psychology in Addictions. You will apply and synthesize concepts learned in each of the major courses. The capstone course provides the opportunity to integrate and evaluate concepts/theories learned throughout coursework in several original and personalized assignments and to assess your level of mastery of the stated program.
Quarter Credit Hours: 6 | Prerequisite: Last term of study or approval of the Dean
PS498: Bachelor's Capstone in Applied Behavior Analysis
This capstone course is the culminating experience for the Bachelor of Science in Psychology. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in several original and personalized assignments and to assess their level of mastery of the stated outcomes of their degree.
Quarter Credit Hours: 6 | Prerequisite: Last term of study or approval of the Dean

PS499: Bachelor's Capstone in Psychology
This capstone course is the culminating experience for the Bachelor of Science in Psychology. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout their coursework in several original and personalized assignments and to assess their level of mastery of the stated outcomes of their degree.
Quarter Credit Hours: 6 | Prerequisite: Last term

Public Administration and Policy (PP)

PP110: Ethics and Public Administration
This course will introduce the basic concepts, principles, and theories of ethics and demonstrate the role that these might play in the formation of public policy. The course will also survey various social issues, explore current policies that deal with them, and subject these policies to an ethics analysis. The overall aim of the course is to develop critical thinking and persuasion skills to argue a position on the ethics of individual public policy programs.
Quarter Credit Hours: 5 | Prerequisite: None

PP220: Socially Responsible Leadership
This course is intended to enable participants to understand, evaluate, and reflect on leadership as well as develop their own leadership skills through experiential exercises. It will examine the nature and varieties of leadership by elected and appointed officials in government, officials and volunteers in nonprofit organizations, leaders of political movements, and community groups.
Quarter Credit Hours: 5 | Prerequisite: None

PP310: Finance and Budgeting in the Public Sector
This course examines the public budgetary process and related financial management techniques. It reviews the rationale for government intervention in the marketplace and rationale for sources of public revenue. The course will equip you with the knowledge, vocabulary, skills, and practical tools needed to participate skillfully and ethically in public finance decision making, and to assume a leadership role in guiding dialogue about resource acquisition and allocation choices.
Quarter Credit Hours: 6 | Prerequisite: None

PP420: Private and Public Sector Partnerships
Public-private partnerships provide a unique way for the public and private sectors to work together to create, maintain, build, and finance municipal projects and infrastructure. This course explores the structure of private and public sector partnerships and their unique interrelationship in support of government and municipal projects.
Quarter Credit Hours: 6 | Prerequisite: None

PP450: Program Evaluation
You will study the methods and techniques used to assess effectiveness and monitor the performance of programs. Specific attention is given to theories, research, and practice related to program evaluation. The skills learned in this course will assist the practitioner in determining the effectiveness of new or existing programs in public organizations.
Quarter Credit Hours: 6 | Prerequisite: None

Public Health (PU)

PU120: Introduction to Public Health
Throughout this course you will come to understand not only what public health is, but how it works. You will explore the goals of public health and how socioeconomic status, culture, ethnicity, and religion impact the initiatives developed to achieve these important public health goals. You will examine how public health tackles and intervenes to prevent, respond to, and minimize communicable and noncommunicable diseases, and environmental health hazards. You will explore how policy development, ethics, informatics, and communications assist public health officials in achieving their goals and mission of improving health outcomes.
Quarter Credit Hours: 5 | Prerequisite: None

PU120M1: Epidemiological Transition and Evidence-Based Public Health
Define epidemiological transition and evidence-based public health, and their role in the evolution of public health.
Quarter Credit Hours: 1 | Prerequisite: None

PU120M2: Public Health Informatics
Describe the impact public health informatics and communication has on the social determinants of population health.
Quarter Credit Hours: 1 | Prerequisite: None

PU120M3: Public Health and Our Individual Rights
Explain how public health policy balances the constitutional rights of individuals with the public health needs of society.
Quarter Credit Hours: 1 | Prerequisite: None

PU120M4: Improving Health Outcomes for All Levels
Describe how public health agencies work together on local, state, federal, and global levels to improve health outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

PU120M5: Infectious and Noninfectious Diseases
Identify differences between infectious and noninfectious diseases and the tools used by public health when responding to them.
Quarter Credit Hours: 1 | Prerequisite: None

Science (SC)

SC115: Principles of Nutrition
This is an introductory-level course in which students investigate the fundamental concepts of nutrition: food sources, nutrient function, digestion, absorption, and metabolism. Special attention is given to learning to apply nutritional principles to food choices in a way that encourages a healthy lifestyle. Students will learn how nutritional needs change from infancy through adulthood including pregnancy and the senior stages of life.
Quarter Credit Hours: 5 | Prerequisite: None
SC121: Human Anatomy and Physiology I
In this course, students are taught the anatomy and physiology of the human body. Topics include the various body systems, structures, cells, and tissues, and the principles of homeostasis. Students are introduced to the organization and structure of the human body. This course includes a lab component.
Quarter Credit Hours: 5 | Prerequisite: None

SC131: Human Anatomy and Physiology II
In this course, which is a continuation of SC121: Human Anatomy and Physiology I, students are taught the anatomy and physiology of the human body. Topics include, but are not limited to, the cardiopulmonary, immune, gastrointestinal, urinary, and reproductive systems. These systems will be covered on a cellular, tissue, organ, and system level. This course includes a lab component.
Quarter Credit Hours: 5 | Prerequisite: SC121

SC156: Principles of Chemistry
This course will allow you to examine the basic principles of chemistry, with an emphasis on the chemical processes that affect your life. You will learn how to apply a variety of chemical concepts, such as the states of matter and chemical properties and reactions, to better understand the natural and human-made world. No previous knowledge of chemistry is needed to enroll in this non-majors science course.
Quarter Credit Hours: 5 | Prerequisite: MM212 highly recommended

SC200: Discovering Science - Current Issues in a Changing World
This course is designed to introduce students to some of the most important concepts in science including inheritance, energy, randomness, and measurement. In addition, the course will give students a chance to explore the human aspects of science: how people put science into practice, how societies think about scientific findings, and why science depends on ethical practices. Knowledge gained in the course will help inform further study in many disciplines and will help students better understand how science affects their personal and professional lives.
Quarter Credit Hours: 5 | Prerequisite: None

SC200M1: Basic Scientific Principles and Their Limitations
Explain basic scientific principles and their limitations.
Quarter Credit Hours: 1 | Prerequisite: None

SC200M2: Scientific Concepts Across Disciplines
Compare and contrast discipline-specific scientific concepts.
Quarter Credit Hours: 1 | Prerequisite: None

SC200M3: How Science and Life Work Together
Employ appropriate scientific ideas and methods to everyday situations.
Quarter Credit Hours: 1 | Prerequisite: None

SC200M4: Technology Throughout History
Analyze how technology has driven scientific progress throughout history.
Quarter Credit Hours: 1 | Prerequisite: None

SC200M5: Applying Science Day to Day
Evaluate how science affects your personal and professional life.
Quarter Credit Hours: 1 | Prerequisite: None

SC225: Environmental Science - Ecosystems, Resources, and Carbon Footprints
This course offers students a chance to apply basic scientific principles to an exploration of the environment and the role of humans within it. The course addresses the interrelationships between natural systems and the increasingly industrial, technological societies humans create. Students will examine a variety of ethical and cultural perspectives on nature and the environment, with an eye toward giving students the skills to think critically about global challenges such as energy, food, population, and climate change. As part of this ongoing analysis, students will examine how they might be able to apply sustainable living concepts to their personal lives and reduce their own carbon footprint.
Quarter Credit Hours: 5 | Prerequisite: None

SC226: Environmental Science Lab
This lab course will accompany SC225: Environmental Science - Ecosystems, Resources, and Carbon Footprints. The lab course provides practical applications via science lab activities with interactive modules. Each unit has a discussion board and a written component; often a module has two experiments or activities. The course allows students to have first-hand experience of important scientific aspects of environmental studies including air quality, ecological concerns, waste-management issues, and energy consumption and conservation.
Quarter Credit Hours: 2 | Prerequisite: Concurrent enrollment in SC225

SC235: General Biology I - Human Perspectives
In this introduction to biology, students will explore the living world of humans. The course emphasizes the processes of life from the molecular work of genes and proteins to human organ systems. Practical applications of biology in everyday life are stressed throughout the course. No prior study of biology is required to enroll in this non-majors course.
Quarter Credit Hours: 5 | Prerequisite: None

SC235M1: Principles of Human Biology
Describe the underlying principles in the study of human biology.
Quarter Credit Hours: 1 | Prerequisite: None

SC235M2: Human Organ Systems
Describe the complexity of human organ systems.
Quarter Credit Hours: 1 | Prerequisite: None

SC235M3: The Body and the Environment
Describe how the human's senses, nervous system, and skeletomuscular system interact with the environment.
Quarter Credit Hours: 1 | Prerequisite: None

SC235M4: The Human Body and Immunity
Describe how the human body functions to protect us from pathogens and cancers.
Quarter Credit Hours: 1 | Prerequisite: None

SC235M5: DNA and Inheritance
Illustrate the role of DNA and genes in determining inherited characteristics.
Quarter Credit Hours: 1 | Prerequisite: None
SC236: General Biology I Lab
This lab course will accompany SC235: General Biology I - Human Perspectives. The lab course approaches science practically, tying interactive experiments and observations to the knowledge associated with General Biology I - Human Perspectives. Each unit has a discussion board and a written component; often a module has two experiments or activities. Specifically, this lab course includes topics such as air quality and ecology as they impact human health, an intensive lab study of the human respiratory system, and the roles of genetics and heredity in human biology.
Quarter Credit Hours: 2 | Prerequisite: Concurrent enrollment in SC235

SC246: Fundamentals of Microbiology
Fundamentals of Microbiology will review basic microbial cell structure, function, and genetics. The role of microorganisms and their effect on humans and the environment will also be explained. Aspects of medical and public health will be emphasized, as will bacterial and viral diseases, parasites, immunology, and epidemiology. Course material and labs are directly relevant to studies in health sciences, biological sciences, nursing, and genetics.
Quarter Credit Hours: 5 | Prerequisite: None

SC246M1: Introduction to Microbiology and Chemistry
Describe the anatomy of prokaryotic cells.
Quarter Credit Hours: 1 | Prerequisite: None

SC246M2: Microbial Growth and Genetics
Illustrate the challenges of controlling microbial growth.
Quarter Credit Hours: 1 | Prerequisite: None

SC246M3: Prokaryotic and Eukaryotic Microbes, Viruses, and Chemotherapy
Investigate the impact of disease-causing microorganisms on human health.
Quarter Credit Hours: 1 | Prerequisite: None

SC246M4: Epidemiology, Microbial Pathogenicity, and Immunology
Examine methods of microbe-related disease management in medical and public health.
Quarter Credit Hours: 1 | Prerequisite: None

SC246M5: Environmental Microbiology
Analyze the role of microbes in industry and the environment.
Quarter Credit Hours: 1 | Prerequisite: None

SC250: Fundamentals of Science
Fundamentals of Science is a science course that surveys the basic concepts of a range of scientific disciplines. Students are introduced to science topics including physical science, environmental science, chemistry, biology, and genetics. Within each discipline, real-world examples are used to highlight the application of science in daily life. Investigations into energy sources, rates impacts, forensics science, and unit conversions allow students to practice the scientific method and conduct scientific research. A focus is given to evaluating sources of scientific information for credibility, including the portrayal of science in the media.
Quarter Credit Hours: 5 | Prerequisite: None

SC250M1: Evaluating the Credibility of Scientific Information
Compare and contrast sources of information.
Quarter Credit Hours: 1 | Prerequisite: None

SC250M2: Systems of Measurement
Apply systems of measurement to various scenarios.
Quarter Credit Hours: 1 | Prerequisite: None

SC250M3: Human Interactions With the Environment
Analyze human interactions with the environment.
Quarter Credit Hours: 1 | Prerequisite: None

SC250M4: The Atom and Beyond
Apply physical science concepts to real-world applications.
Quarter Credit Hours: 1 | Prerequisite: None

SC250M5: Science and the Media
Critique the portrayal of science in movies, books, or media.
Quarter Credit Hours: 1 | Prerequisite: None

SC335: Biochemistry
This course familiarizes students with proteins, lipids, carbohydrates, and nucleic acids, and their structure, chemical composition, and functions. Studies include chemical characteristics, nomenclature, kinetic control, and functions of enzymes.
Quarter Credit Hours: 6 | Prerequisite: SC156 recommended

SC435: Genetics
This course explores the molecular basis of genetics as applied to human health, including developmental genetics, immunogenetics, and cancer genetics. Using case studies, students learn the role of dominant and recessive genes in various diseases and the importance of genetic counseling. In addition, students will discuss gene-mapping methodologies and ethical issues in the context of clinical genetics.
Quarter Credit Hours: 6 | Prerequisite: SC156 recommended

SC435M1: Fundamentals of Genetics
Explain the principles of heredity.
Quarter Credit Hours: 1 | Prerequisite: None

SC435M2: Principles of Heredity
Explain the chromosomal basis of inheritance.
Quarter Credit Hours: 1 | Prerequisite: None

SC435M3: Replication, Transcription, and Translation
Examine the principles of molecular genetics.
Quarter Credit Hours: 1 | Prerequisite: None

SC435M4: Regulation of Gene Expression
Analyze the principles of genetic variation.
Quarter Credit Hours: 1 | Prerequisite: None

SC435M5: Biotechnology and Genetic Analysis
Assess the role of genetic technologies in industry.
Quarter Credit Hours: 1 | Prerequisite: None

SC435M6: Genetics and Society
Evaluate how genetic concepts affect current societal issues.
Quarter Credit Hours: 1 | Prerequisite: None

Social Science (SS)

SS144: Sociology
An understanding of the dynamics of human societies and group behavior is useful for any work environment or professional career. This course is an introduction to the basic concepts of the discipline of sociology. You will explore society and social life through the study of language, culture, race and ethnicity, gender, inequality, education, deviance, and sociological theory and methods. You are also encouraged, through course assignments and discussions, to examine the influences of society on your personal life.
Quarter Credit Hours: 5 | Prerequisite: None
SS216: Community Engagement
This community engagement course provides students an academic and hands-on understanding of contemporary, civic participation. During this course, you will plan and complete an 8-hour service learning project at an organization of your choice. Once you have completed the service learning project, you will compose a service project portfolio that you can later show to potential employers. You will also study distinct types of service organizations: federal, state, and local government programs, nongovernment organizations (NGOs), nonprofit organizations (NGOs), and faith-based organizations (FPOs).
Quarter Credit Hours: 5 | Prerequisite: None

SS230: Making History - The Founding Fathers
Americans use the term "Founding Fathers" all the time: not only are the Founders a popular subject in history, but they are also cited in modern political debates - almost as if they were still living authorities on contemporary issues. You will explore the culture of early America, the context that molded the Founders' ideologies, and the issues that were central to their time. This course aims to unlock the mystery of the Founding Fathers and to provide you with an accurate, thorough assessment of their historical significance and enduring legacy.
Quarter Credit Hours: 5 | Prerequisite: None

SS236: American Government
This course provides you with an introduction to crucial knowledge about how federal, state, and local governments operate; and how citizens can positively affect change within our republic. The course examines the U.S. Constitution; federalism; the executive, legislative, and judicial branches; civil rights and civil liberties; how outside interests affect U.S. government; and U.S. foreign, domestic, and economic policies. This fundamental knowledge combined with critical thinking skills will be valuable personally and professionally.
Quarter Credit Hours: 5 | Prerequisite: None

SS236M1: The Constitution and Federalism
Analyze how different factors shaped the U.S. Constitution.
Quarter Credit Hours: 1 | Prerequisite: None

SS236M2: The Executive and Legislative Branches
Differentiate the executive and legislative branches of the U.S. government.
Quarter Credit Hours: 1 | Prerequisite: None

SS236M3: The Judicial Branch and Civil Rights and Civil Liberties
Analyze the judicial branch and the intersection of Civil Rights and Civil Liberties.
Quarter Credit Hours: 1 | Prerequisite: None

SS236M4: Politics Today - Political Parties and Outside Interests
Explain how outside interests shape U.S. government.
Quarter Credit Hours: 1 | Prerequisite: None

SS236M5: Politics Today - Domestic, Economic, and Foreign Policies
Analyze how the U.S. conducts governmental policies.
Quarter Credit Hours: 1 | Prerequisite: None

SS238: Civic Engagement - Civic- and Citizen-Driven Public Policy
This is an introductory, interdisciplinary course on civic engagement and American public policy. In this course, you will examine how your engagement as a citizen can positively affect societal change from a bottom-up perspective. You will explore the intersection of public policy and citizen engagement from a civic, historical, and sociological perspective, enabling you to understand, analyze, and evaluate how effective civic agency can help improve the quality of life for your fellow citizens and country.
Quarter Credit Hours: 5 | Prerequisite: None

SS238M1: Civic Engagement and Public Policy
Identify how different factors shape public policy.
Quarter Credit Hours: 1 | Prerequisite: None

SS238M2: Public Policy in Theory and Practice
Explain the core theories of public policy.
Quarter Credit Hours: 1 | Prerequisite: None

SS238M3: Political and Nonpolitical Processes
Examine how policy analysis is used in public policy.
Quarter Credit Hours: 1 | Prerequisite: None

SS238M4: Intersections: Civic Engagement and Public Policy
Analyze the intersection of civic engagement and public policy.
Quarter Credit Hours: 1 | Prerequisite: None

SS238M5: Civic Agency and Special Interests
Evaluate the role of civic agency and special interests in public policy.
Quarter Credit Hours: 1 | Prerequisite: None

SS250: Technology and Society
Technology and Society is an introductory social science course that examines the profound impact technology has on society. In this course, you will examine how technological advances shaped the course of history; the intended and unintended effects of technological change; and the promises and perils of technology. In addition, you will explore how emerging technologies shape our present and future.
Quarter Credit Hours: 5 | Prerequisite: None

SS250M1: Technology and Human History
Explain how technological innovations shaped historical eras.
Quarter Credit Hours: 1 | Prerequisite: None

SS250M2: Technology and Everyday Life
Examine the promises and perils of emerging technologies.
Quarter Credit Hours: 1 | Prerequisite: None

SS250M3: Technology and Government
Investigate how technology affects the relationship between the government and citizens.
Quarter Credit Hours: 1 | Prerequisite: None

SS250M4: Technology and the Environment
Analyze how technology impacts the environment.
Quarter Credit Hours: 1 | Prerequisite: None

SS250M5: Information Technology and Society
Evaluate the role of information technology in society.
Quarter Credit Hours: 1 | Prerequisite: None

SS260: Gender and Society
This interdisciplinary course explores the importance of gender in human social interactions in a modern society. You will learn about how gender as a concept is shaped by history, culture, and globalization. The roles of men and women and the perceptions of self are examined through male-female expectations and social behaviors. This course is essential for understanding the impact and importance of gender in personal lives, social groups, and modern work environments.
Quarter Credit Hours: 5 | Prerequisite: None

SS270: Social Problems
This course explores the problems that transcend individual solutions, such as inequality, poverty, racial and gender discrimination, and environmental pollution, and how social problems affect us in our homes, in our communities, and in the workforce. Analysis of topics includes local, national, and global perspectives.
Quarter Credit Hours: 5 | Prerequisite: Any college composition course
SS290: Data in Our World - Introduction to Data Literacy
Data literacy is the ability to critically understand and evaluate information obtained from data. In today's information-driven world, our society is inundated with data. Yet, you do not need a robust math background in order to become cognizant and adept with data literacy. During this course you will learn how to identify, understand, explain, demonstrate, evaluate, visualize, and present data in a meaningful way using real-world issues within a social science perspective. As a result, you will have a better understanding of how data is created, used, and understood within your profession.
Quarter Credit Hours: 5 | Prerequisite: None

SS290M1: Data Literacy Concepts
Identify the concept of data literacy.
Quarter Credit Hours: 1 | Prerequisite: None

SS290M2: Data Collection Processes
Illustrate the processes of data collection.
Quarter Credit Hours: 1 | Prerequisite: None

SS290M3: Data Sources
Analyze different sources of data in real-world applications.
Quarter Credit Hours: 1 | Prerequisite: None

SS290M4: Data Quality and Quantity
Differentiate the factors of quality and quantity when drawing connections with data.
Quarter Credit Hours: 1 | Prerequisite: None

SS290M5: Data Presentation and Visualization
Evaluate data presentation and visualization.
Quarter Credit Hours: 1 | Prerequisite: None

SS360: American Women
In this course, you will examine how gender shapes the experience of women in their social, political, and professional roles. The exploration includes the impact of class, ethnicity, and race on gender roles and expectations for women from the colonial era through the present day. Activism will be a critical part of discussions and activities, as well as women's involvements in the public sector. Additionally, you will explore the cultural influence of women throughout American history including contributions of women to philosophy, literature, and art. Throughout the course, you will investigate themes of continuity and change in the lives of American women.
Quarter Credit Hours: 6 | Prerequisite: Any college composition course

SS368: Social Perspectives on Death and Dying
This course is designed to provide students with an introduction to the cultural dimensions of death and dying. This topic affects each of us because of our own mortality and our relationships with others who die, whether close to us or complete strangers. The primary goals of the course are to help students deepen their understanding of the cultural dimensions of death and dying and to enable them to become a more effective provider of support.
Quarter Credit Hours: 6 | Prerequisite: None
GRADUATE PROGRAMS

In this section, you can find general policies relevant to graduate students as well as policy and program information specific to the Schools of Business and Information Technology, Health Sciences, and Nursing, and the College of Social and Behavioral Sciences. Graduate courses offered by the University are also featured.
Policy Information

The below policy information applies to students enrolled in a Purdue Global graduate program.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Furthermore, states, employers, and various other agencies may require a criminal background check and/or drug check before you take professional licensing, certification, or registration exams. If you have a prior felony conviction or serious misdemeanor, you may be denied the opportunity to take professional licensing, certification, or registration exams. You may also be denied a license or certification to practice in some states, even if the certification or licensing exam is taken and successfully completed. It is your responsibility to inquire with the appropriate agencies or authorities about current requirements prior to enrolling in your program of choice or, if your circumstances change, at that time and at the time of making application for certification or licensure.

Employment and Continued Education

The University’s programs are designed to prepare you to pursue employment in your field of study, or in related fields. However, the University does not guarantee that you will be placed in any particular job, eligible for job advancement opportunities, or employed at all. While many of the University’s degree programs are designed to prepare you to pursue continued graduate- or doctorate-level education, the University cannot guarantee that you will be placed in an internship, externship, or at a clinical site; or before taking professional licensing, certification, or registration exams. If you have a prior felony conviction or serious misdemeanor, you may be denied the opportunity to take professional licensing, certification, or registration exams, or may be denied a license or certification to practice in some states, even if the exam is taken and successfully completed. Consequently, you may be denied admission to some programs.

For programs that require a criminal background check (p. 15), you must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. If an approved background check is not on file with the University prior to the first day of your first term, your enrollment will be cancelled.

Graduation Requirements

To graduate, you must:

1. Successfully complete all required courses and other program-specific requirements within the allotted time frame (see the Satisfactory Academic Progress Standards (p. 37) section for further information).
2. Have a minimum cumulative GPA of 3.0.
3. Have completed the degree program no later than 7 years after completing the first class.
4. Attend Career Resources and Financial Aid exit interviews, if applicable.
5. Fulfill all financial obligations to Purdue Global prior to graduation unless previous satisfactory arrangements have been made. If satisfactory financial arrangements are not made, the graduation credential will be withheld.

Note: you may need to fulfill certain prerequisite requirements and, therefore, may be required to take more than the minimum number of credit hours in order to graduate.

Some programs may have additional requirements that must be met. If a program has additional graduation requirements, these can be found in the individual school sections.

Criminal Background Checks

For some programs, you may be required to undergo criminal background checks before starting classes; before you can be placed in an internship,
Professional Competencies

At Purdue Global, we offer a wide array of programs designed to prepare you for success in your chosen career field. We believe that professionalism is the key to career success. Exhibiting professionalism allows you to engage in behaviors that contribute to a positive, productive, and cohesive work environment: communication, teamwork, leadership, problem solving and critical thinking, personal presentation, and multiculturalism and diversity. Through repeated practice and study throughout your academic program, you will understand and learn to exhibit professionalism in your chosen career. Each outcome will be present in one-sixth of all major requirement courses.

1. Teamwork: Work in teams to achieve collective goals.
2. Leadership: Demonstrate leadership knowledge, skills, and abilities to successfully lead teams within one’s profession.
3. Personal Presentation: Demonstrate professionalism in a variety of situations.
4. Multiculturalism and Diversity: Leverage the strengths of multiculturalism and diversity for the benefit of the organization and community.
5. Graduate Communications: Demonstrate professional written and verbal communication to achieve positive results.
School of Business and Information Technology

Mission Statement
We develop the competencies of career-focused students to empower them as ethical, insightful, and solution-oriented decision-makers, leaders, and lifelong learners in increasingly complex and diverse global environments. Faculty is supported as practitioners and scholars, committed to innovation in teaching and intellectual contribution.

General Policies

Admissions Requirements
In addition to the general Purdue Global admissions requirements, the School of Business and Information Technology requires a current, professional resume that details employment history including responsibilities and dates of employment.

Progression Requirements
1. You must successfully complete at least 75 percent of the graduate credit hours required for a degree with a grade of “A” or “B.”
2. You can enroll in no more than one course per term for your first three terms. After completing the third term, you may enroll in two courses per term if your cumulative GPA is 3.5 or higher. Exceptions to this policy require the approval of the Dean of the School of Business and Information Technology or a designee.
3. Prior learning credits and Purdue Global courses completed more than 5 years prior to the start of your information technology program are not eligible to satisfy information technology course requirements. You may be required to retake courses in order to ensure your knowledge is consistent with the current skills taught in these courses. You may request exceptions, based on relevant coursework and professional experience, from the Dean or a designee.

Programs

Master of Business Administration
The objective of the Master of Business Administration program is to help you pursue leadership positions in competitive business environments. The curriculum is designed to address this through a portfolio of practical, resume-building projects that satisfy your intellectual curiosity and help build the knowledge, skills, and abilities to make sound business and management decisions.

View Program Details (p. 325)

Master of Science in Accounting
The objective of the Master of Science in Accounting program is to prepare you with the knowledge, technical skills, and work habits to be an innovative and adaptable critical thinker and problem solver. The program is designed to prepare you to use available services and technologies to support operations and management, and the curriculum encourages you to be a lifelong learner while addressing the evolving professional skills of master’s degree students.

View Program Details (p. 328)

Master of Science in Cybersecurity Management
The Master of Science in Cybersecurity Management will prepare graduates for leadership roles directing and protecting critical information infrastructures. You will learn to develop, implement, evaluate, and update the cybersecurity policies and practices that allow an organization to effectively respond to the dynamic cybersecurity landscape.

View Program Details (p. 331)

Master of Science in Finance
The Master of Science in Finance program focuses on helping you gain advanced technical knowledge and skills in a range of financial areas. Courses help increase your understanding of the factors that influence high-level decision making and provide you with opportunities to develop and implement your critical thinking skills to solve complex financial problems.

View Program Details (p. 333)

Master of Science in Information Technology
If you have a bachelor’s degree in information technology, computer science, information systems, management of information systems, or a similar field of study, the Master of Science in Information Technology could help you take the next step in your career. The program provides you with the option of selecting a specialization, in addition to the core curriculum requirements.

View Program Details (p. 336)

Master of Science in Management and Leadership
The Master of Science in Management and Leadership program focuses on helping you build specialized leadership skills in a particular discipline and is designed to prepare you to pursue managerial and executive positions in a wide range of industries. From the start of the program, courses help you develop leadership knowledge and abilities that you can apply immediately to your work life and to help advance your career.

View Program Details (p. 339)

Graduate Certificate in Accounting
The objective of the Graduate Certificate in Accounting program is to prepare you with the critical knowledge and skills to pursue mid-level accounting positions. The certificate program is designed to provide knowledge of key accounting areas including accounting and financial reporting systems, business law, auditing techniques, and cost accounting.

View Program Details (p. 342)

Graduate Certificate in Human Resources
The objective of the Graduate Certificate in Human Resources program is to prepare you with the critical knowledge and skills to pursue mid-level positions in human resources. The certificate program is designed
to provide knowledge of key human resource areas including employment
and labor law, employee training and development programs, reward
systems, employee recruitment and selection, and assessment models.

View Program Details (p. 343)

**Graduate Certificate in Information Security**

The objective of the Graduate Certificate in Information Security program
is to prepare you with the critical knowledge and technical skills to
pursue career advancement in the information security field. The
certificate program is designed to provide knowledge of key information
technology areas including network security tools, computer security,
penetration testing, ethical hacking, and cryptography.

View Program Details (p. 344)

**Graduate Certificate in Project Management**

The objective of the Graduate Certificate in Project Management program
is to prepare you with the critical knowledge and skills to pursue a mid-
level position in project management. The certificate program is designed
to provide knowledge of key project management areas including project
initiation, project planning and execution, project cost and scheduling,
and project risk, quality, and assessment.

View Program Details (p. 345)
Master of Business Administration

The ☰ icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes

The objective of the Master of Business Administration program is to help you pursue leadership positions in competitive business environments. The curriculum is designed to address this through a portfolio of practical, resume-building projects that satisfy your intellectual curiosity and help build the knowledge, skills, and abilities to make sound business and management decisions. Beyond these practical skills, the program is also designed to foster thought leadership, innovation, and corporate social responsibility in a global context.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentrations

In addition to the core program requirements, you may add a concentration to your degree plan, for which you are required to take a minimum of four courses from one of six concentrations: finance, health care management, human resources, information technology, marketing, or project management. Concentrations are not required for completion of the general program.

Project Management Concentration Mission Statement

The mission and purpose of the project management concentration within the MBA is to build on the business and decision-making skills learned within the MBA program while preparing you with the critical foundation, knowledge, and skills necessary to pursue a mid-level position in project management. The project management concentration courses provide learning outcomes in key project management areas including project initiation, project planning and execution, project cost and scheduling, and project risk, quality, and assessment.

Society for Human Resources Management Acknowledgment

The Society for Human Resource Management (SHRM) has acknowledged that the Master of Business Administration with a concentration in human resources fully aligns with SHRM’s HR Curriculum Guidebook and Templates. The HR Curriculum Guidebook and Templates were developed by SHRM to define the minimum HR content areas that should be studied by HR students at the undergraduate and graduate levels. The guidelines—created in 2006 and revalidated in 2010 and 2013—are part of SHRM’s academic initiative to define HR education standards taught in university business schools and help universities develop degree programs that follow these standards.

Program Length

The Master of Business Administration program consists of a minimum of 60 or 76 quarter credit hours, depending on your choice of the general program or a concentration. Upon successful completion of the program, you will be awarded the Master of Business Administration.

Program Outcomes

1. Apply knowledge related to fundamental business processes to make effective business decisions in a global context.

2. Integrate business knowledge to take well-reasoned action in diverse situations.

3. Innovate to address business issues and opportunities in dynamic environments.

4. Demonstrate the leadership necessary to accomplish business goals and maximize organizational performance.

5. Evaluate the ethical and social implications of business decisions in a global context.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Accelerated MBA Option

If you are a graduate of the University’s Bachelor of Science in Business Administration program, you are granted admission to the Master of Business Administration (MBA) program, and meet the requirements for the accelerated MBA option, you will have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
</tr>
<tr>
<td>GB530</td>
<td>Marketing Management</td>
<td>4</td>
</tr>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>GB550</td>
<td>Financial Management</td>
<td>4</td>
</tr>
</tbody>
</table>

Progression Requirements

1. You may not use transfer credit to replace GB500 Business Perspectives or GB601 MBA Capstone. These courses must be completed at Purdue Global. No transfer credit may be used for any course in the project management specialization.

2. As a newly enrolled student, you may request to test out of GB512 Business Communications and GB513 Business Analytics by passing an Assessment of Skills and Knowledge (ASK) with a predetermined score. To register for an ASK, you must contact your Student Advisor at least 1 week prior to the start of the first term. Refer to the Types of Credit (p. 23) section for additional information.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.
Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB500</td>
<td>Business Perspectives</td>
<td>4</td>
</tr>
<tr>
<td>GB512</td>
<td>Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>GB513</td>
<td>Business Analytics</td>
<td>4</td>
</tr>
<tr>
<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GB519</td>
<td>Measurement and Decision Making</td>
<td>4</td>
</tr>
<tr>
<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
</tr>
<tr>
<td>GB530</td>
<td>Marketing Management</td>
<td>4</td>
</tr>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>GB550</td>
<td>Financial Management</td>
<td>4</td>
</tr>
<tr>
<td>GB560</td>
<td>Designing, Improving, and Implementing Processes</td>
<td>4</td>
</tr>
<tr>
<td>GB570</td>
<td>Managing the Value Chain</td>
<td>4</td>
</tr>
<tr>
<td>GB580</td>
<td>Strategic Management</td>
<td>4</td>
</tr>
<tr>
<td>GB590</td>
<td>Ethics in Business and Society</td>
<td>4</td>
</tr>
<tr>
<td>GB600</td>
<td>Leadership Strategies for a Changing World</td>
<td>4</td>
</tr>
<tr>
<td>GB601</td>
<td>MBA Capstone</td>
<td>4</td>
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<td></td>
<td>Total Core Requirements</td>
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Concentration Requirements

<table>
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<tr>
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<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Total Concentration Requirements</td>
<td>0-16</td>
</tr>
<tr>
<td></td>
<td>Total Concentration Requirements</td>
<td>0-16</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>60-76</td>
</tr>
</tbody>
</table>

Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

Finance

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GF500</td>
<td>Financial Institutions and Markets</td>
<td>4</td>
</tr>
<tr>
<td>GF510</td>
<td>Risk Analysis and Management</td>
<td>4</td>
</tr>
<tr>
<td>GF520</td>
<td>Corporate Finance</td>
<td>4</td>
</tr>
<tr>
<td>GF530</td>
<td>Financial Statement Analysis</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>

Health Care Management

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HA540</td>
<td>Health Care Operations and Quality Assessment</td>
<td>4</td>
</tr>
<tr>
<td>HA545</td>
<td>Health Policy</td>
<td>4</td>
</tr>
<tr>
<td>HA575</td>
<td>Health Care Marketing</td>
<td>4</td>
</tr>
<tr>
<td>PU550</td>
<td>Public Health Leadership and Administration</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>

Courses in this concentration are offered through the School of Health Sciences and require students to change to the 10-week calendar track upon completion of all courses in the MBA program.

Human Resources

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GB541</td>
<td>Employment Law</td>
<td>4</td>
</tr>
<tr>
<td>GB542</td>
<td>Training and Development</td>
<td>4</td>
</tr>
<tr>
<td>GB545</td>
<td>Strategic Reward Systems</td>
<td>4</td>
</tr>
<tr>
<td>GB546</td>
<td>Recruitment and Selection</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>

This program is fully aligned with the HR Curriculum Guidebook and Templates of the Society for Human Resource Management.

Information Technology

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Graduate-Level Information Technology Electives</td>
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<tr>
<td></td>
<td>TOTAL CREDITS</td>
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</tbody>
</table>

Marketing

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GB531</td>
<td>Advertising</td>
<td>4</td>
</tr>
<tr>
<td>GB532</td>
<td>Marketing Research</td>
<td>4</td>
</tr>
<tr>
<td>GB533</td>
<td>Salesforce Management</td>
<td>4</td>
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</table>
GB534  Consumer Behavior  4

TOTAL CREDITS  16

**Project Management**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>GM591</td>
<td>Strategic Project Selection and Initiation</td>
<td>4</td>
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<tr>
<td>GM592</td>
<td>Project Planning and the Project Plan</td>
<td>4</td>
</tr>
<tr>
<td>GM593</td>
<td>Project Execution With Monitoring and Control</td>
<td>4</td>
</tr>
<tr>
<td>GM594</td>
<td>Project Closing, Ethics, and Professional</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Responsibilities</td>
<td></td>
</tr>
</tbody>
</table>

TOTAL CREDITS  16
Master of Science in Accounting

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes

The Master of Science in Accounting program is designed to follow a Bachelor of Science in Accounting degree. Refer to the Admissions Requirements (p. 328) section for details.

The objective of the Master of Science in Accounting program is to prepare you with the knowledge, technical skills, and work habits to be an innovative and adaptable critical thinker and problem solver. The program is designed to prepare you to use available services and technologies to support operations and management, and the curriculum encourages you to be a lifelong learner while addressing the evolving professional skills of master's degree students.

Upon graduation, you may perform either technical or management duties within the accounting field. Typical duties may include overall department management; the generation and analysis of accounting data; the creation of quality improvement processes, compliance strategies, and reimbursement procedures; conducting research; and addressing risk management and legal issues. Employment opportunities may exist within industry and public accounting. In addition, many entrepreneurial opportunities may exist for small business accounting and consulting services.

The Master of Science in Accounting program is designed to help you prepare for the Uniform Certified Public Accountant (CPA) Examination, the Certified Internal Auditor examination, and the Certified Management Accountant examination. Refer to the Certification, State Board, and National Board Exams (p. 329) section for important program disclosure information.

Concentrations

You must choose from three concentration areas designed to help you develop specific accounting proficiencies: public accounting—CPA track, private/corporate accounting—CMA track, and tax.

Program Length

The Master of Science in Accounting program consists of a minimum of 52 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Integrate accounting knowledge to take well-reasoned action in diverse situations.
2. Assess accounting issues and opportunities in dynamic environments.
3. Evaluate the ethical and social implications of business and accounting decisions in a global context.
4. Evaluate the theory, principles, and practices of accounting and accounting information systems.
5. Integrate challenging work that will prepare students for accounting professional exams.
6. Communicate professionally through writing and presentations with stakeholders.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor's degree in the field of business from an accredited institution or a minimum of 30 semester or 45 quarter credit hours in undergraduate coursework across the Common Professional Components (CPC) to align with Accreditation Council for Business Schools and Programs (ACBSP) accreditation standards. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

ACBSP’s CPC include areas such as marketing, management, finance, economics, law, ethics, accounting, globalization, policy, IT, and statistics. If you have completed the required hours and satisfy the other program entry requirements, no additional coursework is needed to enter the master’s degree program. If you do not meet this requirement, you will be required to take a Peregrine entrance exam free of charge to assess your knowledge in the CPC areas. If you do not meet the minimum scoring requirement of 50 percent on each topic in the exam, you will be required to take a leveling course, comprised of up to 15 modules, before being enrolled in the program. The required module(s) will be determined by the Peregrine score in each CPC area. You are responsible for the fee for each Peregrine module required. You must pass each Peregrine module that is required with a score of 70 percent or higher.

For example, if you do not meet the undergraduate coursework requirements, and do not receive a passing score on the exam in the accounting and business finance areas, you would be required to take both module 1 and module 3 of the leveling course:

<table>
<thead>
<tr>
<th>Module 1</th>
<th>Accounting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Module 2</td>
<td>Business Ethics</td>
</tr>
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</tr>
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</tr>
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<td>Module 5</td>
<td>Business Leadership</td>
</tr>
<tr>
<td>Module 6</td>
<td>Global Dimensions of Business</td>
</tr>
<tr>
<td>Module 7</td>
<td>Information Management Systems</td>
</tr>
<tr>
<td>Module 8</td>
<td>Legal Environment of Business</td>
</tr>
<tr>
<td>Module 9</td>
<td>Marketing</td>
</tr>
<tr>
<td>Module 10</td>
<td>Quantitative Research Techniques and Statistics</td>
</tr>
</tbody>
</table>

First-Term Responsibilities

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

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<tr>
<td>Module 8</td>
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<tr>
<td>Module 9</td>
<td>Marketing</td>
</tr>
<tr>
<td>Module 10</td>
<td>Quantitative Research Techniques and Statistics</td>
</tr>
</tbody>
</table>
Module 11  Management/Human Resource Management
Module 12  Management/Operations/ Production Management
Module 13  Management/Organizational Behavior
Module 14  Economics/Macroeconomics
Module 15  Economics/Microeconomics

If you are granted admission to the program and do not have an undergraduate degree in accounting, you may be required to complete additional foundational coursework, which may include AC114 Accounting I, AC116 Accounting II, and AC239 Managerial Accounting, pending review of the situation by the Dean. Candidates to the program must pass their prerequisite courses with a "B" or better to be admitted to the program.

If you are an international applicant, you must submit, prior to enrollment, an official college transcript evaluated for equivalency to a United States college diploma by an authorized school official, appropriate outside agency, or approved foreign credential evaluator. If you are granted admission to the program and do not have an undergraduate degree in accounting, you may be required to complete additional foundational coursework, which may include AC114 Accounting I, AC116 Accounting II, and AC239 Managerial Accounting, pending review of the situation by the Dean. Candidates to the program must pass their prerequisite courses with a "B" or better to be admitted to the program. If you possess a bachelor's degree unrelated to business, management, accounting, or finance, you must submit an additional course-by-course equivalency evaluation to determine whether you have already completed coursework equivalent to AC114 Accounting I and/or AC116 Accounting II. You are responsible for any costs incurred as a result of this service.

Progression Requirements

1. You may not use transfer credit to replace AC599 Graduate Capstone in Accounting. This course must be completed at Purdue Global.
2. As a newly enrolled student, you may request to test out of GB512 Business Communications by passing an Assessment of Skills and Knowledge (ASK) with a predetermined score. To register for an ASK, you must contact your Student Advisor at least 1 week prior to the start of the first term. Refer to the Types of Credit (p. 23) section for additional information.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocation, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon graduation, you may be eligible to take the Uniform Certified Public Accountant (CPA), Certified Internal Auditor, and Certified Management Accountant certification exams. To sit for the CPA Exam in most states, there is an educational requirement of 150 semester hours or 225 quarter credit hours. Purdue Global has not made a determination of eligibility with respect to the licensure or certification requirements of any specific state. You may need to take additional courses at the undergraduate or graduate level to meet individual state requirements.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>C501</td>
<td>Financial Accounting and Reporting</td>
<td>4</td>
</tr>
<tr>
<td>C502</td>
<td>Regulation</td>
<td>4</td>
</tr>
<tr>
<td>C503</td>
<td>Advanced Auditing</td>
<td>4</td>
</tr>
<tr>
<td>C504</td>
<td>Ethical Issues in Business and Accounting</td>
<td>4</td>
</tr>
<tr>
<td>C505</td>
<td>Advanced Managerial/Cost Accounting</td>
<td>4</td>
</tr>
<tr>
<td>C507</td>
<td>Corporate Tax Decisions and Strategies</td>
<td>4</td>
</tr>
<tr>
<td>GB512</td>
<td>Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>AC599</td>
<td>Graduate Capstone in Accounting</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Core Requirements: 36 Credits

Open Elective Requirements

Accounting Electives: 16 Credits

Total Open Elective Requirements: 16 Credits

TOTAL CREDITS: 52

Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

Public Accounting—CPA Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC555</td>
<td>Fraud Examination</td>
<td>4</td>
</tr>
<tr>
<td>AC556</td>
<td>Government and Not-For-Profit Accounting</td>
<td>4</td>
</tr>
</tbody>
</table>
AC558  International Accounting Standards and Global Financial Reporting  4

TOTAL CREDITS  12

**Private/Corporate Accounting—CMA Track**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC551</td>
<td>Accounting Research</td>
<td>4</td>
</tr>
<tr>
<td>AC552</td>
<td>Business Reorganizations and Restructuring</td>
<td>4</td>
</tr>
<tr>
<td>AC554</td>
<td>Enterprise Risk Analysis and Planning</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTAL CREDITS  12

**Tax**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC559</td>
<td>International Tax Planning and Issues</td>
<td>4</td>
</tr>
<tr>
<td>AC560</td>
<td>Tax Research and the IRS</td>
<td>4</td>
</tr>
<tr>
<td>AC561</td>
<td>Taxation of Estates and Trusts</td>
<td>4</td>
</tr>
</tbody>
</table>

TOTAL CREDITS  12
Master of Science in Cybersecurity Management

Description and Outcomes
The Master of Science in Cybersecurity Management will prepare graduates for leadership roles directing and protecting critical information infrastructures. You will learn to develop, implement, evaluate, and update the cybersecurity policies and practices that allow an organization to effectively respond to the dynamic cybersecurity landscape. Graduates will be adept in the management of information continuity, asset classification and control, compliance management, and the secure administration of IT infrastructure, as well as incident response.

Program Length
The Master of Science in Cybersecurity Management program consists of a minimum of 60 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes
2. Industry Research: Demonstrate the scholastic maturity to develop research topics and projects based on underlying cybersecurity principles learned throughout the program.
3. Critical Thinking: Recommend appropriate cybersecurity theories and frameworks to stakeholders to evaluate, mitigate, and manage ongoing risks, threats, and vulnerabilities in contexts of uncertainty.
4. Decision Analysis: Analyze data using accepted best practices for the purpose of synthesizing an effective and ethical cybersecurity solution.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Accelerated Master of Science in Cybersecurity Management Option
If you are a graduate of the University’s Bachelor of Science in Information Technology or Bachelor of Science in Cybersecurity, you are granted admission to the Master of Science in Cybersecurity Management, and meet the requirements for the accelerated Master of Science in Cybersecurity Management option, you may have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT537</td>
<td>Introduction to Cybersecurity</td>
<td>4</td>
</tr>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT550</td>
<td>Computer Forensics and Investigations</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated Master of Science in Cybersecurity Management option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.
2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below and mapped in the following chart):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT262</td>
<td>certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT316</td>
<td>Computer Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
</tbody>
</table>

If you meet the above requirements, the following chart shows which completed undergraduate courses in core or elective requirements qualify for each graduate course waiver:

<table>
<thead>
<tr>
<th>MS in Cybersecurity Management Courses</th>
<th>BS in Information Technology, BS in Cybersecurity, and/or BS in Cloud Computing and Solutions</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT530</td>
<td>IT278, IT283, and IT375</td>
</tr>
<tr>
<td>IT537</td>
<td>IT277, IT279, and IT410</td>
</tr>
<tr>
<td>IT541</td>
<td>IT286, IT412, and IT484</td>
</tr>
<tr>
<td>IT542</td>
<td>IT262 and IT395</td>
</tr>
<tr>
<td>IT550</td>
<td>IT316 and IT411</td>
</tr>
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</table>

Progression Requirements
1. Students entering the Master of Science in Cybersecurity Management program should already possess an in-depth knowledge of computer systems and networking technology, good mathematical and communication skills, and familiarity with Internet and wireless
applications. Required information technology (IT) skillsets should be equivalent to a Bachelor of Science in Information Technology (BSIT), a Master of Science in Information Technology (MSIT), or similar degree, or an appropriate combination of IT professional certifications and experience.

2. You are required to take and pass IT513 Writing and Critical Thinking for the IT Professional in your first term.

3. You may enroll in no more than one course per term for your first three terms. After completing your third term, you may enroll in two courses per term if your cumulative GPA is 3.5 or higher. Exceptions to this policy require the approval of the Dean of the School of Business and Information Technology or a designee.

4. If, for any reason, you are required to complete additional capstone hours during your program, you may complete them during the normal course of study or you may contact your Student Advisor to secure an extension. IT596 IT Graduate Capstone Extension Course is taken after IT595 Master's Capstone in Cybersecurity Management and is for the specific purpose of providing a means for capstone project or thesis completion. Approval of the Dean or the Department Chair is required for enrollment in IT596 IT Graduate Capstone Extension Course. If an extension is granted, the University will not charge tuition for the extension course; however, you will be required to pay the normal resource fee.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
Master of Science in Finance

Description and Outcomes
The Master of Science in Finance program focuses on helping you gain advanced technical knowledge and skills in a range of financial areas. Courses help increase your understanding of the factors that influence high-level decision making and provide you with opportunities to develop and implement your critical thinking skills to solve complex financial problems.

The program is designed to prepare you to make quality decisions based on the analysis of financial information. The curriculum encourages you to be a lifelong learner and addresses the evolving professional skills of master’s degree students.

The general program is designed to help you develop specific skills in the areas of financial planning, corporate finance, banking, financial markets, and investment management. Completion of this program may be especially beneficial if you who wish to pursue a variety of opportunities in the financial service sector.

Concentrations
You are required to select a concentration in financial analysis or financial planning.

Certified Financial Planner Board of Standards Certification Information
The Master of Science in Finance with a concentration in financial planning is a CFP Board-Registered Program in financial planning education. After successfully completing the Master of Science in Finance program you must register for and complete FP107: Financial Plan Development, provided by Kaplan Professional, if you wish to meet all education requirements necessary to sit for the CFP® Certification Examination.

During FP107, you will receive instruction on and review sample financial plans based on various case facts. You will then be required to complete a written financial plan, which you will present orally via a video recording.

For detailed information related to obtaining CFP® certification, you may access the CFP Board website located at: http://www.cfp.net/.

Program Length
The Master of Science in Finance program consists of a minimum of 56 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes
1. Decision Analysis: Use financial and other information to make and justify business decisions.
2. Risk Management and Investment Analysis: Identify financial risk and create a plan to minimize exposure.
3. Leadership: Apply financial theory to facilitate overall guidance of an organization and improve day-to-day processes including the interpretation of financial data.
4. Ethical Practices: Comply with laws, regulations, and financial principles while developing and living by a personal code of ethics.
5. Communication: Compose and report clear and accurate financial information to stakeholders.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
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Admission Requirements
You must meet the below admissions requirements in addition to Purdue Global's general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor's degree in the field of business from an accredited institution or a minimum of 30 semester or 45 quarter credit hours in undergraduate coursework across the Common Professional Components (CPC) to align with Accreditation Council for Business Schools and Programs (ACBSP) accreditation standards. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

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For example, if you do not meet the undergraduate coursework requirements, and do not receive a passing score on the exam in the accounting and business finance areas, you would be required to take both module 1 and module 3 of the leveling course:

<table>
<thead>
<tr>
<th>Module</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Accounting</td>
</tr>
<tr>
<td>2</td>
<td>Business Ethics</td>
</tr>
<tr>
<td>3</td>
<td>Business Finance</td>
</tr>
<tr>
<td>4</td>
<td>Business Integration and Strategic Management</td>
</tr>
<tr>
<td>5</td>
<td>Business Leadership</td>
</tr>
<tr>
<td>6</td>
<td>Global Dimensions of Business</td>
</tr>
<tr>
<td>7</td>
<td>Information Management Systems</td>
</tr>
<tr>
<td>8</td>
<td>Legal Environment of Business</td>
</tr>
<tr>
<td>9</td>
<td>Marketing</td>
</tr>
</tbody>
</table>
program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the financial analysis concentration, you may be eligible to take the Certified Financial Analyst (CFA) certification exam.

If you complete the financial planning concentration and the FP107 course, you may be eligible to take the Certified Financial Planner™ (CFP®) Certification Examination. Certified Financial Planner Board of Standards, Inc., owns the CFP®, Certified Financial Planner™, and federally registered CFP (with flame design) in the U.S., which are awarded to individuals who successfully complete initial and ongoing certification requirements. Purdue Global does not certify individuals to use the CFP®, Certified Financial Planner™, or federally registered CFP (with flame design) marks. CFP® certification is granted solely by Certified Financial Planner Board of Standards, Inc., to individuals who, in addition to completing an educational requirement, have met its ethics, experience, and examination requirements.

### Degree Plan

The [icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12)] for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB512</td>
<td>Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>GF500</td>
<td>Financial Institutions and Markets</td>
<td>4</td>
</tr>
<tr>
<td>GF510</td>
<td>Risk Analysis and Management</td>
<td>4</td>
</tr>
<tr>
<td>GF520</td>
<td>Corporate Finance</td>
<td>4</td>
</tr>
<tr>
<td>GF530</td>
<td>Financial Statement Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GF540</td>
<td>Investment and Securities Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GF550</td>
<td>Retirement Planning</td>
<td>4</td>
</tr>
<tr>
<td>GF560</td>
<td>Fixed-Income and Futures Investing</td>
<td>4</td>
</tr>
<tr>
<td>GF570</td>
<td>Portfolio Management</td>
<td>4</td>
</tr>
<tr>
<td>GF599</td>
<td>Graduate Capstone in Finance</td>
<td>4</td>
</tr>
</tbody>
</table>

**Total Core Requirements**

40 credits

**Open Elective Requirements**

| Concentration Courses (see below) | 16 |

**Total Open Elective Requirements**

16 credits

**Total Credits**

56 credits

### Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

---

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information ([https://www.purdueglobal.edu/catalog-program-availability-info.pdf](https://www.purdueglobal.edu/catalog-program-availability-info.pdf)) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon
## Financial Analysis

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>GF580</td>
<td>Ethics for Financial Professionals</td>
<td>4</td>
</tr>
<tr>
<td>GF581</td>
<td>Financial Strategies for a Global Environment</td>
<td>4</td>
</tr>
<tr>
<td>GF582</td>
<td>Statistical Methods for Decision Making</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>

## Financial Planning

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GF590</td>
<td>Personal Financial Planning</td>
<td>4</td>
</tr>
<tr>
<td>GF591</td>
<td>Individual Insurance Planning</td>
<td>4</td>
</tr>
<tr>
<td>GF592</td>
<td>Income Tax Planning and Strategies</td>
<td>4</td>
</tr>
<tr>
<td>GF593</td>
<td>Estate Planning</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL CREDITS</strong></td>
<td><strong>16</strong></td>
</tr>
</tbody>
</table>
Master of Science in Information Technology

The icon appears in the title of traditional courses that are also available as a set of modules.

Description and Outcomes

If you have a bachelor’s degree in information technology, computer science, information systems, management of information systems, or a similar field of study, the Master of Science in Information Technology could help you take the next step in your career.

Concentrations

The program provides you with the option of selecting a concentration, in addition to the core curriculum requirements. The concentrations include business intelligence and analytics, information security and assurance, and project management.

Program Length

The Master of Science in Information Technology program consists of a minimum of 60 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Decision Analysis and Project Leadership: Analyze information technology opportunities to determine the necessary scope, schedule, resources, and stakeholders to produce the optimal solution.
2. Design Secure Systems: Develop efficient and effective systems solutions to safely secure digital assets and intellectual property.
3. Critical and Analytical Thinking: Apply best practices and recent theories to support implementation, modification, and review.
4. Ethical Theories and Practices: Evaluate information systems’ legal, ethical, social, and global implications to justify decisions and optimize social outcomes.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Accelerated Master of Science in Information Technology Option

If you are a graduate of the University’s Bachelor of Science in Information Technology or Bachelor of Science in Cybersecurity, are granted admission to the Master of Science in Information Technology, and meet the requirements for the accelerated Master of Science in Information Technology option, you may have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT510</td>
<td>System Analysis and Design</td>
<td>4</td>
</tr>
<tr>
<td>IT511</td>
<td>Information Systems Project Management</td>
<td>4</td>
</tr>
<tr>
<td>IT526</td>
<td>SQL Query Design</td>
<td>4</td>
</tr>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT550</td>
<td>Computer Forensics and Investigations</td>
<td>4</td>
</tr>
</tbody>
</table>

In order to qualify for the accelerated Master of Science in Information Technology option, you must meet the following criteria:

1. Complete your undergraduate coursework in the information technology or cybersecurity program with a minimum cumulative GPA of 3.2.
2. Complete the following courses and obtain a grade of “B” or better in each course (waiver of graduate courses noted above varies based on completion of specific courses listed below and mapped in the following chart):

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT234</td>
<td>Database Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT262</td>
<td>Certified Ethical Hacking I</td>
<td>5</td>
</tr>
<tr>
<td>IT278</td>
<td>Network Administration</td>
<td>5</td>
</tr>
<tr>
<td>IT283</td>
<td>Networking with TCP/IP</td>
<td>5</td>
</tr>
<tr>
<td>IT286</td>
<td>Network Security Concepts</td>
<td>5</td>
</tr>
<tr>
<td>IT301</td>
<td>Project Management I</td>
<td>6</td>
</tr>
<tr>
<td>IT316</td>
<td>Computer Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT350</td>
<td>Advanced Database Concepts</td>
<td>6</td>
</tr>
<tr>
<td>IT375</td>
<td>Windows Enterprise Administration</td>
<td>6</td>
</tr>
<tr>
<td>IT395</td>
<td>Certified Ethical Hacking II</td>
<td>6</td>
</tr>
<tr>
<td>IT401</td>
<td>Project Management II</td>
<td>6</td>
</tr>
<tr>
<td>IT411</td>
<td>Digital Forensics</td>
<td>6</td>
</tr>
<tr>
<td>IT412</td>
<td>Information Systems Security</td>
<td>6</td>
</tr>
<tr>
<td>IT460</td>
<td>Systems Analysis and Design</td>
<td>6</td>
</tr>
<tr>
<td>IT484</td>
<td>Cybersecurity Policies</td>
<td>6</td>
</tr>
</tbody>
</table>

If you meet the above requirements, the following chart shows which completed undergraduate courses in core or elective requirements qualify for each graduate course waiver:

<table>
<thead>
<tr>
<th>MS in Information Technology Courses</th>
<th>BS in Information Technology, BS in Cybersecurity, and/or BS in Cloud Computing and Solutions Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT510</td>
<td>IT460</td>
</tr>
<tr>
<td>IT511</td>
<td>IT301 and IT401</td>
</tr>
<tr>
<td>IT526</td>
<td>IT234 and IT350</td>
</tr>
<tr>
<td>IT530</td>
<td>IT278, IT283, and IT375</td>
</tr>
<tr>
<td>IT541</td>
<td>IT286, IT412, and IT484</td>
</tr>
<tr>
<td>IT542</td>
<td>IT262 and IT395</td>
</tr>
<tr>
<td>IT550</td>
<td>IT316 and IT411</td>
</tr>
</tbody>
</table>
### Progression Requirements

1. You are required to take and pass IT513 Writing and Critical Thinking for the IT Professional in your first term.

2. If you do not possess a bachelor’s or master’s degree in information technology or a comparable field of study, or relevant industry certification and/or experience, you must take IT503 Principles of Information Technology immediately following IT513 Writing and Critical Thinking for the IT Professional in place of an IT elective.

3. You may enroll in no more than one course per term for your first three terms. After completing your third term, you may enroll in two courses per term if your cumulative GPA is 3.5 or higher. Exceptions to this policy require the approval of the Dean of the School of Business and Information Technology or a designee.

4. If, for any reason, you are required to complete additional capstone hours during your program, you may complete them during the normal course of study or you may contact your Student Advisor to secure an extension. IT596 IT Graduate Capstone Extension Course is taken after IT599 Master’s Capstone in Information Technology and is for the specific purpose of providing a means for capstone project or thesis completion. Approval of the Dean or the Department Chair is required for enrollment in IT596 IT Graduate Capstone Extension Course. If an extension is granted, the University will not charge tuition for the extension course; however, you will be required to pay the normal resource fee.

### Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information [here](https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT503</td>
<td>Principles of Information Technology</td>
<td>4</td>
</tr>
<tr>
<td>IT510</td>
<td>System Analysis and Design</td>
<td>4</td>
</tr>
<tr>
<td>IT511</td>
<td>Information Systems Project Management</td>
<td>4</td>
</tr>
<tr>
<td>IT513</td>
<td>Writing and Critical Thinking for the IT Professional</td>
<td>4</td>
</tr>
<tr>
<td>IT525</td>
<td>Database Design and Data Modeling</td>
<td>4</td>
</tr>
<tr>
<td>IT526</td>
<td>SQL Query Design</td>
<td>4</td>
</tr>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td>4</td>
</tr>
<tr>
<td>IT540</td>
<td>Management of Information Security</td>
<td>4</td>
</tr>
<tr>
<td>IT590</td>
<td>Legal and Ethical Issues in IT</td>
<td>4</td>
</tr>
<tr>
<td>IT597</td>
<td>Master’s-Level Information Technology Internship I</td>
<td>4</td>
</tr>
<tr>
<td>IT598</td>
<td>Master’s-Level Information Technology Internship II</td>
<td>4</td>
</tr>
<tr>
<td>IT599</td>
<td>Master’s Capstone in Information Technology</td>
<td>4</td>
</tr>
</tbody>
</table>

**Total Core Requirements**: 40 Credits

**Open Elective Requirements**: 20 Credits

**Total Open Elective Requirements**: 20 Credits

**Total Credits**: 60 Credits

1. Prerequisite only required for students who enter the Master of Science in Information Technology without a bachelor’s or master’s degree in information technology or a comparable field of study, or without relevant industry certification and/or experience.

### Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

Students in this program are not required to select a concentration area.

### Business Intelligence and Analytics

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT521</td>
<td>Decision Support Systems</td>
<td>4</td>
</tr>
<tr>
<td>IT522</td>
<td>Knowledge-Based Management Systems</td>
<td>4</td>
</tr>
<tr>
<td>IT523</td>
<td>Data Warehousing Design and Development</td>
<td>4</td>
</tr>
<tr>
<td>IT527</td>
<td>Foundations in Data Analytics</td>
<td>4</td>
</tr>
<tr>
<td>IT528</td>
<td>Quantitative Risk Analysis</td>
<td>4</td>
</tr>
</tbody>
</table>

**Total Credits**: 20 Credits
## Information Security and Assurance

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT550</td>
<td>Computer Forensics and Investigations</td>
<td>4</td>
</tr>
<tr>
<td>IT Electives</td>
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</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
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<td><strong>20</strong></td>
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</tbody>
</table>

## Project Management

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GM591</td>
<td>Strategic Project Selection and Initiation</td>
<td>4</td>
</tr>
<tr>
<td>GM592</td>
<td>Project Planning and the Project Plan</td>
<td>4</td>
</tr>
<tr>
<td>GM593</td>
<td>Project Execution With Monitoring and Control</td>
<td>4</td>
</tr>
<tr>
<td>GM594</td>
<td>Project Closing, Ethics, and Professional Responsibilities</td>
<td>4</td>
</tr>
<tr>
<td>IT Elective</td>
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<td>4</td>
</tr>
<tr>
<td><strong>TOTAL CREDITS</strong></td>
<td></td>
<td><strong>20</strong></td>
</tr>
</tbody>
</table>
Master of Science in Management and Leadership

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes

The Master of Science in Management and Leadership program focuses on helping you build specialized leadership skills in a particular discipline and is designed to prepare you to pursue managerial and executive positions in a wide range of industries. From the start of the program, courses help you develop leadership knowledge and abilities that you can apply immediately to your work life and to help advance your career. Through relevant instruction and hands-on application, you may acquire skills and understanding in decision making and day-to-day managerial functions. The curriculum encourages you to identify real-life professional challenges by building a resume of case studies and projects, hypothesizing and testing solutions, and measuring results. You will examine current concepts and effective management and organizational strategies that impact today's global marketplace.

Completion of this program may be especially beneficial if you are interested in pursuing high-level managerial opportunities in various fields such as health care administration, change leadership, project management, and government.

Concentrations

You can choose from six concentrations that are designed to help develop specific proficiencies: health care management, human resources, information technology, leadership, organizational design and development, and project management.

Project Management Concentration Mission Statement

The mission and purpose of the project management concentration within the Master of Science in Management and Leadership is to build on the leadership, management, and organizational strategies learned within the master's degree program while preparing students with the critical foundation, knowledge, and skills necessary to pursue a mid-level position in project management. The project management concentration courses provide learning outcomes in key project management areas including project initiation, project planning and execution, project cost and scheduling, and project risk, quality, and assessment.

Society for Human Resources Management Acknowledgement

The Society for Human Resource Management (SHRM) has acknowledged that the Master of Science in Management and Leadership with a concentration in human resources fully aligns with SHRM’s HR Curriculum Guidebook and Templates. The HR Curriculum Guidebook and Templates were developed by SHRM to define the minimum HR content areas that should be studied by HR students at the undergraduate and graduate levels. The guidelines—created in 2006 and revalidated in 2010 and 2013—are part of SHRM’s academic initiative to define HR education standards taught in university business schools and help universities develop degree programs that follow these standards.

Program Length

The Master of Science in Management and Leadership program consists of a minimum of 56 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Develop a personal leadership and management style for diverse situations.
2. Assess the impact of theory on the practice of management.
3. Apply management best practices to effect innovative change.
4. Evaluate the ethical and social implications of business decisions in a global context.
5. Evaluate organizational decisions.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree in the field of business from an accredited institution or a minimum of 30 semester or 45 quarter credit hours in undergraduate coursework across the Common Professional Components (CPC) to align with Accreditation Council for Business Schools and Programs (ACBSP) accreditation standards. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

ACBSP’s CPC include areas such as marketing, management, finance, economics, law, ethics, accounting, globalization, policy, IT, and statistics. If you have completed the required hours and satisfy the other program entry requirements, no additional coursework is needed to enter the master’s degree program. If you do not meet this requirement, you will be required to take a Peregrine entrance exam free of charge to assess your knowledge in the CPC areas. If you do not meet the minimum scoring requirement of 50 percent on each topic in the exam, you will be required to take a leveling course, comprised of up to 8 modules, before being enrolled in the program. The required module(s) will be determined by the Peregrine score in each CPC area. You are responsible for the fee for each Peregrine module required. You must pass each Peregrine module that is required with a score of 70 percent or higher.

For example, if you do not meet the undergraduate coursework requirements, and do not receive a passing score on the exam in the accounting and business ethics areas, you would be required to take both module 1 and module 2 of the leveling course:

| Module 1 | Accounting |
| Module 2 | Business Ethics |
| Module 6 | Global Dimensions of Business |
| Module 7 | Information Management Systems |
Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB512</td>
<td>Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
</tr>
<tr>
<td>GM500</td>
<td>Management Theories and Practices I</td>
<td>4</td>
</tr>
<tr>
<td>GM501</td>
<td>Management Theories and Practices II</td>
<td>4</td>
</tr>
<tr>
<td>GM502</td>
<td>Leadership Theory and Practice I</td>
<td>4</td>
</tr>
<tr>
<td>GM503</td>
<td>Leadership Theory and Practice II</td>
<td>4</td>
</tr>
<tr>
<td>GM504</td>
<td>Organizational Excellence and Change</td>
<td>4</td>
</tr>
<tr>
<td>GM505</td>
<td>Action Research and Consulting Skills</td>
<td>4</td>
</tr>
<tr>
<td>GM506</td>
<td>Strategic Financial Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GM599</td>
<td>Applied Research Project</td>
<td>4</td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td>40</td>
<td></td>
</tr>
<tr>
<td>Open Elective Requirements</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concentration Courses (see below)</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>Total Open Elective Requirements</td>
<td>16</td>
<td></td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>56</td>
<td></td>
</tr>
</tbody>
</table>

Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

Health Care Management

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HA540</td>
<td>Health Care Operations and Quality Assessment</td>
<td>4</td>
</tr>
<tr>
<td>HA545</td>
<td>Health Policy</td>
<td>4</td>
</tr>
<tr>
<td>HA575</td>
<td>Health Care Marketing</td>
<td>4</td>
</tr>
<tr>
<td>PU660</td>
<td>Global Health and Epidemiology</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>16</td>
<td></td>
</tr>
</tbody>
</table>

Courses in this concentration are offered through the School of Health Sciences and require students to change to the 10-week calendar track upon completion of all courses in the Master of Science in Management and Leadership program.

Human Resources

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>GB541</td>
<td>Employment Law</td>
<td>4</td>
</tr>
<tr>
<td>GB542</td>
<td>Training and Development</td>
<td>4</td>
</tr>
<tr>
<td>GB545</td>
<td>Strategic Reward Systems</td>
<td>4</td>
</tr>
<tr>
<td>GB546</td>
<td>Recruitment and Selection</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>16</td>
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</tr>
</tbody>
</table>

This program is fully aligned with the HR Curriculum Guidebook and Templates of the Society for Human Resource Management.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Progression Requirements

1. You may not use transfer credit to replace GM502 Leadership Theory and Practice I, GM503 Leadership Theory and Practice II, or GM599 Applied Research Project. These courses must be completed at Purdue Global. No transfer credit may be used for any course in the program management specialization.
2. As a newly enrolled student, you may request to test out of GB512 Business Communications by passing an Assessment of Skills and Knowledge (ASK) with a predetermined score. To register for an ASK, you must contact your Student Advisor at least 1 week prior to the start of the first term. Refer to the Types of Credit (p. 23) section for additional information.
3. If you would like to substitute a course for one of the required core courses, you must submit a Program Option Request Form with documentation supporting the request to the Dean of the School of Business and Information Technology. The decision to approve a core course substitution request rests with the Dean or a designee and is based on an evaluation of your exposure to equivalent subject matter. Regardless of the Dean’s decision, you will still have to complete the number of credit hours required for the program.

Instructions for completing the Peregrine entrance exam or modules will be provided by your Admissions Advisor.

Module 8 Legal Environment of Business
Module 9 Marketing
Module 14 Economics/Macroeconomics
Module 15 Economics/Microeconomics
# Information Technology

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>IT503</td>
<td>Principles of Information Technology</td>
<td>4</td>
</tr>
<tr>
<td>IT504</td>
<td>Managing Information Technology in a Business Environment</td>
<td>4</td>
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<tr>
<td>IT510</td>
<td>System Analysis and Design</td>
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<tr>
<td>IT511</td>
<td>Information Systems Project Management</td>
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</tr>
<tr>
<td>IT521</td>
<td>Decision Support Systems</td>
<td></td>
</tr>
<tr>
<td>IT525</td>
<td>Database Design and Data Modeling</td>
<td></td>
</tr>
<tr>
<td>IT527</td>
<td>Foundations in Data Analytics ¹</td>
<td></td>
</tr>
<tr>
<td>IT530</td>
<td>Computer Networks</td>
<td></td>
</tr>
<tr>
<td>IT540</td>
<td>Management of Information Security ¹</td>
<td></td>
</tr>
<tr>
<td>IT590</td>
<td>Legal and Ethical Issues in IT</td>
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</tr>
<tr>
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<td>Select one of the following:</td>
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<tr>
<td>IT511</td>
<td>Information Systems Project Management</td>
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<tr>
<td>IT521</td>
<td>Decision Support Systems</td>
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<td>IT522</td>
<td>Knowledge-Based Management Systems</td>
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<tr>
<td>IT525</td>
<td>Database Design and Data Modeling</td>
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<tr>
<td>IT526</td>
<td>SQL Query Design</td>
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<td>IT527</td>
<td>Foundations in Data Analytics ¹</td>
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<tr>
<td>IT528</td>
<td>Quantitative Risk Analysis ¹</td>
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<tr>
<td>IT530</td>
<td>Computer Networks</td>
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<tr>
<td>IT535</td>
<td>Advanced Network Management</td>
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<tr>
<td>IT540</td>
<td>Management of Information Security ¹</td>
<td></td>
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<tr>
<td>IT541</td>
<td>Computer and Network Security ¹</td>
<td></td>
</tr>
<tr>
<td>IT590</td>
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<td></td>
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<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>

1 The prerequisite IT513 Writing and Critical Thinking for the IT Professional is waived for business students who complete GB512 Business Communications.

# Project Management

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>GM591</td>
<td>Strategic Project Selection and Initiation</td>
<td>4</td>
</tr>
<tr>
<td>GM592</td>
<td>Project Planning and the Project Plan</td>
<td>4</td>
</tr>
<tr>
<td>GM593</td>
<td>Project Execution With Monitoring and Control</td>
<td>4</td>
</tr>
<tr>
<td>GM594</td>
<td>Project Closing, Ethics, and Professional Responsibilities</td>
<td>4</td>
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<td>16</td>
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</table>

# Leadership

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GB600</td>
<td>Leadership Strategies for a Changing World</td>
<td>4</td>
</tr>
<tr>
<td>GM543</td>
<td>Organization Diagnosis and Design</td>
<td>4</td>
</tr>
<tr>
<td>GM585</td>
<td>Mentoring and Coaching</td>
<td>4</td>
</tr>
<tr>
<td>GM586</td>
<td>Transformational Leadership</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
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</table>

# Organizational Design and Development

<table>
<thead>
<tr>
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<th>Title</th>
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<tr>
<td>GB542</td>
<td>Training and Development</td>
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<tr>
<td>GB600</td>
<td>Leadership Strategies for a Changing World</td>
<td>4</td>
</tr>
<tr>
<td>GM541</td>
<td>Foundations of Organization Development</td>
<td>4</td>
</tr>
<tr>
<td>GM543</td>
<td>Organization Diagnosis and Design</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>
Graduate Certificate in Accounting

Description and Outcomes

The objective of the Graduate Certificate in Accounting program is to prepare you with the critical knowledge and skills to pursue mid-level accounting positions. The certificate program is designed to provide knowledge of key accounting areas including accounting and financial reporting systems, business law, auditing techniques, and cost accounting.

This certificate program could also help you prepare for the Uniform Certified Public Accountant (CPA) Examination. Refer to the Certification, State Board, and National Board Exams (p. 342) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Graduate Certificate in Accounting program consists of a minimum of 16 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Prepare financial statements for a business entity, demonstrating an understanding of generally accepted accounting principles (GAAP) and fundamental accounting theory and practice.
2. Evaluate common legal issues in a business setting, demonstrating a knowledge and understanding of business law theory and practice.
3. Assess the audit process from the planning stage through the completion of the audit, demonstrating an understanding of current audit standards and acceptable practices.
4. Evaluate cost accounting methods commonly used to measure and project business performance.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree in accounting from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

If you are enrolled in a School of Business and Information Technology certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Upon completion of the certificate program, you may be eligible to take the Uniform Certified Public Accountant (CPA) Examination. To sit for the CPA Exam in most states, there is an educational requirement of 150 semester hours or 225 quarter credit hours. Purdue Global has not made a determination of eligibility with respect to the licensure or certification requirements of any specific state. You may need to take additional courses at the undergraduate or graduate level to meet individual state requirements.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>AC501</td>
<td>Financial Accounting and Reporting</td>
<td>4</td>
</tr>
<tr>
<td>AC502</td>
<td>Regulation</td>
<td>4</td>
</tr>
<tr>
<td>AC503</td>
<td>Advanced Auditing</td>
<td>4</td>
</tr>
<tr>
<td>AC505</td>
<td>Advanced Managerial/Cost Accounting</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total Core Requirements</strong></td>
<td><strong>16</strong></td>
<td></td>
</tr>
</tbody>
</table>

TOTAL CREDITS 16
Graduate Certificate in Human Resources

Description and Outcomes
The objective of the Graduate Certificate in Human Resources program is to prepare you with the critical knowledge and skills to pursue midlevel positions in human resources. The certificate program is designed to provide knowledge of key human resource areas including employment and labor law, employee training and development programs, reward systems, employee recruitment and selection, and assessment models.

Program Length
The Graduate Certificate in Human Resources program consists of a minimum of 16 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes
1. Assess how current theories impact real-world situations in the field of human resources.
2. Analyze currently accepted practices in human resources to create and develop professional strategies and applications.
3. Evaluate the legal and ethical implications of decision-making within the field of human resources.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Progression Requirements
If you are enrolled in a School of Business and Information Technology certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

Program Requirements

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<tbody>
<tr>
<td>GB541</td>
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<td>4</td>
</tr>
<tr>
<td>GB542</td>
<td>Training and Development</td>
<td>4</td>
</tr>
<tr>
<td>GB545</td>
<td>Strategic Reward Systems</td>
<td>4</td>
</tr>
<tr>
<td>GB546</td>
<td>Recruitment and Selection</td>
<td>4</td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td></td>
<td>16</td>
</tr>
</tbody>
</table>

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
Graduate Certificate in Information Security

Description and Outcomes

The objective of the Graduate Certificate in Information Security program is to prepare you with the critical knowledge and technical skills to pursue career advancement in the information security field. The certificate program is designed to provide knowledge of key information technology areas including network security tools, computer security, penetration testing, ethical hacking, and cryptography. You will explore various types of software, such as network security tools, hacking tools, and cryptographic tools, and study to gain proficiency in these programs.

This certificate program could also help you prepare for the Certified Ethical Hacking certification exam. Refer to the Certification, State Board, and National Board Exams (p. 344) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Graduate Certificate in Information Security program consists of a minimum of 16 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Theory and Principles: Evaluate the theory, principles, and practices of information systems.
2. Decision Analysis: Assess and analyze data to arrive at logical decisions for solving complex problems.
3. System Analysis and Design: Apply appropriate technologies in the analysis and design of information systems.
4. Ethical Practices: Assess ethical, legal, and social issues within the information technology field.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor’s degree in information technology from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

If you enroll in a School of Business and Information Technology certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

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Upon completion of the certificate program, you may be eligible to take the Certified Ethical Hacking certification exam.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>IT540</td>
<td>Management of Information Security</td>
<td>4</td>
</tr>
<tr>
<td>IT541</td>
<td>Computer and Network Security</td>
<td>4</td>
</tr>
<tr>
<td>IT542</td>
<td>Ethical Hacking and Network Defense</td>
<td>4</td>
</tr>
<tr>
<td>IT543</td>
<td>Cryptography Concepts and Techniques</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Total Core Requirements</td>
<td>16</td>
</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
<td>16</td>
</tr>
</tbody>
</table>
Graduate Certificate in Project Management

Description and Outcomes

The objective of the Graduate Certificate in Project Management program is to prepare you with the critical knowledge and skills to pursue a mid-level position in project management. The certificate program is designed to provide knowledge of key project management areas including project initiation, project planning and execution, project cost and scheduling, and project risk, quality, and assessment.

This certificate program could also help you prepare for the Project Management Professional (PMP) certification exam. Refer to the Certification, State Board, and National Board Exams (p. 345) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Graduate Certificate in Project Management program consists of a minimum of 16 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Project Selection and Initiation: Perform processes to define and obtain the authorization for a new project.
2. Project Planning: Conduct processes necessary to establish the scope of a project, refine the project objectives, and define the courses of action required to attain the objectives of the project.
3. Project Execution and Control: Conduct the required processes to complete the work defined in the project management plan to project specification while tracking, reviewing, and regulating the progress and performance of the project.
4. Project Close: Perform the necessary processes to finalize all administrative and contractual activities across process groups to finalize the project.
5. Ethics and Professional Responsibility: Demonstrate the importance of making wise decisions, particularly when faced with difficult situations where asked to compromise integrity or values.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

If you are enrolled in a School of Business and Information Technology certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Degree Plan

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Upon completion of the certificate program, you may be eligible to take the Project Management Professional (PMP) certification exam.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>GM591</td>
<td>Strategic Project Selection and Initiation</td>
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<td>GM592</td>
<td>Project Planning and the Project Plan</td>
<td>4</td>
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<td>GM593</td>
<td>Project Execution With Monitoring and Control</td>
<td>4</td>
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<tr>
<td>GM594</td>
<td>Project Closing, Ethics, and Professional</td>
<td>4</td>
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<td>Responsibilities</td>
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<tr>
<td>TOTAL CREDITS</td>
<td>16</td>
<td></td>
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</tbody>
</table>
School of Health Sciences

Mission Statement
The School of Health Sciences is committed to preparing our students to become contributing members of the rapidly evolving health professions and the communities they serve. The knowledge, skills, and abilities gained through the health sciences programs prepare students to become effective and professional communicators, analytical problem solvers, and to embrace the challenges of a diverse community. The curriculum combines these skills with industry-specific standards that enable graduates to excel in this honorable field of service.

General Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global's general requirements (p. 15).

International Students
If you are an international student, you cannot enroll in a School of Health Sciences program that requires a clinical placement without prior approval of the Dean. In addition, you must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information. A second background check will be required prior to fieldwork. You are responsible for the cost of the background check.

Accelerated Master's Degree Options
If you are a graduate of a School of Health Sciences bachelor's degree program, are granted admission to a School of Health Sciences master's degree program, and meet the requirements for the associated accelerated option, you may transfer in up to five graduate-level courses completed as part of the undergraduate program and will matriculate into a shortened version of the master's degree program.

Progression Requirements
Transfer Credit
Transfer credit applied toward major School of Health Sciences courses must have been completed within 10 years of the start of your School of Health Sciences program. This provision may be waived at the discretion of the Dean of the program based on a review of submitted coursework or professional experience.

Online Programs With a Required Clinical, Externship, or Practicum Experience
1. In the event that the University is unable to schedule you into the required externship, practicum, or clinical experience, there may be a delay between the time you end classes and begin the externship, practicum, or clinical experience. In this case, the Dean of the School of Health Sciences may grant an administrative leave of absence.
2. At the discretion of the University, externship, practicum, or clinical sites may be secured outside of your immediate residential area. You will be responsible for costs associated with transportation to the externship, practicum, or clinical site.
3. In the event that you have not met preclinical placement requirements, a one-term clinical leave of absence may be granted.

The Clinical Placement Team must approve the request for a clinical leave of absence.
4. If you fail to meet the requirements of an arranged clinical placement on the second attempt, you will be withdrawn from your academic program at the end of the current term.

Oregon Health Professions Requirements
Effective July 1, 2014, students completing certain types of clinical training in the state of Oregon are required to complete a standardized set of administrative requirements prior to beginning the clinical experience. These requirements include, but are not limited to, immunizations, screenings, and trainings listed by the Oregon Health Authority. Students are responsible for the costs associated with completion of these requirements. Additional information can be found on the Oregon Health Authority website. Health sciences and nursing students should work with the Clinical Placement Team to determine what requirements will need to be completed.

Programs
Master of Health Care Administration
The Master of Health Care Administration program could prepare you to pursue a variety of career opportunities within the health care industry. Core curriculum topics include: health care administration; organizational development; leadership; health care finance and economics, law, and statistics; human resources; health care operations and quality assessment; health policy, ethics, and marketing; health information management; and community health assessment.

View Program Details (p. 348)

Master of Health Informatics
In this program, you will study how to use health informatics to support data-driven improvements in clinical, financial, and public health outcomes. The program includes graduate-level courses on health informatics, health information systems, public policy, laws and legal issues, clinical taxonomies, data analysis, analytics and optimization, project management, organizational development, leadership, innovation, and research.

View Program Details (p. 350)

Master of Health Information Management
In this program, you will study how to manage health information to support data-driven improvements in clinical, financial, and public health outcomes. The program includes graduate-level courses on senior-level health information management; global health information systems design, selection, implementation, support, and maintenance; epidemiology; quality indicators; systems testing and evaluation; privacy; and decision support and outcome analysis.

View Program Details (p. 351)

Master of Public Health
The Master of Public Health curriculum is designed to provide you with core knowledge and skills in the foundational areas of public health. The program focuses on the public health core knowledge areas and practical skills to prepare you to enter the public health field.
Master of Science in Health Education

The Master of Science in Health Education program helps prepare you to pursue a variety of career opportunities within the health education and promotion industry. You will study concepts, values, research methods, and applications that could help you prepare for leadership positions in health education organizations at the local, state, regional, and national levels.

View Program Details (p. 354)
Master of Health Care Administration

Description and Outcomes

The Master of Health Care Administration program could prepare you to pursue a variety of career opportunities within the health care industry. The program's curriculum is designed to satisfy your intellectual curiosity by building on your current knowledge and skills. In addition, you will study overall concepts, values, research methods, and applications that could assist you as you prepare for leadership positions in health care administration within local, state, or federal government or in private industry. Core curriculum topics include: health care administration; organizational development; leadership; health care finance and economics, law, and statistics; human resources; health care operations and quality assessment; health policy, ethics, and marketing; health information management; and community health assessment.

Courses teach you to apply principles of health care administration in order to develop administrative, ethical, and professional skills that may enable you to pursue leadership positions in the expanding field of health care administration. If you already hold a leadership position, you may use this degree to refine, apply, and improve managerial and leadership skills.

The Master of Health Care Administration program also assesses your acquisition of competencies at the conclusion of the program via the submission of a comprehensive project. The program is designed to help you better prepare to meet the dynamic challenges of the field today and in the future.

Program Length

The Master of Health Care Administration program consists of a minimum of 52 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Health Care Administration degree.

Program Outcomes

1. Health Care Theory: Compare theoretical health care principles essential to leadership positions in the health care industry.
2. Health Care Management: Design effective strategies based on concepts of leadership and management within health care administration.
3. Health Care Standards: Assess the impact economics, ethics, professional standards, and the law have on health care administration.
4. Health Care Policy: Develop health policies and programs to address health care needs in the industry.
5. Health Care Finance: Analyze statistical and financial methods in order to evaluate health care practices.
6. Health Care Leadership: Assess the value of diverse leadership theory in order to integrate innovative solutions as a health care leader.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

You will be withdrawn from the program if unable to successfully complete HA599 Master’s Capstone in Health Care Administration on the second attempt.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<td>Health Care Financial Management</td>
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<td>HA530</td>
<td>Human Resources for Health Care Managers</td>
<td>4</td>
</tr>
<tr>
<td>HA535</td>
<td>Health Care Statistics</td>
<td>4</td>
</tr>
<tr>
<td>HA540</td>
<td>Health Care Operations and Quality Assessment</td>
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<td>HA550</td>
<td>Health Care Law and Ethics</td>
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<td>HA560</td>
<td>Community Health Assessment</td>
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<tr>
<td>HA565</td>
<td>Health Information Management and Assessment</td>
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<td>HA575</td>
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<td>HA599</td>
<td>Master’s Capstone in Health Care Administration</td>
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**Total Core Requirements**  
48 credits

**Open Elective Requirements**

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</table>

**Total Open Elective Requirements**  
4 credits

**TOTAL CREDITS**  
52 credits
Master of Health Informatics  
Description and Outcomes

The Master of Health Informatics program is designed to prepare you for a career in health informatics. Based on various global health information management markets, the program incorporates an interprofessional approach to the curriculum through collaborative work.

You will study how to use health informatics to support data-driven improvements in clinical, financial, and public health outcomes. The program includes graduate-level courses on health informatics, health information systems, public policy, laws and legal issues, clinical taxonomies, data analysis, analytics and optimization, project management, organizational development, leadership, innovation, and research.

Program Length

The Master of Health Informatics program consists of a minimum of 48 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Health Informatics degree.

Program Outcomes

1. Health Informatics Management: Design effective business strategies based on concepts of leadership and management within health informatics.
2. Health Informatics Standards: Assess the impact of economics, ethics, professional standards, and the law on health informatics.
3. Health Informatics Policy: Develop health policies and procedures to address health informatics needs in the industry.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Please refer to school-specific policies (p. 346) and the Policy Information (p. 321) section for general Purdue Global policies.

Progression Requirements

This program requires you to complete traditional and module courses. See Course Types (p. 12) for more information.

Certification, State Board, and National Board Exams

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
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<th>Code</th>
<th>Title</th>
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<tr>
<td>HI510</td>
<td>Health Information Systems</td>
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</tr>
<tr>
<td>HI530</td>
<td>Clinical Terminologies and Medical Vocabularies</td>
<td>4</td>
</tr>
<tr>
<td>HI540</td>
<td>Project Management of Health Information Systems</td>
<td>4</td>
</tr>
<tr>
<td>HI560</td>
<td>Health Care Data Analytics</td>
<td>4</td>
</tr>
<tr>
<td>HI570</td>
<td>Legal and Ethical Issues in Health Information</td>
<td>4</td>
</tr>
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<td>HI580</td>
<td>Information Systems and Technology Management</td>
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<tr>
<td>IT525</td>
<td>Database Design and Data Modeling</td>
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<td>IT526</td>
<td>SQL Query Design</td>
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<tr>
<td>HI595</td>
<td>Master’s Capstone in Health Informatics</td>
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</tr>
</tbody>
</table>

Total Core Requirements 44

Open Elective Requirements

Health Informatics Elective 4

Total Open Elective Requirements 4

TOTAL CREDITS 48

1 This degree requirement must be completed with the set of corresponding module courses. See Course Types (p. 12) for information about module courses.
Master of Health Information Management

Description and Outcomes

The Master of Health Information Management is designed to prepare you for a career in senior-level health information management. Based on various global health information management markets, the program incorporates an interprofessional approach to the curriculum through collaborative work.

You will study how to manage health information to support data-driven improvements in clinical, financial, and public health outcomes. The program includes graduate-level courses on senior-level health information management, global health information systems design, selection, implementation, support, and maintenance, epidemiology, quality indicators, systems testing and evaluation, privacy, and decision support and outcome analysis.

Program Length

The Master of Health Information Management program consists of a minimum of 48 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Health Information Management degree.

Program Outcomes

1. Health Information Management: Design effective business strategies based on concepts of leadership and management within health information.
2. Health Information Standards: Assess the impact of economics, ethics, professional standards, and the law on health information.
3. Health Information Policy: Develop health policies and procedures to address health information needs in the industry.
4. Health Information Finance: Evaluate health information systems based upon statistical and financial models.

ProfessionalCompetencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

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Degree Plan

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<td>Leadership in Health Care</td>
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<td>Health Care Statistics</td>
<td>4</td>
</tr>
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</tr>
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<td>Health Care Data Analytics</td>
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</tr>
<tr>
<td>HI599</td>
<td>Master’s Capstone in Health Information Management</td>
<td>4</td>
</tr>
</tbody>
</table>

Total Core Requirements 44

Open Elective Requirements

Open Elective 4

Total Open Elective Requirements 4

TOTAL CREDITS 48
Master of Public Health

Description and Outcomes

Public health professionals are concerned with the health of a population—populations as large as several countries (i.e., international) and as small as a local neighborhood. Public health efforts involve improving population health by implementing health education programs, researching disease or injury as it relates to groups and/or geography, and promoting healthy lifestyles. Professionals in the public health field also develop health policy and legislation, manage health services and facilities, and serve as a consultant on health initiatives. The Master of Public Health program could prepare you to pursue a variety of career opportunities in the public health field and private industries.

The Master of Public Health curriculum is designed to provide you with core knowledge and skills in the foundational areas of public health. The program focuses on the public health core knowledge areas and practical skills to prepare you to enter the public health field. In addition, you will study concepts, values, research methods, and applications that could assist you as you prepare for a leadership or administrative career in public health within local, state, or federal governments as well as private industries. Core curriculum topics include: biostatistics, epidemiology, environmental health sciences, health services administration, and social and behavioral sciences. Courses teach you to apply principles of public health to real-world situations and develop administrative, ethical, and professional skills. These skills may help you pursue leadership positions in the expanding field of population health.

You will have the opportunity to select elective courses in a variety of special topics, and may choose courses that closely align to your interests within the field of public health.

In addition, you will solidify your skills through the completion of a capstone project. The project entails analyzing, evaluating, and synthesizing public health constructs within a real-world issue or scenario, without the use of human research participants. As the final course in the program, the capstone experience allows you to demonstrate readiness to enter the public health workforce.

Fieldwork Experience

You could build practical experience and strengthen your resume through fieldwork opportunities that provide onsite training. You are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Program Length

The Master of Public Health program consists of a minimum of 56 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Public Health degree.

Program Outcomes

1. Demonstrate an evidence-based approach to public health practice.
2. Leverage fundamental epidemiological concepts in addressing population health problems.
3. Appraise current and relevant health issues and policy.
4. Implement leadership, administrative, and communication skills through planning, organization, administration, and evaluation of public health programs and processes.
5. Evaluate concepts and methods of social and behavioral sciences relevant to the identification and solution of public health problems.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.

Progression Requirements

1. You must complete an additional background check prior to beginning the externship experience. In addition, externship sites may require you to provide immunization and health records. Purdue Global does not require submission of immunization and health records; however, if an externship site requires such records, you are responsible for providing the required documentation to your chosen site.
2. If you are a graduate of a medical, osteopathic, naturopathic, chiropractic, or pharmacy program from an accredited university and hold the MD, DO, ND, DC, or PharmD degree, you may receive a block transfer of 28 quarter credits into the Master of Public Health program. The block transfer will fulfill the 16 quarter credit major electives category and the following courses:

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>HA535</td>
<td>Health Care Statistics</td>
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<td>PUS20</td>
<td>Principles of Epidemiology</td>
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</tr>
<tr>
<td>PU535</td>
<td>Public Health Biology</td>
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To receive credit, by the end of the first term an official transcript must be received from your doctoral degree-granting institution. Transcripts received after the end of the first term may be denied eligibility for an official transfer credit evaluation.

3. You may not use transfer credits to replace PU550 Public Health Leadership and Administration. This course must be completed at Purdue Global.

Certification, State Board, and National Board Exams

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certification that is a precondition for employment in a recognized occupation.

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Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<td>Principles of Epidemiology</td>
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<td>Public Health Leadership and Administration</td>
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Open Elective Requirements

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<td>TOTAL CREDITS</td>
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</table>
Master of Science in Health Education

Description and Outcomes

The Master of Science in Health Education program helps prepare you to pursue a variety of career opportunities within the health education and promotion industry. The curriculum is designed to provide you with content knowledge and skills in the broad areas of public health education and community health. Additionally, you will study concepts, values, research methods, and applications that could help you prepare for leadership positions within health services organizations.

The curriculum has been designed to train you to meet the demands of the health education and public health workforce. You will receive training in the seven areas of responsibility for health education specialists—as identified by the National Commission for Health Education Credentialing, Inc. (NCHEC). Through successful completion of the program, you will learn how to plan, develop, implement, evaluate, and lead health programs to improve the lives of a community, advocate for change within society or an organization, and communicate health marketing efforts to engage underserved populations. Since the discipline of health education/promotion is a narrow field of study within public health, you will also study the foundational knowledge areas of public health, in addition to the health education specialty. The fundamental knowledge areas of public health include health data statistical analysis, epidemiology (i.e., study of diseases within populations), environmental health (i.e., biological, physical, and chemical factors affecting community health), health services administration, and the social/behavioral sciences (i.e., study of human behaviors related to public health). Through successful completion of the program, you will learn how to leverage a health system or organization to accomplish program goals through critical thinking and creative problem solving.

The program’s pedagogical approach considers all degree candidates as future leaders within an organization and the health industry. The curriculum uses multiple approaches to teach the skills used by health professionals, with an emphasis on standard deliverables required by most health organizations. The curriculum ensures that graduates are prepared for the various positions within a career’s trajectory.

Fieldwork Experience

You could build practical experience and strengthen your resume through fieldwork opportunities that provide onsite training. You are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Program Length

The Master of Science in Health Education program consists of a minimum of 56 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Knowledge Base: Exhibit a sound foundational knowledge of the major concepts, theoretical perspectives, and historical trends in health education and health promotion.

2. Application: Employ the concepts, principles, and methods of health education in designing and analyzing health education programs.


4. Global Awareness: Communicate an understanding of multicultural literacy in the fields of health education and wellness promotion.

5. Ethics and Professionalism: Support the professional standards outlined in the Health Education Code of Ethics through leadership and community stewardship.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

You are required to have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15).

Progressions Requirements

You must complete an additional background check prior to beginning the externship experience. In addition, externship sites may require you to provide immunization and health records. Purdue Global does not require submission of immunization and health records; however, if an externship site requires such records, you are responsible for providing the required documentation to your chosen site.

You may not use transfer credits to replace PU550 Public Health Leadership and Administration. This course must be completed at Purdue Global.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://
www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Program Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tr>
<td><strong>Core Requirements</strong></td>
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<tr>
<td>HA530</td>
<td>Human Resources for Health Care Managers</td>
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<td>Health Care Statistics</td>
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<td>Community Health Assessment</td>
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<td>Health Education Design, Implementation, and Administration</td>
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<td>PU500</td>
<td>Foundations in Public Health</td>
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<td>PU505</td>
<td>Health Behavior</td>
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<td>PU520</td>
<td>Principles of Epidemiology</td>
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<td>PU530</td>
<td>Environmental Health</td>
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School of Nursing
Mission Statement
The Purdue Global School of Nursing provides personalized nursing education to launch and enhance nursing careers that meet changing health care needs in local and national settings.

General Policies
Policy information specific to the School of Nursing’s graduate programs is noted below.

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements. Refer to the program-specific policy pages for additional admissions requirements.

If applying for admission, you must:
1. Submit an unofficial transcript indicating receipt of the required prior degree in nursing with a cumulative GPA of 2.5 or higher from an accredited institution. If you do not possess a 2.5 CGPA or higher, you may be considered for admission based on other evidence of academic potential.
2. Have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15). The state of Iowa requires that criminal background checks include information from the Iowa Department of Human Services relating to child abuse and dependent adult abuse. If you reside in Iowa, you must authorize the University to obtain this information.
3. Submit documentation of a current, unencumbered license to practice as a registered nurse in at least one U.S. state or provide evidence of a license comparable to a U.S. registered nurse license from the nation, province, or region where you are employed as a nurse. Proof of foreign licensure must be submitted at the time of enrollment. The University will verify the authenticity of all submitted foreign nursing licenses.

Requirements for Graduates of Foreign Nursing Programs
If you graduated from a foreign nursing program, you must submit an official course-by-course evaluation of your nursing program to a foreign credential evaluation service. The foreign credential evaluation must be received by the Office of the Registrar prior to enrollment. The evaluation must be completed by an approved agency listed by the National Association of Credential Evaluation Services at https://www.naces.org/members (https://www.naces.org/members/) or by another service approved by Purdue Global.

Progression Requirements
The grade of “C” is the minimum acceptable grade for graduate courses and the grade of “B” is the minimum acceptable grade for graduate nurse practitioner clinical courses. You may only take a course twice; failure to achieve the required grade will result in dismissal from Purdue Global with the second attempt.

Clinical Practice Experiences and Practicums
If you are enrolled in Purdue Global’s Master of Science in Nursing or a postgraduate certificate program, you will complete clinical practice experiences or a practicum. You must complete these experiences in a setting that has been approved by the School of Nursing. You will serve as the best advocate for your clinical placement as you are most familiar with your local area and networking contacts. It is your responsibility to identify potential clinical sites and preceptors in your area that are appropriate for your clinical courses. The University will provide support and assistance to you in facilitation of your clinical or practicum placement. The following are requirements for the clinical practice experiences or practicum placement process and course progression:
1. You must submit an application to begin the clinical or practicum placement process and complete an orientation to the process.
2. In order to successfully complete the University’s placement process and be registered for courses with clinical practice experiences or a practicum, you must submit all required documentation according to School of Nursing requirements. The required documentation must be approved by the School of Nursing before you are granted permission to register for a clinical or practicum course. Incomplete or incorrect documentation may result in a delay of registration.
3. You will receive the School of Nursing Handbook, which includes policies, guidelines, and requirements relevant to your successful completion of the placement process and registration for clinical or practicum courses. You are responsible for satisfying the requirements outlined in the handbook. Examples of requirements found in the handbook include, but are not limited to, health and safety documentation, liability insurance, background checks, and immunizations. Requirements vary by program, concentration, and population focus area.
4. All required health and safety documentation must remain current according to Purdue Global policy. Specific requirements are listed in the School of Nursing Handbook.
5. You are responsible for arranging and paying for your own transportation, housing, and availability to attend the clinical or practicum experiences.
6. Some facilities may require additional documentation, as necessary, to comply with specific federal and/or state requirements for nursing student candidates. Failure to submit appropriate documentation to participate in a clinical or practicum by the required date will result in you being unable register for the course.
7. You are expected to conduct yourself in a professional manner and maintain a safe environment. If a faculty member and/or agency consider you to be in violation of either one of these requirements, you may be removed from the facility or setting and may receive a failing grade for the course if the course outcomes are not met. Unprofessional and/or unsafe practices will be reviewed by the administrative staff as needed.
8. You must receive a satisfactory final evaluation on the clinical or practicum components of your courses. Failure to successfully complete this portion of a course will result in failure of the entire course.

Drug/Chemical Substance Testing Policy
The University may require you to submit to a drug/chemical substance test at any time during the course of the program if there is evidence of impaired behavior that may pose a risk to patients, other students, or the education program. The requirement to submit to a drug/chemical substance test is based on an assessment of behavior that reflects possible drug use and/or impairment. You must provide a valid, verifiable, current prescription and evidence of appropriate medical supervision for medications that may affect your academic or clinical performance during the nursing program. If you refuse the test, the University will
assume you are using drugs/alcohol, which is considered a conduct violation.

State laws may permit the use of marijuana for medicinal or recreational use; however, federal laws prohibit the use, possession, and/or cultivation of marijuana at educational institutions that are recipients of federal funds. You will be required to undergo drug testing according to the Purdue Global School of Nursing Drug Screening Policy. Any student testing positive for marijuana or derivatives will not be allowed continued enrollment in the nursing program.

Graduation Requirements
In addition to Purdue Global’s general requirements (p. 321), you must successfully complete the clinical, practicum, or practice experience requirements for your selected program. You will be graded for both the didactic and the experiential components of this course. Failure of either the didactic or the experiential components will result in failure of the course.

Programs

Doctor of Nursing Practice
The Doctor of Nursing Practice is designed to prepare nursing leaders to practice at the highest level of professional nursing practice.

View Program Details (p. 358)

Master of Science in Nursing
The Master of Science in Nursing program is designed to build on previous nursing education and clinical experience, prepare you to pursue advanced practice in a variety of health care settings, and lay a foundation to pursue doctoral education. The overall purpose of the master’s degree program is to provide graduate education for advanced nursing roles that respond to the needs of individuals, families, and communities.

View Program Details (p. 361)

Master of Science in Nursing—DNP Path
Enrollment in this degree plan is limited to those who apply to the Doctor of Nursing Practice program and possess a bachelor’s degree with an upper-level major in nursing as their highest nursing degree. Successful completion of the Master of Science in Nursing—DNP Path is required to move on to the Doctor of Nursing Practice.

View Program Details (p. 366)

Master of Science in Nursing and Master of Business Administration Dual Degree Option
If you are a registered nurse interested in expanding your knowledge of nursing administration and business practices to better meet the challenges within the health care environment, the Master of Science in Nursing and Master of Business Administration Dual Degree Option could help you pursue your professional goals. This dual degree program is designed to prepare you to pursue managerial positions and leadership roles in hospitals, community health, long-term care facilities, and other competitive health care business systems.

View Program Details (p. 370)

Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate
If you are a registered nurse interested in expanding your knowledge as it relates to the role of the adult-gerontology acute care nurse practitioner, consider the Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate program. This certificate program is designed to educate you in the professional practice of medical, surgical, and critical care management of acutely ill adult patient populations. Adult-gerontology acute care nurse practitioners function within the interprofessional acute care team providing direct care management including diagnosis and treatment planning.

View Program Details (p. 373)

Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate
If you are a registered nurse interested in expanding your knowledge as it relates to the role of the adult-gerontology primary care nurse practitioner, consider the Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate program. This certificate program is designed to educate you on the topics of how to promote and provide primary care as a member of an interdisciplinary team and how to improve the availability of evidence-based, culturally relevant health care in diverse communities.

View Program Details (p. 375)

Executive Leader Postgraduate Certificate
If you are a registered nurse interested in expanding your knowledge of nursing administration to better meet the challenges within the health care environment, the Executive Leader Postgraduate Certificate program could help you pursue your professional goals. This certificate program allows you to build on your master’s degree in nursing by completing six courses focused on nursing administration, including clinical and capstone courses.

View Program Details (p. 377)

Family Nurse Practitioner, Primary Care Postgraduate Certificate
If you are a registered nurse interested in expanding your knowledge as it relates to the role of the family nurse practitioner, consider the Family Nurse Practitioner, Primary Care Postgraduate Certificate program. This certificate program is designed to educate you on the topics of how to best deliver care as a member of an interdisciplinary team and how to improve the availability of evidence-based, culturally relevant health care in diverse communities.

View Program Details (p. 379)

Nurse Educator Postgraduate Certificate
If you are a registered nurse interested in expanding your knowledge of nursing education, consider the Nurse Educator Postgraduate Certificate program. This certificate program allows you to build on your master’s degree in nursing by completing nine courses focused on nursing education, including clinical and capstone courses.

View Program Details (p. 381)
Doctor of Nursing Practice

Description and Outcomes

The Doctor of Nursing Practice (DNP) is a practice-focused terminal nursing degree. Driving safe, quality care through interprofessional collaboration, evidence-based practice, and complex technology, the DNP-prepared nurse catalyzes progressive change within systems and organizations. Our standard DNP program is based on professional nursing standards and competencies for doctoral education in nursing.

The DNP degree:

- Prepares nurses to be culturally competent leaders in the transformation of global health care with an emphasis on advanced clinical practice, leadership, health care policy, information systems, and health care delivery systems
- Prepares nurses to practice at the highest level of nursing; analyze data and scientific research to improve nursing practice; provide organizational and system leadership to continuously improve quality of health care and foster interprofessional collaboration; and evaluate ethical, legal, and social factors in shaping and developing health policies

Our Program

We accept applicants with a CCNE-, ACEN-, or CNEA-accredited Master of Science in Nursing with an advanced nursing practice specialty as defined by the American Association of Colleges of Nursing. Direct care advanced practice registered nurse (APRN) specialties are nurse practitioner, clinical nurse specialist, nurse anesthetist, and nurse midwife. Indirect care advanced practice specialties are roles such as nursing administration, informatics, health policy, and population health. Applicants with other Master of Science in Nursing degrees are reviewed on a case-by-case basis.

Purdue Global is deeply committed to supporting our students and recognizes that nurses are exceptionally busy with multiple demands. The DNP program at Purdue Global is delivered online and you complete practice experiences and a DNP project at a practice setting of your choice. You will have a DNP Faculty Mentor who provides guidance, mentorship, and support throughout the program and during the DNP practice experience and project.

Refer to the Certification, State Board, and National Board Exams (p. 359) section for important program disclosure information.

Note: the Doctor of Nursing Practice program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

Practice Experiences

The practice experience will occur at a practice site in collaboration with a Practice Mentor you select in consultation with your DNP Faculty Mentor. One thousand (1,000) postbaccalaureate practice hours are required for DNP degree completion.

Program Length

The Doctor of Nursing Practice program consists of a minimum of 48 quarter credit hours, depending on your prior degree. Upon successful completion of the program, you will be awarded a doctorate degree.

Program Outcomes

Upon graduation, Purdue Global DNP-prepared nurses will be prepared to:

1. Scientific Underpinnings for Practice: Integrate nursing science with other disciplines and use science-based theories and concepts to develop and evaluate new practice approaches to improve health care delivery.
2. Organizational and Systems Leadership for Quality Improvement and Systems Thinking: Develop and evaluate health care delivery approaches to meet current and future health needs, ensure accountability and patient safety, and evaluate effective strategies for managing ethical dilemmas.
3. Clinical Scholarship and Analytical Methods for Evidence-Based Practice: Utilize analytical methods to critically appraise existing literature, design and implement studies, apply relevant findings to practice, use technology to improve research methods, and disseminate findings from evidence-based practice and research to improve health care outcomes.
4. Information Systems/Technology and Patient Care Technology for the Improvement and Transformation of Health Care: Leverage information technology to evaluate programs and improve outcomes of care.
5. Health Care Policy for Advocacy in Health Care: Model leadership in the critical evaluation of health care policy, development of policy at all levels, and advocacy for justice and ethics in all health care arenas.
6. Interprofessional Collaboration for Improving Patient and Population Health Outcomes: Apply the methods of effective team leadership, be prepared to play a central role in establishing interprofessional teams, participate in the work of the team, and assume team leadership when appropriate.
7. Clinical Prevention and Population Health for Improving the Nation's Health: Engage in leadership to integrate and institutionalize evidence-based clinical prevention and population health services for individuals, aggregates, and populations.
8. Advanced Nursing Practice: Demonstrate refined levels of clinical judgment, systems thinking, and accountability in designing, delivering, and evaluating health care.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you are an international applicant, you are not eligible to enroll in this program due to practice experience requirements.
Requirements for Graduates of a Bachelor's Degree Program

If a bachelor’s degree with an upper-level major in nursing is the highest nursing degree you have attained, you will enroll in the Master of Science in Nursing—DNP Path program and earn a master’s degree before continuing on to the Doctor of Nursing Practice program. Refer to the Admissions Requirements (p. 366) for the Master of Science in Nursing—DNP Path program for additional information.

Requirements for Graduates of a Master’s Degree Program

If a master’s degree with an upper-level major in nursing is the highest nursing degree you have attained, to apply you must:

1. Complete an informational interview with an Admissions Advisor.
2. Successfully complete an interview with School of Nursing faculty.
3. Submit transcripts indicating the total number of student clinical or practicum hours completed or a letter from the prior institution verifying the total number of hours completed. A maximum of 500 supervised clinical or practicum hours may be accepted from your prior postbaccalaureate education. If you graduated from an advanced practice registered nurse (APRN) program, earned certification in an advanced practice role, and are currently practicing as an APRN, you must submit proof of certification and/or advanced practice licensure prior to your interview with faculty.
4. Submit the following documents at least 4 weeks prior to the desired start date:
   a. An unofficial transcript indicating completion of a master’s degree with an upper-level major in nursing and a cumulative GPA of 3.0 or higher from a program accredited by CCNE, ACEN, or CNEA. If accepted to the program, you must provide the University with an official copy of the transcript prior to the end of the first term. Refer to the First-Term Responsibilities (p. 17) section for additional information.
   b. An unofficial transcript indicating completion of a graduate-level statistics course and a nursing research course with a grade of “B” or better. If you have not completed these courses as part of your master’s degree in nursing, if admitted to the program, you may take MN 504: Scientific and Analytic Approaches to Advanced Evidence-Based Practice in the first term.
   c. A current, professional resume or curriculum vitae (CV) that verifies you have worked a minimum of 1,000 clinical hours as a registered nurse.
   d. Two letters of reference from professional and/or academic contacts indicating academic ability, personal character, and professional competency.
   e. A personal statement of no more than 500 words

Progression Requirements

1. If you are unable to complete your DNP scholarly project within the normal course of study, you may contact your DNP Faculty Mentor to secure an extension. The purpose of the extension is to provide you with additional time to complete the DNP project. Approval of the Dean’s designee is required. If granted, you will enroll in DN820A DNP Extension Course. DN820A DNP Extension Course is for the specific purpose of providing a means for the project completion. The University will not charge tuition for the extension course; however, you will be required to pay the normal resource fee.
2. Failure to successfully complete a practice experience portion of a course will result in failure of the entire course.
3. You must complete your practice experiences as assigned in the curriculum and in settings that have been approved by your DNP Faculty Mentor. You are responsible for arranging and paying for your own transportation, housing, and availability to attend the practice experience.
4. Some facilities may require additional documentation, as necessary, to comply with specific federal, state, and/or the facility’s own requirements for nursing student candidates. If your practice site needs additional documentation, such as a criminal background check or affiliation agreement, your DNP Faculty Mentor will assist you in obtaining documentation in collaboration with the Clinical Placement Team. Failure to submit appropriate documentation to participate in clinical experiences by the required date will result in you being unable to register for the clinical or practicum course.
5. You are expected to conduct yourself in a professional manner and maintain a safe environment. If a faculty member and/or agency consider you to be in violation of either one of these requirements, you may be removed from the practice experience setting and may receive a failing grade for the course if the course outcomes are not met. Unprofessional and/or unsafe practices will be reviewed by the administrative staff as needed.
6. You must successfully complete IRB training, and IRB approval is required for the development of your DNP scholarly project. The DNP Faculty Mentor will assist with IRB matters.
7. You may not receive transfer credit for any 700- or 800-level course.

Graduation Requirements

You must meet Purdue Global’s general requirements (p. 321). Additionally, the Doctor of Nursing Practice (DNP) requires a minimum of 1,000 postbaccalaureate supervised practice hours. The DNP faculty will review prior coursework to determine the appropriate number of hours to complete at the DNP level.

You will be required to complete a minimum of 48 quarter credit hours in the DNP program, which includes over 600 supervised practice hours. Degree plans are outlined with up to 60 quarter credit hours required at the 700-800 level, which accounts for 12 quarter credit hours of DNP practice experience that you may be required to complete in order to satisfy the 1,000-hour postbaccalaureate minimum. Part or all of the independent study requirements for practice hours can be waived from your degree, at the discretion of your Academic Department Chair or Dean, depending on the number of practice hours you are required to complete. Waivers will be submitted through your Student Advisor.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course.
of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The Doctor of Nursing Practice was not designed for initial certification and licensure for advanced practice registered nurse roles. If you intend to pursue certification as an advanced practice registered nurse, you must verify the requirements for certification and licensing with your state board of nursing.

Upon completion of the program and meeting the requirements of the certifying organization, you may be eligible to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examination through the American Nurses Credentialing Center or the Certified in Executive Nursing Practice certification exam through the American Organization for Nursing Leadership.

**Degree Plan**

*The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.*

**Program Requirements**

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<td>DN713</td>
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<td>Clinical Decision Making for Practice Doctorate</td>
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<td>DN803</td>
<td>DNP Project Development - Data-Driven Decision Making</td>
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1 The actual number of credits required for graduation may range from 48 to 60 credits depending on the number of supervised practice hours you bring into the program at the time of enrollment. Independent study options are available for those students who need additional coursework to achieve a minimum of 1,000 hours of postbaccalaureate practice as part of a supervised academic program prior to graduation. Please reference the graduation requirements for the Doctor of Nursing Practice.
Master of Science in Nursing

Description and Outcomes

The Master of Science in Nursing program is designed to build on previous nursing education and clinical experience, prepare you to pursue advanced practice in a variety of health care settings, and lay a foundation to pursue doctoral education. The overall purpose of the master's degree program is to provide graduate education for advanced nursing roles that respond to the needs of individuals, families, and communities.

The program of study includes completion of the core curriculum, concentration or population focus area courses, and an evidence-based project proposal. The core courses focus on the acquisition of a theoretical base in nursing, evidence-based decision making, health policy, financing and organization of the health care delivery system, advanced practice issues, ethics, health promotion and disease prevention, and biostatistics.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Concentrations and Population Focus Areas

You will choose from concentrations and population focus areas designed to provide further knowledge in your chosen specialty and your specific advanced role: nurse educator, executive leader, family nurse practitioner, primary care, adult-gerontology primary care nurse practitioner, or adult-gerontology acute care nurse practitioner. Refer to the Certification, State Board, and National Board Exams (p. 363) section for important program disclosure information.

The nurse educator concentration prepares nurses to address health care problems in a variety of settings. Learn to effectively teach patients and their families, provide staff development programs, evaluate the effectiveness of educational programs, and instruct undergraduate nursing students through the application of advanced nursing knowledge, learning theories, and curricular development and instructional design techniques. The nurse educator concentration contributes to the preparation for the National League for Nursing’s Certified Nurse Educator (CNE) examination and/or the American Nurses Credentialing Center’s (ANCC) Nursing Professional Development board certification examination.

The executive leader concentration is designed to prepare you to pursue managerial positions and leadership roles in hospitals, community health, long-term care facilities, and other health care systems. Upon graduation, you may be prepared to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examinations (depending on the level of leadership with your organization) provided by the American Nurses Credentialing Center.

The family and adult-gerontology primary care nurse practitioner population focus areas are designed to educate you on the topics of how to best provide primary care as a member of an interprofessional team and improve the availability of evidence-based, culturally relevant health care in diverse communities. The curriculum helps you develop the skills to evaluate the health and wellness of individuals, families, and their communities. The nurse practitioner is expected to possess skills in diagnosing, treating, and managing acute and chronic health conditions, to deliver primary and preventive care, and to participate in the development of appropriate policy and evidence-based practice.

The adult-gerontology acute care nurse practitioner population focus area is designed to prepare registered nurses as practitioners for professional practice in the medical, surgical, and critical care management of acutely ill adult patient populations. Graduates may expect to practice in acute and complex care settings in roles such as a hospitalist in a medical-surgical unit or an intensivist in a general or specialty critical care unit. Adult-gerontology acute care nurse practitioners function within the interprofessional acute care team providing direct care management including diagnosis and treatment planning.

Note: the Master of Science in Nursing program's adult-gerontology acute care nurse practitioner, adult-gerontology primary care nurse practitioner, and family nurse practitioner, primary care population focus areas are not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

Clinical Practice Experiences

If you choose the executive leader or nurse educator concentration, you will complete a clinical experience designed to provide the opportunity for application of theoretical knowledge while working with a mentor.

If you choose the adult-gerontology acute care nurse practitioner, adult-gerontology primary care nurse practitioner, or family nurse practitioner, primary care population focus area, you will complete a series of clinical practice sessions designed to provide the opportunity for application of theoretical knowledge while working with a designated, qualified preceptor. Additionally, the adult-gerontology acute care nurse practitioner population focus area requires an in-person skills intensive.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical experiences.

Program Length

The Master of Science in Nursing program consists of a minimum of 60 to 90 quarter credit hours, depending on your specialty. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Background for Practice from Sciences and Humanities: Integrate scientific findings from nursing, biopsychosocial fields, genetics, public health, quality improvement, and organizational sciences for the continual improvement of nursing care across diverse settings.
2. Organizational and Systems Leadership: Demonstrate ethical and critical decision-making leadership skills that result in effective working relationships and a systems perspective.
4. Translating and Integrating Scholarship into Practice: Apply research outcomes within the practice setting, resolve practice problems, work as a change agent, and disseminate results.
5. Informatics and Health Care Technologies: Utilize patient-care and communication technologies to deliver and coordinate quality care.
6. Health Policy and Advocacy: Employ policy that supports advocacy strategies to influence health and health care.

7. Interprofessional Collaboration for Improving Patient and Population Health Outcomes: Collaborate with interprofessional teams to improve patient and population health outcomes.

8. Clinical Prevention and Population Health for Improving Health: Support broad, organizational, client-centered, and culturally appropriate concepts in the planning, delivery, management, and evaluation of evidence-based clinical prevention and population care and services to individuals, families, and aggregates/identified populations.

9. Master’s-Level Nursing Practice: Integrate advanced levels of understanding of nursing and relevant sciences to influence health care outcomes for individuals, populations, or systems.

### Adult-Gerontology Acute Care Nurse Practitioner Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of acute care through management of both health and illness states.

2. Collaborate with the individual and other health care professionals for the purpose of ensuring high-quality, holistic acute care services.

3. Demonstrate the role of a nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.

4. Demonstrate commitment to the implementation, preservation, and evolution of the adult-gerontology acute care nurse practitioner role.

5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.

6. Serve as an advocate for the client as he or she interfaces with the health care system.

7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.

8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

### Adult-Gerontology Primary Care Nurse Practitioner Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.

2. Collaborate with the individual and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.

3. Demonstrate the role of a nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.

4. Demonstrate commitment to the implementation, preservation, and evolution of the adult-gerontology primary care nurse practitioner role.

5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.

6. Serve as an advocate for the client as he or she interfaces with the health care system.

7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.

8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

### Executive Leader Outcomes


2. Collaborative Practice: Develop collaborative relationships and partnerships that are interdisciplinary and aggregate-focused to improve the health care of populations.

3. Creating and Managing Nursing Care Systems: Provide leadership in conceptualization, design, implementation, and evaluation of health care delivery systems across the health care continuum.

### Family Nurse Practitioner, Primary Care Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.

2. Collaborate with the individual, family, and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.

3. Demonstrate the role of the nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.

4. Demonstrate commitment to the implementation, preservation, and evolution of the family nurse practitioner role.

5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.

6. Serve as an advocate for the client as he or she interfaces with the health care system.

7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.

8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

### Nurse Educator Outcomes

1. Clinical Expertise: Integrate advanced nursing practice knowledge with educational content, design, and delivery.

2. Instructional Method Design: Design educational programs that facilitate learning for patients, health care professionals, or nursing students.


4. Clinical Expertise: Apply advanced nursing practice knowledge to impact health care outcomes for individuals, populations, or systems.

### Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

### Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).
Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

At this time, you may not enroll in the Master of Science in Nursing if you are a resident of Tennessee.

If applying for admission, you must submit the following:

1. An unofficial transcript, submitted prior to enrollment, indicating receipt of a bachelor’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

2. An unofficial transcript indicating completion of a statistics course and a nursing research course with a grade of "C" or better. If you have not completed these courses as part of your bachelor’s degree in nursing, you must complete them before enrollment in MN504 Advanced Scientific and Analytic Approaches to Advanced Evidence-Based Practice. If you choose to take the required statistics course at the University, you will have all course-level prerequisites waived.

3. An approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.

Adult-Gerontology Acute Care Nurse Practitioner Population Focus Area

If you are an international applicant, you are not eligible to enroll in this focus area due to clinical requirements.

If applying for admission, you must submit a current, professional resume or curriculum vitae that verifies you have a minimum of one year of recent full-time practice (2,000 hours) as a registered nurse in a critical care setting that the School of Nursing has determined addresses the clinical skills and experience needed to serve as a basis for entering an acute care nurse practitioner program. Acceptance into the program is determined by the School of Nursing’s review of your professional resume or curriculum vitae.

Prior to enrollment, you must provide evidence of current advanced cardiac life support (ACLS) certification. Your ACLS certification must remain current during the course of your enrollment.

Adult-Gerontology Primary Care Nurse Practitioner and Family Nurse Practitioner, Primary Care Population Focus Areas

If you are an international applicant, you are not eligible to enroll in these focus areas due to clinical requirements.

Graduates of Purdue Global’s Bachelor of Science in Nursing—RN-to-BSN

As a graduate of the University’s Bachelor of Science in Nursing—RN-to-BSN program who enters the Master of Science in Nursing program, you may have already satisfied specific core requirements and will complete a condensed program of graduate study.

Progression Requirements

1. You can enroll in no more than two courses per term, unless approved by the Dean of the School of Nursing.

2. You may not use transfer credit to replace MN501 Advanced Nursing Roles, unless you are a graduate of Purdue Global’s Bachelor of Science in Nursing—RN-to-BSN program. In addition, you may not use transfer credit to replace any courses in the executive leader or nurse educator concentrations unless you have approval from the Dean of the School of Nursing. If none of these exceptions apply, these courses must be completed at the University. If you are enrolled in the adult-gerontology acute care nurse practitioner, adult-gerontology primary care nurse practitioner, or family nurse practitioner, primary care population focus area, you may apply transfer credit toward the following focus area courses only:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
<td>5</td>
</tr>
<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
<td>5</td>
</tr>
</tbody>
</table>

   Adult-Gerontology Acute Care Nurse Practitioner, Adult-Gerontology Primary Care Nurse Practitioner, and Family Nurse Practitioner, Primary Care Population Focus Areas

1. You will complete clinical courses as part of the requirements for the population focus area. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.

2. In addition, if you are enrolled in the adult-gerontology acute care nurse practitioner population focus area, you must complete an in-person skills intensive, which takes place at a Purdue Global campus or learning center over the course of 2.5 days. For this in-person session, you must travel to the designated Purdue Global location and are responsible for all travel expenses.

   Executive Leader and Nurse Educator Concentrations

   You will complete clinical courses as part of the requirements for your chosen concentration. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.

   Certification, State Board, and National Board Exams

   Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

   Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://
www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the adult-gerontology acute care nurse practitioner population focus area, you may be eligible to sit for the American Nurses Credentialing Center’s Adult-Gerontology Acute Care Nurse Practitioner certification or the American Association of Critical-Care Nurses’ Acute Care Nurse Practitioner certification. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Upon completion of the executive leader concentration and meeting the requirements of the certifying organization, you may be eligible to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examination through the American Nurses Credentialing Center or the Certified in Executive Nursing Practice certification exam through the American Organization for Nursing Leadership.

Upon completion of the nurse educator concentration, you may be prepared to sit for the National League for Nursing’s Certified Nurse Educator (CNE) examination.

Upon completion of the adult-gerontology primary care nurse practitioner population focus area, you may be eligible to sit for the American Nurses Credentialing Center’s Adult-Gerontology Primary Care Nurse Practitioner certification or the American Academy of Nurse Practitioners’ Adult Gerontology Primary Care Nurse Practitioner certification. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Upon completion of the family nurse practitioner, primary care population focus area, you may be eligible to sit for the American Nurses Credentialing Center’s Family Nurse Practitioner certification or the American Academy of Nurse Practitioners’ Family Nurse Practitioner certification. These are primary care certifications. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Please note that most states require nurses to be nationally certified and to have completed an accredited graduate nursing program in order to obtain licensure as an advanced practice registered nurse. Each national certification provider and state Board of Nursing will have eligibility requirements in addition to these educational requirements, such as passing a criminal background check. It is your responsibility to determine whether you will be eligible for state Board of Nursing approval and certification as an advanced practice registered nurse in your state. Please visit the following websites for more information:

- National Council of State Boards of Nursing: https://www.ncsbn.org/contact-bon.htm (http://www.ncsbn.org/contact-bon.htm)
- American Nurses Credentialing Center (ANCC): https://www.nursingworld.org/our-certifications/

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Program Requirements**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MN501</td>
<td>Advanced Nursing Roles</td>
<td>5</td>
</tr>
<tr>
<td>MN502</td>
<td>Theoretical Foundations of Advanced Practice Nursing</td>
<td>5</td>
</tr>
<tr>
<td>MN504</td>
<td>Scientific and Analytic Approaches to Advanced Evidence-Based Practice</td>
<td>5</td>
</tr>
<tr>
<td>MN505</td>
<td>Epidemiology and Health Promotion</td>
<td>5</td>
</tr>
<tr>
<td>MN506</td>
<td>Health Policy, Ethical, and Legal Perspectives of the Health Care System</td>
<td>5</td>
</tr>
<tr>
<td>MN507</td>
<td>Promoting Optimal Models and Systems for Health Care Delivery</td>
<td>5</td>
</tr>
</tbody>
</table>

Total Core Requirements: 30

**Open Elective Requirements**

Population Focus Area or Concentration Courses (see below): 30-60

Total Open Elective Requirements: 30-60

TOTAL CREDITS: 60-90

**Specialized Pathway Requirements**

Population focus area and concentration courses are completed within the open electives of the degree plan.

**Adult-Gerontology Acute Care Nurse Practitioner Population Focus Area**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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</tr>
<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
<td>5</td>
</tr>
<tr>
<td>MN650</td>
<td>Specialized Pharmacology for the AGACNP Acute Care NP</td>
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</tr>
<tr>
<td>MN651</td>
<td>AGACNP Introduction to Acute Care Management</td>
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</tr>
<tr>
<td>Code</td>
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<td>Credits</td>
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<tr>
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<tr>
<td>MN652</td>
<td>AGACNP Acute Care Diagnosis and Management I</td>
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</tr>
<tr>
<td>MN653</td>
<td>AGACNP Acute Care Diagnosis and Management Clinical I</td>
<td>5</td>
</tr>
<tr>
<td>MN654</td>
<td>AGACNP Acute Care Diagnosis and Management II</td>
<td>5</td>
</tr>
<tr>
<td>MN655</td>
<td>AGACNP Acute Care Diagnosis and Management Clinical II</td>
<td>5</td>
</tr>
<tr>
<td>MN656</td>
<td>AGACNP Critical Care Management</td>
<td>5</td>
</tr>
<tr>
<td>MN657</td>
<td>AGACNP Critical Care Management Clinical</td>
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</tr>
<tr>
<td></td>
<td><strong>Total Credits</strong></td>
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**Adult-Gerontology Primary Care Nurse Practitioner Population Focus Area**

<table>
<thead>
<tr>
<th>Code</th>
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<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
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</tr>
<tr>
<td>MN566</td>
<td>NP I - Introduction to Primary Care for the Nurse Practitioner</td>
<td>5</td>
</tr>
<tr>
<td>MN572</td>
<td>AGNP I - Primary Care of the Adolescent and Adult</td>
<td>5</td>
</tr>
<tr>
<td>MN573</td>
<td>AGNP I Clinical - Adolescent and Adult Focus</td>
<td>5</td>
</tr>
<tr>
<td>MN576</td>
<td>NP II - Primary Care of Women's Health</td>
<td>5</td>
</tr>
<tr>
<td>MN577</td>
<td>NP II Clinical - Women's Health Focus</td>
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</tr>
<tr>
<td>MN584</td>
<td>AGNP II - Primary Care of the Frail Elderly</td>
<td>5</td>
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<td>MN585</td>
<td>AGNP II Clinical - Frail Elderly Focus</td>
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<tr>
<td>MN605</td>
<td>Transition to Practice</td>
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<tr>
<td>MN610</td>
<td>NP III Clinical - Primary Care Focus</td>
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**Executive Leader Concentration**

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<tr>
<td>MN512</td>
<td>Leadership, Organizational Theory, and Behavior</td>
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</tr>
<tr>
<td>MN513</td>
<td>Health Care Finance, Strategic Planning, and Budgeting</td>
<td>5</td>
</tr>
<tr>
<td>MN514</td>
<td>Human Resources Management</td>
<td>5</td>
</tr>
<tr>
<td>MN515</td>
<td>Innovation in Health Care Information Technology - Administrative and Advanced Practice Priorities</td>
<td>5</td>
</tr>
<tr>
<td>MN590</td>
<td>Applying Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td>MN603</td>
<td>Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td><strong>Total Credits</strong></td>
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**Nurse Educator Concentration**

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<th>Code</th>
<th>Title</th>
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</thead>
<tbody>
<tr>
<td>MN523</td>
<td>Teaching and Learning Theories and Strategies</td>
<td>5</td>
</tr>
<tr>
<td>MN524</td>
<td>Curriculum Design, Assessment, and Evaluation</td>
<td>5</td>
</tr>
<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN559</td>
<td>Essentials of Advanced Pathophysiology and Pharmacology</td>
<td>5</td>
</tr>
<tr>
<td>MN590</td>
<td>Applying Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td>MN603</td>
<td>Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
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<tr>
<td></td>
<td><strong>Total Credits</strong></td>
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**Family Nurse Practitioner, Primary Care Population Focus Area**

<table>
<thead>
<tr>
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<td>5</td>
</tr>
<tr>
<td>MN566</td>
<td>NP I - Introduction to Primary Care for the Nurse Practitioner</td>
<td>5</td>
</tr>
<tr>
<td>MN568</td>
<td>FNP I - Primary Care Across the Life Span</td>
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</tr>
<tr>
<td>MN569</td>
<td>FNP I Clinical - Life Span Health Focus</td>
<td>5</td>
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<td>MN576</td>
<td>NP II - Primary Care of Women's Health</td>
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<td>NP II Clinical - Women's Health Focus</td>
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<tr>
<td>MN580</td>
<td>FNP II - Primary Care of Children and Adolescents Health</td>
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</tr>
<tr>
<td>MN581</td>
<td>FNP II Clinical - Children and Adolescent Health Focus</td>
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</tr>
</tbody>
</table>
Master of Science in Nursing—DNP Path

Description and Outcomes

The Master of Science in Nursing program is designed to build on previous nursing education and clinical experience, prepare you to pursue advanced practice in a variety of health care settings, and lay a foundation to pursue doctoral education. The overall purpose of the master’s degree program is to provide graduate education for advanced nursing roles that respond to the needs of individuals, families, and communities.

The program of study includes completion of the core curriculum, concentration or population focus area courses, and an evidence-based project proposal. The core courses focus on the acquisition of a theoretical base in nursing, evidence-based decision making, health policy, financing and organization of the health care delivery system, advanced practice issues, ethics, health promotion and disease prevention, and biostatistics.

Note: the Master of Science in Nursing—DNP Path program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

Concentrations and Population Focus Areas

You will choose from three pathways designed to provide further knowledge in your chosen specialty and your specific advanced role: executive leader, family nurse practitioner, primary care, or adult-gerontology primary care nurse practitioner. Refer to the Certification, State Board, and National Board Exams (p. 358) section for important program disclosure information.

The executive leader concentration is designed to prepare you to pursue managerial positions and leadership roles in hospitals, community health, long-term care facilities, and other health care systems. Upon graduation, you may be prepared to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examinations (depending on the level of leadership with your organization) provided by the American Nurses Credentialing Center.

The family and adult-gerontology primary care nurse practitioner population focus areas are designed to educate you on the topics of how to best provide primary care as a member of an interprofessional team and improve the availability of evidence-based, culturally relevant health care in diverse communities. The curriculum helps you develop the skills to evaluate the health and wellness of individuals, families, and their communities. The nurse practitioner is expected to possess skills in diagnosing, treating, and managing acute and chronic health conditions, to deliver primary and preventive care, and to participate in the development of appropriate policy and evidence-based practice.

Clinical Practice Experiences

If you choose the executive leader concentration, you will complete a clinical experience designed to provide the opportunity for application of theoretical knowledge while working with a mentor.

If you choose the adult-gerontology primary care nurse practitioner or family nurse practitioner, primary care population focus area, you will complete a series of clinical practice sessions designed to provide the opportunity for application of theoretical knowledge while working with a designated, qualified preceptor. The clinical practice experience must occur in a facility or clinical site approved by the School of Nursing.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical experiences.

Doctor of Nursing Practice

Enrollment in this degree plan is limited to those who apply to the Doctor of Nursing Practice program and possess a bachelor’s degree with an upper-level major in nursing as their highest nursing degree.

Successful completion of the Master of Science in Nursing—DNP Path is required to move on to the Doctor of Nursing Practice.

Program Length

The Master of Science in Nursing—DNP Path program consists of a minimum of 60 or 90 quarter credit hours, depending on your choice of pathway. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Theoretical Foundations: Synthesize theories and concepts from nursing and other disciplines for application in advanced nursing roles.
2. Evidence-Based Practice: Critique current scientific research for application of findings to initiate change and to improve practice.
3. Health Promotion, Disease Prevention, and Human Diversity: Create comprehensive plans of action that address the health promotion and disease prevention needs of individual, family, and community populations.
4. Health Care Policy, Organization, and Finance: Formulate a plan for ongoing contributions to improvement of health care delivery and development of health policy in a cost-effective manner.
5. Ethics: Apply an ethical decision-making process in professional practice and in analysis of systems of health care.
6. Professional Role Development: Exert a professional leadership role that fosters improvement of health care and advocates scholarly activities to advance self and the profession.
7. Informatics and Technology: Employ informatics and technology in various aspects of the advanced nursing leadership role.

Adult-Gerontology Primary Care Nurse Practitioner Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.
2. Collaborate with the individual and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.
3. Demonstrate the role of a nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.
4. Demonstrate commitment to the implementation, preservation, and evolution of the adult-gerontology nurse practitioner role.
5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.
6. Serve as an advocate for the client as he or she interfaces with the health care system.
7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.
8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

Executive Leader Outcomes
2. Collaborative Practice: Develop collaborative relationships and partnerships that are interdisciplinary and aggregate-focused to improve the health care of populations.
3. Creating and Managing Nursing Care Systems: Provide leadership in conceptualization, design, implementation, and evaluation of health care delivery systems across the health care continuum.

Family Nurse Practitioner, Primary Care Outcomes
1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.
2. Collaborate with the individual, family, and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.
3. Demonstrate the role of the nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.
4. Demonstrate commitment to the implementation, preservation, and evolution of the family nurse practitioner role.
5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.
6. Serve as an advocate for the client as he or she interfaces with the health care system.
7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.
8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you are an international applicant, you are not eligible to enroll in this program due to clinical requirements.

Acceptance to the program is at the discretion of the School of Nursing. You will earn a Master of Science in Nursing before progressing to the Doctor of Nursing Practice program.

If applying for admission, you must:

1. Complete an informational interview with an Admissions Advisor.
2. Submit the following documents at least 4 weeks prior to the desired start date:
   a. An unofficial transcript indicating completion of a bachelor’s degree with an upper-level major in nursing and a cumulative GPA of 3.0 or higher from an accredited institution. If accepted to the program, you must provide the University with an official copy of the transcript prior to the end of the first term. Refer to the First-Term Responsibilities (p. 17) section for additional information.
   b. An unofficial transcript indicating completion of a statistics course and a nursing research course with a grade of “C” or better. If you have not completed these courses as part of your bachelor’s degree in nursing, you must complete them before enrollment in MN504 ◊ Scientific and Analytic Approaches to Advanced Evidence-Based Practice, if admitted to the program.
   c. Have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.
   d. Two letters of reference from professional and/or academic contacts indicating academic ability, personal character, and professional competency.
   e. A personal statement of no more than 350 words.

Progression Requirements
1. You must adhere to the progression requirements applicable to your current plan of study.
2. You can enroll in no more than two courses per term, unless approved by the Dean of the School of Nursing.
3. You may not use transfer credit to replace MN501 ◊ Advanced Nursing Roles, unless you are a graduate of Purdue Global’s Bachelor of Science in Nursing—RN-to-BSN program. In addition, you may not use transfer credit to replace any courses in the executive leader concentration unless you have approval from the Dean of the School of Nursing. If none of these exceptions apply, these courses must be completed at the University. If you are enrolled in the adult-gerontology primary care nurse practitioner or family nurse practitioner, primary care population focus area, you may apply transfer credit toward the following focus area courses only.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
<td>5</td>
</tr>
<tr>
<td>MN552</td>
<td>◊ Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
<td>5</td>
</tr>
</tbody>
</table>
Adult-Gerontology Primary Care Nurse Practitioner and Family Nurse Practitioner, Primary Care Population Focus Areas

You will complete clinical courses as part of the requirements for the population focus area. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.

Executive Leader Concentration

You will complete clinical courses as part of the requirements for the concentration. Successful completion of the clinical project is required to receive a passing grade for the capstone course.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the executive leader concentration and meeting the requirements of the certifying organizations, you may be eligible to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examination through the American Nurses Credentialing Center or the Certified in Executive Nursing Practice certification exam through the American Organization for Nursing Leadership.

Upon completion of the adult-gerontology primary care nurse practitioner population focus area, you may be eligible to sit for the American Nurses Credentialing Center’s Adult-Gerontology Primary Care Nurse Practitioner certification or the American Academy of Nurse Practitioners’ Adult Gerontology Primary Care Nurse Practitioner certification. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Please note that most states require nurses to be nationally certified and to have completed an accredited graduate nursing program in order to obtain licensure as an advanced practice registered nurse. Each national certification provider and state Board of Nursing will have eligibility requirements in addition to these educational requirements, such as passing a criminal background check. It is your responsibility to determine whether you will be eligible for state Board of Nursing approval and certification as an advanced practice registered nurse in your state. Please visit the following websites for more information:

- National Council of State Boards of Nursing: https://www.ncsbn.org/contact-bon.htm
- American Nurses Credentialing Center (ANCC): https://www.nursingworld.org/our-certifications/

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

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<thead>
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<td>MN502</td>
<td>Theoretical Foundations of Advanced Practice Nursing</td>
<td>5</td>
</tr>
<tr>
<td>MN504</td>
<td>Scientific and Analytic Approaches to Advanced Evidence-Based Practice</td>
<td>5</td>
</tr>
<tr>
<td>MN505</td>
<td>Epidemiology and Health Promotion</td>
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</tr>
<tr>
<td>MN506</td>
<td>Health Policy, Ethical, and Legal Perspectives of the Health Care System</td>
<td>5</td>
</tr>
<tr>
<td>MN507</td>
<td>Promoting Optimal Models and Systems for Health Care Delivery</td>
<td>5</td>
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</table>

Total Core Requirements: 30

Open Elective Requirements

Population Focus Area or Concentration Courses (see below): 30-60

Total Open Elective Requirements: 30-60

TOTAL CREDITS: 60-90

Specialized Pathway Requirements

Population focus area and concentration courses are completed within the open electives requirement of the degree plan.
### Adult-Gerontology Primary Care Nurse Practitioner Population Focus Area

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
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<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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</tr>
<tr>
<td>MN552</td>
<td>🔴 Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
<td>5</td>
</tr>
<tr>
<td>MN566</td>
<td>NP I - Introduction to Primary Care for the Nurse Practitioner</td>
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</tr>
<tr>
<td>MN572</td>
<td>AGNP I - Primary Care of the Adolescent and Adult</td>
<td>5</td>
</tr>
<tr>
<td>MN573</td>
<td>AGNP I Clinical - Adolescent and Adult Focus</td>
<td>5</td>
</tr>
<tr>
<td>MN576</td>
<td>NP II - Primary Care of Women's Health</td>
<td>5</td>
</tr>
<tr>
<td>MN577</td>
<td>NP II Clinical - Women's Health Focus</td>
<td>5</td>
</tr>
<tr>
<td>MN584</td>
<td>AGNP II - Primary Care of the Frail Elderly</td>
<td>5</td>
</tr>
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<td>MN585</td>
<td>AGNP II Clinical - Frail Elderly Focus</td>
<td>5</td>
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<tr>
<td>MN605</td>
<td>Transition to Practice</td>
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</tr>
<tr>
<td>MN610</td>
<td>NP III Clinical - Primary Care Focus</td>
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TOTAL CREDITS: 60

### Family Nurse Practitioner, Primary Care Population Focus Area

<table>
<thead>
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<th>Code</th>
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<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
<td>5</td>
</tr>
<tr>
<td>MN566</td>
<td>NP I - Introduction to Primary Care for the Nurse Practitioner</td>
<td>5</td>
</tr>
<tr>
<td>MN568</td>
<td>FNP I - Primary Care Across the Life Span</td>
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</tr>
<tr>
<td>MN569</td>
<td>FNP I Clinical - Life Span Health Focus</td>
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</tr>
<tr>
<td>MN576</td>
<td>NP II - Primary Care of Women's Health</td>
<td>5</td>
</tr>
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<td>MN577</td>
<td>NP II Clinical - Women's Health Focus</td>
<td>5</td>
</tr>
<tr>
<td>MN580</td>
<td>FNP II - Primary Care of Children and Adolescents Health</td>
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<tr>
<td>MN581</td>
<td>FNP II Clinical - Children and Adolescent Health Focus</td>
<td>5</td>
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<tr>
<td>MN605</td>
<td>Transition to Practice</td>
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</tr>
<tr>
<td>MN610</td>
<td>NP III Clinical - Primary Care Focus</td>
<td>5</td>
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</tbody>
</table>

TOTAL CREDITS: 60

### Executive Leader Concentration

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MN512</td>
<td>Leadership, Organizational Theory, and Behavior</td>
<td>5</td>
</tr>
<tr>
<td>MN513</td>
<td>Health Care Finance, Strategic Planning, and Budgeting</td>
<td>5</td>
</tr>
<tr>
<td>MN514</td>
<td>Human Resources Management</td>
<td>5</td>
</tr>
</tbody>
</table>
Master of Science in Nursing and Master of Business Administration Dual Degree Option

The icon appears in the title of traditional courses that are also available as a set of module courses.

Description and Outcomes
If you are a registered nurse interested in expanding your knowledge of nursing administration and business practices to better meet the challenges within the health care environment, the Master of Science in Nursing and Master of Business Administration Dual Degree Option could help you pursue your professional goals. This dual degree program is designed to prepare you to pursue managerial positions and leadership roles in hospitals, community health, long-term care facilities, and other competitive health care business systems.

The curriculum is designed to address this through a portfolio of practical, resume-building projects that satisfy your intellectual curiosity and help build the knowledge, skills, and abilities to make sound business and management decisions that can be applied to health care organizations. Beyond these practical skills, the program is also designed to foster thought leadership, innovation, and corporate social responsibility in a global context.

In addition, you will complete the executive leader concentration area, which includes a clinical experience. The program's curriculum could help you prepare to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examinations (depending on the level of leadership within your organization) provided by the American Nurses Credentialing Center.

Program Length
The Master of Science in Nursing and Master of Business Administration Dual Degree Option consists of a minimum of 88 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Science in Nursing and Master of Business Administration degrees.

Program Outcomes

Master of Science in Nursing Program Outcomes
1. Background for Practice from Sciences and Humanities: Integrate scientific findings from nursing, biopsychosocial fields, genetics, public health, quality improvement, and organizational sciences for the continual improvement of nursing care across diverse settings.
2. Organizational and Systems Leadership: Demonstrate ethical and critical decision-making leadership skills that result in effective working relationships and a systems perspective.
4. Translating and Integrating Scholarship Into Practice: Apply research outcomes within the practice setting, resolve practice problems, work as a change agent, and disseminate results.
5. Informatics and Health Care Technologies: Utilize patient-care and communication technologies to deliver and coordinate quality care.
6. Health Policy and Advocacy: Employ policy that supports advocacy strategies to influence health and health care.

7. Interprofessional Collaboration for Improving Patient and Population Health Outcomes: Collaborate with interprofessional teams to improve patient and population health outcomes.
8. Clinical Prevention and Population Health for Improving Health: Support broad, organizational, client-centered, and culturally appropriate concepts in the planning, delivery, management, and evaluation of evidence-based clinical prevention and population care and services to individuals, families, and aggregates/identified populations.
9. Master's-Level Nursing Practice: Integrate advanced levels of understanding of nursing and relevant sciences to influence health care outcomes for individuals, populations, or systems.

Executive Leader Outcomes
2. Collaborative Practice: Develop collaborative relationships and partnerships that are interdisciplinary and aggregate-focused to improve the health care of populations.
3. Creating and Managing Nursing Care Systems: Provide leadership in conceptualization, design, implementation, and evaluation of health care delivery systems across the health care continuum.

Master of Business Administration Program Outcomes
1. Apply knowledge related to fundamental business processes to make effective business decisions in a global context.
2. Integrate business knowledge to take well-reasoned action in diverse situations.
3. Innovate to address business issues and opportunities in dynamic environments.
4. Demonstrate the leadership necessary to accomplish business goals and maximize organizational performance.
5. Evaluate the ethical and social implications of business decisions in a global context.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the following admissions requirements in addition to Purdue Global's general requirements (p. 15) and the general requirements of the School of Nursing (p. 356).

If applying for admission, you must submit the following:
1. An unofficial transcript, submitted prior to enrollment, indicating receipt of a bachelor's degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution.
By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

2. An unofficial transcript indicating completion of a statistics course and a nursing research course with a grade of “C” or better. If you have not completed these courses as part of your bachelor’s degree in nursing, you must complete them before enrollment in MN504 Scientific and Analytic Approaches to Advanced Evidence-Based Practice. If you choose to take the required statistics course at the University, you will have all course-level prerequisites waived.

3. An approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.

4. A current, professional resume that details employment history including responsibilities and dates of employment.

**Accelerated MBA Option**

If you are a graduate of the University’s Bachelor of Science in Business Administration program, are granted admission to the Master of Science in Nursing and Master of Business Administration Dual Degree Option, and meet the requirements for the accelerated MBA option, you will have the following courses waived:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
<td>4</td>
</tr>
<tr>
<td>GB520</td>
<td>Strategic Human Resource Management</td>
<td>4</td>
</tr>
<tr>
<td>GB530</td>
<td>Marketing Management</td>
<td>4</td>
</tr>
<tr>
<td>GB540</td>
<td>Economics for Global Decision Makers</td>
<td>4</td>
</tr>
<tr>
<td>GB550</td>
<td>Financial Management</td>
<td>4</td>
</tr>
</tbody>
</table>

**Graduates of Purdue Global’s Bachelor of Science in Nursing—RN-to-BSN**

As a graduate of the University’s Bachelor of Science in Nursing—RN-to-BSN program who enters the Master of Science in Nursing and Master of Business Administration Dual Degree Option, you may have already satisfied specific core requirements and will complete a condensed program of graduate study.

**Progression Requirements**

1. You may not use transfer credit to replace MN501 Advanced Nursing Roles (unless you are a graduate of Purdue Global’s Bachelor of Science in Nursing—RN-to-BSN program), GB500 Business Perspectives, or GB501 MBA Capstone. These courses must be completed at Purdue Global.

2. You may not use transfer credit for any courses in the executive leader concentration, unless you have approval from the Dean of the School of Nursing.

3. As a newly enrolled student, you may request to test out of GB512 Business Communications by passing an Assessment of Skills and Knowledge with a predetermined score. To register for an ASK, you must contact your Student Advisor at least 1 week prior to the start of the first term. Refer to the Types of Credit (p. 23) section for additional information.

4. This program requires you to complete traditional and module courses. See Course Types (p. 12) for more information.

5. In order to complete all degree requirements, the University may require you to switch academic calendars. At certain points in your program, you may be placed on an administrative leave of absence for a short period of time to facilitate your transition between academic calendars. When you are placed on administrative leave, you will have additional time off between terms and your academic standing with the University is not affected.

**Clinical Experiences**

As part of the requirements for the Master of Science in Nursing program’s executive leader concentration, you will complete a clinical experience designed to provide the opportunity for application of theoretical knowledge while working with a mentor.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical experiences.

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the executive leader concentration, you may be eligible to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examinations depending on your meeting the eligibility requirements of the American Nurses Credentialing Center.

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Program Requirements**

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<thead>
<tr>
<th>Code</th>
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<td>MN502</td>
<td>Theoretical Foundations of Advanced Practice Nursing</td>
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<tr>
<td>MN504M2</td>
<td>Rating Key Elements of Evidence-Rating Process</td>
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<tr>
<td>MN504M3</td>
<td>Understanding Statistical Overview of Research</td>
<td>1</td>
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<tr>
<td>MN504M4</td>
<td>Evaluating Level of Evidence in Existing Practice and Research</td>
<td>1</td>
</tr>
<tr>
<td>MN504M5</td>
<td>Interdisciplinary System Approach in Evidence-Based Practice</td>
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<tr>
<td>MN505</td>
<td>Epidemiology and Health Promotion</td>
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<td>MN506</td>
<td>Health Policy, Ethical, and Legal Perspectives of the Health Care System</td>
<td>5</td>
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<tr>
<td>MN507M2</td>
<td>Financial Models and Reimbursement</td>
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<td>MN507M3</td>
<td>Health Care Policy Models</td>
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<tr>
<td>MN507M4</td>
<td>Health Care Reform and Genetics and Genomics Research</td>
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<tr>
<td>MN507M5</td>
<td>Interprofessional Practice and Global Health Care Environments</td>
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Total Master of Science in Nursing Core Requirements: 28

Master of Business Administration Core Requirements:

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<td>Business Communications</td>
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<td>GB518</td>
<td>Financial Accounting Principles and Analysis</td>
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<td>GB519</td>
<td>Measurement and Decision Making</td>
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<tr>
<td>GB550</td>
<td>Financial Management</td>
<td>4</td>
</tr>
<tr>
<td>GB570</td>
<td>Managing the Value Chain</td>
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</tr>
<tr>
<td>GB580</td>
<td>Strategic Management</td>
<td>4</td>
</tr>
<tr>
<td>GB600</td>
<td>Leadership Strategies for a Changing World</td>
<td>4</td>
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<tr>
<td>GB601</td>
<td>MBA Capstone</td>
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Total Master of Business Administration Core Requirements: 48

Concentration Requirements:

<table>
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<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>MN603</td>
<td>Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
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TOTAL CREDITS: 88

Concentration Requirements:

Executive Leader Concentration:

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<tr>
<td>MN515M1</td>
<td>Informatics - Science, Standards, Regulations, and Quality Improvement</td>
<td>1</td>
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<tr>
<td>MN515M5</td>
<td>Producing Positive Health Care Results With Data Analytics</td>
<td>1</td>
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<tr>
<td>MN590</td>
<td>Applying Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
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</table>

TOTAL CREDITS: 12
Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate

Description and Outcomes

The Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate is designed for master’s-prepared nurses who want to obtain further knowledge in the professional practice of medical, surgical, and critical care management of acutely ill adult patient populations. Graduates may expect to practice in acute and complex care settings in roles such as a hospitalist in a medical-surgical unit or an intensivist in a general or specialty critical care unit. Adult-gerontology acute care nurse practitioners function within the interprofessional acute care team providing direct care management including diagnosis and treatment planning.

Note: the Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) details.

Clinical Practice Experience

You will complete a series of clinical practice sessions designed to provide the opportunity for application of theoretical knowledge while working with a designated, qualified preceptor. Additionally, the Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate requires an in-person skills intensive.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical and practicum experiences.

Program Length

The Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate program consists of a minimum of 51 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of acute care through management of both health and illness states.
2. Collaborate with the individual and other health care professionals for the purpose of ensuring high-quality, holistic acute care services.
3. Demonstrate the role of a nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.
4. Demonstrate commitment to the implementation, preservation, and evolution of the adult-gerontology acute care practitioner role.
5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.
6. Serve as an advocate for the client as he or she interfaces with the health care system.
7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.
8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information. The criminal background check must not contain information that would prohibit you from being licensed as an advanced practice registered nurse and/or being granted prescriptive authority under your state’s Nurse Practice Act.

If you are an international applicant, you are not eligible to enroll in this program due to clinical requirements.

If applying for admission, you must submit a current, professional resume or curriculum vitae that verifies you have a minimum of one year of recent full-time practice (2,000 hours) as a registered nurse in a critical care setting that the School of Nursing has determined addresses the clinical skills and experience needed to serve as a basis for entering an acute care nurse practitioner program. Acceptance into the program is determined by the School of Nursing’s review of your professional resume or curriculum vitae.

Prior to enrollment, you must provide evidence of current advanced cardiac life support (ACLS) certification. Your ACLS certification must remain current during the course of your enrollment.

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

If your master’s degree nursing focus is in one of the four advanced practice registered nurse roles (nurse midwife, registered nurse anesthetist, clinical nurse specialist, or nurse practitioner), or you have completed a postgraduate certificate in one of the four roles, you must also submit evidence of national certification and/or advanced practice recognition/licensure from your state in the role in order to be considered for admission to the program.

Progression Requirements

1. You will complete clinical courses as part of the requirements for this program. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.

In addition, you must complete an in-person skills intensive, which takes place at a Purdue Global campus or learning center over the course of 2.5 days. For this in-person session, you must travel to the designated Purdue Global location and are responsible for all travel expenses.
2. You must submit all transfer credit to the School of Nursing for review and approval.

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

If eligible, upon completion of the Adult-Gerontology Acute Care Nurse Practitioner Postgraduate Certificate, you may sit for the American Nurses Credentialing Center’s Adult Gerontology Acute Care Nurse Practitioner certification or the American Association of Critical-Care Nurses’ Acute Care Nurse Practitioner certification. These are acute care certifications. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Please note that most states require nurses to be nationally certified and to have completed an accredited graduate nursing program in order to obtain licensure as an advanced practice registered nurse. Each national certification provider and state Board of Nursing will have eligibility requirements in addition to these educational requirements, such as passing a criminal background check. It is your responsibility to determine whether you will be eligible for state Board of Nursing approval and certification as an advanced practice registered nurse in your state. Please visit the following websites for more information:

- National Council of State Boards of Nursing: https://www.ncsbn.org/contact-bon.htm (http://www.ncsbn.org/contact-bon.htm)
- American Nurses Credentialing Center (ANCC): https://www.nursingworld.org/our-certifications/

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

#### Program Requirements

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<th>Code</th>
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<tr>
<td>MN551</td>
<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
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<tr>
<td>MN550</td>
<td>Specialized Pharmacology for the AGACNP Acute Care NP</td>
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<tr>
<td>MN651</td>
<td>AGACNP Introduction to Acute Care Management</td>
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<tr>
<td>MN652</td>
<td>AGACNP Acute Care Diagnosis and Management I</td>
<td>5</td>
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<td>MN653</td>
<td>AGACNP Acute Care Diagnosis and Management Clinical I</td>
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</tr>
<tr>
<td>MN654</td>
<td>AGACNP Acute Care Diagnosis and Management II</td>
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<tr>
<td>MN655</td>
<td>AGACNP Acute Care Diagnosis and Management Clinical II</td>
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</tr>
<tr>
<td>MN656</td>
<td>AGACNP Critical Care Management</td>
<td>5</td>
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<tr>
<td>MN657</td>
<td>AGACNP Critical Care Management Clinical</td>
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<td><strong>Total Core Requirements</strong></td>
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</tr>
<tr>
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<td><strong>TOTAL CREDITS</strong></td>
<td><strong>51</strong></td>
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</tbody>
</table>
Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate

Description and Outcomes

If you are a registered nurse interested in expanding your knowledge as it relates to the role of the adult-gerontology nurse practitioner, consider the Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate program. This certificate program is designed to educate you on the topics of how to promote and provide primary care as a member of an interprofessional team and how to improve the availability of evidence-based, culturally relevant health care in diverse communities. The curriculum helps you develop the skills to evaluate the health and wellness of individuals, families, and their communities. The nurse practitioner is expected to possess skills in diagnosing, treating, and managing acute and chronic health conditions, to deliver preventive care, and to participate in the development of appropriate policy and evidence-based practice.

Note: the Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

Clinical Practice Experience

You will complete a series of clinical practice sessions designed to provide the opportunity for application of theoretical knowledge while working with a designated, qualified preceptor.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical and practicum experiences.

Program Length

The Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate program consists of a minimum of 60 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.
2. Collaborate with the individual and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.
3. Demonstrate the role of a nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.
4. Demonstrate commitment to the implementation, preservation, and evolution of the adult-gerontology nurse practitioner role.
5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.
6. Serve as an advocate for the client as he or she interfaces with the health care system.
7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.
8. Provide culturally sensitive care in a holistic manner that is responsive to the client’s cultural and spiritual beliefs.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information. The criminal background check must not contain information that would prohibit you from being licensed as an advanced practice registered nurse and/or being granted prescriptive authority under your state’s Nurse Practice Act.

If you are an international applicant, you are not eligible to enroll in this program due to clinical requirements.

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

If your master’s degree nursing focus is in one of the four advanced practice registered nurse roles (nurse midwife, registered nurse anesthetist, clinical nurse specialist, or nurse practitioner), or you have completed a postgraduate certificate in one of the four roles, you must also submit evidence of national certification and/or advanced practice recognition/licensure from your state in the role in order to be considered for admission to the program.

Progression Requirements

1. You will complete clinical courses as part of the requirements for this program. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.
2. You must submit all transfer credit to the School of Nursing for review and approval.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please...
see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

If eligible, upon completion of the Adult-Gerontology Primary Care Nurse Practitioner Postgraduate Certificate, you may sit for the American Nurses Credentialing Center’s Adult-Gerontology Primary Care Nurse Practitioner certification or the American Academy of Nurse Practitioners’ Adult-Gerontology Primary Care Nurse Practitioner certification. These are primary care certifications. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Please note that most states require nurses to be nationally certified and to have completed an accredited graduate nursing program in order to obtain licensure as an advanced practice registered nurse. Each national certification provider and state Board of Nursing will have eligibility requirements in addition to these educational requirements, such as passing a criminal background check. It is your responsibility to determine whether you will be eligible for state Board of Nursing approval and certification as an advanced practice registered nurse in your state. Please visit the following websites for more information:

- National Council of State Boards of Nursing: https://www.ncsbn.org/contact-bon.htm
- American Nurses Credentialing Center (ANCC): https://www.nursingworld.org/our-certifications/

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

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<td>MN566</td>
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<tr>
<td>MN572</td>
<td>AGNP I - Primary Care of the Adolescent and Adult</td>
<td>5</td>
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<td>MN573</td>
<td>AGNP I Clinical - Adolescent and Adult Focus</td>
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<tr>
<td>MN576</td>
<td>NP II - Primary Care of Women’s Health</td>
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<td>MN577</td>
<td>NP II Clinical - Women’s Health Focus</td>
<td>5</td>
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<tr>
<td>MN584</td>
<td>AGNP II - Primary Care of the Frail Elderly</td>
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<td>MN585</td>
<td>AGNP II Clinical - Frail Elderly Focus</td>
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<tr>
<td>MN605</td>
<td>Transition to Practice</td>
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<tr>
<td>MN610</td>
<td>NP III Clinical - Primary Care Focus</td>
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### Program Requirements

The icon indicates courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
Executive Leader Postgraduate Certificate

Description and Outcomes
If you are a registered nurse interested in expanding your knowledge of nursing administration to better meet the challenges within the health care environment, the Executive Leader Postgraduate Certificate program could help you pursue your professional goals. This certificate program allows you to build on your master’s degree in nursing by completing six courses focused on nursing administration, including clinical and capstone courses.

The Executive Leader Postgraduate Certificate program is designed to prepare you to pursue managerial positions and leadership roles in hospitals, community health, long-term care facilities, and other health care systems.

The postgraduate certificate program’s curriculum is designed to provide specialized knowledge in the area of nursing administration and could help you prepare to sit for the Nurse Executive or the Nurse Executive, Advanced certification examinations (depending on the level of leadership with your organization) provided by the American Nurses Credentialing Center.

Qualified credits earned in fulfillment of this certificate program may be eligible for transfer toward future graduate studies.

Note: the Executive Leader Postgraduate Certificate program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Program Length
The Executive Leader Postgraduate Certificate program consists of a minimum of 30 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes
1. Encompass concepts of fiscal and human resources in the design of quality care measures.
2. Develop collaborative relationships and partnerships that are interdisciplinary and aggregate-focused to improve the health care of populations.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15).

Progression Requirements
You will complete clinical courses as part of the requirements for the postgraduate certificate. Successful completion of the clinical project is required to receive a passing grade for the capstone course.

Refer to the School of Nursing’s Additional Requirements for Clinical Experiences (p. 356) for additional requirements for clinical experiences.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the certificate program and meeting the requirements of the certifying organization, you may be eligible to sit for the Nurse Executive or the Nurse Executive, Advanced, certification examination through the American Nurses Credentialing Center or the Certified in Executive Nursing Practice certification exam through the American Organization for Nursing Leadership.

Degree Plan
The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.
## Program Requirements

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<tr>
<td>MN512</td>
<td>Leadership, Organizational Theory, and Behavior</td>
<td>5</td>
</tr>
<tr>
<td>MN513</td>
<td>Health Care Finance, Strategic Planning, and Budgeting</td>
<td>5</td>
</tr>
<tr>
<td>MN514</td>
<td>Human Resources Management</td>
<td>5</td>
</tr>
<tr>
<td>MN515</td>
<td>Innovation in Health Care Information Technology - Administrative and Advanced Practice Priorities</td>
<td>5</td>
</tr>
<tr>
<td>MN590</td>
<td>Applying Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td>MN603</td>
<td>Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
</tbody>
</table>

Total Core Requirements: 30

TOTAL CREDITS: 30
Family Nurse Practitioner, Primary Care Postgraduate Certificate

Description and Outcomes

If you are a registered nurse interested in expanding your knowledge as it relates to the role of the family nurse practitioner, consider the Family Nurse Practitioner, Primary Care Postgraduate Certificate program. This certificate program is designed to educate you on the topics of how to best deliver care as a member of an interprofessional team and how to improve the availability of evidence-based, culturally relevant health care in diverse communities. The curriculum helps you develop the skills to evaluate the health and wellness of individuals, families, and their communities. The nurse practitioner is expected to possess skills in diagnosing, treating, and managing acute and chronic health conditions, to deliver preventive care, and to participate in the development of appropriate policy and evidence-based practice.

Refer to the Certification, State Board, and National Board Exams (p. 379) section for important program disclosure information.

Note: the Family Nurse Practitioner, Primary Care Postgraduate Certificate program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

Clinical Practice Experience

You will complete a clinical practice experience designed to provide the opportunity for application of theoretical knowledge while working with a designated, qualified preceptor.

Refer to the School of Nursing’s Progression Requirements (p. 356) section for additional requirements for clinical and practicum experiences.

Program Length

The Family Nurse Practitioner, Primary Care, Primary Care Postgraduate Certificate program consists of a minimum of 60 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes

1. Demonstrate, through synthesis of theoretical and scientific knowledge, the safe, effective practice of primary care through management of both health and illness states.
2. Collaborate with the individual, family, and community as well as other health care professionals for the purpose of ensuring high-quality, holistic primary care services.
3. Demonstrate the role of the nurse practitioner as a health educator and coach to individuals, families, and communities using a wide range of skills.
4. Demonstrate commitment to the implementation, preservation, and evolution of the family nurse practitioner role.
5. Incorporate critical thinking, collaboration, and interdisciplinary relationships into client care to achieve optimal outcomes.
6. Serve as an advocate for the client as he or she interfaces with the health care system.
7. Demonstrate a commitment to ensuring quality of care through consultation, collaboration, continuing education, certification, and self-reflection.
8. Provide culturally sensitive care in a holistic manner that is responsive to the client's cultural and spiritual beliefs.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you are an international applicant, you are not eligible to enroll in this program due to clinical requirements.

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

If your master’s degree nursing focus is in one of the four advanced practice registered nurse roles (nurse midwife, registered nurse anesthetist, clinical nurse specialist, or nurse practitioner), or you have completed a postgraduate certificate in one of the four roles, you must also submit evidence of national certification and/or advanced practice recognition/licensure from your state in the role in order to be considered for admission to the program.

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15). The criminal background check must not contain information that would prohibit you from being licensed as an advanced practice nurse and/or being granted prescriptive authority under your state’s Nurse Practice Act.

Progression Requirements

1. You will complete clinical courses as part of the requirements for this program. You are required to follow University Catalog and School of Nursing Handbook requirements in completion of your clinical courses.
2. You must submit all transfer credit to the School of Nursing for review and approval.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocation, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://
You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

If eligible, upon completion of the Family Nurse Practitioner, Primary Care Postgraduate Certificate, you may sit for the American Nurses Credentialing Center's Family Nurse Practitioner certification or the American Academy of Nurse Practitioners' Family Nurse Practitioner certification. These are primary care certifications. After earning either certification, you may be academically eligible for licensure as an advanced practice registered nurse in any state in which the program is available for enrollment; please see Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Please note that most states require nurses to be nationally certified and to have completed an accredited graduate nursing program in order to obtain licensure as an advanced practice registered nurse. Each national certification provider and state Board of Nursing will have eligibility requirements in addition to these educational requirements, such as passing a criminal background check. It is your responsibility to determine whether you will be eligible for state Board of Nursing approval and certification as an advanced practice registered nurse in your state. Please visit the following websites for more information:

- National Council of State Boards of Nursing: https://www.ncsbn.org/contact-bon.htm (http://www.ncsbn.org/contact-bon.htm)
- American Nurses Credentialing Center (ANCC): https://www.nursingworld.org/our-certifications/

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>MN568</td>
<td>FNP I - Primary Care Across the Life Span</td>
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</tr>
<tr>
<td>MN569</td>
<td>FNP I Clinical - Life Span Health Focus</td>
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</tr>
<tr>
<td>MN576</td>
<td>NP II - Primary Care of Women's Health</td>
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<tr>
<td>MN577</td>
<td>NP II Clinical - Women's Health Focus</td>
<td>5</td>
</tr>
<tr>
<td>MN580</td>
<td>FNP II - Primary Care of Children and Adolescents Health</td>
<td>5</td>
</tr>
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<td>MN581</td>
<td>FNP II Clinical - Children and Adolescent Health Focus</td>
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<tr>
<td>MN605</td>
<td>Transition to Practice</td>
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<td>MN610</td>
<td>NP III Clinical - Primary Care Focus</td>
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<td>Advanced Physiology and Pathophysiology Across the Life Span</td>
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<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
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</tr>
<tr>
<td>MN553</td>
<td>Advanced Pharmacology and Pharmacotherapeutics</td>
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</tr>
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<td>MN566</td>
<td>NP I - Introduction to Primary Care for the Nurse Practitioner</td>
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</table>

TOTAL CREDITS 60
Nurse Educator Postgraduate Certificate

Description and Outcomes

The Nurse Educator Postgraduate Certificate prepares nurses to address health care problems in a variety of settings. Learn to effectively teach patients and their families, provide staff development programs, evaluate the effectiveness of educational programs, and instruct undergraduate nursing students through the application of advanced nursing knowledge, learning theories, and curricular development and instructional design techniques. The Nurse Educator Postgraduate Certificate program contributes to the preparation for the National League for Nursing’s Certified Nurse Educator (CNE) examination and/or the American Nurses Credentialing Center’s (ANCC) Nursing Professional Development board certification examination. Refer to the Certification, State Board, and National Board Exams (p. 381) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be eligible for transfer toward future graduate studies.

Note: the Nurse Educator Postgraduate Certificate program is not available in all states. Refer to Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) for details.

This program is available in ExcelTrack. Speak with your University representative for any limitations. For more information on ExcelTrack, see Learning Paths in the Approach to Learning (p. 12) section of the Catalog.

Program Length

The Nurse Educator Postgraduate Certificate program consists of a minimum of 30 quarter credit hours. Upon successful completion of this program, you will be awarded a certificate.

Program Outcomes

1. Clinical Expertise: Integrate advanced nursing practice knowledge with educational content, design, and delivery.
2. Instructional Method Design: Design educational programs that facilitate learning for patients, health care professionals, or nursing students.
4. Clinical Expertise: Apply advanced nursing practice knowledge to impact health care outcomes for individuals, populations, or systems.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s degree with an upper-level major in nursing and a cumulative GPA of 2.5 or higher from an accredited institution. By the end of the first term, you must provide Purdue Global with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

You must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.

Progression Requirements

You will complete clinical courses as part of the requirements for the postgraduate certificate.

Refer to the School of Nursing's Progression Requirements (p. 356) section for additional requirements for clinical experiences.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Upon completion of the nurse educator specialization, you may be prepared to sit for the National League for Nursing’s Certified Nurse Educator (CNE) examination.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
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<th>Credits</th>
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<td>MN523</td>
<td>Teaching and Learning Theories and Strategies</td>
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<td>------------</td>
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</tr>
<tr>
<td>MN524</td>
<td>Curriculum Design, Assessment, and Evaluation</td>
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</tr>
<tr>
<td>MN552</td>
<td>Advanced Health Assessment and Diagnostic Reasoning</td>
<td>5</td>
</tr>
<tr>
<td>MN559</td>
<td>Essentials of Advanced Pathophysiology and Pharmacology</td>
<td>5</td>
</tr>
<tr>
<td>MN590</td>
<td>Applying Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td>MN603</td>
<td>Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical</td>
<td>5</td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td></td>
<td>30</td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td></td>
<td>30</td>
</tr>
</tbody>
</table>
College of Social and Behavioral Sciences

Mission Statement
The College of Social and Behavioral Sciences prepares undergraduate and graduate students to become professionals, leaders, and change agents in their chosen fields and communities. We offer a variety of academic programs that support career paths that make a difference in response to human societal causes, issues, and needs. Program offerings focus on the knowledge required within these fields as well as ethics, decision-making, communication, and critical thinking skills.

General Policies

Criminal Background Check Policy
If you cannot pass a background check, you will likely experience limitations and/or restrictions on employment opportunities. Before you are fully admitted to one of the following programs, you must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. If an approved criminal background check is not on file with the University prior to the first day of your first term, your enrollment will be cancelled.

- Master of Science in Criminal Justice
- Master of Science in Homeland Security and Emergency Management
- Master of Science in Psychology
- Master of Science in Human Services
- Graduate Certificate in Addictions
- Graduate Certificate in Industrial/Organizational Psychology
- Postgraduate Certificate in Applied Behavior Analysis

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Alabama Students
State authorization to provide a program related to the preparation of teachers or other P–12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama's test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least 3 years of full-time employment as an administrator in a P–12 school system(s).

Website: http://www.alsde.edu (http://www.alsde.edu/)

Tennessee Students
Specific education master's degrees are not recognized for initial licensure in Tennessee and cannot be used to add endorsement areas to a Tennessee license. Potential students are strongly encouraged to confirm salary rating and license renewal policies with their school district and/or state department, when applicable.

Benefits for Tennessee K–12 teachers enrolled in the Master of Science in Education or the Master of Science in Education's educational leadership concentration include:

- Salary increase and/or licensure renewal
- Career advancement, i.e., those completing the educational leadership concentration may gain the necessary leadership knowledge and skills to be eligible for a department chair or other nonlicensure administrative role

Benefits for career changers enrolled in the Master of Arts in Teaching include:

- Increased confidence in the classroom while working with adolescents in current role
- Greater preparation for state pedagogy exams and state-approved certification programs
- Salary increase

Benefits of the Master of Science in Instructional Design and Technology include:

- Entry into a career as an instructional designer or instructional technologist
- Ability to fine-tune skills related to design, development, and evaluation of instructional programs, materials, and media

1 Check with your school district and/or the Tennessee Department of Education prior to enrollment.

Programs

Master of Arts in Teaching
The Master of Arts in Teaching program is designed to help you become proficient in nine program competencies, which are based upon national and state professional standards for beginning teachers. Each course
requires you to gain knowledge and experience in relation to one or more of the program competencies.

View Program Details (p. 386)

Master of Public Administration
If you are a practicing or aspiring administrator, the Master of Public Administration program could help you develop the skills and techniques to provide leadership in a wide variety of public service fields. The program teaches you to evaluate, implement, and manage policy and to make ethical and effective decisions in the interest of creating public value.

View Program Details (p. 388)

Master of Science in Criminal Justice
The Master of Science in Criminal Justice program is designed to help you satisfy your intellectual curiosity, build knowledge, and prepare to successfully undertake leadership and other professional positions in today's complex criminal justice environment.

View Program Details (p. 390)

Master of Science in Education
If you are a current or former prekindergarten through 12th grade teacher, the Master of Science in Education program and its curriculum could provide you with the knowledge and practical experience that meet nationally recognized standards for such a degree. This is an advanced teacher preparation program in which all coursework contains job-embedded assignments and, therefore, requires you to teach a consistent group of learners. Courses teach you to consider how to most effectively promote student learning and development and school achievement, and demonstrate your understanding of the program's four knowledge goals: diverse learners, academic content and pedagogy, assessment, and professional responsibilities and relationships.

View Program Details (p. 392)

Master of Science in Educational Psychology
The Master of Science in Educational Psychology program is designed to prepare you to pursue professions in educational, instructional, and governmental institutions. You will focus on developing the knowledge and skills to guide improvement of educational programs and practices.

View Program Details (p. 394)

Master of Science in Higher Education
The Master of Science in Higher Education program is designed to help you satisfy your intellectual curiosity, build knowledge, and prepare to successfully undertake leadership and other professional positions in today's complex higher education careers. Courses help you develop knowledge and prepare you to pursue higher education professions or enhance your current higher education career. Courses help you develop knowledge and skills and build a solid basis for professional practice.

View Program Details (p. 396)

Master of Science in Homeland Security and Emergency Management
The Master of Science in Homeland Security and Emergency Management program integrates courses from criminal justice, social
Graduate Certificate in Industrial/Organizational Psychology

The Graduate Certificate in Industrial/Organizational Psychology is designed for working professionals who seek to broaden their knowledge and apply the principles of industrial/organizational (I/O) psychology in business and organizational settings. The program offers a rigorous exploration of the theories, methods, and practice of I/O psychology.

View Program Details (p. 416)

Graduate Certificate in Instructional Design and Technology

The Graduate Certificate in Instructional Design and Technology focuses on developing your skills in the design, development, and evaluation of instructional programs, materials, and media in corporate, nonprofit, military, and higher education environments. Courses focus on current practices in the field of instructional design and technology, instructional design process models, eLearning authoring tools and methods, and online instructional materials using digital media.

View Program Details (p. 417)

Postgraduate Certificate in Applied Behavior Analysis

The Postgraduate Certificate in Applied Behavior Analysis program emphasizes coursework that develops the understanding and application of applied behavioral theories and concepts. Content topics include behavioral assessment, treatment intervention and evaluation using a scientist-practitioner approach with a focus on ethical practice, and management and supervision processes. This verified course sequence is designed to prepare you to work in the field of behavior analysis as a clinician or supervisor with a diverse population of clients in a variety of community and educational settings. If you are interested in expanding your knowledge of applied behavior analysis in order to meet the coursework requirements for eligibility to take the Board Certified Behavior Analyst® (BCBA®) examination, consider this certificate program.

View Program Details (p. 418)
Master of Arts in Teaching

Description and Outcomes

The Master of Arts in Teaching program is designed to help you become proficient in nine program competencies, which are based upon national and state professional standards for beginning teachers. Each course requires you to gain knowledge and experience in relation to one or more of the program competencies.

The Master of Arts in Teaching is a noncertification program designed for professionals from all 50 states and abroad who desire a fundamental understanding of secondary teaching practices. This program does not include field experiences or student teaching and, therefore, will not lead to a teaching license. This program is also not an advanced teacher preparation track; therefore, if any of the following apply to you, you will not be eligible to enroll:

- If you have ever held a prekindergarten through 12th grade teaching license; or
- If you are currently or have ever been the Teacher of Record/Classroom Teacher

If you would like to become a certified teacher on your own, you should:

- Ask your University representative about our partnership with American Board.
- Use our certification map to find one of your state’s alternative certification programs: https://www.purdueglobal.edu/degree-programs/education/teacher-certification-requirements/ (https://www.PurdueGlobal.edu/degree-programs/education/teacher-certification-requirements/). You must check your state’s undergraduate transcript requirements to ensure eligibility, as many alternative certification programs require transcripts from regionally accredited institutions only.

Purdue Global cannot recommend candidates for licensure.

Refer to the Certification, State Board, and National Board Exams (p. 387) section for important program disclosure information.

Program Length

The program consists of a minimum of 45 quarter credit hours. Upon successful completion of the program, you will be awarded a master of arts degree.

Program Outcomes

1. Graduates will explain how students learn and develop, and support student academic growth through developmentally appropriate learning experiences.
2. Graduates will plan and provide equitable learning opportunities for all students and create instructional opportunities to meet the needs of diverse students.
3. Graduates will plan instruction based upon knowledge of subject matter, students, curriculum goals, research-based strategies, and the school/community context.
4. Graduates will select and implement effective communication techniques and instructional technology to enrich student learning and academic performance.
5. Graduates will integrate understandings of individual and group motivation and behavior to establish and manage a positive learning environment that supports inquiry and active engagement in learning.
6. Graduates will select and implement appropriate formal and informal assessment strategies to evaluate and ensure students’ continuous academic, social, and physical development including the facilitation of transition for students with exceptional learning needs.
7. Graduates will pursue and integrate new personal and professional knowledge, contribute to the knowledge base of the profession, and display ethical and professional behavior.
8. Graduates will develop a habit of reflection through which they continually evaluate the effects of their choices and actions on students, parents/caregivers, and other professionals in the learning community.
9. Graduates will foster positive relationships with colleagues, school administrators, other professionals, parents/caregivers, and community agencies to support student learning.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

If you enroll in the Master of Arts in Teaching Classroom Pathways Bundle (South Carolina only), you must submit an unofficial transcript indicating receipt of a bachelor’s degree from a college or university accredited by a regional accrediting body recognized by the U.S. Department of Education. You must submit an official copy to the Office of the Registrar by the last day of the first term.

To enroll in the Master of Arts in Teaching, you:

- Must not hold or ever have held a prekindergarten through 12th grade teaching license; or
- Cannot be a current or former Teacher of Record/Classroom Teacher.

Master of Arts in Teaching Classroom Pathways Bundle

The Master of Arts in Teaching Classroom Pathways Bundle is an enrollment package that combines Purdue Global’s Master of Arts in Teaching with the American Board for Certification of Teacher Excellence (American Board) Plus+ Program. American Board’s Plus+ Program is a state-approved route to teacher certification in several states. The Dean will provide a current list of states. Prior to enrolling, you must confirm your eligibility for a state alternative certification program. You are also encouraged to confirm costs, deadlines, and continuing requirements with American Board. See the Certification, State Board, and National Board Exams (p. 387) section below for more information.
Progression Requirements

1. The grade of “C” is the minimum acceptable score for courses in the Master of Arts in Teaching program. If you earn a grade of “F” in a course, you must immediately retake the course. You may only take a course twice and must earn the required grade of “C” or higher. Failure to earn the required grade will result in dismissal from Purdue Global after the second attempt.
2. You will be placed on immediate probation if your cumulative GPA has fallen below 3.0.
3. You can enroll in no more than one course per term without written permission from the Dean of the College of Social and Behavioral Sciences.
4. You may not transfer credits to the Master of Science in Education program, except for ED503 Educational Psychology. Other exceptions may be approved by the Dean of the College of Social and Behavioral Sciences on an individual basis.

Graduation Requirements

In addition to Purdue Global’s general requirements (p. 321), you must successfully complete the E-Portfolio prior to graduation.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Purdue Global cannot recommend candidates who complete the noncertification program for licensure.

The Master of Arts in Teaching program and curriculum are designed to provide you with the background and practical experience that meet nationally recognized standards for such a degree. However, individual state licensing or certification requirements vary and may change from time to time. Purdue Global’s Master of Arts in Teaching program is not accredited by the National Council for the Accreditation of Teacher Education (NCATE) or the Council for the Accreditation of Educator Preparation (CAEP), which may be a requirement of certification or licensure in some states.

The Master of Arts in Teaching was not designed to meet licensure requirements in any state. However, through Purdue Global’s partnership with American Board, students may find an alternative pathway to certification in the following states:

- Arizona
- Arkansas
- Florida
- Idaho
- Mississippi
- Missouri
- New Hampshire
- North Dakota
- Ohio
- Oklahoma
- Pennsylvania
- South Carolina
- Tennessee (Putnam County Public Schools, Crockett County Public Schools, and Tullahoma City Public Schools only)
- Utah
- Wisconsin

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
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<td>ED503</td>
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<td>ED511</td>
<td>Teaching Methods Through Differentiated Instruction</td>
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</tr>
<tr>
<td>ED513</td>
<td>Child and Adolescent Development</td>
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<td>ED521</td>
<td>Reading in the Content Areas</td>
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<tr>
<td>ED523</td>
<td>Research on Effective Teaching</td>
<td>4</td>
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<td>ED531</td>
<td>Secondary Student Assessment</td>
<td>4</td>
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<tr>
<td>ED533</td>
<td>Perspectives on Diversity</td>
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<tr>
<td>ED543</td>
<td>Education and Psychology of Exceptional Children</td>
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</tr>
<tr>
<td>ED553</td>
<td>History and Philosophy of Education</td>
<td>4</td>
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<td>ED581</td>
<td>Secondary Classroom Management</td>
<td>4</td>
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<tr>
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Total Core Requirements | 45

TOTAL CREDITS | 45
Master of Public Administration

Description and Outcomes

If you are a practicing or aspiring administrator, the Master of Public Administration program could help you develop the skills and techniques to provide leadership in a wide variety of public service fields. The program teaches you to evaluate, implement, and manage policy and to make ethical and effective decisions in the interest of creating public value.

The curriculum focuses on a core area of study designed to provide you with the underpinnings of public administration and management and analytical methods to assess administrative policy implementation and effectiveness. The courses cover public administration and management, ethics and leadership, budgeting and the administration of public funds, strategic planning, and human resource management.

Program Length

The Master of Public Administration program consists of a minimum of 55 quarter credit hours. Upon successful completion of the program, you will be awarded the Master of Public Administration.

Program Outcomes

1. Public Value: Apply knowledge of practice in public administration to make effective decisions that create public value in diverse and dynamic situations.
2. Ethical Decision Making: Evaluate the social and ethical implications of decisions made in the public interest.
3. Innovation: Innovate to address issues and opportunities in the public sector.
5. Finance: Apply financial knowledge to make sound and ethical decisions in the public interest.
6. Diversity: Assess cultural, individual, and role differences of constituents and stakeholders.
7. Leadership: Apply principles of leadership to shape change and improve the governance and management of public policy.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Prior to enrollment, it is highly recommended you complete the following prerequisite courses at the University or an accredited institution:

- American Government
- Statistics
- Public Policy

Accelerated Master of Public Administration Option

Students enrolled in one of the following programs have the option of completing the accelerated Master of Public Administration option while they earn their bachelor's degree:

- Bachelor of Science in Communication
- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Early Childhood Administration
- Bachelor of Science in Early Childhood Development
- Bachelor of Science in Environmental Policy and Management
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Bachelor of Science in Human Services
- Bachelor of Science in Human Services in Youth/Family Services and Administration
- Bachelor of Science in Legal Studies
- Bachelor of Science in Legal Support and Services
- Bachelor of Science in Paralegal Studies
- Bachelor of Science in Psychology
- Bachelor of Science in Psychology in Addictions
- Bachelor of Science in Psychology in Applied Behavior Analysis
- Bachelor of Science in Psychology in Industrial/Organizational Psychology

If you are a graduate of one of the above-listed programs, are granted admission to the Master of Public Administration program, and meet the requirements for the accelerated option, you will have the following courses transferred in and will matriculate into a shortened version of the master's degree program:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>PP500</td>
<td>Public Administration and Management</td>
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<tr>
<td>PP510</td>
<td>Leadership in the Public Sector</td>
<td>5</td>
</tr>
<tr>
<td>PP520</td>
<td>Finance and the Administration of Public Funds</td>
<td>5</td>
</tr>
<tr>
<td>PP530</td>
<td>Human Resource Management in the Public Sector</td>
<td>5</td>
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</tbody>
</table>

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
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<tr>
<td>PP500</td>
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<td>PP504</td>
<td>Research and Writing in Public Administration</td>
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<td>PP510</td>
<td>Leadership in the Public Sector</td>
<td>5</td>
</tr>
<tr>
<td>PP520</td>
<td>Finance and the Administration of Public Funds</td>
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<tr>
<td>PP530</td>
<td>Human Resource Management in the Public Sector</td>
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<tr>
<td>PP600</td>
<td>Administrative Law in Public Administration</td>
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<tr>
<td>PP610</td>
<td>Balancing the Budget - Budgetary Process</td>
<td>5</td>
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<tr>
<td>PP612</td>
<td>Program Evaluation</td>
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<td>PP650</td>
<td>Public Policy Analysis</td>
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<td>PP698</td>
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<td>TOTAL CREDITS</td>
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</tr>
</tbody>
</table>
Master of Science in Criminal Justice

Description and Outcomes
The Master of Science in Criminal Justice program is designed to help you satisfy your intellectual curiosity, build knowledge, and prepare to successfully undertake leadership and other professional positions in today’s complex criminal justice environment.

The Master of Science in Criminal Justice program provides you with an opportunity to pursue an applied research course of study. At the conclusion of the program, your acquisition of competencies is assessed via your coursework and successful completion of an applied research project. In so doing, the program enables you to become better prepared to meet the dynamic challenges of the field today and in the future.

Program Length
The Master of Science in Criminal Justice program consists of a minimum of 55 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes
1. Research Methods: Use current qualitative and quantitative research to evaluate current trends in criminal justice.
2. Organizational Behavior and Management: Apply organizational behavior and management theories to insure the effective and efficient operations of an agency or division.
3. Criminological Theory: Apply criminological theory to create policies and procedures that address specific community problems.
4. Law: Use policies and practices to assist officers and administrators to meet the legal principles and standards applicable to the criminal justice profession.
5. Professionalism: Engage in scholarly discourse with colleagues and practitioners in the field of criminal justice.
6. Ethics: Apply ethical decision-making skills to practices within the field of criminal justice and academic study to demonstrate leadership practices.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Progression Requirements
1. If you enroll in the Master of Science in Criminal Justice program you may enroll in no more than one course per term without permission from the Dean of the College of Social and Behavioral Sciences or the Dean’s designee.
2. You must follow the below sequence of courses for the first three terms.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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Degree Plan
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Program Requirements

<table>
<thead>
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<th>Code</th>
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<th>Credits</th>
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<td>Criminological Theory</td>
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<td>CJ503</td>
<td>Organizational Behavior</td>
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<td>CJ505</td>
<td>Critical Issues in Criminal Justice</td>
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<td>CJ525</td>
<td>Applied Research in Criminal Justice</td>
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<table>
<thead>
<tr>
<th>Code</th>
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<tbody>
<tr>
<td>CJ526</td>
<td>Academic and Professional</td>
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<td>CJ598</td>
<td>Applied Research Project</td>
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### Academic and Professional Communications in Public Safety

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<td>Academic and Professional Communications in Public Safety</td>
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**Total Core Requirements**  
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**Major Requirements**

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**Open Elective Requirements**

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<td>Total Open Elective Requirements</td>
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</tr>
</tbody>
</table>

**TOTAL CREDITS**  
55

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1. Students may not use more than 10 quarter credit hours of independent study to satisfy elective requirements.
Master of Science in Education

Description and Outcomes
If you are a current or former prekindergarten through 12th grade teacher, the Master of Science in Education program and its curriculum could provide you with the knowledge and practical experience that meet nationally recognized standards for such a degree. This is an advanced teacher preparation program in which all coursework contains job-embedded assignments and, therefore, requires you to teach a consistent group of learners. Your Admissions Advisor can assist you with finding a consistent group of learners. If you do not have a consistent group of learners to apply theory to practice, you will not be eligible to enroll. Courses teach you to consider how to most effectively promote student learning and development and school achievement, and demonstrate your understanding of the program’s four knowledge goals: diverse learners, academic content and pedagogy, assessment, and professional responsibilities and relationships. The program is also designed to help you become proficient in five program competencies (outcomes), which are based upon national and professional standards for practicing teachers.

Refer to the Certification, State Board, and National Board Exams (p. 392) section for important program disclosure information.

Concentrations
You will focus on a concentration in educational leadership as part of the leadership track or choose from two standard concentrations: teaching literacy and language or teaching students with special needs.

Program Length
The Master of Science in Education program consists of a minimum of 46 or 54 quarter credit hours, depending on your choice of concentration. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes
1. Graduates are committed to students and their learning.
2. Graduates know the subjects they teach and how to teach those subjects to students.
3. Graduates are responsible for managing and monitoring student learning.
4. Graduates think systematically about their practice and learn from experience.
5. Graduates are members of learning communities.

Educational Leadership Outcomes
1. Evaluate school contexts with attention to relevant theory, philosophy, sociocultural perspectives, legal, and research-based best practices.
2. Design safe, efficient, and effective operating plans for school budget, operations, curriculum, and staff management.
3. Demonstrate an adaptability of strategic approach to leadership that respects cultural diversity and is informed by the needs of the school community.
4. Adhere to ethical standards in all school leadership activities.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admission Requirements
To enroll in the Master of Science in Education program, you:
1. Must submit an unofficial transcript indicating receipt of a bachelor’s degree from a college or university accredited by a regional accrediting body recognized by the U.S. Department of Education. You must submit an official copy to the Office of the Registrar by the last day of the first term.
2. Must be a current or former prekindergarten through 12th grade teacher.
3. For verification purposes, you must submit one of the following items:
   a. A copy of your prekindergarten through 12th grade teaching license (current or expired)
   b. A copy of your teaching contract showing evidence of employment as a prekindergarten through 12th grade Teacher of Record/Classroom Teacher
   c. On school letterhead, a letter from the principal at the school of your employ that clearly designates you as the Teacher of Record/Classroom Teacher

Progression Requirements
1. The grade of “C” is the minimum acceptable grade for courses in the Master of Science in Education program. If you earn a grade of “F” in a course, you are required to immediately retake the course. You may only take a course twice and must earn the required grade of “C” or higher. Failure to earn the required grade will result in dismissal from Purdue Global after the second attempt.
2. You will be placed on immediate probation if your cumulative GPA has fallen below 3.0.
3. You can enroll in no more than one course per term without written permission from the Dean of the College of Social and Behavioral Sciences.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Individual state and school system requirements vary and may change from time to time. Thus, Purdue Global makes no representations or warranties as to whether programs meet the specific requirements for any individual state or school system for certification or pay increase purposes. You are encouraged to independently research the requirements in any state or school system in which you intend to seek certification or a pay increase.

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

## Program Requirements

### Standard Concentration Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>ED502</td>
<td>Transforming Teaching Practice</td>
<td>4</td>
</tr>
<tr>
<td>ED522</td>
<td>Classroom Management</td>
<td>5</td>
</tr>
<tr>
<td>ED532</td>
<td>Curriculum Design</td>
<td>5</td>
</tr>
<tr>
<td>ED552</td>
<td>Educational Leadership</td>
<td>5</td>
</tr>
<tr>
<td>ED562</td>
<td>Student Assessment</td>
<td>5</td>
</tr>
<tr>
<td>ED572</td>
<td>Advanced Action Research</td>
<td>5</td>
</tr>
<tr>
<td>IX540</td>
<td>Research Methods</td>
<td>5</td>
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<tr>
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<td>TOTAL CREDITS</td>
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</table>

### Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

#### Teaching Literacy and Language

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>LT504</td>
<td>A Diagnostic Approach to Assessing and Teaching Reading</td>
<td>4</td>
</tr>
<tr>
<td>LT516</td>
<td>Reading and Writing Across the Curriculum</td>
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</tr>
<tr>
<td>LT520</td>
<td>Approaches to Literacy</td>
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### Teaching Students with Special Needs

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<tbody>
<tr>
<td>SN501</td>
<td>Teaching Exceptional Students in Inclusive Settings</td>
<td>4</td>
</tr>
<tr>
<td>SN502</td>
<td>Teaching Students With Learning Disabilities</td>
<td>4</td>
</tr>
<tr>
<td>SN503</td>
<td>Teaching Students With Behavioral Disorders</td>
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### Educational Leader Concentration Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>ED502</td>
<td>Transforming Teaching Practice</td>
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<td>ED503</td>
<td>Educational Psychology</td>
<td>4</td>
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<tr>
<td>ED522</td>
<td>Classroom Management</td>
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<tr>
<td>ED532</td>
<td>Curriculum Design</td>
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<td>ED533</td>
<td>Perspectives on Diversity</td>
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</tr>
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<td>ED552</td>
<td>Educational Leadership</td>
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<td>ED562</td>
<td>Student Assessment</td>
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<tr>
<td>IX540</td>
<td>Research Methods</td>
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</tr>
<tr>
<td></td>
<td>TOTAL CREDITS</td>
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</tr>
</tbody>
</table>
Master of Science in Educational Psychology

Description and Outcomes
The Master of Science in Educational Psychology program is designed to prepare you to pursue professions in educational, instructional, and governmental institutions. You will focus on developing the knowledge and skills to guide improvement of educational programs and practices.

Many educational, instructional, and governmental institutions are becoming increasingly dependent on educational psychologists who are equipped with the knowledge and expertise to develop, implement, and evaluate instructional programs. In order to keep programs competitive, maintain educational quality, and improve learning, these organizations may also seek professionals trained in new and improved instructional techniques, technologies, educational trends, and learning behaviors. The Master of Science in Educational Psychology is not focused on the clinical practice of school psychologists and does not lead to licensure or certification. The goal of the program is to help you develop competencies to evaluate and recommend improvements in educational programs, student learning, and instruction. If you are interested in pursuing a career as a psychometrist, program evaluator, or school consultant, this degree could be an asset.

Program Length
The Master of Science in Educational Psychology program consists of a minimum of 52 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes
1. Select research design and methodologies that effectively address needs, processes, and outcomes in program evaluation.
2. Apply knowledge and skills to the creation of educational and psychological interventions that promote academic performance and social-emotional behavior.
3. Integrate reasonable adaptations to educational policies, practices, and accommodations to create equivalent learning environments and experiences for diverse populations.
4. Design effective educational programs and interventions by integrating learning theory and psychological principles.
5. Demonstrate basic knowledge of the interaction between educational technology and academic outcomes.

Professional Competencies
In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability
For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies
Please refer to school-specific policies (https://catalog.purdueglobal.edu/graduate/social-behavioral-sciences/) and the Policy Information (https://catalog.purdueglobal.edu/graduate/policy-information/) section for general Purdue Global policies.

Admissions Requirements
You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Accelerated Master of Science in Educational Psychology Option
Students enrolled in one of the following programs have the option of completing the accelerated Master of Science in Educational Psychology option while they earn their bachelor’s degree:

- Bachelor of Science in Communication
- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Early Childhood Administration
- Bachelor of Science in Early Childhood Development
- Bachelor of Science in Environmental Policy and Management
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Bachelor of Science in Human Services
- Bachelor of Science in Human Services in Youth/Family Services and Administration
- Bachelor of Science in Legal Studies
- Bachelor of Science in Legal Support and Services
- Bachelor of Science in Paralegal Studies
- Bachelor of Science in Psychology
- Bachelor of Science in Psychology in Addictions
- Bachelor of Science in Psychology in Applied Behavior Analysis
- Bachelor of Science in Psychology in Industrial/Organizational Psychology

If you are a graduate of one of the above-listed programs, are granted admission to the Master of Science in Educational Psychology program, and meet the requirements for the accelerated option, you will have the following courses transferred in and will matriculate into a shortened version of the master’s degree program:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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<tbody>
<tr>
<td>PS505</td>
<td>Testing, Measurement, and Assessment</td>
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<tr>
<td>PS506</td>
<td>Life Span Development</td>
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</tr>
<tr>
<td>PS515</td>
<td>Learning and Behavior</td>
<td>5</td>
</tr>
<tr>
<td>PS520</td>
<td>Neuropsychology</td>
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The Master of Science in Educational Psychology is not focused on the clinical practice of school psychologists and does not lead to licensure or certification in any state.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>ED503</td>
<td>Educational Psychology</td>
<td>4</td>
</tr>
<tr>
<td>ED533</td>
<td>Perspectives on Diversity</td>
<td>4</td>
</tr>
<tr>
<td>ED553</td>
<td>History and Philosophy of Education</td>
<td>4</td>
</tr>
<tr>
<td>ED555</td>
<td>Learning Theories</td>
<td>5</td>
</tr>
<tr>
<td>ED572</td>
<td>Advanced Action Research</td>
<td>5</td>
</tr>
<tr>
<td>IX540</td>
<td>Research Methods</td>
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<td>Testing, Measurement, and Assessment</td>
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<td>PS506</td>
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</tbody>
</table>

Students enrolled in the Master of Science in Educational Psychology must change to the 10-week calendar track upon completion of all 6-week track education coursework.
Master of Science in Higher Education

Description and Outcomes

The Master of Science in Higher Education program is designed to prepare you to pursue higher education professions or enhance your current higher education career. Courses help you develop knowledge and skills and build a solid basis for professional practice. The program is designed to help you pursue positions in a wide range of postsecondary educational settings including universities, 4-year colleges, community colleges, private colleges and universities, and various credit and noncredit technical colleges and schools.

Concentrations

To help further your career goals, you can customize your degree by selecting one of three concentrations: college administration and leadership, college teaching, or student affairs.

The student affairs concentration offers you the opportunity to gain hands-on experience through a 120-hour internship experience. This concentration addresses specific standards of the Council for the Advancement of Standards in Higher Education (CAS) for graduate programs in student affairs and the standards of the Professional Preparation Commission of the American College Personnel Association (ACPA).

Program Length

The Master of Science in Higher Education program consists of a minimum of 50 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Research Methods and Evaluation: Apply research methodology in designing and evaluating research studies in higher education.
2. Organizational Behavior and Governance: Apply theories and principles of organizational behavior, governance, and leadership to operations within the profession of higher education.
3. Assessment: Integrate assessment theory and methods along with the institutional mission, values, goals, and objectives to evaluate specific higher education programs.
4. Ethics, Law, and Regulatory Compliance: Apply appropriate policies and practices using a range of ethical values, legal principles, and regulatory standards to the practices of the higher education community.
5. Professional Practice: Contribute to the profession by making reasoned decisions informed by historical underpinnings and relevant theory in the performance of service and engaging in applied scholarship.
6. Finance: Make reasoned financial decisions that maximize efficiency and efficacy of a broad range of resources available within higher education.
7. Diversity/Multiculturalism: Assess cultural, individual, and role differences of various constituent and stakeholder groups that constitute the entire higher education community.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Upon enrollment in the program, you must declare your choice of concentration. During the course of the program, you may change concentrations; however, previously completed courses may not transfer to the new course of study.

Progression Requirements

1. You can enroll in no more than one course per term without written permission from the Dean of the College of Social and Behavioral Sciences.
2. If you are enrolled in the student affairs concentration, you must have an approved criminal background check from the Purdue Global-approved vendor on file prior to the first day of your first term. Please refer to the Additional Requirements for Graduate Programs section under Admissions Requirements (p. 15) for detailed information.

You are required to complete a 120-hour internship experience at one site as part of the student affairs concentration. This concentration meets the standards of the Council for the Advancement of Standards in Higher Education (CAS) for graduate programs in student affairs and the standards of the Professional Preparation Commission of the American College Personnel Association (ACPA).

Prior to beginning your internship experience, you are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.
You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Most institutions require individuals teaching at the collegiate level to have the minimum of either a master's degree in their teaching field or a master's degree in college teaching and 18 semester hours (27 quarter credit hours) of graduate coursework in their teaching field. Please note that college teaching requirements vary by institution and program. You are responsible for verifying the requirements to teach in any program or institution of interest.

**Alabama Students**

State authorization to provide a program related to the preparation of teachers or other P–12 school/system personnel does not indicate eligibility for an Alabama certificate. Applicants for an Alabama certificate based on reciprocity must meet Alabama’s test requirements and submit a valid, renewable professional educator certificate/license issued by another state at the degree level, grade level, and in the teaching field or area of instructional support for which an Alabama certificate is sought and for which Alabama issues a certificate. Applicants for Alabama certification in an area of administration must also document at least 3 years of full-time employment as an administrator in a P–12 school system(s).

Website: www.alsde.edu (https://www.alsde.edu)

**Kentucky Students**

Please be advised that this program is NOT accredited in Kentucky by the Education Professional Standards Board and is NOT recognized for initial, additional, or renewal of certification or salary enhancement (rank change) for P-12 educators in Kentucky. For more information, please visit the Education Professional Standards Board’s website at www.epsb.ky.gov (http://www.epsb.ky.gov).

**Tennessee Students**

Specific education master's degrees are not recognized for initial licensure in Tennessee and cannot be used to add endorsement areas to a Tennessee license. Potential students are strongly encouraged to confirm salary rating and license renewal policies with their school district and/or state department, when applicable.

### Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

### Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE510</td>
<td>Foundations of Higher Education</td>
<td>5</td>
</tr>
<tr>
<td>HE520</td>
<td>Higher Education Laws and Regulations</td>
<td>5</td>
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</table>

[Concentration Requirements]

**Concentration Requirements**

**College Administration and Leadership**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE511</td>
<td>Departmental and Divisional Leadership</td>
<td>5</td>
</tr>
<tr>
<td>HE513</td>
<td>Institutional Research and Strategic Planning</td>
<td>5</td>
</tr>
<tr>
<td>HE525</td>
<td>Student Learning Assessment Methods</td>
<td>5</td>
</tr>
<tr>
<td>HE543</td>
<td>Evaluation of Online Learning Programs</td>
<td>5</td>
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</table>

TOTAL CREDITS: 20

**Student Affairs**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>HE551</td>
<td>Student Affairs Foundation and Philosophy</td>
<td>5</td>
</tr>
<tr>
<td>HE553</td>
<td>Current Issues in Student Affairs in Higher Education</td>
<td>5</td>
</tr>
<tr>
<td>HE555</td>
<td>Student Affairs Administration in Ground and Virtual Environments</td>
<td>5</td>
</tr>
<tr>
<td>HE594</td>
<td>Student Affairs Internship</td>
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TOTAL CREDITS: 20

**College Teaching**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE521</td>
<td>Teaching Adult Learners</td>
<td>5</td>
</tr>
<tr>
<td>HE523</td>
<td>Curriculum Design and Implementation</td>
<td>5</td>
</tr>
<tr>
<td>HE525</td>
<td>Student Learning Assessment Methods</td>
<td>5</td>
</tr>
<tr>
<td>HE545</td>
<td>Teaching and Learning Online</td>
<td>5</td>
</tr>
</tbody>
</table>

TOTAL CREDITS: 20
Master of Science in Homeland Security and Emergency Management

Description and Outcomes

The Master of Science in Homeland Security and Emergency Management program integrates courses from criminal justice, social science, public policy, leadership, and business into a cross-disciplinary program designed to prepare you to pursue a spectrum of careers in the public and private sectors.

The program offers you the opportunity to study homeland security and emergency management policy and issues from a perspective that explores the interrelationships of public and private sector businesses and industries, economics, policy, politics, culture, ideology, psychology, and human dynamics. The program is designed to equip you with the skills and competencies relevant to leaders in the public and private sectors to meet the needs of the highly demanding, dynamic, and complex fields of homeland security and emergency management.

You will examine how societal institutions, governmental agencies, lawmakers, businesses, and other organizations plan and determine viable and sustainable solutions to local, regional, national, and global issues of security and emergency management. You will have the opportunity to study topics such as: technology, economics and resource availability, regulation and law, ethics, entrepreneurship, the politics of security, the dynamics of emergency management, security and policy making, homeland defense, and interagency cooperation.

The curriculum is designed to be hands on, project oriented, and problem based to provide you with the opportunity to explore the real challenges and issues holistically from a variety of perspectives and propose unique solutions. The goal of the program is to connect theory with practice, collaborate and conduct research with professionals from a broad cross-section of disciplines, and develop collaborative skills to solve real-world problems.

Program Length

The Master of Science in Homeland Security and Emergency Management program consists of a minimum of 55 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Public Value: Apply knowledge of practice in homeland security and emergency management to make effective decisions that create public value in diverse and dynamic situations.
2. Ethical Decision Making: Evaluate the social and ethical implications of decisions made to protect people and property.
3. Innovation: Innovate to address complex and multidimensional homeland security and emergency management global challenges to propose solutions.
4. Knowledge Base: Evaluate and apply theoretical foundations, current knowledge, and legal doctrine in homeland security and emergency management.
5. Diversity: Assess cultural, individual, and role differences of constituents and stakeholders.
6. Leadership: Apply principles of leadership to shape change and improve homeland security and emergency management policy and practices.
7. Research Methods: Critically evaluate current qualitative and quantitative research on current knowledge and developing trends in the profession.
8. Organizational Behavior and Management: Apply organizational behavior and management theories to day-to-day operations within the profession.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

If you enroll in the Master of Science in Homeland Security and Emergency Management, you may enroll in no more than one course per term without permission from the Dean of the College of Social and Behavioral Sciences or the Dean’s designee.

You must follow the below sequence of courses for the first two terms.

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CJ526</td>
<td>Academic and Professional Communications in Public Safety</td>
<td>5</td>
</tr>
<tr>
<td>HM500</td>
<td>Crisis and Emergency Management Fundamentals</td>
<td>5</td>
</tr>
</tbody>
</table>

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified.
Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CJ509</td>
<td>Comparative Criminal Justice Systems</td>
<td>5</td>
</tr>
<tr>
<td>CJ513</td>
<td>Critical Issues in Terrorism</td>
<td>5</td>
</tr>
<tr>
<td>CJ525</td>
<td>Applied Research in Criminal Justice</td>
<td>5</td>
</tr>
<tr>
<td>CJ526</td>
<td>Academic and Professional Communications in Public Safety</td>
<td>5</td>
</tr>
<tr>
<td>HM500</td>
<td>Crisis and Emergency Management Fundamentals</td>
<td>5</td>
</tr>
<tr>
<td>HM502</td>
<td>Risk, Vulnerability, and Capability Assessment Methods</td>
<td>5</td>
</tr>
<tr>
<td>HM503</td>
<td>Planning and Operations in Crisis and Emergency Management</td>
<td>5</td>
</tr>
<tr>
<td>HM510</td>
<td>Mitigation and Preparedness Issues for Emergency Management</td>
<td>5</td>
</tr>
<tr>
<td>HM540</td>
<td>Crisis Intervention</td>
<td>5</td>
</tr>
<tr>
<td>HM598</td>
<td>Applied Research Project Capstone</td>
<td>5</td>
</tr>
<tr>
<td>Total Core Requirements</td>
<td>55</td>
<td></td>
</tr>
<tr>
<td>TOTAL CREDITS</td>
<td>55</td>
<td></td>
</tr>
</tbody>
</table>
Master of Science in Human Services

Description and Outcomes

The Master of Science in Human Services program is designed for professionals who are committed to improving the quality of life for all people in the growing field of human services in the twenty-first century. The curriculum prepares human services professionals for leadership positions and to become advocates for change. The curriculum focuses on the delivery of services, accessibility, the design, implementation, and evaluation of interventions, as well as the planning, administration, and coordination of programs.

This program is a member of the Council for Standards in Human Service Education (CSHSE) and adheres to their curriculum standards.

Refer to the Certification, State Board, and National Board Exams (p. 401) section for important program disclosure information.

Concentrations

You will select one of two concentrations: family and community services or organizational and social services. You will complete both core courses and concentration courses, which will provide a comprehensive education in theory and practice. You will work on developing critical thinking and problem-solving skills that will assist you in meeting your personal and professional goals in the chosen specialization area.

The family and community services concentration addresses the complexities of the roles involved in developing and administering services for children and families. Emphasis on human development, resiliency, family theories, and advocacy will be the foundation of this program.

The organizational and social services concentration is designed to prepare you with the knowledge and skills to work with diverse funding sources, influence policy, supervise staff, and to develop and administer programs and interventions that address the needs within communities.

In any of the concentrations, you may elect to complete an internship, which is an important component to help gain relevant skills and experience in the field. You should consult with your Student Advisor to determine how the internship option fits with your career goals.

Program Length

The Master of Science in Human Services consists of a minimum 45 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Knowledge Base: Examine broad organizational roles and functions, and various methods of advocacy.
2. Historical Impact: Explore the history of the human services profession, and the impact of past and present policies and legislation.
3. Theory: Apply appropriate strategies using a theoretical and philosophical framework built on values of the human services profession.
4. Research: Assess information related to service delivery, including data analysis, and the interpretation and evaluation of findings.

5. Values, Ethical Practices, and Self-Care: Evaluate personal expectations, values, ethics, and self-care strategies as they relate to professional practice.
6. Critical Thinking: Analyze scope of populations served and appropriate methods of service delivery based on individual needs.
7. Application: Apply skills, strategies, and knowledge related to design, implementation, and evaluation of human services programs.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Accelerated Master of Science in Human Services Option

Students enrolled in one of the following programs have the option of completing the accelerated Master of Science in Human Services option while they earn their bachelor's degree:

- Bachelor of Science in Communication
- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Early Childhood Administration
- Bachelor of Science in Early Childhood Development
- Bachelor of Science in Environmental Policy and Management
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Bachelor of Science in Human Services
- Bachelor of Science in Human Services in Youth/Family Services and Administration
- Bachelor of Science in Legal Studies
- Bachelor of Science in Legal Support and Services
- Bachelor of Science in Paralegal Studies
- Bachelor of Science in Psychology
- Bachelor of Science in Psychology in Addictions
- Bachelor of Science in Psychology in Applied Behavior Analysis
- Bachelor of Science in Psychology in Industrial/Organizational Psychology

If you are a graduate of one of the above-listed programs, are granted admission to the Master of Science in Human Services program, and meet the requirements for the accelerated option, you will have the following courses transferred in and will matriculate into a shortened version of the master’s degree program:
Progression Requirements

1. The grade of “C” is the minimum acceptable grade for courses in the Master of Science in Human Services program. If you earn a grade of “F” in a course, you must immediately retake the course. You may only take a course twice and must earn the required grade of “C” or higher. Failure to earn the required grade will result in dismissal from Purdue Global after the second attempt.

2. You may not use transfer credit to replace the following courses:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HN501</td>
<td>Foundations of Human Services</td>
<td>5</td>
</tr>
<tr>
<td>HN502</td>
<td>History, Multiculturalism, and Diversity in Human Services</td>
<td>5</td>
</tr>
<tr>
<td>HN510</td>
<td>Professional Ethics and Personal Values</td>
<td>5</td>
</tr>
</tbody>
</table>

You must complete these courses at the University.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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The program is designed to prepare you academically to pursue a variety of careers in the field or in related fields and to pursue advanced education. The coursework in this program fulfills the requirements to sit for the exam to become a Human Services—Board Certified Practitioner (HS-BCP™). Please note that you must meet post-degree experience requirements in order to earn the HS-BCP credential.

The Center for Credentialing & Education can be contacted at:

3 Terrace Way
Master of Science in Instructional Design and Technology

Description and Outcomes

The Master of Science in Instructional Design and Technology program is designed to provide the knowledge, skills, and practical experience to help you meet nationally recognized standards for excellence. The Master of Science in Instructional Design and Technology focuses on design, development, and evaluation of educational and informational programs and instructional materials. The program incorporates active, applied learning experiences that help you master the technical, pedagogical, and project and program management skills to successfully develop and implement engaging learning experiences.

The Master of Science in Instructional Design and Technology program is designed to help you develop proficiency in four program outcomes that are based on nationally recognized competencies, standards, and performance statements. In addition, the program is designed to prepare you to serve in a variety of career capacities, such as an instructional designer, curriculum developer or coordinator, trainer, learning and development specialist or manager, project manager, or instructional technology specialist, in educational institutions or corporate, nonprofit, government, or military organizations. The program could also help you develop practical competencies in instructional technology design and tools, pedagogy, and management that could apply to a wide variety of careers, beyond those listed here.

Concentration

In addition to the core curriculum courses, you will take five courses in the adults concentration, which is appropriate for those interested in opportunities in corporate, military, or nonprofit environments.

Program Length

The Master of Science in Instructional Design and Technology program consists of 50 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Design, develop, and implement instructional materials and solutions that both integrate learning technology and align with learning outcomes.
2. Analyze learning contexts to develop appropriate, workable instructional solutions.
3. Plan, manage, lead, and evaluate instructional design and technology projects and programs.
4. Apply current research and theory to the practice of instructional design and learning technology integration.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

You can enroll in no more than one course per term without written permission from the Dean of the College of Social and Behavioral Sciences.

Certification, State Board, and National Board Exams

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Degree Plan

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Program Requirements

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<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>IX500</td>
<td>Foundations of Instructional Technology</td>
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</tr>
<tr>
<td>IX510</td>
<td>Instructional Design</td>
<td>5</td>
</tr>
<tr>
<td>IX520</td>
<td>Needs Assessment and Evaluation in Education and Training</td>
<td>5</td>
</tr>
<tr>
<td>IX540</td>
<td>Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>IX550</td>
<td>Project Management and Implementation in Education and Training</td>
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</table>

Total Core Requirements 25

Open Elective Requirements
Concentration Courses (see below)  
Total Open Elective Requirements  
TOTAL CREDITS

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<tr>
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<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>HE521</td>
<td>Teaching Adult Learners</td>
<td>5</td>
</tr>
<tr>
<td>IX535</td>
<td>Developing Instructional Materials</td>
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</tr>
<tr>
<td>IX536</td>
<td>Design and Development Tools</td>
<td>5</td>
</tr>
<tr>
<td>IX542</td>
<td>Multimedia Development and Implementation</td>
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</tr>
<tr>
<td>IX565</td>
<td>Design of Learning Environments</td>
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</table>

TOTAL CREDITS 25

Concentration Requirement
Concentration courses are completed within the open electives requirement of the degree plan.

Adults
Master of Science in Legal Studies

Description and Outcomes

The Master of Science in Legal Studies program is designed to provide a solid foundation in legal doctrine and concepts while developing and refining your ability to identify and analyze legal issues. The program highlights the foundations of the American legal system, process and procedure, dispute resolution, legal research and writing, legal reasoning and analysis, ethical decision making, jurisprudence and legal history, and substantive law in selected areas. If you are not interested in practicing law, but want to develop a better understanding of the law as it affects your career or other areas of interest, this may be the program for you. The program in legal studies does not prepare you for the practice of law, and you are not eligible to sit for any state's bar examination based solely on your completion of this program.

Upon graduation, you could pursue career opportunities in law and law-related fields, government, or business, or may use the background knowledge gained through this degree to prepare for further graduate study.

Tracks of Study

The Master of Science in Legal Studies program offers two capstone options as the program’s culminating experience: an applied research project or a comprehensive exam. The applied research track could help you develop a better understanding of applied research methods and their application to legal studies through two applied research courses: LS504 Applied Research in Legal Studies and LS698 Applied Research. At the conclusion of the comprehensive exam track, you must successfully complete a written examination covering the core curriculum courses.

Program Length

The Master of Science in Legal Studies program consists of a minimum of 55 quarter credit hours. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Legal Principles: Apply legal principles and concepts to the analysis of complex social, political, and economic issues.
2. Ethics: Reflect on the ethical and moral implications of the law and legal processes.
3. Leadership: Apply principles of leadership to shape change and improve the application and direction of the law and the legal system in relation to institutions or society.
4. Reflective Practice: Utilize the skills of a reflective practitioner to analyze and solve problems within a professional context.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Accelerated Master of Science in Legal Studies Option

Students enrolled in one of the following programs have the option of completing the accelerated Master of Science in Legal Studies option while they earn their bachelor’s degree:

- Bachelor of Science in Communication
- Bachelor of Science in Corrections
- Bachelor of Science in Criminal Justice
- Bachelor of Science in Early Childhood Administration
- Bachelor of Science in Early Childhood Development
- Bachelor of Science in Environmental Policy and Management
- Bachelor of Science in Fire and Emergency Management
- Bachelor of Science in Fire Science
- Bachelor of Science in Human Services
- Bachelor of Science in Human Services in Youth/Family Services and Administration
- Bachelor of Science in Legal Studies
- Bachelor of Science in Legal Support and Services
- Bachelor of Science in Paralegal Studies
- Bachelor of Science in Psychology
- Bachelor of Science in Psychology in Addictions
- Bachelor of Science in Psychology in Applied Behavior Analysis
- Bachelor of Science in Psychology in Industrial/Organizational Psychology

If you are a graduate of one of the above-listed programs, are granted admission to the Master of Science in Legal Studies program, and meet the requirements for the accelerated option, you will have the following courses transferred in and will matriculate into a shortened version of the master’s degree program:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>LS500</td>
<td>Legal Methods and Process</td>
<td>5</td>
</tr>
<tr>
<td>LS501</td>
<td>Ethics and the Professional</td>
<td>5</td>
</tr>
<tr>
<td>LS502</td>
<td>Legal Research, Analysis, and Writing</td>
<td>5</td>
</tr>
<tr>
<td>LS503</td>
<td>Jurisprudence and Legal History</td>
<td>5</td>
</tr>
</tbody>
</table>

Progression Requirements

Comprehensive Exam Track

You must successfully complete LS602 Comprehensive Exam Capstone, a written course covering the core curriculum and concentration courses. You will have the opportunity to take the comprehensive examination course one time after successful completion of all academic program requirements.

The comprehensive examination course consists of four comprehensive questions to which you write four research papers. Each paper will be evaluated by three terminally degreed legal studies instructors. A passing score must be earned from two out of three faculty members on all four questions. Should you not earn a passing score on any part of the four papers, you will receive grading feedback and be allowed to revise and resubmit the paper(s) one time during the term. If you fail any of
the four revised papers, you will fail the comprehensive examination course and you will be academically dismissed from the program. If you experience extenuating circumstances, you may appeal to the Dean (or designee) to retake the course. Students who are approved to retake the comprehensive examination will only be allowed to retake the course one time.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

Applied Research Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</tr>
</thead>
<tbody>
<tr>
<td>LS500</td>
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</tr>
<tr>
<td>LS501</td>
<td>Ethics and the Professional</td>
<td>5</td>
</tr>
<tr>
<td>LS502</td>
<td>Legal Research, Analysis, and Writing</td>
<td>5</td>
</tr>
<tr>
<td>LS503</td>
<td>Jurisprudence and Legal History</td>
<td>5</td>
</tr>
<tr>
<td>LS504</td>
<td>Applied Research in Legal Studies</td>
<td>5</td>
</tr>
<tr>
<td>LS505</td>
<td>Academic and Professional Writing for Graduate Students</td>
<td>5</td>
</tr>
<tr>
<td>LS698</td>
<td>Applied Research ¹</td>
<td>5</td>
</tr>
</tbody>
</table>

Select one core elective of the following: 5

- LS506 Understanding Civil Responsibility
- LS507 Understanding Criminal Responsibility
- LS508 Family and the Legal System

Total Core Requirements 35

Open Elective Requirements

<table>
<thead>
<tr>
<th>Level</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>500/600 Level</td>
<td>Legal Studies Electives</td>
<td>20</td>
</tr>
</tbody>
</table>

Total Open Elective Requirements 20

TOTAL CREDITS 55

¹ LS698 Applied Research combines research and writing skills with application in a professional setting. This is a capstone course.

Comprehensive Exam Track

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
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</tr>
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<tr>
<td>LS500</td>
<td>Legal Methods and Process</td>
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<td>5</td>
</tr>
<tr>
<td>LS502</td>
<td>Legal Research, Analysis, and Writing</td>
<td>5</td>
</tr>
<tr>
<td>LS503</td>
<td>Jurisprudence and Legal History</td>
<td>5</td>
</tr>
<tr>
<td>LS526</td>
<td>Academic and Professional Writing for Graduate Students</td>
<td>5</td>
</tr>
<tr>
<td>LS602</td>
<td>Comprehensive Exam Capstone</td>
<td>5</td>
</tr>
</tbody>
</table>

Select one core elective of the following: 5

- LS506 Understanding Civil Responsibility
- LS507 Understanding Criminal Responsibility
- LS508 Family and the Legal System
- LS509 Contracts as Private Law

Total Core Requirements 35

Open Elective Requirements

<table>
<thead>
<tr>
<th>Level</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>500/600 Level</td>
<td>Legal Studies Electives</td>
<td>20</td>
</tr>
</tbody>
</table>

Total Open Elective Requirements 20

TOTAL CREDITS 55
Master of Science in Psychology

Description and Outcomes

The Master of Science in Psychology program provides you with a unique opportunity to balance the rich tradition of the past with exciting contemporary applications of psychology. The curriculum focuses on the processes that underlie the individual human experience and behavior, and core knowledge, theories, and research in the discipline.

Refer to the Certification, State Board, and National Board Exams (p. 408) section for important program disclosure information.

Concentrations

You will select one of five areas of concentration: general psychology, addictions, applied behavior analysis, forensic psychology, or industrial/organizational psychology. You will complete both master’s-level core courses and concentration courses, which provide a comprehensive education in psychological theory and practice, and work on developing critical thinking and problem-solving skills to assist you in meeting your personal and professional goals in the chosen concentration area.

The general psychology concentration is designed to expose you to a generalist approach to the broad field of psychology. This concentration addresses current broad paradigms such as behavioral approaches, neuropsychological perspectives and technologies, issues in psychopathology, and current and historical information in the area of cognitive psychology. In addition, you will gain knowledge in the use of qualitative analysis, thereby building on your knowledge base of the basic “tools” involved in the scientific approach to understanding psychology.

The addictions concentration provides you with the opportunity to study the principles of addictions counseling, group counseling, psychopharmacology, and co-occurring disorders. Theories are taught with an emphasis on application so that you understand how to use your knowledge to help clients toward recovery.

The applied behavior analysis concentration emphasizes coursework that develops the understanding and application of applied behavioral theories and concepts. Content topics include behavioral assessment, treatment intervention and evaluation using a scientist-practitioner approach with a focus on ethical practice, and management and supervision processes. This verified course sequence is designed to prepare you to work in the field of behavior analysis as a clinician or supervisor with a diverse population of clients in a variety of community and educational settings. Successful completion of the concentration in applied behavior analysis will meet the educational requirements toward the Board Certified Behavior Analyst® (BCBA®) credential.

The forensic psychology concentration is designed to prepare you to work in a variety of forensic settings and with various populations within the criminal and civil legal systems. Courses are designed to provide you with the knowledge of theory, methods, training, and practice of forensic psychology. You will learn about the roles and responsibilities in forensic psychology, as well as legal, diversity, sociocultural, and ethical issues faced by practitioners in the field.

The industrial/organizational psychology concentration is designed for working professionals who seek to broaden their knowledge and apply the principles of industrial/organizational (I/O) psychology in business and organizational settings. The program offers a rigorous exploration of the theories, methods, and practice of industrial/organizational psychology. Specifically, you will explore workplace motivation and attitudes, employee training, evaluation and leadership, organizational behavior, and human resource management.

Tracks of Study

In any of the concentrations, you may elect to complete a thesis as the program’s culminating experience or choose the comprehensive exam option. The thesis track contains two thesis development courses and extends the program by at least one term. A thesis is not required; however, you should consult with your Student Advisor to determine how the thesis option fits with your career goals.

Program Length

The Master of Science in Psychology program consists of a minimum of 60, 65, 70, or 75 quarter credit hours, depending on your track of study. Upon successful completion of the program, you will be awarded a master of science degree.

Program Outcomes

1. Disciplinary Knowledge and Skills: Understand how contemporary theories relate to real-world situations in various psychology professions in the selected area of concentration.
2. Critical Thinking and Problem Solving: Critically evaluate and apply psychological theories, as well as theories from the selected area of concentration, and concepts to various client-based situations within the field of psychology.
3. Research and Application: Apply theoretical and conceptual foundations of psychology as they relate to the selected area of concentration to arrive at evidence-based professional practice strategies.
4. Professionalism and Ethics: Apply ethical, legal, individual, and sociocultural standards and guidelines set forth within the selected area of concentration and field of psychology.

Professional Competencies

In addition to the discipline-specific outcomes, professional competencies are integrated throughout your academic program. You can review the professional competencies associated with your academic program in the Professional Competencies (p. 322) section of this Catalog.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

Accelerated Master of Science in Psychology Option

Students enrolled in one of the following programs have the option of completing the accelerated Master of Science in Psychology option while they earn their bachelor's degree:

• Bachelor of Science in Communication
• Bachelor of Science in Corrections
• Bachelor of Science in Criminal Justice
• Bachelor of Science in Early Childhood Administration
• Bachelor of Science in Early Childhood Development
• Bachelor of Science in Environmental Policy and Management
• Bachelor of Science in Fire and Emergency Management
• Bachelor of Science in Fire Science
• Bachelor of Science in Human Services
• Bachelor of Science in Human Services in Youth/Family Services and Administration
• Bachelor of Science in Legal Studies
• Bachelor of Science in Legal Support and Services
• Bachelor of Science in Paralegal Studies
• Bachelor of Science in Psychology
• Bachelor of Science in Psychology in Addictions
• Bachelor of Science in Psychology in Applied Behavior Analysis
• Bachelor of Science in Psychology in Industrial/Organizational Psychology

If you are a graduate of one of the above-listed programs, are granted admission to the Master of Science in Psychology program, and meet the requirements for the accelerated option, you will have the following courses transferred in and will matriculate into a shortened version of the master’s degree program:

### Applied Behavior Analysis

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS505</td>
<td>Testing, Measurement, and Assessment</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
</tbody>
</table>

### Forensic Psychology, General Psychology, and Industrial/Organizational Psychology

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS502</td>
<td>Ethics and Standards of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
</tbody>
</table>

### Addictions

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS506</td>
<td>Life Span Development</td>
<td>5</td>
</tr>
<tr>
<td>PS508</td>
<td>Ethics for Addictions Professionals</td>
<td>5</td>
</tr>
</tbody>
</table>

### Application Requirements

Prior to enrolling in the Master of Science in Psychology program with an applied behavior analysis, addictions, or industrial/organizational psychology concentration requiring a practicum or field placement rotation, you must provide notice of intent to enroll in practicum/field placement courses 3 months prior to the beginning of the term in which you wish to enroll. Notification must be submitted to the Behavioral and Social Sciences Clinical Placement Department using the appropriate application form. Applications that are not complete will not be accepted.

### Progression Requirements

1. The grade of “C” is the minimum acceptable grade for courses in the Master of Science in Psychology program. If you earn a grade of “F” in a course, you must immediately retake the course. You may only take a course twice and must earn the required grade of “C” or higher. Failure to earn the required grade will result in dismissal from Purdue Global after the second attempt.
2. You can enroll in no more than three courses per term.
3. You may not use transfer credit to replace the following courses:

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS512</td>
<td>Research Design in Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS516</td>
<td>Psychopharmacology</td>
<td>5</td>
</tr>
<tr>
<td>PS517</td>
<td>Advanced Principles of Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS521</td>
<td>Group Counseling</td>
<td>5</td>
</tr>
<tr>
<td>PS522</td>
<td>Behavioral Measures and Interpretation of Data</td>
<td>5</td>
</tr>
<tr>
<td>PS526</td>
<td>Advanced Addictions Counseling</td>
<td>5</td>
</tr>
<tr>
<td>PS527</td>
<td>Implementing Behavioral Change</td>
<td>5</td>
</tr>
<tr>
<td>PS531</td>
<td>Co-Occurring Disorders and Treatments</td>
<td>5</td>
</tr>
<tr>
<td>PS532</td>
<td>Clinical Applications of Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS535</td>
<td>Addictions Practicum I</td>
<td>5</td>
</tr>
<tr>
<td>PS536</td>
<td>Addictions Practicum II</td>
<td>5</td>
</tr>
<tr>
<td>PS545</td>
<td>Industrial/Organizational Field Placement</td>
<td>5</td>
</tr>
<tr>
<td>PS555</td>
<td>Applied Behavior Analysis Fieldwork</td>
<td>5</td>
</tr>
<tr>
<td>PS560</td>
<td>Principles of Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS561</td>
<td>Concepts of Measurement and Experimental Designs</td>
<td>5</td>
</tr>
<tr>
<td>PS562</td>
<td>Assessment in Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS563</td>
<td>Implementing Procedures for Behavior Change</td>
<td>5</td>
</tr>
<tr>
<td>PS564</td>
<td>Clinical Applications, Supervision, and Management</td>
<td>5</td>
</tr>
<tr>
<td>PS600</td>
<td>Comprehensive Exam</td>
<td>5</td>
</tr>
<tr>
<td>PS601</td>
<td>Master’s Research and Thesis I</td>
<td>5</td>
</tr>
<tr>
<td>PS602</td>
<td>Master’s Research and Thesis II</td>
<td>5</td>
</tr>
</tbody>
</table>

You must complete these courses at the University. If you are a graduate of the University's Bachelor of Science in Psychology program, you may substitute transfer credit to replace PS501 Foundations of Professional Psychology.
4. You must declare your choice of thesis or comprehensive exam track by the end of the second term.

### Comprehensive Exam Track

You must successfully complete PS600 Comprehensive Exam, a written course covering the core curriculum and concentration courses. You will
have the opportunity to take the comprehensive examination course one time after successful completion of all academic program requirements.

The comprehensive examination course consists of three questions and shall be evaluated by three terminally degreed psychology instructors. A passing score must be earned from two out of three faculty members on all three questions. Should you not earn a passing score on any part of the three papers, you will receive grading feedback and be allowed to revise and resubmit the paper(s) one time during the term. If you fail any of the three revised papers, you will fail the comprehensive examination course and you will be academically dismissed from the program. If you experience extenuating circumstances, you may appeal to the Dean (or designee) to retake the course. Students who are approved to retake the comprehensive examination will only be allowed to retake the course one time.

**Thesis Track**

You will be required to develop and submit, in writing, a formal proposal for research in psychology to your chosen thesis committee, which is made up of a chairperson and two additional members, all of whom must be terminally degreed psychology faculty members from Purdue Global. It is acceptable to have one terminally degreed faculty member from outside the University’s psychology program or from an outside, regionally accredited institution of higher learning with the approval of the Chair of the Master of Science in Psychology program.

Subsequent to the proposal, you will submit the final draft of your research project to the thesis committee for review and orally present your results during a scheduled thesis defense hearing. The research report shall be prepared according to the University’s guidelines and the final, approved product shall be submitted to appropriate personnel for binding and acquisition.

You will take PS601 Master’s Research and Thesis I and PS602 Master’s Research and Thesis II, 10-week courses designed to allow you to begin the first steps of your thesis design and complete your thesis. Should you feel you are unable to complete the prescribed requirements for either course in 10 weeks, you must contact your Student Advisor in order to gain an extension in the course. An extension is granted by enrolling in the course. If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension, which will allow you 10 extra weeks to complete the requirements of PS536 Addictions Practicum II. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

If you feel that you may not be able to complete the PS535 Addictions Practicum I prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to receive an extension in the course. If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension which will allow you 10 extra weeks to complete the requirements of PS535 Addictions Practicum I. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

**Addictions Concentration**

If you are enrolled in the addictions concentration, you will take PS535 Addictions Practicum I and PS536 Addictions Practicum II. If you feel that you may not be able to complete the PS535 Addictions Practicum I prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to receive an extension in the course. If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension which will allow you 10 extra weeks to complete the requirements of PS535 Addictions Practicum I. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

**Applied Behavior Analysis Concentration**

If you feel that you may not be able to complete the PS555 Applied Behavior Analysis Fieldwork prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to gain an extension in the course. If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension which will allow you 10 extra weeks to complete the requirements of PS555 Applied Behavior Analysis Fieldwork. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

**Industrial/Organizational Psychology Concentration**

If you feel that you may not be able to complete the PS545 Industrial/Organizational Field Placement prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to gain an extension in the course. If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension, which will allow you 10 extra weeks to complete the requirements of PS545 Industrial/Organizational Field Placement. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

**Certification, State Board, and National Board Exams**

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare
you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global's Master of Science in Psychology program do not guarantee or prepare you for state licensure in any state upon graduation.

**Applied Behavior Analysis Concentration**

The Association for Behavior Analysis International (ABAI) has verified the Purdue Global course sequence as meeting the coursework requirements for eligibility to take the Board Certified Behavior Analyst (BCBA) examination given by the Behavior Analyst Certification Board® (BACB®).

The Master of Science in Psychology’s applied behavior analysis concentration meets certification requirements for the BCBA examination in the commonwealth of Puerto Rico, the territory of Guam, and all states except the following:

- Kentucky
- New York

Beginning January 1, 2023, applications for BCaBA or BCBA certification from candidates who live outside of the United States and other designated countries will no longer be accepted, per the Behavior Analyst Certification Board’s (BACB) Global Certification policies. Specific information regarding this policy can be found on the BACB’s website at https://www.bacb.com/global-certification/.

Students who enroll in this program beginning July 31, 2019, will complete coursework that aligns to the ABAI Verified Course Sequence for the BCBA/BCaBA Task List (5th ed.).

Applicants will have to meet additional requirements to qualify. Please refer to the BACB’s website for full eligibility requirements (www.bacb.com/).

The BACB can be contacted at:

Behavior Analyst Certification Board
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

**Addictions Concentration**

The online Master of Science in Psychology with a concentration in addictions is accredited by the National Addiction Studies Accreditation Commission (NASAC). The NASAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.562.0211
Website: http://naadacaccreditation.org

The NAADAC (Association for Addiction Professionals) has designated Purdue Global as an Approved Education Provider for meeting nationally approved standards of education for the alcoholism and drug abuse counseling field. Students who complete the Master of Science in Psychology with a concentration in addictions program will meet the coursework requirements to take the National Certification Commission for Addiction Professionals’ Master Addictions Counselor (MAC) certification examination.

Note that additional requirements must also be completed to take the MAC examination, including degree, field experience, and licensure requirements. Refer to http://www.naadac.org/ncc-ap (http://www.naadac.org/ncc-ap/) for full eligibility requirements.

The NAADAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.741.7686
Website: http://naadac.org

**Degree Plan**

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

**Thesis Track Requirements**

Concentration courses are completed within the open electives requirement of the degree plan.

**Addictions**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS501</td>
<td>Foundations of Professional Psychology</td>
<td>5</td>
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**Open Elective Requirements**

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**Concentration Requirements: Applied Behavior Analysis - Practicum**

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<td>PS563</td>
<td>Implementing Procedures for Behavior Change</td>
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<tr>
<td>PS564</td>
<td>Clinical Applications, Supervision, and Management</td>
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**TOTAL CREDITS**: 60

### General Psychology

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<th>Code</th>
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<tr>
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<tr>
<td>MMS70</td>
<td>Applied Statistics for Psychology</td>
<td>5</td>
</tr>
<tr>
<td>PS502</td>
<td>Ethics and Standards of Professional Psychology</td>
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<tr>
<td>PS504</td>
<td>Advanced Research Methods</td>
<td>5</td>
</tr>
<tr>
<td>PS505</td>
<td>Testing, Measurement, and Assessment</td>
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<tr>
<td>PS506</td>
<td>Life Span Development</td>
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<td>PS600</td>
<td>Comprehensive Exam</td>
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**Open Elective Requirements**

**Concentration Courses**: 25

**Total Open Elective Requirements**: 25

**Concentration Requirements: General Psychology**

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<td>Learning and Behavior</td>
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<td>PS520</td>
<td>Neuropsychology</td>
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<td>PS525</td>
<td>Foundations of Psychopathology</td>
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<td>PS530</td>
<td>Cognitive Psychology</td>
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**TOTAL CREDITS**: 60

### Industrial/Organizational Psychology - Nonpracticum

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<td>PS501</td>
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**Open Elective Requirements**

**Concentration Courses**: 25

**Total Open Elective Requirements**: 25

**Concentration Requirements: Industrial/Organizational Psychology - Nonpracticum**

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<td>PS540</td>
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<td>PS542</td>
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<td>PS543</td>
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**TOTAL CREDITS**: 60
# Industrial/Organizational Psychology - Practicum

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Graduate Certificate in Addictions

Description and Outcomes

The Graduate Certificate in Addictions program is designed to provide you with the requisite knowledge to pursue employment and career advancement as an addiction professional. Courses focus on chemical and psychological dependency counseling, advanced addictions counseling, group counseling, psychopharmacology, and co-occurring disorders, with an emphasis on application.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Graduate Certificate in Addictions program consists of a minimum of 40 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

Apply contemporary theories and information technologies to real-world situations, and engage in research in the focal area(s) of the science of psychology.

Analyze and apply theoretical and conceptual foundations of psychology to arrive at appropriate professional practice strategies. Evaluate ethical, legal, individual, and sociocultural implications of decisions within the field of psychology.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

You may not transfer credits to the Graduate Certificate in Addictions program. All courses must be completed at the University.

If you are enrolled in the Graduate Certificate in Addictions, you will take PS535 Addictions Practicum I and PS536 Addictions Practicum II. If you feel that you may not be able to complete the PS535 Addictions Practicum I prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to receive an extension in the course.

If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension, which will allow you 10 extra weeks to complete the requirements of PS535 Addictions Practicum I. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

If you feel that you may not be able to complete the PS536 Addictions Practicum II prescribed requirements in 10 weeks, you must contact the Clinical Placement Team in order to gain an extension in the course.

If an extension is granted, you will enroll in PS559 Practicum Field Placement Extension, which will allow you 10 extra weeks to complete the requirements of PS536 Addictions Practicum II. Enrollment in this course will only be granted at the discretion of the College of Social and Behavioral Sciences.

If you enroll in the Graduate Certificate in Addictions program, you will have all course-level prerequisites waived.

You are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Graduate Certificate in Addictions program do not guarantee or prepare you for state licensure in any state upon graduation.

The online Graduate Certificate in Addictions is accredited by the National Addiction Studies Accreditation Commission (NASAC). The NASAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.562.0211
Website: http://nasacaccreditation.org (http://www.nasacaccreditation.org)

The NAADAC (Association for Addiction Professionals) has designated Purdue Global as an Approved Education Provider for meeting nationally approved standards of education for the alcoholism and drug abuse counseling field. Students who complete the Graduate Certificate in Addictions will meet the coursework requirements to take the National Board of Certified Counselors’ Master Addictions Counselor (MAC) certification examination.

Note that additional requirements must also be completed to take the MAC examination, including degree, field experience, and licensure.

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requirements. Refer to http://www.naadac.org/ncc-ap (http://www.naadac.org/ncc-ap/) for full eligibility requirements.

The NAADAC can be contacted at:

44 Canal Center Plaza, Suite 301
Alexandria, VA 22314
Tel: 703.741.7686
Website: http://naadac.org (http://www.naadac.org)

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

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<td>PS511</td>
<td>Chemical and Psychological Dependency Counseling</td>
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<td>PS516</td>
<td>Psychopharmacology</td>
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<td>PS521</td>
<td>Group Counseling</td>
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<td>PS526</td>
<td>Advanced Addictions Counseling</td>
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<td>Co-Occurring Disorders and Treatments</td>
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Graduate Certificate in Industrial/Organizational Psychology

Description and Outcomes

The Graduate Certificate in Industrial/Organizational Psychology is designed for working professionals who seek to broaden their knowledge and apply the principles of industrial/organizational (I/O) psychology in business and organizational settings. The program offers a rigorous exploration of the theories, methods, and practice of I/O psychology. Specifically, you will explore workplace motivation and attitudes, employee training, evaluation and leadership, organizational behavior, and human resource management.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Graduate Certificate in Industrial/Organizational Psychology program consists of a minimum of 30 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Apply contemporary theories and information technologies to real-world situations, and engage in research in the focal area(s) of the science of psychology.
2. Analyze and apply theoretical and conceptual foundations of psychology to arrive at appropriate professional practice strategies.
3. Evaluate ethical, legal, individual, and sociocultural implications of decisions within the field of psychology.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global's general requirements (p. 15).

Prior to enrollment, you must submit an unofficial transcript indicating receipt of a bachelor's degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

If you enroll in the Graduate Certificate in Industrial/Organizational Psychology program, you will have all course-level prerequisites waived.

You are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

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You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Degree Plan

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TOTAL CREDITS 30
Graduate Certificate in Instructional Design and Technology

Description and Outcomes

The Graduate Certificate in Instructional Design and Technology focuses on developing your skills in the design, development, and evaluation of instructional programs, materials, and media in corporate, nonprofit, military, and higher education environments. Courses focus on current practices in the field of instructional design and technology, instructional design process models, eLearning authoring tools and methods, and online instructional materials using digital media. This certificate may prepare you to pursue a career as an instructional designer, instructional technology specialist, learning and development specialist, or curriculum coordinator.

Program Length

The Graduate Certificate in Instructional Design and Technology program consists of 20 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Design, develop, and implement instructional materials and solutions that both integrate learning technology and align with learning outcomes.
2. Analyze learner demographics, characteristics, and learning contexts to develop appropriate, workable instructional solutions.
3. Analyze trends and issues in instructional technology.
4. Apply current research and theory to the practice of instructional design and learning technology integration.
5. Apply ethical and legal practices to the production of video and digital media.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Progression Requirements

If you are enrolled in a College of Social and Behavioral Sciences certificate program, you will have all course-level prerequisites waived.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global's programs are not designed to meet any specific state's licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global's Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

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<tr>
<td>IX500</td>
<td>Foundations of Instructional Technology</td>
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</tr>
<tr>
<td>IX510</td>
<td>Instructional Design</td>
<td>5</td>
</tr>
<tr>
<td>IX536</td>
<td>Design and Development Tools</td>
<td>5</td>
</tr>
<tr>
<td>IX542</td>
<td>Multimedia Development and Implementation</td>
<td>5</td>
</tr>
</tbody>
</table>

Total Core Requirements 20

TOTAL CREDITS 20
Postgraduate Certificate in Applied Behavior Analysis

Description and Outcomes

The Postgraduate Certificate in Applied Behavior Analysis program emphasizes coursework that develops the understanding and application of applied behavioral theories and concepts. Content topics include behavioral assessment, treatment intervention and evaluation using a scientist-practitioner approach with a focus on ethical practice, and management and supervision processes. This verified course sequence is designed to prepare you to work in the field of behavior analysis as a clinician or supervisor with a diverse population of clients in a variety of community and educational settings. If you are interested in expanding your knowledge of applied behavior analysis in order to meet the coursework requirements for eligibility to take the Board Certified Behavior Analyst® (BCBA®) examination, consider this certificate program.

Please refer to the website of the Behavior Analyst Certification Board (http://www.bacb.com/®), Inc., for full eligibility requirements as well as the Certification, State Board, and National Board Exams (p. 418) section for important program disclosure information.

Qualified credits earned in fulfillment of this certificate program may be transferable to certain Purdue Global degree programs.

Program Length

The Postgraduate Certificate in Applied Behavior Analysis program consists of a minimum of 30 quarter credit hours. Upon successful completion of the program, you will be awarded a certificate.

Program Outcomes

1. Examine how assessment and intervention procedures in applied behavior analysis are derived from behavioral theories and concepts.
2. Evaluate psychological and behavioral theories and concepts in relation to various real-world situations within the field of applied behavior analysis.
3. Develop appropriate evidence-based practice strategies using the theoretical and conceptual foundations of applied behavior analysis.
4. Integrate relevant legal, ethical, individual, cultural, and social validity standards and guidelines established within the field of applied behavior analysis.

Program Availability

For program availability, please refer to the U.S. State and Other Approvals (p. 6) section and Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf).

Policies

Admissions Requirements

You must meet the below admissions requirements in addition to Purdue Global’s general requirements (p. 15).

To enroll in the Postgraduate Certificate in Applied Behavior Analysis, you must possess a minimum of a graduate degree (e.g., master’s or doctoral) from an acceptable accredited institution. Prior to enrollment, you must submit an unofficial transcript indicating receipt of a master’s or doctoral degree from an accredited institution. By the end of the first term, you must provide the University with an official copy of the transcript. Any student who earned a graduate degree outside of the U.S. must first check the qualifying institutions list through the Behavior Analyst Certification Board to see if both their degree and institution have been listed as approved. Please go to the following site for instructions: http://bacb.com/qualifying-institutions (http://bacb.com/qualifying-institutions/).

Refer to the First-Term Responsibilities (p. 17) section for additional information.

Progression Requirements

You may not transfer credits to the Postgraduate Certificate in Applied Behavior Analysis program. All courses must be completed at the University.

You are responsible for participating in locating, selecting, and obtaining an agreement with an appropriate site that best fits your location preferences and meets program requirements. You are required to speak with the Clinical Placement Team to determine your exact responsibilities and process for site selection.

Certification, State Board, and National Board Exams

Certain state certification and licensure boards have specific educational requirements for programs to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s programs are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the program to meet such requirements. Licensure-track programs may limit enrollment to students in certain states; please see Purdue Global’s Program Availability Information (https://www.purdueglobal.edu/catalog-program-availability-info.pdf) to determine enrollment eligibility.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your program. You are not automatically certified in any way upon program completion. Although certain programs are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

The professional practice of psychology is regulated by each state, and the degree requirements in Purdue Global’s Postgraduate Certificate in Applied Behavior Analysis program do not guarantee or prepare you for state licensure in any state upon graduation.

The Association for Behavior Analysis International (ABAI) has verified the Purdue Global course sequence as meeting the coursework requirements for eligibility to take the Board Certified Behavior Analyst (BCBA) examination given by the Behavior Analyst Certification Board®, Inc. (BCBA®).

The Postgraduate Certificate in Applied Behavior Analysis meets certification requirements for the BCBA examination in the
commonwealth of Puerto Rico, the territory of Guam, and all states except the following:

- Kentucky
- New York

Beginning January 1, 2023, applications for BCaBA or BCBA certification from candidates who live outside of the United States and other designated countries will no longer be accepted, per the Behavior Analyst Certification Board’s (BACB) Global Certification policies. Specific information regarding this policy can be found on the BACB’s website at https://www.bacb.com/global-certification/.

Students who enroll in this program beginning July 31, 2019, will complete coursework that aligns to the ABAI Verified Course Sequence for the BCBA/BCaBA Task List (5th ed.).

Applicants will have to meet additional requirements to qualify. Please refer to the BACB’s website for full eligibility requirements (www.bacb.com (https://www.bacb.com/)).

The BACB can be contacted at:
Behavior Analyst Certification Board
8051 Shaffer Parkway
Littleton, CO 80127
Tel: 720.438.4321

Degree Plan

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>PS507</td>
<td>Ethics for Behavior Analysts</td>
<td>5</td>
</tr>
<tr>
<td>PS560</td>
<td>Principles of Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS561</td>
<td>Concepts of Measurement and Experimental Designs</td>
<td>5</td>
</tr>
<tr>
<td>PS562</td>
<td>Assessment in Applied Behavior Analysis</td>
<td>5</td>
</tr>
<tr>
<td>PS563</td>
<td>Implementing Procedures for Behavior Change</td>
<td>5</td>
</tr>
<tr>
<td>PS564</td>
<td>Clinical Applications, Supervision, and Management</td>
<td>5</td>
</tr>
</tbody>
</table>

Total Core Requirements 30

TOTAL CREDITS 30
Course Descriptions

The icon appears in the title of traditional courses that are also available as a set of module courses. Module course availability may be limited to certain academic calendars. See Course Types (p. 12) for information about module courses.

A
• Accounting (AC) (p. 420)

C
• Criminal Justice (CJ) (p. 422)

D
• Doctoral-Level Nursing (DN) (p. 423)

E
• Education (ED) (p. 424)
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G
• Graduate Business (GB) (p. 426)
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H
• Health Care Administration (HA) (p. 433)
• Health Education (HD) (p. 434)
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• Information Systems and Technology (IN/IT) (p. 439)
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• Law (CL) (p. 450)
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• Mathematics (MM) (p. 457)

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P
• Psychology (PS) (p. 464)
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T
• Teaching Literacy (LT) (p. 471)
• Teaching Special Needs (SN) (p. 471)

Accounting (AC)

AC501: Financial Accounting and Reporting
This course provides a comprehensive, international perspective on accounting and financial reporting systems. Financial accounting and reporting issues are viewed from both theoretical and practical perspectives. Topics include, but are not limited to, the factors that managers and executives must consider as they confront complex and important financial accounting and reporting issues including traditional issues, such as revenue recognition, valuation allowances, and leases, and contemporary issues, such as pensions, stock options, and financial derivatives.
Quarter Credit Hours: 4 | Prerequisite: None

AC502: Regulation
This course will advance your knowledge of business law as it applies to accounting. You will be introduced to the major legal requirements that will be encountered by the professional accountant. Topics include, but are not limited to, the Uniform Commercial Code, contracts, and the legal liability and responsibilities of agencies and accountants.
Quarter Credit Hours: 4 | Prerequisite: None

AC503: Advanced Auditing
This course addresses the examination of financial statements and systems from the viewpoint of an independent auditor. Emphasis is on the application of auditing techniques and the professional standards that direct audit performance and reporting. Topics include, but are not limited to, external audit services, audit reports, auditor and management responsibilities, professional standards of external auditors, and how information technologies enhance internal control and procedures used to audit through a computerized system.
Quarter Credit Hours: 4 | Prerequisite: None

AC504: Ethical Issues in Business and Accounting
This course examines moral development and ethical choices within the framework of business and accounting. Psychological, social, and other theories used to predict human choices are introduced and applied to the current practice and environments of public and corporate accounting. A review of the development of the post-Sarbanes-Oxley ethical environment in the U.S. is included. The dilemmas commonly encountered by accounting professionals and their accepted solutions are also examined.
Quarter Credit Hours: 4 | Prerequisite: None

AC505: Advanced Managerial/Cost Accounting
This course focuses on the role of cost accounting as a tool for managerial decision making and the application of these skills to the overall operation of a business. Topics include, but are not limited to: budgeting, cost-volume-profit analysis, job order costing, absorption costing, differential analysis, and capital budgeting.
Quarter Credit Hours: 4 | Prerequisite: None
AC507: Corporate Tax Decisions and Strategies
This course will emphasize the effect of the federal income tax on business, the federal income tax structure, and the concept of taxable income as it relates to business. Business transactions are influenced by the rules of taxation. Examples of particular interest include, but are not limited to: buying and selling business assets, mortgages, liquidating or reorganizing a business, and transactions between a business and an employee.
Quarter Credit Hours: 4 | Prerequisite: None

AC550: Accounting Information Systems
This course is focused on the development, design, and implementation of accounting information systems with an emphasis on internal control. You will examine how to develop new information systems or modify existing systems. Identifying and using controls to uncover security strengths and weaknesses will be a major emphasis.
Quarter Credit Hours: 4 | Prerequisite: None

AC551: Accounting Research
This course focuses on research methods used to assess the impact of accounting information on business and business decision making. In this survey of research on accounting theory, students learn how to assess empirical studies and initiate and develop research projects through research paper discussions and replicating and extending existing research studies. This course is devoted to the analysis of current financial reporting issues.
Quarter Credit Hours: 4 | Prerequisite: None

AC552: Business Reorganizations and Restructuring
This course is designed to provide a general understanding of financial restructuring and reorganization techniques. Topics include, but are not limited to: corporate governance, the legal framework, accounting and taxation, and valuation methods and practices. Also addressed are takeover and restructuring strategies, including hostile takeovers and defenses, LBOs, international bankruptcy reorganization, and IPOs.
Quarter Credit Hours: 4 | Prerequisite: None

AC553: Development and Evaluation of Internal Controls
This course discusses the development of internal control policies and evaluation techniques, including review, testing, duty assignments, and preparation methods. Flowcharting is also explored, including issues concerning advantages and disadvantages, internal controls, work and transaction flow, manual methods, and flowcharting software.
Students will identify and discuss the key components of the Sarbanes-Oxley regulations, survey a framework for the evaluation of entity-wide controls, and review a process for documenting and testing controls and assessing the control environment.
Quarter Credit Hours: 4 | Prerequisite: None

AC554: Enterprise Risk Analysis and Planning
This course explores the evolving nature of risk, expectations about its management, and the pressure it has placed on previous working practices. Risk management has traditionally been segmented and carried out in silos. Enterprise risk management (ERM) is a response to the sense of inadequacy caused by using a silo-based approach to manage increasingly interdependent risks. You will gain an understanding of the interdependencies between risks and how risks in one business area may increase the impact of risks in another business area.
Quarter Credit Hours: 4 | Prerequisite: None

AC555: Fraud Examination
This course provides an overview of fraud examination, which includes the introduction of techniques for obtaining documentary evidence, interviewing witnesses and potential suspects, writing investigative reports, testifying to findings, and forensic document examination. You will learn to apply prevention, detection, and investigative strategies to determine why and how occupational fraud is committed. You will analyze human behaviors such as greed, deception, and cheating.
Quarter Credit Hours: 4 | Prerequisite: None

AC556: Government and Not-For-Profit Accounting
This course examines the financial and managerial accounting concepts peculiar to the planning and administration of public and quasi-public organizations, such as governmental units, educational institutions, and charitable organizations. Topics include, but are not limited to, budgeting, financial reporting, and governmental auditing standards.
Quarter Credit Hours: 4 | Prerequisite: None

AC557: Internal Control Assessment and Design
This course prepares students to design and assess the internal control system or process. Students will become familiar with risk assessment and management and compliance with the Sarbanes-Oxley Act and COSO. Control concepts introduced will include control types, the cost/benefit of control, control responsibilities, the plan-do-check-act concepts, and the control responsibilities and standards issued by the FASB, SEC, New York Stock Exchange, AICPA, and other similar organizations.
Quarter Credit Hours: 4 | Prerequisite: None

AC558: International Accounting Standards and Global Financial Reporting
This course focuses on the accounting issues related to international business. Topics examined include, but are not limited to, accounting diversity, the history of global financial reporting, an in-depth look at International Financial Reporting Standards, and translation of foreign currency. In addition, a review of the accounting systems of five of the world’s largest economies is provided.
Quarter Credit Hours: 4 | Prerequisite: None

AC559: International Tax Planning and Issues
This course focuses on U.S. income tax on foreign-earned income and the taxation methods of other countries. The effect of U.S. taxation on international transactions and its impact on multinational businesses will be examined and discussed. The tax laws of other countries will be surveyed with emphasis on the treatment of capital gains, dividends, and depreciation. Various tax treaties will be identified and discussed.
Quarter Credit Hours: 4 | Prerequisite: None

AC560: Tax Research and the IRS
This course introduces students to the concepts, processes, and information sources relevant to tax research. The Internal Revenue Code, treasury regulations, and federal and state tax cases are examined. Topics include, but are not limited to, interpretations of the tax code, ethical considerations, sources for research, and appropriate presentation of results.
Quarter Credit Hours: 4 | Prerequisite: None

AC561: Taxation of Estates and Trusts
This course is a study of the federal estate and gift taxes and the impact of income tax. Topics will include an introduction to interstate succession, the drafting and enforcement of wills, living trusts, gifts, marital property, and the avoidance of probate. The course covers the preparation of fiduciary income tax returns with an emphasis on unique tax issues such as income of a descendent, distributable net income, and fiduciary accounting.
Quarter Credit Hours: 4 | Prerequisite: None
AC599: Graduate Capstone in Accounting
This capstone course builds on the concepts of all the courses taken within the Master of Science in Accounting and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

Criminal Justice (CJ)

CJ501: Criminological Theory
This course consists of an in-depth analysis of various explanations of criminal behavior. Readings include the original works of prominent authors from a broad range of disciplines related to crime, social deviance, and causation. Ethical and legal foundations in defining social deviance and crime are also considered. Specific focus is placed on applications of theory that address causes and correlations of criminal behavior in a variety of cultures throughout the world. This course is well suited for criminal justice practitioners, as students apply criminological theory to contemporary issues.
Quarter Credit Hours: 5 | Prerequisite: None

CJ503: Organizational Behavior
This course presents an in-depth analysis of the various dynamics facing criminal justice organizations in the context of professional practice, including, but not limited to, the theoretical concepts underlying organizational behavior, management and leadership of human resources, and design and structural processes. The scope includes fiscal accountability; personnel deployment; implementation of change; motivation and retention of personnel; the hiring, assignment, and promotion of personnel; organizational communication; professional development; and fundamental legal issues as they pertain to agency operations.
Quarter Credit Hours: 5 | Prerequisite: None

CJ505: Critical Issues in Criminal Justice
This course will address critical issues affecting the major tenets of the criminal justice profession, including, but not limited to, homeland security, training and education, ethics and morality in professional practice, and community-based law enforcement and corrections programs. Other current trends and any other critical issue facing the fields of policing, private security, and corrections are addressed as needed.
Quarter Credit Hours: 5 | Prerequisite: None

CJ508: Evidentiary Issues in Criminal Cases
This course involves the study of the Federal Rules of Evidence and similar state rules, as well as the requirements of the U.S. Constitution concerning the admission into evidence of testimonial and physical evidence at trial. Students examine such topics as the foundational requirements for the admission of real and demonstrative exhibits, the authentication of writings and business records, witness credibility, hearsay, privileges, expert testimony, victims’ rights, and chain of custody. This course is particularly well suited for those criminal justice professionals whose jobs require them to testify in court on a regular basis.
Quarter Credit Hours: 5 | Prerequisite: None

CJ509: Comparative Criminal Justice Systems
This course covers comparative foreign criminal justice systems, including the investigation and prosecution of international terrorists, the International Criminal Court, U.S. criminal cases affecting international relations, mutual assistance treaties, and issues concerning the formation of criminal justice systems in developing democracies. This course is especially beneficial for understanding global legal issues facing the criminal justice system.
Quarter Credit Hours: 5 | Prerequisite: None

CJ510: Specialized Criminal Statutes and Complex Investigations
This course involves the study of legislation and case law that affect the daily practice of criminal justice professionals in the context of investigative techniques and the prosecution of cases. Students examine such areas as white-collar crime; the Racketeer Influenced and Corrupt Organizations (RICO) Act; money laundering; health care fraud; wire, mail, and bank fraud; identity and access device fraud; securities fraud; insurance fraud; corporate criminal liability; tax enforcement; and public corruption. In addition, the USA PATRIOT Act, Title III wiretaps, and grand jury procedures are also discussed.
Quarter Credit Hours: 5 | Prerequisite: None

CJ511: Employment and Policy Law
This course involves the study of specialized topics in substantive and procedural criminal law with a special emphasis on employment law, and how these legal issues impact ethics and leadership in criminal justice organizations. This course is well suited for command-level personnel in response to a variety of potential agency and personal liability issues.
Quarter Credit Hours: 5 | Prerequisite: None

CJ513: Critical Issues in Terrorism
This course is designed to provide you with a critical analysis and understanding of issues related to terrorism. This includes historical analyses of the causes and effects of social, political, economic, and religious conflict as they pertain to terrorist groups from source countries; protective intelligence gathering and associated legal issues; threat assessment; emergency first-responder plans and policies; counterterrorism tactics and strategies; cyberterrorism and the role of technology; and concerns for the future.
Quarter Credit Hours: 5 | Prerequisite: None

CJ521: Critical Issues in Corrections
This course provides a critical analysis of issues facing the U.S. correctional system. You will address issues such as the philosophies and theories that guide practice, community-based policies and practices, special populations, recidivism, and the administration and operations of correctional facilities.
Quarter Credit Hours: 5 | Prerequisite: None

CJ523: Critical Issues in Juvenile Justice
This course is designed to explore the social context of delinquency, law, the history of the juvenile court, policing in juvenile justice, and court and corrections interventions with regard to children who have been victimized or are criminal. The course integrates scholarship and case law to investigate the many layers of the juvenile justice system, including how the juvenile court works and why it works the way it does. Upon completion, you will have much more than a cursory understanding of the juvenile justice system.
Quarter Credit Hours: 5 | Prerequisite: None
CJ524: Community-Based Corrections
This course is designed to identify community-based corrections programs and to explore the issues relevant to the field of community-based corrections. The materials presented will draw upon scholarly and practical research to identify the programs commonly used, what “works,” policy issues, services provided, costs, and who receives probation and parole. Boot camps, electronic monitoring, house arrest, day treatment, fines, community service, drug courts, and other alternatives will be discussed. You will have the opportunity to debate and better understand the many challenges facing probation, parole, and community-based corrections.
Quarter Credit Hours: 5 | Prerequisite: None

CJ525: Applied Research in Criminal Justice
This course will introduce you to applied research within the profession, which encourages adoption of the role of a reflective practitioner who seeks to simultaneously understand and change the professional setting. It will provide you with the skills needed to design and conduct ethical research studies on topics relevant in applied criminal justice and homeland security/emergency management settings. To accomplish these objectives, you will examine the following: the applied research process, the principles of research design, research ethics, problems addressed through applied research, research literature reviews, sampling procedures, and techniques for selecting and using appropriate data collection tools and conducting effective data analyses.
Quarter Credit Hours: 5 | Prerequisite: None

CJ526: Academic and Professional Communications in Public Safety
Effective and appropriate communication is essential for success in academic and professional worlds. Academic and Professional Communications in Public Safety is designed to prepare you for the rhetorical challenges found in your coursework, professional career, and final capstone/research paper. You will learn to clearly communicate complex and sophisticated materials to a wide variety of expert and nonexpert audiences using written techniques. This course will introduce the basic elements of academic and professional writing at the holistic and paragraph levels. You will learn about audience and purpose as well as the graduate research, writing, and formatting process. These skills are coupled with an additional focus on the context, delivery, and medium through which you will communicate. Emphasis is also placed on accurately citing and quoting primary materials, organizational strategies, and grammar, editing, and usage skills.
Quarter Credit Hours: 5 | Prerequisite: None

CJ598: Applied Research Project
In this course, you will experience the art and science of applied research while developing the tools of reflective inquiry and collaborative practice. You will engage in analysis of current issues and challenges to explore and practice applied research methods as a logical extension of professional practice. Integral to this process is the examination of both informal and systematic ways to ask and answer questions. Within the course, you will propose your own applied research project.
Quarter Credit Hours: 5 | Prerequisite: Final Term

Doctoral-Level Nursing (DN)

DN703: Scientific Foundations for Practice Doctorate
In this course, you will be introduced to advanced levels of systems thinking with a focus on identifying initiatives to improve patient, population, and health system outcomes based on levels of evidence available. You will appraise new practice approaches based on theories from nursing and other disciplines. During this course, you will analyze a gap in practice or clinical inquiry that can be developed as a Doctor of Nursing Practice (DNP) scholarly project. This course requires 50 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 5 | Prerequisite: None

DN713: Epidemiology and Social Determinants of Population Health
This course focuses on comprehending, synthesizing, and applying emerging scientific knowledge specific to clinical prevention and population health. You will synthesize trends among epidemiologic, biostatistical, and environmental data to derive solutions to tenacious or new health care problems based on existing health data sets and the scientific literature. Social determinants of health in the processes of conducting risk assessment, intervention development and implementation, health care delivery planning, and evaluation will be considered. Models of clinical prevention and population health care delivery will be evaluated.
Quarter Credit Hours: 5 | Prerequisite: None | Corequisite: DN703

DN723: DNP Project - Analytic Methods and Project Proposal
You will analyze methods and tools for critical appraisal and application of empirical, reflective, and practice-based information to improve the quality of care and outcomes for specific populations. You will analyze and appraise an identified issue within the population, such as outcomes of practice, practice patterns, policies, or organizational systems of care. The application of evidence-based practice is emphasized for designing and implementing an intervention to influence an identified issue. Methods for evaluating outcomes of the proposed intervention will be explored. You will develop and defend a proposal for a DNP project in this course. This course requires 100 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 5 | Prerequisite: DN713

DN733: Ethics, Policy, and Advocacy for Population Health
This course will prepare you to design and implement culturally proficient health care policies with special consideration of issues of social justice and equity. Legal and ethical challenges encountered in practice leadership, decision making, and the implementation of systems and organizational change processes and policies will be explored. Ethics, health care policy, and advocacy will be emphasized.
Quarter Credit Hours: 5 | Prerequisite: DN703 | Corequisite: DN723

DN743: Clinical Decision Making for Practice Doctorate
In this course, you will analyze current and emerging aggregate-level clinical prevention and population health issues. You will demonstrate and apply experiential, contextual, and evidence-based best practices, cost/benefits, and systematic plans for quality improvement benchmarks with the end goal of designing aggregate-level clinical prevention and population health interventions. This course requires 65 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 5 | Prerequisite: DN733
DN753: Transforming the Health Care Organization
This course provides you with evidence-based organizational and leadership knowledge and skills necessary to appraise practice leadership theories, organizational systems, and financial outcomes. The influence of economics, health policy, stakeholders, information technology, and interprofessional collaboration upon health care organizational operations will be explored. As a nurse leader, you will apply a quality improvement focus at the regional, national, and global levels. This course requires 65 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 5 | Prerequisite: DN733 | Corequisite: DN743

DN803: DNP Project Development - Data-Driven Decision Making
In this course, you will appraise systematic experiential, contextual, and best evidence-based practice, and the use of information technology and data to design the DNP Project. In-depth work with experts from nursing and other disciplines will be incorporated to offer opportunities for meaningful student engagement and networking in the health care environment. You will acquire the skills and knowledge essential to process and manage information systems/technology resources in a variety of health care settings. Through assignments and discussions, you will retrieve and critically analyze digital data essential to health care quality improvement. Informatics tools for data extraction, organization, and interpretation will be compared. This course requires 120 supervised practice hours that may be applied to the doctoral project.
Quarter Credit Hours: 6 | Prerequisite: DN713

DN813: DNP Project Implementation and Evaluation
The DNP project provides you with the opportunity for in-depth analysis, synthesis, and application of a chosen topic that contributes to an area of scholarship in advanced nursing practice. In this course, you will implement the DNP project in the practice setting with oversight provided by the DNP Faculty Mentor, faculty second reader, and practice facilitator. This course requires 120 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 6 | Prerequisite: DN803 and IRB approval of DNP project

DN820A: DNP Extension Course
This course may be taken for the specific purpose of project completion.
Quarter Credit Hours: 0 | Prerequisite: None

DN823: DNP Project Dissemination
The DNP project provides you with the opportunity for in-depth analysis, synthesis, and application of a chosen topic that contributes to an area of scholarship in advanced nursing practice. In this course, you will disseminate the outcomes of the DNP project in a written paper suitable for publication and a formal presentation. This course requires 120 supervised practice hours, which may be applied to the doctoral project.
Quarter Credit Hours: 6 | Prerequisite: DN813

DN891: Independent Directed Study I
This course will allow you to continue the DNP practice learning experience approved by the University. This course provides for 120 supervised practice hours. This course may be taken for the specific purpose of completing the 1,000 required hours for the Doctor of Nursing Practice degree.
Quarter Credit Hours: 3 | Prerequisite: Approval of Department Chair

DN892: Independent Directed Study II
This course will allow you to continue the DNP practice learning experience approved by the University. This course provides for 120 supervised practice hours. This course may be taken for the specific purpose of completing the 1,000 required hours for the Doctor of Nursing Practice degree.
Quarter Credit Hours: 3 | Prerequisite: Approval of Department Chair

DN893: Independent Directed Study III
This course will allow you to continue the DNP practice learning experience approved by the University. This course provides for 120 supervised practice hours. This course may be taken for the specific purpose of completing the 1,000 required hours for the Doctor of Nursing Practice degree.
Quarter Credit Hours: 3 | Prerequisite: Approval of Department Chair

Education (ED)

ED502: Transforming Teaching Practice
This course explores the knowledge and skills essential to the highest standards of teaching and guides you in the transformation of classroom performance. Through research and reflection of best instructional practices, the development of learning targets, effective assessment techniques, student engagement strategies, and effective teacher skill, you will develop an instructional plan that addresses these components, which leads to improved student achievement.
Quarter Credit Hours: 4 | Prerequisite: None

ED503: Educational Psychology
This course introduces you to prominent research-based theories of learning and examines the impact of these theories on students, learning and motivation, teaching, and assessment. You will critically evaluate opposing sides of current issues in educational psychology and articulate and defend personal positions on these issues.
Quarter Credit Hours: 4 | Prerequisite: None

ED511: Teaching Methods Through Differentiated Instruction
This course explores major middle and secondary school issues, providing you with the opportunity to reflect upon and develop your own practical vision of building a classroom environment that effectively promotes student learning. Focus is placed on a variety of instructional strategies, principles, and best practices for helping students learn in secondary school settings.
Quarter Credit Hours: 4 | Prerequisite: None

ED513: Child and Adolescent Development
This course examines the course of normal child and adolescent development. Emphasis is placed on strategies for applying development theory to classroom management and educational practice, and understanding how development influences academic achievement. You will learn how to apply knowledge of child and adolescent development to your teaching practice as a way to identify various student behaviors and create classroom management strategies that address those behaviors.
Quarter Credit Hours: 4 | Prerequisite: None
ED521: Reading in the Content Areas
This course, grounded in the theoretical bases of balanced literacy and constructivist learning, focuses on building prospective teachers’ competence in the processes of planning, implementing, and evaluating content-area literacy learning for secondary students. You will use a standards-based approach in crafting strategies to increase reading comprehension in different content areas. Topics covered include using writing to improve reading, teaching diverse students, and using technology in reading instruction.
Quarter Credit Hours: 4 | Prerequisite: None

ED522: Classroom Management
In this course, you will examine several classroom management theorists to provide a comprehensive overview of models and approaches on which to base your own philosophy and practice. Through a case-based approach, you will gain a clear understanding of the philosophical underpinnings of classroom management and its effect on student behavior and achievement. You will design classroom management plans for the contemporary classroom to meet the needs of diverse learners.
Quarter Credit Hours: 5 | Prerequisite: None

ED523: Research on Effective Teaching
This course acquaints you with the broad body of research on effective teaching, with an emphasis on applying research findings to your own classroom instruction. You will review and synthesize the theoretical and methodological contributions of current research on a selected topic related to K-12 teaching practice.
Quarter Credit Hours: 4 | Prerequisite: None

ED531: Secondary Student Assessment
This course examines best practices of assessing secondary student learning, with particular emphasis on the relationship between assessment procedures, instruction, and student achievement. Topics include the use of both formal and informal assessments, norm-referenced and criterion-referenced assessments, formative and summative assessments, and methods of using assessment data to improve instruction and student achievement.
Quarter Credit Hours: 4 | Prerequisite: None

ED532: Curriculum Design
This course examines current theories of curriculum design in K-12 education, with an emphasis on both the application and the evaluation of best practices in the context of local, state, or national standards-based education. The focus will be on real-world integration of research and theory to classroom practice. You will have an opportunity to integrate research-based curricular approaches and share strategies and effective techniques in order to better understand connections between grade levels, subjects, and diverse student populations.
Quarter Credit Hours: 5 | Prerequisite: None

ED533: Perspectives on Diversity
This course explores the various issues of student diversity and challenges you to examine and define your own educational experiences with regard to culture and ethnicity, socioeconomic class, race, gender, religion, language, learning style, and exceptionality. Particular emphasis will be placed on the practical implications of diversity issues in classroom practice.
Quarter Credit Hours: 4 | Prerequisite: None

ED543: Education and Psychology of Exceptional Children
This course focuses on preparing you to plan and deliver appropriate instruction for all students in diverse and inclusive classroom settings, including students with disabilities, gifted/talented students, culturally or socioeconomically diverse students, and students with limited English proficiency. The course examines a range of learning, emotional, and physiological disabilities, the history of attitudes toward those disabilities, and the federal mandates governing them. You will develop a classroom environment to support the diverse students within the general student population using strategies and methodologies. Additionally, the course addresses individualized education programs, 504 plans, and the role you will play in implementing them.
Quarter Credit Hours: 4 | Prerequisite: None

ED552: Educational Leadership
This course introduces the concept of instructional leaders and explores strategies for managing change in educational settings including best practices for collaborative decision-making in schools. You will critically examine your current knowledge base, skillsets, and leadership abilities with the goal of improvement and increased self-awareness and reflection. You will explore the importance of the instructional leader in school cultures, the instructional leader’s impact on student learning, and how you can help facilitate effective change in school culture and student achievement.
Quarter Credit Hours: 5 | Prerequisite: None

ED553: History and Philosophy of Education
This course introduces philosophical viewpoints that can affect new teachers’ priorities and strategy choices in their practice. This course will also provide a historical perspective of how public education has become a democratic right in the United States. You will compare and contrast philosophical theories that have driven pedagogy over the past two centuries. You will also evaluate current research in your quest to develop as a reflective and creative practitioner in the twenty-first century classroom.
Quarter Credit Hours: 4 | Prerequisite: None

ED555: Learning Theories
This course is an in-depth review of theoretical principles, concepts, and research findings on learning and education, with an emphasis on application to educational practices. Learning strategies for child, adolescent, and adult learners are reviewed. Students will explore additional concepts of learning including motivation and intelligence theories, learning styles, and technology-mediated learning. Case studies, problem-solving strategies, collaborative learning, emergent technologies, and distance-learning techniques are discussed and modeled throughout the course.
Quarter Credit Hours: 5 | Prerequisite: None
**ED562: Student Assessment**
This course provides you with a broad knowledge base of theory and best practices in the field of student assessment for learning and student assessment of learning. Topics include reviewing standard assessment techniques and their relationship to student achievement and teacher growth. This course will explore the use of formative and summative assessment techniques, as well as norm-referenced and criterion-referenced assessment. You will learn how to design valid assessments for specific instructional objectives within a content area. Additionally, you will examine methods for using assessment data to improve instruction, student achievement, and teacher's professional self-reflection. You will also learn how to analyze, interpret, and report the results of standardized achievement tests to students, parents, and other stakeholders. The ethical considerations associated with student assessment will be examined.
Quarter Credit Hours: 5 | Prerequisite: None

**ED572: Advanced Action Research**
Action research, unlike traditional research, places action at the center of research, it is the process of systematically evaluating the consequences of educational/organizational decisions and adjusting practice to maximize effectiveness. Practitioners use action research to answer questions about their organizations, schools, and classrooms. In this course you will prepare an action research report that reflects attention to a broad range of standardized achievement tests to students, and classrooms. You will also synthesize action research results, use findings as a basis for evidence-based decision making, and reflect on the impact these decisions may have on your practice.
Quarter Credit Hours: 5 | Prerequisite: None

**ED581: Secondary Classroom Management**
This course focuses on training teachers to organize their secondary classrooms to maximize the amount of time students are actively engaged in learning. You will learn how to effectively create classroom procedures to maximize instructional on-task time and minimize disruptions, as well as how to create a fair, easy-to-follow, and practical discipline management system including classrooms rules, consequences, and rewards. Coursework will include practical and reflective components, and will culminate with the design of a personal Classroom Management Action Plan, which could be easily implemented in your future classroom.
Quarter Credit Hours: 4 | Prerequisite: None

**ER502: Leadership and Management in Education**
This course examines leadership and management in education in the context of issues and constraints that educational leaders routinely face. The content of the course will inform decision making that influences practice and the effects that decision making has on leaders, teachers, and students. You will review research on leading change in schools and practice and the effects that decision making has on leaders, teachers, and students. You will review case studies about schools that made significant improvements under effective leadership.
Quarter Credit Hours: 5 | Prerequisite: None

**ER504: Financial Issues of Education**
This course will examine the financial aspects of education, including funding sources as well as the principles regarding the use of such funds. You will examine financial pressures facing today's schools and ascertain ways schools are meeting daily demands to provide a quality education. The role of federal and state lawmakers in funding decisions will be explored as well the issues of state taxes and the ongoing debate about school vouchers, tax credits, church-state issues, and charter schools. You will also examine how to administer school resources including funding in the most appropriate and beneficial way.
Quarter Credit Hours: 4 | Prerequisite: None

**ER506: Legal Issues in Education**
You will examine the interrelationship of law and education policy regarding the day-to-day operation of an educational institution. Topics include the school and legal environment, teacher and student rights, student discipline, program management, and current events regarding the law and education. You will also analyze resources designed to help educators navigate legal issues.
Quarter Credit Hours: 4 | Prerequisite: None

**GB500: Business Perspectives**
This course is the cornerstone experience for the MBA student. Students will analyze the fundamental processes that comprise a business system, building a conceptual understanding of how businesses prosper. Students will examine business functions, resources, and processes in order to appreciate their synergy and interrelatedness. Students will apply methodical approaches to evaluate choices in complex business situations. Finally, students will assess and plan to develop their own capability relative to business leadership.
Quarter Credit Hours: 4 | Prerequisite: GB512 and GB513 for traditional MBA students; none for ExcelTrack MBA students

**GB512: Business Communications**
Business Communications focuses on effective communication strategies for various stakeholders using oral and written formats for different purposes, including one-on-one communication and engagement with larger audiences.
Quarter Credit Hours: 4 | Prerequisite: None

**GB512M1: Prepare Documents**
Prepare documents using industry conventions and Standard English mechanics.
Quarter Credit Hours: 1 | Prerequisite: None

**GB512M2: Apply Cultural Literacy**
Apply cultural literacy in professional environments.
Quarter Credit Hours: 1 | Prerequisite: None
GB512M3: Analyze Business Problems
Analyze business problems using research.
Quarter Credit Hours: 1 | Prerequisite: None

GB512M4: Create Business Presentations
Create presentations that achieve a defined business purpose.
Quarter Credit Hours: 1 | Prerequisite: None

GB513: Business Analytics
This course provides an analytical foundation for MBA students. You will learn to adopt a quantitative approach to problem solving, while becoming familiar with the analytical context in which business decisions are made. Analytics is the extensive use of data, statistical and quantitative analysis, explanatory and predictive models, and fact-based management to drive decisions and actions. Topics covered will include a review of basic algebra, mathematical functions, mean and standard deviation calculations, histograms, pie charts and line plots, distributions, sampling, and the basics of hypothesis testing and regression analysis. Microsoft Excel will be used extensively in the course.
Quarter Credit Hours: 4 | Prerequisite: None

GB513M1: Charting Business Situations
Illustrate business situations through graphs and tables.
Quarter Credit Hours: 1 | Prerequisite: None

GB513M2: Analyzing Business Problems With Hypothesis Testing
Apply hypothesis testing and probability analysis to solve business problems.
Quarter Credit Hours: 1 | Prerequisite: None

GB513M3: Predicting Business Outcomes With Quantitative Methods
Predict business results by using quantitative methods.
Quarter Credit Hours: 1 | Prerequisite: None

GB513M4: Presenting Solutions Through Statistical Analysis
Evaluate real-world situations and present solutions using statistical methods.
Quarter Credit Hours: 1 | Prerequisite: None

GB518: Financial Accounting Principles and Analysis
This course covers the basics of how accounting systems are used to assess economic events and produce financial statements for internal and external users. The course also delves into the analysis, synthesis, and evaluation of accounting information and how to use accounting information for strategic decision making.
Quarter Credit Hours: 4 | Prerequisite: GB512 and GB513

GB518M1: Assess Accounting Information and Systems
Assess accounting information and systems in business environments.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB518M2: Business Strategies and Decision-Making
Integrate accounting information into the development of business strategies, decision-making, and management processes.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB518M3: Ethical Behavior in Business Environments
Appraise ethical principles of accounting in diverse business environments.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB518M4: Evaluate Global Accounting Interconnectedness
Evaluate global interconnectedness as it applies to accounting.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB519: Measurement and Decision Making
This course will provide you with the foundations of measurement and decision making in organizations. You will examine the role of accounting and operating information in directing the activities of organizations. You will assess the importance of various types of information in planning and controlling activities and making effective decisions. You will also analyze and evaluate situations using a wide variety of decision-making approaches and techniques.
Quarter Credit Hours: 4 | Prerequisite: GB512 and GB513

GB519M1: Decision-Making Techniques in Business
Assess decision-making approaches and techniques in business situations.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB519M2: Leadership Approaches to Decision-Making
Evaluate leadership approaches to heuristics and biases in the process of decision-making.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB519M3: Global Interconnected Management Decision-Making
Examine global interconnectedness as it applies to managerial accounting and decision-making.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB519M4: Managerial Accounting Principles and Practices
Evaluate operational results using managerial accounting principles and practices.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB520: Strategic Human Resource Management
You will examine human resource management from a strategic perspective. You will analyze theories and practices in terms of organizational effectiveness when competing in a global business environment. You will investigate ongoing operational human resource issues such as compensation, organizational development, benefits, recruitment, training, and leading employees to high performance. Current issues that challenge human resource practitioners will be explored such as downsizing, implied contracts between employer and employee, managing knowledge workers, and the issues of the changing legal environment.
Quarter Credit Hours: 4 | Prerequisite: GB512

GB520M1: Strategic Management and the HRM Fit
Evaluate the value of human resources management in the organization system.
Quarter Credit Hours: 1 | Prerequisite: GB512

GB520M2: SHRM, HR Planning, and Work Systems Design
Evaluate human resource systems for how well they support organizational strategic goals.
Quarter Credit Hours: 1 | Prerequisite: GB512

GB520M3: Preparation for Performance and Rewards
Analyze human resource considerations in business decision-making.
Quarter Credit Hours: 1 | Prerequisite: GB512

GB520M4: Managing SHRM in a Global Economy
Assess global human resource initiatives relative to social and ethical values.
Quarter Credit Hours: 1 | Prerequisite: GB512
GB530: Marketing Management
This course provides an analysis and evaluation of the theories and practices for effectively managing the relationships between customers and providers of goods, services, and ideas. Students will, in three segments, analyze and evaluate theories related to an understanding of the marketplace; an understanding of the relationship between the marketplace and marketing functions, such as pricing, promotion, distribution, and products; and strategy formation within the marketing function as it relates to overall business strategies.
Quarter Credit Hours: 4 | Prerequisite: GB519

GB530M1: Assess Marketing Opportunities
Assess specific marketing opportunities.
Quarter Credit Hours: 1 | Prerequisite: GB519

GB530M2: Segment and Target Markets
Evaluate methods for market segmentation, targeting, and positioning.
Quarter Credit Hours: 1 | Prerequisite: GB519

GB530M3: Develop Marketing Plans
Develop strategic marketing plans.
Quarter Credit Hours: 1 | Prerequisite: GB519

GB530M4: Cultural Literacy Application
Apply cultural literacy in personal and professional environments.
Quarter Credit Hours: 1 | Prerequisite: GB519

GB531: Advertising
This course provides an analysis and evaluation of advertising in the twenty-first century. You will examine and assess the linkages between traditional and non-traditional advertising, integrated marketing communications, and branding strategy. You will investigate media methods and strategy, and synthesize effective creation and implementation strategies.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB534: Consumer Behavior
This course provides you with an understanding of the role of consumer behavior processes and concepts as related to designing marketing strategy. You will learn the nomenclature commonly used by marketers to describe the application of consumer behavior knowledge. You will learn why understanding situational influences is integral to marketing strategy formulation. You will examine the consumer decision process, a process foundational to the study of consumer behavior. You will consider external influences, including the significance of word-of-mouth marketing and the role of opinion leaders as related to consumer purchase decisions. Additionally, you will study how internal influences, such as perception, learning, memory, motives, personality, emotions, and attitudes, combine with external influences to define a consumer’s self-concept and lifestyle. By understanding an individual’s desired lifestyle, a marketer can design marketing strategy which aligns with expected consumption behaviors.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB540: Economics for Global Decision Makers
This course covers microeconomic and macroeconomic principles with an emphasis on decision making and strategic applications. Microeconomic topics include scarcity and resource allocation, supply and demand, market imperfection and government failures, elasticity and efficiency, utility maximization, profit maximization, market and cost structures, economic systems, labor markets, and entrepreneurship. Macroeconomic topics include national income accounting and macroeconomic indicators, business cycles, exchange rates, money and banking, economic growth, national debt, fiscal policy, monetary policy, and international trade.
Quarter Credit Hours: 4 | Prerequisite: None

GB540M1: Ethical Issues in Economics
Evaluate ethical issues in economics.
Quarter Credit Hours: 1 | Prerequisite: None

GB540M2: Examine Microeconomic Tools
Examine microeconomic tools for purposes of problem solving, analysis, and decision-making.
Quarter Credit Hours: 1 | Prerequisite: None

GB540M3: Economic Decision-Making and Economic Growth
Analyze the relationship between knowledge-based economic decision-making and economic growth.
Quarter Credit Hours: 1 | Prerequisite: None

GB540M4: Regional, National, and Global Economic Behavior
Integrate concepts of regional, national, and global economic behavior with macroeconomic theory.
Quarter Credit Hours: 1 | Prerequisite: None
GB541: Employment Law
We depend upon the law as well as ethics and common sense to help us make good decisions about issues surrounding employment that are routinely decided in workplaces every day. These issues can have devastating financial and productivity consequences if mishandled by the employer. Yet it seems as if few employers or their managers are equipped to handle them well. Employment law helps to regulate the workplace environment by protecting employees from discrimination and harassment, and providing a safer, fairer workplace where the rules provide for certain rights and responsibilities for both employees and employers alike. Those who choose to work in the business arena must understand basic legal concepts, plus have working knowledge of regulatory and compliance issues in order to effectively manage a business. In this course, students will analyze and evaluate legal concepts and learn to identify potentially troublesome employment-related legal and ethical issues in order to avoid liability as well as to develop an understanding of how to manage employees to maximize productivity.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB542: Training and Development
You will develop expertise in core training and development competencies. The course will focus on needs assessment, instructional design, training delivery, learning technologies, evaluating learning impact, coaching, and performance improvement. You will identify an organization that will be used as an organizational context for a course-long project. An onboarding employee-orientation program will be developed for this organization with weekly deliverables that apply the concepts addressed in that unit. You will learn and implement needs assessment, instructional design, training delivery, program implementation, and evaluation of learning impact. Special emphasis will be given to career development with the development of a personal career plan implementing course career development concepts.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB545: Strategic Reward Systems
This course examines how an organization can leverage their reward systems to sustain, motivate, and retain its desired workforce to help achieve business objectives. The course focuses on the complex variety of pay structures within an organization and the relationship of those pay structures to organizational performance. Students will be exposed to major reward issues in the context of current theory, research, and real-business practices.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB546: Recruitment and Selection
This course provides a solid foundation in the fundamentals of attracting, hiring, and assessing talent. It takes a closer look at the “war for talent” in the competitive marketplace today and provides the impetus for more proactive and timely recruitment practices, effective and legally conscious selection methods, and valid assessment techniques. This course highlights the importance of refining talent-acquisition strategies as organizations and HR practitioners seek to improve the pipeline of new hire and job promotion candidates. By the end of the course, students will be familiar with multiple recruitment, selection, and assessment models and will synthesize these approaches from a talent management perspective.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GB550: Financial Management
This course provides an analysis and evaluation of the roles and functions of corporate financial managers as they relate to the effective managing of a business. Students will apply and evaluate methods and tools for planning, forecasting, managing, and improving an organization's financial performance. Topics include asset valuation, risk and return, capital budgeting, international financial markets, risk analysis, and effective use of capital.
Quarter Credit Hours: 4 | Prerequisite: GB540

Evaluate the impact of financial management practices on organizational decision-making.
Quarter Credit Hours: 1 | Prerequisite: GB540

GB550M2: Value of a Firm
Calculate the value of a firm through the use of discounted cash flow analysis.
Quarter Credit Hours: 1 | Prerequisite: GB540

GB550M3: Capital Budgeting
Assess the value of proposed investment projects.
Quarter Credit Hours: 1 | Prerequisite: GB540

GB550M4: Capital Decisions
Assess the impact of a firm's financing decisions on its capital structure and shareholder distribution policy.
Quarter Credit Hours: 1 | Prerequisite: GB540

GB560: Designing, Improving, and Implementing Processes
This course will provide you with the skills and theories required to develop, improve, and manage business processes. The focus is on the impact of those activities in the organization that cut across functional and organizational boundaries, with a concentration on performance and impact. You will apply process management, project management, and change management tools and techniques to create processes and implement continuous process improvement.
Quarter Credit Hours: 4 | Prerequisite: GB512 and GB513

GB560M1: Business Process Optimization
Improve the impact of business processes on organizational performance.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB560M2: Project Management Concepts
Apply project management methods to achieve a process change.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB560M3: Executing the Business Process Improvement Plan
Build execution into a change management plan.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB560M4: Change Management Planning and Evaluation
Evaluate change management plans.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB570: Managing the Value Chain
This course provides you with an understanding of the dynamics of managing a globally integrated value chain. You will learn the components which comprise a value chain, and why the value chain’s design focuses on competitive advantage. You will examine the role of corporate social responsibility in value chain management. Additionally, you will evaluate enablers that drive successful value chain management.
Quarter Credit Hours: 4 | Prerequisite: GB518, GB520, GB530, GB550, and GB560
GB570M1: Competitive Advantage and the Value Chain
Analyze how elements of the value chain interact to create competitive advantage.
Quarter Credit Hours: 1 | Prerequisite: GB518, GB520, GB530, GB550, and GB560

GB570M2: Corporate Social Responsibility and the Value Chain
Examine the role of corporate social responsibility in value chain management.
Quarter Credit Hours: 1 | Prerequisite: GB518, GB520, GB530, GB550, and GB560

GB570M3: Globalization and the Value Chain
Investigate the impact of globalization on the value chain.
Quarter Credit Hours: 1 | Prerequisite: GB518, GB520, GB530, GB550, and GB560

GB570M4: Value Chain Enablers
Evaluate enablers of effective value chain management.
Quarter Credit Hours: 1 | Prerequisite: GB518, GB520, GB530, GB550, and GB560

GB580: Strategic Management
In this course, you will explore factors that contribute to long-term business success. You will create a strategic plan for a business by applying strategic management methods, including environmental scanning, competitive analysis, and organization assessment. You will examine the leadership skills required to formulate, implement, and evaluate business strategy. Strategic decisions will integrate ethical, social, and global considerations.
Quarter Credit Hours: 4 | Prerequisite: GB570

GB580M1: Integrated Vision
Defend a vision for a company that will provide the road map for all the company's endeavors.
Quarter Credit Hours: 1 | Prerequisite: GB570

GB580M2: Integrated Goals
Construct goals for a company, using all its resources, that are in line with its vision.
Quarter Credit Hours: 1 | Prerequisite: GB570

GB580M3: Balanced Priorities
 Debate the appropriate balance between profit and people that will achieve alignment of a company's vision and goals.
Quarter Credit Hours: 1 | Prerequisite: GB570

GB580M4: Leadership Principles
Develop an overarching leadership approach to achieve flow.
Quarter Credit Hours: 1 | Prerequisite: GB570

GB590: Ethics in Business and Society
The purpose of this course is to build ethical leadership skills by providing an analysis of orientations and models for ethical decision making with an emphasis on application to current issues in today's global business and society. You will have the opportunity to reflect on your own values and ethos and analyze models of ethical leadership and moral principles to which you can commit and apply within your profession.
Quarter Credit Hours: 4 | Prerequisite: GB512 and GB513

GB590M1: Consequentialist Ethical Theories
Synthesize consequentialism (results) theories within business conflicts of interest.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB590M2: Deontological Ethical Theories
Evaluate deontology (responsibility) theories within discrimination and workplace issues.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB590M3: Justice and Social Contract Ethical Theories
Appraise vendor/customer relationships using justice and social contract (relationship) theories.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB590M4: Decision Models and Corporate Social Responsibility
Critique ethical decision-making within the context of corporate social responsibility.
Quarter Credit Hours: 1 | Prerequisite: GB512 and GB513

GB600: Leadership Strategies for a Changing World
This course introduces you to the nature and purpose of leadership in organizations. You will evaluate various leadership approaches and methodologies in terms of organizational effectiveness and efficiency in dynamic corporate environments. In addition, you will investigate ethics and social responsibility, diversity, and team management. You will apply emotional intelligence in self-awareness, personal development, and communication.
Quarter Credit Hours: 4 | Prerequisite: None

GB600M1: Leadership for Maximum Organizational Performance
Explain the leadership necessary to accomplish business goals and maximize organizational performance.
Quarter Credit Hours: 1 | Prerequisite: None

GB600M2: Leadership for Global Interconnectedness
Practice global interconnectedness as it applies to your field of study.
Quarter Credit Hours: 1 | Prerequisite: None

GB600M3: Leading Teams to Achieve Business Outcomes
Propose a team approach to achieve long-term business outcomes.
Quarter Credit Hours: 1 | Prerequisite: None

GB600M4: Leadership for Organizational Effectiveness
Analyze the influence of leadership on organizational effectiveness.
Quarter Credit Hours: 1 | Prerequisite: None

GB601: MBA Capstone
This course provides the culmination for the Master of Business Administration (MBA) program enabling you to demonstrate leadership competencies and apply your knowledge of business systems. Through individual research, team assignments, and completion of a business simulation, you will apply your problem-solving and analytical skills in dynamic environments to develop a business plan for an international venture. You will evaluate global business problems, integrating ethical considerations for a response that considers multiple stakeholders. You will continue to plan for your post-MBA professional development by working with Career Services and seeking support from your classmates.
Quarter Credit Hours: 4 | Prerequisite: All core MBA program courses; must be taken in final term

Graduate Finance (GF)

GF500: Financial Institutions and Markets
This course focuses on the workings of the U.S. and world financial markets and institutions. It spans interest rate determination, federal policy, and management and policies of commercial banks.
Quarter Credit Hours: 4 | Prerequisite: None
GF510: Risk Analysis and Management
This course focuses on the financial instruments used for financial risk management, including forwards, futures, options, and swaps. An emphasis is placed on the identification of financial risks and designing an optimal risk management program.
Quarter Credit Hours: 4 | Prerequisite: GF500

GF520: Corporate Finance
This course is designed to provide a framework for understanding and analyzing the asset, liability, and capital structure of corporations. Students will examine valuation and capital budgeting techniques and risk evaluation, and build a strong understanding of how and why corporations make specific financial decisions.
Quarter Credit Hours: 4 | Prerequisite: GF510

GF530: Financial Statement Analysis
In this course, students will analyze and utilize financial statements and valuation models to assess the value of a firm. The identification of reliable estimates of fundamental corporate earning power and earning risks and valuation is a focus of the course.
Quarter Credit Hours: 4 | Prerequisite: GF520

GF540: Investment and Securities Analysis
In this course, you will examine the principles, theories, and methods of investing. Topics include common stocks, bonds, options, mutual funds, convertibles, and warrants.
Quarter Credit Hours: 4 | Prerequisite: GF530

GF550: Retirement Planning
This course explores retirement planning and both qualified and nonqualified retirement plans. Students will evaluate the provisions and rules associated with various plans and governmental regulations pertaining to retirement benefits. Topics include retirement needs analysis, compensation plans, and retirement plan provisions. The course follows the Certified Financial Planner(R) retirement portion of the exam learning outcomes.
Quarter Credit Hours: 4 | Prerequisite: GF540

GF560: Fixed-Income and Futures Investing
This course explores the structure, uses, and strategies associated with financial futures markets. Valuation, hedging, speculative activity, and other futures-related risk management issues are covered. The varieties of fixed-income securities and their default risk are also examined, in addition to the valuation of fixed-income securities and their use in investment and risk management.
Quarter Credit Hours: 4 | Prerequisite: GF540

GF570: Portfolio Management
This course blends portfolio theory with practical issues that students will encounter in their careers as financial professionals. Topics include identifying investor objectives and constraints, recognizing risk and return characteristics of investment vehicles, developing strategic asset allocations among equity, fixed-income, and risk-free assets, and utilizing derivative securities to manage portfolio risk and maximize portfolio returns. Also covered is the evaluation of portfolio and manager performance relative to investment objectives and appropriate benchmarks.
Quarter Credit Hours: 4 | Prerequisite: GF540

GF580: Ethics for Financial Professionals
Using the CFA Institute Code and Standards and Global Investment Performance Standards (GIPS) as a guide, this course introduces ethical standards and practices applicable to financial professionals. You will investigate past financial scandals as well as ethical problems encountered in today's financial and corporate worlds.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF581: Financial Strategies for a Global Environment
This course focuses on the financial strategies used in a global environment. The relationship between international accounting and global business and investment strategies are discussed. Topics include recent developments in financial strategy, international trade, and economic decision making.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF582: Statistical Methods for Decision Making
This course covers the theory and application of statistics for decision making when solving problems in logistics, accounting, marketing, management, and financial business problems. Topics include regression analysis and optimization modeling. You will perform statistical analyses to offer solutions to financial-related problems and issues.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF590: Personal Financial Planning
This course provides an in-depth overview of personal financial planning. Students will learn how to prepare personal financial statements. Topics include time value of money, cash flow and debt management, education planning, risk management, retirement planning, financial planning ethics, and an overview of practice management concepts.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF591: Individual Insurance Planning
This course focuses on estate planning and the efficient conservation and transfer of wealth, consistent with the client's goals. You will examine the legal, tax, financial, and nonfinancial aspects of estate planning. Topics include trusts, wills, probate, advanced directives, charitable giving, wealth transfers, and related taxes.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF592: Income Tax Planning and Strategies
This course covers income tax planning and strategies used to formulate financial decisions. You will explore the impact of taxes on family financial decisions. Topics include tax strategies and economic and management principles.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

GF593: Estate Planning
This course focuses on estate planning and the efficient conservation and transfer of wealth, consistent with the client's goals. You will examine the legal, tax, financial, and nonfinancial aspects of estate planning. Topics include trusts, wills, probate, advanced directives, charitable giving, wealth transfers, and related taxes.
Quarter Credit Hours: 4 | Prerequisite: Must be taken in final term or have approval of the Dean

GF599: Graduate Capstone in Finance
This capstone course builds on the concepts of all the courses taken within the Master of Science in Finance and provides students with an opportunity to integrate their previous coursework in a meaningful review of their learning and to assess their level of mastery of the stated outcomes of their degree program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean
Strategies for managing enduring change are evaluated. High performance in today’s dynamic and global marketplace. An organization is viewed as a total system that can be managed to achieve execution of business strategies to achieve a competitive advantage. This course applies a systems approach to examining the design and execution of business strategies.

**GM504: Organizational Excellence and Change**
This course applies a systems approach to examining the design and execution of business strategies. It emphasizes the importance of understanding the dynamics of organizational performance and the role of the manager in facilitating change. It covers the principles of strategic planning, organizational design, and change management. Students will learn how to analyze and manage organizational systems to enhance performance and sustainability.

Quarter Credit Hours: 4 | Prerequisite: GM502

**GM505: Action Research and Consulting Skills**
This course focuses on action research and the development of critical skills required not only for consultants, but also for any manager desiring to strengthen his or her interpersonal effectiveness as a successful change agent. An introduction to the consulting process, and the consulting skills associated with entry, contracting, meeting management, defining issues and gathering data, diagnosing problems, formulating solutions, and creating and implementing action plans will also be examined.

Quarter Credit Hours: 4 | Prerequisite: GM504

**GM506: Strategic Financial Analysis**
The purpose of this course is to facilitate the non-financial manager’s ability to develop a framework for understanding a company’s true value and financial performance. The course will equip you with the skills necessary to communicate with peers in the accomplishment of shared objectives. It will teach you how to interpret financial statements and use that information in the formulation and implementation of business strategies.

Quarter Credit Hours: 4 | Prerequisite: GM505

**GM507: Foundations of Organization Development**
This course provides an overview of the field of organization development, while offering an opportunity for students to apply organizational development principles and best practices, emphasizing intervention theory, to current business problems. The organizational development strategies are designed to address rapid changes and ethical challenges.

Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

**GM508: Mentoring and Coaching**
This course introduces you to the nature and purpose of coaching and mentoring in organizations. It will cover fundamental principles and apply tools and techniques to develop your skills as a coach and mentor. The course uses scenario analysis to provide you with opportunities to identify and evaluate the effect of coaching and mentoring in the work environment.

Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses

**GM509: Strategic Management**
This course examines the principles of strategic management and includes an exploration of the four factors development model that makes up one of the most effective leadership styles. The course is designed to help managers understand how to improve organizational effectiveness. Through self-analysis, you will have the opportunity to develop your transformational leadership potential regardless of your career stage.

Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses
GM591: Strategic Project Selection and Initiation
This course covers project management from a strategic perspective. The course emphasizes the decision-making process used by leaders to launch projects that are aligned with the mission and vision of the organization. It stresses the techniques used by the project team to optimize the project selection process, such as return on investment (ROI), payback period, internal rate of return (IRR), and net present value (NPV). Further, this course examines the impact of various project management tools and techniques on time, cost, scope, quality, risk, customer satisfaction, and resources.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses or enrollment in Graduate Certificate in Project Management program

GM592: Project Planning and the Project Plan
Topics in this course include: setting project goals and objectives; conducting feasibility studies; selecting management approaches; preparing a project plan; establishing measurement tools; and executing control within the project for optimal performance. Additional instruction includes strategies for effective resource acquisition, management, and performance reporting, with special attention on workforce globalization, ethics/legal issues, outsourcing, and conflict management in diverse environments. This course also includes guidance on alternate methods for project planning, such as agile and extreme approaches for complex and obscure projects.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses or enrollment in Graduate Certificate in Project Management program and GM591

GM593: Project Execution With Monitoring and Control
This course provides an analysis of the principles, tools, and techniques for the execution, monitoring, and controlling of project performance, specifically schedule, cost, and scope. You will learn the tools, techniques, and software needed to establish a project baseline and control the impact of changes to schedule and cost. Topics include network diagrams, estimating time and resources, creating the project baseline, controlling the baseline, crashing the network, optimization and statistical control tools. You will gain an understanding of the ethical dimensions of project management, an ability to differentiate between ethics and legality as they pertain to projects, and a recognition of the function of organizational codes of conduct relative to projects. Finally, you will learn the professional responsibilities of project managers.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses or enrollment in Graduate Certificate in Project Management program and GM592

GM594: Project Closing, Ethics, and Professional Responsibilities
This course provides an in-depth understanding of the final phase of the project life cycle, the various ethical dimensions of projects, and the professional responsibilities of project managers. Closing phase activities explored in the course include final project accounting, closing procurements, and capturing lessons learned, among others. You will gain an understanding of the ethical dimensions of project management, an ability to differentiate between ethics and legality as they pertain to projects, and a recognition of the function of organizational codes of conduct relative to projects. Finally, you will learn the professional responsibilities of project managers.
Quarter Credit Hours: 4 | Prerequisite: Completion of all core courses or enrollment in Graduate Certificate in Project Management program and GM593

GM599: Applied Research Project
This course serves as the capstone to the Master of Science in Management and Leadership program, which allows you to integrate theories with practical application. This course utilizes the conceptual foundations and skills acquired in earlier core and specialization courses as the basis for an in-depth examination of a significant organizational problem of special interest to you. You will utilize a research methodology to identify a problem and design an applied research project to advance plausible solutions.
Quarter Credit Hours: 4 | Prerequisite: Capstone must be taken in final term or have approval of the Dean

Health Care Administration (HA)

HA510: Organizational Development for Health Care
This course explores organizational behavior, theory, and development as they apply to the health care industry. Topics include, but are not limited to, classic and modern theory, individual behavior and motivation, group dynamics, conflict management, decision making, culture values, and organizational dysfunction. Physician leadership development and change management are also explored.
Quarter Credit Hours: 4 | Prerequisite: None

HA515: Leadership in Health Care
This course explores organizational theory and behavior essential for successful leadership and management in the health care industry. Emphasis will be placed on communication techniques, self-analysis, and strategies for best practices in order to effectively implement key leadership and management concepts in dynamic health care environments. Key values that guide a leader's personal and professional behavior and influence overall effectiveness will be explored, as well as their impact on overall leadership styles.
Quarter Credit Hours: 4 | Prerequisite: None

HA520: Health Care Financial Management
This course introduces the terminology, theory, concepts and techniques used in the finance functions in health care organizations. Students gain an understanding of the important role of finance in health care organizations and learn various techniques to develop, manage, and control finances. Students interpret financial statements, prepare analyses with cost finding and price setting, and conduct break-even analyses. The course provides students with experience in capital and operating budgets, financial forecasts, and business plan preparation. Students will be expected to expand their utilization of spreadsheet applications.
Quarter Credit Hours: 4 | Prerequisite: None

HA525: Health Law
This course provides analysis of law, the legal system, and current legal problems as they relate to the financing and delivery of health care services. This course covers interrelated legal topics pertinent to health care organizations including contracts, medical malpractice, legal and ethical obligations to provide health care, privileging, medical decision making, tax exemption, antitrust, fraud, and health information management. Students are encouraged to discuss how the law supports or hinders current efforts to improve health care delivery systems.
Quarter Credit Hours: 4 | Prerequisite: None
HA530: Human Resources for Health Care Managers
This course provides an analysis and evaluation of how human resource management is applied in different health care settings. The course focuses on the major elements of human resource management, as well as the ways in which it can be used in the strategic planning of the organization. Students investigate ongoing human resource practices and issues from a health care perspective such as recruitment, contract/agreement, training/education/support, retention, performance evaluation, compensation, legal and regulatory issues, and strategic planning.
Quarter Credit Hours: 4 | Prerequisite: None

HA535: Health Care Statistics
In this course, you will be introduced to the practical applications of descriptive and inferential statistics for the health industry. You will formulate a data procurement plan by analyzing real-world data. Additionally, you will learn how to effectively disseminate published health research data and apply this new knowledge within the field.
Quarter Credit Hours: 4 | Prerequisite: None

HA540: Health Care Operations and Quality Assessment
This course provides an interdisciplinary perspective on operations and quality management in health care, taking into account the disciplines of organizational behavior and health management research. Special attention is given to causal tools and approaches that are fundamental to total quality management and continuous quality improvement.
Quarter Credit Hours: 4 | Prerequisite: None

HA545: Health Policy
This course provides students with an in-depth analysis of health care policy development in the United States of America. Students focus on health care policy formation and evaluation by investigating public policy and politics. Students consider a variety of elements that factor into health policy development such as economics, political science, management, communications, and public health.
Quarter Credit Hours: 4 | Prerequisite: None

HA550: Health Care Law and Ethics
This course offers an overview of morality, ethical standards, and legal issues relevant to health care in the United States. You are introduced to various ethical issues and their potential implications to the provider and the patient. You will analyze various moral, ethical, and legal constructs influencing today's health care environment. Course activities encompass a variety of current topics including government oversight in health care, health care reform, ethical decision-making, negligence, informed consent, malpractice, euthanasia, and more.
Quarter Credit Hours: 4 | Prerequisite: None

HA555: Community Health Assessment
This course provides you with the skills needed to enhance (assess) the health of a community. You will focus on health behaviors, environmental influences, health policy, and economic and health care system issues in health promotion and disease prevention.
Quarter Credit Hours: 4 | Prerequisite: None

HA560: Health Information Management and Assessment
This course provides a comprehensive examination of the principles and practices of the management of health information. The course covers three principal areas of health information management: Health Information Portability and Accountability Act (HIPAA), electronic health information management (e-HIM), and informatics.
Quarter Credit Hours: 4 | Prerequisite: None

HA570: Health Care Ethics
This course provides an examination of both the theory and the principles of ethics within the health care industry. The course covers national standards for the protection of individual's health information as applied to health plans, health care clearinghouses, and health care providers. Students also learn other health industry regulations that protect employees, patients, and providers. The integration of ethics as the foundation for long-term as well as day-to-day operations of an entity is emphasized.
Quarter Credit Hours: 4 | Prerequisite: None

HA575: Health Care Marketing
This course provides an analysis and evaluation of the principles and concepts of marketing as they apply to health care organizations. The course covers essential elements of marketing as well as direct applications of marketing tools and strategies in the dynamic health care environment.
Quarter Credit Hours: 4 | Prerequisite: None

HA599: Master's Capstone in Health Care Administration
The capstone course is the culminating experience for the Master of Health Care Administration. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired through their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program in health care administration.
Quarter Credit Hours: 4 | Prerequisite: Last term

Health Education (HD)

HD510: Current Health Issues for Health Educators
In this survey course, students study specific critical health topics including specific health conditions, disease prevention, older adults, fitness, complementary and alternative medicine, and more. Students will evaluate current health research and publications and relate the research to health education programs and interventions. Proven strategies and benefits of health education are emphasized.
Quarter Credit Hours: 4 | Prerequisite: None

HD599: Master's Capstone in Health Education
This capstone course is the culminating experience for the Master of Science in Health Education. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired throughout the coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program in health education.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

HD625: Health Education Design, Implementation, and Administration
This course acquaints students with the components and essential design elements of comprehensive health education programming. Utilizing the seven areas of responsibilities for the health education specialist, students create programs for community, school, and private settings, learning to identify key constituents and the diversity of funding sources, both public and private. Instruments for measuring outcomes are analyzed for both short- and long-term programs, as well as the essential administrative tasks, functions, and responsibilities required for successful results by the health educator.
Quarter Credit Hours: 4 | Prerequisite: None
Hi501: Health Informatics
Health informatics deals with the resources, devices, and methods required to optimize the acquisition, storage, retrieval, and use of information in health and biomedicine. This course introduces the history and development of health informatics. It focuses on such issues as the structure, function, and transfer of information, sociotechnical aspects of health computing, and human-computer interaction. Students will also explore medical decision making, natural language processing, and knowledge discovery in the clinical setting.
Quarter Credit Hours: 4 | Prerequisite: None

Hi510: Health Information Systems
This course is concerned with such issues as information systems analysis, design, implementation, and management. You will explore health IT standards, health information exchanges, and systems thinking and theory as well as the use of artificial intelligence in health information systems. This course also covers the evaluation of processes and systems that ensure compliance with regulatory, governmental, legal, accreditation, and certification requirements for health information technologies.
Quarter Credit Hours: 4 | Prerequisite: None

Hi530: Clinical Terminologies and Medical Vocabularies
This course focuses on the use of health care terminologies, vocabularies, and classification systems. You will identify their appropriate uses and sources, and apply them within health information systems to promote effective communications and data integrity.
Quarter Credit Hours: 4 | Prerequisite: None

Hi540: Project Management of Health Information Systems
This course explores the technical aspects of health information systems management including issues of systems design and development as well as system support and maintenance. Students will analyze and describe necessary steps in the cycle such as identifying and selecting appropriate systems technology and data standards, creating requirements, evaluating security, and accommodating human factors in design and use. Other topics include terminology, functions, and standards as well as the basics of information architecture and systems infrastructure.
Quarter Credit Hours: 4 | Prerequisite: None

Hi550: Organizational Development and Management for Health Information
This course explores organizational behavior, theory, and development as they apply to health information management. Topics include, but are not limited to, performance management plans, strategic forecasting, and public policy.
Quarter Credit Hours: 4 | Prerequisite: None

Hi560: Health Care Data Analytics
This course provides foundational skills and knowledge in health care data analytics that will equip you to contribute more effectively to local data analytics and performance improvement efforts.
Quarter Credit Hours: 4 | Prerequisite: None

Hi570: Legal and Ethical Issues in Health Information
This course covers data security, privacy, and confidentiality of health information as it relates to information technology and management. Topics include risk management, information security, and data validity and integrity. Students will also examine disaster recovery plans for data and service delivery.
Quarter Credit Hours: 4 | Prerequisite: None

Hi580: Information Systems and Technology Management
This course is concerned with such issues as computer networks, database and systems administration, security, and programming. Topics include virtual network applications and storage, system integration tools, principles of data representation, and systems testing and evaluation.
Quarter Credit Hours: 4 | Prerequisite: None

Hi595: Master's Capstone in Health Informatics
The capstone course is the culminating experience for the Master of Health Informatics. This course builds on the concepts of all the courses students have taken within the program of study. The capstone course provides students with the opportunity to integrate and synthesize the knowledge and skills acquired through their coursework in an original comprehensive project, and to assess their level of mastery of the stated outcomes of their degree program in health informatics.
Quarter Credit Hours: 4 | Prerequisite: Last term

Health Science (HS)

Hi520: Essentials of Telehealth
In this course, you will learn the fundamentals and basic requirements for incorporating telehealth into a medical and behavioral health practice. The course will guide you through the law and ethics of telehealth, decisions for selecting technology to support telehealth in a practice, and documentation requirements and reimbursement models through appropriate coding and billing.
Quarter Credit Hours: 5 | Prerequisite: None

Hi530: Telehealth Coordination
This course will help you to understand the roles and responsibilities of a telehealth coordinator while ensuring a high level of quality, safety, and privacy for patients who utilize these services. The course will familiarize you with the roles that this position plays including administrative duties, project management skills, establishing policies and procedures, establishing efficient workflows, educating and supporting clinical and nonclinical staff in their unique roles, and effective marketing of a telehealth program. You will learn how to establish and lead the process of integrating telehealth services into an ambulatory medical practice.
Quarter Credit Hours: 5 | Prerequisite: None

Hi590: Health Sciences Internship
This course provides a practical working experience in a real-world environment. You will arrange an onsite internship working as a professional for a cooperating employer or a virtual internship with a participating organization. Both the onsite internship and virtual internship environments will provide practical, real-world experiences and mentoring from experienced professionals. This experience will help you develop professional competencies that are desirable in the career marketplace.
Quarter Credit Hours: 4 | Prerequisite: Permission from School of Health Sciences Dean and internship directors
Higher Education (HE)

HE510: Foundations of Higher Education
This course presents an overview of the historical development of tertiary educational institutions in the United States and how that has influenced current day higher education. There is a particular focus on the constantly evolving functions of its various sectors (e.g., universities, colleges, and community colleges) through examination and discussion of the evolution of tertiary institutions from their Colonial Era origins to the contemporary social functions, organizational structures, funding, and guiding principles and values of America’s tertiary institutions.
Quarter Credit Hours: 5 | Prerequisite: None

HE511: Departmental and Divisional Leadership
This course provides you with a foundation in leadership theory and practices applicable to academic departments and other divisional units within higher education. This course is designed to help prepare you to successfully function in academic, middle-management positions such as department chair, division chair, assistant dean, dean, and other similar leadership roles.
Quarter Credit Hours: 5 | Prerequisite: None

HE513: Institutional Research and Strategic Planning
In this course, you will explore the role of institutional research and its relationship with other administrative and strategic processes within institutions of higher education. The institutional research profession and common functions of institutional research offices are introduced. You will also examine effective techniques for collecting and reporting data in higher education, and consider how data is used for decision making and strategic planning.
Quarter Credit Hours: 5 | Prerequisite: None

HE515: Educational Program Assessment
This course explores theories and processes of measuring student learning in postsecondary educational settings to evaluate the effectiveness of academic programs. Specifically, this course focuses on involving stakeholders in a culture of assessment, clearly defining learning goals, developing learning assessment plans, and using assessment data to improve teaching and learning.
Quarter Credit Hours: 5 | Prerequisite: None

HE520: Higher Education Laws and Regulations
This course explores the legal environment of postsecondary educational institutions in the United States through an examination of legal structures, principles, and case law. Specifically, this course will focus on the competing interests, rights, and responsibilities of state and federal governments, institutions, faculty, staff, and students in various higher education settings.
Quarter Credit Hours: 5 | Prerequisite: None

HE521: Teaching Adult Learners
This course provides you with the information necessary to comprehend, assess, and evaluate the foundational aspects of andragogy, which includes historical influences, theories and models, contemporary and international perspectives, the use of technology, teaching in a variety of higher education settings, and the development of and reflections on teaching and learning in adulthood.
Quarter Credit Hours: 5 | Prerequisite: None

HE523: Curriculum Design and Implementation
This course presents an overview of various strategies, techniques, and methods to design and implement curricula in postsecondary institutions. The course emphasizes theories and practices of teaching and learning, course development, and a responsive curriculum that is inclusive of diverse learners in higher education settings.
Quarter Credit Hours: 5 | Prerequisite: None

HE525: Student Learning Assessment Methods
This course provides you with an introduction to major theoretical perspectives including the use of valid and reliable evidence to create a culture of assessment. Various approaches to assessing student learning will be discussed. You will be exposed to various methods of assessment and learn how to apply student learning assessment methods within the postsecondary educational environment. You will also create your own student learning assessment plan for a specific course of interest.
Quarter Credit Hours: 5 | Prerequisite: None

HE530: Higher Education Organization and Governance
This course presents an overview of governance structures common to today's higher learning institutions through an exploration of the organizational and administrative paradigms under which they operate.
Quarter Credit Hours: 5 | Prerequisite: None

HE540: Multiculturalism and Diversity in Higher Education
This course explores the educational participation of diverse groups in higher education. You will gain a further understanding of issues regarding race, ethnicity, gender, sexual orientation, class, age, and disability affecting students in colleges and universities, including how these issues impact the curriculum. You will evaluate how institutions address issues of multiculturalism, diversity, and inclusion. You will also evaluate your attitudes, beliefs, and practices about these topics.
Quarter Credit Hours: 5 | Prerequisite: None

HE543: Evaluation of Online Learning Programs
This course explores theories, designs, and processes used to evaluate the effectiveness of higher education online academic programs. You will learn the systems approach of program evaluation with a focus on stakeholder involvement, how to clearly define learning goals, how to develop evaluation frameworks, and how to use assessment data to develop an actionable program evaluation.
Quarter Credit Hours: 5 | Prerequisite: None

HE545: Teaching and Learning Online
This course provides an overview of the technological innovations, pedagogical developments, and strategies for quality online education through an examination of the theory and processes of designing, delivering, and assessing online learning.
Quarter Credit Hours: 5 | Prerequisite: None

HE550: Higher Education Finance
This course focuses on institutional finance and analysis of the factors contributing to institutional productivity. You will examine different approaches to funding higher education, the state appropriations process, accreditation, and federal issues such as financial aid. You will also examine the institutional budget process and different approaches to budgeting, the importance of financial leadership and transparency, the concepts of “reengineering” and Total Quality Management (TQM) as applied in higher education, and the effects of technology on productivity.
Quarter Credit Hours: 5 | Prerequisite: None
HE551: Student Affairs Foundation and Philosophy
This course presents the student affairs profession, including its history, purpose, and student services functional areas. The course will explore student affairs career pathways, supporting professional associations and ethical frameworks. Student development theories, including cognitive and psychosocial, as well as other theories that provide a foundation for the development of a comprehensive student services program will also be studied in the course.
Quarter Credit Hours: 5 | Prerequisite: None

HE553: Current Issues in Student Affairs in Higher Education
In this course, you will examine current issues in higher education in student affairs including affordability and access, student health and wellness, diversity and inclusion, regulation and compliance, crisis management, and other relevant topics. You will also analyze the use of assessments for continuous improvement in student affairs.
Quarter Credit Hours: 5 | Prerequisite: None

HE555: Student Affairs Administration in Ground and Virtual Environments
This course explores the philosophy, purpose, and delivery of student affairs administration in virtual and ground environments. The course examines the range of organizational models used in student affairs administration, as well as the roles of student affairs professionals within these models. Additionally, the course focuses on college student characteristics and explores the student affairs profession's contemporary issues.
Quarter Credit Hours: 5 | Prerequisite: None

HE594: Student Affairs Internship
This course is intended to provide you with the opportunity to apply theory to practice. This mutually acceptable internship agreement between the University's higher education students and an educational institution will offer you the opportunity to gain hands-on experience in your specific area of specialization. This experience assists you in integrating and synthesizing your academic experiences into professional practice. The student affairs internship allows you to complete a 120-hour practicum experience.
Quarter Credit Hours: 5 | Prerequisite: None

Homeland Security and Emergency Management (HM)

HM500: Crisis and Emergency Management Fundamentals
This course will introduce you to the concepts, issues, and problems of crisis and emergency management. Topics explored include: organizing and logistics for response, managing the response organization, managing in a high-stress environment, crisis decision making, crisis communications, liability issues, and resource assessment and allocation. This course will cover the methodology and rationale behind the unified response to a terrorist, weapons of mass destruction (WMD), or disaster incidents, and you will examine these methodologies from the perspective of crisis management and consequence management.
Quarter Credit Hours: 5 | Prerequisite: None

This course is a critical analysis of the Department of Homeland Security (DHS), both the political and organizational factors involved and its structure and administration. Students will explore the evolution of homeland security as a concept, a legal framework, and a redirection of national policies and priorities, including any related issues and challenges with implementation. The DHS will be analyzed in light of the history of the terrorist threat, U.S. responses to terrorism, and fundamental policy legislation and documents, such as national security strategies, homeland security decision directives, the National Response Plan, and National Incident Management System (NIMS).
Quarter Credit Hours: 5 | Prerequisite: None

HM502: Risk, Vulnerability, and Capability Assessment Methods
The course examines the concepts of risk-based planning and risk management. The assessment and management of vulnerability and risk associated with terrorist and other disaster events are examined. Topics explored include: objectives of and methods for vulnerability and risk assessment for natural disasters, technological hazards, and terrorist threats; concepts of risk perception, risk communication, and risk mitigation; and the requirements and methods of critical infrastructure protection from terrorism, technological disasters, and natural disasters. You will examine the question and make decisions regarding, "Who or what should be protected and how?"
Quarter Credit Hours: 5 | Prerequisite: None

HM503: Planning and Operations in Crisis and Emergency Management
This course examines comprehensive strategic planning for crisis and emergency management. The theory and value of strategic planning are explained and students learn how to develop a comprehensive strategic plan.
Quarter Credit Hours: 5 | Prerequisite: None

HM504: Crisis Intervention
This course will review empirically validated approaches to crisis intervention. In addition, you will study the planning process, program development, and training methods for responses to man-made and natural emergencies/disasters. Topics include government and private sector programs, new approaches, and mitigation of issues/events.
Quarter Credit Hours: 5 | Prerequisite: None

HM505: Mitigation and Preparedness Issues for Emergency Management
This course will explore hazard mitigation and its role in disaster management. In addition, you will study the planning process, program development, and training methods for responses to man-made and natural emergencies/disasters. Topics include government and private sector programs, new approaches, and mitigation of issues/events.
Quarter Credit Hours: 5 | Prerequisite: None

HM508: Applied Research Project Capstone
In this course you will experience the art and science of applied research while developing the tools of reflective inquiry and collaborative practice. You will engage in analysis of current issues and challenges to explore and practice applied research methods as a logical extension of professional practice. Integral to this process is the examination of both informal and systematic ways to ask and answer questions. Within this course you will propose your own applied research project.
Quarter Credit Hours: 5 | Prerequisite: Approval of the Dean
HM598A: Applied Research Project Capstone Continuation
Students experience the art and science of applied research while they develop the tools of reflective inquiry and collaborative practice. Students will engage in analysis of current issues and challenges to explore and practice applied research methods as a logical extension of professional practice. Integral to this process is the examination of both informal and systematic ways to ask and answer questions. Students will conduct their own applied research project. Enrollment in this course must be approved by the Dean of the program.
Quarter Credit Hours: 0 | Prerequisite: HM598 and permission from the Dean

Human Services (HN)

HN501: Foundations of Human Services
This course provides a broad overview of the history, purpose, theoretical perspectives, and current trends in human services. This course prepares you for human service leadership and advocacy careers, including the scope of work, duties, and functions of human service professionals. An emphasis is placed on examining social systems, ethics, multiculturalism, and skills related to human service delivery for families, communities, organizations, and social services in diverse practice settings.
Quarter Credit Hours: 5 | Prerequisite: None

HN502: History, Multiculturalism, and Diversity in Human Services
This course explores the historical roots of human services and the need for advocacy and social change. In addition, the awareness of multiculturalism and diversity for human service professionals is emphasized as it relates to social policy and legislation that affects service delivery in a global society.
Quarter Credit Hours: 5 | Prerequisite: None

HN505: Skills and Practice in Human Services
This course provides an overview of the comprehensive application of skills, practice, and strategies in the human service field with a focus on applications related to the needs and services for diverse populations and settings. This includes examining self-awareness in the helping process used to work with individuals, families, and groups. You will apply knowledge to analyze, integrate, and resolve issues within the human service field. You will also explore the ethical standards within the field and examine the strategies needed to develop resources for at-risk populations.
Quarter Credit Hours: 5 | Prerequisite: None

HN510: Professional Ethics and Personal Values
This course provides an overview of integrity in the human services profession. The course offers an introduction to professional ethics and boundaries, discussing the framework for applying these principles in a professional setting. You will explore personal and professional values and attitudes and the impact on ethical decision-making, as well as applying the knowledge to a variety of real-world situations. You will also evaluate legal and regulatory implications within the field, as well as assess risk management strategies in the human services profession.
Quarter Credit Hours: 5 | Prerequisite: None

HN520: Family Resilience Across the Life Span
This course provides an overview of the theory and skills needed to be able to work with family and community services. You will focus on skills needed to provide direct services to individuals, families, and groups. You will delve into family theory, systems theory, and resiliency theory in order to explore approaches to case management, and individual and group counseling. Emphasis will be placed on helping students to choose the least intrusive interventions in the least restrictive environment.
Quarter Credit Hours: 5 | Prerequisite: None

HN521: Developing and Delivering Family Services
This course provides a broad overview of the history, purpose, theoretical topics related to the development and administration of human service programs. Skills needed to effectively develop and administer programs in the field of human services will be discussed. You will learn the tenets of program planning, implementation, and evaluation. You will learn the tools of reflective inquiry and collaborative practice. Students will conduct their own applied research project. Enrollment in this course must be approved by the Dean of the program.
Quarter Credit Hours: 0 | Prerequisite: HM598 and permission from the Dean

HN530: Research, Grant Writing, and Funding
This course provides an understanding of the basic components of writing a grant proposal, including how to write an effective executive summary, needs statement, and accurate budget. An emphasis is placed on how to locate resources necessary to write a grant proposal and secure funding. The role of program planning and design as well as the necessity of performing a comprehensive community-needs assessment is examined. The different methods of program evaluation, including quantitative and qualitative, are also explored.
Quarter Credit Hours: 5 | Prerequisite: None

HN531: Program Development and Administration
This course provides an overview of the conceptual and theoretical topics related to the development and administration of human service programs. Skills needed to effectively develop and administer programs in the field of human services will be discussed. You will learn the tenets of program planning, implementation, and evaluation.
Quarter Credit Hours: 5 | Prerequisite: None

HN532: Organizational Nonprofit Management
This course provides an overview of the theory and skills needed to manage nonprofit organizations. You will analyze the history and theoretical foundations of organizational structure, the theories of leadership, and the role of leaders in effectively governing nonprofit organizations. You will evaluate the role of organizational and strategic planning.
Quarter Credit Hours: 5 | Prerequisite: None
Information Systems and Technology (IN/IT)

IN515: AWS Academy Cloud Foundations
Amazon Web Services (AWS) Academy Cloud Foundations is intended to help you seek an overall understanding of cloud computing concepts, independent of specific technical roles. It provides a detailed overview of cloud concepts, AWS core services, security, architecture, pricing, and support.
Quarter Credit Hours: 4 | Prerequisite: None

IN516: AWS Academy Cloud Architecting
Amazon Web Services (AWS) Academy Cloud Architecting covers the fundamentals of building information technology (IT) infrastructure on AWS. The course is designed to teach solutions architects how to optimize their use of the AWS Cloud by understanding AWS services and how they fit into cloud-based solutions. Although architectural solutions can differ depending on the industry, type of application, and size of the business, this course emphasizes best practices for the AWS Cloud that apply to all of them. It also recommends various design patterns to help you think through the process of architecting optimal IT solutions on AWS. Throughout the course, you will explore case studies that showcase how some AWS customers have designed their infrastructures and the strategies and services that they have implemented. Finally, this course provides opportunities for you to build a variety of infrastructures through a guided, hands-on approach.
Quarter Credit Hours: 4 | Prerequisite: None

IN517: AWS Academy Cloud Developing
Amazon Web Services (AWS) Academy Cloud Developing is designed to help you gain technical expertise in development using cloud technologies and prepare you to take the AWS Certified Developer - Associate exam. The curriculum is delivered through instructor-led classes, knowledge assessments, and hands-on labs. You will also have access to course manuals, online knowledge assessments, a free practice certification exam, and a discount voucher for the certification exam. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 4 | Prerequisite: None

IN518: AWS Academy Data Analytics Lab
Amazon Web Services (AWS) Academy Data Analytics is a series of lab exercises that teach you how to conduct big data analysis with practical, real-world examples. You will learn how to analyze extremely large data sets and create visual representations of that data using a case-study approach.
Quarter Credit Hours: 4 | Prerequisite: None

IN519: AWS Academy Cloud Operations
Amazon Web Services (AWS) Academy Cloud Operations is designed to prepare you to pursue entry-level DevOps, support, and cloud operations roles. It will also help prepare you to take the AWS SysOps Administrator - Associate exam. Emphasizing best practices in the AWS Cloud and recommended design patterns, this course will teach you how to solve problems and troubleshoot various scenarios. The course will show you how to create automatable and repeatable deployments of networks and systems on AWS and covers specific AWS features and tools related to configuration and deployment. Through case studies and demonstrations, you will learn how some AWS customers design their infrastructures and implement various strategies and services. You will also have the opportunity to build a variety of infrastructures via guided, hands-on activities. While the course may provide you with the knowledge necessary to sit for an examination, the University cannot guarantee your eligibility either to take an exam or to become certified.
Quarter Credit Hours: 4 | Prerequisite: None

IT503: Principles of Information Technology
This is an introductory course for students entering the Master of Science in Information Technology program without an undergraduate degree or work experience in information technology. You will learn the foundational principles of information technology as they relate to business. The course will address hardware and software components, telecommunications, databases, people, and procedures.
Quarter Credit Hours: 4 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M1: Components of Personal Computing
Evaluate the integral components of personal computing for the IT professional.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M2: Web and Software Development Concepts
Develop critical insight into web and software development and related standards.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M3: Database Development Standards
Appraise database development standards and security issues.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M4: Networks and Security Methods
Assess networks and various system security methods.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required
IT504: Managing Information Technology in a Business Environment
Business strategies, organizational structures, and information technology must be aligned to achieve organizational goals. In this course, you will identify innovative solutions to business problems. Specific topics include the analysis of cost and benefits found in emerging technologies, the legal and regulatory implications of various information technology infrastructure strategies, and the complexity enterprises face in integrating new technology with existing infrastructure (humans, machines, and processes).
Quarter Credit Hours: 4 | Prerequisite: IT512 or IT513

IT504M1: Business Strategies in Information Technology
Assess business strategies as aligned to technology needs through appropriate communication techniques.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M2: Laws, Rules, Regulations, and Ethical Principles in Information Technology
Defend laws, rules, regulations, and ethical principles relating to technology and the workplace.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M3: Technical Documentation
Prepare documentation for hardware, software, and other client-related technology decisions.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M4: Organizational Functions in Information Technology
Determine hiring, funding, and other functions within an organization.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT510: System Analysis and Design
This course provides a detailed overview of system analysis and design methodologies. You will examine techniques to develop systems more efficiently, such as the system development life cycle (SDLC) and other processes. System requirements, functional design, display, and end-of-project conclusions and analysis are studied and practiced through a variety of activities.
Quarter Credit Hours: 4 | Prerequisite: IT503 or IT504

IT510M1: System Planning, Analysis, and Logic Processes
Assess commonly used systems planning, analysis, and logic processes.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M2: Data Organization Process
Draft data organization using a variety of industry-standard methods.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M3: System Physical Attributes
Evaluate physical attributes of networks and web presence for a system.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M4: Written Proposals for System Analysis and Design
Defend systems analysis and decision-making through a formal written proposal.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT511: Information Systems Project Management
This course focuses on the key factors in effectively managing information systems projects. You will study project management techniques for information systems projects through detailed case studies and exercises. You will learn how to manage information systems projects through the use of the five project management process groups integrated with the ten project management knowledge areas. Approaches for information systems project management and examples relevant to information systems projects are used throughout the course.
Quarter Credit Hours: 4 | Prerequisite: IT504

IT511M1: Project Management Framework for Information Technology
Analyze the project management framework.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M2: Effective Project Planning Components
Examine the who, what, when, and cost components for effective project planning.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M3: Project Management Knowledge Areas
Investigate project management knowledge areas for improving project success.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M4: Information Systems Project Plan
Develop an information systems project plan.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT513: Writing and Critical Thinking for the IT Professional
This course helps you develop the ability to research, synthesize, evaluate, discuss, and write about a variety of information technology concepts. Accurate grammar, suitable organization of ideas, and a formal writing style appropriate for IT professionals are emphasized, as well as the application of American Psychological Association (APA) style guidelines for writing, formatting, and citation/referencing. You will receive a comprehensive introduction to graduate-level writing and research while investigating technology topics of interest to you.
Quarter Credit Hours: 4 | Prerequisite: None

IT513M1: Using Professional Language
Illustrate information technology ideas with professional language and attribution.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M2: Preparing Research
Prepare high-level research into information technology concepts with critical assessment and proper attribution.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M3: Developing Research
Develop academic research, idea organization, writing, and formatting standards for a professionally written outcome on an information technology topic.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M4: Synthesizing Solutions
Synthesize solutions to clients' technology problems using research, appropriate writing styles, and a suitable business format.
Quarter Credit Hours: 1 | Prerequisite: None

IT521: Decision Support Systems
This course provides a detailed overview of decision-making systems, models, and support in business. The course covers many fundamental topics including: analysis and development of decision support systems, business intelligence, knowledge acquisition and representation, knowledge management, intelligent systems over the Internet, and advanced intelligent systems.
Quarter Credit Hours: 4 | Prerequisite: None

IT521M1: Decision Support Systems Methodologies
Compare decision support systems methodologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT521M2: Business Intelligence Systems
Analyze business intelligence systems.
Quarter Credit Hours: 1 | Prerequisite: None
IT521M3: Artificial Intelligence Systems
Examine artificial intelligence systems.
Quarter Credit Hours: 1 | Prerequisite: None

IT521M4: Knowledge Management Concepts
Assess the role of knowledge management in decision support.
Quarter Credit Hours: 1 | Prerequisite: None

IT522: Knowledge-Based Management Systems
This course provides a detailed overview of knowledge-based systems techniques and applications. Topics include symbolic structures and semantics, knowledge representation models, search techniques related to problem solving, knowledge engineering, knowledge and domain classification models, configuration models, and diagnosis and troubleshooting methodologies.
Quarter Credit Hours: 4 | Prerequisite: IT521

IT522M1: Knowledge Concepts
Examine the meaning, creation, and use of knowledge.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M2: Knowledge Management Systems Impacts
Evaluate how organizations are impacted by knowledge management systems.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M3: Knowledge Management in Organizations
Explain how knowledge is generated, transferred, represented, and exchanged in an organization.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M4: The Case for Knowledge Management
Recommend a knowledge management system business case.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT523: Data Warehousing Design and Development
This course discusses data warehousing. Topics covered in this course include: data warehousing architectures; data warehouse design; data warehouse dimensional modeling; data preparation and pre-processing; extraction, translation, and load (ETL) processing; business intelligence; executive information systems; dashboards; scorecards; drill up/drift down; slice and dice; managing unstructured data warehouses; terminologies, taxonomies, and ontologies and advanced data warehousing concepts. Advanced data warehousing concepts will include data warehouse appliances, big data, and big data technologies.
Quarter Credit Hours: 4 | Prerequisite: IT526

IT523M1: Data Warehouse Design Concepts
Review data warehouse architectures and modeling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M2: Data Warehouse Development Techniques
Develop data warehouse development techniques by developing a Dimensional Data Model.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M3: Working With Unstructured Data
Examine data warehousing techniques, tools, and environments for working with unstructured data.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M4: Advanced Data Warehouse Topics
Examine advanced Data Warehouse topics.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT525: Database Design and Data Modeling
This course discusses the main tasks in designing a database and will use entity-relationship diagram (ERD) tools in this process. The course covers fundamental design topics including: data modeling, entity-relationship diagrams, enhanced entity-relationship diagrams, the top-down database design methodology, the bottom-up database design methodology, functional dependencies, and the normalization process. The course will also introduce you to advanced topics of database management.
Quarter Credit Hours: 4 | Prerequisite: None

IT525M1: Data Modeling Concepts
Use data modeling concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M2: Designing Databases Using Entity-Relationship Diagrams
Use entity-relationship diagrams in the design of a database.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M3: Three Normal Forms
Construct relations in first, second, and third normal form.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M4: Advanced Concepts in Database Design
Analyze advanced database concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT526: SQL Query Design
This course covers the Structured Query Language (SQL) programming language and its use to retrieve and modify data in a relational database. Methods of ensuring data isolation and consistency are explored. Designing queries for optimum performance is emphasized. Query execution plans will be used as a tool for creating appropriate indexes to improve query performance.
Quarter Credit Hours: 4 | Prerequisite: IT525

IT526M1: Using a Relational Database Management System
Use a Relational Database Management System (RDBMS) for effective database installation and manipulation.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M2: SQL Single Table Query Commands
Apply SQL single table query commands effectively.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M3: Composing Structured Query Language Queries
Compose Structured Query Language (SQL) queries for database information analysis.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M4: Designing Structured Query Language Syntax
Design Structured Query Language (SQL) syntax to summarize and group data.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT527: Foundations in Data Analytics
This course is intended to equip you with foundational skills in data analytics. These skills include problem/question definition, data identification and preparation, statistical and/or logical modeling, and evaluation and deployment. The course covers both categorization and prediction modeling, along with selecting the most appropriate methods for a given question and data set. The course uses industry standard software to enable you to learn analytical approaches, such as descriptive and inferential statistics, clustering and correlation, significance testing, power analysis, and other useful analytic techniques.
Quarter Credit Hours: 4 | Prerequisite: IT513
IT527M1: Documenting Business Problems
Outline a business problem to document the sources and types of data needed to address the issue.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M2: Dataset Quality and Formatting
Describe the quality and formatting of datasets used in investigating business problems.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M3: Preparing Datasets for Analysis
Prepare a dataset for analysis by formatting, augmenting or reducing, and transforming variables and observations.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M4: Constructing Data Analytics Models
Construct usable and effective data analytics models incorporating industry-recognized software and standard algorithms.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT528: Quantitative Risk Analysis
This course teaches you methodologies for using data analytics to detect, identify, and mitigate risk in a variety of forms. A variety of different quantitative risk assessment techniques are presented, including Failure Mode and Effects Analysis, fault tree analysis, expected payoffs, decision trees, and more. The case method is utilized to show real-world applications in finance, engineering, project management, loss/theft, loans, and fraud. The course will focus on formal risk processes. Issues of risk analysis ethics will also be included.
Quarter Credit Hours: 4 | Prerequisite: IT527

IT528M1: Common Risks and Their Ramifications
Enumerate common types of risks and their potential ramifications for modern business.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M2: Assessing Risks
Apply quantitative and qualitative methods to assess, prioritize, and report risks.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M3: Addressing Risks
Develop appropriate action plans that address risks.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M4: Addressing Ethical Pitfalls
Recommend proactive measures to address ethical pitfalls to risk analytics activities.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT530: Computer Networks
This course introduces data communications and networking technologies from the business perspective by heavily utilizing case studies and the decision-making process. Topics consist of network operating systems, local and wide area networks, and voice and wireless networks, as well as security and the Internet. The focus will be on practical applications of these concepts, including support issues, administration, and management.
Quarter Credit Hours: 4 | Prerequisite: IT513 or GB512

IT530M1: Business Impact of Virtualization
Examine the business impact of virtualization.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M2: Centralized Server Architecture
Explore a centralized server architecture (Client-Server Model).
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M3: Security Groups and Access
Analyze scenarios involving security groups and access to network resources.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M4: Protocols and Topologies
Explore management aspects of protocols and topologies.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT535: Advanced Network Management
Today's challenges in networking are focused on the design of cost-effective networks and keeping pace with emerging technologies. Topics include analysis and design models, Quality of Service (QoS), high-speed protocols, Voice over IP and optical networks. This course will include the applied management perspective of advanced networking protocols as it pertains to administration and maintenance of networks.
Quarter Credit Hours: 4 | Prerequisite: IT530

IT535M1: Routing Protocols
Analyze switching, LAN, and internet routing protocols.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M2: Technology Integration Planning
Construct a plan to integrate technology into a computer network.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M3: Network Analysis and Design Modeling
Create an analysis and design model for a computer network.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M4: Network Management Problems
Assess the impact of network management problems.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT537: Introduction to Cybersecurity
This course provides an overview of cybersecurity concepts including data confidentiality, integrity, and availability, and an understanding of systems and applications software necessary for foundational understanding of cybersecurity. You will examine methods for network situational awareness and dynamic decision-making for predicting and assessing the impact of various cyberattacks. Aspects of cyber-strong organizational structures and mitigation are emphasized. The course will also cover various risk assessment methodologies necessary for understanding cyber risk, organizational preparedness and gap areas, and identifying improvement processes for an organization's decision makers.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT530

IT540: Management of Information Security
IT professionals must focus on a wide range of security-related issues and develop security systems that address constantly changing threats. This course takes the approach that security components and business functions work in tandem. Topics like asset identification, human factors, compliance with regulations, personnel risk, risk assessment, and ethical considerations are covered, as well as computer and network security tools and methods.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT530

IT540M1: Security Policies
Implement a computer network security policy.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT540M2: Securing Data
Secure computer network data.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530
IT540M3: Disaster Recovery Planning
Develop a computer network disaster recovery plan.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT540M4: Regulatory Compliance
Assess computer networks for regulatory compliance.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT541: Computer and Network Security
In today's world, protection of data is serious business. This course explains the concepts and techniques involved in keeping computers and networks secure. The course examines fundamentals such as viruses, worms, and other malicious software; authentication and encryption security; file security and shared resources; firewalls and border security; and physical and network topology security.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT540

IT541M1: Access Control Methods
Compare access control methods and their enabling policies for effectively securing information systems.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M2: Computer Malware
Analyze computer malware techniques.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M3: Information Security Best Practices
Apply basic information security best practices to business scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M4: Threat Protection Methods
Evaluate internet threat protection methods.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542: Ethical Hacking and Network Defense
An ethical hacker is a security expert who attacks a system on behalf of the system's owners. This course focuses on discovering network vulnerabilities that a malicious hacker can exploit. The course explores penetration testing, footprinting and social engineering, scanning and enumeration, operating system weaknesses, and the methods used to hack Web servers and wireless networks. You will perform hands-on projects using state-of-art hacking tools and techniques.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT540

IT542M1: Methods for Reconnaissance and Social Engineering
Analyze the methods used by ethical hackers to perform reconnaissance and social engineering.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M2: Vulnerability Testing
Perform vulnerability tests using computer and network tools, and utilities.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M3: Best Practices to Address Threats
Develop best practices to address web server and wireless network threats.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M4: Addressing Security Vulnerabilities
Recommend security solutions to address discovered vulnerabilities.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT543: Cryptography Concepts and Techniques
Never before has the use of cryptography been so wide spread or so necessary. In this course, you will learn how to protect susceptible networks from attack by implementing encryption techniques. You will examine encryption algorithms, substitution and transposition, block ciphers versus stream ciphers, public key cryptography, hash functions, digital signatures, and authentication protocols. The course offers hands-on projects using modern cryptographic tools.
Quarter Credit Hours: 4 | Prerequisite: None

IT543M1: Development and Principles of Cryptography
Examine the historical development and basic principles of cryptography.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M2: Cryptographic Methods
Evaluate various cryptographic methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M3: Cryptographic Methods for Secure Communications
Develop secure communications using cryptographic methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M4: Implementing Cryptographic Methods
Design an implementation of cryptographic methods for an organization.
Quarter Credit Hours: 1 | Prerequisite: None

IT544: Platforms, Applications, and Data Security
This course examines strategies for managing the administration of wireless, mobile, cloud, and disruptive technological environments, such as social networking and the Internet of Things, in the context of cybersecurity.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT545: Wireless, Mobile, and Cloud Security
This course explores the expertise required to conduct digital forensic investigations. Topics include investigation methods, problem-solving techniques, current forensic analysis tools, digital evidence acquisition and control, and impact of ongoing technological changes on digital forensics. Student projects include scenario-based investigations in investigating cybersecurity breaches.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT550: Computer Forensics and Investigations
This course explores the expertise required to conduct digital forensic investigations. Topics include investigation methods, problem-solving techniques, current forensic analysis tools, digital evidence acquisition and control, and impact of ongoing technological changes on digital forensics. Student projects include scenario-based investigations in investigating cybersecurity breaches.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT550M1: Forensic Methods for Investigating Breaches
Analyze forensic methods used to investigate cybersecurity breaches.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M2: Scenario-Based Investigations
Perform scenario-based investigations for cybersecurity breaches.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M3: Forensic Analysis Tools
Evaluate forensic analysis tools for acquiring and preserving digital evidence during the e-discovery process.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M4: The Impact of Technological Changes
Analyze the impact of technological changes on digital forensics techniques.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541
IT590: Legal and Ethical Issues in IT
This course provides a detailed discussion of the legal and ethical issues associated with the information technology age. Topics covered in this course include: ethical theories related to information technology, protection of intellectual property, privacy, computer and network security, cybercrimes, and ethical behavior for working in the computer industry.
Quarter Credit Hours: 4 | Prerequisite: IT513 or GB512

IT590M1: Law and Ethics Issues
Analyze legal and ethical issues in the field of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M2: Laws and Ethical Computing
Discuss recent legislation related to ethical computing.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M3: The Relationship of Ethical Conduct to Culture
Compare ethical conduct related to information technology across different cultures.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M4: Case Studies on Ethical Issues
Evaluate ethical issues in information technology case studies.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT591: IT Security Auditing and Assessments
In this course you will appraise all standards and information technology (IT) security audit processes, evaluate security controls, and examine governance of compliance and control responsibilities. Most organizations are required to comply with IT security regulations and/or standards resulting from the establishment of the Sarbanes-Oxley Act, General Computing Controls, the Gramm-Leach-Bliley Act (GLBA), the Federal Information Security Management Act (FISMA), and the Payment Card Industry Data Security Standard (PCI DSS), and you will become familiar with these standards and regulations.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT592: Financial Decision-Making in IT and Security
This course introduces you to budgetary and financial decision-making tools applicable to an organization's information technology and security strategy. Effective use of these decision-making tools will enable future information technology and security leaders to justify resources needed for information technology and security solutions.
Quarter Credit Hours: 4 | Prerequisite: IT513 or IT540; IT528 recommended

IT595: Master's Capstone in Cybersecurity Management
The Master's Capstone in Cybersecurity Management synthesizes knowledge gained throughout all courses in the degree plan, and its comprehensive project demonstrates your mastery of this knowledge. The project will address a cybersecurity problem in either the research community or industry, and will indicate what you now offer to the industry, upon completion of this program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

IT596: IT Graduate Capstone Extension Course
This course should only be taken after IT 595: Master's Capstone in Cybersecurity Management or IT 599: Master's Capstone in Information Technology for the specific purpose of capstone project or thesis completion.
Quarter Credit Hours: 0 | Prerequisite: None

IT597: Master's-Level Information Technology Internship I
The internship provides you with an opportunity to learn about IT careers through practical, real-world experiences and mentoring from an IT professional. This experience will improve your technology skills and your understanding of the expertise needed for career success.
Quarter Credit Hours: 2 | Prerequisite: Second to last term and good academic standing, or the permission of the Dean of the School of Business and Information Technology

IT598: Master's-Level Information Technology Internship II
The internship provides you with an opportunity to learn about IT careers through practical, real-world experiences and mentoring from an IT professional. This experience will improve your technology skills and your understanding of the expertise needed for career success.
Quarter Credit Hours: 2 | Prerequisite: IT597

IT599: Master's Capstone in Information Technology
This course synthesizes knowledge gained throughout all courses in your degree plan, and its comprehensive applied project demonstrates your mastery of this knowledge, as well as your relevant skills and abilities. The project will address an information technology problem in either the research community or industry and will indicate what you now offer to the industry upon completion of this program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

IT593: Principles of Information Technology
This is an introductory course for students entering the Master of Science in Information Technology program without an undergraduate degree or work experience in information technology. You will learn the foundational principles of information technology as they relate to business. The course will address hardware and software components, telecommunications, databases, people, and procedures.
Quarter Credit Hours: 4 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M1: Components of Personal Computing
Evaluate the integral components of personal computing for the IT professional.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M2: Web and Software Development Concepts
Develop critical insight into web and software development and related standards.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M3: Database Development Standards
Appraise database development standards and security issues.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required

IT503M4: Networks and Security Methods
Assess networks and various system security methods.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513; only available as a second-term course for IT students; otherwise, permission from the Dean is required
IT504: Managing Information Technology in a Business Environment
Business strategies, organizational structures, and information technology must be aligned to achieve organizational goals. In this course, you will identify innovative solutions to business problems. Specific topics include the analysis of cost and benefits found in emerging technologies, the legal and regulatory implications of various information technology infrastructure strategies, and the complexity enterprises face in integrating new technology with existing infrastructure (humans, machines, and processes).
Quarter Credit Hours: 4 | Prerequisite: IT504

IT504M1: Business Strategies in Information Technology
Assess business strategies as aligned to technology needs through appropriate communication techniques.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M2: Laws, Rules, Regulations, and Ethical Principles in Information Technology
Defend laws, rules, regulations, and ethical principles relating to technology and the workplace.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M3: Technical Documentation
Prepare documentation for hardware, software, and other client-related technology decisions.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT504M4: Organizational Functions in Information Technology
Determine hiring, funding, and other functions within an organization.
Quarter Credit Hours: 1 | Prerequisite: GB512 or IT513

IT510: System Analysis and Design
This course provides a detailed overview of system analysis and design methodologies. You will examine techniques to develop systems more efficiently, such as the system development life cycle (SDLC) and other processes. System requirements, functional design, display, and end-of-project conclusions and analysis are studied and practiced through a variety of activities.
Quarter Credit Hours: 4 | Prerequisite: IT503 or IT504

IT510M1: System Planning, Analysis, and Logic Processes
Assess commonly used systems planning, analysis, and logic processes.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M2: Data Organization Process
Draft data organization using a variety of industry-standard methods.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M3: System Physical Attributes
Evaluate physical attributes of networks and web presence for a system.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT510M4: Written Proposals for System Analysis and Design
Defend systems analysis and decision-making through a formal written proposal.
Quarter Credit Hours: 1 | Prerequisite: IT503 or IT504

IT511: Information Systems Project Management
This course focuses on the key factors in effectively managing information systems projects. You will study project management techniques for information systems projects through detailed case studies and exercises. You will learn how to manage information systems projects through the use of the five project management process groups integrated with the ten project management knowledge areas. Approaches for information systems project management and examples relevant to information systems projects are used throughout the course.
Quarter Credit Hours: 4 | Prerequisite: IT504

IT511M1: Project Management Framework for Information Technology
Analyze the project management framework.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M2: Effective Project Planning Components
Examine the who, what, when, and cost components for effective project planning.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M3: Project Management Knowledge Areas
Investigate project management knowledge areas for improving project success.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT511M4: Information Systems Project Plan
Develop an information systems project plan.
Quarter Credit Hours: 1 | Prerequisite: IT504

IT513: Writing and Critical Thinking for the IT Professional
This course helps you develop the ability to research, synthesize, evaluate, discuss, and write about a variety of information technology concepts. Accurate grammar, suitable organization of ideas, and a formal writing style appropriate for IT professionals are emphasized, as well as the application of American Psychological Association (APA) style guidelines for writing, formatting, and citation/referencing. You will receive a comprehensive introduction to graduate-level writing and research while investigating technology topics of interest to you.
Quarter Credit Hours: 4 | Prerequisite: None

IT513M1: Using Professional Language
Illustrate information technology ideas with professional language and attribution.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M2: Preparing Research
Prepare high-level research into information technology concepts with critical assessment and proper attribution.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M3: Developing Research
Develop academic research, idea organization, writing, and formatting standards for a professionally written outcome on an information technology topic.
Quarter Credit Hours: 1 | Prerequisite: None

IT513M4: Synthesizing Solutions
Synthesize solutions to clients' technology problems using research, appropriate writing styles, and a suitable business format.
Quarter Credit Hours: 1 | Prerequisite: None

IT521: Decision Support Systems
This course provides a detailed overview of decision-making systems, models, and support in business. The course covers many fundamental topics including: analysis and development of decision support systems, business intelligence, knowledge acquisition and representation, knowledge management, intelligent systems over the Internet, and advanced intelligent systems.
Quarter Credit Hours: 4 | Prerequisite: None

IT521M1: Decision Support Systems Methodologies
Compare decision support systems methodologies.
Quarter Credit Hours: 1 | Prerequisite: None

IT521M2: Business Intelligence Systems
Analyze business intelligence systems.
Quarter Credit Hours: 1 | Prerequisite: None
IT521M3: Artificial Intelligence Systems
Examine artificial intelligence systems.
Quarter Credit Hours: 1 | Prerequisite: None

IT521M4: Knowledge Management Concepts
Assess the role of knowledge management in decision support.
Quarter Credit Hours: 1 | Prerequisite: None

IT522: Knowledge-Based Management Systems
This course provides a detailed overview of knowledge-based systems techniques and applications. Topics include symbolic structures and semantics, knowledge representation models, search techniques related to problem solving, knowledge engineering, knowledge and domain classification models, configuration models, and diagnosis and troubleshooting methodologies.
Quarter Credit Hours: 4 | Prerequisite: IT521

IT522M1: Knowledge Concepts
Examine the meaning, creation, and use of knowledge.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M2: Knowledge Management Systems Impacts
Evaluate how organizations are impacted by knowledge management systems.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M3: Knowledge Management in Organizations
Explain how knowledge is generated, transferred, represented, and exchanged in an organization.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT522M4: The Case for Knowledge Management
Recommend a knowledge management system business case.
Quarter Credit Hours: 1 | Prerequisite: IT521

IT523: Data Warehousing Design and Development
This course discusses data warehousing. Topics covered in this course include: data warehousing architectures; data warehouse design; data warehouse dimensional modeling; data preparation and pre-processing; extraction, translation, and load (ETL) processing; business intelligence; executive information systems; dashboards; scorecards; drill up/d Witt down; slice and dice; managing unstructured data warehouses; terminologies, taxonomies, and ontologies and advanced data warehousing concepts. Advanced data warehousing concepts will include data warehouse appliances, big data, and big data technologies.
Quarter Credit Hours: 4 | Prerequisite: IT526

IT523M1: Data Warehouse Design Concepts
Review data warehouse architectures and modeling techniques.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M2: Data Warehouse Development Techniques
Develop data warehouse development techniques by developing a Dimensional Data Model.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M3: Working With Unstructured Data
Examine data warehousing techniques, tools, and environments for working with unstructured data.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT523M4: Advanced Data Warehouse Topics
Examine advanced Data Warehouse topics.
Quarter Credit Hours: 1 | Prerequisite: IT526

IT525: Database Design and Data Modeling
This course discusses the main tasks in designing a database and will use entity-relationship diagram (ERD) tools in this process. The course covers fundamental design topics including: data modeling, entity-relationship diagrams, enhanced entity-relationship diagrams, the top-down database design methodology, the bottom-up database design methodology, functional dependencies, and the normalization process. The course will also introduce you to advanced topics of database management.
Quarter Credit Hours: 4 | Prerequisite: None

IT525M1: Data Modeling Concepts
Use data modeling concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M2: Designing Databases Using Entity-Relationship Diagrams
Use entity-relationship diagrams in the design of a database.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M3: Three Normal Forms
Construct relations in first, second, and third normal form.
Quarter Credit Hours: 1 | Prerequisite: None

IT525M4: Advanced Concepts in Database Design
Analyze advanced database concepts.
Quarter Credit Hours: 1 | Prerequisite: None

IT526: SQL Query Design
This course covers the Structured Query Language (SQL) programming language and its use to retrieve and modify data in a relational database. Methods of ensuring data isolation and consistency are explored. Designing queries for optimum performance is emphasized. Query execution plans will be used as a tool for creating appropriate indexes to improve query performance.
Quarter Credit Hours: 4 | Prerequisite: IT525

IT526M1: Using a Relational Database Management System
Use a Relational Database Management System (RDBMS) for effective database installation and manipulation.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M2: SQL Single Table Query Commands
Apply SQL single table query commands effectively.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M3: Composing Structured Query Language Queries
Compose Structured Query Language (SQL) queries for database information analysis.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT526M4: Designing Structured Query Language Syntax
Design Structured Query Language (SQL) syntax to summarize and group data.
Quarter Credit Hours: 1 | Prerequisite: IT525

IT527: Foundations in Data Analytics
This course is intended to equip you with foundational skills in data analytics. These skills include problem/question definition, data identification and preparation, statistical and/or logical modeling, and evaluation and deployment. The course covers both categorization and prediction modeling, along with selecting the most appropriate methods for a given question and data set. The course uses industry standard software to enable you to learn analytical approaches, such as descriptive and inferential statistics, clustering and correlation, significance testing, power analysis, and other useful analytic techniques.
Quarter Credit Hours: 4 | Prerequisite: IT513
IT527M1: Documenting Business Problems
Outline a business problem to document the sources and types of data needed to address the issue.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M2: Dataset Quality and Formatting
Describe the quality and formatting of datasets used in investigating business problems.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M3: Preparing Datasets for Analysis
Prepare a dataset for analysis by formatting, augmenting or reducing, and transforming variables and observations.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT527M4: Constructing Data Analytics Models
Construct useable and effective data analytics models incorporating industry-recognized software and standard algorithms.
Quarter Credit Hours: 1 | Prerequisite: IT513

IT528: Quantitative Risk Analysis
This course teaches you methodologies for using data analytics to detect, identify, and mitigate risk in a variety of forms. A variety of different quantitative risk assessment techniques are presented, including Failure Mode and Effects Analysis, fault tree analysis, expected payoffs, decision trees, and more. The case method is utilized to show real-world applications in finance, engineering, project management, loss/theft, loans, and fraud. The course will focus on formal risk processes. Issues of risk analysis ethics will also be included.
Quarter Credit Hours: 4 | Prerequisite: IT527

IT528M1: Common Risks and Their Ramifications
Enumerate common types of risks and their potential ramifications for modern business.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M2: Assessing Risks
Apply quantitative and qualitative methods to assess, prioritize, and report risks.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M3: Addressing Risks
Develop appropriate action plans that address risks.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT528M4: Addressing Ethical Pitfalls
Recommend proactive measures to address ethical pitfalls to risk analytics activities.
Quarter Credit Hours: 1 | Prerequisite: IT527

IT530: Computer Networks
This course introduces data communications and networking technologies from the business perspective by heavily utilizing case studies and the decision-making process. Topics consist of network operating systems, local and wide area networks, and voice and wireless networks, as well as security and the Internet. The focus will be on practical applications of these concepts, including support issues, administration, and management.
Quarter Credit Hours: 4 | Prerequisite: IT513 or GB512

IT530M1: Business Impact of Virtualization
Examine the business impact of virtualization.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M2: Centralized Server Architecture
Explore a centralized server architecture (Client-Server Model).
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M3: Security Groups and Access
Analyze scenarios involving security groups and access to network resources.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT530M4: Protocols and Topologies
Explore management aspects of protocols and topologies.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT535: Advanced Network Management
Today's challenges in networking are focused on the design of cost-effective networks and keeping pace with emerging technologies. Topics include analysis and design models, Quality of Service (QoS), high-speed protocols, Voice over IP, and optical networks. This course will include the applied management perspective of advanced networking protocols as it pertains to administration and maintenance of networks.
Quarter Credit Hours: 4 | Prerequisite: IT530

IT535M1: Routing Protocols
Analyze switching, LAN, and internet routing protocols.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M2: Technology Integration Planning
Construct a plan to integrate technology into a computer network.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M3: Network Analysis and Design Modeling
Create an analysis and design model for a computer network.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT535M4: Network Management Problems
Assess the impact of network management problems.
Quarter Credit Hours: 1 | Prerequisite: IT530

IT537: Introduction to Cybersecurity
This course provides an overview of cybersecurity concepts including data confidentiality, integrity, and availability, and an understanding of systems and applications software necessary for foundational understanding of cybersecurity. You will examine methods for network situational awareness and dynamic decision-making for predicting and assessing the impact of various cyberattacks. Aspects of cyber-strong organizational structures and mitigation are emphasized. The course will also cover various risk assessment methodologies necessary for understanding cyber risk, organizational preparedness and gap areas, and identifying improvement processes for an organization's decision makers.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT530

IT540: Management of Information Security
IT professionals must focus on a wide range of security-related issues and develop security systems that address constantly changing threats. This course takes the approach that security components and business functions work in tandem. Topics like asset identification, human factors, compliance with regulations, personnel security, risk assessment, and ethical considerations are covered, as well as computer and network security tools and methods.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT530

IT540M1: Security Policies
Implement a computer network security policy.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT540M2: Securing Data
Secure computer network data.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530
IT540M3: Disaster Recovery Planning
Develop a computer network disaster recovery plan.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT540M4: Regulatory Compliance
Assess computer networks for regulatory compliance.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT530

IT541: Computer and Network Security
In today's world, protection of data is serious business. This course explains the concepts and techniques involved in keeping computers and networks secure. The course examines fundamentals such as viruses, worms, and other malicious software; authentication and encryption security; file security and shared resources; firewalls and border security; and physical and network topology security.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT540

IT541M1: Access Control Methods
Compare access control methods and their enabling policies for effectively securing information systems.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M2: Computer Malware
Analyze computer malware techniques.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M3: Information Security Best Practices
Apply basic information security best practices to business scenarios.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT541M4: Threat Protection Methods
Evaluate internet threat protection methods.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542: Ethical Hacking and Network Defense
An ethical hacker is a security expert who attacks a system on behalf of the system's owners. This course focuses on discovering network vulnerabilities that a malicious hacker can exploit. The course explores penetration testing, footprinting and social engineering, scanning and enumeration, operating system weaknesses, and the methods used to hack Web servers and wireless networks. You will perform hands-on projects using state-of-art hacking tools and techniques.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT540

IT542M1: Methods for Reconnaissance and Social Engineering
Analyze the methods used by ethical hackers to perform reconnaissance and social engineering.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M2: Vulnerability Testing
Perform vulnerability tests using computer and network tools, and utilities.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M3: Best Practices to Address Threats
Develop best practices to address web server and wireless network threats.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT542M4: Addressing Security Vulnerabilities
Recommend security solutions to address discovered vulnerabilities.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT540

IT543: Cryptography Concepts and Techniques
Never before has the use of cryptography been so wide spread or so necessary. In this course, you will learn how to protect susceptible networks from attack by implementing encryption techniques. You will examine encryption algorithms, substitution and transposition, block ciphers versus stream ciphers, public key cryptography, hash functions, digital signatures, and authentication protocols. The course offers hands-on projects using modern cryptographic tools.
Quarter Credit Hours: 4 | Prerequisite: None

IT543M1: Development and Principles of Cryptography
Examine the historical development and basic principles of cryptography.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M2: Cryptographic Methods
Evaluate various cryptographic methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M3: Cryptographic Methods for Secure Communications
Develop secure communications using cryptographic methods.
Quarter Credit Hours: 1 | Prerequisite: None

IT543M4: Implementing Cryptographic Methods
Design an implementation of cryptographic methods for an organization.
Quarter Credit Hours: 1 | Prerequisite: None

IT544: Platforms, Applications, and Data Security
This course examines strategies for managing the administration of wireless, mobile, cloud, and disruptive technological environments, such as social networking and the Internet of Things, in the context of cybersecurity.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT545: Wireless, Mobile, and Cloud Security
This course examines strategies for managing the administration of wireless, mobile, cloud, and disruptive technological environments, such as social networking and the Internet of Things, in the context of cybersecurity.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT550: Computer Forensics and Investigations
This course explores the expertise required to conduct digital forensic investigations. Topics include investigation methods, problem-solving techniques, current forensics analysis tools, digital evidence acquisition and control, and impact of ongoing technological changes on digital forensics. Student projects include scenario-based investigations in investigating cyber security breaches.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT550M1: Forensic Methods for Investigating Breaches
Analyze forensic methods used to investigate cybersecurity breaches.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M2: Scenario-Based Investigations
Perform scenario-based investigations for cybersecurity breaches.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M3: Forensic Analysis Tools
Evaluate forensic analysis tools for acquiring and preserving digital evidence during the e-discovery process.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541

IT550M4: The Impact of Technological Changes
Analyze the impact of technological changes on digital forensics techniques.
Quarter Credit Hours: 1 | Prerequisite: IT513 and IT541
IT590: Legal and Ethical Issues in IT
This course provides a detailed discussion of the legal and ethical issues associated with the information technology age. Topics covered in this course include: ethical theories related to information technology, protection of intellectual property, privacy, computer and network security, cybercrimes, and ethical behavior for working in the computer industry.
Quarter Credit Hours: 4 | Prerequisite: IT513 or GB512

IT590M1: Law and Ethics Issues
Analyze legal and ethical issues in the field of information technology.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M2: Laws and Ethical Computing
Discuss recent legislation related to ethical computing.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M3: The Relationship of Ethical Conduct to Culture
Compare ethical conduct related to information technology across different cultures.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT590M4: Case Studies on Ethical Issues
Evaluate ethical issues in information technology case studies.
Quarter Credit Hours: 1 | Prerequisite: IT513 or GB512

IT591: IT Security Auditing and Assessments
In this course you will appraise all standards and information technology (IT) security audit processes, evaluate security controls, and examine governance of compliance and control responsibilities. Most organizations are required to comply with IT security regulations and/or standards resulting from the establishment of the Sarbanes-Oxley Act, General Computing Controls, the Gramm-Leach-Bliley Act (GLBA), the Federal Information Security Management Act (FISMA), and the Payment Card Industry Data Security Standard (PCI DSS), and you will become familiar with these standards and regulations.
Quarter Credit Hours: 4 | Prerequisite: IT513 and IT541

IT592: Financial Decision-Making in IT and Security
This course introduces you to budgetary and financial decision-making tools applicable to an organization's information technology and security strategy. Effective use of these decision-making tools will enable future information technology and security leaders to justify resources needed for information technology and security solutions.
Quarter Credit Hours: 4 | Prerequisite: IT540; IT528 recommended

IT595: Master's Capstone in Cybersecurity Management
The Master's Capstone in Cybersecurity Management synthesizes knowledge gained throughout all courses in the degree plan, and its comprehensive project demonstrates your mastery of this knowledge. The project will address a cybersecurity problem in either the research community or industry and will indicate what you now offer to the industry, upon completion of this program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

IT596: IT Graduate Capstone Extension Course
This course should only be taken after IT 595: Master’s Capstone in Cybersecurity Management or IT 599: Master’s Capstone in Information Technology for the specific purpose of capstone project or thesis completion.
Quarter Credit Hours: 0 | Prerequisite: None

IT597: Master's-Level Information Technology Internship I
The internship provides you with an opportunity to learn about IT careers through practical, real-world experiences and mentoring from an IT professional. This experience will improve your technology skills and your understanding of the expertise needed for career success.
Quarter Credit Hours: 2 | Prerequisite: Second to last term and good academic standing, or the permission of the Dean of the School of Business and Information Technology

IT598: Master's-Level Information Technology Internship II
The internship provides you with an opportunity to learn about IT careers through practical, real-world experiences and mentoring from an IT professional. This experience will improve your technology skills and your understanding of the expertise needed for career success.
Quarter Credit Hours: 2 | Prerequisite: IT597

IT599: Master's Capstone in Information Technology
This course synthesizes knowledge gained throughout all courses in your degree plan, and its comprehensive applied project demonstrates your mastery of this knowledge, as well as your relevant skills and abilities. The project will address an information technology problem in either the research community or industry and will indicate what you now offer to the industry upon completion of this program.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

Instructional Technology (IX)

IX500: Foundations of Instructional Technology
This course focuses on the field of instructional technology, placing the field within the context of its history, current practices, and future directions. It provides the conceptual framework for other courses within the degree program.
Quarter Credit Hours: 5 | Prerequisite: None

IX510: Instructional Design
This course presents the philosophical and theoretical foundation of instructional design. Students explore instructional design process models commonly used by practitioners. They will apply the stages of a process model to create design documents in the education and training contexts. The model will address instructional analysis, assessing learning from instruction, media characteristics and selection, managing instruction, formative and summative evaluation, and the motivational design of instruction.
Quarter Credit Hours: 5 | Prerequisite: None

IX520: Needs Assessment and Evaluation in Education and Training
This course presents the knowledge and skills necessary to identify training and/or instructional problems and potential solutions. You will explore the advantages and disadvantages of multiple techniques for performing a needs assessment. You will develop skills and collect resources related to the selection and use of analysis methods. You will conduct a needs analysis and submit a report in an education or training context. You will also consider evaluation taxonomies and models, tools, and techniques, and develop an evaluation strategy for an instructional program.
Quarter Credit Hours: 5 | Prerequisite: None
IX535: Developing Instructional Materials
This course provides the knowledge and skills required to develop instructional materials for an instructor-led training scenario as approved by the instructor. This training scenario will provide the context and focus for the materials. Each student will create a series of print-based instructional materials for this scenario considering best practices and design and development guidelines.
Quarter Credit Hours: 5 | Prerequisite: None

IX536: Design and Development Tools
In this course, you will discuss trends and issues of eLearning content development and explore a variety of web-based design and development tools and methods. You will consider the technical and development requirements for eLearning delivered through multiple learning channels and investigate the application of social media tools within education. You will also design original content using web-based authoring tools and software applications.
Quarter Credit Hours: 5 | Prerequisite: None

IX540: Research Methods
This course presents an overview of the educational research process and the importance of research to education. The course lays the foundation for conducting research focusing on the characteristics and terminology of research, appropriate ethical considerations involved in the protection of human subjects, proper APA formatting of citations and references, plagiarism issues, and the steps in finding scholarly articles for a review of the literature.
Quarter Credit Hours: 5 | Prerequisite: None

IX542: Multimedia Development and Implementation
This course provides an introduction to the design, development, and evaluation of multimedia in different learning contexts. You will acquire fundamental knowledge and skills essential to the design and development of effective media projects. You will examine and critique multimedia-based learning experiences. The course explores tools to produce online instructional materials composed of audio, graphics, and video.
Quarter Credit Hours: 5 | Prerequisite: None

IX550: Project Management and Implementation in Education and Training
This course presents approaches to project management for education and training projects. You will explore concepts of project management and leadership, tools, procedures, and methodologies. You will focus on creating, monitoring, and reporting project plans from the proposal to the implementation stages. You will consider project constraints including time, cost, resource allocation, and scope. Concepts of change management are also explored and applied to implementation strategies used in education and training environments.
Quarter Credit Hours: 5 | Prerequisite: None

IX565: Design of Learning Environments
This course presents activities related to the design of a learning application. You will explore advantages and disadvantages of multiple learning environments and content delivery technologies. You will develop a plan for an individualized learning project that includes a template for design of a specific environment. Course topics include education and communication theory, course and content delivery methods, asynchronous and synchronous technologies, multimedia design, usability testing, and integration of multimedia objects within instructional programs and systems.
Quarter Credit Hours: 5 | Prerequisite: None

Law (CL)
CL500: Fundamentals
The Fundamentals course is designed to give you a glimpse into the law school experience and the tools and systems you will use while at Concord Law School so that you are prepared to begin your studies on the first day of class. While not required and no credit is given, participation is highly encouraged as it will provide foundational knowledge of the law and how to best prepare for your law school journey.
Credit Hours: 0 | Prerequisite: None

CL600: Introduction to Legal Analysis I
This first-year course is designed to introduce you to the study of law and the American Legal System. It teaches you the ability to spot and analyze legal issues in factual situations. The course also introduces you to legal reasoning and legal writing.
Credit Hours: 1 | Prerequisite: None | Corequisite: CL610 and CL620

CL601: Introduction to Legal Analysis II
This course is a continuation of CL600: Introduction to Legal Analysis I. This first-year course is designed to introduce you to the study of law and the American Legal System. It teaches you the ability to spot and analyze legal issues in factual situations. The course also introduces you to legal reasoning and legal writing.
Credit Hours: 1 | Prerequisite: None | Corequisite: CL610 and CL620

CL610: Contracts I
This course examines the legal theories and principles relating to parties and agreements and their resultant obligations or benefits. Covered topics include the following: formation, conditions, and remedies of contracts; bargained-for consideration; third-party contracts (including assignments and delegations); statute of frauds; parol evidence; impossibility of performance; and frustration of purpose.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL620

CL611: Contracts II
This course is a continuation of CL610: Contracts I. This course examines the legal theories and principles relating to parties and agreements and their resultant obligations or benefits. Covered topics include the following: formation, conditions, and remedies of contracts; bargained-for consideration; third-party contracts (including assignments and delegations); statute of frauds; parol evidence; impossibility of performance; and frustration of purpose.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL620

CL620: Torts I
This course explores the study of civil liability relating to intentional acts and violation of duties imposed by law. In addition, legal wrongs committed by a private person upon the person or property of another independent of a contractual relationship are covered in detail in this course. Topics include intentional torts, negligence, strict liability, product liability, nuisance, defamation, invasion of privacy, and misrepresentation.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL610

CL621: Torts II
This course is a continuation of CL620: Torts I. This course explores the study of civil liability relating to intentional acts and violation of duties imposed by law. In addition, legal wrongs committed by a private person upon the person or property of another independent of a contractual relationship are covered in detail in this course. Topics include intentional torts, negligence, strict liability, product liability, nuisance, defamation, invasion of privacy, and misrepresentation.
Credit Hours: 4 | Prerequisite: CL620 | Corequisite: CL601 and CL611
CL630: Criminal Law I
This course examines the state's ability to punish individuals for wrongs committed. Homicide, theft (including robbery and burglary), assault, rape, kidnapping, and arson as well as attempts, conspiracies, and solicitation are covered in depth. The state of mind required to commit a crime, including justifications and excuses, is thoroughly covered.
Credit Hours: 3 | Prerequisite: None

CL631: Criminal Law II
This course is a continuation of CL630: Criminal Law I. This course examines the state's ability to punish individuals for wrongs committed. Homicide, theft (including robbery and burglary), assault, rape, kidnapping, and arson as well as attempts, conspiracies, and solicitation are covered in depth. The state of mind required to commit a crime, including justifications and excuses, is thoroughly covered.
Credit Hours: 3 | Prerequisite: CL630

CL650: Constitutional Law I
This course examines the organization and framework of the federal government, the distribution of political and governmental authorities and functions, and the fundamental principles that regulate the relationship between the government and its citizens. Specific topics include the source of judicial review, the powers of legislative and executive branches, the authority reserved for the states, due process, equal protection, and First Amendment freedoms.
Credit Hours: 3 | Prerequisite: None

CL651: Constitutional Law II
This course is a continuation of CL650: Constitutional Law I. This course examines individual rights under the United States Constitution that impose limitations on governmental power. Specific topics include due process, equal protection, and First Amendment freedoms.
Credit Hours: 3 | Prerequisite: CL650

CL660: Real Property I
The law governing all aspects of real property and the creation of rights is the focus of this course. Additional topics include ownership rights (including present estates), co-tenancy, future interests, and the relations between landlord and tenant. Real property contracts, statute of fraud problems, real property mortgages, conveyancing, and adverse possession are also discussed.
Credit Hours: 4 | Prerequisite: None

CL661: Real Property II
This course is a continuation of CL660: Real Property I. The law governing all aspects of real property and the creation of rights is the focus of this course. Additional topics include ownership rights (including present estates), co-tenancy, future interests, and the relations between landlord and tenant. Real property contracts, statute of fraud problems, real property mortgages, conveyancing, and adverse possession are also discussed.
Credit Hours: 4 | Prerequisite: CL660

CL670: Civil Procedure I
Access to the U.S. court system is the focus of this course. Proper jurisdiction and venue (including long-arm statutes and minimum contacts) are covered in detail. Other topics include pleadings, joinder of parties and claims, class actions, discovery, summary judgment, directed verdict, res judicata, collateral estoppel, and the appeal process.
Credit Hours: 3 | Prerequisite: CL601 | Corequisite: CL730

CL671: Civil Procedure II
This course is a continuation of CL670: Civil Procedure I. This course addresses the requirements of the civil litigation process in federal courts. These requirements come from the United States Constitution, federal statutes, and the Federal Rules of Civil Procedure. This course covers answers and amendments to complaints, choice of law, discovery, summary judgment, judgment as a matter of law, jury trials, preclusion, and touches on appellate review. As part of the course, you will draft an answer to a complaint, discovery requests, and a motion for summary judgment with a memorandum of law.
Credit Hours: 3 | Prerequisite: CL670

CL685: Criminal Procedure
This course focuses on the law governing the rights of the accused. The topics of arrest, search and seizure (Fourth Amendment), confession and self-incrimination (Fifth Amendment), police lineups, sentencing and the death penalty (Eighth Amendment), and the right to counsel (Fifth and Sixth Amendments) are covered in detail.
Credit Hours: 4 | Prerequisite: CL630 (can be taken as a corequisite)

CL700: Corporations and Business Organizations I
This course covers the area of law relating to artificial persons or legal entities, consisting of members acting with a common purpose. Particular emphasis is placed on the formation of the corporate unit, the sale of shares (including federal securities law), the operation and management of the corporation, and the law covering dividends, repurchases, and redemptions.
Credit Hours: 2 | Prerequisite: None

CL701: Corporations and Business Organizations II
This course is a continuation of CL700: Corporations and Business Organizations I. This course covers the area of law relating to artificial persons or legal entities, consisting of members acting with a common purpose. Particular emphasis is placed on the formation of the corporate unit, the sale of shares (including federal securities law), the operation and management of the corporation, and the law covering dividends, repurchases, and redemptions.
Credit Hours: 2 | Prerequisite: CL700

CL710: Evidence I
This course covers the substance of and means by which alleged matters of fact are proved or disproved in court. Central topics include the requirements for the introduction and impeachment of evidence, relevancy, character evidence, expert testimony, privileges, and hearsay. The course also covers the roles of judges and juries in the evaluation of evidence.
Credit Hours: 3 | Prerequisite: None

CL711: Evidence II
This course is a continuation of CL710: Evidence I. This course covers the substance of and means by which alleged matters of fact are proved or disproved in court. Central topics include hearsay, expert testimony, and privileges. The course also covers the roles of judges and juries in the evaluation of evidence, and key distinctions between the Federal Rules of Evidence and the California Evidence Code.
Credit Hours: 3 | Prerequisite: CL710

CL727: Legal Analysis and Writing
This course teaches you how to synthesize complex information, analyze and formulate strategy, and predict outcomes. You will develop objective writing skills and ethical values in legal writing. The course covers the client interview, letters and other communications, and an objective memorandum.
Credit Hours: 2 | Prerequisite: CL601
CL728: Advanced Legal Analysis and Writing - Regulatory and Transactional
This course teaches you how to analyze and write in legal and professional fields. You will develop skills and ethical values in analyzing issues using objective and persuasive writing. Course projects will provide instruction and practice in advanced writing skills that are useful to anyone in legal and professional fields, such as drafting an employment contract provision, advising a client, and analyzing a regulation or policy.
Credit Hours: 2 | Prerequisite: CL727

CL729: Advanced Legal Analysis and Writing - Litigation
This course gives you an opportunity to practice analysis and writing in the context of a variety of tasks in which litigators typically engage. You will develop skills and ethical values in formulating legal strategy; drafting legal documents to file with a court, including a brief; and presenting an oral argument.
Credit Hours: 2 | Prerequisite: CL727

CL730: Electronic Legal Research
This course focuses on research skills and techniques, including the use of an online library. You will learn to plan the research process, evaluate research resources, find relevant legal authorities, and evaluate the weight of authority.
Credit Hours: 2 | Prerequisite: None

CL735: Professional Responsibility
The law relating to the ethical standards that govern attorneys and judges is the focus of this course. It covers the ABA Model Rules of Professional Conduct, the ABA Model Code of Judicial Conduct, and some California Rules of Professional Conduct. The course will also include materials on professional conduct of the attorney, the role of a lawyer, the lawyer as an officer of the court, and the relationship of the lawyer to society.
Credit Hours: 2 | Prerequisite: JD only

CL740: Future of Law Practice
This course will explore emerging topics in law practice. Topics will include challenges and opportunities emerging in ethics, societal and legal industry change, and technology. Specific emphasis will be placed on application of the ABA Rules of Professional Responsibility to contemporary law practice. Skills emphasized in the course are research, analysis, communication, and business planning.
Credit Hours: 2 | Prerequisite: CL730

CL745: Cross Professional Ethics
This course focuses on fundamental, contemporary ethical questions in the practice of law and examines the basic premises underlying the lawyer-client relationship and some of the duties of lawyers, including duties to clients, the public, the courts, and other professionals, with an emphasis on the unauthorized practice of law. It also compares the ethics of the legal profession with other professions. The course incorporates various forms of media to illustrate ethical dilemmas in everyday professional life including presentations, web resources, and print media.
Credit Hours: 2 | Prerequisite: None

CL750: Estates, Wills, and Trusts I
This course covers the law of estates and trusts as applied in California and gives a general overview of how it applies in the rest of the country. Issues dealing with the validity and revocation of wills are examined in particular, as they may affect distribution of assets of an estate. In addition, the laws of express trusts (including creation and administration), charitable trusts, and consecutive trusts are covered.
Credit Hours: 2 | Prerequisite: None

CL751: Estates, Wills, and Trusts II
This course is a continuation of CL750: Estates, Wills, and Trusts I. This course covers the law of estates and trusts, including different types of trusts; the formation, modification, and termination of trusts; the rights of beneficiaries and creditors to trust assets; the duties of trustees; and the rights and remedies available to beneficiaries in the event of trustee breaches. Related topics such as powers of appointment and future estates are also addressed. In addition, the course will revisit wills topics addressed in CL750, examine the requirements for basic estate planning, and teach practical skills related to interviewing estate planning clients, planning estates, and drafting wills.
Credit Hours: 2 | Prerequisite: CL750

CL760: Community Property
This course covers the Law of Community Property and Division of Marital Assets in California. Specific topics include the characterization of property as separate or community, creditors' rights, third-party transfers, and the resolving of disputes upon the termination of a relationship or the death of a party.
Credit Hours: 2 | Prerequisite: None

CL761: Family Law Practicum
This course continues where CL 760 left off, incorporating practical community property and family law skills and concepts. Family law is a very common practice area for solo and small firm attorneys, particularly early in their careers, and there is a societal need for representation in this area, given that 80 to 90 percent of family law litigants are self-represented. Family law is at the intersection of law, social policy, and the most intimate of human relations, marriage and parentage. This course will explore topics including jurisdiction over the family, separation, dissolution, annulment, parenting time, parenting responsibility, child support, partner support, and domestic violence. Much of family law is policy driven and designed with a policy outcome in mind. This class will help you analyze legal policy to determine if, in application, it meets the policy goal. You will engage in practical exercises in the context of California law and procedure.
Credit Hours: 2 | Prerequisite: CL760

CL770: Remedies I
This course reviews both legal and equitable remedies, focusing on the underlying liability theories that give rise to the remedy and the remedy itself. Special attention is given to contract and tort remedies. Students will be exposed to the types of problems that they may encounter in law practice, with particular emphasis on ones that cross a variety of disciplines. Final papers are similar to the performance tests currently administered by the State Bar of California.
Credit Hours: 2 | Prerequisite: None

CL771: Remedies II
This course is a continuation of CL770: Remedies I. This course reviews both legal and equitable remedies, focusing on the underlying liability theories that give rise to the remedy and the remedy itself. Special attention is given to contract and tort remedies. Students will be exposed to the types of problems that they may encounter in law practice, with particular emphasis on ones that cross a variety of disciplines. Final papers are similar to the performance tests currently administered by the State Bar of California.
Credit Hours: 2 | Prerequisite: CL770
CL780: Capstone I
This course provides you with an effective means of integrating what you have learned over the course of your legal education, building on a strong substantive and skills foundation to make critical judgments about the law and policy as a practicing attorney. Special attention will be devoted to the skills necessary for success on the California Bar Examination. Through work with testing forms currently employed by the California Committee of Bar Examiners, you will refine your ability to analyze legal principles and express your thoughts in an appropriate legal fashion. This course will be graded pass/fail.
Credit Hours: 2 | Prerequisite: Fourth year JD only

CL801: Contract Drafting
A lawyer once said, “Legal drafting is legal thinking made visible.” The drafter’s work not only makes explicit the parties’ understanding of the deal but also (1) fills the gaps sometimes left in contract negotiations, (2) anticipates problems that might arise in the future, and (3) creates a document that is clear and unambiguous. Through a series of readings, problems, and exercises, you will review the substance of contract law and learn techniques for analyzing and drafting contracts that meet the particular needs and objectives of a client.
Credit Hours: 2 | Prerequisite: CL610 and CL611

CL802: Business Planning and Skills Training - Practicum
This course focuses on the role of the lawyer as an advisor to closely held businesses and their owners. During the course, you will study and plan the formation, operation, and dissolution of a closely held business. You will receive the substantive knowledge you need to draft the documents required by the business.
Credit Hours: 4 | Prerequisite: CL700 and CL701 (CL701 may be taken concurrently)

CL805: Federal Taxation
This course examines the fundamental concepts underlying the federal income tax system, with an emphasis on individual taxation. Major topics include determination of gross income, deductions, timing issues, and disposition of property. In this course, you will interpret the Internal Revenue Code, United States Treasury regulations, tax cases, and related tax material.
Credit Hours: 4 | Prerequisite: None

CL811: Administrative Law
This course provides an overview of administrative law and procedure, including the creation and authority of federal agencies and the ways that agencies exercise their authority to govern certain areas. It includes a review of agency rulemaking, investigation, and adjudicatory functions. It also includes judicial review of administrative agency actions. The assessments in the course give you hands-on opportunities to apply what you learn by completing projects on federal agencies in which you are interested and by addressing situations based on real agency actions.
Credit Hours: 4 | Prerequisite: None

CL813: Employment Discrimination
This course will focus on the federal statutory responses to the issues surrounding employment discrimination on the basis of age, disability, race, color, religion, sex, national origin, and alienage. In this context, you will examine the manner in which Congress and the federal courts have balanced preserving the rights to control private property with the nation’s commitment to equal opportunity in employment. To that end, you will carefully examine the provisions of Title VII of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, religion, national origin, and sex, the 19th century federal Reconstruction Civil Rights Acts, the Age Discrimination in Employment Act, and the Americans with Disabilities Act. This course will also address more expansive anti-discrimination protections under California state law. You will gain essential information about the procedures for resolving employment discrimination disputes and the remedies that may be available upon that resolution.
Credit Hours: 2 | Prerequisite: None

CL816: Immigration Law
Immigration law has a significant impact on individuals, families, businesses, nonprofits, and national security. Immigration intersects with employment law, criminal law, and family law. This course will prepare you for practical application of immigration law. You will learn about the process of legally entering the United States and how people can become U.S. citizens or lawful permanent residents. This course will also explore the consequences of entering or remaining in the U.S. without authorization. Additionally, the course will discuss how people can lose their citizenship or permanent residency. You would benefit from taking Constitutional Law and Criminal Procedure before this course, but are not required to do so.
Credit Hours: 2 | Prerequisite: CL601

CL820: Intellectual Property
This is a survey course in the field of intellectual property law. Topics that are covered include examination of the statutory basis and rationale for protection of trade secrets, inventions (patents), creative works (copyright), and brands (trademarks). The course will include review of the processes involved in obtaining protection of intellectual property and the threshold criteria for qualifying for such protection. The enforcement of intellectual property rights will also be discussed, including where subject matter and personal jurisdiction may be found.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL650 and CL670 (both may be taken concurrently)

CL821: Cyber Law
This broad survey course is designed to explore the legal, ethical, and technological issues involved in cyberspace. Topics will include internet policy, governance, and regulation; jurisdiction; constitutional rights and privacy; copyright and fair use; trademarks; and ediscovery.
Credit Hours: 4 | Prerequisite: CL730

CL822: Patent Law Fundamentals
This class focuses on the law relating to the procurement and enforcement of patent rights. The course begins with an examination of the statutory basis for patents and how that relates to the "patentability requirements.” The patentability requirements are also discussed in the context of patent litigation, where a failure to meet the requirements can provide a defendant a way to invalidate a patent that is asserted against it. In this course you will gain a broad overview of the patent laws as interpreted by the U.S. Patent and Trademark Office and applied by the various federal courts (primarily the U.S. Court of Appeals for the Federal Circuit) that have exclusive jurisdiction to hear patent matters.
Credit Hours: 2 | Prerequisite: None
CL826: Cybersecurity Law
Cybersecurity law is a complex area of practice that is likely to expand and evolve. This course will provide insights into data security law, data breach notification laws, privacy law as it applies to cybersecurity, antihacking law, and government surveillance law. Laws discussed will include HIPAA, HITECH, FERPA, and GLBA. Skills practiced in this course will include writing, analysis, and research.
Credit Hours: 2 | Prerequisite: None

CL827: Employment Law
Employment law has a significant and pervasive impact on society and our economy. This course addresses employment relationships, employment contracts, employment-related torts, worker’s compensation, re-employment, whistleblower statutes, safety, employee benefits, and wage and hour issues. Skills addressed in this course include client counseling, compliance, drafting, and negotiating.
Credit Hours: 4 | Prerequisite: CL611 and CL621

CL830: Health Law
This course introduces you to the legal issues involving the health care system and health care providers. Areas covered include licensing and discipline, informed consent, confidentiality, patient-professional relationships, liability of health care professionals and institutions, patient safety, health care coverage, fraud and abuse, and beginning of life and end of life issues.
Credit Hours: 4 | Prerequisite: None

CL831: Medical Malpractice/Professional Liability
This course examines the duty of health care professionals and organizations to provide appropriate care by addressing specific tort issues, practice guidelines and standards, applicable regulations, and data bank issues.
Credit Hours: 2 | Prerequisite: CL830

CL833: Medical Products Liability
This course explores the legal aspects of health-related products liability, including medical devices, pharmaceuticals, and genetically engineered treatment modalities, plus relevant toxic tort issues. You will evaluate the current laws applicable to these areas and how they are applied through product liability claims and through administrative agencies like the U.S. Food and Drug Administration (FDA). The course will emphasize health law issues in products liability and will also cover aspects of administrative law. The course assessments provide you with some hands-on opportunities to apply what you learn in a "real-world" way by completing projects on the FDA and on litigation involving medical devices and pharmaceuticals and by drafting pleadings and a judicial decision to address hypothetical situations.
Credit Hours: 2 | Prerequisite: None

CL834: Risk Management in Health Care
This course explores various models and trends in risk management programs, along with their components. The course will focus on all forms of risk and risk management in health care environments, from initiation of care through completion of care.
Credit Hours: 2 | Prerequisite: CL830

CL836: Health Law Independent Study
This course allows you to develop a project or a law review style paper on a health law topic. Projects or papers must be original work that adds something new and of value to the subject area addressed and reflects a high level of research and thorough analysis of a topic. You must spend at least 90 hours on a project or paper, and if completing a paper, it must be at least 30 pages in length to receive 2 credits. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project.
Credit Hours: 2 | Prerequisite: CL830

CL839: Trial Advocacy - Theories, Tactics, and Techniques
This course introduces you to the fundamentals of courtroom advocacy. Interactive modules allow you to study the foundation of effective advocacy and to learn by doing. You are exposed to trial tactics and techniques including opening statements, direct and cross examinations, introduction of evidence, and closing arguments. You are assessed and receive feedback on your own performances via online video presentations. You must have access or arrange access to a webcam or other recording device that allows you to record videos and upload them, and be able to participate in live online videoconferencing.
Credit Hours: 2 | Prerequisite: CL670, CL671, CL710, and CL711 (CL711 may be taken concurrently)

CL841: ADR and Technology
This course explores the use of technology to facilitate dispute resolution. You will participate in several negotiation activities with a partner and mediation sessions with some of your classmates. You must have, or have ready access to, a web camera (webcam) and microphone as well as a sufficiently fast internet connection to participate in these activities online via webcam. You must also be able to stay on pace with the ideal modules in the course and complete assignments on time because many of them will be joint assignments that you will do with one or more of your classmates. The course activities must occur during certain time frames in the course and cannot be delayed if you are behind, and your classmates will be depending on you to keep pace to complete assignments. You will also participate in an arbitration proceeding and explore various online methods of dispute resolution.
Credit Hours: 2 | Prerequisite: None

CL843: Virtual Law Practice
Virtual law practice is a fact of operation for the vast majority of contemporary law firms; even those law firms that would not be considered to be wholly virtual nonetheless incorporate components of virtual practice. This course addresses the practical aspects of launching a virtual practice as well as related legal, ethical, and technological considerations, making this a useful overview if you wish to incorporate any aspect of virtual practice into your future work. This course will also address financial planning and budgeting, marketing, client acquisition tactics, staffing, and data management.
Credit Hours: 2 | Prerequisite: None
CL845: Administrative Advocacy
Many legal matters involving state and federal laws are resolved, at least in part, through administrative proceedings rather than courts. Examples include disability and other types of benefits claims, employment, housing, and education matters, licensing disputes, tax matters, patents, and immigration proceedings. Administrative hearings sometimes have less formal procedures than courts, and some matters can be handled by advocates who are not licensed attorneys. In this course, you will develop skills related to interviewing clients, presenting evidence, and making legal arguments at administrative hearings. You will participate in a mock hearing using a free video chat platform assigned by the professor. You will interact with your professor and fellow classmates by email, phone, and face-to-face using the video chat platform. You must have, or have ready access to, a web camera (webcam), a microphone, and a sufficiently fast internet connection to participate in these interactions and in the mock hearing.
Credit Hours: 2 | Prerequisite: None

CL850: Education Law
Education Law provides you with an overview of key topics in the field by examining the constitutional principles, statutes, agency regulations, and judicial decisions that have shaped public and private education. The course will help you understand how these various sources of law affect schools and their students and staff. Topics include: foundational principles; school funding; employment issues; school liability; instruction and curricular issues; privacy rights and right-to-know laws; student and teacher rights in areas such as the First Amendment, discipline, discrimination, and religion; search, seizure, and interrogation; special education; other federal laws; and cutting-edge topics such as electronic speech, discipline for off-campus behavior, cyberbullying, strip searches, and education reform. The course uses a problem-based approach that allows you to apply what you learn by discussing and addressing real-world situations through various problems, activities, and assessments. You will also go outside of the classroom materials to gather information about how education law works in practice in your own state.
Credit Hours: 4 | Prerequisite: None

CL855: Special Education Law
Special Education Law provides you with an overview of key topics in the field by examining the statutes, agency regulations, and judicial decisions that have shaped special education. Topics include evaluations, eligibility, the meaning of a free and appropriate public education (FAPE), Individual Education Programs (IEPs), placement, least restrictive environment requirements, discipline, procedural safeguards, dispute resolution, Section 504/ADA, and remedies. The course will help you understand how the legal standards that govern these topics impact the services that schools must provide to students with disabilities. The course allows you to apply what you learn by discussing and addressing real-world situations through various problems and assessments. You will also go outside of the classroom materials to gather information about how special education law works in practice and in your state.
Credit Hours: 2 | Prerequisite: None

CL884: Legal Education Experience Program (LEEP)
The Legal Education Experience Program (LEEP) provides you with the opportunity to experience the law. You will apply your knowledge of the law and utilize your legal skills at a corporation, organization, government entity, law firm, or other setting. You will work with the Director of Externships to identify and obtain approval for an appropriate externship. You may take this course a second time for credit if you obtain a different externship.
Credit Hours: 2 | Prerequisite: Minimum 2.0 cumulative GPA

CL887: Legal Education Experience Program II (LEEP II)
Legal Education Experience Program II (LEEP II) provides you with a second opportunity to experience the law in a practical setting. You will work under a supervising attorney in a judicial, law firm, public law office, corporate, or government setting. You will work with your professor to identify and obtain approval for an appropriate externship. You may not be placed with the same organization for LEEP II.
Credit Hours: 2 | Prerequisite: CL884; minimum 2.0 cumulative GPA

CL890: Independent Study
This course requires you to design and execute a research project that generally will result in a paper of at least 30 pages. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project. You may take this course a second time for credit if you get approval for a different independent study project.
Credit Hours: 2 | Prerequisite: CL727, preapproval via Independent Study Request Form, and cumulative GPA requirement

CL892: Independent Study
This course requires you to design and execute a research project that generally will result in a paper of at least 60 pages. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project. You may take this course a second time for credit if you get approval for a different independent study project.
Credit Hours: 4 | Prerequisite: CL727, preapproval via Independent Study Request Form, and cumulative GPA requirement

CL894: Moot Court - Honors Program
In this course, selected third- or fourth-year JD students have an opportunity to participate in external moot court competitions in order to hone written and oral advocacy skills. Competitions selected may change from year to year.
Credit Hours: 4 | Prerequisite: CL729 and selection by faculty

CL900: First-Year Intensive (FYI)
First-Year Intensive (FYI) is an extensive program designed to prepare students for the First-Year Law Students' Exam (FYLSE). The course is a full review of the substantive law covered on the FYLSE, together with lectures on the techniques necessary to succeed on the exam. Finally, this course also contains extensive practice materials to allow you to hone the necessary skills needed to successfully complete the exam.
Credit Hours: 0 | Prerequisite: JD only

CL950: Second Time Success
The Second Time Success (STS) program is designed to help you focus your studying as you prepare to retake the First-Year Law Students’ Exam (FYLSE). In addition to individual feedback and support, STS is centered on a series of live seminars. The first seminar reviews your experiences in preparing for the FYLSE and discusses strategies for overcoming obstacles to preparedness. STS also includes lectures and written assignments from the First-Year Intensive (FYI) course and concludes with FYLSE seminars, which begin approximately 1 month before the exam.
Credit Hours: 0 | Prerequisite: None
Legal Studies (LS)

LS500: Legal Methods and Process
This course introduces students to the legal system. This course will examine why the government exists and the United States system of constitutional government. The course will analyze the roles of Congress and the executive branch of government in the legal system as well as the roles of the courts and federalism in modern society. Explanations of the influences of political parties and public policy on the legal system will be presented. Additionally, course content will illustrate the importance of civil liberties and civil rights.
Quarter Credit Hours: 5 | Prerequisite: None

LS501: Ethics and the Professional
This course will explore the concept of normative ethics and morality and its relationship to the professional while examining the concepts of ethics in the legal, social, and political environments. The focus will be on general ethical principles, application of ethical principles, examination of ethical leadership, and the determination of fundamental and common values in society that govern societal institutions.
Quarter Credit Hours: 5 | Prerequisite: None

LS502: Legal Research, Analysis, and Writing
This course focuses on reading, analyzing, and applying the law found in a variety of legal sources including cases, statutes, administrative rulings, and journal articles. Topics will include methods to analyze cases to determine the facts, issues, analysis, and holdings of a case as well as determining the meaning and purpose of statutes, legislative enactments, and administrative rulings. You will engage in a variety of legal writing, including case briefs, memoranda, and opinions, and will engage in computerized research and develop skills in writing as well as proper citation of legal materials.
Quarter Credit Hours: 5 | Prerequisite: None

LS503: Jurisprudence and Legal History
This course will provide you with a view of the sources and historical development of legal principles as well as the philosophical foundations of American legal principles. You will develop an understanding of significant trends in American legal history as well as current trends in development of law and the philosophy of the law that is the underpinning of many public policy actions.
Quarter Credit Hours: 5 | Prerequisite: None

LS504: Applied Research in Legal Studies
In the first of two courses in applied research in legal studies, students will be introduced to applied research within the profession, which encourages adoption of the role of a reflective practitioner who seeks to simultaneously understand and change the professional setting. Students will examine the history of applied research and the intersection of applied research and experimental research. This study allows participants to develop an understanding of the processes and how they can impact their own professional setting.
Quarter Credit Hours: 5 | Prerequisite: Third to last term

LS506: Understanding Civil Responsibility
This course explores the resolution of private disputes between citizens and institutions in society. You will study the methods established by society for the measure of appropriate conduct in personal and institutional relationships. You will also study the process provided for the resolution of those disputes and the remedies in place in society for the violation of those measures.
Quarter Credit Hours: 5 | Prerequisite: None

LS507: Understanding Criminal Responsibility
This course explores the processes of establishing individual responsibility for violation of individual societal standards of behavior and the remedies for violations of those standards. You will study the scope of criminal law, including criminal jurisdiction, the essential elements of crimes, and personal crime, including personal property. You will also examine the law of the use of force as well as public order crimes.
Quarter Credit Hours: 5 | Prerequisite: None

LS508: Family and the Legal System
This course explores a myriad of family law issues in the legal system. These issues include children's rights, shared custody, privacy rights relative to domestic relations, same-sex marriage, and interracial adoptions, among others. This course is vital to any legal studies professional, as it discusses the various concepts and roles that a professional can encounter in the field of family law.
Quarter Credit Hours: 5 | Prerequisite: None

LS509: Contracts as Private Law
This course will deal with the concept of the contract as a tool in a society of individuals to establish private law through agreement. You will study basic elements of the contract including offer and acceptance, damages, and restitution as well as the relationship of the contract as a foundational aspect of societal institutions and organization and the philosophical underpinnings of the contract as an interface between law and society.
Quarter Credit Hours: 5 | Prerequisite: None

LS510: Intellectual Property
This course will explore various intellectual property protections including patent, trademark, copyright, and trade secret; the desirability of providing such monopolistic protections, and their impact upon society. The course will further explore how these protections impact and relate to content creation, distribution, and storage in digital media space. You will be introduced to ownership, infringement, and licensing issues related to these property rights, and to the interrelationship between these issues and emerging digital media technologies.
Quarter Credit Hours: 5 | Prerequisite: None

LS526: Academic and Professional Writing for Graduate Students
Writing effectively and accurately is a necessary skill in the academic and professional worlds. Academic and Professional Writing for Graduate Students is designed to prepare you for the demands of academic and professional writing in your coursework, professional career, and final capstone research paper. You will learn to communicate complex material clearly to a wide variety of expert and nonexpert readers; write for the kinds of audiences that you will encounter as professionals and who rely on the words on the page to make meaning. This course will introduce basic elements of academic and professional writing at the holistic and sentence level. You will gain an understanding of audience and purpose, as well as the graduate research, writing, and formatting process. Emphasis is placed on citing and quoting primary materials, writing organizational strategies, grammar, editing, and usage so that you perfect your writing skills.
Quarter Credit Hours: 5 | Prerequisite: None
LS602: Comprehensive Exam Capstone
As a final step in the Master of Science in Legal Studies, students may choose the nonthesis option and successfully complete a comprehensive exam. This comprehensive exam incorporates the program outcomes of the Master of Science in Legal Studies program. This exam is designed to carefully assess a student’s overall learning in the program. Successful completion of the exam allows both student and faculty to measure and acknowledge a successful learning experience for the student.
Quarter Credit Hours: 5 | Prerequisite: Last term

LS698: Applied Research
Students experience the art and science of applied research while they develop the tools of reflective inquiry and collaborative practice. Students will engage in analysis of current issues and challenges to explore and practice applied research methods as a logical extension of professional practice. Integral to this process is the examination of both informal and systematic ways to ask and answer questions. Students will design a research plan for their own applied research project.
Quarter Credit Hours: 5 | Prerequisite: LS504

Mathematics (MM)

MM570: Applied Statistics for Psychology
This course provides students the foundation for understanding and performing statistical analyses of data with applications to psychological research. Topics include distributions, descriptive statistics, correlation, regression, tests of hypotheses, and analysis of variance techniques.
Quarter Credit Hours: 5 | Prerequisite: None

Nursing (MN)

MN501: Advanced Nursing Roles
This course explores skills and strategies essential to successful advanced nursing role implementation. Analysis of existing and emerging roles provides a foundation for selection of an individual advanced role specialization and an individual career development plan. Emphasis will be on the articulation of issues specific to the advanced nurse role in practice, administration, education, and informatics.
Quarter Credit Hours: 5 | Prerequisite: None

MN501M1: History, Concepts, and Role Development
Determine the impact of the APRN Consensus Model on APRN practice.
Quarter Credit Hours: 1 | Prerequisite: None

MN501M2: Practice, Collaboration, and Coaching
Examine advanced practice nursing roles with regards to their interaction with other health care providers in collaborative practice models.
Quarter Credit Hours: 1 | Prerequisite: None

MN501M3: Leadership
Investigate novel roles for advanced practice nursing related to emerging health care trends and needs.
Quarter Credit Hours: 1 | Prerequisite: None

MN501M4: Marketing and Negotiation
Develop a marketing plan for the advanced practice nurse that incorporates the competencies of advanced practice nursing.
Quarter Credit Hours: 1 | Prerequisite: None

MN501M5: Using Technology to Improve Performance
Evaluate a professional plan for career goals and lifelong learning.
Quarter Credit Hours: 1 | Prerequisite: None

MN502: Theoretical Foundations of Advanced Practice Nursing
This course explores the evolution of nursing, social science, education, and behavioral science theories and their contribution to the care of individuals, families, and the community. The utility of conceptual models are examined for application to executive, education, and practice leadership.
Quarter Credit Hours: 5 | Prerequisite: None

MN502M1: Sculptures and Schemes
Reconstruct a nursing theory based on advanced nursing roles.
Quarter Credit Hours: 1 | Prerequisite: None

MN502M2: Perspectives
Reconstruct a nursing theory based on advanced nursing roles.
Quarter Credit Hours: 1 | Prerequisite: None

MN502M3: Grand View from the Middle-Range
Examine nursing theories related to advanced nursing roles.
Quarter Credit Hours: 1 | Prerequisite: None

MN502M4: Be Informed
Reconstruct a nursing theory based on advanced nursing roles.
Quarter Credit Hours: 1 | Prerequisite: None

MN504: Scientific and Analytic Approaches to Advanced Evidence-Based Practice
This course presents an evidence-based approach to promote high-value, safe, and effective health care. The focus is on the assessment of levels of evidence to evaluate emerging health issues, develop competencies in analysis, translate evidence into practice, and explore evidence-based practice innovations. Qualitative and quantitative methods of inquiry and associated statistical analyses are identified. Strategies to create an environment for the integration of evidence-based practice to support executive, education, and practice leadership are identified.
Quarter Credit Hours: 5 | Prerequisite: None

MN504M1: Finding Evidence-Based Data in Nursing Practice
Discover evidence-based data used in clinical practice.
Quarter Credit Hours: 1 | Prerequisite: None

MN504M2: Rating Key Elements of Evidence-Rating Process
Examine the key elements of evidence-based practice.
Quarter Credit Hours: 1 | Prerequisite: None

MN504M3: Understanding Statistical Overview of Research
Evaluate evidence-based nursing findings from nursing research.
Quarter Credit Hours: 1 | Prerequisite: None

MN504M4: Evaluating Level of Evidence in Existing Practice and Research
Evaluate evidence-based nursing findings from nursing research.
Quarter Credit Hours: 1 | Prerequisite: None

MN504M5: Interdisciplinary System Approach in Evidence-Based Practice
Evaluate interdisciplinary approaches to organizational and system change through evidence-based practice.
Quarter Credit Hours: 1 | Prerequisite: None
MN505: Epidemiology and Health Promotion
This course incorporates theoretical and empirical concepts related to health beliefs, health promotion, and risk reduction of diverse populations. Principles from the Healthy People initiative, epidemiology, biostatistics, and cultural competence guide comparisons of groups and inference development. Strategies and benefits of health promotion interventions are emphasized.
Quarter Credit Hours: 5 | Prerequisite: None

MN505M1: Clinical Epidemiology
Interpret epidemiologic data on morbidity and mortality related to acute and chronic disease states.
Quarter Credit Hours: 1 | Prerequisite: None

MN505M2: Health Promotion - Applying Interventions
Apply a theory or model of health-related concepts to a community intervention.
Quarter Credit Hours: 1 | Prerequisite: None

MN505M3: Epidemiology and Health Promotion Risk Synthesis
Analyze health promotion and illness prevention risk factors in a multicultural context.
Quarter Credit Hours: 1 | Prerequisite: None

MN505M4: Healthy Populations
Develop an evidence-based health promotion program to reduce health risks of a vulnerable population.
Quarter Credit Hours: 1 | Prerequisite: None

MN505M5: Interprofessional Health Promotion
Evaluate interprofessional health promotion resources.
Quarter Credit Hours: 1 | Prerequisite: None

MN506: Health Policy, Ethical, and Legal Perspectives of the Health Care System
This course provides an opportunity to analyze major ethical theories and those principles underlying direct and indirect care of individuals, families, and communities. Selected concepts, principles, and cases involving legal aspects of care within a framework of critical decision making for advanced nursing roles will be examined. The development and influence of health policy issues on the health care of individuals, families, and populations will be analyzed.
Quarter Credit Hours: 5 | Prerequisite: None

MN506M1: Ethics and Social Responsibility - Concepts and Theory
Apply theoretical frameworks and concepts to ethical dilemmas in the advanced practice role.
Quarter Credit Hours: 1 | Prerequisite: None

MN506M2: Ethical-Legal Issues in Health Care
Analyze ethical-legal principles and dilemmas related to health care.
Quarter Credit Hours: 1 | Prerequisite: None

MN506M3: Evaluation of Contemporary Health Policy
Analyze the effects of contemporary health policy on providers and consumers.
Quarter Credit Hours: 1 | Prerequisite: None

MN506M4: Advanced Practice Nursing - Legislative and Policy Strategies
Assess the strengths and weaknesses of the current health care act of the United States.
Quarter Credit Hours: 1 | Prerequisite: None

MN506M5: Advanced Practice Nursing - Policy and Advocacy
Critique the role of nursing advocacy in the implementation of health policy.
Quarter Credit Hours: 1 | Prerequisite: None

MN507: Promoting Optimal Models and Systems for Health Care Delivery
The course will focus on the dynamic, complex, and integrated health care system and organizational imperatives to deliver high-value, safe and effective health care based on industry standards, key outcome indicators, and cost-quality imperatives. The organization and delivery of health care is explored, including business aspects of health care systems and pertinent financial issues in the relationship between policy and health care system reform. Strategies to develop leadership roles in professional nursing organizations, legislative bodies, and community/consumer organizations will be identified. Various health care delivery systems and reimbursement models will be presented.
Quarter Credit Hours: 5 | Prerequisite: None

MN507M1: Health Policy Structure and Agenda Setting
Examine U.S. health care policy structures and the role of the nursing leader as a change agent at the public policy table.
Quarter Credit Hours: 1 | Prerequisite: None

MN507M2: Financial Models and Reimbursement
Analyze financial models of reimbursement and their effects on patients and health care providers.
Quarter Credit Hours: 1 | Prerequisite: None

MN507M3: Health Care Policy Models
Recommend public policy options to meet the needs of various stakeholders.
Quarter Credit Hours: 1 | Prerequisite: None

MN507M4: Health Care Reform and Genetics and Genomics Research
Synthesize the effect health care reform has on stakeholders.
Quarter Credit Hours: 1 | Prerequisite: None

MN507M5: Interprofessional Practice and Global Health Care Environments
Evaluate the role of health policy and organizational structure on quality improvement within health care environments.
Quarter Credit Hours: 1 | Prerequisite: None

MN512: Leadership, Organizational Theory, and Behavior
This course exposes students to organizational theory and behavior and competencies essential for successful leadership and management roles in a global health care delivery system. There is emphasis on self-analysis and strategies for best practice to effectively implement key leadership and management concepts in dynamic health care environments.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN512M1: Leadership Competencies
Discriminate between the elements within the standards of professional nursing performance with nursing leadership competencies.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN512M2: Organizational Concepts and Leadership Decision Making
Analyze the impact of organizational culture on leadership management decisions.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing
MN512M3: Leadership Theories and Managerial Strategies Promoting Change
Evaluate concepts of selected theories of leadership and managerial strategies in designing, implementing, and evaluating change.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN512M4: Leadership Skills in an Evolving Health Care Environment
Analyze evidence-based practice leadership and management strategies to effectively perform within today's evolving health care environment.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN512M5: Leadership Competencies and Elements of Management
Synthesize leadership competencies with core elements of leadership and management.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513: Health Care Finance, Strategic Planning, and Budgeting
This course examines macro- and microeconomics in profit and nonprofit health care organizations for nonfinancial managers. An analysis of decision making and strategic planning focuses the nursing leader toward plans that effectively promote success in dynamic health care environments. Conceptual and descriptive approaches are utilized to provide an overview of current practices and notable advances in strategic management. A budget is created within a case study model, allowing analysis of potential and actual budget variations.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513M1: Economics in Health Care - Essentials for Nursing Management
Synthesize the various economic principles required of nurse managers and executives as they manage the financial state of health care organizations.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513M2: Financial Management - Responsibilities for Planning
Integrate budgetary and financial management concepts related to health care financial planning.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513M3: Quality and Cost Drivers in Health Care
Synthesize concepts of quality care and cost management related to quality outcomes.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513M4: Health Care Business Planning - Managing the Organizational Needs
Evaluate operational objectives, goals, and specific strategies to drive a business plan.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN513M5: Short- and Long-Term Planning for Strategic Management
Appraise the functions and importance of short- and long-term financial resources in health care and strategic planning.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514: Human Resources Management
This course presents a managerial overview of various aspects of personnel management in a fiscally responsible environment. Activities are designed to familiarize students with recruiting, training, and retaining the best employees; ensuring high performance; and conforming practices to various regulations. Exercises designed to develop ability in personnel policy development and implementation are offered.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514M1: Social Responsibilities of Human Resource Management
Ascertain nurse manager responsibilities dealing with social determinants in the workplace.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514M2: The Strategic Role of Human Resource Management
Investigate the role human resource management plays in strategic management.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514M3: Design and Redesign of Work Systems
Create a human resource training program.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514M4: Performance Management and Feedback
Select a staff recruitment plan.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN514M5: Global Human Resource Management
Assess global human resource management in health care.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree with an upper-level major in nursing

MN515: Innovation in Health Care Information Technology - Administrative and Advanced Practice Priorities
This course focuses on the strategic application of information technology in health care organizations by administrative and advanced practice nursing leaders. Students will explain the role of executive-level practitioner management in planning and operationalizing technologies to enhance health care technology data efficiency; evaluate the legal and ethical oversight responsibilities of the executive nurse when engaging and managing a comprehensive, systematic electronic medical record project.
Quarter Credit Hours: 5 | Prerequisite: None
MN515M1: Informatics - Science, Standards, Regulations, and Quality Improvement
Analyze nursing informatics as a science with implications to lead improvements in health care using standards and regulations.
Quarter Credit Hours: 1 | Prerequisite: None

MN515M2: Understanding Information to Support Care Delivery
Evaluate information use as a support system for care delivery in multiple practice settings.
Quarter Credit Hours: 1 | Prerequisite: None

MN515M3: Creating a Culture of Safety Using Data
Critique a culture of safety using data as knowledge to support interprofessional care.
Quarter Credit Hours: 1 | Prerequisite: None

MN515M4: Leading Practice With Data
Appraise outcome data as a leader in practice to define and close gaps in evidence-based health care.
Quarter Credit Hours: 1 | Prerequisite: None

MN515M5: Producing Positive Health Care Results With Data Analytics
Produce positive health care outcomes with responsible and accountable use of data analytics.
Quarter Credit Hours: 1 | Prerequisite: None

MN520: Executive Leader Practicum
This practicum (90 hours) provides you with a mentored learning experience in the content area and site selected by you and approved by the Practicum Coordinator.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing, and completion of all specialization courses

MN523: Teaching and Learning Theories and Strategies
This course explores the advanced nursing practice teaching roles of educating patients and families, health care professionals, and nursing students. Teaching and learning theories are examined as well as teaching strategies and factors that impact learners.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN523M1: Adult Learning Theories and Teaching Strategies
Differentiate between educational theories and evidence-based practice to facilitate learning.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN523M2: The Nurse Educator and Diversity in Education
Synthesize the impact of social determinants of learning for patients, students, and health care professionals.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN523M3: Teaching in the Online or Clinical Setting
Develop instructional strategies to accommodate the needs of the learner.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN523M4: Lifelong Learning and Future Perspectives
Integrate the use of technology and simulation in education.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN523M5: Simulation, Ethical, and Legal Issues
Assess opportunities for lifelong learning to support the role of the nurse educator.
Quarter Credit Hours: 1 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master’s degree with an upper-level major in nursing

MN524: Curriculum Design, Assessment, and Evaluation
This course provides content and learning experiences that enable you to comprehend and apply the curriculum development process and assessment and evaluation strategies. You will design, deliver, and evaluate an education program for an audience (patients, staff, or nursing students) and specialty topic of your choice.
Quarter Credit Hours: 5 | Prerequisite: MN523

MN524M1: Curriculum Design
Apply models of curriculum design and learning to educational design.
Quarter Credit Hours: 1 | Prerequisite: MN523

MN524M2: Educational Technology
Analyze educational technology in the development of the curriculum.
Quarter Credit Hours: 1 | Prerequisite: MN523

MN524M3: Changing Paradigms
Analyze assessment and evaluation strategies for educational programs.
Quarter Credit Hours: 1 | Prerequisite: MN523

MN524M4: Developing Curriculum
Develop a section of a curriculum for staff, academia, community, or patient education using twenty-first century learning skills.
Quarter Credit Hours: 1 | Prerequisite: MN523

MN524M5: Assessment and Evaluation
Critique evaluation methods.
Quarter Credit Hours: 1 | Prerequisite: MN523

MN551: Advanced Physiology and Pathophysiology Across the Life Span
This course integrates knowledge of advanced physiology and pathophysiology across the life span and the clinical implications for the advanced practice nurse. Function and dysfunction of organ systems are analyzed from the cellular level through the integrated organ level. You will examine the pathophysiological factors that influence the incidence and manifestations of acute, episodic, and chronic diseases in populations across the life span. Disease processes and symptom management approaches are investigated utilizing an evidence-based approach. Influences of gender, genetic, ethnic, cultural, and temporal variables of human disease are analyzed.
Quarter Credit Hours: 5 | Prerequisite: Completion of all MSN core courses
MN552: Advanced Health Assessment and Diagnostic Reasoning
This course addresses the theoretical principles and practical application of advanced physical assessment and history-taking throughout the lifespan. Relationships between assessment findings and underlying physiology and pathophysiology to the healthy and unhealthy client are investigated. Emphasis is on developing critical diagnostic thinking through interpretation of subjective and objective data, identification of normal and abnormal conditions, and the systematic reporting of summative findings. Clinical judgment and clinical reasoning skills are used in establishing differential diagnoses. Students will learn to address variables such as age, culture, ethnicity, and developmental stages into their differential diagnosis and evaluation and management plans.
Quarter Credit Hours: 5 | Prerequisite: MN551 and MN553

MN552M1: History Taking and General/Psychosocial Assessment
Demonstrate methods of data collection for a comprehensive health history and psychosocial assessment for clients across a life span.
Quarter Credit Hours: 1 | Prerequisite: MN551 and MN553

MN552M2: Head and Chest Examinations
Apply the process of assessment and diagnostic reasoning to head, ears, eyes, nose, and throat (HEENT) and chest in the formulation of a health care plan in cooperation with the patient throughout the life span.
Quarter Credit Hours: 1 | Prerequisite: MN551 and MN553

MN552M3: Gastrointestinal, Genitourinary, and Neurological Examinations
Apply the process of assessment and diagnostic reasoning to abdomen, genitourinary, and nervous systems in the formulation of a health care plan in cooperation with the patient throughout the life span.
Quarter Credit Hours: 1 | Prerequisite: MN551 and MN553

MN552M4: Musculoskeletal Examination
Apply the process of assessment and diagnostic reasoning to the musculoskeletal system in the formulation of a health care plan in cooperation with the patient throughout the life span.
Quarter Credit Hours: 1 | Prerequisite: MN551 and MN553

MN552M5: Comprehensive Assessment Throughout the Life Span
Determine a plan of comprehensive care for patients across the life span.
Quarter Credit Hours: 1 | Prerequisite: MN551 and MN553

MN553: Advanced Pharmacology and Pharmacotherapeutics
This course integrates advanced knowledge of pharmacology, pharmacokinetics, pharmacodynamics, and genomics across the lifespan and prepares the advanced practice nurse to prescribe pharmacotherapeutics safely and effectively. You will examine ethical, legal, regulatory, and cost-effective prescribing practices of the advanced practice nurse. Communication plans for the interdisciplinary team, clients, and/or families for both prescriptive and nonprescriptive drug therapies will be explored.
Quarter Credit Hours: 5 | Prerequisite: MN551; course may also be taken as a corequisite

MN559: Essentials of Advanced Pathophysiology and Pharmacology
This course integrates essential knowledge for advanced nursing practice of physiology and pathophysiology, pharmacology, pharmacokinetics, pharmacodynamics, and genomics across the lifespan. Function and dysfunction of organ systems are analyzed from the cellular level through the integrated organ level. You will examine the pathophysiological factors that influence the incidence and manifestations of acute, episodic, and chronic diseases in populations across the lifespan. Disease processes and symptom management approaches are investigated utilizing an evidence-based approach. Influences of gender, genetic, ethnic, cultural, and temporal variables of human disease are analyzed. Communication and teaching plans for patients and/or families will be explored for pathological states and both prescriptive and nonprescriptive drug therapies.
Quarter Credit Hours: 5 | Prerequisite: None

MN559M1: Altered Cells and Tissue Changes
Analyze knowledge of advanced pathophysiology and pharmacology across the life span with a focus on altered cells and tissues.
Quarter Credit Hours: 1 | Prerequisite: None

MN559M2: Altered Cellular Proliferation, Tissue Repair, and Immunity
Integrate knowledge of advanced pathophysiology and pharmacology across the life span with a focus on altered cellular proliferation and immunity.
Quarter Credit Hours: 1 | Prerequisite: None

MN559M3: Cardiovascular and Respiratory Systems
Integrate knowledge of advanced pathophysiology and pharmacology across the life span with a focus on the cardiovascular and respiratory systems.
Quarter Credit Hours: 1 | Prerequisite: None

MN559M4: Gastrointestinal, Endocrine, and Reproductive Systems
Integrate knowledge of advanced pathophysiology and pharmacology across the life span with a focus on the gastrointestinal, genitourinary, and endocrine systems.
Quarter Credit Hours: 1 | Prerequisite: None

MN559M5: Nervous System, Behavioral, Pain, and Genetic Disorders
Integrate knowledge of advanced pathophysiology and pharmacology across the life span with a focus on the central nervous system, genetics, and developmental disorders.
Quarter Credit Hours: 1 | Prerequisite: None

MN566: NP I - Introduction to Primary Care for the Nurse Practitioner
This course examines the range of acute and chronic conditions experienced by clients in the primary care setting which are within the scope of practice of the primary care nurse practitioner. You will develop a consistent approach to screening, assessment, utilization of diagnostic procedures, diagnosis, symptom management, disease treatment, and health promotion activities. Content builds upon previous diagnostic knowledge and clinical reasoning skills in the development of differential diagnosis and appropriate diagnostic workups. Age-appropriate, culturally sensitive, evidence-based plans of care are created. Communication skills and cooperative relationships with patients, families, and an interdisciplinary health care team approach is emphasized. The course explores health promotion and health maintenance approaches and strategies that incorporate individual health beliefs and practices.
Quarter Credit Hours: 5 | Prerequisite: Prerequisites/Corequisites: MN505 and MN552
MN568: FNP I - Primary Care Across the Life Span
This course examines the range of illnesses and conditions experienced by clients across the life span and gender in primary care settings. Illustration of a consistent approach to the evaluation and management of these illnesses and conditions is emphasized. You will expand your diagnostic and clinical reasoning and differential diagnoses abilities through continued application of new and previously acquired knowledge and skills in caring for clients who present acute, episodic, and chronic illness and conditions. You will formulate evidence-based management plans that address client health beliefs, developmental and family lifecycle stages, health promotion, screening, and health maintenance behaviors. Collaborative relationships with the client, family, and interdisciplinary health care team are emphasized. Oral and written skills using advanced technology are emphasized.
Quarter Credit Hours: 5 | Prerequisite: MN566

MN569: FNP I Clinical - Life Span Health Focus
This introductory course will provide students with the foundation of critical thought process in differential diagnosis. Common acute and chronic illness across the lifespan will be discussed. Common risk assessment, screening, and lifestyle modification will be presented. Introduction to paper and computerized documentation in the primary care setting will begin. Students will begin to develop collaborative skills involving the client, family, and the interdisciplinary health care team.
Quarter Credit Hours: 5 | Prerequisite: MN566; course may also be taken as corequisite

MN572: AGNP I - Primary Care of the Adolescent and Adult
This course will focus on the primary care of clients from age 12 to late adulthood. The focus will be on gaining competence in understanding acute and chronic illnesses and their management. Health promotion, screening, and risk management is presented as integral to the primary care focus. Interdisciplinary team building for the care of the client is introduced.
Quarter Credit Hours: 5 | Prerequisite: MN566

MN573: AGNP I Clinical - Adolescent and Adult Focus
This clinical course introduces beginning skills in assessing, diagnosing, and treating common acute and chronic health conditions in the client aged 12 years through adulthood. The focus will be on pharmcologic and nonpharmacologic interventions as well as health promotion, screening, and lifestyle modification techniques.
Quarter Credit Hours: 5 | Prerequisite: MN572; course may also be taken as corequisite

MN576: NP II - Primary Care of Women's Health
This course will focus on primary health care specific to female clients. Focus will be on reproductive health maintenance, pregnancy prevention and management, care of the menopausal woman, and the assessment, diagnosis, and management of conditions specific to the female. Contemporary trends and issues that impact women's health status will be discussed.
Quarter Credit Hours: 5 | Prerequisite: MN568 and MN569, or MN572 and MN573

MN577: NP II Clinical - Women's Health Focus
This clinical course will focus on the unique needs of women across the lifespan. The unique care of women will be approached with attention to the psychosocial, ethnic, and cultural influences that affect physical and mental health. A collaborative approach to care will be employed.
Quarter Credit Hours: 5 | Prerequisite: MN576; course may also be taken as corequisite

MN580: FNP II - Primary Care of Children and Adolescents Health
The course will focus on the primary health care of individuals from birth to age 21 years. Assessment, diagnosis, and management of common acute and chronic health care issues will be explored. Health maintenance, screening, and anticipatory guidance with a focus on involving and educating parents, as appropriate, will be included. Assessment skills learning will include physical, psychosocial, mental health, and genetic/familial issues.
Quarter Credit Hours: 5 | Prerequisite: MN568 and MN569

MN581: FNP II Clinical - Children and Adolescent Health Focus
This clinical course will allow the student nurse practitioner opportunity to assess, diagnose, and manage acute and chronic health care issues in the pediatric and adolescent population in a primary care setting. Health maintenance, screening, and anticipatory guidance activities will take place in collaboration with the preceptor. Collaboration, communication, and referral with other health care and social service organizations will be conducted as part of a team approach to management.
Quarter Credit Hours: 5 | Prerequisite: MN580; course may also be taken as corequisite

MN584: AGNP II - Primary Care of the Frail Elderly
This course addresses the physical and psychosocial health and function of the frail elderly adult. Biologic, psychosocial, and social theories of aging will be explored. Strategies to promote health, minimize disability, and maximize quality of life within the context of independent living, assisted living environments, and skilled care facilities will be introduced. Alternatives to institutionalized care will be explored. Assessment and management of acute and chronic health conditions specific to the frail elderly will be discussed. Palliative care for terminal conditions will be addressed. Financial issues specific to the frail elderly will be analyzed.
Quarter Credit Hours: 5 | Prerequisite: MN572 and MN573

MN585: AGNP II Clinical - Frail Elderly Focus
This clinical course will provide opportunity for students to assess, diagnose, and manage treatment of acute and chronic disease in the frail elderly. Adaptive interventions to meet the complex needs of the frail elderly arising from normal changes in the developmental stages of aging, multiple system dysfunction, psychosocial, and financial issues will be utilized. Optimizing a collaborative relationship with the client, caregiver, and other members of the health care team will be discussed.
Quarter Credit Hours: 5 | Prerequisite: MN584; course may also be taken as corequisite

MN590: Applying Principles of Advanced Nursing Practice - Clinical
This course explores the advanced nursing practice roles of change agent and leader to influence health care outcomes for individuals, populations, or systems. A synthesis of the MSN and nurse educator/executive leader outcomes will be applied to an evidence-based practice project aimed at improving health care outcomes. You will complete 100 clinical hours for this course.
Quarter Credit Hours: 5 | Prerequisite: Permission from the Clinical Placement Team
MN600: Evidence-Based Practice Project
As a culmination of the theories in nursing, evidence-based decision making, health policy, finance, health care delivery systems, practice issues, ethics, health promotion, disease prevention, and biostatistics, you will develop a manuscript eligible for publication in a professional nursing journal. The content of this manuscript will reflect your clinical project paper and its outcomes from your prior nursing courses.
Quarter Credit Hours: 5 | Prerequisite: Completion of all core courses in the Master of Science in Nursing or prior completion of a master's degree in nursing and all concentration courses; may not concurrently register for MN520

MN603: Evaluating and Disseminating Principles of Advanced Nursing Practice - Clinical
In this course, students continue to explore the advanced nursing practice roles of change agent and leader through completion, evaluation, and dissemination of their evidenced-based practice project to influence health care outcomes for individuals, populations, or systems. Students complete 100 clinical practicum hours for this course.
Quarter Credit Hours: 5 | Prerequisite: MN520 or MN590

MN605: Transition to Practice
This course completes the summative process for students to design and develop their individual role as an advanced practice nurse in primary care. Various careers available to the advanced practice registered nurse will be explored. Professional advocacy activities will be demonstrated. The student will differentiate between supervised, collaborative, and independent practice models. Malpractice and scope of practice issues specific to the primary care nurse practitioner role will be analyzed. Entrepreneurial opportunities for primary care nurse practitioners will be explored.
Quarter Credit Hours: 5 | Prerequisite: MN520 or MN590; and MN610 (may be taken as a corequisite)

MN610: NP III Clinical - Primary Care Focus
This clinical course focuses on the clinical application of assessment, differential diagnosis, symptom management, and disease treatment in the primary care setting. You are expected to assess and manage common acute episodic and chronic health illnesses across gender and age span in consultation with your clinical preceptor. Initiation of health promotion and health maintenance activities with individuals and groups is stressed. This final clinical experience enables you to synthesize skills and knowledge gained across the curriculum.
Quarter Credit Hours: 5 | Prerequisite: MN577; MN581 or MN585; and MN610

MN650: Specialized Pharmacology for the AGACNP Acute Care NP
This course builds upon knowledge attained in the advanced pharmacology course with special attention to the needs of the adult and geriatric population in an acute care setting. This course focuses on safe and effective prescribing of cost-effective pharmacotherapeutics in the acute care environment. You will examine ethical, legal, and regulatory prescribing practices of the advanced practice nurse. Communication plans for the interdisciplinary team, clients, and/or families for both prescriptive and nonprescriptive drug therapies will be explored.
Quarter Credit Hours: 2 | Prerequisite: MN551, MN552, MN553, and completion of all core courses in the Master of Science in Nursing

MN651: AGACNP Introduction to Acute Care Management
This course is an introduction to the role and responsibilities of the adult-gerontology acute care nurse practitioner (AGACNP). The course introduces the range of acute and chronic conditions experienced by patients in the acute care setting, which are within the scope of practice of the acute care nurse practitioner. Age-appropriate, culturally sensitive, evidence-based plans of care are created. Cooperative relationships with patients, families, and the interdisciplinary health care team are emphasized. You will explore common primary and acute care health conditions and health promotion/maintenance strategies that incorporate individual cultural and health beliefs and practices.
Quarter Credit Hours: 4 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, and MN650 (course may also be taken as a corequisite)

MN652: AGACNP Acute Care Diagnosis and Management I
This course introduces the theoretical foundation of assessment, diagnosis, and treatment of adult and geriatric acute episodic and unstable chronic health conditions in the acute care environment. Clinical practice guidelines will be explored. You will further develop conceptual knowledge of assessment and management of health, illness, and disease prevention. Interdisciplinary collaboration for the care of the client is introduced.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, and MN651

MN653: AGACNP Acute Care Diagnosis and Management Clinical I
This clinical (160 hours) course focuses on interviewing and physical examination techniques to formulate differential diagnoses and management of adult and geriatric acute episodic and unstable chronic health conditions in the acute care environment. You will have the opportunity to implement the role of the nurse practitioner with adults in an acute care setting. You are expected to assess and manage common acute episodic and chronic unstable illnesses and conditions in consultation with your clinical preceptor. Initiation of health promotion and health maintenance activities with individuals and groups is stressed.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, MN651, and MN652 (course may also be taken as a corequisite)

MN654: AGACNP Acute Care Diagnosis and Management II
This course builds on AGACNP Acute Care Diagnosis and Management I. The focus will be on the further development of knowledge related to the diagnosis, treatment, and evaluation of adult and geriatric patients with acute episodic and chronic health conditions in the acute care environment. Emphasis is placed on the formation and evaluation of evidence-based plans of care for acute episodic and chronic, unstable, multisystem disorders in adult and geriatric patients.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, MN651, MN652, and MN653
Quarter Credit Hours: 5 | Prerequisite: None

Implementation of telehealth into clinical practice will be presented. This course will define telemedicine from a provider’s perspective.

**MN690: Telehealth Application in Clinical Practice**
This course will define telemedicine from a provider’s perspective. The application, modalities, and strategies to support effective implementation of telehealth into clinical practice will be presented.
Quarter Credit Hours: 5 | Prerequisite: None

**Psychology (PS)**

**PS501: Foundations of Professional Psychology**
This course will provide the graduate student with an overview of the skills needed to study about, and work within, the field of psychology. These skills, as they relate to the field of psychology, include academic writing, APA style formatting, critical reading and evaluation of scholarly literature, critical thinking, support and networking through school and professional resources, career exploration, and understanding state and national licensure/credentialing. Students will demonstrate use and application of these skills as they evaluate subfields of psychology and analyze theoretical and conceptual foundations of psychology.
Quarter Credit Hours: 5 | Prerequisite: None

**PS502: Ethics and Standards of Professional Psychology**
This course explores professional codes of ethics and standards related to research and the practice of psychology. Emphasis will be placed on application of the American Psychological Association Code of Ethics and standards in the field. Students will analyze and evaluate ethical and legal decision-making practices and operations within professional organizations. Cultural and social factors and the implications for scholar-practitioners are also explored.
Quarter Credit Hours: 5 | Prerequisite: None

**PS504: Advanced Research Methods**
This course provides an in-depth look at the conceptual underpinnings and methodologies of psychological research. Students will explore qualitative and quantitative research methods, learn about data analysis, and apply concepts to design hypothetical research studies. Topics include the Scientific Method, issues in experimental psychology, evaluation of internal and external validity, ethical considerations, and responsibilities in writing and reporting research findings. Students will also learn how to become critical evaluators of research.
Quarter Credit Hours: 5 | Prerequisite: None

**PS505: Testing, Measurement, and Assessment**
This course examines the theoretical and conceptual framework of psychological testing, measurement, and assessment. You will learn about psychological test construction and psychometrics, and survey specific assessments and tools related to intelligence, education, personality, and clinical situations. You will also explore the uses and limitations of psychological testing and assessment, as well as ethical issues involved in the administration and interpretation of psychological testing and assessment results.
Quarter Credit Hours: 5 | Prerequisite: None

**PS506: Life Span Development**
This course examines human development through the life span from conception to death. The student will use case studies to examine biological, social, and cognitive changes at each stage of life and their relevance to clinical, educational, and social problems. Students also evaluate the major psychosocial issues and conflicts that arise and identify individual and social needs at each stage of development.
Quarter Credit Hours: 5 | Prerequisite: None

**PS507: Ethics for Behavior Analysts**
This course explores professional issues and ethics in the field of applied behavior analysis. Emphasis will be placed on ethical codes specific to the science and practice of behavior analysis. You will also analyze personal biases that may impact on the ethical decision-making process.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

**MN655: AGACNP Acute Care Diagnosis and Management Clinical II**
This clinical (160 hours) course provides you with continued opportunity to further refine the management of medically or surgically complex patients in the acute care setting under the supervision of a preceptor. You will develop a comprehensive list of differential diagnoses and order cost-effective diagnostic and laboratory tests for the patient’s symptoms and diseases. Applying diagnostic reasoning and clinical judgment, you will develop and evaluate individualized management plans that consider the numerous factors affecting client adherence to prescribed treatment plans such as health beliefs and cultural practices.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN560, MN651, MN652, MN653, and MN654 (course may also be taken as a corequisite)

**MN656: AGACNP Critical Care Management**
This course focuses on the advanced synthesis and management of critical care acute episodic and chronic health conditions for adult and geriatric patients in the acute care environment. Emphasis is placed on advanced proficiency in the formation and evaluation of evidence-based plans of care for acute episodic and chronic multisystem disorders in adult and geriatric patients. This course provides a comprehensive review of the acute care curriculum.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, MN651, MN652, MN653, MN654, and MN655

**MN657: AGACNP Critical Care Management Clinical**
This final clinical course requires 200 hours to be completed during the 10 weeks; 100 of those hours must be in an approved critical care setting, emergency department excluded. This course provides you the opportunity to immerse yourself in the role of the acute care nurse practitioner. An acute care preceptor and site are required for this course. You will be required to apply the principles of clinical judgment, assessment, and diagnostic reasoning to the evaluation and management of adult and geriatric acute episodic and chronic health conditions in the acute care environment. During this course, you will practice more independent decision-making skills while using the preceptor as a clinical resource and mentor. You are expected to develop a stronger identity as an advanced practice nurse as you to further refine the management of medically or surgically complex patients in the acute care setting under the supervision of a preceptor. You will develop a comprehensive list of differential diagnoses and order cost-effective diagnostic and laboratory tests for the patient’s symptoms and diseases. Applying diagnostic reasoning and clinical judgment, you will develop and evaluate individualized management plans that consider the numerous factors affecting client adherence to prescribed treatment plans such as health beliefs and cultural practices.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, MN651, MN652, MN653, and MN654 (course may also be taken as a corequisite)

**MN658: AGACNP Acute Care Diagnosis and Management Clinical**
This clinical (160 hours) course provides you with continued opportunity to further refine the management of medically or surgically complex patients in the acute care setting under the supervision of a preceptor. You will develop a comprehensive list of differential diagnoses and order cost-effective diagnostic and laboratory tests for the patient’s symptoms and diseases. Applying diagnostic reasoning and clinical judgment, you will develop and evaluate individualized management plans that consider the numerous factors affecting client adherence to prescribed treatment plans such as health beliefs and cultural practices.
Quarter Credit Hours: 5 | Prerequisite: MN551, MN552, MN553, completion of all core courses in the Master of Science in Nursing, MN650, MN651, MN652, MN653, and MN654 (course may also be taken as a corequisite)

**MN659: Telehealth Application in Clinical Practice**
This course will define telemedicine from a provider’s perspective. The application, modalities, and strategies to support effective implementation of telehealth into clinical practice will be presented.
Quarter Credit Hours: 5 | Prerequisite: None

**PS503: Psychology (PS)**
This course explores professional issues and ethics in the field of applied behavior analysis. Emphasis will be placed on ethical codes specific to the science and practice of behavior analysis. You will also analyze personal biases that may impact on the ethical decision-making process.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only
PS508: Ethics for Addictions Professionals
This course will provide a comprehensive study of the laws, ethics, confidentiality requirements, and protocols that guide clinical addictions work in professional settings. You will gain knowledge of HIPAA regulations as well as an understanding of ethical theory as it relates to diverse populations. You will analyze and evaluate moral and legal issues, as well as any personal and socio-cultural influences that may impact the ethical decision-making process. You will develop your personal ethical code of conduct as aligned with the NAADAC and the APA codes of ethics. You will develop decision-making skills that will impact your analysis and responses to complex ethical issues.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis

PS509: Telebehavioral Health
In this course, you will learn the key concepts associated with telebehavioral health professional practice. This course will focus on the evidence-based use of telebehavioral health assessment, direct treatment, and navigation of professional rapport and relationships in a virtual setting. Components of the course include critical aspects of cultural diversity, ethics, and safety considerations in telebehavioral health practice.
Quarter Credit Hours: 5 | Prerequisite: None

PS510: Qualitative Analysis
This course provides an overview of some of the major concepts and issues in qualitative research as it applies to the field of psychology. You will examine various methodological issues, data collection methods, interpretation and coding strategies, and conceptual and ethical issues involved in qualitative research. You are assisted in thinking critically about these conceptual issues, as well as the validity and reliability of these research methodologies.
Quarter Credit Hours: 5 | Prerequisite: None

PS511: Chemical and Psychological Dependency Counseling
This course provides an overview of dependency counseling strategies using a biopsychological approach to help identify, change, and maintain dependency-free behaviors. You will use your understanding of the biopsychological model to explore how substance use disorders begin and intensify as a complicated interaction between chemical and behavioral changes that occur during addiction. You will practice identifying diagnoses using the Diagnostic and Statistical Manual of Mental Disorders (DSM-5) and proposing appropriate interventions through evaluating and writing case studies.
Quarter Credit Hours: 5 | Prerequisite: None

PS512: Research Design in Applied Behavior Analysis
This course will introduce you to single-case research design (SCRD), an applied research approach used in applied behavior analysis (ABA) to evaluate the effectiveness of interventions with individuals. The term “single-case research design” is also referred to as single-subject research design (SSRD) in the behavioral sciences. The basic premise of this quantitative experimental approach is that research subjects serve as their own control. In this course, you will learn how to select from basic SCRD to determine the effectiveness of an intervention in applied settings (i.e., real-world scenario). You will also be introduced to the legal, ethical, and social validity aspects as they relate to the design and evaluation of an intervention through SCRD.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

PS515: Learning and Behavior
This course provides an overview of some of the major concepts and issues in learning theory. Students will examine the scientific study of how learning is acquired, maintained, and adapted. Emphasis is placed on behavioral, social, cognitive, affective, and motivational factors in human learning. Students are assisted in interpreting available empirical research and in thinking critically about the ethical application of that research.
Quarter Credit Hours: 5 | Prerequisite: None

PS516: Psychopharmacology
This course surveys basic psychopharmacological concepts, the effects of various psychotropics and drugs of addiction on the brain, the role of neurotransmitters in mental disorders and medicinal interventions, and the pathophysiology of mental disorders including use disorders. You will focus on basic principles of psychopharmacology and drug-receptor interactions and dose-response relationships as well as examine how specific drug families affect different parts of the brain in cases of psychopharmacological treatments. You will learn the value of an interdisciplinary approach to treatment, consultation and referrals. You will use your understanding of basic psychopharmacology to propose appropriate diagnoses and interventions for hypothetical clients, and to evaluate current research studies.
Quarter Credit Hours: 5 | Prerequisite: None

PS517: Advanced Principles of Applied Behavior Analysis
This course covers advanced principles, theories, and concepts of applied behavior analysis. The assessment and development of behavioral interventions are covered, along with real-life examples, case studies, and current research in this area of psychology.
Quarter Credit Hours: 5 | Prerequisite: None

PS520: Neuropsychology
This course provides an introduction to major concepts and issues in the nervous system and behavior. You will explore the major components of neuroanatomy and neuropsychological syndromes, including diagnoses. Through the exploration of empirical literature, you will evaluate ethical, legal, and forensic issues in the research and application of neuropsychology as it relates to clinical practice.
Quarter Credit Hours: 5 | Prerequisite: None

PS521: Group Counseling
This course focuses on the theory and practice of group counseling and its application to substance related and process disorders. Concepts include stages of group development, theories of group counseling, including the interactional group model, strategies for group motivation, and group process. You will engage in group simulation exercises wherein you will take on roles of different group archetypes in order to evaluate group situational reactions, evaluate current research studies, develop group session plans, and propose strategies for solving common group problems that arise during the course of treatment. The application of group counseling theory and practice to culturally diverse groups is addressed.
Quarter Credit Hours: 5 | Prerequisite: None
PS522: Behavioral Measures and Interpretation of Data
This course will provide you with a foundational knowledge in behavioral assessment used in the field of applied behavior analysis. Specific topics to be discussed include measurement of behavior, functional behavior assessment techniques, and experimental analysis (i.e., functional analysis and structural analysis). You will learn how to analyze and visually display data to communicate the results in a clear, efficient, and parsimonious manner.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

PS525: Foundations of Psychopathology
This course explores the major concepts, issues, and the theory of psychopathology as behavior that is considered normal and that is considered pathological is reviewed. Topics include emotional, personality, psychotic, and development disorders; current research methodologies; and ethical/legal issues in clinical practice. You will be introduced to the Diagnostic and Statistical Manual of Mental Disorders (DSM-5) system, which is used as a format for classification of disorders and choice of treatments for both child and adult mental disorders. Assessment strategies and limitations of diagnostic systems will also be examined.
Quarter Credit Hours: 5 | Prerequisite: None

PS526: Advanced Addictions Counseling
This course provides an in-depth examination of substance and process use disorders dynamics. You will use your knowledge of counseling theories common to substance and process use disorder counseling, such as cognitive behavioral therapy, to evaluate case studies, diagnose substance and process use disorders, and propose appropriate treatments. Ethical dilemmas that occasionally arise in the counselor/client relationship will be analyzed and discussed. Additionally, you will evaluate case studies that contain ethical, legal, and sociocultural issues using the code of ethics of addiction counseling.
Quarter Credit Hours: 5 | Prerequisite: None

PS527: Implementing Behavioral Change
This course covers the fundamentals of implementing a behavior change program in applied behavioral analysis. You will gain skill and practice in how to design an effective behavior change program through the use of real-life case study examples. The different factors involved in maintaining and promoting the generalization of behavioral change in real-world settings will be explored.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

PS530: Cognitive Psychology
This course surveys the major concepts and issues in Cognitive Psychology. Topics include the scientific study of mind and mental functions including attention, memory, perception, problem solving, language, imagery and categorization, and human consciousness. Students will interpret available empirical research and use critical thinking to apply that research.
Quarter Credit Hours: 5 | Prerequisite: PS520

PS531: Co-Occurring Disorders and Treatments
This course will prepare you to work with clients diagnosed with substance use disorders and mental health disorders. You will display practical skills that apply to complex problems related to having substance use and various types of mental health disorders. Different treatment models will be evaluated, and you will use your knowledge of co-occurring theory to analyze and assess research and case studies.
Quarter Credit Hours: 5 | Prerequisite: None

PS532: Clinical Applications of Applied Behavior Analysis
This course provides an overview of the various clinical methods of behavior change, along with more current research on evidence-based best practices in applied behavior analysis. You will consider the practical, ethical, legal, cultural, and social validity needs of a client to develop an effective behavior change plan.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

PS535: Addictions Practicum I
The 150-hour practicum experience in addictions is designed to prepare you as a graduate student clinician by extending the program's classroom-based experiential components to produce a professional learning experience. The practicum is designed to integrate academic knowledge with practical experience and prepares you for future training in professional psychology.
Quarter Credit Hours: 5 | Prerequisite: None

PS536: Addictions Practicum II
Addictions Practicum II is an extension to the Addictions Practicum I experience and is designed to prepare graduate student clinicians by extending the program's didactic and classroom-based experiential components to produce an increasingly sophisticated learning experience. The practicum is designed to integrate academic knowledge with practical experience and prepares the student for future training in professional psychology.
Quarter Credit Hours: 5 | Prerequisite: PS535

PS540: Industrial/Organizational Theory and Development
This course provides an introduction to the field, study, and practice of industrial/organizational (I/O) psychology. The course reviews the history of the field and the role of research methods within I/O psychology. It also provides an overview of topics associated with I/O psychology. The course explores theory and research into surveying and facilitating change in individuals, groups, and organizations to improve effectiveness, efficiency, attitudes, satisfaction, work-life quality, and retention. This course also covers professional competencies needed to work in the field of I/O psychology.
Quarter Credit Hours: 5 | Prerequisite: None

PS541: Organizational Management and Behavior
This course examines the theoretical foundations of organizational management and behavior, and explores how organizations function to include formulating a leadership development program. You will analyze an organization's response to the need for change, as well as explore conflict management and resolution strategies. Ethical, legal, individual, and sociocultural implications of an organization's decision making and influence processes will be evaluated.
Quarter Credit Hours: 5 | Prerequisite: None

PS542: Workplace Motivation and Attitudes
This course examines the employee/team motivation and attitudes within the workplace environment through the study of applicable theory. Through the assessment of personality traits and emotional intelligence, you will evaluate employee behavior. You will develop plans based on empirical research to improve employee satisfaction and work-life quality. Ethical, legal, individual, and sociocultural dimensions will be evaluated to improve employee commitment, attitudes, and motivation.
Quarter Credit Hours: 5 | Prerequisite: None
PS543: Organizational Leadership - Management, Training, and Evaluation
This course focuses on the development of skills for strategic talent management. This course uses a systems theory approach. The course explores best practices in job and work analysis, criterion development, recruitment, employee selection, managerial selection, and training. Included in this course is a focus on identifying and assessing individual differences. Emphasis is on methods of measuring and evaluating individuals using valid and reliable approaches. Legal issues and perceptions of fairness are examined in relation to talent management decisions. International issues and emerging trends are explored.
Quarter Credit Hours: 5 | Prerequisite: None

PS544: Human Resources Management
This course examines psychological principles related to strategic human resources management (HRM) in work environments and in the context of data-driven decision making. You will explore job analysis techniques to produce job descriptions and specifications for recruitment and selection. You will design a system for performance appraisal, management, and compensation. Training programs will be reviewed, including the design and evaluation of these programs within the workplace. You will evaluate the ethical, legal, individual, and sociocultural dimensions of human resource management policies, programs, and practices to foster inclusive environments.
Quarter Credit Hours: 5 | Prerequisite: None

PS545: Industrial/Organizational Field Placement
The field placement experience in industrial/organizational psychology is designed to prepare graduate student clinicians by extending the program's didactic and classroom-based experiential components to produce an increasingly sophisticated learning experience. The field placement is designed to integrate academic knowledge with practical experience, and prepares the student for future training in professional psychology.
Quarter Credit Hours: 5 | Prerequisite: None

PS550: Principles of Forensic Psychology
This course provides you with a comprehensive overview of forensic psychology, including major theories and the key definitions in the field. You will explore basic principles of forensic psychology and its interaction with the civil courts and criminal justice system including: police psychology, psychology in criminal courts, psychology in civil cases, family law cases, and correctional psychology. You will learn about the roles and responsibilities in forensic psychology, as well as diversity, multicultural, and ethical issues faced by practitioners in the field.
Quarter Credit Hours: 5 | Prerequisite: None

PS551: Forensic Psychology and the Law
In this course, you will learn about the law as it pertains to the role of psychology in the legal system, including how the legal system intersects with professionalism and ethical standards. You will explore the functions and responsibilities of forensic psychology professionals in the courtroom. You will also explore the role of forensic experts in consultation and providing testimony in legal settings. These functions and roles include criminal accountability, violence prediction and prevention, as well as recommendations for interventions in cases of criminal, civil, and family law.
Quarter Credit Hours: 5 | Prerequisite: None

PS552: Theories of Criminal Behavior
In this course, you will learn about the primary psychological models of criminal behavior, such as biological, genetic, developmental, social, behavioral, cognitive, sociological, and humanistic. You will investigate the interaction and role of substance abuse and mental illness in criminal behavior and the theory and practice of violence assessment and prediction.
Quarter Credit Hours: 5 | Prerequisite: None

PS553: Advanced Principles of Forensic Psychology
In this course, you will critique and appraise advanced forensic psychology topics that will prepare you to apply forensic psychology concepts in related fields and settings. You will integrate the skills that forensic psychology practitioners need to succeed in various roles within the forensic psychology field, including case assessments, expert opinion, expert testimony, assessment, treatment and rehabilitation of forensic populations, criminal profiling, and jury consultation.
Quarter Credit Hours: 5 | Prerequisite: PS550

PS555: Applied Behavior Analysis Fieldwork
The fieldwork experience in applied behavior analysis is designed to provide you an opportunity to acquire new behavior-analytic skills related to the current ABCB Task List. These activities should be consistent with the dimensions of applied behavior analysis identified in the seminal article "Some Current Dimensions of Applied Behavior Analysis" by Baer, Wolf, and Risley (1968). At least 15 hours per week must be devoted to applied behavior analysis-related tasks that combine theory and academic content in a professional setting for a minimum of 150 out-of-class hours. These hours must be in accordance with the ABCB standards under the supervision of a BCBA. You will gain practical experience designing and implementing behavior change programs for clients in various real-world settings. This course is appropriate for students seeking to sit for the BCBA exam under the supervised independent fieldwork experience category.
Quarter Credit Hours: 5 | Prerequisite: None

PS559: Practicum Field Placement Extension
This course will continue the mentored learning experience in the specialization area at the site approved by the University. This course may be taken after a psychology practicum or field placement course for the specific purpose of completion of the required hours.
Quarter Credit Hours: 0 | Prerequisite: Permission of Clinical Placement Team

PS560: Principles of Applied Behavior Analysis
This course provides a foundation of basic concepts and core principles in applied behavior analysis. You will gain an understanding of the historical, conceptual, and philosophical assumptions that form the basis of applied behavior analysis. In addition, you will study behavior analytic terminology in preparation for practical applications in assessment and intervention.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only

PS561: Concepts of Measurement and Experimental Designs
This course introduces you to single-case research designs used to evaluate the effectiveness of interventions in applied behavior analysis. You will learn how to evaluate reliability, validity, and measurement integrity in research, as well as how to use methods for observing and measuring behavioral data. Emphasis will be placed on the process of creating graphs for single-case research designs and interpreting graphical representations of data through visual analysis.
Quarter Credit Hours: 5 | Prerequisite: Open to Applied Behavior Analysis students only
PS602: Master's Research and Thesis II
The goal of this course is the completion of the Master of Science in Psychology thesis. You will complete your research, submit the completed thesis to your committee members for review, and orally present your statement of the problem, research design and methods, findings, conclusions, and recommendations during a scheduled thesis defense hearing. The thesis shall be prepared according to APA guidelines and according to University guidelines. The final, approved product shall be submitted to appropriate personnel for binding and acquisition. If appropriate, the thesis must conform to the standards and procedures of the University’s Institutional Review Board (IRB). This course is best suited for students who wish to add to the body of professional knowledge in their chosen field of psychology or who intend to pursue a postgraduate doctoral degree.
Quarter Credit Hours: 5 | Prerequisite: PS601

PS602A: Master's Research and Thesis II
The goal of this course is the completion of the Master of Science in Psychology thesis. You will complete your research, submit the completed thesis to your committee members for review, and orally present your statement of the problem, research design and methods, findings, conclusions, and recommendations during a scheduled thesis defense hearing. The thesis shall be prepared according to APA guidelines and according to University guidelines. The final, approved product shall be submitted to appropriate personnel for binding and acquisition. If appropriate, the thesis must conform to the standards and procedures of the University’s Institutional Review Board (IRB). This course is best suited for students who wish to add to the body of professional knowledge in their chosen field of psychology or who intend to pursue a postgraduate doctoral degree.
Quarter Credit Hours: 0 | Prerequisite: None

Public Administration and Policy (PP)

PP500: Public Administration and Management
The course explores the theory and development of the field of public administration and the function of management. It will cover a wide range of topics further explored in the Master of Public Administration program. These topics may include federalism and intergovernmental relations, ethics and administrative leadership, and personnel and resource management. Students will study management processes in the context of a political environment and policy implementation.
Quarter Credit Hours: 5 | Prerequisite: None

PP504: Research and Writing in Public Administration
Strong research and writing skills are necessary in the field of public administration. This course is designed to prepare you for the demands of academic and professional writing in their coursework, professional career, and for their final capstone project. In this course, you will be introduced to applied research within the field of public administration and have the opportunity to apply course concepts to a policy problem.
Quarter Credit Hours: 5 | Prerequisite: None

PP510: Leadership in the Public Sector
You will study leadership within the public sector and the application of ethical and leadership principles to decision-making, actions, and interactions within public administration. Topics covered will include: organizational behavior, interest-based negotiation, leading networks, mediation, and leadership style.
Quarter Credit Hours: 5 | Prerequisite: None
PP520: Finance and the Administration of Public Funds
This course examines the methods, processes, and challenges in the administration and budgeting of public funds. You will examine the budgeting of public revenues, revenue generation, forecasting, cost control, and fiscal management. The importance of managing control issues and transparency will be addressed.
Quarter Credit Hours: 5 | Prerequisite: None

PP530: Human Resource Management in the Public Sector
This course examines theories, processes, and systems related to human resources management in government, nonprofit, and multinational organizations. Topics explored include budget management; employee selection, development, compensation, and retention processes including job analysis and performance management; labor relations including conflict management and disciplinary action; sexual harassment, diversity, and unity; legal, ethical, safety, risks, and security considerations in the work environment; and strengths and opportunities in public administration management. Course principles and concepts will be applied to real-world situations encountered in the public sector.
Quarter Credit Hours: 5 | Prerequisite: None

PP560: Administrative Law in Public Administration
This course examines the fundamental concepts regarding administrative law in public administration and how public policy is crafted. You will examine the intergovernmental relations and the political and practical constraints that influence administrative policy.
Quarter Credit Hours: 5 | Prerequisite: None

PP602: Comprehensive Exam Capstone
As a final step in the Master of Public Administration, students may choose the nonthesis option and successfully complete a comprehensive exam. This comprehensive exam incorporates the program outcomes of the program. This exam is designed to carefully assess a student’s overall learning in the program. Successful completion of the exam allows both student and faculty to measure and acknowledge a successful learning experience for the student.
Quarter Credit Hours: 5 | Prerequisite: Last term

PP610: Balancing the Budget - Budgetary Process
In this course you will study the fundamental concepts and practices of budgeting and financial management. The budget process and preparation, cost analysis, and budget reform will be covered in detail. Crisis management and balancing the budget are also addressed.
Quarter Credit Hours: 5 | Prerequisite: None

PP611: Grant Writing
This course addresses the advanced skills necessary to research and create grant proposals to public and private funding sources. You will critically examine request for proposal (RFP) criteria, prepare a grant budget, create sustainability plans and project timelines, and incorporate evaluation metrics into your proposals. Content will cover grant research, proposal structure, financial planning, and the basic elements of a full grant proposal.
Quarter Credit Hours: 5 | Prerequisite: None

PP612: Program Evaluation
This course explores the development and practice of systemic program evaluation as it applies to public administration and nonprofit organizations. Needs assessments will be discussed in addition to cost benefit analyses for program evaluation. Summative and formative evaluation methodologies, logic models, outcome measurement, the development and application of data collection tools, data analysis, and the role of ethics in the process will be investigated.
Quarter Credit Hours: 5 | Prerequisite: None

PP620: Public and Private Partnerships
This course examines the relationship of business and government agencies in producing public services. You will analyze policies and implementation in partnership and privatization models including outsourcing, contracting, and competition. The use of voluntary organizations will also be explored.
Quarter Credit Hours: 5 | Prerequisite: None

PP630: Public and Private Partnerships
You will explore the impact and interaction of political and economic forces that affect public administration in domestic and international governmental and nonprofit sectors. You will use economic reasoning to better explain this interaction between political entities and economic forces including governments’ behavioral effects on markets, the role of competition in the provision of public goods, resource allocation, market failure, and government failure.
Quarter Credit Hours: 5 | Prerequisite: None

PP650: Public Policy Analysis
The course focuses on the analysis of public policy and approaches to problem solving. You will study qualitative and quantitative methods of policy analysis that aid public policy and program analysts in informing the decision-making process. Examining policies at scales from local to global will enable you to apply tools and concepts across a wide range of issues.
Quarter Credit Hours: 5 | Prerequisite: None

PP660: Public Policy and Administration Internship
This course will provide graduate students in the Master of Public Administration with practical experience in a professional field. During the 10-week term, 150 hours of service are required. This course is an opportunity to combine academic theory with new, career-related experience in legal studies, public administration, environmental policy, or a closely related field. Tasks must be delineated in the Learning Contract, which demonstrates an advanced application of academic theory in the workplace.
Quarter Credit Hours: 5 | Prerequisite: Permission from the Dean, a GPA of 3.75, and completion of at least 25 graduate quarter credit hours

PP690: Master's Capstone in Public Administration
This capstone course is the culminating experience for the Master of Public Administration. This capstone course provides students with the opportunity to engage in research, analysis, and evaluation of current topics and challenges in the field of public administration. Students will integrate and synthesize the knowledge and skills acquired throughout their coursework, conducting their own research related to current topics and challenges in the field of public administration in order to demonstrate their mastery of program outcomes.
Quarter Credit Hours: 5 | Prerequisite: Last term or permission from the Dean
Public Health (PU)

PU500: Foundations in Public Health
This course provides an introduction to the world of public health. You will study the historical contexts of public health, and its underlying philosophy and values. The biological/genetic, behavioral/psychological, and social/cultural factors related to human health will be examined in relation to basic concepts of prevention. You will analyze the techniques of managing and leading the public health enterprise; locally, nationally, and globally. Globalization and the global burden of disease addressed by public health systems will be discussed. This course contains several public health case studies that will expose you to the interdisciplinary skills, knowledge, and critical thinking demanded by today's public health workforce.
Quarter Credit Hours: 4 | Prerequisite: None

PU505: Health Behavior
This course provides a conceptual grounding in theoretical approaches to health behavior, emphasizing the use of psychosocial theories and models of health behavior for effective health education and public health practice and research. You will apply the theories and models of health behavior to real-world scenarios encountered in health education and public health. The course focuses on the various factors that influence health behavior, the impact on health and disease of populations, and the implications for health programming.
Quarter Credit Hours: 4 | Prerequisite: None

PU520: Principles of Epidemiology
This course introduces the epidemiologic methods, concepts, and issues that are critical for the assessment, analysis, and interpretation of health-related data. You will study epidemiologic methods used in surveillance, outbreak investigation, screening, and epidemiologic measures, and apply these methods to relevant public health issues.
Quarter Credit Hours: 4 | Prerequisite: None

PU530: Environmental Health
This course presents an overview of the basic concepts of environmental health. You will explore the relationships between human health and environmental contaminants, including those within a workplace. Major areas of focus include epidemiological studies, risk assessments, and environmental policies. You will explore different interventions to reduce exposure to environmental hazards, including regulation. The roles and responsibilities of local, state, national, and international health organizations are introduced.
Quarter Credit Hours: 4 | Prerequisite: None

PU535: Public Health Biology
The impact of biological processes in disease, as related to the mechanisms of causation, disease transmission, host risk factors, and host vulnerabilities, is presented. The pathophysiologic mechanisms are studied in order to plan control strategies and effective interventions to improve the health of the public.
Quarter Credit Hours: 4 | Prerequisite: None

PU545: Disaster Management for Public Health Professionals
This course examines incident preparedness and response from a variety of public health dimensions including: acute and chronic health care delivery, impact on vulnerable populations, delivery of basic human services, epidemiologic response, and effective collaborations in public health preparedness planning. Students learn how to prepare for and address disruptions of public health systems arising from disasters.
Quarter Credit Hours: 4 | Prerequisite: None

PU550: Public Health Leadership and Administration
Leading a health organization requires a diverse skill set. In this course, students will study the delivery, quality, and costs of health services for individuals, organizations, and populations in a variety of global settings. Students will study the structure, process, and outcomes of health services including the costs, financing, structure, outcomes, and accessibility of care. Students will study ways to improve health organizations and make ethical and economic decisions for organizational solvency. Each student will form a personalized leadership development plan for future professional growth.
Quarter Credit Hours: 4 | Prerequisite: None

PU610: Public Health Program Development
In this course you are introduced to the principles of program development and evaluation in public health. Topics include methods of design, development, implementation, and evaluation of public health programs to improve individual and community health.
Quarter Credit Hours: 4 | Prerequisite: None

PU615: Grant and Contract Writing
This course provides an overview of the grant writing process including how to find grants, types of grants, and grant management of awarded grants. This includes how to develop an idea, how to write clear goals and objectives, how to develop a budget, and how to assess and evaluate your grant-funded program. In addition, basic contract formulation will be addressed.
Quarter Credit Hours: 4 | Prerequisite: None

PU630: Health Education and Communication
This course focuses on the role of health education and communication in the practice of health education and public health. The coursework will include the principles of successful health education, its basis in health behavioral theories, and methods of health education. The student will design a health education campaign using the modern and traditional methods of communication to deliver culturally appropriate, effective health education of public health importance.
Quarter Credit Hours: 4 | Prerequisite: None

PU650: Infectious Disease Epidemiology
In this course you are introduced to the scope and practice of infectious disease epidemiology. Topics include historical context, definitions, nomenclature, outbreak investigation, vaccine-preventable diseases, and types of infectious diseases. You will also explore the global aspects of infectious disease in the modern world.
Quarter Credit Hours: 4 | Prerequisite: None

PU660: Global Health and Epidemiology
This course introduces you to global health challenges and evidence-based solutions. The course will focus on the application of the core functions of public health at the global level. You will apply the basics of descriptive and analytical epidemiology to global health and key health indicators.
Quarter Credit Hours: 4 | Prerequisite: None

PU680: Practical Skills in Public Health I
You will demonstrate public health knowledge and skills by working within a health organization. Through this onsite learning experience, you will engage with other public health professionals and train for the public health workforce. An onsite preceptor and University faculty member will evaluate student performance.
Quarter Credit Hours: 4 | Prerequisite: PU550 and permission from the Clinical Placement Team
**PU690: Practical Skills in Public Health II**
In a continuation of Practical Skills in Public Health I, you will further develop practical skills related to working in the public health sector. Through this onsite learning experience, you will engage with other public health professionals and train for the public health workforce. An onsite preceptor and University faculty member will evaluate your performance. You will also complete written assignments in the course in order to reflect on skills and knowledge applied in the field of public health.
Quarter Credit Hours: 4 | Prerequisite: PU680 and permission from the Clinical Placement Team

**PU699: Master of Public Health Capstone**
The Master of Public Health (MPH) Capstone provides a culminating, integrative experience in which you apply public health principles outside of the typical classroom setting. In this course, you will bridge the journey from a graduate student to public health professional through a series of activities, which can be personalized to meet your specific career goals. By successfully completing this course, you will have attained relevant experiences and professional deliverables that highlight your occupational potential in the public health workforce.
Quarter Credit Hours: 4 | Prerequisite: Last term or permission from the Dean

**Teaching Literacy (LT)**

**LT504: A Diagnostic Approach to Assessing and Teaching Reading**
In this course, you will examine the diagnostic approach to assessing and teaching reading. You will focus on supporting learners and their needs by selecting or designing a variety of appropriate reading assessments, and interpreting assessment results. Methods of developing individualized instructional plans and procedures for K-12 learners, including English learners, will also be discussed.
Quarter Credit Hours: 4 | Prerequisite: None

**LT516: Reading and Writing Across the Curriculum**
This course covers methods of teaching reading and writing across the P-12 curriculum. The focus is on teaching that incorporates research-based strategies for reading and writing assignments. You will design standards-based lessons that engage students as readers and writers in curriculum areas. You will learn the process of designing and implementing instruction as you develop your own skills as a teacher.
Quarter Credit Hours: 4 | Prerequisite: None

**LT520: Approaches to Literacy**
This course provides an overview of literacy instruction for the English/language arts classroom. The course covers historical trends and theoretical models for literacy instruction; the alignment of instruction with state and national standards and assessment; new digital literacies and the use of technology; and best practices in comprehensive literacy instruction. The course culminates in a comprehensive final research project that investigates an aspect of literacy instruction.
Quarter Credit Hours: 4 | Prerequisite: None

**Teaching Special Needs (SN)**

**SN502: Teaching Students With Learning Disabilities**
This course provides an overview of learning disabilities among K-12 students and discusses theoretical issues and teaching strategies. It focuses on building strategies for effective interventions and transition planning. Additionally, the course explores various procedures for working in a collaborative setting to meet the needs of students with learning disabilities.
Quarter Credit Hours: 4 | Prerequisite: None

**SN503: Teaching Students With Behavioral Disorders**
This course provides an overview of emotional and behavioral disorders (EBD) that have an impact on academic achievement in educational settings. Students will learn about the types of disorders and how to create an effective and supportive classroom environment. Students will review the federal, state, and local requirements for diagnosis and interventions in public and private educational environments, as well as alternative educational placements. The importance of working as a collaborative team for students with EBD will be emphasized.
Quarter Credit Hours: 4 | Prerequisite: None
ADDITIONAL OFFERINGS

Micro-credentials

Description
A micro-credential is a course or grouping of courses that represents a focused skill or area of knowledge. Micro-credentials are completed in a variety of ways, including as an integral part of your program, in an area outside your major, or by enrolling as a nondegree-seeking student. If you are enrolled in a program, discuss registration options with your Student Advisor. If you wish to pursue a micro-credential as a nondegree-seeking student, contact an Admissions Advisor to facilitate your enrollment.

Policies
Please refer to the Policy Information (p. 5) section for general Purdue Global policies.

Progression Requirements
Up to 75% of a micro-credential containing only undergraduate courses may be satisfied by prior learning credit. Up to 50% of a micro-credential containing one or more graduate courses may be satisfied by prior learning credit.

If you are enrolled in a program, credit already earned or awarded toward your requirements cannot be removed for the purpose of registering for courses toward completion of a micro-credential.

Certification, State Board, and National Board Exams
Certain state certification and licensure boards have specific educational requirements for offerings to lead to a license or nongovernmental certification that is a precondition for employment in a recognized occupation.

Unless otherwise specified, Purdue Global’s offerings are not designed to meet any specific state’s licensure or certification requirements. If certain licensed occupations, vocations, or professions are not explicitly listed, Purdue Global has not reviewed the licensure or certification requirements of those occupations, vocations, or professions, nor intended the offering to meet such requirements.

You are responsible for understanding the requirements of optional certification exams. Such requirements may change during the course of your studies. You are not automatically certified in any way upon completion of an offering. Although certain offerings are designed to prepare you to take various optional certification exams, Purdue Global cannot guarantee you will be eligible to take these exams or become certified. Your eligibility may depend on your work experience, completion of education and/or degree requirements, not having a criminal record, meeting other certification requirements, or the program or the University itself having appropriate accreditation or licensure.

Micro-credential Series
Purdue Global offers a variety of micro-credentials in order to support you at different points in your academic career. From preparation for your first college classes, to pursuing knowledge in a new field after you graduate, Purdue Global may have a micro-credential to support you on your journey.

Personalization Series
Through our personalization series micro-credentials, you will complete courses that represent a focused set of knowledge in a particular subject area. A personalization micro-credential allows you to gain skills and experience in an academic area so that you can customize your academic pursuits.

Foundation Series
Through our foundation series micro-credentials, you will complete courses that establish a strong base of industry-specific skills. A foundation series micro-credential will provide you with introductory skills to help you secure an entry-level position in a particular field.

Workplace Series
Through our workplace series micro-credentials, you will complete a series of courses designed in partnership between your employer and the University.

Pathway Series
Through our pathway series micro-credentials, you will develop an academic pathway for your collegiate success. You will learn about how to establish your own path and ensure that your professional and academic goals are aligned with your registration at Purdue Global.

Short-Course Series
Through our short-course series micro-credentials, you may pursue a particular subject of interest via select noncredit courses.

Micro-credential Bulletin
For a complete list of currently available micro-credential offerings, please visit the Micro-credential Bulletin (https://www.purdueglobal.edu/microcredential-bulletin.pdf).
CONCORD LAW SCHOOL AT PURDUE UNIVERSITY GLOBAL

Mission Statement
Concord Law School at Purdue University Global delivers an unrivaled legal education. Our intellectually rigorous programs prepare students to effectively advocate, making a positive impact. Our online curriculum allows students the opportunity to attend law school while staying in their communities and balancing work and family schedules.

Purposes
To accomplish its mission, Concord Law School has established the following purposes:

1. Provide intensive and comprehensive instruction.
2. Assist students in developing professional attitudes, values, and skills expected of a legal professional.
3. Maintain the relevance of its programs to the expectations of legal professionals through regular review and assessment by faculty, staff, and members of the educational, professional, and business communities.
4. Provide a valuable legal education at a reasonable price.
5. Provide a learning platform that is readily accessible, flexible, and easy to navigate.

Programs
Juris Doctor
Students seeking to practice law and develop a wide range of career opportunities should enroll in the Juris Doctor program. The JD program focuses on the knowledge and skills necessary to be a responsible and effective member of the legal profession. Law study and the JD degree have also been widely recognized as providing a foundation for individuals who work in business, government, education, and public interest positions.

View Program Detail (p. 493)

Executive Juris Doctor
The EJD is a program pioneered by Concord to provide a law-based degree for those individuals who do not intend to become practicing attorneys. It is designed for individuals who are seeking an understanding of the U.S. legal system to enhance their current career, to open up employment opportunities, or for their personal growth. In addition to obtaining a thorough legal background, graduates will have sharpened their analytical reasoning and communication skills.

View Program Detail (p. 497)

Nondegree-Seeking (NDS) Single Courses
In addition to its degree programs, Concord offers nondegree-seeking students and alumni the ability to take single courses (or groups of courses) that could help them build their knowledge and skills in specific areas. You can select one or more courses that provide industry-specific expertise to help you resolve disputes; become an advocate for patients, families, or other stakeholders; negotiate, draft, or review contracts; shape corporate or institutional policy; build knowledge to communicate better with attorneys; or otherwise advance within your organization.

If you do not already possess a JD from either Concord or another law school, you must receive the Dean’s approval prior to enrolling in any NDS course. Your Admissions Advisor will assist in this process.

Upon successful completion of an NDS course, you may transfer the credits earned toward the EJD program.
Overview

At Concord Law School, you may choose a fully online program of study leading to a Juris Doctor (JD) or Executive Juris Doctor (EJD) degree. Concord’s programs offer excellent course instruction while allowing you the flexibility of choosing when and where you study. Graduates of the JD or EJD programs may register to take courses on an individual basis.

Concord History

Concord Law School was founded in 1998 as the nation’s first wholly online law school. Concord was accredited by the Distance Education Accrediting Commission (DEAC, www.deac.org), formerly the Accrediting Commission of the Distance Education and Training Council (DETC), before it formally merged with Kaplan University (which became Purdue University Global in 2018). Concord is an institutional member of the Council for Higher Education Accreditation (CHEA, www.chea.org).

Until 2020, Concord was registered as a Distance Learning Law School with the State Bar of California’s Committee of Bar Examiners (www.calbar.ca.gov). In August 2020, Concord became one of the first distance-learning law schools to be granted full accreditation by the Committee for its Juris Doctor (JD) program.

Due to its accreditation with the Committee, Concord has the authority to offer a JD degree that qualifies recipients to take the California Bar Examination and, if other regulatory requirements are satisfied, obtain admission to the practice of law in California.

Concord also awards an Executive Juris Doctor (EJD) degree, a professional law degree that offers individuals interested in an education in law the chance to take courses without becoming a licensed lawyer. The EJD is designed to offer students more flexibility in their studies, as the degree is not aligned with the requirements to sit for the California Bar Exam.

Accreditation

Concord Law School at Purdue University Global is accredited by The Higher Learning Commission (HLC). For more information, visit their website at hlcommission.org (http://www.hlcommission.org). Use the links under “Contact Us” to reach the Commission.

Concord Law School is authorized to operate as a degree-granting institution in the state of California and is accredited by the Committee of Bar Examiners of the State Bar of California:

180 Howard Street
San Francisco, CA 94105
Tel: 415.538.2000
Website: www.calbar.ca.gov (https://www.calbar.ca.gov/)

Concord’s degree-granting authority in connection with its students qualifying to take the California Bar Examination and obtaining admission to the practice of law in California (Juris Doctor Program) is based on its accreditation by the Committee of Bar Examiners of the State Bar of California.

If study is completed in conformance with Title IV, Division 1 of the Rules of the State Bar of California (Admission Rules) and all other requirements are met, graduates of the Juris Doctor program are eligible to sit for the California Bar Examination and obtain admission to practice law in California.

For additional state approval information, refer to the Accreditation, Approvals, and Memberships (p. 6) section.

American Bar Association Approval

Concord is not on the list of schools approved by the American Bar Association (ABA). The ABA Standards for the Approval of Law Schools currently do not allow for JD programs that are delivered fully online. The ABA does not formally approve any program other than the first degree in law (JD).

Curriculum

The Curriculum

Concord Law School provides comprehensive, rigorous, and dynamic instruction leading to the Juris Doctor and Executive Juris Doctor degrees. Unlike most of its fixed-facility counterparts, Concord utilizes technology and the Internet to communicate its instructional material and enhance and streamline the learning process.

Concord's course of study is presented in a variety of formats. The casebooks and other materials required in the Concord programs are those regularly used at law schools nationwide. Lectures are presented over the Internet while assignments are researched and prepared using electronic research engines. You may access lectures, curriculum, and the law library virtually 24 hours a day, 7 days a week. In addition, Concord professors conduct live classes over the Internet. You are required to complete online course modules that include multiple-choice tests, essays, or other assignments.

Student and Faculty Interaction

At Concord, you interact with faculty and fellow students through online classes, emails, discussion boards, and telephone calls or video conferences. The program incorporates synchronous classes convened over the Internet at regularly scheduled times each week. These classes function like classes in a traditional law school setting. You are expected to come to class prepared on the day’s assigned reading. The professor engages the class in a discussion of the assigned material, which includes questions that may be directed to the class or to a particular student in the class.

At the time of publication of this Catalog, these classes are generally conducted via audio/video streamed from professor to students and audio/video or text-based responses from students to professor. An online student roster and regular discussion boards provide additional opportunities to contact fellow classmates. Those who have experienced the Concord classroom as either a student or teacher typically remark on the richness and interactivity of the sessions.

Statement of Assessment

Exams are administered in a variety of forms, including:

- **Quizzes**: Administered asynchronously on the School site and auto-graded.
- **Essays and other writing assignments**: Administered asynchronously on the School site and graded by professors.
- **Final exams**: Administered at fixed dates and times to be determined by the School administration. Unless otherwise noted in the specific
Each course syllabus, all final exams are taken under timed and closed-book conditions.

Each course may include any or all forms of these assessments. The specific assessments are listed in the grading policy of the individual course.
Policy Information

Where the Concord policies set forth in this section differ from general Purdue Global policies, the Concord policies apply to students in any Concord program or course.

Concord reserves the right to change provisions of this Catalog, with or without notice, subject to accreditation and licensing requirements. Any changes to adopted academic standards require approval of the Purdue Global Academic Administrative Council. Policy changes may be applied prospectively, including, upon notice provided, to students who have already enrolled, but generally will not be applied retroactively if doing so would prejudice students. The Catalog is updated periodically, and every effort is made to keep it current; however, lack of publication in the Catalog will not prevent approved policy changes from being implemented upon actual notice to affected students.

Admissions

Admissions Requirements

You must be at least 18 years of age to apply for admission.

You must complete Concord’s online admissions tests. The Law School Admissions Test (LSAT) is not required (unless you are seeking admission or readmission after having been previously academically disqualified from Concord or another law school); however, if you have taken that test, you may also submit those scores.

If you have earned a bachelor’s degree from a college or university accredited by a regional or national accrediting agency recognized by the U.S. Department of Education, you may be considered. In general, you should have a 3.0 or better cumulative GPA from your undergraduate work. JD students who have any questions about meeting prelegal education requirements of the State Bar of California (http://www.calbar.ca.gov/Admissions/Requirements/Education/Pre-Legal-Education/) should contact them directly.

You must provide an unofficial copy of your transcript that shows completion of a bachelor’s degree from an accredited institution. If you have a non-U.S. bachelor’s degree, you must provide a course-by-course evaluation prepared by a credential evaluation service approved by the State Bar of California (EJD students may use Purdue Global-approved evaluation services).

By the 45th day of your first term, you must submit an official transcript showing completion of a bachelor’s degree and any subsequent degrees to the Office of the Registrar. Failure to comply with this deadline with regard to the bachelor’s degree will result in withdrawal from your program and blocked reentry until an official transcript is provided.

You must complete a telephone interview, which is crucial to determining your motivation, desire to succeed, and suitability for distance learning. Your completed application and admissions file is then reviewed and decided by the School’s Admissions Committee, or its designee, who will decide whether to admit you to the program.

If you have completed your undergraduate and/or graduate study outside the United States, you must have your study evaluated by a credential evaluation service approved by the Committee of Bar Examiners and must demonstrate English proficiency. Such proficiency may be demonstrated by having earned a TOEFL score of 550/213/80 or higher or completion of at least 2 years of college-level study within the United States. All courses offered are conducted in English. You must be able to speak, read, and write English fluently. English abilities will be determined through the School’s interview and application process.

If you currently reside in a country or region subject to economic and/or trade sanctions by the Office of Foreign Assets Control (OFAC) (https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx) or other authorities, you are ineligible for admission. See Sanctioned Countries in the Accreditation, Approvals, and Memberships (p. 6) section of the Catalog for more details.

Concord Law School offers single-course offerings for nondegree-seeking (NDS) students. You must meet all general admissions policies to enroll. NDS courses cannot be paid for by federal financial aid; all tuition is due before enrolling. If you do not already possess a JD from either Concord or another law school, you must receive the Dean’s approval prior to enrolling in any NDS course. Your Admissions Advisor will assist in this process.

Concord Admissions Advisors are available to provide additional information on Concord’s admission requirements. For more information about the requirements of the State Bar of California, contact it directly at 213.765.1500 or via its website at https://www.calbar.ca.gov/.

Application for Readmission

If you wish to return to Concord after withdrawing or having been dismissed, contact the Admissions Department for application documents. Students seeking to be admitted or readmitted after having been academically disqualified previously from Concord or another law school must have an official LSAT score on file before they can be admitted/readmitted.

A condition of your readmission could include successful completion and approval of a satisfactory academic progress (SAP) appeal (p. 488). The written appeal must address extenuating circumstances that caused your inability to meet the satisfactory academic progress standards, and the corrective actions you have taken to ensure academic success if the appeal is granted. Provide supporting documentation, if necessary.

EJD Program

If you withdrew or were dismissed from your program, you may apply for readmission and, if admitted, enroll in the next available EJD term.

JD Program

If you withdrew or were withdrawn for nonattendance, financial, or other nonacademic reasons, you may apply for readmission and, if admitted, enroll in the next available JD term.

If you were dismissed for academic or disciplinary reasons, per State Bar of California Guideline 5.6 of the Guidelines for Accredited Law School Rules, you may apply for readmission and enroll in a JD term that begins a minimum of 24 months from the date of dismissal.

If you feel you can present credible evidence that the prior academic dismissal was caused by extenuating circumstances (a traumatic event or serious hardship) that prohibited you from performing at your normal level, or if you have passed the First Year Law Students’ Exam, you may petition to apply for readmission sooner than 24 months from the date of dismissal as part of your SAP appeal.
Technology Requirements
As part of the admission process to Concord Law School, you are required to attest to certain competencies in the use of technology, have access to a computer, and meet the hardware and software requirements. Refer to the Concord Technical Requirements page for details.

Some courses may have additional software and hardware requirements, which are outlined in the course materials.

Authenticity of Student Work
Concord Law School requires that you log into the student portal and learning management system using two unique identifiers (login and password). After a period of inactivity, you are required to re-log in using your unique identifiers.

At the end of each module in each course, you are expected to verify that you have completed the work. When attempting to log into the learning management system for either major assignments or examinations, you must complete an Acknowledgement Quiz. This step must be completed for you to gain access to the assignment/exam itself. A Student Conduct reminder is part of this Acknowledgement Quiz, which prohibits students from (among other things) submitting assignments that are not their own.

Admitted Students
Fundamentals Program
The Concord experience begins with a thorough orientation to the study of law and the online learning environment. Orientation is a nonmandatory, three-module course in which you will learn how to navigate the online platform, how to access resources available at Concord, and basic legal terminology to help you build a good foundation as you set out on your law school journey.

Many law students start their law school career with little knowledge of the legal system, what is expected of them, or how to get the most from their studies. The course provides an introduction to the skills necessary for a successful start and the background and context that are important for first-year studies at Concord.

As a first-term student admitted to the JD or EJD program, you will be enrolled into a specific Fundamentals course depending on your requested term’s start date. Once enrolled, you will receive a robust orientation to Concord and the study of law within a cohort-based online program. The course modules and assignments mirror what you will experience in your first-term courses. You are expected to complete this program prior to the start of your first term. The Fundamentals Program is not available if you are accepting advanced standing admission to Concord.

Deferment of Start Date
You are accepted for a specific term, for example, January, May, or September. After acceptance, but before you complete the orientation, you may request to defer your start date to the next available term.

A deferral may be approved prior to the end of the first week of the term. After the first week of the term, you are subject to the Withdrawal Policy.

Deferrals are granted with the understanding that you must begin your studies the next available term.

• **Example 1.** If you are a new student accepted for the September term, a deferral may be requested to start the following January, which is the start of the next available term.

• **Example 2.** If you are a returning student starting your next term in January, a deferral may be requested to start in May, which is the start of the next available term. (Note: for students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California, there may be restrictions on your ability to defer terms within your “qualifying year of study.”)

Student Information and Services
In this section, you will find the Student Bill of Rights and policies governing student conduct, disciplinary actions, and appeals. This section also covers the Family Educational Rights and Privacy Act, directory information, the University's nondiscrimination policy, and university services. For information about the Sexual Misconduct Policy, please refer to the Additional References section of the Catalog.

Student Bill of Rights
The responsibility to respect and protect the learning environment at the University is shared by all members of the academic community and administration. The freedom and effectiveness of the educational process at the University depends on maintaining an environment that is supportive of diversity and the uniqueness of ideas, cultures, and student characteristics. This diversity and uniqueness is the essence of academic freedom.

1. You have the right to clarity of information. This includes clarity about:
   a. The impartial, objective evaluation of your academic performance
   b. The method of evaluating progress toward, and achievement of, course goals and objectives, including the method by which the final grade is determined
   c. The requirements for completing your degree
   d. Fees and other financial obligations to the University

2. You have the right to freedom from unlawful discrimination on the basis of race, sex, religion, color, age, national origin or ancestry, disability, marital status, parental status, sexual orientation, genetic information, gender identity, gender expression, or status as a military veteran.

3. You have the right to due process. Disciplinary sanctions will not be imposed without proper regard for due process. Formal procedures have been instituted to ensure adequate notice and response for all students subjected to disciplinary proceedings.

4. You have the right to freedom of inquiry, freedom of thought, and freedom of expression. The University encourages the search for truth and knowledge and does not abridge searchers’ rights to reveal their findings, by both spoken and written word, even if in so doing they might find themselves at variance with their peers, as well as the lay community. To dissent or to disagree with generally accepted truth and knowledge is acceptable and, in many ways, is essential to free debate and inquiry. Accordingly, you are responsible for learning the academic content of the course, but are free to discuss and express any view relevant to the subject matter presented by the instructor or other students. However, in exercising this freedom,
you may not interfere with the academic process of the class by speaking to or behaving toward others in a manner constituting unwelcome, targeted conduct that is so severe, pervasive, and objectively offensive, and that so undermines and detracts from the educational experience of those to whom the speech or behavior is targeted, that the targeted person is effectively denied equal access to the University's resources and opportunities.

5. You have the right to participate in course and instructor evaluations to give constructive criticism regarding the instruction, learning environment, and curriculum, and regarding the services provided by the University.

6. You have the right to develop personally through opportunities such as formal education, work and volunteer experiences, extracurricular activities, and involvement with others.

Student Conduct

Code of Student Conduct

You are expected and required to abide by the laws of the United States and the rules and regulations of Purdue Global, to conduct your academic and scholarly pursuits with the highest levels of ethical and honest behavior, to conduct yourself in accordance with accepted standards of social behavior, to respect the rights of others, and to refrain from any conduct that tends to obstruct the work of the University or to be injurious to the welfare of the University. By violating these general standards of conduct you may be subject to informal actions. If the violation falls within one of the categories of conduct listed below, you may also be subject to disciplinary sanctions.

The following actions constitute conduct for which you may be subject to informal action or disciplinary sanctions:

1. Dishonesty in connection with any University activity. The expectation to uphold the standards of academic integrity and honesty is a responsibility of every member of the University community. Cheating, plagiarism, or knowingly furnishing false information to the University are examples of dishonesty. Accordingly, the following behaviors will be considered violations of these standards and are subject to disciplinary action as set forth in these procedures.

   a. Cheating: You are expected to adhere to the guidelines provided by instructors for academic work so that you do not gain an unfair advantage. Using or attempting to use unauthorized materials, information, study aids, model answers (even if obtained by previously taking the course), prior answers, previously administered exams, notes, or any other device in any academic exercise will not be tolerated. Unauthorized materials may include anything that or anyone who gives assistance that has not been approved by the instructor in advance.

   b. Plagiarism:

      i. Using another person's words, ideas, results, or images without giving appropriate credit to that person; giving the impression that it is your own work.

      ii. Copying work, written text, or images from another student, the Internet, or any document without giving due credit to the source of the information.

      iii. Purchasing or contracting another person or company to complete coursework, including obtaining a paper from the Internet, from a term paper company, or from another student, and submitting it as your original work.

   c. Fabrication: Intentional and/or unauthorized falsification or invention of any information or citation in any academic exercise. This includes but is not limited to:

      i. The changing and/or manipulation of research data, results, processes, or research record

      ii. The omission of results from the research record

   d. Coursework Resubmission: Re-using previous work in any Concord course is prohibited except as expressly permitted by the faculty member for the course in writing. Students repeating courses are not permitted to use model answers, sample answers, previously submitted work, outlines, or other materials that they may have had rightful access to or possession of during the original taking, if non-retaking students would not. Resubmitting prior work without written authorization from faculty is considered self-plagiarism. Some reuse of prior work within a course or from other courses may be done with proper permission:

      i. Repurpose: You repurpose academic coursework when you submit parts of a previously submitted assignment for work in a different course. Repurposing is allowed only with prior permission from the instructor, proper self-citations, and substantial revisions.

      ii. Rework within a course: You may rework an assignment created within a course with the written permission of the faculty member or where reworking an assignment is specifically allowed by the written curriculum of the course. You must follow all instructions from the faculty member as to the rework process.

   e. Collusion: Intentionally or knowingly helping or attempting to help another to violate any regulation governing the standards of academic integrity described in these regulations. You may only collaborate on academic work within the limits prescribed by the instructor.

2. Theft of, attempted theft of, unauthorized use or possession of, unauthorized exertion of control over, or causing damage to property of any kind belonging to the University, a member of the University community, an onsite visitor, or a person or agency participating in a University activity.

3. Any conduct that substantially threatens or interferes with the maintenance of appropriate order and discipline in the operation of the University, or any conduct on University property or in connection with a University activity that invades the rights of others. Examples include, but are not limited to:

   • Inappropriate or profane behavior that causes a disruption of teaching, research, administration, disciplinary proceedings, or other Purdue Global activities

   • The use of tobacco/vaping/related products in University buildings, and eating or drinking in the classrooms or any location other than designated areas

   • Bringing animals on to Purdue Global property unless they are assisting the physically impaired or are being used as classroom subjects

   • Bringing children into Purdue Global teaching areas

   • Failure to comply with all emergency evacuation procedures, disregarding safety practices, tampering with fire protection equipment, or violation of any other health and safety rules or regulations
University expects you to act in a responsible, ethical, and legal manner.

4. Failure to conduct yourself in a professional manner with University staff and faculty, peers, or clients in an institutional, clinical, externship, or lab setting.

5. Failure to comply with directions of University officials acting in the performance of their duties including, but not limited to, failing to present identification upon request of University officials acting in the official capacity of their position.

6. Violation of any Purdue Global regulations. This includes, for example, regulations contained in official University publications or announced as administrative policy for a University official or other person authorized by the Chancellor of the University.

7. Physical abuse of any person or conduct that threatens or endangers the health or safety of any other person, whether or not such conduct occurs on University property. For information about the Sexual Misconduct Policy, please refer to the Additional References (p. 552) section of the Catalog.

8. Unauthorized entry or access to, or unauthorized use or occupancy of, any University property including, without limitation, lands, buildings, structures, telecommunications, computer or data processing equipment, programs, systems, software, or other facilities or services connected with a University activity. See Responsible Use of University Technology (p. 479) for further details on prohibited activities with respect to University technology.

9. The use, possession, sale, manufacturing, or distribution of alcohol, illegal drugs, or narcotic or prescription drugs, except as expressly permitted by law. Intentionally or recklessly inhaling or ingesting any substance (e.g., nitrous oxide, glue, paint, etc.) for the purpose or effect of altering your mental state also is prohibited.

10. The possession, use, or distribution of any explosives, guns, or other deadly or dangerous weapons reasonably calculated to cause bodily injury on University property or in connection with a University activity, unless specifically authorized by the University.

University Violence Prevention

Purdue Global views the health, safety, and security of its students, faculty, staff, campus community, and visitors as its highest priority. To foster an atmosphere that promotes Purdue Global’s educational mission, the University is committed to maintaining a safe and healthy environment free of violence and threats of violence on campus, other work sites, and other places where members of the University community are engaged in University-sponsored activities.

Any behavior that is threatening, harassing, intimidating, or in any way dangerous or violent is strictly prohibited, will not be tolerated, and will result in swift remedial action. Any individual who is found to have engaged in such behavior will be subject to discipline, expulsion from Purdue Global, and/or referral to law enforcement authorities.

No individual will be subject to retaliation for making a good-faith report of real or perceived violence or threats of violence. All such behavior must be immediately reported to local law enforcement services and the Office of Student Relations via studentrelations@purdueglobal.edu.

Responsible Use of University Technology

Purdue Global values freedom of expression and encourages diverse viewpoints endemic to an academic institution. At the same time, the University expects you to act in a responsible, ethical, and legal manner when using the University’s school facilities, equipment, websites, and systems (“Sites”). Sites include, but are not limited to, the online classroom, online seminars, virtual campus, discussion boards, and internal email system.

You are prohibited from circumventing any security measure of Purdue Global or another entity and intentionally using, distributing, or creating viruses, worms, malicious software, or keylogging techniques.

To facilitate social networking and to establish a sense of community, some Purdue Global Sites allow you to post your own content or communicate with others. When you use any Sites to post or transmit text, video, audio, or other material (“User Content”) for social networking purposes, you agree to accept sole responsibility for your User Content.

Purdue Global Sites are intended to be used for business and educational purposes only. You must agree that your User Content, which includes information posted or communicated that is not considered an educational record under the Family Educational Rights and Privacy Act of 1974 (FERPA) (p. 32), may not:

1. Infringe on the intellectual property, trade secret, privacy, or publicity rights of others or contain copyright-protected material without the written permission of the copyright owner
2. Contain any material that conflicts with any article of the Student Bill of Rights (p. 477) and/or Code of Student Conduct (p. 478)
3. Be posted in a false name or the name of another person, or include impersonations of any person, except where such impersonations are obvious and are included exclusively for the purpose of parody
4. Include illegal material or encourage, solicit, or glorify illegal activity
5. Contain false statements or misrepresentations
6. Include commercial advertisements or solicitations, except if the University has specifically authorized their inclusion
7. Include material that is otherwise objectionable to the University

The University does not have control over and cannot censor all User Content students submit to its Sites or prevent students from uploading or adding inappropriate User Content to its Sites. The University does, however, monitor its Sites to the best of its ability to ensure that students do not submit, upload, add, or exchange any inappropriate User Content to or on its Sites.

If you see or hear inappropriate User Content on Purdue Global Sites, you should promptly report it pursuant to the procedures set forth in the Problem Resolution and Grievance Procedures (p. 483) section.

All Purdue Global Sites and computer equipment, email accounts, facsimile equipment, Internet access, instant messaging, voicemail, and supplies, if provided, are done so exclusively to assist you in your educational activities. You should not expect that computer files, email, voicemail, Internet bookmarks, or any of your User Content are confidential or private, and, therefore, should have no expectation of privacy whatsoever related to your usage of these Sites, to the extent that the information is not considered an educational record under FERPA.

Even when content, such as a message or file, is erased, it may still be possible to recover the message or file. Therefore, the University cannot ensure the privacy of content that is not considered an educational record. Messages sent through the University’s email or instant messaging accounts and Purdue Global-owned facsimile equipment, the contents of the hard drives of any computer that is the property of the University, any User Content, and any voicemail messages saved
on telephones that are the property of the University may be used in administrative, judicial, or other proceedings such as those resulting from student grievances, even where the information is considered an educational record.

In addition, the University licenses software to support its educational processes. Without express written consent of the University, you are not permitted to copy, remove, alter, or install software on any University equipment. By using the University’s computer equipment, software, and communication devices, you knowingly and voluntarily consent to your use of these systems being monitored and acknowledge the University’s right to conduct such monitoring.

Violations of the Code of Student Conduct

General

You are expected to conduct yourself as a committed member of the Purdue Global academic community, in compliance with both the spirit and letter of the rights and regulations of the institution. When each member of our community adheres to this commitment, the spirit of academic inquiry and discovery is best preserved for each and all.

A violation of the Code of Student Conduct (p. 478) may result in one or more sanctions including, but not limited to:

- Verbal warning
- Written warning
- Grade reduction (including, but not limited to, failure of an assignment or failure of a course)
- Suspension
- Dismissal

The University’s administration will determine the action(s) to be taken based on the severity of the infraction and your prior disciplinary record.

General Code of Student Conduct Violation Procedures

Procedure for Filing General Code of Student Conduct Complaints

Any individual from inside or outside the University community may file a complaint against a student suspected of violating the Code of Student Conduct. The complaint should be submitted to the appropriate Dean or designee or to the Office of Student Relations (studentrelations@purdueglobal.edu). Complaints should be submitted as soon as possible after the event takes place.

Procedure for Investigation of General Code of Student Conduct Complaints

If you are the subject of an alleged Code of Student Conduct violation, the appropriate Dean/designee will investigate the complaint. You will receive notice of the allegation and will be able to make a statement in response. If you fail or refuse to respond, the Dean/designee may, after conducting any investigation deemed necessary, dismiss the allegation or impose a disciplinary sanction. The Dean/designee may also request assistance from other University officials in review of an allegation.

After obtaining all relevant information and completing the investigation, the Dean/designee will make the determination as to whether it is more likely than not that you are responsible for the alleged violation(s). Within 5 University business days following the conclusion of the investigation, you will be notified in writing of any disciplinary sanctions or other actions that may result from the investigation.

The University reserves the right to take immediate disciplinary action if:

1. You have multiple or repeated violations, or
2. Your actions pose a threat to the safety, security, or well-being of members or guests of the University community, University property, or the ability of the University to maintain normal operations and carry on its programs, services, and activities free of disruption.

Dishonesty

Violations involving academic dishonesty may result in the following sanctions, though this order may not be adhered to, depending on the circumstances of the infraction:

- First offense: Failure of the assignment in which the action occurred
- Second offense: Failure of the class in which the action occurred
- Third offense: Suspension or permanent dismissal from the University

All charges are recorded in Purdue Global’s database and remain there permanently. All offenses you accumulate while completing a program will be carried over to any subsequent program, if and when you reenroll.

Academic Dishonesty Violation Procedures

Procedures for processing an allegation of academic dishonesty are as follows:

1. The instructor notifies you of any charge of academic dishonesty brought against you. You may respond to the instructor’s concerns.
2. The charge is submitted in writing by the instructor to the Office of the Provost.
3. The Office of the Provost sends you a copy of the Code of Student Conduct (p. 478) and notification of the charge.
4. The Office of the Provost, after a full review, sends you and the instructor notification of the findings with regard to the subject charge.
5. The Office of the Provost maintains a database of academic dishonesty charges.
6. Please see the University’s Academic Appeals Policy (p. 483) for information on how to appeal a charge of academic dishonesty.

Appeal of Disciplinary Sanction

You may submit a written appeal to the Office of Student Relations within 10 business days of receiving notification of the disciplinary action. All grade-related and plagiarism appeals are to be directed to the Academic Appeals Committee. All other violation appeals are to be directed to Student Relations.

In connection with your appeal, you may request a hearing before a panel of disinterested members of the faculty and/or administration in a disciplinary proceeding. You may request an oral hearing, although these hearings are typically conducted based on written submissions. Any written submission must include the appropriate form and sufficient information to permit fact-finding and investigation.

You will be notified in writing of the panel’s decision within 5 business days after the hearing (or panel’s meeting in lieu of a live hearing), including a statement of facts, conclusions, and sanctions, if any.

Nondiscrimination Policy

It is Purdue Global’s policy to maintain an academic environment in which all individuals are treated with respect and dignity. All individuals have the right to strive to reach their potential in an atmosphere free
from discriminatory practices, including unlawful discrimination and/or harassment based on race, religion, color, sex, age, national origin or ancestry, disability, marital status, parental status, sexual orientation, gender identity and expression, veteran status, genetic information, or any other legally protected status under applicable federal, state, and local law. Sexual harassment is a prohibited aspect of sexual discrimination under this policy.

Applicable Laws and Regulations
The University's policies and practices are in accordance with all applicable laws and regulations including:

- Title VI of the Civil Rights Act of 1964, as amended, and the implementing regulations 34 CFR Parts 100 and 101 (barring discrimination on the basis of race, color, or national origin)
- Title IX of the Education Amendments of 1972 and the implementing regulations 34 CFR Part 105 (barring discrimination on the basis of sex)
- Section 504 of the Rehabilitation Act of 1973 and the implementing regulations 34 CFR Part 104 (barring discrimination on the basis of physical handicap)
- The Age Discrimination Act of 1975 and the implementing regulations 45 CFR Part 90

The University is committed to full compliance with these laws and has appointed compliance coordinators to assist those who have questions or concerns with respect to the University's compliance with these laws. The name, address, and telephone number of these staff members are available through the University.

The University has designated the following department to oversee accessibility services:

Student Accessibility Services
550 West Van Buren Street, 7th Floor
Chicago, IL 60607
Tel: 317.208.1686
Email: sas@purdueglobal.edu

Title IX Compliance
Title IX of the Education Amendments of 1972 prohibits discrimination based on gender in any educational program or activity that receives financial support from the Federal government. Under Title IX, discrimination based on gender includes sexual harassment and sexual violence. Title IX also prohibits retaliation against individuals who complain about or participate in an investigation regarding an alleged Title IX violation.

Any individual who has questions or concerns regarding possible gender discrimination should contact the Purdue Global Title IX Coordinator or the U.S. Department of Education Office for Civil Rights.

For information about the Sexual Misconduct Policy, please refer to the Additional References (p. 552) section of the Catalog.

Title IX Coordinator at Purdue Global
Title IX Coordinator

550 West Van Buren Street, 7th Floor
Chicago, IL 60607
Email: titleix@purdueglobal.edu
Tel: 312.777.6108

U.S. Department of Education Office for Civil Rights
Lyndon Baines Johnson Department of Education Building
400 Maryland Avenue, SW
Washington, DC 20202-1100
Tel: 800.421.3481 (Toll Free)
Fax: 202.453.6012
TDD: 877.521.2172 (Toll Free)

Accessibility Services
Pursuant to the Rehabilitation Act of 1973 (Section 504) and the 1990 Americans With Disabilities Act (ADA), the University will provide reasonable and individualized academic modifications for students who have provided proper documentation outlining their need for accommodations and have requested reasonable and appropriate accommodations. Because each student's accessibility needs may differ in degree and impact, reasonable accommodations will be made on an individual basis. However, if you have accessibility needs, it is your responsibility to seek available assistance and make your needs known at the time of enrollment or as the need arises. At the time of the request, you must provide the University with documentation to support your request for accessibility services. This information is voluntary and confidential. If this information is supplied, it will be used to overcome the effects of conditions that limit the participation of qualified students in learning activities.

Student Accessibility Services (SAS) is the primary office responsible for the coordination of these student services. If you are seeking reasonable and appropriate accommodations, you may make a request through your PG Campus Student Portal, Purdue Global representative, or may contact SAS directly.

SAS
Tel: 317-208-1686
Fax: 866-422-4773
Email: sas@purdueglobal.edu

Section 508 Electronic Information Technology Accessibility Policy
At Purdue Global we are working closely with our technology and compliance teams as well as external partners to ensure that we are continuously meeting the Web Content Accessibility Guidelines (WCAG), as set forth by the World Wide Web Consortium (W3C), to support the individual needs of all of our students. We are committed to empowering and engaging individuals in their pursuit of learning goals.

Discrimination Grievance Procedures
Federal law prohibits discrimination on the bases of age, race, color, national origin, sex, disability in programs receiving federal financial assistance. Purdue Global encourages you to bring all complaints or grievances regarding such discrimination to its attention.

A discrimination grievance is any complaint regarding discrimination on the basis of age, race, color, national origin, sex, including sexual harassment, or disability by Purdue Global or any Purdue Global employee, student, or other third party. If you have a complaint, you may present a grievance through the following discrimination grievance
You may file a criminal complaint or a complaint with the Office for Civil Rights at any time before, during, or after the grievance process. You do not have to complete the Purdue Global grievance process before contacting the Office for Civil Rights.

Students who feel they may have been the victim of discrimination are encouraged to contact the Purdue Global Title IX Coordinator for sources of counseling, advocacy, and support.

**Jurisdiction**

This procedure applies to sexual or gender-based harassment that is committed by students, faculty, staff, or third parties that occurs on Purdue Global property; or off Purdue Global property, if the conduct was in connection with a University or University-recognized program or activity.

**Confidentiality for Title IX Gender Discrimination Complaints**

University staff that are aware of a Title IX gender discrimination complaint will take reasonable steps to protect the privacy of all involved. Once a complaint is filed, the Complainant, the Respondent, and any witnesses will be notified that disclosing information about the case may interfere with the investigation and they are expected to keep all information confidential. They also will be notified that University policy prohibits retaliation, and that school officials will not only take steps to prevent retaliation, but will also take strong responsive action if it occurs.

Upon filing a complaint, if the Complainant requests to remain anonymous, the Title IX Coordinator will determine how to proceed with the investigation while factoring in the University’s obligation to provide a nondiscriminatory environment, and the Respondent’s rights to have notice of any allegations. Anonymity may limit the effectiveness of an investigation, or may prevent it from moving forward. The Complainant will be informed of the Title IX Coordinator’s determination in this situation.

Nothing in this procedure prohibits or limits your right to report complaints to any regulatory or legal enforcement body including the state or federal departments of education.

**Retaliation**

It is a violation of federal law and Purdue Global policy to retaliate against any person making a complaint of discrimination or against any person participating in the investigation of any such allegation. Retaliation should be reported promptly to the Title IX Coordinator. Retaliation is grounds for disciplinary action.

**Definitions**

**Sexual Harassment** is any unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the University’s education program or activity.

**Sexual Violence** is a form of sexual harassment and refers to physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent (e.g., due to the student’s age or use of drugs or alcohol, or because an intellectual or other disability prevents the student from having the capacity to give consent). A number of different acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

**Gender-based Harassment** is another form of sex-based harassment and refers to unwelcome conduct based on an individual’s actual or perceived sex, including harassment based on gender identity or nonconformity...
with sex stereotypes, and not necessarily involving conduct of a sexual nature.

Purdue Global prohibits sex-based harassment by peers, employees, or third parties that is sufficiently serious to deny or limit a student’s ability to participate in or benefit from the recipient’s education programs and activities (i.e., creates a hostile environment).

Harassing conduct may take many forms, including verbal acts and name-calling, as well as nonverbal behavior, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating. The more severe the conduct, the less need there is to show a repetitive series of incidents to prove a hostile environment, particularly if the conduct is physical. Indeed, a single or isolated incident of sexual violence may create a hostile environment.

**Academic Appeals Policy**

**Grading and Academic Dishonesty Appeals Procedures**

You must follow the below procedures to appeal a grade or an academic dishonesty charge. (See Concord Law School’s Problem Resolution and Grievance Procedures (p. 483) for additional policies regarding academic dishonesty charges.)

**Step 1:** If you wish to appeal a grade or an academic dishonesty charge (e.g., plagiarism, cheating), you must first discuss the issue with your instructor within 10 days of receiving the grade or the academic dishonesty charge.

If you are appealing a grade you believe is unfair, a departure from the established grading policy, or a clear mistake by the School, you should provide your instructor with a clear explanation of why. Please review the course’s grading rubrics and late policies first, as these will often resolve confusion over how a grade was calculated.

If you are appealing an academic dishonesty charge, you should provide your instructor with a clear explanation of why. Please review Purdue Global’s Code of Student Conduct (p. 25) first, as it explains the types of actions that are academically dishonest. Concord Law School students should refer to Concord’s Code of Student Conduct (p. 478).

If the instructor decides that a change to the grade and/or the withdrawal of an academic dishonesty charge is the correct decision, the instructor will work with the Office of the Provost and the Office of the Registrar as required to resolve the issue.

**Step 2:** If the problem has not been resolved and you wish to pursue an appeal of the instructor’s decision, you must complete and send the Academic Appeal form to the Office of the Provost which will forward your appeal to the Academic Appeals Committee which will review your case and make a decision. The Academic Appeals Committee consists of faculty and one or more administrators.

**Step 3:** If you disagree with the Academic Appeals Committee’s decision, you must send a written letter of appeal to the Office of the Provost within 10 days of the Committee’s decision. The Office of the Provost will review the material presented and make a final ruling.

**Problem Resolution and Grievance Procedures**

Please refer to the Problem Resolution and Grievance Procedures (p. 31) for policy and procedure information.

**Additional Information for Concord Law School Students Regarding Policy on Petitions Not Related to Academic Appeals**

Petitions seeking an exception to administrative policies, such as exam rescheduling, late enrollment, and readmission requirements, may be submitted via the Petition—Associate Dean form by email to CLSAssociateDean@purdueglobal.edu. These petitions shall be reviewed by the Associate Dean for the program, the Associate Dean’s designee, or a committee convened by the Associate Dean.

The grant of any petition is at the sole discretion of the School.

**Additional Information for Concord Law School Students Regarding Academic Appeals**

In connection with your appeal of an academic dishonesty charge to the Academic Appeals Committee, you may request a hearing before a panel of disinterested members of the faculty and/or administration. You may request an oral hearing, although these hearings are typically conducted based on written submissions. Any written submission must include the appropriate form and sufficient information to permit fact-finding and investigation.

The Committee will hold a meeting, and you will be notified in writing of the Committee’s decision within 5 business days after the hearing (or Committee’s meeting in lieu of a live hearing), including a statement of facts, conclusions, and sanctions, if any.

**Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) affords eligible students and their parents certain rights with respect to their education records, including those stated below. The rights afforded to, and consent required of, parents under this Act transfer from the parents to the student once the student becomes eligible.

1. Online student records are maintained for a minimum of 6 years from the end of the award year aid was last awarded or award year you last attended. Onsite student records are retained for a minimum of 5 years from the end of the award year aid was last awarded or award year you last attended. Academic transcripts are maintained indefinitely.

2. You have the right to inspect and review your education records during normal school hours with an appointment within 45 days of the day the Office of the Registrar receives a written, dated request for access. You are not permitted to inspect or review confidential student guidance notes maintained by the University, nor financial records, including any information those records contain, of your parents or guardians.
3. You have the right to request the amendment of education records that you believe are inaccurate, misleading, or a violation of privacy. To request amendment of an education record, submit a written, dated request to the Office of the Registrar, clearly identifying the part of the record you want changed, and specify why it is inaccurate, misleading, or a violation of privacy. If the University decides not to amend the record, you will be notified of the decision and your right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided when you are notified of the right to a hearing.

4. You have the right to consent to disclosures of personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without prior consent from the parents or the eligible student, as applicable. The University may neither release nor disclose personally identifiable information contained in your education records to outside employers, agencies, or individuals without first securing a written release from you or your parent, as applicable, unless permitted by the Act. If you consent to allow the disclosure of personally identifiable information contained in your education records, you may also revoke your consent, in writing, with respect to any actions occurring after such revocation. For more information about authorizing a chosen third party to access your education records, please contact your Student Advisor. One exception to the above student record release policy permits disclosure without consent to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic, research, or support staff position, including law enforcement unit personnel and health staff, or a person or company with whom the University is affiliated or has contracted such as an attorney, auditor, or collection agent. The University can designate approved third parties as school officials. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill a professional responsibility. Upon request, the University discloses educational records without consent to officials of another school in which a student seeks or intends to enroll.

5. You have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

**Inspection/Review of Academic Records**

If you are a current or former student and wish to inspect or review part of your academic record, other than standard transcript information, you must make a request in writing in an administrative email or a letter sent to:

Office of the Registrar
Concord Law School at Purdue University Global
550 West Van Buren Street, Suite 700
Chicago, IL 60607
Fax: 800.588.4127

The request must identify specifically which record(s) you wish to inspect and whether the inspection of the records will be in person at Concord’s Office of Academic Administration in Los Angeles or by receipt of a copy by U.S. mail. If any portion(s) of the academic record requested for review are maintained in electronic format, they will be made available in printed form, in general, or offered by the relevant software application.

**Requesting a Review in Person**

To request an in-person review, you must suggest the date and time for the review with a minimum of 10 days advance notice. Reviews must take place during the normal business hours of the Office of Academic Administration.

**Requesting Copies by Mail**

Requests for copies will be answered within 45 days of receipt of the request and are normally sent by U.S. Priority Mail, Certified, Return Receipt Requested. Other methods of delivery are available upon request. You must pay in advance a fee to cover the cost of copying and delivering the documents.

Requests for amendments to any academic records must be made in writing as set forth above. If Concord declines to amend the academic record, a reason will be provided in writing. This decision may be reviewed using the Problem Resolution and Grievance Procedures (p. 483).

**Directory Information Public Notice**

You have the ability to enter or restrict the listing of personal directory information through an online user interface. Upon withdrawal from the School, student directory information will be removed, and upon graduation from the School, student directory information will become eligible for inclusion in an alumni directory.

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA) (p. 483), Concord Law School maintains an online directory for the School community. Upon the first day of attendance at the School, your profile listing, including your name and user name, become available to the School community (students, faculty, and administrators). The online directory may also include information commonly referred to as “directory information.” The School designates the following categories of student information as directory information:

- Name
- Address
- Telephone number
- Email address
- Photographic representations of students
- Field of study
- Grade level
- Enrollment status
- Dates of attendance at the School
- Degrees, honors, and awards received
- Participation in officially recognized activities

The School does not accept responsibility for information published by users in the directory and reserves the right to delete or modify information posted to the directory that is abusive, inflammatory, defamatory, infringing of intellectual property, or otherwise inappropriate in an academic environment. If you improperly use the directory or any information it contains, you may be subject to disciplinary action.

Additionally, the School may release directory information to third parties without your prior consent. Directory information may be disclosed by the School at its discretion for any purpose including, but not limited to,
requests from law enforcement agencies and degree verification requests from prospective employers.

If currently enrolled, you may choose to withhold disclosure of your directory information by obtaining the Directory Information Withholding Request Form from the Office of Student Support, completing the form, and returning it to the Office of the Registrar. The School will honor your request to withhold directory information; however, cannot assume responsibility for subsequently contacting you for permission to release information to prospective employers, relatives, or other persons. The absence of a specific request to withhold your directory information indicates your approval for disclosure. Additionally, your request to withhold directory information will not affect previous disclosures made by the School prior to receipt of the request.

Student Services

Career Services

Career Services is a student-focused provider of career assistance and is available to degree-seeking students currently enrolled and to eligible graduates. You have access to additional resources online 24 hours a day, and experienced Career Services staff will collaborate with you to create and implement career plans by providing support and advice.

Recognizing that career development is an ongoing, lifelong process, Career Services strives to help you understand the importance of self-assessment, occupational exploration, decision making, goal setting, networking, the job search, and developing productive connections in the workplace. Career Services offers a collaborative link between students, faculty, and prospective employers within the global employment community. Career Services fosters a welcoming, accessible environment where diversity is celebrated and the uniqueness of each individual is valued and respected.

Career Services will offer to assist in your job search and is available for resume and cover letter review(s), interview preparation, assistance with decision making, job offer negotiations, and various other job search and career-related issues.

Career services offered by the University are not an obligation or guarantee of employment. Although the University will assist you, finding a job is ultimately your responsibility. The University does not guarantee that you will be placed in any particular job, or at all. Some jobs may require additional training or certification. No employee of the University is authorized to guarantee that a graduate will earn any specific amount. Your program of study, employer needs, current economic conditions, and other factors may affect wage levels.

Student Groups

Concord Law School recognizes and registers student groups that comply with the established procedures for registration of such groups. This registration remains in effect as long as the group conducts itself in accordance with Concord’s policies and procedures. A proposed student group applies to the Dean of Students or the Dean’s designee for recognition using the procedures and forms provided on the Concord School site. Once a group is recognized and registered, it must maintain a roster of at least 10 active members at all times. All members must be current JD or EJD students who are actively engaged in legal studies and who have access to the site. Should the number of active members fall below 10, the group may be delisted. The membership roster on the site is the official roster for group membership.

A recognized student group may use “Concord Law School” in its group’s name. Concord supports registered student groups in a variety of ways, including with a link on the Concord School site under the Student Organizations tab, a bulletin board, and other technical support as appropriate.

Groups must specifically obtain permission from the Dean of Students or the Dean’s designee to use the Concord Law School logo and may not have any other logo that identifies the group. See the Student Groups tab on the Concord School Site for further instructions on forming official student groups and student group guidelines. All Concord student groups are bound by the Code of Student Conduct and any other Concord policies that govern student behavior and communication on the Internet and elsewhere.

Academic Information

Academic Calendar

Review the Concord Law School Academic Calendar (https://www.concordlawschool.edu/documents/concord-academic-calendar.pdf) for important dates, including term start and end dates, withdrawal deadlines, and official school holidays.

Concord records its courses in semester credit hours.

Attendance

Attendance is defined as posting to a discussion board, virtual office, or drop box, attending a seminar, or participating in a quiz or other classroom activity. Note that merely logging into the online classroom does not count as posting attendance.

You are encouraged to attend class every day and to be on time for scheduled meetings. It is your responsibility to learn the material covered while absent and to see that you make up missed work in compliance with Concord’s guidelines. Hours of makeup work cannot be accepted as hours of class attendance, and makeup work is not permitted for the purpose of receiving veterans’ educational training benefits.

If you travel to or relocate outside of the U.S. to countries or regions subject to economic and/or trade sanctions by the Office of Foreign Assets Control (OFAC) (https://www.treasury.gov/about/organizational-structure/offices/pages/office-of-foreign-assets-control.aspx) or other authorities, you may be unable to access the Purdue Global campus, services, and courses. See Sanctioned Countries in the Accreditation, Approvals, and Memberships (p. 6) section of the Catalog for more details.

Refer to the Withdrawal policy for information about withdrawal due to nonattendance.

Leave of Absence

If you have completed at least one term of your degree program at Concord Law School and can demonstrate extenuating circumstances beyond your control, you may request a leave of absence. A leave generally permits you to suspend studies and return to the version of the program that you left.
You must complete and sign a Leave of Absence Request Form and submit it through the Office of Student Support for approval. As appropriate, provide documentation to support your request. If you are seeking a leave of absence in the middle of a term, there may be impacts to your funding; therefore, you should speak with the Financial Aid Office prior to submitting the leave request.

You may request up to one period of leave per calendar year. A leave may be no less than four weeks (nine weeks for students enrolled in a 24-week term) to no more than one complete term in duration, though your return date will be dependent on course and term scheduling and availability.

If you request and receive approval for a leave of absence effective before the completion of a term, you will receive a “W” for each attended course at the start of the leave. You are strongly encouraged to register for those courses again in your returning term.

If you are an active-duty servicemember, in the National Guard or Reserves, or are a military family member, you may take a military leave of absence for a period of up to 12 months. You may also have the option to renew this status one time for up to a total of 24 months of leave; however, if you exercise this option, you will return to the version of the degree program in effect at the time of your return.

If you do not return to class by the scheduled date and later choose to return to Concord Law School, you will need to reapply for admission to return to the current version of the program. If you are on a leave of absence, it might impact your financial aid. Please note that your lender entitles you to a 6-month grace period before entering repayment on your student loans. If you have already exhausted your student loan grace period, you will enter loan repayment immediately.

Juris Doctor First-Year Law Students’ Exam (FYLSE) Leave of Absence

Note: the policies in this section only apply to students who enrolled in Concord’s JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California. Students who enrolled in Concord after it was granted accreditation are not required to take or pass the FYLSE.

As a student in the Juris Doctor program, you are required to take and pass the FYLSE after passing your first year in the program. You may request an FYLSE leave of absence to take a break from your studies while you prepare for the examination.

You must complete and sign a First Year Law Students’ Exam (FYLSE) Leave of Absence Request Form and submit it through the Office of Student Support for approval. Your request must include a return date that is no later than the first upper-level term after the third eligible FYLSE administration.

If you do not return to class by the scheduled date and later choose to return to Concord Law School, you will need to reapply for admission to the current version of the program. If you are on a leave of absence, it might impact your financial aid. Please note that your lender entitles you to a 6-month grace period before entering repayment on your student loans. If you have already exhausted your student loan grace period, you will enter loan repayment immediately.

Term Break Leave of Absence

Based on the academic calendar, if the break between the end of your current term and the start of the next term is longer than two weeks, you will be administratively placed on a leave of absence after the term ends for a scheduled return on the next eligible term start. If you wish to resume your studies on a later term than the next eligible term, you may request a standard leave of absence or an FYLSE leave of absence (JD students enrolled prior to accreditation only).

Withdrawal

Add/Drop Policy for Courses

After the term begins, you will have a 7-day add/drop period in which to add or drop courses without penalties.

Withdrawal from individual courses after the add/drop period is at the discretion of Concord and may be subject to conditions. For courses withdrawn after the add/drop period, a grade of “W” will be posted for any course you attended. Course withdrawals are not permitted in the last 28 days of the term (60 days for a 24-week term).

If you enrolled in the JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California, you are responsible for ensuring that you are carrying sufficient credit hours for a qualifying half-year or year of law study, as required by the State Bar of California.

Requesting to Withdraw from the University

Circumstances sometimes require that you withdraw from the School. If your situation warrants withdrawal, please first refer to the Refund Policy (p. 490) and then follow the steps below:

1. Meet with your Student Advisor via telephone or electronically to discuss your decision to withdraw. We will seek to make reasonable efforts to assist you in continuing your education.
2. Once you have officially notified your Student Advisor of your intent to withdraw, you should meet with a representative of the Financial Aid Office only if you intend to withdraw in the middle of a term. They can answer questions regarding financial obligations to the School and student loan repayment responsibilities. Refer to the Refund Policy (p. 490) for specific calculation information.
3. If you are using veterans benefits and withdraw from the School, a notice of termination of enrollment will be sent to Veterans Affairs.
4. A request to withdraw from the University during a term will result in “W” grades for all attended courses, except during the final 28 days of a term (60 days for a 24-week term) when “F” grades will be posted.

If you withdraw from the School and wish to return, you must apply for readmission following the Application for Readmission (p. 476) procedures for Concord.

Withdrawal Due to Nonattendance

Attendance has important effects on your enrollment status at the School:

- If you are a first-term or returning student and do not log attendance in any of your classes within the add/drop period, your enrollment will be cancelled.
- If you do not log attendance in any of your classes for 21 consecutive calendar days (excluding scheduled breaks during or between terms), you will be administratively withdrawn from your program.

Please note that while scheduled breaks themselves are not counted, the 21 days are counted across terms and are not reset with each new term. For example, if your last attendance in a term is 11 days before the term has ended, you must attend by the 10th day of the new term to avoid being withdrawn from the School, as the 11 days
from the prior term and 10 days from the new term would equal a total of 21 days of nonattendance.

• If you fail to log attendance in any individual class by the last day of the term, you will be removed from the class.

• If you are withdrawn due to nonattendance, grades of “W” will be posted for your attended courses, except when the period of nonattendance occurs in the last 28 days of the term (60 days for a 24-week term) when “F” grades will be posted.

If you are withdrawn due to nonattendance, you must apply for readmission following the Application for Readmission (p. 476) procedures for Concord.

Transfer Credit

Transfer Credit for Prior Law Studies

You must complete at least one-half of the program requirements at Concord to qualify for the degree. No credit is offered for experiential learning (work experience).

JD Students

All credit transfers will be in compliance with the requirements of Title IV, Division 1 of the Rules of the State Bar of California (Admission Rules), and Guidelines for Accredited Law Schools Rule 5.7 and 5.8 (http://www.calbar.ca.gov/Portals/0/documents/admissions/AccreditedLawSchoolGuidelines.pdf). (For students who enrolled into Concord’s JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California, all credit transfers will be in compliance with the requirements of Title IV, Division 1 of the Rules of the State Bar of California (Admission Rules) and Guidelines for Unaccredited Law Schools Rule 5.35 (http://www.calbar.ca.gov/Portals/0/documents/admissions/GuidelinesforUnaccreditedLawSchoolRules.pdf).) Concord reserves the right to use its discretion not to award transfer credit to the maximum amount allowed by the Rules and Guidelines.

Credit will ordinarily be granted only for whole courses completed within the thirty-six (36) calendar months prior to the date the student begins their studies at Concord, unless the student qualified for an exemption from the First-Year Law Students’ Examination (FYLSE) because they successfully completed the first year at an accredited law school.

Credit may be granted only for courses in which the applicant received a grade at the good standing level or higher from the awarding law school. However, in the case of an applicant who has passed the FYLSE, Concord may consider acknowledging the credit previously granted for each completed course in Torts, Criminal Law, and Contracts, even if the grade was less than would be required for good standing.

Concord will not grant credit for a course completed at the prior law school in excess of the number of units Concord would award for a course with the same number of classroom or participatory hours.

If the student was not previously disqualified from a law school for academic reasons, and is seeking to transfer credits from an unaccredited registered law school, Concord may accept credit for all courses passed if the student has passed the FYLSE. However, if the student has not passed the FYLSE, Concord can accept no more than six (6) credits. If the student was previously disqualified from a law school for academic reasons, no transfer credit may be awarded from an accredited registered law school unless the student has passed the FYLSE.

In addition, note that transfer credit will be considered only for courses taken in a JD program at a school that is: (a) ABA approved; (b) accredited by the State Bar of California; or (c) registered with the State Bar of California, subject to the limitations above. Law courses taken in a non-JD program, such as a master’s degree program, or in a JD program at a school that does not meet (a), (b), or (c) cannot be considered.

If you completed study at a law school described above, you must have your legal study evaluated and certified by the Committee of Bar Examiners prior to Concord’s acceptance and application of those credits into its JD program. If you completed law study outside of the United States, it is recommended that you obtain an evaluation of your law studies by the Committee of Bar Examiners.

EJD Students

Transfer credit will be granted at the discretion and determination of the Dean’s Office and only for courses taken in a doctorate program at a law school with ABA accreditation, state accreditation, or registered with the State Bar of California. Courses not taken at a law school may only be accepted if preapproved through agreements made by Concord Law School.

Transfer Credit for Concurrent Courses at Another Law School

Requirements for Acceptance of Credit into JD Program

1. Prior approval from Concord is obtained.
2. The course is offered through a JD program at an appropriately accredited school.
3. The education must meet all requirements to be considered qualifying legal education under the rules of the State Bar of California.
4. For students who enrolled in Concord’s JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California, you are responsible to ensure that you maintain the appropriate course load at Concord to earn a qualifying half-year or year of legal education. If you enroll in excess credit hours in a single year, you must still receive passing grades in at least 10 semester credit hours per term at Concord to receive credit for that half-year from the State Bar of California, or passing grades in at least 20 semester credit hours per year at Concord to receive credit for that year from the State Bar of California.

Requirements for Acceptance of Credit into EJD Program

1. Prior approval from Concord is obtained.
2. The course is offered through an appropriately accredited law school.
3. The course is appropriate for the EJD program.
4. You are responsible for ensuring that you are admitted to the external program, enroll and complete the course, and maintain the appropriate course load at Concord.

At the conclusion of the course, you must provide Concord with an official transcript indicating course grades before credit can be awarded.

Transfer of Concord Credits to Other Schools

If you wish to continue your education at other schools, you must not assume that credits earned at Concord Law School will be accepted by the receiving institution. It is your responsibility to acquaint yourself with the requirements of the selected school and the requirements of that state’s licensing, certification board, and accrediting body. Institutions of higher education vary in nature and number of credits they will
accept toward any program. It is at the sole discretion of that receiving
institution to accept credits earned at Concord Law School. This is
standard transfer of credit procedure. Neither Concord Law School nor
Purdue Global can guarantee the transferability of any credits to other
institutions.

Program Changes
As a JD student, you may request to change to the EJD program at any
time.

As an EJD student, you may only transfer to the JD program, with prior
petition approval from the Dean's Office, if you successfully completed
your first year of law study in the JD program, have passed the First-Year
Law Students' Exam (FYLSE) (this requirement only applies to students
who enrolled into Concord's JD program prior to Concord being granted
accreditation by the Committee of Bar Examiners of the State Bar of
California), and are in good academic standing in the EJD program.
Note that none of the coursework you completed in the EJD program
can satisfy JD program requirements, so you may be required to retake
previously passed courses.

EJD students who do not meet all of the above stipulations may not
transfer to the JD program and must withdraw and reapply for JD
admission. If you previously completed any coursework in the JD
program, you may be required to petition to restart your studies with
the State Bar of California. Refer to the Application for Readmission
(p. 476) policy for more information.

Academic Standards
In this section, you can find information on academic grades, honors, and
satisfactory academic progress.

Academic Grades
Concord generally grades examinations using standards similar to
those employed by the Committee of Bar Examiners of the State Bar of
California. Due to the nature of our learning management system,
grading is not anonymous. All exams, written assignments, and other
assessments are governed by the Code of Student Conduct. Final course
grades are not rounded.

<table>
<thead>
<tr>
<th>Grade</th>
<th>Numeric</th>
<th>Points</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>83-100</td>
<td>4.0</td>
<td>Superior</td>
</tr>
<tr>
<td>A-</td>
<td>80-82</td>
<td>3.7</td>
<td>Superior</td>
</tr>
<tr>
<td>B+</td>
<td>78-79</td>
<td>3.3</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>73-77</td>
<td>3.0</td>
<td>Excellent</td>
</tr>
<tr>
<td>B-</td>
<td>70-72</td>
<td>2.7</td>
<td>Proficient</td>
</tr>
<tr>
<td>C+</td>
<td>68-69</td>
<td>2.3</td>
<td>JD Students: Below Standard</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Proficiency; EJD Students:</td>
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<tr>
<td>C</td>
<td>63-67</td>
<td>2.0</td>
<td>JD Students: Below Standard</td>
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<td></td>
<td>Proficiency; EJD Students:</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Proficient</td>
</tr>
</tbody>
</table>

Repeated Courses
You must successfully complete all required courses for the degree
program. You must repeat any required course for which you received
a failing grade. A failing grade is defined as any grade below the grade
required for graduation in your program of study.

If you repeat a course, previous grades earned for the repeated course
will be marked on the transcript as indicated in the transcript legend, but
the grade received on the last repeat will replace all other grades for that
course in the CGPA calculation.

When you repeat a course, you will be charged the current tuition for
the course and must assume responsibility for all associated fees. If
you choose to retake a previously passed course, you may only receive
financial aid for one additional retake of that course.

In retaking a course, the Code of Student Conduct (p. 478) applies;
carefully review the sections regarding use of previous work and
materials from prior courses. (For students who enrolled into Concord's
JD program prior to Concord being granted accreditation by the
Committee of Bar Examiners of the State Bar of California, you can
only earn credit hours for a course toward program completion and a
qualifying half-year or year of law study for the State Bar of California
once.)

If you fail the same course or its equivalent three times, you will be
academically dismissed from the School.

Satisfactory Academic Progress
Maximum Time Frame
You may not attempt more than 200 percent of the published program
length, as measured in credit hours. For example, if a program requires
successful completion of 72 credit hours, you may not attempt more
than 144 credits (72 x 2). Credit awarded for prior learning will affect the
maximum time frame (see below).

You will be immediately dismissed if the Office of the Registrar
determines that it is ultimately impossible for you to complete all
program requirements within the maximum time frame.
Academic Progress Evaluations
As a degree-seeking student, you will be evaluated at the end of every term for satisfactory academic progress according to both a qualitative and quantitative standard. Terms are equal to payment periods for financial aid purposes. The qualitative standard is defined as a minimum cumulative grade point average (CGPA) equal to the CGPA required for graduation. The quantitative standard is calculated by dividing the cumulative number of credits you have successfully completed by the cumulative number of credits you have attempted and is expressed as a percentage.

In addition to the cumulative academic progress standards, JD students must earn a minimum term GPA each term. Please also refer to JD Progression Requirements (p. 493) for additional academic standards.

• For Juris Doctor students continuously enrolled before April 2019, the minimum CGPA is 2.00, and the minimum pace of completion is 50%.
• For Juris Doctor students who enroll in April 2019 or later, the minimum CGPA is 2.50, and the minimum pace of completion is 50%.
• For Executive Juris Doctor students, the minimum CGPA is 1.70, and the minimum pace of completion is 50%.

If you do not meet the satisfactory academic progress standards, you could lose your eligibility for federal financial aid. Financial aid recipients should refer to the Academic Eligibility for Financial Aid (p. 490) section.

Academic Probation and Dismissal
Academic Probation
If you do not meet all satisfactory academic progress standards at the end of any given term, you will be placed on academic probation and notified of the status change. In addition, you are strongly encouraged to consult with your Student Advisor and employ resources to regain good academic standing.

At the end of the probation term, unless you have an approved satisfactory academic progress appeal on file, you will be dismissed from the School if you are unable to regain good academic standing by meeting all satisfactory academic progress standards.

Satisfactory Academic Progress Appeals
The School may determine you are making academic progress, even if you do not meet the satisfactory academic progress standards, if the School determines that your failure to meet those standards was due to unforeseeable, extenuating circumstances, including the death of a relative, illness, or injury, or other special circumstances.

If you are placed on academic probation, you may submit an appeal to be placed on final academic probation (see below). The written appeal should explain the extenuating circumstances that caused your inability to meet the satisfactory academic progress standards and explain the corrective actions you have taken to ensure academic success if the appeal is granted. You may begin the appeal process during the period of academic probation and are encouraged to include supporting documentation that could have a bearing on the School's decision.

Satisfactory academic progress appeals will be reviewed by the Associate Dean’s Office, and you will be notified of the decision.

Final Academic Probation
If you do not meet the satisfactory academic progress standards at the end of the probation term, but are able to meet the minimum graduation requirements within the maximum time frame and have an approved satisfactory academic progress appeal on file, you will be placed on final academic probation. You will be notified of the status change if you are placed on final academic probation.

If your satisfactory academic progress appeal is approved, the School will make a determination either to place you on final academic probation for a payment period (an academic term) or create a customized academic plan that will define the academic standards you must meet in order to comply with the satisfactory academic progress standards by a specific point in time.

Academic Dismissal
You will be academically dismissed from the School if:

• You are placed on academic probation and are not approved to continue through the satisfactory academic progress appeals process, and/or
• You are placed on final probation and either do not make satisfactory academic progress by the end of the term or do not meet the terms of your academic plan.

Notwithstanding the above, if you do not earn a 1.00 cumulative GPA or higher at the end of your first term of enrollment with the School, you will be subject to immediate dismissal.1

1 If you enrolled in the JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California and do not earn a 2.00 CGPA or higher at the end of your first term of enrollment with the School, you will be subject to immediate dismissal. In addition, if you do not earn a 2.50 CGPA by the end of the first year, or fail any class during the first year, you will be academically dismissed from the School without any additional probationary term.

Grades Affecting Academic Progress
All credit hours attempted toward your current program of study will be considered when evaluating academic progress. Course withdrawals and repeated courses will be considered credit attempts for which no credit is earned. Noncredit-bearing courses will not affect satisfactory academic progress.

Any transfer credits awarded for prior learning will be included in the pace of completion and maximum time frame calculations as both credits earned and credits attempted. If you are reentering or changing to a different program, only courses applicable to the new program will be considered when assessing academic progress.

Academic Honors
Term Honors
You may receive term honors if, in a given term, you complete at least 6 credit hours and earn a GPA of 3.0 to 3.29 (Dean’s List) or 3.3 or higher (Distinguished Scholar). This honor will appear on your transcript.

Degree Honors
You may receive degree honors if you graduate from your program with a cumulative GPA of 3.0 to 3.29 (With Honors) or 3.3 or higher (With Highest Honors). This honor will appear on your diploma and your transcript.
Financial Information

To view tuition and fee information, visit www.concordlawschool.edu/admissions/tuition (https://www.concordlawschool.edu/admissions/tuition/).

Enrollment Status and Definition of an Academic Year

Your enrollment status can impact financial aid eligibility. The Veterans Administration may have different definitions for full-time and part-time status. If you are receiving veterans benefits, you should talk to the School's Certifying Official.

16-Week Schedules

The academic year is 48 weeks, which is divided into three, 16-week terms of instruction, during which a full-time student will complete at least 30 semester credit hours. Thus, enrollment status is defined as:

- Full-time: 10 credit hours per term
- Three-quarter-time: 8 credit hours per term
- Half-time: 5 credit hours per term

24-Week Schedules

The academic year is 48 weeks, which is divided into two, 24-week terms of instruction, during which a full-time student will complete at least 22 semester credit hours. Thus, enrollment status is defined as:

- Full-time: 11 credit hours per term
- Three-quarter-time: 9 credit hours per term
- Half-time: 6 credit hours per term

Academic Eligibility for Financial Aid

To remain eligible for federal financial aid, you are required to maintain satisfactory academic progress (p. 488) toward completion of your program.

Financial Aid Warning

If you are placed on academic probation, you will also be given a financial aid warning. You will have one payment period (one academic term) to regain good academic standing by meeting all satisfactory academic progress standards or you will lose academic eligibility for federal funding.

The School may restore your academic eligibility for financial aid, even if you do not meet the satisfactory academic progress standards, if the School determines that your failure to meet those standards was due to unforeseeable, extenuating circumstances, including the death of a relative, illness, or injury, or other special circumstances.

If you receive a financial aid warning, and have experienced extenuating circumstances, you should file a satisfactory academic progress appeal before the end of the payment period/term to be considered for financial aid probation and to avoid disruption to your enrollment.

Financial Aid Probation

After receiving a financial aid warning, you may submit an appeal to be placed on financial aid probation. The written appeal should explain the extenuating circumstances that caused the inability to meet the satisfactory academic progress standards and explain the corrective actions that have been taken to ensure academic success if the appeal is granted. You may begin the appeal process during the financial aid warning period and are encouraged to include supporting documentation that could have a bearing on the School's decision. You will be notified in writing of the outcome of the appeal review.

When you are placed on financial aid probation, you may also receive an academic plan. The academic plan identifies the academic standards you must meet each term in order to comply with the satisfactory academic progress standards.

When you are placed on financial aid probation, you will be denied eligibility for financial aid and academically dismissed from the School at the end of the payment period, unless you make satisfactory academic progress or the School determines that you have met the terms of your academic plan.

Financial Aid Services

Prior to enrolling at Concord, you are encouraged to explore all options available for financing your education including employer or military tuition assistance or reimbursement, veterans benefits, and financial aid funding through state and federal agencies. Financial aid information and application assistance is provided by the School's Financial Aid Office to help you understand your options.

If you receive loans to pay for your course of instruction, it is your responsibility to repay the full amount of the loan, plus interest, less the amount of any funds returned to the source. Defaulting on loans guaranteed or reinsured by the state or federal government could result in damage to credit ratings, loss of eligibility for future student loans and other forms of financial aid, loss of deferment and monthly payment options, withholding of state and federal income tax refunds, initiation of court action, and garnishment of wages.

Additional information on eligibility requirements, alternate financing, amounts available, interest rates, scholarships, and repayment schedules is available from the Financial Aid Office.

You may be eligible for third-party funding sources from outside agencies and are encouraged to seek out such funding and familiarize yourself with the policies of such agencies. Although the School will assist you in completing the necessary forms and will provide any required information to the agency, it is ultimately your responsibility to ensure the agency's requirements are met.

Some alternative loans are only available to pay any direct tuition charges that are not covered by federal, state, or institutional funding. You are encouraged to take advantage of federal Title IV funding before applying to alternative loan programs. You and, when applicable, your parents have the right and ability to choose any lender you wish, and Concord does not require that any loans be obtained from any particular lender or source.

Concord is approved for the following loans and programs:

- Loans (available to all students, subject to eligibility requirements)
  - Unsubsidized Federal Stafford Loan
  - Federal PLUS Loan
  - Alternative Loans
- Other Agencies or Programs
  - Promise Jobs
  - Veterans Administration Benefits
Disbursement Requirements

Disbursement of financial aid is a process in which fund sources (grants, scholarships, loans, etc.) are posted to your account. Federal aid is split into payments over the course of an academic year and/or final period of study, as indicated on your funding offer. As this process takes place, students may see changes to their anticipated aid and balance. After you have begun posting attendance in the term, timing of disbursements is contingent upon meeting all financial aid eligibility requirements and confirmation of attendance and enrollment status.

The following outlines the disbursement process and requirements:

1. Disbursements of financial aid funds will begin the week after add/drop period, as eligibility requirements are met. If you are participating in the Purdue Global Commitment program, disbursements will begin the week after the commitment period ends.
2. Students who do not attend all registered courses may have their financial aid reduced or cancelled due to not meeting the minimum required hours for eligibility.
3. Students must be enrolled at least half-time in courses that count toward their program to receive federal student loans. Be sure to contact the Financial Aid Office before you add or drop a course to understand the financial aid impact.

Dropping Courses

You may drop a course prior to or during the first 7 calendar days of the course without any financial obligation. If you drop a course beyond the first 7 calendar days, you will incur 100 percent financial responsibility for the course.

Refund Policy

Notice to Students

Return of Title IV Financial Aid

If you withdraw or are dismissed from the School up through the 60 percent point in any payment period and received federal financial aid in the form of grants or loan funds, federal law requires that the School, and in some cases you, the student, return funds you did not earn to the U.S. Department of Education. In these situations, federal Title IV financial aid must be recalculated. Recalculation is based on the percentage of earned aid using the following Federal Return of Title IV funds formula:

1. To determine the percentage of the payment period or term completed, the number of days completed up to the last date of academic attendance is divided by the total days in the payment period or term. (Any break of 5 days or more is not counted as part of the days in the term.) This percentage is also the amount of Title IV financial aid earned.
2. To determine the amount of aid to be returned, subtract the percentage of aid earned from 100 percent of the aid that could have been disbursed during the payment period or term as of the date you withdrew. Funds are returned to the appropriate federal program based on the percentage of unearned aid using the following formula: After the 60 percent point in the payment period, you will have earned 100 percent of the federal financial aid funds already disbursed to you. This calculation concerning federal financial aid is separate and distinct from the institutional refund policy, and may result in you owing additional funds to the School to cover tuition charges previously paid by federal financial aid prior to your withdrawal.
3. If you earned less aid than was disbursed, the institution would be required to return a portion of the funds and you are required to return a portion of the funds. Keep in mind that when Title IV funds are returned, you, the student borrower, may owe a debt balance to the institution. If you earned more aid than was disbursed to you, the institution would owe you a post-withdrawal disbursement, which must be paid within 180 days of your withdrawal.
4. If you plan to withdraw from the School, you should contact the Financial Aid or Business Office to determine the amount of funds that must be returned on your behalf, if applicable. All refunds due will be made within 30 days of your effective withdrawal date. The last date of actual attendance is used in calculating any refund amount.

There are some Title IV funds that you may have been scheduled to receive that cannot be disbursed to you once you withdraw because of other eligibility requirements.

If you receive (or your school or parent receive on your behalf) excess Title IV program funds that must be returned, your school must return a portion of the excess funds equal to the lesser of:
   a. Your institutional charges multiplied by the unearned percentage of your funds, or
   b. The entire amount of excess funds.

The school must return this amount even if it did not keep this amount of your Title IV program funds. If your school is not required to return all of the excess funds, you must return the remaining amount. For any loan funds that you must return, you (or your parent for a Direct PLUS Loan) repay in accordance with the terms of the promissory note. That is, you make scheduled payments to the holder of the loan over a period of time. The requirements for Title IV program funds when you withdraw are separate from any refund policy that your school may have. Therefore, you may still owe funds to the school to cover unpaid institutional charges. Your school may also charge you for any Title IV program funds that the school was required to return. Your school can also provide you with the requirements and procedures for officially withdrawing from school.

Refunds are allocated in the following order:

1. Unsubsidized Federal Stafford Loan
2. Subsidized Federal Stafford Loan
3. Federal Perkins Loan
4. Federal Parent (FPLUS) Loan
5. Federal Pell Grant
6. Federal Supplemental Educational Opportunity Grant
7. Other Title IV assistance
8. Other state funds (unless otherwise mandated by the state)
9. Private and institutional aid
10. Student
Withdrawal After Commencement of Classes

The effective withdrawal date shall be when any of the following occur:

1. The date you notify Concord of withdrawal or the date of withdrawal, whichever is earlier,
2. The last date of attendance if you do not attend or withdraw from all attended classes within the first 7 days of the term,
3. The last date of attendance if you fail to complete academically related activities for 21 consecutive calendar days (not including breaks),
4. The last date of attendance prior to the date when Concord terminates your enrollment,
5. The date you are scheduled to return from a leave of absence and fail to do so.

All refunds due will be made within 30 days of your effective withdrawal date. The last date of actual participation is used in calculating any refund amount.

Tuition Refund Chart

If you begin a term, you are subject to the Purdue Global Refund Policy and the Tuition Refund Chart.

This policy applies to all students with the exception of deployed or mobilized servicemembers and their spouses with dependent children residing in Iowa. Such students should refer to the applicable policy below.

The institutional refund (tuition) is based on the same formula as the Title IV (R2T4) formula, which is based upon the actual daily percentage of the term attended: days completed (LDA) divided by the length (days) of the term.

<table>
<thead>
<tr>
<th>Students Withdrawing</th>
<th>Refund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior to the first day of the term</td>
<td>100% Tuition</td>
</tr>
<tr>
<td>During the first 7 calendar days of each term</td>
<td>100% Tuition</td>
</tr>
<tr>
<td>With attendance posted after the first 7 calendar days of the term</td>
<td>Tuition will be prorated/refunded based upon the number of calendar days attended in the term/total days in the term. Attendance greater than 60% is considered fully earned tuition for that term, and no refund will be given.</td>
</tr>
</tbody>
</table>

For Iowa Servicemembers and Their Spouses With Dependent Children

Any Purdue Global student residing in the state of Iowa who is a military servicemember (active duty, guard, or reservist) who gets deployed or mobilized, or is a spouse with a dependent child of a servicemember who gets deployed or mobilized, may request a full refund of tuition and fees for all classes attended in the term for which the deployment or mobilization occurred.
Juris Doctor

Description and Outcomes

Students seeking to practice law and develop a wide range of career opportunities should enroll in the Juris Doctor program. The JD program focuses on the knowledge and skills necessary to be a responsible and effective member of the legal profession. Law study and the JD degree have also been widely recognized as providing a foundation for individuals who work in business, government, education, and public interest positions.

The JD program at Concord strives to develop students’ abilities, skills, and perspective in legal fundamentals, professional and practical skills, and critical thinking skills.

The JD program at Concord is a 92 credit hour program, structured along three 16-week terms per year. Students on the standard pace are expected to graduate in 12 terms (4 years), assuming an average of 7 to 8 credit hours per term. Per Guideline 6.5(A) of the Accredited Law School Rules Guidelines, the JD can be completed no earlier than 30 months and no later than 84 months after commencing study. Students are responsible for ensuring they do not go outside of these limits.

(Note: Students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California must successfully complete at least 20 credit hours of coursework each academic year, and must successfully complete at least 10 credit hours of coursework in a 24-week term to complete a qualifying half-year of study.)

The program consists of required courses and electives. You are required to submit periodic statements of the time spent in study, class preparation, and class attendance. These statements will be embedded in each course. You will have earned a JD degree and met the legal education requirement of the Committee of Bar Examiners of the State Bar of California upon graduating from this program and may apply for admission to the State Bar of California.

Learning Outcome Objectives

Concord has established the following core learning goals in connection with its Juris Doctor program:

• Demonstrates knowledge of the role of law in society and the U.S. legal system.
• Demonstrates ability to analyze and explain legal solutions to a particular fact situation (critical thinking).
• Communicates clearly and effectively both in writing and orally.
• Demonstrates competency with legal practice skills.
• Demonstrates knowledge of the law in courses tested on the California bar exam.
• Demonstrates the knowledge and skills to recognize and resolve dilemmas in an ethical manner.
• Models professionalism and knowledge of the importance of service to the profession and to the community at large.

Required Disclosures

Study at, or graduation from, this law school may not qualify you to take the bar examination or to satisfy the requirements for admission to practice in jurisdictions other than California. A student intending to seek admission to practice law in a jurisdiction other than California should contact the admitting authority in that jurisdiction for information regarding the legal education requirements in that jurisdiction for admission to the practice of law.

There will be additional eligibility requirements to be admitted to the California bar. For more information, visit http://www.calbar.ca.gov/Admissions (http://www.calbar.ca.gov/Admissions/).

This program was not designed to meet any specific state’s requirements to practice law other than California.

(Additional disclosure for students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California: Students enrolled in the JD degree program at this law school must pass the First-Year Law Students’ Examination required by Business and Professions Code 6060(h) and Title IV, Division 1, Chapter 1 Rule 4.3(I) of the Rules of the State Bar of California as part of the requirements to qualify to take the California Bar Examination. A student who passes the First-Year Law Students’ Examination within three (3) administrations of the examination after first becoming eligible to take it will receive credit for all legal studies completed to the time the examination is passed. A student who does not pass the examination within three (3) administrations of the examination after first becoming eligible to take it must be promptly disqualified from the law school’s JD degree program. If the dismissed student subsequently passes the examination, the student is eligible for reenrollment in this law school’s JD degree program, but will receive credit for only one year of legal study.)

State Bar Exam Eligibility

As a graduate of the JD program, you are academically eligible to sit for the California State Bar exam.

You may be eligible to sit for the State Bar exam in the following states upon receipt of your California law license:

• North Carolina
• Wisconsin

As a graduate of the JD program, you may be eligible to sit for the State Bar exam in the following states, provided you possess a California license and meet additional requirements that include, but may not be limited to, the following:

• Alaska: 5-7 years of practice
• Arizona: 3-5 years of practice
• Connecticut: 5-7 years of practice and a CA license for 10 years
• Colorado: 3-5 years of practice
• District of Columbia: 5 years of practice or 26 credits from an ABA-accredited law school
• Florida: 10 years of practice and an evaluation by the Board of Work Product
• Hawaii: 5-6 years of practice
• Iowa: 5-7 years of practice, and approval from the state supreme court¹
• Maine: 3 years of practice
• Massachusetts: 5-7 years of practice
• Minnesota: 5-7 years of practice
• Missouri: 3-5 years of practice or 24 credits from an ABA-accredited law school
• Nevada: 10-12 years of practice
• New Mexico: 4-6 years of practice
As a graduate of the JD program, you are not currently eligible to sit for the State Bar exam in the following states/commonwealth/territory:

- Alabama
- Arkansas
- Delaware
- Georgia
- Guam
- Idaho
- Illinois
- Indiana
- Kansas
- Kentucky
- Louisiana
- Maryland
- Michigan
- Mississippi
- Montana
- Nebraska
- New Hampshire
- New Jersey
- North Dakota
- Ohio
- Oklahoma
- Pennsylvania
- Puerto Rico
- South Carolina
- South Dakota
- Tennessee
- Texas
- Vermont
- Virginia
- West Virginia
- Wyoming

1 Iowa does not currently permit Concord to enroll Iowa residents into its JD program.
2 Georgia residents are not eligible to sit for the State Bar exam; however, they may file a petition for a waiver.
3 Maryland residents are not eligible to sit for the State Bar exam; however, the board may waive educational requirements for applicants licensed in another state and qualified by education or experience.
4 Michigan residents are not eligible to sit for the State Bar exam; however, they may file a petition for a waiver.

Pursuant to Rule 4.16 (B) of Title IV, Division 1 of the Rules of the State Bar of California (Admission Rules), "The Application for Registration must be filed first, before any other application is transmitted to the Committee. The applicant is required by law either to provide the Committee with a Social Security Number or to request an exemption because of ineligibility for a Social Security Number. Registration is deemed abandoned if all required documentation and fees have not been received within sixty days of filing. No refund is issued for an abandoned registration."

For more information, see http://www.calbar.ca.gov (https://www.calbar.ca.gov).

(Note for students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California: Registration as a first-year student is distinct from registering to sit for the California State Bar First-Year Law Students’ Examination (FYLSE). If you successfully complete your first year at Concord and satisfy all other requirements, you will be certified to sit for this examination.)

Progression Requirements

To maintain good academic standing in the JD program at Concord, you must actively progress toward the completion of each academic year as required by the State Bar of California. (For students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California: You must maintain a pace dictated by State Bar of California rules that require students to complete their studies (a minimum of 432 hours) within 24 to 26 weeks in each term of the program, or a minimum of 864 hours within each 48- to 52-week academic year.) You must also meet the Satisfactory Academic Progress Standards (p. 488).

First-Year Requirements

Notwithstanding any other policy regarding satisfactory academic progress or academic probation, you must earn at least a 1.00 CGPA by the end of your first term or you will be academically dismissed from the School.

(For students who enrolled prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California: In the first academic year you must earn a 2.50 CGPA or higher to be certified for the First-Year Law Students’ Examination (FYLSE). If you do not earn a 2.00 CGPA by the end of your first term, or do not earn a 2.50 CGPA by the end of the first year, you will be academically dismissed from the School.)

Upper-Division FYLSE Requirements

Note: The policies in this section only apply to students who enrolled in Concord’s JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California.

You are required to take and pass the FYLSE, unless you qualify for an exemption based upon attendance at a prior law school or because you have already passed the FYLSE. If you have prior law studies, Concord may require, as a condition of admission, that you petition the State Bar of California to restart your law studies.

Upon successful completion of the first year, before starting the second year, you must pass the FYLSE. If you do not receive FYLSE results in time for the upper-division start date that takes place immediately after your first administration, or you do not pass the FYLSE, you may start your second year only if you complete CL900 First-Year Intensive (FYI) with a passing grade according to the course syllabus. If you achieve
such a grade, while you are permitted to continue and complete the second year of studies while the second or third administration to pass the FYLSE is pending, under no circumstances may you begin the third year at Concord in the JD program without successfully passing the FYLSE.

If you need to devote additional time to studying for the exam, you can elect to take an FYLSE leave of absence, within the first three administrations of the FYLSE after becoming eligible, to temporarily suspend your studies. (See FYLSE Leave of Absence (p. 485))

If you fail to pass the FYLSE within three consecutive administrations of first becoming eligible to take the examination, you may not continue in the JD program. (Note: the three administrations rule runs from the point of eligibility, i.e., completion of the first year, not from the time you first choose to take the examination.) If you pass the FYLSE on a fourth or subsequent administration, you may petition to be readmitted to the JD program, but all credits earned beyond the first qualifying year of study will be disqualified. You must repeat any required courses that were disqualified and must make up the disqualified half-year(s) of study. Petitions are rarely granted. If you are otherwise in good academic standing, you may be eligible to apply to the nonbar-track EJD program (See Program Changes (p. 485)).

Requirements for a Qualifying Half-Year or Year of Study
Note: The policies in this section only apply to students who enrolled in Concord’s JD program prior to Concord being granted accreditation by the Committee of Bar Examiners of the State Bar of California.

To be eligible to sit for the California Bar Examination, you must complete 8 qualifying half-years of study, each with a minimum of 432 hours of preparation and study completed in no less than 24 weeks or more than 26 weeks; or 4 qualifying years of study, each with a minimum of 864 hours of preparation and study combined in no less than 48 and not more than 52 weeks. To receive credit for a qualifying half-year of study for the State Bar, you must earn at least 10 credit hours each semester. To receive credit for a qualifying year of study for the State Bar, you must earn at least 20 credit hours each year. If you fail to complete the minimum credit hours required for a qualifying half-year of law study in any term or a qualifying year in any academic year, you may be eligible to continue your studies at Concord but any passing grades received in that term will be disqualified, and you will have to make up the failing half-year or year of law study. The only courses you need to repeat in the make up half-year or year of law study are required courses in which you failed or that were disqualified due to FYLSE requirements.

You shall be allowed to make up 2 half-years of law study or one year of study. If you achieve another failing half-year, you are not eligible to continue in the JD program.

Final Exam Qualification Policy
You are required to attend regularly and punctually to your studies. To be able to take the final examination in a course, you must:

1. Complete 100% of the required work (other than seminars) by finishing all modules prior to the scheduled final examination date.
2. Participate in at least 80% of all seminars (100% for legal writing courses), either live or through the archive, by no later than one week (7 days) prior to the scheduled final examination date.

Graduation Requirements
You must successfully pass all required courses and complete at least 92 credit hours with a minimum 2.50 CGPA to graduate with a JD degree from Concord.

You must be in good financial standing to graduate and must have successfully completed all academic requirements to participate in the graduation ceremony.

Degree Plan
Program Requirements

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<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<td>CL601</td>
<td>Introduction to Legal Analysis II</td>
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<td>Contracts II</td>
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<tr>
<td>CL620</td>
<td>Torts I</td>
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<tr>
<td>CL621</td>
<td>Torts II</td>
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<tr>
<td>CL631</td>
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<tr>
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<td>Constitutional Law II</td>
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<td>CL781</td>
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Total Core Requirements 84

Elective Requirements
Law Electives 8
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<tr>
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</thead>
<tbody>
<tr>
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</tbody>
</table>
Executive Juris Doctor

Description and Outcomes

The Executive Juris Doctor (EJD) program is a program pioneered by Concord to provide a law-based degree for those individuals who do not intend to become practicing attorneys. It is designed for individuals who are seeking an understanding of the U.S. legal system to enhance their current career, to open up employment opportunities, or for their personal growth. In addition to obtaining a thorough legal background, graduates will have sharpened their analytical reasoning and communication skills. Students in the EJD program will not be certified as meeting the requirements of the State Bar of California to sit for the California Bar Examination. The EJD offers more flexibility than the JD program without sacrificing a rigorous education in core legal subjects.

The EJD program requires completion of a minimum 72 credit hours, consisting of 32 credit hours in specific core classes and an additional 40 credit hours of electives. Upon successful completion of the program, you will be awarded an executive juris doctor degree.

Concentrations

In addition to general law studies, you may further specialize your degree by selecting one of four concentrations: law and technology, business law, health law, and education law.

The law and technology concentration is designed for individuals with a technology background who seek to enhance their current position or who seek new employment opportunities.

The business law concentration could be beneficial for students who seek to enhance their knowledge of the law for use in their current position or to seek new employment opportunities in both private and public sector industries as well as nonprofits.

The education law concentration could be beneficial to students who are interested in the educational system or advocating for parents and students, including students with disabilities, in the education process. It is also a good fit for students who have a background in, or currently work in, a K-12 or postsecondary education setting who seek to enhance their knowledge of the law for use in their current position, or to seek new employment opportunities.

The health law concentration is designed for individuals with a background in the health care profession who seek to enhance their current position or seek new employment opportunities.

While these concentrations are designed to prepare you to pursue employment in your field of study, or in related fields, Concord does not guarantee that you will be placed in any particular job, eligible for job advancement opportunities, or employed at all.

Learning Outcome Objectives

Concord has established the following core learning goals in connection with its Executive Juris Doctor program:

- Demonstrates knowledge of the role of law in society and the U.S. legal system.
- Demonstrates ability to analyze and explain legal solutions to a particular fact situation.
- Communicates clearly and effectively both in writing and orally.
- Demonstrates competency with specific legal practice skills.
- Demonstrates knowledge of the law in foundation law courses.
- Demonstrates the knowledge and skills to recognize and resolve dilemmas in an ethical manner.
- Models professionalism and knowledge of the importance of service to the profession and to the community at large, and an understanding of the unauthorized practice of law.

Required Disclosures

The method of instruction at this law school for professional law degree programs other than the Juris Doctor degree is principally by technological means including interactive classes.

Completion of a professional law degree program at this law school, other than the Juris Doctor degree, does not qualify you to take the California Bar Examination or satisfy the requirements for admission to practice law in California. It may not qualify you to take the bar examination or satisfy the requirements for admission to the practice of law in any other jurisdiction. If you are intending to seek admission to practice law, you should contact the admitting authority in the jurisdiction where you intend to qualify to sit for the bar examination or for admission to practice to receive information regarding the legal education requirements in that jurisdiction for admission to the practice of law.

Policies

Progression Requirements

You must complete both parts I and II of Contracts, Torts, and Introduction to Legal Analysis in the first two terms prior to taking any other courses in your program, with the exception of Criminal Law, which may be taken concurrently.

Notwithstanding any other policy regarding satisfactory academic progress or academic probation, if you are an EJD student and do not earn a 1.00 CGPA by the end of your first term, you will be academically dismissed from the School.

Final Exam Qualification Policy

You are required to attend regularly and punctually to your studies. To be able to take the final examination in a course, you must:

1. Complete 100% of the required work (other than seminars) by finishing all modules prior to the scheduled final examination date.
2. Participate in at least 80% of all seminars (100% for legal writing courses), either live or through the archive, by no later than one week (7 days) prior to the scheduled final examination date.

Graduation Requirements

You must successfully pass all required courses, complete 72 credit hours, and maintain a cumulative GPA of 1.70 to graduate with an EJD degree from Concord.

You must be in good financial standing to graduate and must have successfully completed all academic requirements to participate in the graduation ceremony.
# Degree Plan

## Program Requirements

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Credits</th>
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<tr>
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<td>CL600</td>
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<td>CL610</td>
<td>Contracts I</td>
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<td>CL611</td>
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<tr>
<td></td>
<td>Regulatory and Transactional</td>
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<tr>
<td>or CL729</td>
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<td>Litigation</td>
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## Concentration Requirements

Concentration courses are completed within the open electives requirement of the degree plan.

### Law and Technology

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<tr>
<td>CL670</td>
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### Business Law

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### Education Law

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<td>CL850</td>
<td>Education Law</td>
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</table>
Course Descriptions

CL500: Fundamentals
The Fundamentals course is designed to give you a glimpse into the law school experience and the tools and systems you will use while at Concord Law School so that you are prepared to begin your studies on the first day of class. While not required and no credit is given, participation is highly encouraged as it will provide foundational knowledge of the law and how to best prepare for your law school journey.
Credit Hours: 0 | Prerequisite: None

CL600: Introduction to Legal Analysis I
This first-year course is designed to introduce you to the study of law and the American Legal System. It teaches you the ability to spot and analyze legal issues in factual situations. The course also introduces you to legal reasoning and legal writing.
Credit Hours: 1 | Prerequisite: None | Corequisite: CL610 and CL620

CL601: Introduction to Legal Analysis II
This course is a continuation of CL600: Introduction to Legal Analysis I. This first-year course is designed to introduce you to the study of law and the American Legal System. It teaches you the ability to spot and analyze legal issues in factual situations. The course also introduces you to legal reasoning and legal writing.
Credit Hours: 1 | Prerequisite: None | Corequisite: CL610 and CL620

CL610: Contracts I
This course examines the legal theories and principles relating to parties and agreements and their resultant obligations or benefits. Covered topics include the following: formation, conditions, and remedies of contracts; bargained-for consideration; third-party contracts (including assignments and delegations); statute of frauds; parol evidence; impossibility of performance; and frustration of purpose.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL620

CL611: Contracts II
This course is a continuation of CL610: Contracts I. This course examines the legal theories and principles relating to parties and agreements and their resultant obligations or benefits. Covered topics include the following: formation, conditions, and remedies of contracts; bargained-for consideration; third-party contracts (including assignments and delegations); statute of frauds; parol evidence; impossibility of performance; and frustration of purpose.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL620

CL620: Torts I
This course explores the study of civil liability relating to intentional acts and violation of duties imposed by law. In addition, legal wrongs committed by a private person upon the person or property of another independent of a contractual relationship are covered in detail in this course. Topics include intentional torts, negligence, strict liability, product liability, nuisance, defamation, invasion of privacy, and misrepresentation.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL600 and CL610

CL621: Torts II
This course is a continuation of CL620: Torts I. This course explores the study of civil liability relating to intentional acts and violation of duties imposed by law. In addition, legal wrongs committed by a private person upon the person or property of another independent of a contractual relationship are covered in detail in this course. Topics include intentional torts, negligence, strict liability, product liability, nuisance, defamation, invasion of privacy, and misrepresentation.
Credit Hours: 4 | Prerequisite: CL620 | Corequisite: CL601 and CL611

CL630: Criminal Law I
This course examines the state's ability to punish individuals for wrongs committed. Homicide, theft (including robbery and burglary), assault, rape, kidnapping, and arson as well as attempts, conspiracies, and solicitation are covered in depth. The state of mind required to commit a crime, including justifications and excuses, is thoroughly covered.
Credit Hours: 3 | Prerequisite: None

CL631: Criminal Law II
This course is a continuation of CL630: Criminal Law I. This course examines the state's ability to punish individuals for wrongs committed. Homicide, theft (including robbery and burglary), assault, rape, kidnapping, and arson as well as attempts, conspiracies, and solicitation are covered in depth. The state of mind required to commit a crime, including justifications and excuses, is thoroughly covered.
Credit Hours: 3 | Prerequisite: CL630

CL650: Constitutional Law I
This course examines the organization and framework of the federal government, the distribution of political and governmental authorities and functions, and the fundamental principles that regulate the relationship between the government and its citizens. Specific topics include the source of judicial review, the powers of legislative and executive branches, the authority reserved for the states, due process, equal protection, and First Amendment freedoms.
Credit Hours: 3 | Prerequisite: CL650

CL651: Constitutional Law II
This course is a continuation of CL650: Constitutional Law I. This course examines individual rights under the United States Constitution that impose limitations on governmental power. Specific topics include due process, equal protection, and First Amendment freedoms.
Credit Hours: 3 | Prerequisite: CL650

CL660: Real Property I
The law governing all aspects of real property and the creation of rights is the focus of this course. Additional topics include ownership rights (including present estates), co-tenancy, future interests, and the relations between landlord and tenant. Real property contracts, statute of fraud problems, real property mortgages, conveyancing, and adverse possession are also discussed.
Credit Hours: 4 | Prerequisite: None

CL661: Real Property II
This course is a continuation of CL660: Real Property I. The law governing all aspects of real property and the creation of rights is the focus of this course. Additional topics include ownership rights (including present estates), co-tenancy, future interests, and the relations between landlord and tenant. Real property contracts, statute of fraud problems, real property mortgages, conveyancing, and adverse possession are also discussed.
Credit Hours: 4 | Prerequisite: CL660

CL670: Civil Procedure I
Access to the U.S. court system is the focus of this course. Proper jurisdiction and venue (including long-arm statutes and minimum contacts) are covered in detail. Other topics include pleadings, joinder of parties and claims, class actions, discovery, summary judgment, directed verdict, res judicata, collateral estoppel, and the appeal process.
Credit Hours: 3 | Prerequisite: CL601 | Corequisite: CL730
CL671: Civil Procedure II
This course is a continuation of CL670: Civil Procedure I. This course addresses the requirements of the civil litigation process in federal courts. These requirements come from the United States Constitution, federal statutes, and the Federal Rules of Civil Procedure. This course covers answers and amendments to complaints, choice of law, discovery, summary judgment, judgment as a matter of law, jury trials, preclusion, and touches on appellate review. As part of the course, you will draft an answer to a complaint, discovery requests, and a motion for summary judgment with a memorandum of law.
Credit Hours: 3 | Prerequisite: CL670

CL685: Criminal Procedure
This course focuses on the law governing the rights of the accused. The topics of arrest, search and seizure (Fourth Amendment), confession and self-incrimination (Fifth Amendment), police lineups, sentencing and the death penalty (Eighth Amendment), and the right to counsel (Fifth and Sixth Amendments) are covered in detail.
Credit Hours: 4 | Prerequisite: CL630 (can be taken as a corequisite)

CL700: Corporations and Business Organizations I
This course covers the area of law relating to artificial persons or legal entities, consisting of members acting with a common purpose. Particular emphasis is placed on the formation of the corporate unit, the sale of shares (including federal securities law), the operation and management of the corporation, and the law covering dividends, repurchases, and redemptions.
Credit Hours: 2 | Prerequisite: None

CL701: Corporations and Business Organizations II
This course is a continuation of CL700: Corporations and Business Organizations I. This course covers the area of law relating to artificial persons or legal entities, consisting of members acting with a common purpose. Particular emphasis is placed on the formation of the corporate unit, the sale of shares (including federal securities law), the operation and management of the corporation, and the law covering dividends, repurchases, and redemptions.
Credit Hours: 2 | Prerequisite: CL700

CL710: Evidence I
This course covers the substance of and means by which alleged matters of fact are proved or disproved in court. Central topics include the requirements for the introduction and impeachment of evidence, relevancy, character evidence, expert testimony, privileges, and hearsay. The course also covers the roles of judges and juries in the evaluation of evidence.
Credit Hours: 3 | Prerequisite: None

CL711: Evidence II
This course is a continuation of CL710: Evidence I. This course covers the substance of and means by which alleged matters of fact are proved or disproved in court. Central topics include hearsay, expert testimony, and privileges. The course also covers the roles of judges and juries in the evaluation of evidence, and key distinctions between the Federal Rules of Evidence and the California Evidence Code.
Credit Hours: 3 | Prerequisite: CL710

CL727: Legal Analysis and Writing
This course teaches you how to synthesize complex information, analyze and formulate strategy, and predict outcomes. You will develop objective writing skills and ethical values in legal writing. The course covers the client interview, letters and other communications, and an objective memorandum.
Credit Hours: 2 | Prerequisite: CL601

CL728: Advanced Legal Analysis and Writing - Regulatory and Transactional
This course teaches you how to analyze and write in legal and professional fields. You will develop skills and ethical values in analyzing issues using objective and persuasive writing. Course projects will provide instruction and practice in advanced writing skills that are useful to anyone in legal and professional fields, such as drafting an employment contract provision, advising a client, and analyzing a regulation or policy.
Credit Hours: 2 | Prerequisite: CL727

CL729: Advanced Legal Analysis and Writing - Litigation
This course gives you an opportunity to practice analysis and writing in the context of a variety of tasks in which litigators typically engage. You will develop skills and ethical values in formulating legal strategy; drafting legal documents to file with a court, including a brief; and presenting an oral argument.
Credit Hours: 2 | Prerequisite: CL727

CL730: Electronic Legal Research
This course focuses on research skills and techniques, including the use of an online library. You will learn to plan the research process, evaluate research resources, find relevant legal authorities, and evaluate the weight of authority.
Credit Hours: 2 | Prerequisite: None

CL735: Professional Responsibility
The law relating to the ethical standards that govern attorneys and judges is the focus of this course. It covers the ABA Model Rules of Professional Conduct, the ABA Model Code of Judicial Conduct, and some California Rules of Professional Conduct. The course will also include materials on professional conduct of the attorney, the role of a lawyer, the lawyer as an officer of the court, and the relationship of the lawyer to society.
Credit Hours: 2 | Prerequisite: JD only

CL740: Future of Law Practice
This course will explore emerging topics in law practice. Topics will include challenges and opportunities emerging in ethics, societal and legal industry change, and technology. Specific emphasis will be placed on application of the ABA Rules of Professional Responsibility to contemporary law practice. Skills emphasized in the course are research, analysis, communication, and business planning.
Credit Hours: 2 | Prerequisite: CL730

CL745: Cross Professional Ethics
This course focuses on fundamental, contemporary ethical questions in the practice of law and examines the basic premises underlying the lawyer-client relationship and some of the duties of lawyers, including duties to clients, the public, the courts, and other professionals, with an emphasis on the unauthorized practice of law. It also compares the ethics of the legal profession with other professions. The course incorporates various forms of media to illustrate ethical dilemmas in everyday professional life including presentations, web resources, and print media.
Credit Hours: 2 | Prerequisite: None

CL750: Estates, Wills, and Trusts I
This course covers the law of estates and trusts as applied in California and gives a general overview of how it applies in the rest of the country. Issues dealing with the validity and revocation of wills are examined in particular, as they may affect distribution of assets of an estate. In addition, the laws of express trusts (including creation and administration), charitable trusts, and consecutive trusts are covered.
Credit Hours: 2 | Prerequisite: None
CL751: Estates, Wills, and Trusts II
This course is a continuation of CL750: Estates, Wills, and Trusts I. This course covers the law of estates and trusts, including different types of trusts; the formation, modification, and termination of trusts; the rights of beneficiaries and creditors to trust assets; the duties of trustees; and the rights and remedies available to beneficiaries in the event of trustee breaches. Related topics such as powers of appointment and future estates are also addressed. In addition, the course will revisit wills topics addressed in CL750, examine the requirements for basic estate planning, and teach practical skills related to interviewing estate planning clients, planning estates, and drafting wills.
Credit Hours: 2 | Prerequisite: CL750

CL760: Community Property
This course covers the Law of Community Property and Division of Marital Assets in California. Specific topics include the characterization of property as separate or community, creditors’ rights, third-party transfers, and the resolving of disputes upon the termination of a relationship or the death of a party.
Credit Hours: 2 | Prerequisite: None

CL761: Family Law Practicum
This course continues where CL 760 left off, incorporating practical community property and family law skills and concepts. Family law is a very common practice area for solo and small firm attorneys, particularly early in their careers, and there is a societal need for representation in this area, given that 80 to 90 percent of family law litigants are self-represented. Family law is at the intersection of law, social policy, and the most intimate of human relations, marriage and parenthood. This course will explore topics including jurisdiction over the family, separation, dissolution, annulment, parenting time, parenting responsibility, child support, partner support, and domestic violence. Much of family law is policy driven and designed with a policy outcome in mind. This class will help you analyze legal policy to determine if, in application, it meets the policy goal. You will engage in practical exercises in the context of California law and procedure.
Credit Hours: 2 | Prerequisite: CL760

CL770: Remedies I
This course reviews both legal and equitable remedies, focusing on the underlying liability theories that give rise to the remedy and the remedy itself. Special attention is given to contract and tort remedies. Students will be exposed to the types of problems that they may encounter in law practice, with particular emphasis on ones that cross a variety of disciplines. Final papers are similar to the performance tests currently administered by the State Bar of California.
Credit Hours: 2 | Prerequisite: CL770

CL771: Remedies II
This course is a continuation of CL770: Remedies I. This course reviews both legal and equitable remedies, focusing on the underlying liability theories that give rise to the remedy and the remedy itself. Special attention is given to contract and tort remedies. Students will be exposed to the types of problems that they may encounter in law practice, with particular emphasis on ones that cross a variety of disciplines. Final papers are similar to the performance tests currently administered by the State Bar of California.
Credit Hours: 2 | Prerequisite: CL770

CL780: Capstone I
This course provides you with an effective means of integrating what you have learned over the course of your legal education, building on a strong substantive and skills foundation to make critical judgments about the law and policy as a practicing attorney. Special attention will be devoted to the skills necessary for success on the California Bar Examination. Through work with testing forms currently employed by the California Committee of Bar Examiners, you will refine your ability to analyze legal principles and express your thoughts in an appropriate legal fashion. This course will be graded pass/fail.
Credit Hours: 2 | Prerequisite: Fourth year JD only

CL781: Capstone II
This course is a continuation of CL780: Capstone I. This course provides you with an effective means of integrating what you have learned over the course of your legal education, building on a strong substantive and skills foundation to make critical judgments about the law and policy as a practicing attorney. Special attention will be devoted to the skills necessary for success on the California Bar Examination. Through work with testing forms currently employed by the California Committee of Bar Examiners, you will refine your ability to analyze legal principles and express your thoughts in an appropriate legal fashion. This course will be graded pass/fail.
Credit Hours: 2 | Prerequisite: CL780

CL801: Contract Drafting
A lawyer once said, "Legal drafting is legal thinking made visible." The draftsman’s work not only makes explicit the parties’ understanding of the deal but also (1) fills the gaps sometimes left in contract negotiations, (2) anticipates problems that might arise in the future, and (3) creates a document that is clear and unambiguous. Through a series of readings, problems, and exercises, you will review the substance of contract law and learn techniques for analyzing and drafting contracts that meet the particular needs and objectives of a client.
Credit Hours: 2 | Prerequisite: CL610 and CL611

CL802: Business Planning and Skills Training - Practicum
This course focuses on the role of the lawyer as an advisor to closely held businesses and their owners. During the course, you will study and plan the formation, operation, and dissolution of a closely held business. You will receive the substantive knowledge you need to draft the documents required by the business.
Credit Hours: 4 | Prerequisite: CL700 and CL701 (CL701 may be taken concurrently)

CL805: Federal Taxation
This course examines the fundamental concepts underlying the federal income tax system, with an emphasis on individual taxation. Major topics include determination of gross income, deductions, timing issues, and disposition of property. In this course, you will interpret the Internal Revenue Code, United States Treasury regulations, tax cases, and related tax material.
Credit Hours: 4 | Prerequisite: None

CL811: Administrative Law
This course provides an overview of administrative law and procedure, including the creation and authority of federal agencies and the ways that agencies exercise their authority to govern certain areas. It includes a review of agency rulemaking, investigation, and adjudicatory functions. It also includes judicial review of administrative agency actions. The assessments in the course give you hands-on opportunities to apply what you learn by completing projects on federal agencies in which you are interested and by addressing situations based on real agency actions.
Credit Hours: 4 | Prerequisite: None
CL813: Employment Discrimination
This course will focus on the federal statutory responses to the issues surrounding employment discrimination on the basis of age, disability, race, color, religion, sex, national origin, and alienage. In this context, you will examine the manner in which Congress and the federal courts have balanced preserving the rights to control private property with the nation's commitment to equal opportunity in employment. To that end, you will carefully examine the provisions of Title VII of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, religion, national origin, and sex, the 19th century federal Reconstruction Civil Rights Acts, the Age Discrimination in Employment Act, and the Americans with Disabilities Act. This course will also address more expansive anti-discrimination protections under California state law. You will gain essential information about the procedures for resolving employment discrimination disputes and the remedies that may be available upon that resolution.
Credit Hours: 2 | Prerequisite: None

CL816: Immigration Law
Immigration law has a significant impact on individuals, families, businesses, nonprofits, and national security. Immigration intersects with employment law, criminal law, and family law. This course will prepare you for practical application of immigration law. You will learn about the process of legally entering the United States and how people can become U.S. citizens or lawful permanent residents. This course will also explore the consequences of entering or remaining in the U.S. without authorization. Additionally, the course will discuss how people can lose their citizenship or permanent residency. You would benefit from taking Constitutional Law and Criminal Procedure before this course, but are not required to do so.
Credit Hours: 2 | Prerequisite: CL601

CL820: Intellectual Property
This is a survey course in the field of intellectual property law. Topics that are covered include examination of the statutory basis and rationale for protection of trade secrets, inventions (patents), creative works (copyright), and brands (trademarks). The course will include review of the processes involved in obtaining protection of intellectual property and the threshold criteria for qualifying for such protection. The enforcement of intellectual property rights will also be discussed, including where subject matter and personal jurisdiction may be found.
Credit Hours: 4 | Prerequisite: None | Corequisite: CL650 and CL670 (both may be taken concurrently)

CL821: Cyber Law
This broad survey course is designed to explore the legal, ethical, and technological issues involved in cyberspace. Topics will include internet policy, governance, and regulation; jurisdiction; constitutional rights and privacy; copyright and fair use; trademarks; and ediscovery.
Credit Hours: 4 | Prerequisite: CL730

CL822: Patent Law Fundamentals
This class focuses on the law relating to the procurement and enforcement of patent rights. The course begins with an examination of the statutory basis for patents and how that relates to the "patentability requirements." The patentability requirements are also discussed in the context of patent litigation, where a failure to meet the requirements can provide a defendant a way to invalidate a patent that is asserted against it. In this course you will gain a broad overview of the patent laws as interpreted by the U.S. Patent and Trademark Office and applied by the various federal courts (primarily the U.S. Court of Appeals for the Federal Circuit) that have exclusive jurisdiction to hear patent matters.
Credit Hours: 2 | Prerequisite: None

CL826: Cybersecurity Law
Cybersecurity law is a complex area of practice that is likely to expand and evolve. This course will provide insights into data security law, data breach notification laws, privacy law as it applies to cybersecurity, antihacking law, and government surveillance law. Laws discussed will include HIPAA, HITECH, FERPA, and GLBA. Skills practiced in this course will include writing, analysis, and research.
Credit Hours: 2 | Prerequisite: None

CL827: Employment Law
Employment law has a significant and pervasive impact on society and our economy. This course addresses employment relationships, employment contracts, employment-related torts, worker's compensation, re-employment, whistleblower statutes, safety, employee benefits, and wage and hour issues. Skills addressed in this course include client counseling, compliance, drafting, and negotiating.
Credit Hours: 4 | Prerequisite: None

CL830: Health Law
This course introduces you to the legal issues involving the health care system and health care providers. Areas covered include licensing and discipline, informed consent, confidentiality, patient-professional relationships, liability of health care professionals and institutions, patient safety, health care coverage, fraud and abuse, and beginning of life and end of life issues.
Credit Hours: 4 | Prerequisite: None

CL831: Medical Malpractice/Professional Liability
This course examines the duty of health care professionals and organizations to provide appropriate care by addressing specific tort issues, practice guidelines and standards, applicable regulations, and data bank issues.
Credit Hours: 2 | Prerequisite: CL830

CL833: Medical Products Liability
This course explores the legal aspects of health-related products liability, including medical devices, pharmaceuticals, and genetically engineered treatment modalities, plus relevant toxic tort issues. You will evaluate the current laws applicable to these areas and how they are applied through product liability claims and through administrative agencies like the U.S. Food and Drug Administration (FDA). The course will emphasize health law issues in products liability and will also cover aspects of administrative law. The course assessments provide you with some hands-on opportunities to apply what you learn in a "real-world" way by completing projects on the FDA and on litigation involving medical devices and pharmaceuticals and by drafting pleadings and a judicial decision to address hypothetical situations.
Credit Hours: 2 | Prerequisite: None

CL834: Risk Management in Health Care
This course explores various models and trends in risk management programs, along with their components. The course will focus on all forms of risk and risk management in health care environments, from initiation of care through completion of care.
Credit Hours: 2 | Prerequisite: CL830
CL836: Health Law Independent Study
This course allows you to develop a project or a law review style paper on a health law topic. Projects or papers must be original work that adds something new and of value to the subject area addressed and reflects a high level of research and thorough analysis of a topic. You must spend at least 90 hours on a project or paper, and if completing a paper, it must be at least 30 pages in length to receive 2 credits. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project.
Credit Hours: 2 | Prerequisite: CL830

CL839: Trial Advocacy - Theories, Tactics, and Techniques
This course introduces you to the fundamentals of courtroom advocacy. Interactive modules allow you to study the foundation of effective advocacy and to learn by doing. You are exposed to trial tactics and techniques including opening statements, direct and cross examinations, introduction of evidence, and closing arguments. You are assessed and receive feedback on your own performances via online video presentations. You must have access or arrange access to a webcam or other recording device that allows you to record videos and upload them, and be able to participate in live online videoconferencing. You will interact with your professor and fellow classmates by email, phone, and face-to-face using the video chat platform. You must have, or have ready access to, a web camera (webcam), a microphone, and a sufficiently fast internet connection to participate in these interactions and in the mock hearing.
Credit Hours: 2 | Prerequisite: CL670, CL671, CL710, and CL711 (CL711 may be taken concurrently)

CL841: ADR and Technology
This course explores the use of technology to facilitate dispute resolution. You will participate in several negotiation activities with a partner and mediation sessions with some of your classmates. You must have, or have ready access to, a web camera (webcam) and microphone as well as a sufficiently fast internet connection to participate in these activities online via webcam. You must also be able to stay on pace with the ideal modules in the course and complete assignments on time because many of them will be joint assignments that you will do with one or more of your classmates. The course activities must occur during certain time frames in the course and cannot be delayed if you are behind, and your classmates will be depending on you to keep pace to complete assignments. You will also participate in an arbitration proceeding and explore various online methods of dispute resolution.
Credit Hours: 2 | Prerequisite: None

CL843: Virtual Law Practice
Virtual law practice is a fact of operation for the vast majority of contemporary law firms; even those law firms that would not be considered to be wholly virtual nonetheless incorporate components of virtual practice. This course addresses the practical aspects of launching a virtual practice as well as related legal, ethical, and technological considerations, making this a useful overview if you wish to incorporate any aspect of virtual practice into your future work. This course will also address financial planning and budgeting, marketing, client acquisition tactics, staffing, and data management.
Credit Hours: 2 | Prerequisite: None

CL845: Administrative Advocacy
Many legal matters involving state and federal laws are resolved, at least in part, through administrative proceedings rather than courts. Examples include disability and other types of benefits claims, employment, housing, and education matters, licensing disputes, tax matters, patents, and immigration proceedings. Administrative hearings sometimes have less formal procedures than courts, and some matters can be handled by advocates who are not licensed attorneys. In this course, you will develop skills related to interviewing clients, presenting evidence, and making legal arguments at administrative hearings. You will participate in a mock hearing using a free video chat platform assigned by the professor. You will interact with your professor and fellow classmates by email, phone, and face-to-face using the video chat platform. You must have, or have ready access to, a web camera (webcam), a microphone, and a sufficiently fast internet connection to participate in these interactions and in the mock hearing.
Credit Hours: 2 | Prerequisite: None

CL850: Education Law
Education Law provides you with an overview of key topics in the field by examining the constitutional principles, statutes, agency regulations, and judicial decisions that have shaped public and private education. The course will help you understand how these various sources of law affect schools and their students and staff. Topics include: foundational principles; school funding; employment issues; school liability; instruction and curricular issues; privacy rights and right-to-know laws; student and teacher rights in areas such as the First Amendment, discipline, discrimination, and religion; search, seizure, and interrogation; special education; other federal laws; and cutting-edge topics such as electronic speech, discipline for off-campus behavior, cyberbullying, strip searches, and education reform. The course uses a problem-based approach that allows you to apply what you learn by discussing and addressing real-world situations through various problems, activities, and assessments. You will also go outside of the classroom materials to gather information about how education law works in practice in your own state.
Credit Hours: 4 | Prerequisite: None

CL855: Special Education Law
Special Education Law provides you with an overview of key topics in the field by examining the statutes, agency regulations, and judicial decisions that have shaped special education. Topics include evaluations, eligibility, the meaning of a free and appropriate public education (FAPE), Individual Education Programs (IEPs), placement, least restrictive environment requirements, discipline, procedural safeguards, dispute resolution, Section 504/ADA, and remedies. The course will help you understand how the legal standards that govern these topics impact the services that schools must provide to students with disabilities. The course allows you to apply what you learn by discussing and addressing real-world situations through various problems and assessments. You will also go outside of the classroom materials to gather information about how special education law works in practice and in your state.
Credit Hours: 2 | Prerequisite: None

CL884: Legal Education Experience Program (LEEP)
The Legal Education Experience Program (LEEP) provides you with the opportunity to experience the law. You will apply your knowledge of the law and utilize your legal skills at a corporation, organization, government entity, law firm, or other setting. You will work with the Director of Externships to identify and obtain approval for an appropriate externship. You may take this course a second time for credit if you obtain a different externship.
Credit Hours: 2 | Prerequisite: Minimum 2.0 cumulative GPA
CL887: Legal Education Experience Program II (LEEP II)
Legal Education Experience Program II (LEEP II) provides you with a second opportunity to experience the law in a practical setting. You will work under a supervising attorney in a judicial, law firm, public law office, corporate, or government setting. You will work with your professor to identify and obtain approval for an appropriate externship. You may not be placed with the same organization for LEEP II.
Credit Hours: 2 | Prerequisite: CL884; minimum 2.0 cumulative GPA

CL890: Independent Study
This course requires you to design and execute a research project that generally will result in a paper of at least 30 pages. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project. You may take this course a second time for credit if you get approval for a different independent study project.
Credit Hours: 2 | Prerequisite: CL727, preapproval via Independent Study Request Form, and cumulative GPA requirement

CL892: Independent Study
This course requires you to design and execute a research project that generally will result in a paper of at least 60 pages. If you are considering this elective, you should review the Independent Study Request Form for further information on the expectations for student work in the course and the process for getting approval of an independent study project. You may take this course a second time for credit if you get approval for a different independent study project.
Credit Hours: 4 | Prerequisite: CL727, preapproval via Independent Study Request Form, and cumulative GPA requirement

CL894: Moot Court - Honors Program
In this course, selected third- or fourth-year JD students have an opportunity to participate in external moot court competitions in order to hone written and oral advocacy skills. Competitions selected may change from year to year.
Credit Hours: 4 | Prerequisite: CL729 and selection by faculty

CL900: First-Year Intensive (FYI)
First-Year Intensive (FYI) is an extensive program designed to prepare students for the First-Year Law Students' Exam (FYLSE). The course is a full review of the substantive law covered on the FYLSE, together with lectures on the techniques necessary to succeed on the exam. Finally, this course also contains extensive practice materials to allow you to hone the necessary skills needed to successfully complete the exam.
Credit Hours: 0 | Prerequisite: JD only

CL950: Second Time Success
The Second Time Success (STS) program is designed to help you focus your studying as you prepare to retake the First-Year Law Students' Exam (FYLSE). In addition to individual feedback and support, STS is centered on a series of live seminars. The first seminar reviews your experiences in preparing for the FYLSE and discusses strategies for overcoming obstacles to preparedness. STS also includes lectures and written assignments from the First-Year Intensive (FYI) course and concludes with FYLSE seminars, which begin approximately 1 month before the exam.
Credit Hours: 0 | Prerequisite: None
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College of Social and Behavioral Sciences

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MSW, Florida State University

Aleem, Yasmeen
MS, Illinois State University

Alexander, Gary T.
PhD, Capella University

Anderson, Barbara
DSW, University of Tennessee-Knoxville

Anderson, Marcella
PhD, Walden University

Anderson, Thomas
MS, University of Cincinnati

Andrews, Caryn
PsyD, Illinois School of Professional Psychology at Argosy University-Schaumburg

Araujo, Katia
PsyD, Nova Southeastern University

Argote, Leah
MA, Ball State University

Arnold, DeAnn
PhD, Louisiana Tech University

Arnold, Victor
MA, Western Illinois University

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Atkins, Ramona
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DBH, Arizona State University

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MPA, University of Missouri-Columbia

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MS, Indiana State University

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JD, University of Maine
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Circle, Tanya  
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Cleveland, Patrick  
JD, Pace University

Cline, Kenneth  
EdS, Troy University

Cloleston, Derrick  
MPA, University of North Carolina-Pembroke

Coffey, Heather  
EdD, Walden University

Cohen, Nichola  
PhD, University of Durham

Cooper, Robin  
MSW, Barry University

Craft, Jackie  
PhD, Liberty University

Craig, Brian  
JD, University of Idaho

Craig, Clyde  
LLB, Saint Louis University

Crickenberger, Leslie  
PhD, Walden University

Crowley, Kristy  
MA, Adler School of Professional Psychology

Cusick, Roger  
PhD, SUNY at Albany

Dalrymple, Joshua  
JD, Regent University

Danigole, Brian  
MS, University of Phoenix

Dansby, Lamanda  
PhD, Capella University

Darby, Jacquelin  
PsyD, American School of Professional Psychology at Argosy University

DeBruyn, Casey  
PhD, Capella University

Delger, Suzanne  
MA, Western Michigan University

Demeter, Stephen  
MS, Grand Canyon University

Denner, Maryann  
MS, University of Cincinnati

DeSecottier, Leon  
EdD, Texas Tech University

DeSpain, George  
MEd, William Woods University

DeVita-Cochrane, Cynthia  
PhD, Walden University

Dezenberg, Maria  
PhD, Antioch University

Dillon, Sarah  
PhD, University of Virginia

DiMiceli, Mary-Claire  
MSE, Fordham University

DiPrenda, Carlene  
JD, Seton Hall University

Dixon, Rae  
MS, Walden University

Dixon, Nelly  
EdD, Walden University

Dolecki, Constance  
MS, Walden University

Dombrowski, Fredrick  
PhD, Capella University

Donnellan, Elizabeth  
MEd, Rhode Island College

Dorman, Jon  
MS, Kaplan University

Dorriety, Jonathan  
MSCJ, University of Alabama

Dougherty, Stephen  
PhD, Fordham University

Douglas, Denise  
EdD, University of Phoenix

Douglass, Christine  
MS, Eastern Michigan University

Dowden, Kelly  
MA, Southwestern Baptist Theological Seminary

Drenner, Karla  
PhD, Saint Louis University

Duncan, Nancy  
MSW, California State University
Dunham, Lisa
PhD, Capella University

Dunkel-Jackson, Sarah
PhD, Southern Illinois University

Dunker, Steven
JD, University of Missouri-Kansas City

Early, Kristin
PhD, Florida State University

Egan, Tiffany
MS, The University of Texas at Arlington

Emmert, Kirsten
MA, Western Michigan University

Engels, Andrea
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Evans, Cynthia
PhD, Liberty University

Farrar, Monica
MS, University of Buffalo

Fields, Brandon
PhD, Walden University

Figueroa, Rhonda
MS, Adelphi University

Findley, Jerry
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Fioritto, Nancy
JD, Cleveland State University

Fischer, Michelle
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Flanagan, Dennis
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Flynn, Terry
MS, Central Michigan University

Forbes, William
MPA, University of Nebraska

Frickel, Alyson
MFS, University of Nebraska-Lincoln

Fritz-Swift, Shelly
MS, Chestnut Hill College

Fulk, Timothy
MS, Trine University

Gabel, Mark
PhD, Capella University

Gauna, Monica
PhD, University of Maryland

Gauvin, Jessica
JD, University of Connecticut School of Law

Gavette, Christopher
MS, Florida State University

Gayle, Tracy
MEd, Arizona State University

Gellens, Suzanne
MS, University of Kansas

Gerlach, Karen
PhD, American University

Gibbons Jr., John
MS, Calumet College of St. Joseph

Gill, Jodi
JD, Duquesne University

Gill, Shelly
PhD, Union Institute and University

Gill, Jeffrey
MPA, University of New Mexico

Glazer, Maggie
MS, Saint Cloud State University

Gonzalez, Salome
PhD, Grand Canyon University

Goodwin, William
MA, Liberty University

Gorbach, Kirk
PsyD, California Southern University

Graham, Vanessa
MA, Liberty University

Graves, Winifert
EdD, Fielding Graduate University

Gray, John
JD, Faulkner University Thomas Goode Jones School of Law

Griffin, Jerry
PhD, University of Tulsa

Gulley, Jeffrey
JD, Indiana University

Guyant, Christopher
MS, Central Michigan University

Hadeed de Silva, Danielle
PhD, University of Miami

Hadley, Jared
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Hahn, Jennifer
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Johnson, Kristin  
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Johnson, Donna  
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Johnson, George  
MA, Pennsylvania State University

Jones, DeAnn  
PhD, Utah State University

Jones, Darryl  
PhD, Capella University

Jones, Jerome  
PhD, Capella University

Julian, James  
PhD, Walden University

Jurowski, Kimberly  
MS, Southern Illinois University

Kaplan, Karen  
MA, Touro University Worldwide

Kaplan, Jill  
PhD, University of Miami

Kapperman, Robyn  
DBA, Northcentral University

Kaur, Gurmit  
LLB, University of London

Kehm, Dennis  
JD, University of Missouri

Keith, Sandra  
MA, Teachers College Columbia University

Kellogg, Katherine  
MEd, Texas A&M University

Kelly, Shane  
MS, Kaplan University

Kelsay, Lisa  
PhD, Loyola University of Chicago

Kennedy, Sara  
MA, University of Arizona

Kennelly Ullman, Johanna  
MS, Portland State University

Kenney, Jodie  
EdD, Northern Arizona University

Kent, James  
JD, Thomas M. Cooley Law School

Kerrigan, Daniel  
MS, Grand Canyon University

Kersey, Victor  
PhD, Capella University

Kilmnick, David  
PhD, City University of New York

Kindall, April  
EdD, University of Phoenix

King, Yolanda  
PyschD, California Southern University

Kinsella, Susanne  
JD, Valparaiso University

Knecht, Kimberly  
MS, Kaplan University

Kolb Shaw, Karen  
MSW, Hunter College - City University of New York

Kowalski, Michelle  
PhD, Bowling Green State University

Kozyra, Timothy  
JD, South Texas College of Law

Krieger, Kenin  
PhD, Indiana University

Kuzyszyn-Jones, Katrina  
PsychD, American School of Professional Psychology - Northern Virginia

LaCour, Misty  
EdD, Liberty University

Lagerwall, Theodore  
JD, DePaul University

Laman, Carol  
MS, University of North Dakota

Lampariello, Ann  
JD, Illinois Institute of Technology

Lang, Sharon  
MA, Northcentral University

Lannon, Mary  
PhD, Northcentral University

Larsen, Carolee  
PhD, Northwestern University

Laukaitis, Robert  
PhD, Capella University

Lavalle, Eric  
MS, Duquesne University
Lawless Coker, Melinda  
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Leerburger, Marian  
PhD, University of Maryland

Legursky, Candida  
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Leon-Veiguela, Maritza  
MS, Florida International University

Levit, Jodi  
MA, University of Illinois

Levy, Darlene  
MSW, Fordham University

Lewis, Regina  
PhD, University of Colorado

Lewis, Melinda  
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Lewter, Roblyn  
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Libby, Janet  
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Libert, Thomas  
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MS, University of Wisconsin

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Martz, Kenneth  
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Mastroorocco, Sarah  
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Matlock, Jeryl  
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Matthews, Tara  
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McCarty, Joshua  
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McCarty, Alan  
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McConnell, Michael  
PhD, Northcentral University

McCorvey, Keri  
MS, Duquesne University

McElligott, Jane  
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McGinley, James  
PhD, Northcentral University

McIwain, Susan  
MS, Mississippi College

McKeon, Carolyn  
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Zucker-Brigolin, Connie
PhD, Wayne State University
School of Aviation

Aguiar, Marisa
MS, Embry-Riddle Aeronautical University

Cutter, Jason
PhD, Indiana Institute of Technology

Dockins, James
EdD, University of Memphis

Johnson, Timothy
BS, Purdue University

Larson, Douglas
EdD, University of Colorado

Sanders, Titus
MA, Embry-Riddle Aeronautical University

Serra, Ron
MA, University of Memphis

Shamsy, Jennifer
MS, Embry-Riddle Aeronautical University

Vath, Brandon
MS, Purdue University

Williams, Stephen
MS, Embry-Riddle Aeronautical University

Williams, Brandon
MS, Embry-Riddle Aeronautical University


School of Business and Information Technology

Aaltonen, Priscilla
PhD, Old Dominion University

Abate, Jason
DBA, Walden University

Abramson, Jonathan
MSIT, Kaplan University

Adair, Jeffrey
MBA, Tiffin University

Adu-Boateng, David
DBA, Nova Southeastern University

Aguiar, Robert
MBA, University of Massachusetts-Dartmouth formerly Southern Massachusetts University

Aguilar, Jeffrey
MS, Kaplan University

Akhmedjonov, Alisher
PhD, Pardee RAND Graduate School

Albert, Mary
MBA, Florida Atlantic University

Alex, Theodore
PhD, University of Arkansas

Alley, Brian
MS, American InterContinental University

Altinoz, Cuneyt
PhD, North Carolina State University

Anderson, Verl
DBA, Arizona State University

Anweiler, Larry
DBA, Northcentral University

Areges, Steven
MSIT, Kaplan University

Argo, Robin
MBA, Upper Iowa University

Atsidis, Deborah
MS, Columbia University in the City of New York

August, Andrew
MS, Nova Southeastern University

Avery, Kimberly
MS, University of Phoenix

Awan, Mahmood
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Ayanou, Tilahun
PhD, Southern Illinois University Carbondale

Babb, Danielle
PhD, Capella University

Bagirov, Feyzi
MBA, Babson College

Baldon-Gutter, Janice
MBA, Bellarmine University

Banafa, Ahmed
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Bardill Moscaritolo, Lisa
PhD, Barry University

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Beckman, Patricia
MS, Wayne State College

Beiser, Paula
MBA, College of William and Mary

Bell-Smith, Janet
MS, Emporia State University

Bellamy, Patty-Jo
PhD, University of Manitoba

Benson, Charles
MBA, Dallas Baptist University

Berghofer, Catherine
MEd, University of South Florida

Bertrand, Thomas
MSIT, Kaplan University

Beyer, Stephen
PhD, University of North Texas

Biasca, Rodolfo
MS, Capella University

Bice, Randy
MS, University of Alabama at Birmingham

Bickham, Shaniece
PhD, University of Southern Mississippi

Bietsch, Samantha
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Bjorling, Terra
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Hoover, Jessica  
MBA, Thunderbird School of Global Management

Hopkins, Treg  
MA, Liberty University

Hopkins, Laurie  
MA, Saint Ambrose University

Howe, Paul  
PhD, Capella University

Howlett, Paulette  
PhD, Northcentral University

Hubler, Monica  
DBA, University of Phoenix

Hudson, William  
PhD, University of North Texas

Huff, Kathryn  
PhD, University of New Orleans

Jackson, Jason  
PhD, Walden University

James, Velda  
MS, Kaplan University

James, Jeffery  
MBA, University of North Alabama

Jenewein, Glen  
MS, Western Oregon University

Johnk, David  
PhD, The University of Texas Rio Grande Valley

Johnson, Jason  
MS, Indiana Wesleyan University

Jones, Michael  
PhD, Walden University

Kabongo, Lovie  
MA, Regent University

Kalinski, Ray  
PhD, Capella University

Kamradt, Sherry  
MA, Florida Atlantic University

Kaplan, Edward  
MBA, Kent State University

Kapoor, Bhanu  
PhD, Southern Methodist University

Kapoor, Shalini  
MS, Southern Methodist University

Kassem, Ahmad  
MS, Houston Baptist University

Kayl, Robert  
MS, National Defense University

Kelly, Kathryn  
PhD, Claremont Graduate University

Kelly, Judy  
MA, London School of Economics

Keogh, Matt  
PhD, Capella University

Kersey, Sherry  
EdD, Nova Southeastern University

King, Leon  
MS, University of Phoenix

Kiriakou, Charles  
PhD, Capella University

Knapp, Susan  
PhD, Northcentral University

Knight, Eric  
DBA, Baker College

Kovacic, Joseph  
PhD, Northcentral University

Kreuze, Jerry  
PhD, University of Missouri-Columbia

Kuhn, John  
PhD, University of Central Florida

Kurth, Janice  
MBA, Loyola University of Chicago

Kyriakopoulos, Laura  
MBA, University of Detroit Mercy

Lacewell, Stephen  
PhD, Mississippi State University

Lamer, Robert  
MS, University of Phoenix

Lao, Teresa  
PhD, New Mexico State University

Larson, Deanne  
DM, University of Phoenix

Lawless, Stefanie  
MS, University of Maryland University College

Lecomte, David  
MSIT, Dalhousie University

Lee, Freddy  
PhD, University of British Columbia

Lee, John  
MBA, Saint Ambrose University
Lehne, Henry  
MS, Carnegie Mellon University

Lerner, Elaine  
JD, Whittier Law School

Letsch, Douglas  
PhD, Walden University

Levenstam, David  
MA, University of Colorado

Levine, Seth  
PhD, Walden University

Levenstam, David  
MA, University of Colorado

Levine, Seth  
PhD, Walden University

Llarena, Romel  
MS, Walsh College

Llarena, Romel  
MS, Walsh College

Ligon, Taurus  
MBA, Metropolitan College of New York

Litz, Jason  
MS, Columbus State University

Litz, Stefanie  
MS, Columbus State University

Lucas, Lara  
MS, George Mason University

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MS, George Mason University

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MS, George Mason University

Ludvinovski, Carmen  
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Machuca, Ana  
PhD, Northcentral University

Mackenzie, Alex  
MS, University of Arkansas

Mantz, Kathy  
DBA, Argosy University

Mariani, Ronda  
DBA, Argosy University

Marino, Jessica  
MBA, University of Miami

Martin, John  
PhD, Florida State University

Martin, Denver  
MBA, American InterContinental University

Martinez, Broderick  
DBA, Argosy University

Maxwell, Simone  
PhD, Johnson University

Mayer, Roger  
DBA, Nova Southeastern University

McAllister, Chad  
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McCollum, James  
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McCullough, Tonjua  
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McDermott, Martin  
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McDonald, Sandy  
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McDonnell, Nancy  
MBA, Western Governors University

McKeel, Jon  
PhD, George Washington University

McKenna, Michael  
MBA, Western Michigan University

Meacham, Margie  
MS, Capella University

Mehta, Rhusabh  
MBA, University of Alabama

Mensch, Scott  
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Mfume, Kevin  
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Miller, Mitchell  
DBA, Nova Southeastern University

Mirhadi Fard, Maryam  
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Orsea, Michael  
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OToole, Greg  
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Rakovalis, Christopher  
MA, University of Detroit Mercy

Rantisi, Anja  
MS, California Polytechnic State University

Rauch, Kenneth  
EdD, Indiana Wesleyan University

Ray, Nicholas  
MISM, University of Phoenix

Ready, James  
DBA, Walden University

Reece, Deborah  
MBA, Pacific Lutheran University

Reinhardt, Michelle  
MA, Western State College of Colorado

Rhoads, Cheryl  
MBA, Baker College

Riese, Jean  
PhD, Northcentral University

Riley, Kimberly  
DBA, Walden University

Ringler, Ilene  
DM, University of Phoenix

Roan, Sharon  
MS, University of Wisconsin

Roberts, Kenny  
PhD, Walden University
Roman, Juan  
DBA, Pontifical Catholic University of Puerto Rico-Ponce

Roots, Chad  
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Roussas, Steve  
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Roy, Janette  
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Rubin, Jonathan  
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Rue, Robert  
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Ruiz, Jose  
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Rynarzewski, Alan  
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Samuel, Terry  
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Sanders, Donna  
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Sayim, Mustafa  
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Schulz, Lara  
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Scott, Sarah  
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Scott, Diane  
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Self, Stanley  
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Setzekorn, Kristina  
PhD, Southern Illinois University

Shelton, Douglas  
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Simon, Leonard  
MS, Nova Southeastern University

Simpson, Joan  
MAE, TUI University

Siqueira, Jose  
DBA, Nova Southeastern University

Sjuib, Fahlino  
PhD, Kansas State University

Slabiak, Michelle  
MBA, Keller Graduate School of Management of DeVry University

Slater, Lori  
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Sokol, Angie  
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Solomon, Will  
MBA, Kaplan University

Srinivasan, Gita  
MBA, Fairleigh Dickinson University

Starnes, David  
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Stauber, Randy  
MS, Capitol College

Stovall, Les  
Doctorate, University of Fairfax

Stovall, Julie  
MBA, Southeastern Louisiana University

Stringham, Carrie  
DM, University of Phoenix

Strouble, Dennis  
PhD, Texas Tech University

Stroz, Marc  
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Sullivan, Adam  
PhD, Walden University

Sullivan, Gene  
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Swisher, Kristen  
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Wilson, Eric
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Wisor, Jodi
MS, Columbus State University

Witt, Theodore
MA, St. John's College

Wolf, Patricia
PhD, Capella University

Wolfe, Todd
MBA, State University of New York at Albany

Young, David
MBA, Troy University

Young, James
EdD, Auburn University

Zhang, Chenyao
MS, Kennesaw State University

Ziegler, James
PhD, Walden University

Zurick, Andryce
PhD, Capella University
School of General Education

Abrams, Brook  
MA, University of Missouri-Columbia

Adair, Ron  
MBA, Capital University

Adams, Randall  
PhD, University of Tennessee-Knoxville

Aguilar, Robert  
PhD, Cleveland State University

Albright, Michael  
PhD, Lehigh University

Allen, Kimberly  
MA, Indiana State University

Allison, Laura  
MS, University of Alabama

Anderson, Paul  
DC, Palmer College of Chiropractic

Anderson, Paul  
PhD, University of Cincinnati

Aubuchon, Debora  
MA, University of Texas

Baggett, Laura  
MA, Western Governors University

Baihe, Melissa  
MA, University of Texas

Barclay, Michael  
MA, California University of Pennsylvania

Bargar, Janet  
MS, Clemson University

Barone, William  
MA, Miami University of Ohio

Beach, Brenda  
PhD, University of Virginia

Bell, Shanise  
DBA, University of Phoenix

Benenhaley, Anne  
MA, University of North Carolina

Bermingham, Emily  
MA, Arizona State University

Berry James, Aimee  
MA, University of South Carolina

Bettica, Annemarie  
PhD, Fordham University

Bianco, Michelle  
MA, National University

Black, Robert  
MBA, University of Phoenix

Blair, Risa  
EdD, Nova Southeastern University

Blake, Marlene  
PhD, University of Phoenix

Bone, Sheryl  
MAT, National Louis University

Booth, Heather  
MS, Texas A&M University

Bora, Yasar  
MA, Marian University

Borota, Nicolae  
MA, Rowan University

Bracey, Kimberly  
MNS, Southeast Missouri State University

Braun, Nicole  
MA, Western Michigan University

Brooks, Nicolle  
MBA, Spring Hill College

Bruce, Mary  
PhD, University of Georgia

Bullard, Heather  
MA, University of North Carolina-Pembroke

Burlingame, Mark  
MA, Eastern Michigan University

Burrello, Daniel  
MFA, Queens University of Charlotte

Busby, Deborah  
MA, Northern Arizona University

Butler, Katrina  
MFA, University of North Carolina-Wilmington

Calahan, Rebecca  
PhD, Auburn University

Campbell, Leslie  
PhD, Michigan State University

Cardew, Jonathan  
MA, Sheffield Hallam University

Carlson, Amanda  
MA, Roosevelt University
Caron, Ken  
MA, George Fox University

Carr, Melissa  
MA, Murray State University

Carson, Sarah  
MFA, National University

Caseldine-Bracht, Jennifer  
MA, Purdue University

Castrataro-Kraft, Jaime  
MS, Purdue University

Cercone, Kathleen  
PhD, Capella University

Chasser, Wendy  
MS, Robert Morris University

Chicoine, David  
DC, New York Chiropractic College

Chupeck, Jaclyn  
MA, State University of New York at Oswego

Clem, Karen  
MA, University of Alabama

Clemens, Michelle  
EdD, Liberty University

Clifton, Sandra  
PhD, Texas Tech University

Coblish, Denise  
MS, Kaplan University

Coby, Natasha  
MA, Vanderbilt University

Coleman, Jeanette  
MA, National University

Collins, Helen  
MBA, University of Phoenix

Collins, Stuart  
MA, Villanova University

Cornell, Ryan  
MA, University of Phoenix

Cornell, Victor  
MEd, Arizona State University

Corwin, Lily  
PhD, Catholic University of America

Cosgrove, Robert  
MA, University of California

Cotuno, Raquel  
Ed Specialist, National Louis University

Cox, Dawn  
MS, University of Notre Dame

Cox, Pamela  
MS, Loyola University

Craft, Peter  
PhD, University of Illinois At Urbana-Champaign

Crozet, Elliot  
MA, California State University

Dahlbeck-Bunch, Jayme  
MA, Northwestern State University

Dalessandro, Joshua  
DC, Sherman College of Chiropractic

Daniels, Elizabeth  
MA, University of Michigan-Dearborn

Daniels, Timothy  
MS, Kaplan University

Darling, Nicole  
MS, Walden University

Davenport, Ronald  
PhD, Baylor University

Davis, Deanna  
PhD, University of Louisville

Davis, Tiffany  
PhD, University of Minnesota

Deaver, Linda  
PhD, The University of Texas at Dallas

Deno, Susan  
MA, Boston University

Derby, Melissa  
PhD, University of South Florida

Derkacy, Carrie  
MA, DePaul University

DesJardines, Linda  
PhD, University of Georgia

Disli, Andrei  
MBA, University of West Florida

Doebler, Valerie  
DC, New York Chiropractic College

Donnelly, Christopher  
DC, National University of Health Sciences

Downing, Gregory  
PhD, North Carolina State University

Duncan, Beth  
MEd, Auburn University
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Harper, Virginia  
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Harrison, Jennifer  
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Haschalk, Robert  
MS, University of Nebraska at Omaha

Haskell, Heather  
MEd, Armstrong Atlantic State University

Healey, David  
MFA, University of Southern Maine

Heard, Olivia  
MS, Kaplan University

Heeren, Michael  
MA, University of Northern Iowa

Herrington-Moriarty, Pamela  
MA, University of New Mexico

Hess, Angela  
PhD, University of Iowa

Hirt, Samuel  
PhD, Auburn University

Hogeland, Cara  
MA, University of North Carolina

Hohensee, Peggy  
PhD, Louisiana State University

Holmes, Eric  
MS, Portland State University

Holster, Joy  
MA, East Carolina University

Houchens, Kerrie  
MS, Purdue University Global

Howard, Dane  
MFA, University of Missouri

Hughes, Todd  
PhD, University of Wisconsin

Hynds, Andrew  
MS, Illinois State University

Inbarasu, Jeba  
EdD, University of Phoenix

Jakubovic, Robert  
PhD, Union Institute and University

Jewell, Gabriel  
MEd, Plymouth State University

Johnson, William  
MFA, University of North Carolina

Johnson, Nancy  
MS, Kaplan University

Johnson, Catherine  
MS, University of Mississippi

Johnson, Leslie  
MS, Southeast Missouri State University

Johnston, Mark  
MEd, Cambridge College

Jones, Jocelyn  
JD, Florida A&M University

Kain, Constance  
PhD, University of Nebraska-Lincoln

Kaltenbach, Jacob  
PhD, University of Wales

Kamnikar, Christina  
MS, Colorado School of Mines

Keathley, Michael  
PhD, Indiana Institute of Technology

Kelly, Teresa  
MA, Agnes Scott College

Key, Kristi  
MS, Southern Illinois University Carbondale

Kincaid, Margaret  
PhD, University of Missouri

King, Laura  
MA, University of Mississippi

Kirakosian, Katherine  
MA, University of Massachusetts

Kisver, Stacie  
MS, Temple University

Kleypas, Kathryn  
PhD, SUNY Stony Brook

LaMar, Darrel  
MBA, University of Detroit

Langat, Daudi  
PhD, University of Nairobi

Lappas, Courtney  
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Laska, Mary  
PhD, University of Alabama

Lee, Tiffany  
MSN, Kaplan University

Lee, Beth  
MBA, Dublin Business School
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MBA, University of Nebraska at Kearney

Leininger, Ashley
MS, Iowa State University

Leonard, David
PhD, University of Arkansas

Levin, Judith
MS, Central Connecticut State University

Linville, Jamie
MSEd, Purdue University

Lis, Michelle
MS, Montclair State University

Lockard, Lucas
PhD, Wayne State University

Locke, Ann-Janette
PhD, Clemson University

Logan, Jordine
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Lopez-Gonzalez, Catherine
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Love, Jessica
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Mabe, Julian
MBA, Drexel University

Macdonald, Michael
MA, Northern Arizona University

Magnuson, Christopher
PhD, University of Wisconsin-Milwaukee

Maldonado, Aldo
PhD, The University of Texas at Austin

Mallette, Bridget
MA, University of Southern Mississippi

Marino, Mark
MEd, SUNY - State University of New York

Martin, Brett
DC, National University of Health Sciences

Marusiak, Sharon
MA, Kent State University

Mason, James
MA, Virginia Commonwealth University

Massone, Margaret
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McBride, Craig
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McGee, Mary
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McGinnis, Courtney
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McGrath, Elizabeth
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McMahon, Joel
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McMurray, Andrew
PhD, Indiana State University

McNamara, Julie
MS, Capella University

Messinger, Jeffrey
MBA, University of Phoenix

Meymaris, Kirsten
MS, University of Colorado

Milian, Evelyn
MS, University of Puerto Rico-Medical Sciences Campus

Miller, Emma
MEd, University of South Alabama

Mixson-Perez, Nicole
PhD, Florida International University

Monroe-Augustus, Melanie
PhD, Rice University

Moreno, Lilliana
PhD, Florida International University

Morrison, Jean
MSed, Arkansas State University

Morris, Patricia
MA, Catholic University of America

Mosby, Susan
MA, Wayne State University

Mosby, Angela
PhD, Capella University

Mudd-Hutcheson, Cathleen
MS, University of Central Missouri

Muir, Kevin
MA, Oakland University

Mullins, David
PhD, Mississippi State University

Munoz, Jesse
MA, New Mexico State University

Murray, Leah
MS, Rochester Institute of Technology
Musolino, Larry  
MS, Texas A&M University

Muzika, Vicki  
MA, Oklahoma State University

Negrea, Irina  
PhD, Lehigh University

Nicholson, Tim  
PhD, State University of New York at Stony Brook

Nickless, Peter  
DC, New York Chiropractic College

Nicol, Nathaniel  
MA, University of Illinois at Chicago

Nite, Sandra  
PhD, Texas A&M University

Norris, Pamela  
PhD, University of Mississippi

Norton, Mary  
MA, University of Phoenix

Noy, Laurie  
EdD, Nova Southeastern University

O'Connor-Colvin, Julie  
MA, SUNY - State University of New York

O'Neal, Christine  
PhD, Baylor College of Medicine

O'Neil, Kathrine  
PhD, Ohio State University

Oliveri, Christiane  
EdD, Montana State University

Oltmanns, Edwin  
EdD, University of South Dakota

Painter, Holly  
MS, New York Chiropractic College

Palmer, Catherine  
MS, University of Central Oklahoma

Panayotova, Evelina  
PhD, Tulane University

Pappadakis, Calliope  
MLA, University of Richmond

Parker, Jeffrey  
PhD, Georgia State University

Pearson, January  
MA, California State University-Fullerton

Peeples, Matthew  
MBA, Salve Regina University

Pickle, Melody  
PhD, Indiana University of Pennsylvania

Pluta, Cynthia  
JD, Valparaiso University

Poe, Anne  
MD, University of West Georgia

Powers, Christopher  
MA, Hollins University

Quails, Michael  
MBA, Saint Leo University

Racster, Jonathan  
MA, New Mexico State University

Rafalovich, Adam  
PhD, University of British Columbia

Randolph-Chernis, Amy  
MA, Macquarie University

Rathje, Lonelle  
EdD, University of Missouri

Raymond, LeJeanna  
MA, University of North Carolina

Reck, Nancy  
MEd, University of California-Los Angeles

Redman, Lori  
MS, Aston University

Reed, Katie  
MAEd, Austin Peay State University

Reed, Traci  
PhD, Nova Southeastern University

Ricci, Melody  
MA, California State University-Fullerton

Rice, Catherine  
DC, Northwestern Health Sciences University

Rinciari, John  
MA, William Paterson University of New Jersey

Roark, Eric  
MA, University of Missouri

Roberts, Toby  
MA, California State University

Rominger, Alicia  
MFA, Vermont College of Norwich University

Rosenberry, Lea  
MAE, Austin Peay State University

Rowe, Rosemarie  
MS, University of New Hampshire
Rubin, Julie
MBA, Iona College

Ruiz, Laura
MS, Nova Southeastern University

Russ III, Robert
PhD, Georgia State University

Ruoso, Anthony
MA, University of Rhode Island

Sakon, Fred
MS, Florida State University

Sang-Baffoe, Georgia
MS, Howard University

Santman, Missy
MBA, University of Northern Iowa

Sargent, Harold
PhD, University of Iowa

Scarpina, Kathleen
EdD, Northeastern University

Schuck, Melissa
MA, Minnesota State University

Scranton, Melissa
PhD, Illinois State University

Scully, Traci
MA, East Stroudsburg University

Shaffer, Russell
PhD, University of South Dakota

Shank, Kira
EdD, Northeastern University

Sharma, Ritu
PhD, Jai Narain Vyas University

Sheffick, Tracey
MA, Mount Mary University

Shifflett, Katie
MSM, University of Maryland

Skousen, Lesley
PhD, University of Wisconsin-Madison

Slover, Judith
MA, University of South Florida

Smelser, Lynne
PhD, Michigan State University

Smith, Amy
MS, Kaplan University

Smith, Gabriel
MA, California University of Pennsylvania

Smith, Daniel
MA, SUNY - State University of New York

Snyder, Christine
PsyD, University of Medicine and Dentistry of New Jersey

Spaulding, Anna
PhD, Cornell University

Spencer-Barrett, Charlotte
PhD, Capella University

Spicer, Audra
PhD, University of Nebraska Lincoln

Starkman, Bela
PhD, University of Illinois at Chicago

Starr, Harry
MA, University of California

Stevenson, Carolyn
EdD, Roosevelt University

Stewart, Robert
DBA, Walden University

Stocker, Karl
MA, University of Connecticut

Stout, Laverne
MS, Kaplan University

Strawser, Deborah
MBA, American InterContinental University

Sutphin, Suzanne
PhD, University of South Carolina

Suttell, Brian
PhD, University of North Carolina at Greensboro

Syrdal, Deborah
MA, University of Oregon

Tacker, Tami
MS, Stephen F Austin State University

Tafel, Michael
MA, University of Illinois at Chicago

Tate, Jody
MS, University of Nebraska

Taylor, James
PhD, Duquesne University

Teitler, Lisa
MA, Virginia Commonwealth University

Thompson, Misty
MA, Mercy College

Thompson, Stephanie
PhD, University of Tennessee-Knoxville
Thornton, Jamie  
PhD, Texas Christian University

Throne, Arlen  
MS, Kaplan University

Todd, Sherry  
MA, University of Louisville

Tomhave, Alan  
PhD, University of Missouri

Torres-Roman, Julissa  
MS, Montclair State University

Urek, Amber  
MBA, Western Illinois University

VanZuiden, Scott  
MS, University of Kansas

Vaughan, Robert  
DMin, George Fox University

Vice, Josef  
MA, Jacksonville State University

Vincent, Jerett  
MDiv, Trinity Theological Seminary

Von Steuben, Erin  
MA, University of New Orleans

Vrieze, Nikka  
MA, University of South Dakota

Watson, Jan  
MFA, Columbia University in the City of New York

Way, Lori  
PhD, Union Institute and University

Weiss, Stanley  
PhD, Southern Illinois University

Wells, Alan  
MS, Georgia Southern University

Wesley, Jonathan  
MS, Emory University

West, Matthew  
MA, University of Alabama at Birmingham

Whiffen, Charles  
MS, Virginia Polytechnic Institute and State University

White, Melody  
MEd, Indiana Wesleyan University

White-Nelson, Lisa  
PhD, Boston College

Whitehill, Anita  
MBA, San Francisco State University

Wiley, David  
MA, Bowling Green State University

Wilkins, John  
PhD, Virginia Polytechnic Institute and State University

Williams, Aprile  
MeD, Concordia University

Williams, Joseph  
MS, Grand Canyon University

Williams, Dorothy  
Master of Engineering, Stevens Institute of Technology

Williams, Nikki  
MS, Purdue University Global

Willoughby, Jason  
MBA, Kaplan University

Wilson, Joel  
MA, Florida Atlantic University

Wink, Sara  
MFA, Minnesota State University

Woods, Alli  
MA, Bowling Green State University

Yao-Borengasser, Aiwei  
PhD, University of Arkansas for Medical Sciences

Yates, Melissa  
PhD, University of Illinois at Urbana-Champaign

Yatros, Holly  
MS, University of Bradford

Yurka, Steve  
MBA, Everest University formerly Florida Metropolitan University
School of Health Sciences

Abbott Chalew, Talia
PhD, Johns Hopkins University

Acheson, Kent
DBA, University of Phoenix

Aguilar, John
PhD, The University of Texas Medical Branch

Akinrogunde, Patricia
MS, Stevens-Henager College

Alto, Krystal
DC, Northwestern Health Sciences University

Amoral, Joseph
BSN, Kaplan University

Anderson, Shantel
PhD, A.T. Still University

Arenz, Russell
PhD, Colorado Technical University

Ask, Angela
MS, University of Nebraska Medical Center

Balentine, Deborah
MEd, National Louis University

Behjet, Zeynep
MD, Tikrit University

Benton, Brooke
MS, East Carolina University

Benton, Wesley
DC, Logan College of Chiropractic

Bianchi West, Deborah
MEd, Springfield College

Bishop, Kathleen
PhD, Florida Religious Studies Institute

Black, Mary Ann
MA, University of Central Florida

Block, Jennifer
PhD, Capella University

Boldrin, Emily
PhD, Oklahoma State University

Bradshaw, Quiana
DCS, Colorado Technical University

Brady-Whitcanack, B.
PhD, Capella University

Bridges, Amy
MS, Texas Tech University

Brodie, Kimberly
PhD, Walden University

Bryant, Janice
MSN, Kaplan University

Burke, Tracy
MS, Trident University International

Burke, Gerald
MA, University of Phoenix

Call, Stacie
MS, Duquesne University

Cameron, Ginger
PhD, Walden University

Carter, Kimberly
MS, Argosy University

Chapman, Amy
MS, Texas A&M University

Claire, Jennifer
MS, TUI University

Clark, Traci
MS, University of Phoenix

Connor, Valerie
MSHE, Kaplan University

Crawford, Jennifer
MS, Central Michigan University

Daniel, Charles
MPH, University of South Carolina

DeAtley, Carry
EdD, Argosy University

Deutsch, Leon
MA, University of Phoenix

Diaz, Sanya
MD, Universidad Mayor de San Andres

Dickerson, Gayle
MS, Indiana Wesleyan University

Dryden, Angela
MSN, Old Dominion University

Dunn, Kim
MBA, Pfeiffer University

Duran, Dawn
MS, Medical University of South Carolina

Eaves, Edward
EdD, University of North Carolina

Edgerton, Cynthia
MS, Kaplan University
Edwards, Beth  
PhD, Pennsylvania State University

Evans, Tina  
PhD, Marywood University

Ferguson, Jo Ann  
DNP, Chamberlain University

Flemming, Diane  
MA, University of Minnesota

Floyd, Nakisha  
MS, East Carolina University

Foster, Becky  
PhD, Warren National University

Fromer, Deborah  
MPH, Wichita State University

Fufaa, Gudeta  
PhD, Walden University

Galla, Donna  
DBA, Nova Southeastern University

Ganthier, Sem  
DHS, Nova Southeastern University

George, Kathleen  
PhD, Northwestern University

Ghosedastidar, Jayasri  
PhD, Mount Sinai School of Medicine

Giarda, Lisa  
MBA, American Intercontinental University

Givens, Kaila  
DHSc, Nova Southeastern University

Gosselin, Renee  
MS, D'Youville College

Graham, Carlene  
PhD, Walden University

Green, Eboni  
PhD, Capella University

Griffin, Micah  
PhD, Walden University

Grover, Sherry  
PhD, Texas Woman's University

Gulam, Fatmakhanoo  
MPH, American Public University

Harrison, Betty  
MPH, Kaplan University

Hart, Beth  
MPH, Northern Illinois University

Hart, John  
DC, Palmer College of Chiropractic

Hartog, Amy  
BS, Nova Southeastern University

Hayes, Kevin  
MS, Central Michigan University

Heard, Katia  
MHA, University of Phoenix

Heideman, Cathlene  
MSN, Simmons College

Heim, Nicole  
MSHE, Purdue University Global

Henningsen, Kristin  
MS, Northern Arizona University

Hetrick, Erin  
MS, East Carolina University

Hollander, Christine  
MA, University of Phoenix

Hollis, Brina  
PhD, Walden University

Hoskins, Melody  
MBA, Texas Tech University

Housman, Jeff  
PhD, Texas A&M University

Hughes, Seyra  
PhD, Walden University

Iannelli, Grant  
DC, National University of Health Sciences

Johnsen, Shelly  
MBA, Tiffin University

Johnson, Kara  
MA, University of Northern Iowa

Johnson, Monique  
MBA, American Intercontinental University

Kane, R. Todd  
MBA, Northcentral University

Kendall, Megan  
MS, University of Central Arkansas

Korn, Robyn  
MBA, William Howard Taft University

Kraus, Regina  
MS, Central Michigan University

Krishnamoorthy, Sriya  
PhD, Walden University
Lantz, Kathy
MBA, Nova Southeastern University

Lattu, Anna
MA, College of Saint Scholastica

Leber, Kathryn
MA, National University

Ledder, Dru
MS, Colorado State University

Lee, Andre
DPA, Nova Southeastern University

Lee, Tracey
MS, Central Michigan University

Lemire, Stephen
MS, University of Massachusetts-Lowell

Lovelace, Barbara
MA, University of Northern Iowa

MacCready, Susan
DHA, University of Phoenix

Machell, Patricia
DC, Cleveland Chiropractic College

Mainard, Rachelle
JD, University of Alabama

Maslar, Dawn
MS, University of Maryland University College

Masten, Sandra
MS, University of Central Florida

Mateja, Walter
PhD, Temple University

Matthews, Tammy
MA, University of Phoenix

Maule, Mark
MS, Capella University

May, Rachel
MS, The Citadel

Mileski, Michael
DC, Texas Chiropractic College

Miller, Vicki
PhD, North Dakota State University

Moench, Ian
PhD, Florida Atlantic University

Montgomery, Kim
MS, Virginia Polytechnic Institute and State University

Morrow, Nancy
MS, University of Bridgeport

Murray, Louise
MS, Eastern Connecticut State University

Nichols, Julie
DC, Life Chiropractic College-West

Nine, Kim
PhD, Walden University

Nix, Damarie
JD, University of Florida

Nysewander, Dorette
EdD, Nova Southeastern University

Ondo, Kimberly
DHA, University of Phoenix

Orona, Kimberly
MS, Thomas Edison State College

Parker, Holly
MA, Missouri State University

Patton, Megan
MEd, American InterContinental University

Perrino, Kevin
DC, Palmer College of Chiropractic

Phillis, Kathrynn
MHCA, Kaplan University

Plant, Martha
DHA, University of Phoenix

Planz, Jennifer
MBA, University of Phoenix

Point-Johnson, Merle
DHA, University of Phoenix

Portis, Darrell
MPH, Tulane University

Rajappan, Sridhar
MS, The University of Texas Health Science Center

Reboli, Theresa
MHSA, Kean University

Redelsheimer, Kimberly
MHSA, George Washington University

Register, Wanda
MBA, Keller Graduate School of Management of DeVry University

Riva, Valerie
MS, Florida International University

Rivera, Jeffrey
DMin, Vision International University

Robins, Andrea
MSED, Kaplan University
Rode, Joyce  
MA, Syracuse University

Rodvill, Kristyn  
MHA, University of North Carolina at Chapel Hill

Rose, Suzanne  
PhD, Albany Medical College

Ryan, Deborah  
MBA, University of Phoenix

Saeger, Jan  
DHE, A.T. Still University

Scheetz, Danielle  
DC, Palmer College of Chiropractic

Silva, Nancy  
MD, Bastyr University

Simmons, Sandra  
PhD, Capella University

Simmons, James  
MBA, Capella University

Smiles, Robert  
PhD, Capella University

Snell, Michael  
DBA, University of Phoenix

Sobel, Kathleen  
MPA, Fairleigh Dickinson University

Suris-Swartz, Phyllis  
PhD, University of North Carolina

Sweet, Kina  
EdD, Capella University

Szwydek, Nancy  
MPH, Kaplan University

Tedeschi, Robert  
PhD, Capella University

Tepe, Karen  
MBA, Xavier University

Thomas, Teresa  
MBA, University of Phoenix

Udelhofen, Sara  
MBA, Iowa State University

Vandersnick, Kalie  
MSN, Jacksonville University

Veras, David  
MBA, University of Phoenix

Vitaro, Nathan  
ND, Southwest College of Naturopathic Medicine & Health Sciences

Wagstaff, Tiffany  
MS, Purdue University Global

Weichers, Shantelle  
MA, University of Northern Iowa

Williams, Kari  
DC, Life University

Williams, Lorraine  
DHSc, Nova Southeastern University

Wiome, Elizabeth  
MBA, Colorado Technical University

Woods, Laura  
MA, Brown University

Wunderly, Bonnie  
MA, Antioch University

Yancey, Antonio  
DM, University of Phoenix

Yang, Yu-Wei  
ScD, Harvard University

Young, Leslie  
MS, Winthrop University

Young, Cheryl  
MS, Purdue University Global

Young-Whiting, Chandra  
EdD, Nova Southeastern University

Ziomek, Jeffrey  
MS, Florida Gulf Coast University

Zyrkowski, Jeanne  
MS, Independence University
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<td>Anderson, Lanette</td>
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<td>West Virginia University College of Law</td>
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<td>University of Central Florida</td>
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<td>Austin, Raciela</td>
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<td>Baumfalk, Sherrill</td>
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<td>Nebraska Medical Center</td>
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<td>MS</td>
<td>The University of Texas Health Science Center at Houston</td>
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Hill, Anne  
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Holian, Tonya  
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Hollerud, Carrie  
BSN, Kaplan University

Hourigan, Margaret  
EdD, Columbia University

Hrabar, April  
MSN, Liberty University

Hudson, Varnell  
MSN, Morgan State University

Hudson-Black, Staria  
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Huehn, Susan  
PhD, Capella University

Hughes, Andrea  
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Hutton, Kelly  
BSN, Clarke University

Isnetto, Jessica  
DNP, University of Florida

Jones, Monica  
DNP, University of Alabama at Birmingham

Jones, Kellie  
BSN, William Penn University

Jordan, Mary  
DNP, Frontier Nursing University

Kieffer, Susan  
DBA, Northcentral University

King, Meeka  
BSN, Mount Mercy University

Kobriger, Alexandria  
MSN, Grand Canyon University

Krause, Krista  
MS, SUNY Upstate Medical University

Krebs, Ashley  
PhD, William Carey University

Kronsberg, Suzanne  
DNP, University of Phoenix

Kubes, Chris  
BSN, Creighton University

Landry, Heidi  
DN, Louisiana State University Health Sciences Center at New Orleans

Landry, Michael  
DNS, Louisiana State University

Layton, Susan  
EdD, University of Georgia

Leffel, Cynthia  
PhD, Capella University

Lehmann, Shelly  
MSN, Walden University

Lehosit, Melody  
DNP, West Virginia University

Lenger, Jennifer  
MSN, Clarke University

Levin, Sarah  
BSN, Coe College

Leyden, Stefanie  
MFS, Nebraska Wesleyan University

Lockhart, Robin  
PhD, The University of Texas at Arlington

Loftus, Toni  
DNP, Wilkes University

Lovence, Keisha  
DNP, Wayne State University

Luna, Mary Beth  
PhD, Capella University

Mahlan, Elaina  
MSHE, Kaplan University

Mangiafico, Anthony  
PhD, Virginia Commonwealth University

Manning, Julia  
DNP, The University of Texas Health Science Center at Houston

Manning, Jessica  
MSN, Kaplan University

Mason, Wendy  
PhD, California Institute of Integral Studies

McDavid, Amy  
DNP, Frontier Nursing University

McDonald, Marilyn  
DHS, Nova Southeastern University

McDuffie, Amanda  
MSN, Northern Kentucky University

McMahon, Michele  
DNP, University of Michigan-Flint
McNamara, Dee  
MSN, Purdue University Global

Metayer, Lauren  
MSN, Southern New Hampshire University

Michalak, Clarissa  
DNP, New York University

Miller, Eileen  
MSN, Wheeling Jesuit University

Million, Rita  
PhD, University of Nebraska Medical Center

Mirville, Nahomie  
DNP, University of Miami

Morlan, Stephanie  
BSN, Upper Iowa University

Nunez, Katharyn  
BSN, Mercy College of Health Sciences

Ogle, Danielle  
MNS, East Tennessee State University

Ostendorf, Lisa  
BSN, University of Nebraska Medical Center

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DNP, Chamberlain University

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MSN, University of Pennsylvania

Paunan, Crystal  
MSN, Elmhurst College

Perez, Shireese  
PhD, Walden University

Pfaff, Michele  
DNP, Gardner-Webb University

Presto, Kimberly  
MSN, Walden University

Ramsey, Carolyn  
PhD, Hampton University

Raymond, Alice  
PhD, University of Tennessee

Redden, Shari  
EdD, Walden University

Redieske, Cryston  
MSN, Old Dominion University

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DNP, University of Iowa

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JD, Nova Southeastern University

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Sand, Erica  
BSN, Kaplan University

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EdD, East Tennessee State University

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MSN, Duke University

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MSN, University of Scranton

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BSN, Purdue University Global

Sieffken, Kristopher  
MBA, University of Phoenix
Sienkiewicz, Teresa
EdD, Fielding Graduate University

Simmons, Jessica
MS, Northern Illinois University

Skala, Julie
BSN, Mount Mercy University

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DNP, University of Alabama

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PhD, Texas Woman’s University

Sporrer, Nicole
BSN, Kaplan University

Starks, Bethany
MSN, Texas Tech University

Steward, Katrina
BSN, Purdue University Global

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MSN, Kaplan University

Summer, Georgianne
DNP, Augusta University

Swanson, Dinez
DNP, Walden University

Taulbee, Rebecca
EdD, Northcentral University

Taylor, Joan
DNP, Purdue University Global

Techau, Melanie
BSN, Purdue University Global

Thomás, Shayla
MSN, Southern New Hampshire University

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PhD, Mercer University

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PhD, Claremont Graduate University

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MSN, Grand Canyon University

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MSN, Western Governors University

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PhD, Capella University

Wood, Laura
MS, Kaplan University

Young, Bonnie
DNP, Wilkes University

Yourey, Jennifer
MSN, South University

Zebadua, Tara
MSN, Walden University

Zuniga, Gina
MSN, University of New Mexico
Concord Law School

Concord Law School Administration and Faculty (https://www.concordlawschool.edu/about/faculty/)
CONTACT INFORMATION

Purdue University Global Campus

When confirming accreditation, please note that Purdue University Global’s campus is located in Indiana.

9000 Keystone Crossing, Suite 800
Indianapolis, IN 46240
Tel: 317.208.5311

Administrative Offices

Academic Offices
Purdue University Global academic offices include the Office of the Chancellor and the Office of the Registrar.

2550 Northwestern Avenue, Suite 1100
West Lafayette, IN 47906

550 West Van Buren Street, 7th Floor
Chicago, IL 60607
Tel: 866.522.7747 (Toll Free)
General Fax: 800.588.4127
Registrar Fax: 800.582.9261

Admissions and Student Support Services

Admissions and the Office for Returning Students
Tel: 844-PURDUE-G (Toll Free)

Students may also find admissions support at our Indianapolis campus (listed above), our Learning Centers (listed below), and at our Davenport site, located at:

2660 East 53rd Street, Suite 6/7
Davenport, IA 52807
Tel: 563.355.3500
Tel: 800.747.1035 (Toll Free)
Fax: 563.355.1320

General Student Support
Tel: 866.522.7747 (Toll Free)
Email: techsupport@purdueglobal.edu

Concord Law School
10100 Santa Monica Boulevard, Suite 300
Los Angeles, CA 90067
Tel: 866.522.7747 (Toll Free)
Fax: 866.211.3873
Email: infoconcord@concordlawschool.edu

Purdue University Global Military Affairs
Tel: 866.210.5233 (Toll Free)

Accessibility Services and TTY User Contact Information
Student Accessibility Services (SAS) is the primary office responsible for the coordination of these student services. For more information on accessibility services, see Nondiscrimination Policy (p. 28).

Student Accessibility Services
Tel: 317.208.1686
Fax: 866.422.4773
Email: sas@purdueglobal.edu

TTY users may dial 711 from their TTY phone, at no charge, to be connected with a Telecommunications Relay Services (TRS) Operator who will assist with the call. For more information regarding 711, visit http://www.fcc.gov/guides/711-telecommunications-relay-service/.

Learning Centers

Iowa

Cedar Rapids
3165 Edgewood Parkway, SW
Cedar Rapids, IA 52404
Tel: 319.363.0481

Des Moines
4637 121st Street
Urbandale, IA 50323
Tel: 515.727.2100

Maine

Augusta
14 Marketplace Drive
Augusta, ME 04330
Tel: 207.213.2500

Lewiston
475 Lisbon Street
Lewiston, ME 04240
Tel: 207.333.3300
Tel: 800.488.2190 (Toll Free)
Fax: 207.333.3305

Nebraska

Lincoln
1821 K Street
Lincoln, NE 68508
Tel: 402.474.5315
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ADDITIONAL REFERENCES

- Sexual Misconduct Policy (https://www.purdueglobal.edu/sexual-misconduct-policy_ada.pdf)
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Program Availability Information
https://www.purdueglobal.edu/catalog-program-availability-info.pdf

Transcript Key Supplement
http://catalog.purdueglobal.edu/policy-information/academic-information/transcripts-certifications-transfer-credits/
Transcript_Key_Supplement_PG_ADA.pdf

Purdue Global Tuition and Fees
https://www.purdueglobal.edu/tuition-financial-aid/tuition-reduction/

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http://www.purdueglobal.edu/admissions/student-technology-requirements.aspx

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http://catalog.purdueglobal.edu/policy-information/academic-information/calendar/

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